

**NORTH EASTERN HILL UNIVERSITY
SHILLONG**



MINUTES

**ONE HUNDRED THIRTY-NINTH
MEETING OF THE EXECUTIVE COUNCIL**

December 11, 2009

ITEM NO.	CONTENTS	PAGE NO.
ITEM NO.1	CONFIRMATION OF THE MINUTES:	
	(i) Confirmation of Minutes of the 138 th meeting of the Executive Council, held on 26 th October, 2009.	1
ITEM NO.2	REPORTING ITEMS:	
	(i) Action taken on the Minutes of the 138 th meeting of the Executive Council	1
ITEM NO.3	RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR	
	(i) Resignation tendered by Shri. S.C. Santhanagopalakrishnan from the post of Registrar, NEHU.	1
ITEM NO.5	ACADEMIC MATTERS:	
	5:1 Statutes/Ordinances/Regulations & Rules:	
	(i) Revised qualification for the post of Registrar, Finance Officer & Controller of Examinations.	2
	5.8 Others	
	(i) Grant of permission for undertaking consultancy work by University employee.	2
ITEM NO.6	ADMINISTRATIVE MATTERS	
	6:1: Selection Committee:	
	(i) Recommendation of various Selection Committee for recruitment of teachers (Open and CAS).	2

- (ii) Nomination of experts in the Selection Committee for the post of Registrar, Finance Officer and Deputy Registrar. 6

- (iii) Panel of Experts for faculty position for six new Department in the 11th plan. 6

6:2 Appointment/Creation/up-gradation of post/Confirmati/Extension/Option/Transfer/Release/Termination etc.

- (i) Absorption of service of Prof. Debjani Roy, Centre for Distance Education NEHU, Shillong by IIVET, Indira Gandhi National Open University, New Delhi. 7

- (ii) Request for Voluntary Retirement by Shri N.P.Garg, Executive Engineer. 7

6:3: Leave/Deputation:

- (i) Application for study leave in respect of Dr. Biplab Sarkar, Assistant Professor, Department of Chemistry. 7

- (ii) Grant of lien in respect of Dr. R.Lalthantluanga, Professor of Bio-Chemistry, NEHU, Shillong. 8

6:4: Discipline:

- (i) Departmental proceeding against Shri J.V.Lynrah, LDC, Examination Department. 8

- (ii) Hon'ble High Court's Order referred in respect of (AIS-PETC) staff to University on following points: 8

- (a) Determination of seniority of the staff in their respective grade;
(b) Creation of posts personal to the staff;

(c)	Meeting the expenditure on their retirement benefits; and other service related matters.	
(iii)	Show Cause Notice to Prof. V.K.Srivastava, Department of Hindi	8
6:6: Service condition/Financial & Other Benefits:		
(i)	Correspondence papers relating to HASA.	9
6:7: Others:		
(i)	Minutes of the 89 th Building Committee	11
(ii)	Letter to Prof. R.N.Sharan relating to National Mission on Bamboo Application.	12
(iii)	Letter of Mr. L.K. Rathaur, Junior Engineer (Civil)	12
(iv)	Case of Prof. Man Mohan Singh	12

ITEM NO.7

FINANCIAL MATTERS:

7:3: Purchase/Hiring/Investment/Transfer etc.,		
(i)	Operation jointly the Bank Account No.10045 with Vijaya Bank, Laitumkhrah Shillong for Computer Centre.	12
7:6: Others:		
(i)	Enhancement of remuneration for the members of the Selection Committee-Teaching and Non-Teaching Group 'A' posts.	12
(ii)	Medical Matter	13

MINUTES OF THE ONE HUNDRED AND THIRTY-NINTH MEETING OF THE EXECUTIVE COUNCIL

The 139th Meeting of the Executive Council was held on the 11th of December, 2009 at 10.00 A.M. in the Committee Room, Administrative Block, NEHU, Shillong.

MEMBERS PRESENT:

A list of members who attended the 139th Meeting of the Council is appended (Appendix I).

WELCOME:

The Chairman welcomed all the members of the Council.

ITEM NO.1 CONFIRMATION OF THE MINUTES:

- (i) **Confirmation of Minutes of the 138th meeting of the Executive Council held on 26th October, 2009.**

NO:EC:139:2009:1:(i): The Council considered the Minutes of the 138th meeting of the Council, held on 26th October, 2009, the Council **RESOLVED** to confirm the same.

