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**AGENDA FOR THE 57<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE SCHEDULED TO BE HELD ON 24<sup>TH</sup> OCTOBER, 2009 AT 4:00 PM IN THE CONFERENCE HALL OF NEHU SHILLONG**

**Item No. 1 : Confirmation of the minutes of the 56<sup>th</sup> meeting held on 9<sup>th</sup> June, 2009.**

The Minutes of the 56<sup>th</sup> Finance Committee meeting were circulated to the members vide letter No. F.2-2/FC-Minutes/2005 /346 dated 11<sup>th</sup> June, 2009. No comments were received. The minutes as circulated may kindly be considered for confirmation. The said minutes is enclosed herewith at Annexure-I for ready reference.

**Item No. 2 : Report on action taken on the Minutes of the 56<sup>th</sup> Meeting.**

**2.1 : To approve the Annual Accounts for the year 2008-09**

The Annual Accounts for the year 2008-09 approved in the last meeting of Finance Committee was subsequently approved by the Executive Council on 10-06-09 and thereafter submitted to the Accountant General (Audit), Meghalaya, Shillong on 11.06.2009 for audit.

**2.2 : Replacement of old and unserviceable vehicles**

The 7 (seven) old and unserviceable vehicles are in the process for condemnation.

**2.3 : Utilization of Plan Grant.**

The receipt and utilization of Plan Grants released by UGC during 2009-10 are as follows:

(Rs. In lacs)

S.No	Head	Unspent balance available as on 1.04.09	Total Funds available(3+4 +5)	Expenditure incurred as on 30/09/09	Unspent balance as on 1/10/09
1	Xth Plan Development Grant	-247.22	1413.77	1268.28	145.49
(a)	XI Plan Development Grant	1873.96			
(b)	NLCPR	-8.53			
(c)	NCMP	-300.17			
(d)	5.Nos. 100 Seated Hostel	95.73			
2	Any Other Special Grant				
2(a)	NEICOD	77.19	77.19	118.83	-41.64
(b)	100 Seated Guest House	-8.46	-8.46		-8.46
3.(a)	Special Scheme of Fellowship M.Phil,Ph. D	133.69	133.69		133.69
(b)	Merged Scheme	349.82	349.82	6.39	343.43
	<b>TOTAL</b>	<b>1966.01</b>	<b>1966.01</b>	<b>1393.5</b>	<b>572.51</b>

## 2.4 : Receipt and Utilisation of Non-Plan Grant during 2009-10 are as follows:

(Rs. In lacs)

Sl.No	Head	Unspent Balance available as on 1st of April of current financial year	Grant Received so far during the year	Total funds available(3+4+5)	Expenditure incurred so far during the current financial year	Unspent balance as on 1st October
1	2	3	4	7	8	9
1(a)	Salary				3426.58	
(b)	Pension and Retirement benefits	39.13	3962.94	4002.07	323.68	-480.87
©	Non Salary				732.68	
	<b>TOTAL</b>	<b>39.13</b>	<b>3962.94</b>	<b>4002.07</b>	<b>4482.94</b>	<b>-480.87</b>

**Item No. 3 : To consider the Revised Estimates for 2009-10 and the Budget Estimate for 2010-11**

Formal allocation of BE for 2009-10 has not been received from UGC till date. The Revised Estimates for 2009-10 have been projected at a total of Rs. 12589.77 lacs including payment of arrears as per the recommendations of the 6<sup>th</sup> Central Pay Commission and the Budget Estimates for 2010-11 at a total of Rs. 11243.77 lacs. The increase projected in the Salary and Pension components is largely due to the liabilities arising out of the 6<sup>th</sup> Central Pay Commission. As regards the increase in the non-salary component, the same is due to the general rise in price level, increase in the number of students and faculty, increase in the number of academic buildings, hostels and residential quarters and above all, the increase in the rates of various personal allowances payable to the University employees both teaching and non-teaching.

The break up of the Estimates as at Annexure II is summed up as under for consideration and approval of the Committee.

