

PART II AGENDA PAPERS FOR THE FORTY-THIRD MEETING OF THE ACADEMIC COUNCIL

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*Encl: 5 copies of the Annexure - A.*

- (iii) Guidelines on the course structure  
System of examination, evaluation  
etc. on the courses offered at the  
NERIST.

It may kindly be recalled that on the proposal of the Ministry of Human Resource Development, the North-Eastern Regional Institute of Science and Technology, Itanagar, has been provisionally affiliated to this University pending grant of a Deemed University status to the Institute. The matter was duly approved by the Academic Council and the Executive Council.

Subsequently, an Ordinance is required to be framed on the course structure, system of examination, evaluation etc. on the courses of the Institute. A First Ordinance on the subject has been framed by the Vice-Chancellor and is being submitted to the Ministry for approval in terms of the provisions of section 26(2) of the Act.

Pending the approval of the First Ordinance by the Ministry, the Vice-Chancellor has issued orders laying down the guidelines as at Annexure-'A' to regulate the course structure system of examination, award of certificates, diplomas and degrees for the disciplines taught at the Institute.

The matter is placed before the Council for ratification.

NORTH EASTERN HILL UNIVERSITY

GUIDELINES GOVERNING THE COURSE STRUCTURE,  
SYSTEM OF EXAMINATION, EVALUATION AND AWARD  
OF CERTIFICATES/DIPLOMAS/DEGREES ETC. IN  
RESPECT OF NERIST AFFILIATED TO NEHU.

1. The courses of studies in different branches will be as under :-

- (a) Base Module : Two years course after passing (+) 10 Classes or equivalent examination. The minimum earned credit requirements to clear the course will be 90.
- (b) Diploma Module : Two years course after clearing the Base Module the minimum earned credit requirements to clear the module will be 90, plus extra credits for bridge courses, if any.

OR

Two years Diploma Course in Engineering/Technology after Class X + II (PCM or equivalent, or X + II Vocational or X + ITI). The minimum earned credits requirements to clear the module will be 90, plus extra credits for bridge courses.

- (c) Degree Module (Engg. & Technology) : (i) Two years course after clearing the Diploma Module. The minimum earned credits requirements to clear the Module will be 90 plus extra credits for bridge courses

OR

(ii) About 3 years course after 3 year Polytechnic Diploma with 60% marks or after B.Sc (Physics, Chemistry and Mathematics). The minimum earned credit requirements to clear the Module will be 90 plus extra credits for bridge courses.

Degree Module (Applied Science Stream)

(i) Four years course after clearing the Base Module with minimum CGPA of 3.00 out of 5.00. The minimum earned credit requirements to clear the Module will be 180 plus extra credits for bridge courses, if any.

OR

(ii) About four years degree course in Applied Sciences after Class X + ITI. The minimum earned credits requirements to clear the Module will be 180 plus extra credits for bridge courses.

(d) Duration of Course : (a), (b) and (c) above will be of four semesters each and each year of a particular course will have two semesters.

(e) The extension of maximum one year may be allowed to each of the courses mentioned at (a) (b) and (c) above.

2. Scheme of Examination and Evaluation :

(a) Course Coordinator - Every course will be coordinated by a member of the faculty appointed by the Director of NERIST to be called the Course Coordinator. He/she has a full responsibility of conducting the course, coordinating the work of other members of the faculty involved in the course, holding the test and assignment and awarding the credits.

(b) Method of awarding credits - After the continuing process of evaluation during the semesters, the credit is awarded taking in combination the performance of a student in :

- i) A minimum of two minor tests
- ii) One major test
- iii) Courses decided and announced by the Coordinator.
- iv) Tutorials
- v) Laboratory works and workshop
- vi) Drawing assignments and
- vii) Home assignment etc.

The distribution of the marks to the above sub-heads is decided and declared by the Coordinator before the commencement of each course.

