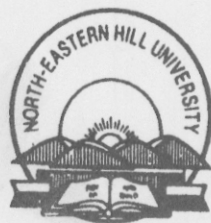


**NORTH - EASTERN HILL UNIVERSITY  
SHILLONG**

***MINUTES***

**ONE - HUNDRED AND FIRST  
&  
ONE HUNDRED AND SECOND  
EXECUTIVE COUNCIL MEETINGS**



***APRIL 19th & 20th, 1999***

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## MINUTES OF THE HUNDRED AND FIRST MEETING OF THE EXECUTIVE COUNCIL

The 101<sup>st</sup> meeting of the Executive Council was held on 19<sup>th</sup> April, 1999 at 1000 Hours at the Conference Hall, Guest House, NEHU, Permanent Campus, Shillong.

### MEMBERS PRESENT:

A list of members who attended the 101<sup>st</sup> meeting of the Council is appended as Appendix - I.

### WELCOME:

The Chairman welcomed all the members who attended the meeting especially a new member viz. Prof. N. Malla.

### APOLOGY:

Apology was received from Ms. D. Dkhar, Principal, Sankardev College, Shillong.

### Item No.1

#### CONFIRMATION OF THE MINUTES

- (i) Confirmation of the Minutes of the 100<sup>th</sup> meeting of the Executive Council held on 16<sup>th</sup> March, 1999.

EC:101:99:1: (i): The Council considered the Minutes of the 100<sup>th</sup> meeting of the Council held on 16<sup>th</sup> March, 1999 and RESOLVED to confirm the same.

### Item No.2

#### REPORTING ITEMS

- (i) Reporting items.

EC:101:99:2: (i): The Council considered the actions taken on its decisions taken in the 100<sup>th</sup> meeting and noted the same.

**Item No.5 ACADEMIC MATTERS**

**5:1- Statutes, Ordinances, Regulations & Rules.**

**(i) Moderation Board for Results.**

EC:101:99:5:1: (i): The Council considered the amendment of the Moderation Boards for PG and UG Results and RESOLVED to approve the same as per Annexure 'A'.

**(ii) On the Paper Setter / Moderator of Under-Graduate Examination proposal for modification thereof.**

EC:101:99:5:1: (ii): The Council considered the amendment of the Regulation on Paper Setters and Moderation of Under Graduate Examinations and RESOLVED to approve the same as per Annexure 'B' & 'C'.

**(iii) Proposed amendment of Clause 4-A of Regulation RE-4.**

EC:101:99:5:1: (iii): The Council considered the UGC's response to the proposed amendment of Clause 4 (a) of Regulation RE-4 and RESOLVED to reiterate its stand as resolved by the Academic Council.

**(iv) Report of the Committee appointed by the Executive Council to examine the jurisdiction of the EC / AC vis-a-vis Academic Matters.**

EC:101:99:5:1: (iv): The Council considered the amendment of Clause 4 (c) of Ordinance OA-7 on Boards of Schools and RESOLVED to approve the same as per Annexure 'D'.

**(v) Regulation for attending Seminar / Conference in regards of single author and suggestion to the Deans' Committee for perusal and decision thereof.**

EC:101:99:5:1: (v): The Council considered the amendment of the Regulation for attending Seminars and Conferences and RESOLVED that Clause B 2 (iv) may be amended as per Annexure 'E' and in the case of multiple authors the presenting author is eligible for financial assistance if he fulfils the criteria.

(vi) Ordinance on P. G. Diploma Course.

EC:101:99:5:1: (vi): The Council considered the Ordinance on PG Diploma Course and RESOLVED to constitute a Committee consisting of the following members to look into the working of the PG Diploma Course and refer the matter back to the Academic Council.

- |                    |                     |
|--------------------|---------------------|
| 1. Prof. MC Pandey | Chairman & Convener |
| 2. Prof. HN Pandey | Member              |
| 3. Dr. BK Tiwari   | Member              |

### 5:5- Examination Matters.

(i) Proposal for enhancement of rates for Tabulation / Faking and Topsheeting and Allotment of scripts.

EC:101:99:5:5: (i): The Council considered the enhancement of rates for Tabulation/ Faking and Top sheeting and Allotment of Scripts and RESOLVED to approve the same as follows:

Work	Existing Rates	Enhanced Rates
1. Tabulation (per candidate)	Rs.2.50	Rs.5.00
2. Faking	Rs.0.15	Rs.0.30
3. Topsheeting	Rs.0.10	Rs.0.20
4. Allotment of Scripts	Rs.2000/-	Rs.3000/-

### 5:7- Affiliation etc.

(i) Recommendation by the Inspection Team for extension of affiliation etc.

