

Extract of the minutes
sent to meeting.

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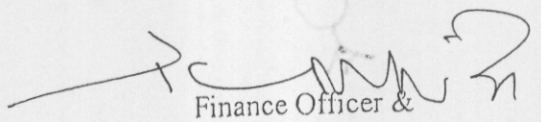
Item No.6. Proposal for Special Grants:

(a) The Committee approved the proposal of the University for additional special grant of Rs.491.93 lakh and advised the University to take up the matter with the UGC for early release of the funds.

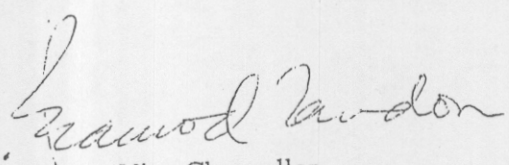
b) Special needs for 2007-08

While expressing his concern over the reduction in the non-salary components of the Non-Plan grant by UGC, the Chairman informed the Committee that due to non-release of adequate non-Plan grants by UGC, the University is not able to undertake the repair and maintenance of the Academic buildings, hostels and staff quarters, furnishing of the newly constructed Academic buildings and hostels, Ambulances and other essential services and requested members from the MHRD and UGC to consider releasing funds amounting Rs.2500 lakhs under special needs for 2007-08. The committee after thorough deliberation recommended the amount of Rs.2500 lakhs to meet special needs of the University during 2007-08. (Member from MHRD advised the University to purchase three(03) Ambulances out of Rs.496 lakhs which has been released by UGC towards the 1st Installment of the Plan Grants for 2007-08 as the same is most essential and has top priority.)

The meeting ended with a vote of thanks from the chair.



Finance Officer &
Ex-Officio Secretary



Vice-Chancellor
& Chairman

MINUTES OF THE 52ND MEETING OF THE FINANCE COMMITTEE HELD ON THE 29TH AUGUST,2007 AT 5.30 P.M. AT THE CONFERENCE HALL OF NEHU ADMINISTRATIVE BUILDING, SHILLONG.

Members present:-

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| 1. Prof. Pramod Tandon, Vice-chancellor, NEHU, Shillong | Chairman |
| 2. Shri J.R. Aggarwal, Dy. Secretary, (Finance), MHRD
Representative of Financial Adviser, MHRD | Member, |
| 3. Dr. Surendra Singh, Dy. Secretary, UGC
Representative of Financial Adviser, UGC | Member, |
| 4. Shri H. Vanlalhluta, Financial Adviser, NEC | Member |
| 5. Prof.S.S.Khare, Pro Vice-Chancellor,NEHU,Tura Campus | Member |
| 6. Prof. R.Lalthantlunga,Deptt.of Bio-Chemistry,NEHU,Shillong | Member |
| 7. Prof. D.T. Khathing, Registrar | Permanent Invitee |
| 8. Shri B.S. Ramaswamy, Consultant, NIFM | Special Invitee |
| 9. Shri P.C. Majhi, Finance Officer, NEHU | Ex-officio Secretary |

Shri Sunil Kumar, Jt. Secretary, MHRD and Dr. Nand Dhameja could not attend the meeting due to their pre-occupations.

The Chairman welcomed all the members to the 52nd meeting of the University and expressed sincere gratitude for attending the meeting within short notice. The Chairman then introduced the members of the committee.

Before initiating deliberation on the agenda items, the Chairman highlighted the developmental activities of the University undertaken during the 10th Plan period. During this period, seven new departments were created viz. Department of Law, Bio-Technology & Bio Informatics, Statistics, Information Technology & Electronics and Communication Engineering, Basic Sciences & Social Sciences in the Headquarters and Department of Management at Tura Campus. The University was given the status of "University with Potential Excellence" and the selection of this University was possible only due to the concerted effort and relentless service put in by the faculty members,

students and non-teaching staff of the University. The Committee was also informed that an amount of Rs.30 crores has been allocated towards the UPE scheme to be utilized over a period of five years and out of this allocation, a sum of Rs.10 crores has already been released to the University. The University faculties have over the years received several awards at National level and are the Fellows of various National Academies. Another significant development was the over all increase of seats to 16% in the last year itself in the University and is contemplating to increase the number of seats by 50% in the next five years. The Chairman further informed the Committee that the University could undertake several construction works of Academic buildings and hostels with the help of Special Grant of Rs. 27 crores which was released during the Xth plan under National Common Minimum Programme. While all the departments have already been shifted to the main Campus, the Centers which are still functioning from the Bijni Campus are being shifted. Similarly, construction of buildings for Shopping Complex, Community Hall, Computer Centre, Indoor Stadium, six hostels, School of Technology and Law Department has been taken up out of the allocation of Rs.30 crores during the Xth Plan and more than 90% of the works has been completed.