(c) Based on the performance of the students the grade is awarded in a particular course in a 5 points scale. The different grades courses are shown below :

<u>Grade</u>	<u>Grade Points</u>	<u>Description of Performance</u>
A	5	Excellent
B	4	Good
C	3	Satisfactory
D	2	Marginal
E	1	Poor
F	0	Very Poor
I	-	Incomplete
W	-	Withdrawal

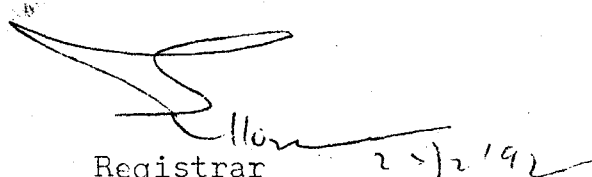
313(4)

: : :

The course in which a student has obtained D or higher Grade will be counted for credits earned by him/her. The grade points average (GPA) is computed as under :

$$\text{GPA} = \frac{\sum (\text{Credits} \times \text{Grade Points})}{\sum \text{Credits}}$$

- (d) **Setting and Evaluation :** The setting and evaluation will be hundred percent internal. However, the University shall have the right to engage an external examiner at any stage of evaluation/examination.
3. **Award of Certificate/Diploma/Degrees :**
- (a) The Certificate/Diploma to successful candidates will be awarded under the signature of the Controller of Examinations.
- (b) The Degree to a successful candidate will be awarded under the signature of the Vice-Chancellor.
- (c) The Controller of Examinations may delegate the powers of signing, issuing the award sheets and Provisional Certificates to an Officer of the NERIST.
4. **Fees etc. :** In addition to other fees prescribed by the NERIST, each student shall have to pay an examination fee of Rs. 75/- (Rupees seventy five only) and the marksheet fee of Rs. 10/- (Rupees ten only) per semester.

  
Registrar 25/2/92

(vii) Course structure for the Three Year Integrated Degree Course.

Initially in its 33rd meeting held on 30-4-88 the Academic Council had decided to switch over to the 3 yr. Degree Course from the Session 1991. Thereafter in pursuance of the Academic Council decision adopted at its 37th meeting held on 5/6-9-89, a Committee was constituted to evolve a common structure for the TDC in Arts/Science/Commerce. The Course structure evolved by this Committee is placed at Annexure 'A' (I, II & III). Implementation of this structure however, would bring

certain complications in respect of certain P.G. Deptts. in subjects Maths, Geography, Economics etc. Meanwhile, since the finalisation of the Course structure could not be completed before the session 1991, the Academic Council in its 40th meeting held on 1-11-90 decided to postpone the implementation of the TDC. It also decided that the Committee be re-constituted and enlarged so as to represent the affected P.G. Deptts. in the Committee and also some representatives from the Colleges. The Council further decided that the structure when evolved, shall be placed first before the Principals Conference for comments.

The re-constituted Committee met on 30-4-91. The minutes of the meeting and the structure evolved by this Committee is placed at Annexure 'B' ( I & II ) respectively. As desired by the Academic Council, the proposal of this Committee was placed before the Principals Conference in its meeting held on 28-9-91 and Prof. S.S. Khare was invited to explain the proposal to the Conference. The Principals Conference recommended that the TDC may be started from the session 1993 and that a Committee may be constituted with some Principals in it, to examine the proposed Course structure. Accordingly a Committee was constituted by the Vice-Chancellor and this Committee met on 29-2-92.

The minutes of this Committee meeting are placed at Annexure 'C' for perusal and consideration of the Council.

**BASIC COURSE STRUCTURE FOR THE UNDERGRADUATE  
ARTS, COMMERCE AND SCIENCE STREAMS.**

Total marks for General Stream - 1400

Total marks for Honours stream - 1600

B.A.

B.A. (General)

Subject	No. of papers	Total Marks
English	3	100x3 = 300
MIL/Alt. Eng.	1	100x1 = 100
Foundation Course	1	100x1 = 100
Three Elective Subjects	3x3=9	100x3x3=900

B.A. (Honours)

Subject	No. of papers	Total marks.
English	3	100x3= 300
MIL/Alt. Eng.	1	100x1= 100
F.C.	1	100x1= 100
One Elective	3	100x3= 300
(Another Elective is dropped)		
Honours subject	8	100x3= 800

B.Com (General)

Subject	No. of papers	Total Marks
English	1	100x1 =100
MIL/Alt. Eng.	1	100x1 =100
F.C.	1	100x1 =100
Commerce	11	100x11=1100

B.Com.

