

5.2: Syllabus —

- (i) Syllabus for correspondence course in M.A Pol.Science/Amendment in relevant Ordinance.

The Academic Council in its 54th meeting held on 21st and 22nd November, 1996 while considering the Syllabus for correspondence course in M.A.Political Science resolved that the syllabus may be placed before the concerned BGS and School Board through the Department of Political Science.

The Council also constituted a Committee to look into the necessary amendment in the relevant Ordinances. The Committee discussed the various issues involved in adoption and operationalisation of the Correspondence Course in NEHU and made recommendations. The same is placed at Annexure-'A'.

The Committee also drafted an Ordinance on Correspondence Courses under the Centre for Distance Education, NEHU.

The matter was placed before the 55th Academic Council meeting held on 2nd and 3rd May, 1997 which considered the syllabus and also the draft Ordinance and resolved to approve the same. The Ordinance approved by the Council is placed at Annexure-'B'.

The matter is placed before the Council for consideration.

MINUTES OF THE MEETING FOR THE AC COMMITTEE ON CORRESPONDENCE COURSE WAS HELD IN THE BIJNI COMPLEX, CENTRE'S OFFICE ON 20TH MARCH, 1997 AT 11:00 A.M.

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| 1. Prof.A.C.Sinha | Chairman |
| 2. Prof.S.N.Bhat | Member |
| 3. Prof.N.Malla | -do- |
| 4. Prof.A.C.Mohapatra | -do- |
| 5. Prof.(Mrs)R.Borgohain | -do- |
| 6. Prof.L.S.Gassah | -do- |
| 7. Prof(Mrs)B.Lynden(Laso) | Member Convener |

The Committee discussed at length various issues involved in adoption and operationalization of Correspondence Course at NEHU and recommended the following to the Academic Council in preference to agenda item as follows:-

The Committee co-opted the Head, Political Science Deptt. as special invitee and Prof.L.S.Gassah as Member.

1. STRUCTURE OF THE COURSE :

The Committee recommends that syllabus for M.A/ M.Sc in Correspondence Course be the same as the approved Syllabus under regular Programmes (in M.A.Political Science),

(i) To begin with all 16(sixteen) papers to be made compulsory for operational reasons. The concerned department should advice on the choice of optional papers to be offered in the thirds and fourth Semesters.

(ii) Each of the Course will consist of 10 lessons. Disciplines having practicals/field work may be excluded from Correspondence Course Programme for the time being.

2. NUMBERS OF STUDENTS TO BE ADMITTED:

a) In principle the Correspondence Course should be open to all Graduates from recognised University of the country. Since, the number of students to be admitted is not limited, it will not attract the relevant provisions regarding reservations of seats.

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3. a) The total number of papers being the same, the evaluation for the first two semester may be conducted at the end of the second semester and for the third and fourth Semesters at the end of fourth semester.

b) To keep the Programme manageable, the Centre may set criteria of admission in consultation with the admission Committee of the concerned Department.

c) There may be a separate marksheet for the candidates appearing under the Correspondence Course indicating paper wise marks of 100.

d) There will be a separate set of Question Paper of 100 marks each and the questions to be answered may be 5 (five) out of 10 (ten).

e) There will be a separate form for admission to this course fixed by the appropriate bodies priced at Rs. 100/- (Rupees ^{one hundred}) only per form. The fees for the entire course will be Rs. 10,000/- (Rupees ten thousand) only inclusive of the course material, postage and examination fees to be paid at the time of admission.

4. a) The Committee recommends certain enabling amendments to the existing ordinance on M.A Correspondence Programme.

b) A separate Regulation may be framed specifically to govern the operation of Correspondence Course in the University.

ANY OTHER :

a) With a view to starting Correspondence Course in a meaningful way the Centre For Distance Education should have adequate staff and appropriate administrative steps are desired.

i) b) The Committee recommends formation of Standing Committees for Correspondence Courses constituted for each of the subjects offered with the following members:

The Head of the concerned Department as ex-officio Chairman, The Director, Centre for Distance Education as Ex-officio Convener and Member Secretary, One Professor and

one Reader of the relevant department as Member or in order of seniority, one Professor from a cognate subject to be nominated by the Dean of the concerned School and one Subject Expert of the Professor level, preferably from the North-Eastern Region as a Member to be nominated by the Vice-Chancellor.

ii) The Standing Committee will recommend a panel of experts in the relevant discipline for the preparation of course materials, to be approved by the BPGS of the concerned department of the School Board of the concerned School and present to the Academic Council.

c) The Standing Committee will look into:

i) Writing of Lessons

ii) Editing of lessons

iii) Remuneration and other miscellaneous matters.