ITEM NO.2 REPORTING ITEMS:

- (i) **Action taken on the Minutes of the 138th meeting of the Executive Council**

NO:EC:139:2009:2:(i): The Council **noted** the action taken on the Minutes of the 138th meeting of the Council and **RESOLVED** to approve the same.

ITEM NO.3 RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR

- (i) **Resignation tendered by Shri. S.C. Santhanagopalakrishnan from the post of Registrar, NEHU.**

NO:EC:139:2009:3:(i): The Council **ratified** the action taken by the Vice-Chancellor in accepting the resignation tendered by Shri. S.C. Santhanagopalakrishnan w.e.f 4.11.2009(A/N) and **RESOLVED** to condone the notice period. The Council further **RESOLVED** that his pay will be

fixed in accordance with the relevant rules on receipt of required documents from him.

ITEM NO.5 ACADEMIC MATTERS:

5:1 Statutes/Ordinances/Regulations & Rules:

- (i) Revised qualification for the post of Registrar, Finance Officer & Controller of Examinations.**

NO:EC:139:2009:5:1:(i): The Council considered the MHRD Letter No.1.-32/2006-U.II/U.II dated 31st December, 2008(**Annexure -I**) on revised qualification for the post of Registrar, Finance Officer & Controller of Examinations and **RESOLVED** to refer the matter to the Standing Committee on framing of ordinances to suggest amendments for consideration of the Council.

5.8 Others

- (i) Grant of permission for undertaking consultancy work by University employee.**

No.EC:139:2009:5:8(i) The item was deferred to the next meeting of the Executive Council.

ITEM NO.6 ADMINISTRATIVE MATTERS

6:1:Selection Committee:

- (i) Recommendation of various Selection Committees for recruitment of teachers (Open and CAS).**

No:EC:139:2009:6:1:(i): The Council considered the recommendation of various Selection Committees held in the month of November, and December, 2009 for recruitment of teachers and resolved to approve as under:

Open Recruitment

1. School of Life Sciences

<u>Department</u>	<u>Position appointment</u>	<u>Person(s) recommended for</u>
Botany	Associate Prof.-2	None found suitable

Biotechnology & Bioinformatics	Professor-1	Dr Kripamoy Aguan (Sc Category) DBT post
	Associate Prof.-1	None found suitable
	Assistant Prof-3	Ms. Neha Chourasia (OBC category) NEHU post

2. School of Human and Environmental Sciences

<u>Department</u>	<u>Position</u>	<u>Person(s) recommended for Appointment</u>
Anthropology	Assistant Prof-1	Dr Sudipta Ghosh
RDAP	Associate Prof.-1	None found suitable

3. School of Economics, Management, Library and Information Sciences

<u>Department</u>	<u>Position</u>	<u>Person(s) recommended for Appointment</u>
Management	Assistant Prof-1	Mr Bimal Deb Nath (OBC category)
Commerce	Assistant Prof-1	Dr Santi Gopal Maji (OBC category)
Economics	Assistant Prof-1	Dr Veronica Pala (ST category)
Library & Inf.Sc	Professor-2	Dr Masoom Raza
	Assistant Prof-1	First Born Roy Sumer (ST category)

4. School of Technology

<u>Department</u>	<u>Position</u>	<u>Person(s) recommended for appointment</u>
Electronics & Communication Engg.	Professor-1	Dr Sushabhan Choudhury

	Associate Prof-2	Dr Subash C.Arya (SC category)
	Assistant Prof-4	Ms. Fidalizia Pyrtuh (ST category) Mr Uaydeep Swarnkar
	Assistant Prof. (Electrical)-1	None found suitable
Basic Sciences & Social Sc.	Assistant Prof. (Chemistry)-1	Dr Subrata Ghosh
Information Technology	Professor-1	None found suitable
	Associate Prof-2 Assistant Prof-3	None found suitable Mr Subash Chandra Sahana (SC category) Mr Subrajeet Mahapatra Mr Sufal Das
	Assistant Prof. (Mechanical)-1	Mr Biplab Das (SC category)