The Chairman further informed the Committee that the Parliamentary Standing Committee on Higher Education had visited this University on 29th June 2007 and after detailed discussion with the faculty, students and Non-teaching staff, the Hon'ble Committee expressed their happiness on the progress made by this University over the years despite being located in a remote area. He further stated that the University has been organizing various academic conferences and very recently, the Conference of the Vice-Chancellors of North Eastern States was organized on 17.08.2007 with the help of Ministry of Science & Technology, Department of Bio-Technology wherein the Secretary, Department of Bio-Technology, Govt. of India was present.

The Chairman thereafter initiated the agenda items for deliberation and he informed the members that the agenda items have been prepared on the basis of the instructions issued by the University Grants Commission vide letter No.F.7-5/2004(NIC) dated 14.9.2004. The member from MHRD requested the Chairman to ensure forwarding of the Agenda papers in advance so that comprehensive and meaningful discussion could

be held. While regretting the delay in sending the agenda papers, the Chairman clarified to the Committee that the meeting was convened at a short notice in order to finalise the unaudited annual accounts, 2006-07 in time so that the time schedule prescribed by Ministry of Human Resources Development to place the audited accounts on due date could be adhered to.

Item No.1: Confirmation of the proceedings of the 51st Meeting of the Finance Committee

The Committee **RESOLVED** to confirm the minutes of the 51st meeting of the Committee held on 11.11.2006 since no comments were received from the members.

Item No.2 Reporting item

2.2 To consider the Revised Estimates 2006-07 and Budget Estimates 2007-08.

The Chairman brought to the notice of the Committee that there has been a huge variation in the amount of BE and RE recommended by the F.C. and finally released by the UGC. During 2006-07, against the recommended R.E of Rs. 5773.43 lakhs, UGC released Rs.4390.91lakhs. The actual expenditure during the year was Rs.4794.45 lakhs. The excess expenditure of Rs.47.78 lakhs which was genuinely incurred by the University towards payment of Pensionary benefits and on non-salary components was not released by the UGC. The Chairman briefed the members the contents of the letter received from PMO's office in terms of which there should be no cut in the grants allocation to this University.

2.2. Utilization of X Plan grant

The Chairman informed the committee that Rs.4252 lakhs was allotted to the University during the 10th Plan, against which Rs. 3963.20 lakhs was only released and the balance amount has not been released to the University so far. As regards the utilization of the grants, he informed the Committee that while the progress of the construction works in the Permanent Campus is in full swing, the position of Tura Campus is not up to the desired level due to some unforeseen circumstances and infrastructural problems. As a result, there was cut in the Plan allocation for 2007-08

even though this University had already issued the work orders. Member from UGC informed that the Utilization Certificate submitted by the University was not in the prescribed format and advised the University to ensure the same in future. He further advised the University to indicate the committed liabilities in the footnote of the Utilisation Certificate to enable the UGC to consider the same while finalizing budgetary allocation. The Chairman urged the UGC concerned official members to kindly release the balance grants due against the 10th Plan Allocation. Similarly, though FC had recommended BE amounting Rs.6035.32 lakhs for 2007-08, UGC has allocated Rs. 4909 lakhs against this.

Item No.3 To approve the audited Annual account for the year 2005-06

Before beginning the discussion on the item, the Chairman expressed his concern over the delay in placing the audited Accounts, 2005-06 before the Committee and clarified that even though the University had completed the Accounts in time and submitted the replies to the audit queries since long back, but the issue of the Audit Certificate was delayed for near about six months by the Audit office. Thereafter, he asked the Finance Officer to highlight the main points of the Audit Certificate and also to brief the members on the steps taken by the University to comply with the audit observations. Finance Officer, responding to this, informed the members that Internal Audit of various Departments have already been taken up and remedial actions, wherever required, are being taken. The member from MHRD went through the Audit Certificate and the replies furnished by the University to audit and opined that the replies to the audit comments should be in polite language.

After detailed discussion, the Committee **RESOLVED** to approve the audited Accounts, 2005-06 since no further comments were received from the members.

Item No.4. To approve the unaudited Annual Account for the year,2006-07

The Chairman informed the committee members that the completion of accounts for the year 2006-07 was slightly behind the schedule because of the switch over from

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Cash accounts to the accrual system of accounting. He expressed his thanks to Shri B.R.Ramaswamy, Consultant, NIFM for his sincere guidance in preparing the accrual accounting and at the same time, appreciated the sincere efforts made by the officials of the Finance Department for successfully completing this switch over.

