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**AGENDA FOR THE 59TH MEETING OF THE FINANCE COMMITTEE SCHEDULED TO BE HELD ON
17TH NOVEMBER, 2010 at 5:00 PM IN THE CONFERENCE HALL OF NEW GUEST HOUSE, NEHU
SHILLONG.**

Item No.1 : Confirmation of the minutes of the 58th meeting held on 5th June, 2010.

The Minutes of the 58th Finance Committee meeting were circulated to the members vide letter No.F.2-2/FC-Minutes/2005/316 dated 8th June, 2010. No comments were received. The minutes as circulated may kindly be considered for confirmation. The said minutes is enclosed herewith at Annexure –I for ready reference.

Item No.2 : Report on action taken on the Minutes of the 58th Meeting.

2.1 : To approve the Annual Accounts for the year 2009 – 10.

The Annual Accounts for the year 2009 – 10 approved in 58th Finance Committee meeting was subsequently approved by the Executive Council on 7th June, 2010 and thereafter submitted to the Accountant General (Audit), Meghalaya, Shillong on 17th June, 2010 for audit.

2.2. : Replacement of old and unserviceable vehicles.

The 07 vehicles were inspected by a board of officers and proceedings of the Condemnation Committee were completed in June, 2010. 06 vehicles were found to be repairable and serviceable and the Committee decided to retain them. One vehicle was found to be beyond economical repair which was recommended by the Committee for condemnation.

2.3 : Utilization of Plan Grant:

The receipt and utilization of Plan Grants released by UGC are as follows: (Rs. in lacs)

Sl.No	Scheme	XI Plan Allocation	Opening Balance	Grant received during 2007 – 10	Interest	Expenditure upto 31.10.10	Percentage of Utilization	Unspent Balance as on 1.11.10
1.	XIth Plan	12380.00	-	8390.85	-	7623.44	90.85%	767.41
2.	Merged Scheme	517.50	-	517.50	-	96.65	18.68%	420.85
3.	Non-Net Fellowship	800.00	-	314.36	-	299.45	95.26%	14.91
4.	Additional Grant (if any please specify)							
(i)	NEICOD	2000.00	-	1422.00	-	1511.79	106.31%	(-) 89.79
(ii)	100 seated	389.84	-	345.00	-	390.17	113.09%	(-)45.17
(iii)	Additional Grant for Tura Campus	4000.00	-	1983.00	-	382.26	19.28%	1600.74
(iv)	Faculty of Engineering	1000.00	-	1000.00	-	489.30	48.93%	510.70
(v)	Faculty of Management	800.00	-	800.00	-	-	0%	800.00
(vi)	Indian Science Congress	1300.00	-	1000.00	-	1351.53	135.15%	(-)351.53
	TOTAL :	23187.34	-	15772.71	-	12144.59	76.98%	3628.12

2.4 : Requirement of additional allocation for various projects under XI Plan.

The requirement of additional allocation for the various projects as follows was recommended by the last Finance Committee for obtaining additional sanction from the MHRD and UGC.

Sl.No.	Name of Work	Additional amount required (Rs. in lacs)
1.	Bamboo Hut (including Rs. 18.65 lacs for furnishing)	268.50
2.	Works relating to building under NEICOD	1583.42
3.	42 Nos. Staff Quarters	16.97
4.	Campus Development :	
(i)	Improvement of External Electrification and renovation of Substation, DG Set	99.80
(ii)	Road, retaining wall and water bodies	* 54.41
5.	School of Technology	620.41
6.	Cluster of Class rooms for Science and Non Science	877.91
7.	24 Units of P-type quarters	141.28
8.	International Hostel	18.36
9.	Construction of Law Building	291.37
10.	Construction of 100 seated Hostel Building	31.12
11.	Academic Staff College electrification (incl. Rs.11.27 lacs for furnishing)	11.41
12.	Regular and stable power supply under UPE	49.97
	TOTAL :	4064.93

The matter is being pursued with the MHRD and UGC.

2.5 : Utilisation of Non-Plan Grants 2010-11 :

Receipt and Utilization of Non-Plan Grant during the first half of 2010 – 11 are as follows:

(Rs. in lacs)

Sl.No.	Head	Unspent Balance available as on 1 st of April of current financial year	Grant received so far during the year	Total fund available	Expenditure incurred as on 30.9.10	Unspent Balance as on 1.10.10
1	2	3	4	5	6	7
1.	Salary				3505.11	
2.	Personal Allowances				196.92	
3.	Pension & Retirement Benefits	(-) 40.68	4271.16	4230.48	244.50	(-) 473.07
4.	Non Salary				757.02	
	TOTAL :	(-) 40.68	4271.16	4230.48	4703.55	(-) 473.07

Item No.3 : To consider the Revised Estimates for 2010 -11 and the Budget Estimates for 2011 – 12

In the previous year i.e. 2009-10, the University suffered a set back in the academic and administrative programmes/activities because of drastic reduction in the Non-Salary Budget as compared to that of 2008-09. In 2008-09, the expenditure was Rs. 2200.45 lacs whereas in 2009-10 the University was instructed to restrict expenditure to Rs. 1465.19 lacs only i.e. Rs. 1040.27 lacs UGC share and Rs. 424.92 lacs Internal Revenue. Despite utmost economy and withholding maintenance works the actual expenditure went upto Rs. 1576.86 lacs. This year, the periodical repairs, maintenance and upkeep of the buildings and assets will need to be resumed. Furthermore, with the occupation of the newly constructed buildings, the consumption of electricity has gone up. The average monthly expenditure on electricity bill is Rs. 27.00 lacs. Hence, expenditure on electricity bill alone in the current year will be Rs. 3.25 crores. The expenses on conduct of examinations has also gone up as a result of increase in number of students and revision of rates of examiner’s remunerations. It is therefore necessary to maintain the Non-Salary Budget above that of 2008-09.