5. School of Social Sciences

<u>Department</u>	<u>Position</u>	<u>Person(s) recommended for appointment</u>
Cultural & Creative Studies	Professor-1	Dr P.Jhingan
	Associate Prof-2	Dr Lapynshai Syiem (ST category)
History	Associate Prof.-1	Dr Aparna Mathur
Law	Associate Prof-1	None found suitable
	Assistant Prof.3	Smt.Preeti Gupta Shri Shishir Tiwari Dr Ranjit Sil
Sociology	Professor-3	None found suitable
	Assistant Prof-1	None found suitable

6. School of Physical Sciences

<u>Department</u>	<u>Position</u>	<u>Person(s) recommended for appointment</u>
Mathematics	Professor-1 Associate Prof-1	None found suitable None found suitable
Chemistry	Associate Prof-1	None found suitable

7. School of Humanities and Education

<u>Department</u>	<u>Position</u>	<u>Person(s) recommended for Appointment</u>
English (Tura)	Associate Prof.-1 Assistant Prof-1	None found suitable Dr Jova C.Marak (ST category)
English (Shillong)	Associate Prof-1 Assistant Prof-2	None found suitable None found suitable
Philosophy	Assistant Prof-1	Mr Aribam Uttam Sharma (OBC category)
Continuing Education	Associate Prof-1	Dr Jemino Mawthoh (ST category)
Education(Tura)	Professor-1 Associate Prof-1	None found suitable None found suitable
Education (Shillong)	Associate Prof.-2	None found suitable
	Assistant Prof.-1(MA)	None found suitable
	Assistant Prof-2(M.Ed)	None found suitable

Placement/Promotion under Career Advancement Scheme

<u>Name</u>	<u>Department/Centre</u>	
1.Dr T.T.Haokip	Political Science	Reader under CAS
2. Dr T.S.B.Baul	Chemistry	Reader under CAS
3. Dr R.L.Nongkhaw	Chemistry	Lecturer Sr.Scale under CAS
4. Dr F.K.Marak	Garos	Lecturer Sr. Scale under CAS
5.Dr J.R.Marak	Garos	Lecturer Sr.Scale under CAS

6. Smt.Dokatchi Ch. Marak	Garro	Lecturer Sr.Scale under CAS
7. Dr X.P.Mao	Philosophy	Lecturer Selection Grade w.e.f. 26.7.2003 and Reader from the date of eligibility as per rules.
8. Dr Nikme S.C Momin	Education(Tura)	Lecturer Sr.Scale under CAS

Non-teaching post

The Council considered the recommendations of the Selection Committee for recruitment of Deputy Librarian and resolved to approve as under:-

<u>Position</u>	<u>Person recommended for appointment</u>
Deputy Librarian	Shri Firstborn Roy Sumer (ST category)

(ii) Nomination of experts in the Selection Committee for the post of Registrar, Finance Officer and Deputy Registrar.

No:EC:139:2009:6:1:(ii): The Council nominated experts on the Selection Committee for the post of Registrar, Finance Officer and Deputy Registrar. The panel is with the Chairman of the Council.

(iii) Panel of Experts for faculty positions for six new Academic Departments, namely, Energy Engineering, Biomedical Engineering, Architecture, Nano-technology, Tourism and Hotel Management and Journalism and Mass Communication.

NO:EC:139:2009:6:1:(iii): The Council considered the panel of experts for recruitment of faculty position for the departments mentioned above that were duly approved by the 4th Emergent Academic Council held on 10th December 2009 and **RESOLVED** to approve the same.

**6:2 Appointment/Creation/up-gradation of post/
Confirmation/Extension/Option/Transfer/Release/
Termination etc.**

- (i) Absorption of service of Prof. Debjani Roy, Centre for Distance Education NEHU, Shillong by IIVET, Indira Gandhi National Open University, New Delhi.**

NO:EC:139:2009:6:2:(i): The Council considered the absorption of service of Prof. Debjani Roy, Centre for Distance Education NEHU, Shillong by IIVET, Indira Gandhi National Open University, New Delhi and **RESOLVED** to accept the same.

- (ii) Request for Voluntary Retirement by Shri N.P.Garg, Executive Engineer**

NO:EC:139:2009:6:2:(ii): The Council considered the request of Shri N.P.Garg, Executive Engineer, for voluntary retirement and **RESOLVED** as under:-

(a) That Shri N.P.Garg be requested to continue in his service till the date of his superannuation. In case this is not acceptable to him, the Council approves to accept his request for voluntary retirement with three months prior notice.