(Rs. In lacs)

Sl.No.	Items	Proposed RE 2009-10	Proposed BE 2010-11
01	Salary Component	7761.55	6693.60
02	Pension & Retirement Benefits	1851.92	1425.00
03	Non-Salary	2976.30	3125.17
	<b>Total</b>	<b>12589.77</b>	<b>11243.77</b>

Item No. 4 : To consider the Audited Accounts for the year 2008-09

The Annual Accounts for the year 2008-09 which was approved by the Finance Committee and by the Executive Council on 9<sup>th</sup> and 10<sup>th</sup> June, 2009 respectively was submitted to the Principal Accountant General (Audit), Meghalaya, Shillong on 11<sup>th</sup> June, 2009. Subsequently, the audit work was started on 22/06/09 and was completed on 05/08/09. The Draft Audit Report was received on 15/09/09 and the comments of the University thereon was submitted on 22.09.09 . The Audit Report has been received on 21.10.2009

The said Annual Accounts along with the Audit Report duly appended is placed before the Committee for consideration and approval.

Item No. 5 : Any other item(s)



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**NORTH EASTERN HILL UNIVERSITY**  
**NEHU CAMPUS: SHILLONG 793 022 (Meghalaya)**

Shri P.C. Majhi, IA&AS,  
Finance Officer

No. F.2-2/FC-Minutes.2005/ - 811

0364-272-1021(O)

2550050(O)

Fax No. 0364-2551153

November 10, 2009.

To

1. Shri S.K.Ray, Financial Adviser,  
Govt. of India, Ministry of Human Resource Development,  
(Department of Secondary & Higher Education), Shastri Bhavan,  
New Delhi – 110 001.
2. Dr. (Mrs.) Renu Batra, Joint Secretary,  
University Grants Commission,  
Bahadurshah Zafar Marg, New Delhi – 110 002.
3. Shri R.D.Sahay, Director (CU),  
Ministry of Human Resource Development,  
Govt. of India, Department of Higher Education,  
Shastri Bhavan, New Delhi-110 001.
4. Prof. Nand Dhameja,  
Indian Institute of Public Administration,  
I.P.Estate, Ring Road, New Delhi -110 002.
5. Shri K.L.Nandwani, Under Secretary, MHRD,  
Department of Higher Education, Shastri Bhavan, New Delhi-110001
6. Shri H. Vanlalhluta,  
Financial Adviser,  
North Eastern Council, Shillong.
7. Prof. R. Lalthantluanga, Pro-Vice-Chancellor,  
NEHU, Shillong.
8. Prof. S.C. Gopalakrishnan, Registrar,  
NEHU, Shillong.

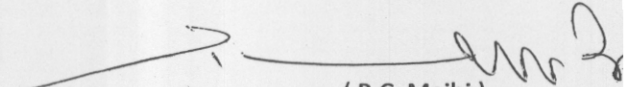
Sub: Minutes of the 57<sup>th</sup> Meeting of the Finance Committee.

Sir/Madam,

I am to forward herewith the minutes of the 57<sup>th</sup> meeting of the Finance Committee of the University held on 24<sup>th</sup> October, 2009 for favour of your kind perusal and comments, if any.

Encl: As stated above.

Yours faithfully,

  
( P.C. Majhi )  
Ex-Officio Member-Secretary

Copy with a copy of Minutes forwarded to:

1. Sr. P.S. to VC NEHU Shillong for favour of information of the Vice-Chancellor.
2. The Deputy Registrar (Conference), NEHU, Shillong.
3. The Deputy Registrar (Finance) NEHU Shillong.
4. The Deputy Registrar (Administration), NEHU, Shillong.
5. The Assistant Registrar (Compilation), NEHU, Shillong.
6. The Assistant Registrar (Finance), NEHU, Shillong.
7. The Assistant Registrar (Pension), NEHU, Shillong.
8. Section Officer (Compilation) NEHU, Shillong.

MINUTES OF THE 57<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 24<sup>TH</sup> OCTOBER, 2009 AT  
4:00 P.M. IN THE CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING, NEHU, SHILLONG.