The Chairman, then requested Shri Ramaswamy to give a brief presentation on the salient features of the accrual system of the accounting for the easy understanding of the members.

After the presentation and thorough discussion on the unaudited Annual Accounts, 2006-07, the Committee congratulated the University for the bold decision it took to switch over to accrual system of accounting from 2006-07 itself and appreciated the tremendous efforts put in by the Finance Officer and his team of officers and staff which made this Herculean task possible.

The Committee approved the Accrual Accounts 2006-07.

Item No.5 Review of expenditure both Plan and Non-Plan

The Chairman clarified that the excess expenditure of Rs.47.78 lakhs which was genuinely incurred by the University in the repair and maintenance, healthcare, retiral benefits and consumables has not been released to the University by UGC.

The Finance Committee resolved that the non-salary requirement of the University need to be increased keeping in view the establishment of seven new departments, appointment of faculty members and increase in number of students (16% increase in the last year itself), escalation of cost of equipments, consumables, books and journals and health care (NEHU being remotely located). Further the committee expressed concern over the usual cuts imposed on release of grants to NEHU despite the PMO advice.

The Chairman expressed the need for more development grants during the XIth Plan for creating the much needed infrastructure and housing for the students, faculty members and non-teaching staff. A concern was also expressed on non-availability of grants for the complete establishment and development of Faculty of

Engineering and Management which are ambitious programmes of MHRD. The Committee strongly recommended adequate funding for this.

Item No.6. Proposal for Special Grants:

(a) The Committee approved the proposal of the University for additional special grant of Rs.491.93 lakh and advised the University to take up the matter with the UGC for early release of the funds.

(b) Special needs for 2007-08

While expressing his concern over the reduction in the non-salary components of the Non-Plan grant by UGC, the Chairman informed the Committee that due to non-release of adequate non-Plan grants by UGC, the University is not able to undertake the repair and maintenance of the Academic buildings, hostels and staff quarters, furnishing of the newly constructed Academic buildings and hostels, Ambulances and other essential services and requested members from the MHRD and UGC to consider releasing funds amounting Rs.2500 lakhs under special needs for 2007-08. The committee after thorough deliberation recommended the amount of Rs.2500 lakhs to meet special needs of the University during 2007-08. Member from MHRD advised the University to purchase three(03) Ambulances out of Rs.496 lakhs which has been released by UGC towards the 1st Installment of the Plan Grants for 2007-08 as the same can not wait.

The meeting ended with a vote of thanks from the chair.

Finance Officer &
Ex-Officio Secretary

Vice-Chancellor
& Chairman



Item No.5. Review of expenditure both Plan and Non-Plan:

During the Financial year 2006-07, the University incurred expenditure of Rs.4794.45 lakhs against the sanction of Rs.4390.91 lakh under Non-Plan. The excess expenditure of Rs.47.78 lakh (after adjustment of internal receipts of Rs.280 lakh and carried forward balance of Rs.75.09 lakh from the previous year) which was genuinely incurred by this University has not been released so far. The excess expenditure was inevitable due to increase in expenditure in repair and maintenance, healthcare, retiral benefits and consumables.

Item No. 6 : Proposal for Special Grant:

(a) The Finance Committee in its 51st meeting had approved additional allocation of Rs.491.93 lac for the following requirements :

I. VSAT facility for Tura Campus	Rs. 10.60 lacs
II. Civil Works	Rs. 31.81 lacs
III. E. Governance	Rs. 65.00 lacs.
IV. Data Voice Network	Rs. 35.00 lacs
V. On Line Public Access	Rs. 40.05 lacs
VI. Offset Printing Machine	Rs. 20.00 lacs
VII. Computer Revolving Fund	Rs. 30.00 lacs
VIII. Library Computerization & Furniture	Rs. 135.00 lacs
IX. Electrical Internal (Maintenance Cell)	Rs. 82.52 lacs
X. Civil Works	Rs. 42.00 lacs

The above fund has not been released by the UGC till date.

(b) Special needs for 2007-08

Due to non release of adequate funds under Non Salary components under Non Plan by UGC, this University is finding it difficult to undertake the repair and maintenance of residential quarters, academic buildings, hostels and furnishing of the newly constructed hostels and academic buildings. To undertake these items as per details furnished below, the University requires funds for special needs amounting to Rs. 25.00 crores during the current financial year.

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