B.Com (Honours)

Subject	No. of papers	Total Marks
English	1	100x1= 100
MIL/Alt. Eng.	1	100x1= 100
F.C.	1	100x1= 100
Elective papers	5	100x5= 500
Honours subject	8	100x8= 800

B.Sc.

B.Sc. (General)

Subject	No. of papers	Total Marks
English	1	100x1 =100
F.C.	1	100x1 =100
Three elective subjects	3x4=12	100x12=4200

B.Sc. (Honours)

Subject	No. of papers	Total Marks
English	1	100x1= 100
F.C.	1	100x1= 100
Two electives	3x2=6	100x3x2=600
Honours subject	8	100x8 =800

TOTAL

1400

TOTAL

1600

## TWO ALTERNATIVE SCHEMES FOR THE THREE YEAR UNDERGRADUATE DEGREE PROGRAMME ( GENERAL AND HONOURS SCHEME )

## SCHEME - A

In this scheme, students have to exercise option for either the general or Honours stream in a particular subject right at the admission stage.

Subject	<u>GENERAL</u>			B.A.	<u>HONOURS</u>			
	Part-I Exam.	Part-II Exam	Total		Subject	Part-I Exam	Part-II Exam	Total
English	200	100	300		English	200	100	300
MIL/Alt. English	-	100	100		MIL/Alt. English	-	100	100
F.C.	100	-	100		F.C.	100	-	100
Elective-I	200	100	300		Elective	200	100	300
Elect.-II	200	100	300		-	-	-	-
Elect. III	200	100	300		Hono. subject	400	400	800
<b>TOTAL</b>	<b>900</b>	<b>500</b>	<b>1400</b>		<b>TOTAL</b>	<b>900</b>	<b>700</b>	<b>1600</b>

B.Com.

Subject	<u>GENERAL</u>			B.Com.	<u>HONOURS</u>			
	Part-I Exam.	Part-II Exam	Total		Subject	Part-I Exam	Part-II Exam	Total
English	-	100	100		English	-	100	100
MIL/Alt English	100	-	100		MIL/Alt. English	100	-	100
F.C.	100	-	100		F.C.	100	-	100
Commerce	700	400	1100		Elec. Comm. Honours	300	200	500
						400	400	800
<b>TOTAL</b>	<b>900</b>	<b>500</b>	<b>1400</b>		<b>TOTAL</b>	<b>900</b>	<b>700</b>	<b>1600</b>

B.Sc.

Subject	<u>GENERAL</u>			B.Sc.	<u>HONOURS</u>			
	Part-I Exam.	Part-II Exam	Total		Subject	Part-I Exam	Part-II Exam	Total
English	-	100	100		English	-	100	100
F.C.	100	-	100		F.C.	100	-	100
Elect.-I	300	100	400		Elec. I	200	100	300
Elect.-II	300	100	400		Elec. II	200	100	300
Elect.-III	300	100	400		Honours	400	400	800
<b>TOTAL</b>	<b>1000</b>	<b>400</b>	<b>1400</b>		<b>TOTAL</b>	<b>900</b>	<b>700</b>	<b>1600</b>

## SCHEME - B

In this Scheme-

- (1) First two years programme is common for the General and Honours stream requiring no duplication of labs, infrastructural facilities etc.
- (2) The students will have a choice to opt for either the Honours or the General programme as well as to choose one of the three electives as a honours subject at the end of second year. This will provide an opportunity for a better conscious decision.

B.Sc.