(b) The services of Sri N.P. Garg stand confirmed as he has been in the University service for the last several years

(c) The administration should fix his pay and allowances as admissible to him following relevant rules.

(d) All matters concerning his case be finalized within a month.

6:3: Leave/Deputation:

- (i) Application for study leave in respect of Dr. Biplab Sarkar, Assistant Professor, Department of Chemistry.**

NO:EC:139:2009:6:3:(i): The Council considered the application for study leave in respect of Dr. Biplab Sarkar, Assistant Professor, Department of Chemistry with effect from 17th February, 2010 to 19th December, 2010 and **RESOLVED** to grant study leave to Dr Biplab Sarkar.

(ii) Grant of lien in respect of Dr. R. Lalthantluanga, Professor of Bio-Chemistry, NEHU, Shillong.

NO:EC:139:2009:6:3:(ii): The Council considered the request of Prof. R. Lalthantluanga, Pro-Vice Chancellor, Shillong Campus to retain his lien as Professor in Bio-Chemistry Department and **RESOLVED** to approve the retention of lien by Dr R. Lalthantluanga against his substantive post as Professor till the expiry of his term as Pro-Vice Chancellor.

6:4: Discipline:

(i) Departmental proceeding against Shri J.V.Lynrah, LDC, Examination Department.

NO:EC:139:2009:6:4:(i): The Council considered the case of Shri J.V. Lynrah and **RESOLVED** that all the official procedure related to his case be processed and completed and the matter be referred back to the next meeting of Executive Council.

(ii) Hon'ble High Court's Order referred in respect of AIS-PETC staff to University on following points:

- (a) Determination of seniority of the staff in their respective grade;**
- (b) Creation of posts personal to the staff;**
- (c) Meeting the expenditure on their retirement benefits; and other service related matters.**
- (d)**

NO:EC:139:2009:6:4:(ii): The Council considered the services of AIS-PETC employees and **RESOLVED** to determine their seniority tentatively subject to clarification from UGC and further **RESOLVED** to write to Meghalaya Government to transfer the service books and monetary benefits etc to the University.

(iii) Show Cause Notice to Prof.V.K.Srivastava, Department of Hindi

NO.EC.139:2009:6:4(iii) The Council considered the letter of Prof.V.K.Srivastava and perused the Judgment delivered by Hon'ble High Court, Shillong Bench that dismissed his petition on the ground that University has provided him an opportunity of hearing of his case to defend himself if he cooperates and not to review his suspension order. The Council **RESOLVED** that extension of time be given till the end of February for completion of the process of hearing as the University will be closed for winter vacation at this time.

The Council noted with concern that in petitions many persons other than Registrar are made party which is not in accordance with the provisions under Statute 4(f) where it is clearly mentioned that only the Registrar is to be sued for and on behalf of the University.

6:6: Service condition/Financial & Other Benefits:

(i) Correspondence papers relating to HASA.

NO:EC:139:2009:6:6:(i): The Council was apprised of the following:

(1) The UGC informed the Registrar, NEHU on 24th March`09 that, after implementation of Sixth Central Pay Commission, SDA @12.5% is to be paid to NEHU employees and payment of HASA is not permissible. It was advised that, HASA may be discontinued immediately and necessary recovery may be made otherwise release of grant to the tune of Rs.167.48 lakhs will be lapsed;

(2) The Registrar NEHU wrote to the Joint Secretary, UGC on 9th April`09 informing that, consequent upon the promulgation of an ordinance i.e. OE-10, the University started payment of HASA @12% to the employees of NEHU w.e.f. 1st January, 1995. The MHRD had approved this on 26th September, 1997. The Registrar further mentioned that, payment of HASA is in accordance with the NEHU ordinance, the stoppage of which may lead to legal implications;

(3) The Director (UGC), MHRD wrote to the Secretary, UGC on 10th August`09 mentioning that, as per the existing Government instructions, the employees working in the NE Region are entitled to SDA only and mentioned that, payment of both SDA and HASA is against the instructions of the Government. He requested that, NEHU be directed to immediately discontinue payment of HASA and the amount already paid, if any, from 1st September`08 may be recovered or adjusted as may deem appropriate by the UGC. NEHU also may be advised that, further release of grants-in-aid would depend on timely compliance;