The break up of the Estimates as at Annexure–II is summed up as under for consideration and approval of the Committee.

(Rs. in lacs)			
Sl.No	Items	Proposed RE 2010- 11	Proposed BE 2011 -12
1.	Salary & Personal Allowances	7724.00	8496.40
2.	Pension & Retirement Benefits	1567.50	1724.25
3.	Non – Salary Component	2936.85	3083.95
	TOTAL :	12228.35	13304.60

Item No. 4 : To consider the Audited Accounts for the year 2009 – 10

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The Annual Accounts for the year 2009 – 10 which was approved by the Finance Committee and by the Executive Council on 5th and 7th June, 2010 respectively was submitted to the Principal Accountant General (Audit), Meghalaya, Shillong on 17th June, 2010. Subsequently, the audit work was started on 1st July, 2010 and was completed on 16th August, 2010. The Draft Audit Report from the Pr. A.G (Audit) Meghalaya, Shillong was received on 31.8.2010 and the comments of the University thereon was submitted on 22.09.10. The Audit Report has been received on 9.11.2010.

The said Annual Accounts along with the Audit Report duly appended is placed before the Committee for consideration and approval.

Item No. 5 : Any other item (s)

ABSTRACT OF THE REVISED ESTIMATE FOR THE YEAR 2010-2011 AND BUDGET ESTIMATE FOR THE YEAR 2010-2012: NON PLAN

[Figures expressed in lacs]

Particulars	*Revised estimate 2009-10	Actuals for 2009-10	*Budget Estimate 2010-11	Actuals April to September 2010	Revised Estimate 2010-11	Budget Estimate 2011-12
	1	4	5	6	7	8
SALARY CHARGES						
(A) Non Teaching	3548.82	3475.57	3413.60	1841.38	3755.00	4130.50
6th CPC arrears 60% in 09-10	529.58	529.58				
Salary of casual labour/daily wages			277.36			
(B) Teaching	3053.20	3075.29	3259.37	1663.75	3608.00	3968.80
6th CPC arrears 60% in 09-10	921.94	921.94				
Employees personal allowances		531.31	255.00	196.92	361.00	397.10
Advance grant for 2010-11 chargeable to Revised Estimates 2009-10	621.12					
TOTAL: SALARY AND PERSONAL ALLOWANCES	8674.66	8533.69	7205.33	3702.05	7724.00	8496.40
PENSION & RETIREMENT BENEFITS						
6th CPC arrears 60% in 09-10	900.00	956.50	1158.43	244.50	1567.50	1724.25
	332.92	77.11				
TOTAL: PENSION & RETIREMENT BENEFITS	1232.92	1033.61	1158.43	244.50	1567.50	1724.25
NON-SALARY CHARGES						
Common Service & General Charges		915.34		203.94	1047.40	1100.00
Common Capital Charges		221.68		48.79	491.40	516.00
Other Charges of the Administrative Deptt.		233.50		452.70	634.05	665.75
Other Charges of the Teaching Deptt.		181.79		40.91	662.00	695.10
Other Charges of Auxiliary Department		24.55		10.68	102.00	107.10
TOTAL: NON SALARY	1465.19	1576.86	**1190.27	757.02	2936.85	3083.95
GRAND TOTAL	11372.77	11144.16	9554.03	4703.57	12228.35	13304.60

Note:

* Revised Estimate 2009-10 and Budget Estimate 2010-11 as approved by UGC

**Amount of Non-salary allocation approved by UGC excluding Internal Receipts

MINUTES OF THE 59TH MEETING OF THE FINANCE COMMITTEE HELD ON 17TH NOVEMBER, 2010 AT 6:00 PM IN THE CONFERENCE HALL OF NEW GUEST HOUSE, NEHU, SHILLONG.

The members present:

- Prof. A. N. Rai, Vice-Chancellor, NEHU, Shillong : Chairman
- Shri Juglal Singh, Under Secretary, MHRD, New Delhi
(Representative of Shri R D Sahay, Dir (CU) MHRD New Delhi) : Member
- Prof. D.K. Singh, Professor of French, BHU, Varanasi : Member
- Shri Vanlalhluta, IA&AS, Fin. Adviser, NEC, Shillong : Member
- Prof. P. Nayak, Dean, SEMIS, NEHU Shillong : Member
- Shri Lambha Roy, Registrar, NEHU Shillong : Invitee
- Shri Taliremba, Finance Officer, NEHU Shillong : Ex-Officio Secretary

The Chairman welcomed all the members of the 59th Finance Committee of the University and expressed his gratitude to the members for attending the meeting. The Chairman introduced himself which was followed by self-introduction by the members present in the meeting.