Subject	GENERAL			Subject	HONOURS		
	Part-I	Part-II	Total		Part-I	Part-II	Total.
English	-	100	100	English	-	100	100
F.C.	100	-	100	F.C.	100	-	100
Elec.I	300	100	400	Elec.I	300	-	300
Elec.II	300	100	400	Elec.II	300	-	300
Elec.III	300	100	400	Honours subject	300	500	800
<b>TOTAL</b>	<b>1000</b>	<b>400</b>	<b>1400</b>	<b>TOTAL</b>	<b>1000</b>	<b>600</b>	<b>1600</b>

GENERAL

Subject	GENERAL			Subject	HONOURS		
	Part-I	Part-II	Total		Part-I	Part-II	Total.
English	-	100	100	English	-	100	100
MIL/Alt. Eng.	100	-	100	MIL/Alt. Eng.	100	-	100
F.C.	100	-	100	F.C.	100	-	100
Commerce	700	400	1100	Elec. Commerce	300	200	500
				Hons.	400	400	800
<b>TOTAL</b>	<b>900</b>	<b>500</b>	<b>1400</b>	<b>TOTAL</b>	<b>900</b>	<b>700</b>	<b>1600</b>

B.A.

Subject	GENERAL			Subject	HONOURS		
	Part-I	Part-II	Total		Part-I	Part-II	Total.
English	200	100	300	English	200	100	300
MIL/Alt. Eng.	100	-	100	MIL/Alt. Eng.	100	-	100
F.C.	100	-	100	F.C.	100	-	100
Elec.I	200	100	300	Elec.I	200	100	300
Elec.II	200	100	300	Elec.II	-	-	-
Elec.III	200	100	300	Hons.	200	600	800
<b>TOTAL</b>	<b>1000</b>	<b>400</b>	<b>1400</b>	<b>TOTAL</b>	<b>900</b>	<b>800</b>	<b>1600</b>

Minutes of the meeting of the Re-constituted Committee on the Three Year Degree Integrated Course held on 30-4-91.

The meeting of the Reconstituted Committee on 3 Year Degree Integrated Course met at 11 a.m. in the office of the Pro-Vice-Chancellor. Members present were:

1. Dr. K. Chatterjee - Chairman
2. Dr. H. W. Steen
3. Shri. A. J. Jala
4. Dr. S. N. Guhathakurtha
5. Shri. Lalrunga
6. Dr. E. Venkateshwar
7. Dr. A. C. Mohapatra
8. Dr. Vijay Kumar
9. Dr. C. S. Shastri
10. Dr. S. S. Khare (Invitee).

Fr. Stephen Mavelly, Principal, St. Anthony's College sent his apologies as he could not attend the meeting due to unavoidable engagement. However, he furnished his comments on the proposed structure which were duly considered by the committee.

I. After a detailed discussion the committee recommended that teaching of General and Honours streams should begin right from the first year. Teaching in part II should commence immediately after the Part I examination to ensure more teaching days. Students may be allowed to reappear back/failed papers in the next year.

However, Prof. Shastri, Dean, School of Physical Sciences and Fr. Stephen Mavelly, Principal, St. Anthony's College were of the opinion that the first two years programme be common for the General and Honours streams and the students should have the opportunity to opt for either the Honours or General programme at the end of Part I Examination.

II. It was unanimously recommended that the total marks allocation for General stream should be 1400 and for the Honours stream 1800.

III. The basic course structure for the Integrated Science, Arts and Commerce streams is given in Annexure

IV. The Committee also felt that the Higher Secondary teaching (Pre-University) should be assigned to Higher Secondary Schools and the College should be responsible for Undergraduate teaching only.

sd/-

(Signature),

Dean

School of Life Sciences, NEHU.

May 2, 1991.

BASIC COURSE FOR THE UNDERGRADUATE ARTS, COMMERCE AND SCIENCE STREAMS.

Total marks for General Stream - 1400

Total marks for Honours Streams- 1800

B.Sc

<u>B.Sc. (General)</u>		<u>B.Sc. (Honours)</u>	
	<u>Part I</u>	<u>Part II</u>	
English		100	100
F.C.		100	100
EL.I	300	100	300
EL.II	300	100	300
EL.III	300	100	Hons 500
Total	900	500	1100

B.A.