(4) The Deputy Secretary, UGC vide his letter 9th December, 2009 informed that, as per the existing Government of India instructions, the employees working in NE Region are entitled for SDA only. Payment of both HASA and SDA by NEHU is against the instructions of the Government. He further requested to immediately discontinue payment of HASA and recover the amount already paid from 1st September`08. It was also mentioned that, further release of grants from the UGC would depend on timely compliance of the order;

(5) It is pertinent to refer to Office Memorandum of MHRD dated 6th October`08 wherein it is clearly mentioned that, Institutions shall ensure

that, no revision allowances, grant of promotion etc. which is not in accordance with the Government of India instructions is allowed. Heads of the Organisations/Statutory Bodies and the Drawing and Disbursing Officers would be personally liable for any lapse in this regard;

(6) The Chief Statistical Officer, UGC in the sanction issued on 13th October`09 while sanctioning payment of 60% arrears to both teaching and non-teaching staff and pensioners categorically made remarks/observations in respect of NEHU which are as follows:

- a. The University has given grade pay of Rs.4,800/- to their Section Officers and equivalent against the grade pay of Rs.4,200/-
- b. The ACP Scheme 8+8 years is being implemented instead of 12+12 years
- c. The University has engaged 165 Security persons through outsource agencies over and above the sanctioned strength
- d. The University is still paying both HASA and SDA to their employees in disregard to the instructions from the UGC

The University may kindly ensure rectification of these irregularities before making adhoc payment of 2nd installment of arrears to its employees

(7) The Registrar, NEHU vide his letter dated 4th December, 2009 has given clarifications on all the issues raised by the UGC in its sanction letter dated 13th October`09 and requested to allow payment of both SDA and HASA.

(8) The matter concerning HASA was placed before the Executive Council at its meeting held on 26th October`09. The Council recommended continuation of HASA for which provisions already exist in the ordinance of NEHU. The Council opined that, in order to attract talented teachers and staff in this remote part of the country, it was desirable to provide incentives which are in line with the decisions taken by the Government of India for All India Service Cadres working in the region. It was also mentioned that, some other Central University is providing 20% of the basic pay as special allowance to its employees;

(9) The Registrar NEHU wrote to the Deputy Secretary, UGC on 16th November`09 and to the Director (UGC), MHRD on 30th November`09 enclosing the excerpts from the minutes of the Executive Council meeting held on 26th October`09 and requested to allow to continue the payment of SDA and HASA to the employees of NEHU;

(10) The Director (UGC), MHRD has sent a letter vide No.F.4-23/2009-U.1(A) on 9th December`09 addressed to Prof. D.R. Syiemlieh as the Registrar and a copy also has been endorsed to Prof. P. Tandon, Vice-

Chancellor of the University in response to the letter written by the Registrar dated 30th November`09. The letter says that, payment of HASA made to the employees of NEHU w.e.f. 1st September`08 be discontinued immediately. He has mentioned that, the Sixth Pay Commission Recommendations and the Pay Review of the Teaching Staff have introduced SDA payable to the employees working in NE Region whereas the HASA was also for the same purpose. Payment of two allowances for the single purpose is against the compensation principles to which employees of Government of India are entitled to. Therefore, the request to continue payment of HASA is not acceptable. Further, he advised that, in case of any provisions that exist in the rules of NEHU, the same may be amended in accordance with the compensation package notified by the Central Government. He further directed that the recoveries, if any, be made and any payment which is a departure from the compensation package notified by the Central Government would be viewed seriously.

11. It was informed that both Nagaland University and Mizoram University have stopped payment of HASA from 1.9.2008 that was admissible to them similar to NEHU.

12. Both the letters from NEHUTA and NEHUNSA addressed to the Chairman, Executive Council were perused by the members.

After considering all the documents mentioned above and having detailed deliberations **RESOLVED** that:

- (a) Payment of HASA be stopped with immediate effect
- (b) UGC may be approached for the method of recovery/ adjustment as may be deemed appropriate by them
- (c) 75% of 60% of arrears be paid before the winter vacation
- (d) Draft amendment of Ordinance OE-10 be placed in the meeting of the Executive Council

The Council further directed the administration to write to NEHUNSA and NEHUTA advising them not to take any action that will affect the normal function of the University including the ongoing examinations.