EC:101:99:5:7: (i): The Council considered the recommendation of the Inspection Team for affiliation / extension of affiliation of the following Colleges and

RESOLVED to approve the same as follows subject to fulfilment of the requirements laid down by the Inspection Teams and UGC.

Name of the College

Recommendations

1. Jaintia Eastern College

Extension of Provisional affiliation for a period of two years.

2. Synod College

Provisional affiliation for starting Honours in Zoology for a period of three years.

3. Kamalanagar College

Provisional affiliation for a period of three years w.e.f. 1999.

**5:8- Others.**

(i) Appointment of the Course Co-ordinators for UGC sponsored Refresher Courses, NEHU.

EC:101:99:5:8: (i): The Council considered the appointment of the Course Co-ordinators for UGC sponsored Refresher Courses and RESOVLED that only regular senior Lecturers, Readers or Professors may be appointed as Co-ordinators.

(ii) Panel of Examiners for evaluating the Ph.D. Thesis in respect of Ms. Sangheeta Dutta.

EC:101:99:5:8: (ii): The Council considered the Panel of Examiners for evaluation of the Ph.D Thesis in respect of Ms. Sangheeta Dutta and RESOLVED to approve the same.

(iii)Matters relating to NERIST.

EC:101:99:5:8:(iii): The Council considered the Academic Council's decision taken in respect of NERIST vide Resolution No:AC:60:99:5:7: (ii) and RESOLVED to endorse the decision of the Academic Council on the matter.

## Item No.6

**ADMINISTRATIVE MATTERS:****6:2- Appointment / Creation Up-gradation of Posts / Confirmation / Extension / Option / Transfer / Release / Termination.**

- (i) Confirmation in respect of Smti. Lalbikdiki Hnamte, Lecturer, Education Department, NEHU, Mizoram Campus.

EC:101:99:6:2: (i): The Council considered the confirmation of service in respect of Smti.Lalbikdiki Hnamte, Lecturer in Education and RESOVLED to approve the same w.e.f 7.12.95.

- (ii) Confirmation in respect of Shri MM Naga, Lecturer, Library and Information Science, NEHU, Shillong.

EC:101:99: 6:2: (ii): The Council considered the confirmation of service in respect of Shri Moses Mao Naga, Lecturer in Library & Information Science and RESOLVED to approve the same w.e.f. 26.7.96.

**6:6- Service Condition / Financial & Other Benefits.**

- (i) Enhancement of Honorarium.

EC:101:99:6:6: (i): The Council considered the enhancement of Honorarium and RESOLVED to approve the same. The Council further RESOLVED that a Committee consisting of the following be constituted to consider and recommend all matters related to Honorarium.

- |                                     |             |
|-------------------------------------|-------------|
| 1. Pro-Vice-Chancellor<br>Shillong. | Chairperson |
| 2. Prof. AL Verma                   | Member      |
| 3. Prof. SS Khare                   | Member      |
| 4. Registrar                        | Member      |
| 5. Finance Officer                  | Member      |

- (ii) Revision of Pay Scales, Minimum Qualifications for appointment of teachers in Universities and Colleges and other measures for maintenance of standards, 1998.

EC:101:99:6:6: (ii): The Council considered the Academic Council's recommendation on the revision of Pay Scales etc., 1998 as notified by the University Grants Commission and RESOLVED that the matter be referred to the High Power

Committee appointed by the Academic Council. The Committee may also look into other matters like enhancement of allowances specific to NEHU.

**(iii) Panel of Experts for the various Selection Committees for recruitment of teachers.**

EC:101:99:6:6: (iii): The Council considered the Panel of Experts for the Department of Sociology for Selection Committee for recruitment of teachers and RESOLVED to approve the same.

**6:7- Others.**

**(i) Minutes of the Medical Management Committee.**

EC:101:99:6:7: (i): The Council considered the recommendations of the Medical Management Committee and RESOLVED that (i) The Holy Cross Hospital at Tura be recognised for Outpatient and Inpatient treatment of NEHU employees and their dependants. (ii) Setting-up of a Laboratory for the Health Centre is approved subject to availability of space and administrative feasibility.