<u>B.A. (General)</u>		<u>B.A. (Honours)</u>	
English	200	100	200
MIL/Alt. Eng.	100	100	100
F.C.		100	100
EL.I	300	100	300
EL.II	300	100	Hons 500
Total	900	500	1100

B.Com

<u>B.Com. (General)</u>		<u>B.Com. (Honours)</u>	
English		100	100
MIL/Alt. Eng.	100		100
F.C.		100	100
Papers			Comm. Gen Pap.
I-viii	800	300	500
			Hons
			500
Total	900	500	1100

MINUTES OF THE SUB-COMMITTEE OF THE PRINCIPALS' CONFERENCE

The Sub-Committee of the Principals' Conference met on 29-2-92 with regard to the integrated Three Years Degree Course and made the following recommendations.

1. That there should be only one integrated course of three years.
2. That there should be an examination at the end of each year.
3. That the division of marks should be 30-40 per cent comprising of objective questions and the rest essay type questions. The period of examination may however be for 2-2½ hours since the course to be covered will be of one year's course only.
4. That the syllabus should accordingly be unitised for teaching and evaluation purpose.
5. That norms for repetition should be worked out keeping in mind that the candidates should be allowed to proceed to the next course without having to wait for the declaration of results.
6. That the course should be started by 1993 for which immediate steps should be taken to frame the syllabus and effect changes in the relevant Ordinance.

The Committee recommended the following structure for B.A. and B.Sc.

Subject	<u>B.A.</u>		
	I	II	III
English	100	100	-
HIL/AE	100		-
FC(GK)	-	100	-
Elec I	100	100	200
Elec II	100	100	200
Elec III	100	100	200
	500	500	600

B.Sc.

Subject	I	II	III
English	100	-	-
FC(GK)	-	100	-
Elec I	150*	150*	200**
Elec II	150*	150*	200**
Elec III	150*	150*	200**

\*150 = 100 (Theory) + 50 (Practical) internal

\*\*200 = 150 (Theory) + 50 (Practical) external

With regard to B.Com the Committee felt that some members of the Faculty of Commerce should be asked to work out the groupings within the framework of the structure of B.A. and B.Sc detailed above.

## Recommendations of the Affiliation Committee

The Affiliation Committee in its meeting held on 22.8.91 considered the applications of the following for various affiliation cases and has recommended appointment of Inspection teams to visit the colleges concerned:

1. Mountain view Christian College-For opening of a new college
  2. Acheng Rangmanpa College, Garo Hills-For upgradation to degree level.
  3. Union Christian College, Barapani- For upgradation to B.Sc level and for introduction of Education at P.U.level.
  4. Sankardev College, Shillong
  5. Union Christian College, Barapani
  6. Tura Govt. College
  7. Saiha Govt. College
  8. Sao Chang College, Tuensang
  9. Nagaland College of Education
  10. Hrangbana College, Aizawl - For introduction of Honours in English, Economics, History and Geography.
  11. Sao Chang College - For introduction of Honours in English, Political Science and History.
- For permanent affiliation

The matter is placed before the Council for consideration.

537:7(1)

Upgradation of Sngap Singh Memorial College  
and Tirot Singh Memorial College to Degree  
Level.

In the 42nd meeting of the Academic Council held on  
27.5.91, the Inspection Reports of Sngap Singh Memorial College  
and Tirot Singh Memorial College were placed before the Council  
for consideration of upgradation of the colleges to Degree level.  
The Council however decided to refer the cases back to the  
Director, College Development Council for clarifications.

The Affiliation Committee which met on 22.8.91 recommended  
provisional affiliation upto Degree level and that their cases be  
put up again before the Academic Council.

The Inspection Reports of the two colleges are placed at  
Annexures-'A' and 'B' for consideration of the Council.

5:7:24(2)

NORTH-EASTERN HILL UNIVERSITY

S H I L L O N G

ANNEXURE-'A'

SPECIAL AFFILIATION

Inspection Report to be submitted to the University in duplicate)

1. Name of the College Tiract Singh Memorial College
2. Its sponsoring authority Hima Nongkhlaw
3. The Legal Status of the College, Whether college is a registered body under Societies Registration Act)  
Registered No. SR-TSMC-418/87 of 1987 dated 16.9.1987.