6:7: Others:

(i) Minutes of the 89th Building Committee

NO:EC:139:2009:6:7:(i): The Council considered the Minutes of the 89th Meeting of the Building Committee held on 1st December, 2009 and **RESOLVED** to approve the same. Further the Council **RESOLVED** that the action report be included in the minutes of the Building Committee.

(ii) Letter of Prof. R.N. Sharan relating to National Mission on Bamboo Application

NO:EC:139:2009:6:7:(ii): The Council RESOLVED that Prof. R.N.Sharan be asked to give documents in support of the statements made in his letter for further consideration of the Executive Council and that he should clarify the purpose for signing the certificate.

(iii)Letter of Mr. L.K. Rathaur, Junior Engineer (Civil)

NO:EC:139:2009:6:7: (iii): The Council did not see any merit in the appeal of Sri L.K. Rathur and that the inquiry be continued.

(iv) Case of Prof. Man Mohan Singh

NO:EC:139:2009:6:7(iv) The Council perused the report of the Committee constituted in its meeting held on 26th October, 2009 and after due consideration and deliberation accepted the same and directed the office to send the same along with his prayer to the Visitor. The Council further RESOLVED to authorize the administration to include any other supporting documents which is relevant to the case be forwarded to the Visitor.

ITEM NO.7 FINANCIAL MATTERS:

7:3: Purchase/Hiring/Investment/Transfer etc.,

- (i) Operation jointly the Bank Account No.10045 with Vijaya Bank, Laitumkhrah Shillong for Computer Centre.**

NO:EC:139:2009:7:3:(i): The Council considered the Operation of Bank Account NO.10045 with Vijaya Bank, Laitumkhrah Shillong by the Head computer Centre and senior most Technical/ Academic staff of the Computer Centre and RESOLVED the matter be examined by Finance Department in view of the points raised by the members and brought back to the next meeting of the Executive Council.

7:6: Others:

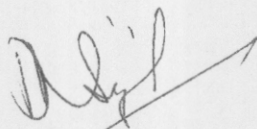
- (i) Enhancement of remuneration for the members of the Selection Committee-Teaching and Non-Teaching Group 'A' posts.**

NO:EC:139:2009:7:6(i): The Council considered the enhancement of remuneration for the members of the Selection Committee – Teaching and Non-teaching Group-A posts and RESOLVED to approve the sitting fee for Visitor's Nominee for Rs.2000/- per day and Subject Expert Rs.1000/- per sitting subject a maximum of Rs. 2000/- per day.

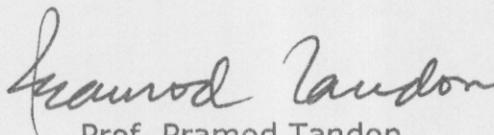
7:6(ii) Medical Matter

NO:EC:139:2009:7:6(ii) The University may explore the possibility of getting CGHS cover for its employees.

The meeting ended with a vote of thanks from the Chair at 3:45 P.M. on 11th December, 2009.



Prof.D.R.Syiemlieh
Secretary



Prof. Pramod Tandon
Chairman

APPENDIX-I

LIST OF MEMBERS WHO ATTENDED THE 139TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 11TH OCTOBER, 2009.

1.	Prof. Pramod Tandon Vice-Chancellor NEHU.	Chairman
2.	Prof. S.S. Khare Pro-Vice-Chancellor NEHU, Tura Camus	Member
3.	Prof. R. Lalthantlunaga Pro-Vice-Chancellor NEHU, Shillong Campus	Member
4.	Prof. B.S. Mipun Dean, School of Human and Environmental Sciences NEHU, Shillong.	Member
5.	Prof. P. Nayak School of Economics, Management & Information Sciences NEHU, Shillong	Member
6.	Prof. T. Ao Dean, School of Humanities & Education NEHU, Shillong	Member
7.	Prof. R.P. Bajpai SAIF, NEHU, Shillong	Member
8.	Prof. B.K. Sharma Dean, School of Life Sciences NEHU, Shillong	Member
9.	Dr. M. K. Das Reader, Statistics Department. NEHU, Shillong	Member
10.	Mrs R.Lyngdoh Principal, Seng Khasi College, Shillong.	Member
11.	Mrs A.G.Momin Principal, Mendipathar College, Mendipathar.	Member

- | | | |
|-----|---|------------------------|
| 12. | Mr W.Khyllap
Director, Higher and Technical Education,
Government of Meghalaya. | Member |
| 13. | Shri P.C. Majhi
Finance Officer | Permanent Invitee |
| 14. | Prof. D.R.Syiemlieh
Registrar. | Ex - Officio Secretary |

No.1-32/2006-U.II/U.I(ii)
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, dated the 31st December, 2008

To

The Secretary,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi - 110 002.

