

THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OB-5

ON THE FUNCTIONING OF ACADEMIC DEPARTMENTS IN THE UNIVERSITY

Under Section 26 (1) (q) of NEHU Act, 1973

Overall Workload	1. The academic work load for every member of the faculty is expected to be not less than 40 hours per week for 30 working weeks² (180 teaching days) in an academic calendar. A teacher shall be available for at least 5 hours daily in the University/College as per the UGC Guidelines from time to time. Actual teaching time shall be the hours devoted for imparting education to students by lectures, tutorials, seminars, laboratory practicals and project work. The direct teaching hours of teacher per week shall be as follows: <table data-bbox="560 741 1273 827"> <tr> <td>Lecturers/Lecturers(Sr. Scale) /</td><td></td></tr> <tr> <td>Lecturers (Sln. Grade)</td><td>- 16 Hrs.</td></tr> <tr> <td>Readers and Professors</td><td>- 14 Hrs</td></tr> </table> The other academic activities shall have the following break up: <table data-bbox="560 913 1289 1052"> <tr> <td>Testing/Exams</td><td>- 1 hour</td></tr> <tr> <td>Teaching preparation/lab setting</td><td>- 10 hours</td></tr> <tr> <td>Research</td><td>- 10 hours</td></tr> <tr> <td>Own reading/Administrative and Professional work</td><td>- 5 hours</td></tr> </table> A relaxation of two hours of teaching per week shall be given to the Teachers. Head & Dean who are actively involved in reasearch/extension and /administration.	Lecturers/Lecturers(Sr. Scale) /		Lecturers (Sln. Grade)	- 16 Hrs.	Readers and Professors	- 14 Hrs	Testing/Exams	- 1 hour	Teaching preparation/lab setting	- 10 hours	Research	- 10 hours	Own reading/Administrative and Professional work	- 5 hours
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Work Unit	2. The lecture shall be of one hour duration.														
Academic Activities of the Centre.	3. The teachers working in the Centres perform the following special functions which shall be taken into account for their workload: - Conducting interdisciplinary research work having direct implication and bearing on the community. - Action based projects for societal needs as extension education programmes; - Conducting short-duration diploma/certificate courses, training and outreach programmes - Conducting professional courses.														
Norms for Faculty Members	4. All members of the faculty are expected to take minimum core academic programme. Core academic programme shall include lectures, tutorials/ seminars/practical/project work in the post-graduate and M.Phil. programmes.														

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OB-5 Contd.

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| Time Table | <p>5. i. Each Department and School shall prepare a time table indicating engagement of all members of the faculty covering core academic programmes.</p> <p>ii. One day in a week could be kept 'free' for each member of the faculty. There may be no lecture assignments on this free day but the member will be available in the Department/Centre for general guidance to students and other academic programmes.</p> <p>iii. Every Department/Centre will have some academic programme or the other on every working day of the academic department of the University.</p> |
| Number of Research Scholars | <p>6. Lecturers with 3 years' post-doctoral active research experience supported by publications may be assigned two students for Ph.D. work and those having more than 7 years of experience four scholars. A Reader may be assigned six Ph.D. scholars and a Professor eight. These numbers will include part-time research scholars also. Ph.D. students completing 5 years of study shall not be counted for the purpose.</p> |

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1. First Ordinance approved vide Ministry of Education, Govt. of India letter No. F.8-32/82-Desk(U) of February 9, 1984.
 2. Clause 1 of OB-5 amendments / modifications approved vide MHRD letter No: F.8-30/99/Desk (U), dated June 2, 2000.
 3. See also Ordinance OC-15 on University Calendar.
 4. Clause 5(ii) is deleted, consequent upon its incorporation in the Clause 1 under Overall Workload.
 5. Amended Ordinance (OB-5) was notified vide Notification No.F.Conf/13-5/99(Vol.III)786, dated November 17, 2004.