**Item No.7 FINANCIAL MATTERS:**

**7:1- Finance Committee.**

**(i) Minutes of the Finance Committee.**

EC:101:99:7:1: (i) : The Council considered the Minutes of the 40<sup>th</sup> meeting of the Finance Committee and RESOLVED as follows:

1. The statement at Clause 7 (b) on assets and liabilities be acted upon.
2. Record the Council's appreciation for timely payment of the Vth Pay Revision arrears to teachers within the stipulated date.
3. The Committee appointed earlier for rationalisation of Maintenance Grant to Departments / Centres to expedite its recommendations.

APPENDIX - 1

7:5- Annual Accounts / Annual Reports.

(i) Audited Annual Accounts for the year, 1997-98.

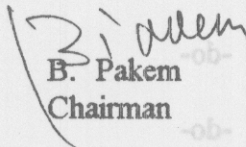
EC:101:99:7:5: (i): The Council considered the audited Annual Accounts for the year 1997-98 and RESOLVED to approve the same.

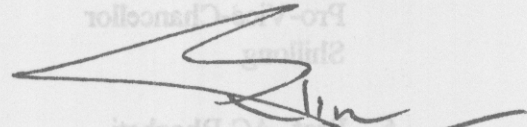
Item No.8

ITEMS FROM THE CHAIR

EC:101:99:8: (i): The Council RESOVLED that Administration may examine the feasibility of extending Telephone facilities to the residences of the Heads of Departments and also the Hostels.

The meeting ended with a vote of thanks from the Chair at 12.00 P.M.

  
B. Pakem  
Chairman

  
Dr. A. Patton  
Secretary

Permanent Invice  
Secretary

- 1. Prof. B. Pakem  
Vice - Chancellor
- 2. Prof. B. Pakem  
Vice - Chancellor
- 3. Prof. MS Sanganma  
Vice-Chancellor
- 4. Prof (Ms) KS Jyngdoh  
Chancellor
- 5. Prof. B. Bhagdati  
Secretary
- 6. Prof. B. Khaidem  
Secretary
- 7. Prof. DN Burzognain
- 8. Prof. AJ Verma
- 9. Prof. N. Malla
- 10. Prof. SS Khaw
- 11. Dr. I. Khinawia
- 12. Prof. AR Vamza
- 13. Dr. RS Wangu
- 14. Prof. HL Duorah
- 15. Mr. L. Nampui
- 16. Dr. A. Patton

APPENDIX - I

**LIST OF MEMBERS ATTENDING THE 101<sup>ST</sup> MEETING OF THE  
EXECUTIVE COUNCIL**

1. Prof. B. Pakem Vice - Chancellor.	Chairman
2. Prof. RL Thuanga Pro-Vice-Chancellor Mizoram.	Member
3. Prof. MS Sangma Pro-Vice-Chancellor Tura.	-do-
4. Prof.(Ms) KS Lyngdoh Pro-Vice-Chancellor Shillong.	-do-
5. Prof. AC Bhagbati	-do-
6. Prof. IS Khaidem	-do-
7. Prof. DN Buragohain	-do-
8. Prof. AL Verma	-do-
9. Prof. N. Malla	-do-
10. Prof. SS Khare	-do-
11. Dr.Lalrimawia	-do-
12. Prof. AR Varman	-do-
13. Dr. RS Wangu	-do-
14. Prof. HL Duorah	-do-
15. Mr. L. Nampui	Permanent Invitee
16. Dr. A. Patton	Secretary

ANNEXURE 'A'**AMENDMENT OF REGULATION RC-5 AND RC-10 ON  
MODERATION OF RESULTS.****A. POST GRADUATE .(RC-5 UNDER ORDINANCE OC-7)**

Existing Provision	Proposed Amendment
5. There shall be a Moderation Board to moderate the results of the end-semester examinations in each subject and it shall consist of :	Ordinarily on the basis of the recommendation of the Department and the concerned Dean the Vice- Chancellor shall approve each result before their declaration / publication.
(i) Vice - Chancellor	
(ii) Dean of all the Schools of Studies.	
6. The Board shall scrutinise the statistics of results prepared by the Tabulators and moderate the same, if need be, before the declaration / publication of results.	There shall be a Moderation Board consisting of Vice- Chancellor as the Chairman and all the Deans as Members, to moderate results, <u>if need be</u> , before the declaration / publication of the results.

**B. UNDER GRADUATE: RC-10 UNDER ORDINANCE OC-8.**

Existing Provision.	Proposed Amendment.
3. (1) There shall be a Moderation Board to moderate results of each examination and it shall consist of :	No change.
(a) 3 Principals of the Colleges located at Shillong , to be nominated by the Vice - Chancellor.	
(b) Dean of Schools to be nominated by the Vice- Chancellor.	