Subject:- Scheme of revision of pay scales for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission- regarding.

Sir,

I am directed to say that following the revision of the pay scales of central government employees in pursuance of the recommendations of the 6th Central Pay Commission, the Ministry of Finance (Department of Expenditure) had issued guidelines regarding the pay revision of the employees of Quasi-Government Organisations, Autonomous Organisations and Statutory Bodies etc, set up by and funded/ controlled by the Central Government, vide their O.M. No. 7-23/2008.E.III dated the 30th September, 2008. Taking the relevant factors into consideration, it has been decided by the Central Government to revise the pay scales of the officers of the universities and deemed to be universities fully funded by the Central Government, namely, Registrars, Deputy Registrars, Assistant Registrars, Controllers of Examination, Deputy Controllers of Examination, Assistant Controllers of Examinations, Finance Officers, Deputy Finance Officers and Assistant Finance Officers, as mentioned below. The revision of pay scales, etc. shall be subject to various provisions as contained herein, and Regulations to be framed by the UGC in this behalf.

(I) Registrar /Finance Officer / Controller of Examination

(a) Registrar /Finance Officer / Controller of Examination in the pre-revised scale of pay of Rs.16400-450-20900-500-22400 shall be placed in the Pay Band of Rs. 37400-67000 with a Grade Pay of Rs.10,000, and pay of these officers shall be fixed at the appropriate stage in the Pay Band in accordance with the guidelines issued by the Ministry of Finance, based on the recommendations of the 6th Central Pay Commission as accepted by Central Government. The posts of Registrar/ Finance Officer/ Controller of Examinations shall continue to be filled through direct recruitment as per the existing criteria.

(b) The existing minimum qualifications for direct recruitment to the post of Registrar and equivalent posts shall continue, namely, a Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale. Consequent on change in designation of teachers vide this Ministry's letter

No.1-32/2006-U.II/U.I(i) dated 31st December, 2008, experience required for the posts of Registrars and equivalent shall be

- (i) at least 15 years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years' of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration, **or**
- (ii) Comparable experience in research establishment and/or other institutions of higher education, **or**
- (iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post,

Appropriate regulations shall be issued by the University Grants Commission in this regard.

(c) The age of superannuation, as at present, shall continue to be 62 (sixty two) years for Registrar and equivalent posts.

(ii) Deputy Registrar / Deputy Finance Officer / Dy Controller of Examination

(a) On appointment as Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, pay shall be fixed in the Pay Band of Rs. 15600-39100 with a Grade Pay of Rs. 7600. They shall move to the Pay Band of Rs. 37400-67000 with a Grade Pay of Rs. 8700, after completing 5 years of service as Deputy Registrar/ Deputy Finance Officer / Deputy Controller of Examination. On moving to the higher Pay Band, they shall continue to be designated as Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination.

(b) The pay of all incumbent Deputy Registrars/ Deputy Finance Officers/ Deputy Controllers of Examination shall be fixed in the Pay Bands of Rs. 15600-39100 with Grade Pay of Rs. 7600 or Rs. 37400-67000 with Grade Pay of Rs. 8700, as the case may be, depending on length of service in the post; provided that all those who have completed 5 years of service in the pre-revised pay scale of Rs. 12000-18300 as on 1.1.2006 shall be placed at an appropriate stage in the Pay Band of Rs. 37400-67000 with the Grade Pay of Rs. 8700.

(c) The minimum qualifications for direct recruitment to the post of Deputy Registrar and equivalent posts shall be a Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; along with-

- (i) Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, **or**
- (ii) Comparable experience in research establishment and/or other institutions of higher education, **or**
- (iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post,

The University Grants Commission shall frame appropriate Regulations accordingly.