The members present:

- |   |   |                             |
|---|---|-----------------------------|
| 1. Prof. P. Tandon, Vice-Chancellor, NEHU, Shillong   | : | Chairman                    |
| 2. Shri K.L. Nandwani, Under Secretary, MHRD, New Delhi<br>(Representative of Shri R.D.Sahay Director (CU) MHRD ) | : | Member                      |
| 3. Prof. Nand Dhameja, IIPA, New Delhi  | : | Member                      |
| 4. Shri H. Vanlalhluta, Financial Adviser, NEC, Shillong  | : | Member                      |
| 5. Prof. R. Lalthantluanga, Pro-Vice-Chancellor, NEHU, Shillong   | : | Member                      |
| 6. Shri S.C. Santhanagopalakrishnan, Registrar, NEHU, Shillong  | : | Invitee                     |
| 7. Shri P.C.Majhi, Finance Officer, NEHU, Shillong  | : | Ex-Officio Member-Secretary |

The Chairman welcomed all the members of the 57<sup>th</sup> Finance Committee of the University and expressed his gratitude to the members for attending the meeting. The Chairman informed the members that due to pre-occupation, Shri S.K.Ray, Financial Adviser, MHRD and Dr. (Mrs.) Renu Batra, Joint Secretary, UGC could not attend the meeting. The chairman also introduced Shri S.C. Santhanagopalakrishnan, Registrar of the University to the members.

Before proceeding with the Agenda, the Chairman highlighted the various developmental activities both in the areas of academics and infrastructure undertaken by the University in the recent past. In the academic field, the faculty members of the University not only excelled in their respective fields, but some of them also received national and international awards, fellowships, etc. Because of their notable achievements in teaching and research, extra-mural funding to the extent of Rs. 16.00 crores was received by them from the various agencies during 2008-09. Some of the students of the University have cleared NET and many others got gainful employment. The teaching activities both at the Shillong and Tura Campuses are being carried out smoothly as per Academic Calendar of the University. The Chairman informed that this University is the first in the North East to introduce the Choice Based Credit System (CBCS) where out of 72 credits, 60 credits belong to core courses and for the remaining 12 credits, the students opt for the optional courses offered by other departments of the University. It is envisaged that in future transfer of credits between the University would become possible.

The chairman informed the members that while Govt. of India increased the allocation for Higher Education by ten folds in the XIth Plan, no substantial increase in allocation of Plan grants has been made for the Central Universities. The XIth Plan Visiting Team which had visited the University for finalizing the allocation for the University did not consider the special grants amounting Rs.27.00 crores

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received during Xth Plan thus resulting in lower allocation. He further informed the members that the Plan funds were received in time and pace of utilization was also quite satisfactory,

The Chairman also informed that no allocation has been made for the University out of the special grants for OBC. Though the University does not come within the purview of OBC reservation, it has however, been putting all efforts to cater to the tribal population at large and therefore, deserves special consideration. The intake of students has increased to about seventeen percent in the last year itself. On the other hand, The University has learnt from UGC that Govt. of India is enforcing 50% cut in Non-Plan funds. The Chairman requested the MHRD to review the above decision as the University is expanding its academic programmes resulting in increase in number of students, faculties, Academic Buildings, Hostels and other infrastructure and therefore, enforcement of cut would be a hindrance in the smooth functioning of the University.

The Chairman informed the members that UGC has sanctioned six new Departments viz. Biomedical Engineering, Architecture, Energy Engineering, Nano-Technology, Tourism & Hotel management, and Journalism & Mass Communication to be established during XIth Plan in the University and after receipt of sanction, Process for filling up of the various faculty positions has been started and interviews would be conducted some time during November/December this year.

While highlighting the progress of the various construction works, the Chairman informed the members that the buildings for new departments are being planned and construction of extension blocks of Botany, Physics, Bio-Technology, Bio-Informatics and Department of Environmental Studies have already been started. Under the University's new concept of 'cluster of classrooms' which aimed at optimum use of space, the classrooms would be provided with all necessary facilities for conducting classes by the Science and Non-science departments so that no department of the University faces problem of space. The constructions under the NEICOD project are progressing satisfactorily. This Project aimed to showcase the diversity and rich culture of this region would include a Cultural Park and a Bio-Park with Herbal Garden and Laboratories. It was started with the seed money of Rs. 18.99 crores sanctioned by the UGC and would be further developed and expanded with the financial help from other funding agencies.

The Chairman informed that residential quarters for both the teaching and non-teaching staff are nearing completion but the requirement of quarters is not yet fully met. The Chairman also expressed his concern over the slow progress of the construction works at Tura Campus which is mainly due to the difficult terrain and geographical locations. Out of the special grants of Rs. 12.00 crores, the University has taken up the construction of Management Block, Academic Block, Library and two nos. of hostels and the same are nearing completion. He assured the members that these buildings will be put to use very soon. He further informed the members that on the basis of the

proposal submitted by the University for allocation of special grants for making the Tura Campus fully functional, MHRD & UGC have decided to release funds immediately. For this, the University is grateful to them.