Before proceeding with the Agenda, the Chairman informed the Committee about the recent disturbances in the University on issues which did not lie within the purview of the University but with the Central Government. Because of these disturbances, desired level of progress in development works could not be achieved during the period other than those already highlighted in the last meeting of the Committee.

The Chairman expressed deep concern on the drastic cut in Non-Salary Component of the Non-Plan Grant. There was almost 50% cut during last financial year Budget under Non-Salary Component as compared to that of 2008-09. Despite utmost economy measures taken by the University and withholding of maintenance works, it was not possible to contain expenditure within the limit stipulated by UGC. As compared to expenditure of Rs. 2200.45 lacs in 2008-09, only Rs. 1465.19 lacs was available to the University in 2009-10 (Rs. 1040.27 lacs UGC share and Rs. 424.92 lacs Intenal Revenue). Despite

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utmost austerity measures, the actual expenditure went upto Rs. 1576.86 lacs. Now, the civil and electrical maintenance works will have to be resumed and the upkeep of assets is essential for the smooth running of the academic programmes. In addition, the items of expenses covered under the Non-Salary like laboratory consumables and teaching aids, library periodical and journals, electricity consumption, field trips and study tours, conduct of examination, transport services etc. are vital for the functioning of the academic institution. The Committee desired that the UGC and MHRD should consider this point seriously especially at this time when the University has to implement various academic and examination reforms.

The Chairman thereafter presented the Agenda.

Item No. 1 : Confirmation of the minutes of the 58th Finance Committee meeting held on 5th June, 2010.

The Committee confirmed the Minutes of the 58th meeting of the Finance Committee held on 5th June, 2010, as circulated.

Item No. 2 : Report on action taken on the Minutes of the 58th Meeting.

2.1 To approve the Annual Accounts for the year 2009-10.

The Committee noted the action taken by the University.

2.2 : Replacement of old and unserviceable vehicles.

A Condemnation Committee had carried out comprehensive inspection of the 07 old vehicles and had decided to retain 06 vehicles which were repairable and serviceable and to condemn 01 vehicle which was beyond economical repair.

The Committee noted the action taken by the University.

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2.3. : Utilisation of Plan Grants.

The Committee noted the utilization of Plan Grants as released by UGC.

2.4. : Requirement of additional allocation for various projects under XI Plan.

The members noted the additional allocation requirement of Rs. 4064.93 lacs for various constructional and allied projects recommended in the last meeting and re-iterated obtaining sanction of the same from the UGC and MHRD.

2.5 : Utilisation of Non-Plan Grant 2010-11.

The Committee noted the Receipt and Utilisation of Non-Plan Grant during the first half of 2010-11.

2.6 : Other reporting item: Issue of Hill Area Special Allowance .

The Committee noted that the matter relating to HASA, was placed before the Executive Council in its meeting held on 7th June, 2010.

Item No. 3 :To consider the Revised Estimates for 2010-11 and the Budget Estimates for 2011-12.

While discussing on the Revised Estimate for 2010-11 and Budget Estimates for 2011-12, the Committee expressed serious concern on the financial constraints faced by the University due to heavy reduction in the Non-Salary Budget. The Non-Salary expenditure was Rs. 2200.45 lacs during 2008-09, but in 2009-10 the Budget was restricted to Rs. 1465.19 lacs including internal revenue of Rs. 424.92 lacs. Even after strict economy measures and keeping repair/maintenance works pending, the expenditure went upto Rs. 1576.86 lacs. The chairman informed that the repair and upkeep of buildings and assets will have to be resumed. Stressing on keeping the Non-Salary Budget above that of 2008-09, the Committee recommended the Revised Estimate for 2010-11 and Budget Estimate for 2011-12 as under:

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(Rs.in lacs)

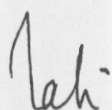
Sl.No.	Item	Proposed RE 2010-11	Proposed BE 2011-12
01.	Salary & Personal Allowances	7724.00	8496.40
02.	Pension & Retirement Benefits	1567.50`	1724.25
03.	Non-Salary Component	2936.85	3083.95
	TOTAL	12228.35	13304.60

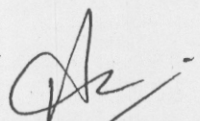
Item No. 4 : To consider the Audited Accounts for the year 2009-10

The Committee discussed the Audited Accounts for the year 2009-10 and the Audit Report of the Principal Accountant General (Audit), Meghalaya thereof and approved the same.

The Chairman expressed gratitude to the Principal Accountant General (Audit), Meghalaya for timely issue of the Audit Report to the University. He also expressed sincere thanks on behalf of the University to earlier members viz . Prof. Nand Dhameja and Prof. R. Lalthantluanga for their valuable contribution in the Committee.

The meeting ended with a vote of thanks from the Chair.


Finance Officer
Ex-Officio Secretary


Vice-Chancellor
Chairman