(d) Teachers appointed to the post of Deputy Registrar and equivalent, shall be entitled to appropriate Grade Pay for these categories of posts, and shall not retain Academic Grade Pay of the teaching post held.

(e) Seventy-five percent of the posts of Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination, as the case may be, shall be filled by direct recruitment, as at present.

(f) There shall be no change in the designation of Deputy Registrar/ equivalent posts on movement to the higher Pay Band from the Pay Band of Rs.15,600 - 39,100 with GP of Rs.7,600.

(g) Twenty-five per cent of the posts of Deputy Registrars/Deputy Controller of Examinations/Deputy Finance Officers shall be filled by promotion from among eligible Assistant Registrars/Assistant Controller of Examinations/Assistant Finance Officers, as the case may be.

(h) The age of superannuation of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, shall continue to be 60 (sixty) years as at present.

(iii) Assistant Registrar/Assistant Finance Officer/Assistant Controller of Examination

(a) These posts shall be in the Pay Band of Rs. 15600-39100 with a Grade Pay of Rs. 5400.

(b) The existing minimum qualifications prescribed for direct recruitment for the post of Assistant Registrar and equivalent, which are Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7pt scale along with a good academic record, as laid down by UGC, shall continue to be in force.

(c) All direct recruitment to posts of Assistant Registrar and equivalent posts shall be made as per existing procedure.

(d) The existing pattern of 50% of the posts at this level being filled through promotion from the lower grades shall continue. The minimum educational qualifications mentioned above shall not apply in the case of promotion.

(e) Assistant Registrar and equivalent posts shall be eligible for the higher Grade Pay of Rs. Rs.6600 within the Pay Band of Rs. 15600-39100 after 8 years of service provided, as currently required, they have participated in two training programmes on Education Administration, each, of approximately four weeks' duration and their performance appraisal reports are consistently satisfactory. The higher Grade Pay of Rs.6,600 shall be restricted, as at present, in the case of promotion to senior scale of these posts, to 50% of total strength of Assistant Registrars or their equivalent grades, as the case may be.

(f) Appropriate regulations shall be issued by the University Grants Commission in this regard.

(g) The age of superannuation of Assistant Registrar/Assistant Finance Officer/ Assistant Controller of Examination, shall continue to be 60 (sixty) years as at present.

2. Pay 'fixation formula':

The pay 'fixation formula' recommended by 6th Central Pay Commission as accepted by the Central Government shall be adopted.

3. Date of implementation of revised pay and allowance and payment of arrears:

(i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 1.01.2006. The revised rates of all other applicable allowances such as House Rent Allowance, Transport Allowance, Children Education Allowance etc. shall take effect from 1.09.2008.

(ii) Payment of arrears up to 40% of the total arrears shall be made during the current financial year i.e. 2008-09, after deduction of admissible income tax.

(iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Bands or grant of inappropriate Pay Band/ Academic Grade Pay or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary in the same manner as provided in this Ministry's O.M. No. F.23-7/2008-IFD dated 23.10.2008.

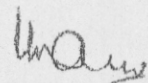
(iv). The revised scales of Pay and applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

3. These orders shall be applicable in all Central Universities and institutions Deemed to be Universities whose maintenance expenditure is met by the UGC. Universities may be advised to amend their statutes and ordinances in line with the Regulations within three months from the date of issue of this letter.

4. Other terms and conditions shall be governed in accordance with the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No. 7-23/2008-E.III dated 30.09.2008, regarding revision of the scales of pay of the employees of all the Autonomous/Statutory Bodies/Institutes. In this connection, this Ministry's letter No. 2-1/2008-U.I(A) dated 6.10.2008 refers.

5. Anomalies, if any, in the implementation of this scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/decision.

Yours faithfully,



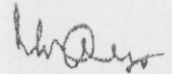
(R.Chakravarty)

Deputy Secretary to the Government of India

Copy to:

1. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities maintained by the Central Government.
2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
4. Secretary, Department of Expenditure, North Block, New Delhi
5. Secretary, Department of Personnel & Training, North Block, New Delhi

6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
8. Member Secretary, All India Council for Technical Education, New Delhi
9. Chief Secretaries of all State Governments.
10. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.



(R.Chakravarty)

Deputy Secretary to the Government of India