The Chairman also reiterated his concern over the non-completion of the Bamboo Cottages which were earmarked for initial use during 96<sup>th</sup> Indian Science Congress and for subsequent use by the students and teachers. The Project initiated by the Govt. of India, Department of Science & Technology (DST) was not properly conceived and implemented by the implementing agency viz. National Mission for Bamboo Application(NMBA), which resulted in non-completion of the Project even till date though the University had completed its part well in time. The Chairman informed the members that a Committee has been constituted to examine and suggest immediate measures for making these cottages usable. The Chairman informed that he has already apprised the matter to the the Chairman , UGC, Ministry of HRD and DST.

The Chairman informed the members that NAAC Team visited the University during 19<sup>th</sup> to 22<sup>nd</sup> August, 2009 for re-accreditation and subsequently the University was accredited "A" Grade which is a notable achievement.

The Chairman informed the members that the XVIII Convocation of the University is scheduled to be held on 6<sup>th</sup> November, 2009 where around 4500 students would be conferred the respective degrees for 2008 and 2009. Besides, Prof. M.G.K.Menon, the Chancellor, Prof. R. Chidambaram, Principal Scientific Advisor, Government of India, has agreed to be the Chief Guest. This Convocation would also include award of Hon. Degree to Shri J.M. Lyngdoh and Prof. G. Madhavan Nair who have confirmed to receive the Degrees in person. Award of Honorary Degree has also been approved in respect of Sarod Maestro Ustad Amjad Ali Khan and Shri N.R. Narayan Murthy who would be conferred the degrees in absentia due to their pre-occupation.

The Chairman thereafter requested the Finance Officer to present the Agenda.

**Item No. 1 : Confirmation of the Minutes of the 56<sup>th</sup> meeting held on 9<sup>th</sup> June, 2009.**

The Committee confirmed the Minutes of the 56<sup>th</sup> Meeting of the Finance Committee held on 9<sup>th</sup> June, 2009, as circulated.

**Item No. 2: Report on action taken on the Minutes of the 56<sup>th</sup> Meeting .**

**2.1 To approve the Annual Accounts for the year 2008-09.**

The Committee noted the action taken by the University.

**2.2 Replacement of old and unserviceable vehicles.**

While discussing on this issue, the Chairman informed that hiring of vehicles is not feasible here in Shillong and the University has been facing difficulties in this regard. The member from MHRD clarified in the meeting that there is no ban on replacement of vehicle of the Head of the Institution and also for the teaching departments where teaching and research programmes involve extensive field works to remote forests. The Chairman informed the members that the replacement will be done in a phase manner and purely on need basis.

**2.3: Utilisation of Plan Grant**

The members noted the utilization of grants as released by UGC. The Chairman suggested that the scholarship to the students should be paid on monthly basis and the Finance Department may work the details related to this.

**2.4: Receipt and Utilisation of Non-Plan Grant during 2009-10.**

The Committee members noted the Receipt and Utilisation of Non-Plan Grants for 2009-10.

**Item No. 3 : To consider the Revised Estimates for 2009-10 and the Budget Estimates for 2010-11**

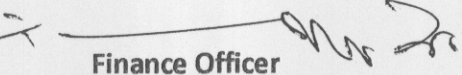
The Committee approved the Revised Estimates for 2009-10 and the Budget Estimates for the year 2010-11.

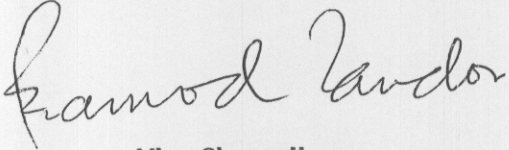
**Item No. 4 : To consider the Audited Accounts for the year 2008-09.**

The Committee discussed the Audited Accounts for the year 2008-09 and the Audit Report of the Accountant General (Meghalaya) thereof and approved the same.

The Chairman expressed his gratitude to the Accountant General (Audit), Meghalaya for timely issue of the Audit Certificate to the University. He also expressed his appreciation to the staff of the Finance Department for timely finalizing the accounts.

The meeting ended with a Vote of Thanks from the Chair.

  
Finance Officer  
Ex-Officio Member-Secretary

  
Vice-Chancellor  
Chairman