Sd/-Prof. A.C. Sinha
Chairman

Sd/-Prof (Mrs) B. Lynem (Laso)
Member Convener

Ordinance on Correspondence Course

Under Section 26 1 (b) of Statute NEHU Act 1973

Short Title : 1. There shall be established correspondence Courses under the Centre for Distance Education, North-Eastern Hill University.

Objectives : 2.(i) The objective of the Correspondence courses shall be to offer courses at Post-Graduate level to students who have, for some reason or other, been deprived of higher education.

(ii) The number of courses under the Programme will be decided by the Competent Authority from time to time. Any Graduate.

Eligibility :

Standing Committee : 3. There shall be a Standing Committee for the purpose. The composition of the Committee shall be as follows :

(i) Director/Head of Centre For Distance Education, as ex-officio convener and member secretary :

(ii) Head of the concerned Department as ex-officio Chairman.

(iii) One Professor and one Reader of the relevant subject of the Post-Graduate department, NEHU, as members in order of seniority :

(iv) One Professor from a cognate subject to be nominated by the Dean of the concerned School.

(v) One subject Expert at the Professor level preferably from North-Eastern Region as a member to be nominated by the Vice-Chancellor, NEHU, Shillong.

(vi) Controller of Examinations or his nominee

Term of Office :

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4. The term of the office of the members, except that of the Head/Director, Centre for Distance Education NEHU, Shillong and the Head of the concerned Deptt., shall be for a period of three years.

- Quorum : 5. A minimum of three members shall constitute the quorum, provided the convener and the Head of the concerned subject are present. The Standing Committee shall meet as and when required subject to a minimum of twice a year
- Function of the Committee : 6. The function of the Standing Committee will be as laid down in the regulations.
- Course Structure : 7.(i) The syllabus of the subject offered would be the same as a regular course offered in the University:
 (ii) The examination for the correspondence Course shall be at the end of the second and the fourth semesters and not at the end of each semester, as in the case of regular courses :
 (iii) A candidate registering for a Post-Graduate course under the programme may have a maximum of 5 years to complete and be eligible for the degree and those failing to complete and pass the course within the stipulated time of 5 years, will have to seek fresh admission.
 (iv) Each course in the Programme will carry 100 marks. There shall be no sessional assessment field work or dissertation.
 (v) There shall be separate questions paper of 100 marks for each paper
- Procedure of Admission and Fees: (i) The procedure of Admission and fees shall be as laid down in the regulations .

of the Academic Council and Executive Council, in addition to the following members selected by the Academic Council in its meeting held on 2nd and 3rd May, 1997.

MEMBERS SELECTED BY ACADEMIC COUNCIL

1. Prof. P.K. Misra
2. Prof. V.K. Kumar
3. Prof. N. Malla
4. Prof. Y.S. Chauhan
5. Prof. A.C. Sinha
6. Prof. S.S. Khare
7. Mr. P.S. Rynjah, Registrar
8. Deputy Registrar (Conference)

ADDITIONAL MEMBERS

1. Prof. S.N. Bhat
2. Prof. S.K. Misra
3. Prof. A.C. Mohapatra

The Committee will elect its own Chairman

5:2 Syllabus -

- (i) Syllabus for Correspondence Course in M.A. Political Science/Amendment in relevant Ordinance.

No: EC: 93: 97 : 5: 2: (i): The Council considered the proposed Ordinance on the Correspondence Course and the Syllabus for M.A. Political Science Correspondence Course and RESOLVED to approve the same.

5:5 Examination Matters -

- (i) Scaling Formula etc. for purpose of admission to the P.G. Department

No: EC: 93: 97: 5: 5: (i): The Council considered the proposed scaling formula for admission to the P.G. Courses and RESOLVED that the question of having a common entrance test with 50% marks from the core on Honours papers and 50% from other papers common to Honours and General be referred to the Academic Council for detailed clarifications.

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