

(ii) TIME BARRED TA/DA CLAIMS OF THE UNIVERSITY OFFICIALS.

The following officials who had drawn TA/DA advances submitted the bills after a lapse of more than one year. The Finance Department could not entertain the claims of the official concerned as they had failed to prefer the claims within a period of one year. Several reminders were served to the concerned officials directing them to refund the advance so sanctioned and failing which the same will be recovered from their salary bills. In response the officials have represented for condonation stating the reason(s) for delay.

According to Govt. of India order No.F.5(16)-E IV(B) 67 dated 18th Oct, 1967 :-

(2) Disposal of belated claims :- If the Travelling Allowance claim is not preferred by the administrative authority concerned for payment within one year from the date of its becoming due, it shall not be paid unless the reasons for delay are investigated in details by the authority Competent to sanction and if the investigation shows that the claim could not be preferred in time due to administrative delay without adequate and cogent reasons, suitable action may be taken against the officer(s) concerned so that delay do not recur in future.

The reasons attributed by the officials for delay in submission of the claims are summarised against each as per annexure.

Annexure

Sl.No	Name & Designation	Amount of advance drawn	Date of Completion of Journey	Date of submission	Reasons for delay
1	Mrs. Rama Mishra Asstt. Librarian NEHU.	3000/-	10.02.92	07.07.97	Mrs. Rama Mishra in her letter dated 5.7.97 stated that she was deputed by the University to attend the World Book Fair in 1992 at Delhi. She could not submit the adjustment TA/DA bill on account of sad happening in her family which led to the loss of the tickets and therefore she was not in a position to mention the Rail ticket Number.
2.	Moses M. Naga Lecturer, Lib. & Information Sciences NEHU., Shillong.	5000/-	12.11.96	10.06.98	Mr. Moses M. Naga Lecturer, Lib & Information had escorted the student on an Educational Tour in Oct' 96. In his letter dated 9.6.98 he had stated that (i) after his return back from tour, they had to rush up with the courses and the examinations of the semester followed and thereafter the vacation. (ii) After coming back from the vacation, the new session began and thus got engaged in teaching including guiding and correction of dissertation works of the fourth semester students etc. The work had kept him busy throughout the session more so due to the shortage of Teaching faculty in the Deptt. Being busy with the academic work, submission of the Final TA claim had thus escaped his attention.
3.	Shri K. Ryntathiang, Peon, Lib & Information Science, NEHU., Shillong.	3000/-	12.11.96	16.04.98	Mr. K. Ryntathiang Peon, had accompanied the students M. Lib. Science in the Study Tour in Oct '96. He had stated that due to shifting of his place and residence, the papers/documents relating to TA/DA were misplaced. Only after a prolonged search he could trace them.

contd/-

Annexure

4.	Bakika Laloo, LDC Deptt. of Lib. & Information Sc. NEHU, Shillong.	4000/-	12.11.96	10.06.98	Bakika Laloo in her letter dated 9.6.98 stated that she has newly joined the Department of Library and Information Science in 1996 itself. In the same year she was deputed to accompany the M.Lib, Sc. students for Study Tour. She was unaware of the rules of the University and did not occur her to submit the T.A bill within a certain period of time, till she received a reminder from Finance Department.
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In the given circumstances and since the advance drawn has been utilised for the purpose for which it has been sanctioned the Committee may consider condonation of late submission of the Final T.A. claims of the concerned defaulting officials.

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presided over).

EC:103:99:6:6: (v): The Council considered the existing terms and conditions of the services of the Vice-Chancellor under OE-14 and RESOLVED to amend the Ordinance to allow payment of all retirement benefits from the date of retirement.

6::7- Others.

- (i) Change of name of Shri BK Gupta, Lecturer,
Centre for Applied Statistics, NEHU,
Shillong.

EC:103:99:6:7: (i): The Council considered the changing of name of Shri BK Gupta, Lecturer, Applied Statistics to Shri BK Gupta and RESOLVED that he be requested to complete the process.

- (ii) Time barred TA / DA claims of the University
Officials.

EC:103:99:6:7: (ii): The Council considered the time barred TA / DA bills of the following employees and RESOLVED that they may be condoned provided that they are first time defaulters.

1. Mrs. Rama Mishra
Assistant Librarian.
2. Moses M. Naga
Lecturer,
Lib & Information Science.
3. Shri K. Rynthathiang
Peon,
Library & Information Science.
4. Bakika laloo
LDC
Deptt. of Lib & Information Science.

(iii) Retention of Residential Quarter.

EC:103:99:6:7: (iii): The Council considered the request of Mrs. S. Chauhan, W/o (L) Prof. YS Chauhan to allow her to retain the quarter allotted to her late husband for a period of one year and RESOLVED that she may be allowed to do so subject to payment of the required assessed rent beyond the permissible three month period.