(c) Vice - Chancellor or in his

absence Pro-Vice-Chancellor as  
the Chairman.

3. (2) The term of the office of the members of the board, other than the Chairman, shall be two years which may be curtailed on any ground likely to affect / prejudice the confidentiality of results. No change

3. (3) The duties of the Board shall be as under:

(i) The Board shall scrutinise the statistics of results prepared by the tabulators and moderate the same, if need be, before the declaration / publication of results.

(ii) As a matter of polity, the candidates having shortage of 1% marks to pass a subject shall be given grace upto 1% marks in the subject concerned provided by so doing they pass the examination. This will be independent of the grace principle recommended by the Moderation Board.

(iii) No grace shall be awarded after the declaration / publication of result.

The provisions as laid down in the Ordinance (Regulation) for composition of Moderation Board to moderate Under- Graduate results and its functions will remain the same but with a rider that the provisions will be operative only when such need arise and hence the provisions may be read as, if need be.

**AMENDMENT OF CLAUSE RC -10 UNDER ORDINANCE OC-8 ON THE  
PAPER SETTING OF UNDER GRADUATE EXAMINATIONS**

Existing Provision	Amendment Proposed	Justification
i) Both internal and external teachers may be appointed.	i) The teachers from the University academic department / Centres, teachers from academic departments of other Universities and teachers from the affiliated colleges to NEHU may be appointed.	Earlier, the teachers to be appointed has not been defined categorically. Hence, the illustration has been made accordingly.
ii) Must be a teacher in the subject concerned with a minimum experience of 10 years in teaching the subject at the Under-Graduate level.	ii) Must be a teacher in the subject concerned with a minimum of 5 years teaching experience.	The number of papers, that have been offered at the Under-Graduate level, have been increased by many fold over the years and therefore the number of paper setters need to be increased proportionately. This is possible only when the minimum teaching experience is reduced from 10 years to 5 years so as to enable to bring more teachers within the bracket of paper - setter.
iii) In exceptional circumstances, however, the Vice-Chancellor may relax the condition regarding experience.	iii) Existing provision.	ii) One teacher in the subject concerned.

**AMENDMENT OF CLAUSE RC-10 UNDER ORDINANCE OC-8 ON THE  
COMPOSITION OF MODERATION BOARD OF UNDER  
GRADUATE EXAMINATIONS.**

Moderation

Existing Provision	Amendment Proposed	Justification
<p>i) There shall be a Moderation Board appointed by the Vice-Chancellor for each paper -subject for a period of one year.</p>	<p>i) There shall be a Moderation Board appointed by the Vice-Chancellor for each paper-subject for a period of two years.</p>	<p>In terms of Regulation RC-10 vide Clause 1(I) it provides that the Chairman, Board of Under-graduate Studies shall draw a panel of Paper Setter / Moderators and forward the same to the Vice-Chancellor, who shall appoint the Paper-Setters / Moderators for a period of two years. Hence, the concerned clause need to be amended accordingly, that is, Moderators to be appointed for a period of two years instead of one year.</p>
<p>The Board shall consist of:</p> <p>i) Chairman, Board of Under - Graduate Studies or any senior teacher in the subject recommended by the Chairman.</p> <p>ii) One teacher in the subject concerned.</p>	<p>The Board shall consist of:</p> <p>i) Existing provision.</p> <p>ii) One or two teacher(s) in the subject concerned from the Post-Graduate department / Centre of the University.</p>	

- ANNEXURE D
- iii) One expert in the subject concerned from outside the University to be nominated by the Vice-Chancellor.
- iii) Atleast two teachers in the subject concerned the affiliated college(s) of the University / one or two expert(s) in the subject concerned from outside the University to be nominated by the Vice-Chancellor.
- Since, the introduction of Three years degree Integrated Courses, the number of compulsory including Optional papers, offered at the Under - Graduate level, have increased by manifold. Therefore, it is imperative to enlarge the Moderation Board so that more teachers can be involved for moderation purpose.
-

ANNEXURE 'D'**PROPOSED AMENDMENT OF CLAUSE 4 (c) OF ORDINANCE 0A-7 ON  
BOARDS OF SCHOOLS.**

Existing Provision	Proposed Amendment
To approve the courses of study of the various programmes, other than research degrees, offered by the Departments and to recommend courses of study for research degrees to the concerned Board of Research Studies.	To recommend to the Academic Council the various courses of study other than research degrees offered by the Departments in the School and courses of study for research degrees to the Board of Research Studies.

