

(iii) Draft revised Ordinances on USIC.

The draft Ordinances of USIC was first placed in in the 64th meeting of the Academic Council wherein, the Council resolved to refer back the same to the Committee for re-drafting it in line with the other Ordinances of the University and deleting Clause 2(iii) and (vii).

The Committee accordingly submitted the re-drafted Ordinance for the Centre which was placed in the 65th meeting of the Academic Council wherein, the Council vide its Resolution No:AC:65:2001:5:1(1) considered the draft revised Ordinance on USIC and resolved to defer approving the Ordinance and that the existing UGC guidelines may be followed for the time being.

The draft revised Ordinance was replaced before the Academic Council in its 67th meeting wherein the Council has resolved to approve the same as per annexure-'A'.

The matter is placed before the Council for consideration.

**ON THE UNIVERSITY SCIENCE INSTRUMENTATION CENTRE  
(Under Section 26(1) (k) of NEIU Act, 1973)**

Short Title	1. This Ordinance may be called University Science Instrumentation Centre (hereinafter referred USIC) Ordinance.
Objectives	2. The objectives of the USIC shall be to strengthen the University in its technological infrastructure through collaborative efforts of its academic community, provide service to University departments/centres/offices and affiliated colleges in repair and maintenance of their instruments etc., conduct training programmes, provide and assist analytical services on specialised instruments etc., available in the University.
Status	3. USIC shall be a non-vocational Centre and shall have the functional autonomy for its day-to-day functioning towards achievement of its objectives.
Levels and functions	4. The levels and functions of USIC shall be according to guidelines of the UGC.
Staff	5. USIC shall have teaching, technical and administrative staff as per the guidelines of UGC.
Head of USIC	6. USIC shall have its Head not below the rank of a Reader with an adequate experience in instrumentation. She will be responsible directly to the Vice-Chancellor and shall report to him. She shall be treated at par with the other Head of the departments. The Head of USIC shall have the following duties: <ol style="list-style-type: none"> <li>(i) Prepare an annual work-plan of the USIC and report it to the advisory committee, and assign work as per the plan to her staff and assess their performance.</li> <li>(ii) Organise training and awareness Programmes in collaboration with the staff of other departments/centres and maintain proper records as stipulated in the UGC</li> </ol>

guidelines on USIC and submit annual reports of work done by USIC to the advisory committee and to the UGC.

- (iii) Shall monitor the activities of the technical Staff of USIC through their work diaries to be maintained by them.

Steering Committee 7. (a) USIC shall have a steering committee with Head of USIC as its Chairperson. It shall have the following members:

- (i) All members of USIC in the rank of Professor or its equivalent position in USIC.

- (ii) One member in the rank of Reader or its equivalent on the basis of seniority.

- (iii) One member in the rank of Lecturer or its equivalent on the basis of seniority.

- (iv) One teacher each nominated by the Dean of the School of Physical Sciences, Life Sciences and Human & Environmental Sciences and

- (v) Three external experts nominated by the Vice-Chancellor preferable from other USICS.

b. Term of the members of the steering committee shall be three years.

c. One third of the total members shall form the quorum in the meetings of the Committee.

d. The functions of the steering committee shall be to:

- (i) Consider and approve the programmes of USIC within the policy frame approved by the advisory committee.

- (ii) Review quarterly the progress of work done in USIC, identify difficulties, if any, and make suggestions for their removal, and

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(iii) discharge any such other functions as may be assigned by the advisory committee.

Advisory Committee

- 8.(a) There shall be an advisory committee consisting of Head or her / his nominee from each user department / centre with the Head of the USIC as Convener and the Vice-Chancellor as its Chairman.
- (b) Where the number of the departments is more than ten, the Vice-Chancellor may nominate members from among the user departments to represent various areas. The committee shall meet twice a year, one full committee and one local.
- (c) Term of the members of the advisory committee shall be three years.
- (d) One third of the total members shall form the quorum in the meetings of the committee.

The advisory committee shall have the following Functions:

- (i) frame policies for providing services in general and advise the Head of USIC on all matters related to its services.
- (ii) Evaluate the performance of USIC and its staff and suggest follow-up measures.
- (iii) Consider an annual report on the implementation of USIC programmes and submit to the University.
- (iv) prepare annual budget of USIC and submit to the University.

Removal  
Difficulties

- of 9. Any difficulty in interpretation of any Provisions of this ordinance, shall be referred to the Vice-Chancellor whose decision thereon shall be final.
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(iii) Draft revised Ordinance on USIC.

EC:113:2002:5:1:(iii): The Council considered the Draft Ordinance on USIC and RESOLVED to approve the same as per Annexure 'C'. The Council, further, RESOLVED that the USIC should for the time being concentrate on its central function as a service centre.

(iv) Framing a Regulation to lay down the effective date of Registration for M. Phil.

EC:113:2002:5:1:(iv): The Council considered the Draft Regulation on Registration for M. Phil and amendment of Ordinance OC-5 and RESOLVED to approve the same as per Annexure 'D'.

(v) Draft Ordinance on NEHU Corpus Fund and its operation under Section 29(1) (1) of the NEHU Act, 1973 and Statute 5(5) (a).

EC:113:2002:5:1:(v): The Council considered the Draft Ordinance on the Corpus Fund of the University and RESOLVED to approve the same as per Annexure 'E'.

**5:3- Research**

(i) Request for continuation of recognition as Joint Supervisor under NEHU.

EC:113:2002:5:3(i): The Council considered the request for continuation of recognition as Joint Supervisor of RK Thapa and RESOLVED that he may be allowed to continue as a Jt. Supervisor for his current students but not for new students. This would apply to all other similar cases as well.