**REGULATION FOR ATTENDING SEMINAR / CONFERENCE  
RE-5 CLAUSE B.2 (iv)**

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<b>Existing Provision</b>	<b>Proposed Amendment</b>
<p>(ii) The members of the faculty proposing to participate may intimate well in advance along with the topic of the paper which he wants to present. Only papers of single author will be considered for this purpose.</p>	<p>(ii) "The members of faculty proposing to participate may intimate well in advance along with the title of the paper which he / she wants to present. These teachers who have to their credit , published works (single / multiple authors) in the preceding two years are eligible to apply".</p>

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<b>Item No.7</b>	<b>FINANCIAL MATTERS</b>	
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	(i) To consider confirmation of approval on the Annual Reports of the North - Eastern Hill University for the years 1995-96, 1996-97 and 1997-98.	1
	(ii) To consider the Annual Accounts for the years 1995-96, 1996-97 and 1997-98.	2
<b>Item No.8</b>	<b>ITEMS FROM THE CHAIR</b>	2

**MINUTES OF THE HUNDRED AND SECOND MEETING OF THE  
EXECUTIVE COUNCIL**

The 102<sup>nd</sup> meeting of the Executive Council was held on 20<sup>th</sup> April, 1999 at 1430 Hours at the Conference Hall, Guest House, Permanent Campus, NEHU, Shillong.

**MEMBERS PRESENT:**

A list of members attending the 102<sup>nd</sup> meeting of the Council is appended as Appendix -I.

**WELCOME:**

The Chairman welcomed all the Members of the Council who attended the meeting.

**APOLOGY:**

Apology was received from Prof. AR Varman.

**Item No.1**

**CONFIRMATION OF THE MINUTES**

- (i) Confirmation of the Minutes of the 101<sup>st</sup> meeting of the Executive Council held on 19<sup>th</sup> April, 1999.

EC:102:99:1: (i): The Council RESOLVED that the Minutes of the 101<sup>st</sup> meeting of the Council to be circulated to all the members may be confirmed at the 103<sup>rd</sup> meeting of the Council.

**Item No.7**

**FINANCIAL MATTERS**

**7:5: Annual Accounts / Annual Reports.**

- (i) To consider confirmation of approval on the Annual Reports of the North- Eastern Hill University for the years 1995-96, 1996-97 and 1997-98.

EC:102:99:7:5:(i): The Council noted the approval of the University's Court on the Annual Reports for the years 1995-96, 1996-97 and 1997-98.

(ii) To consider the Annual Accounts for the years 1995-96, 1996-97 and 1997-98.

EC:102:99:7:5: (ii): The Council noted the approval of the University's Court on the Annual Accounts for the years 1995-96, 1996-97 and 1997-98.

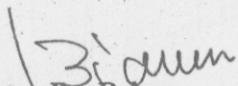
Item No.8

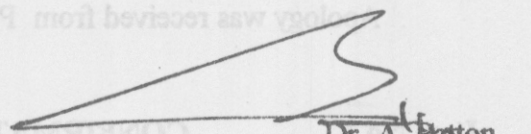
ITEM FROM THE CHAIR

EC:102:99:8: (i): The Council also placed on record its appreciation on the manner and way the Convocation was held successfully and also the successful organisation of the various meetings of the Statutory Bodies of the University.

The Council desired that in future a brief of the various activities of the University during the preceding years be placed before the University's Court.

The meeting ended with a vote of thanks from the Chair at 3.00 P.M.

  
B. Pakem  
Chairman

  
Dr. A. Panton  
Registrar

APPENDIX - I

LIST OF MEMBERS ATTENDING THE HUNDREDTH AND  
SECOND MEETING OF THE EXECUTIVE COUNCIL HELD ON  
20<sup>TH</sup> APRIL, 1999.

1. Prof. B. Pakem Vice - Chancellor.	Chairman
2. Prof. RL Tuanga Pro-Vice-Chancellor Mizoram.	Member
3. Prof. MS Sangma Pro-Vice-Chancellor Tura.	-do-
4. Prof.(Ms) KS Lyngdoh Pro-Vice-Chancellor Shillong.	-do-
5. Prof. AC Bhagbati	-do-
6. Prof. IS Khaidem	-do-
7. Prof. AL Verma	-do-
8. Prof. N. Malla	-do-
9. Prof. SS Khare	-do-
10. Dr.Lalrimawia	-do-
11. Ms. D. Dkhar	-do-
12. Dr. RS Wangu	-do-
13. Prof. HL Duorah	-do-
14. Mr. L. Nampui	Permanent Invitee
15. Dr. A. Patton	Secretary