4. Whether the College is having a Governing Body duly constituted for the purpose:  
Yes, a copy of the Constitution of the Governing Body enclosed.  
(attach a copy of the constitution)

5. Any special features of the Governing Body Constitution which deserve special attention for the grant of affiliation :  
Nothing special with reference to the question of Affiliation.

Physical and Financial Resources

6. Whether the college is already located at its own site :  
Yes  
(a) If not, whether the college has already acquired land  
Does not arise  
(b) Give below a brief report on the suitability of the site and plan after inspection :  
The site with the hectares more or less is suitable. The College authorities expect to have some more land in the Vicinity of the present site.

7. The college is seeking affiliation for offering the following courses in :-

P.U. Level

English, Khasi (MIL), Khasi (SL)  
Political Science, Education,  
Economics, History.

Degree Level

English, Foundation Course, Khasi (MIL)  
Khasi (EL), Political Science, Education,  
Economics, History.

Contd./.. /-

## 8. Students seeking admission :

P.U Arts 63(Sixty three)	B.A 20(twenty)
P.U.Sc	B.Sc
P.U. Com	B.Com

## 9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above :

No

(a) If no, do you recommend that the college should be affiliated pending acquisition of books/journals:

Since the College authorities have received financial assistance from the Government of Meghalaya for acquisition of books and further assured to procure adequate number of titles of books and journals the college may be affiliated.

## 10(a) Reading room facilities

size Small Inadequate

## (b) Classrooms

size medium Adequate

## (c) Students' Common Room

size small Adequate

## (d) Teachers' Common Room

size small Inadequate

## 11. Whether the college has adequate equipment/laboratory facilities for practical classes:

The college does not have a Science Section as yet

## 12. Name of the teachers with Post-Graduate Degree/Specialization:

<u>Name</u>	<u>Lecturer in</u>	<u>F.G. Degree with grade or specialization</u>
1. Mr. H. Syiemlieh	Principal	M.A. Pol. Science-II
2. Mrs. F. Langstish	Political Science	M.A(Pol.-Sc) II-47%
3. Mr. K. Marwein	Economics	M.A( Econ. G. C, GP. 3.02
4. Mr. S. W. Lyngdoh	History	MA(Hist.) II 51% M. Phil, G. A, Cop. 4.88
5. Mr. L. Marbaniang	Khasi	M.A(Khasi) II-50.56%
6. Mr. H. Iangrai	Education	M.A(Edu.) I-61.5%
7. Miss V. Syiem	Khasi	M.A(Khasi) I-63.25%
8. Vacant	English	- ; on the date of
9. Vacant	English	- ; Inspection
10. Mr. T. Mawgun	Political Science	M.A(Pol. Sc.)

NOTE:- The University Regulation stipulates the following:-

<u>Level/Class</u>	<u>Minimum No. of Teachers in each subject</u>
a) P. U. Non-Lab	One
b) P. U. Laboratory	Two
c) Degree Non-Laboratory (Pass) + P. U. Non-Laboratory	Two in all subjects and Three in English
d) Degree Laboratory (Pass) + P. U. Laboratory	Six of whom four should be Lecturers.
e) Degree Non-Laboratory (Pass) + Hons + P. U.	Four in all subjects other than English & other elective languages in which there should be at least five.
f) Degree Laboratory (Pass) + Hons + P. U.	Seven of whom six shall be lecturers.

Contd./.../-

13. Whether the college has adequate No. of qualified teachers in the subjects for which affiliation is sought:

In the Pre-University level the College has adequate number of qualified teachers (as on dates of their recruitment). For the degree level the College requires one more teachers each for subjects other English, Khasi and Political Science.

14. Whether the college is maintaining a fixed term deposit of Rs. 1,00,000/- in any bank :

Yes

If yes, the Fixed Deposit Certificate -

No FD.008667 dated May 5, 1987

for Rs. 2,00,000/-

in the Meghalaya Co-Operative Apex Bank Ltd. Mairang Branch.  
(Mention the name of the Bank and Branch).

15. Any other observation(s).

(1) There has been a rising trend in students' enrolment at the Pre-University level though it is functioning at the Degree level. The College also has regularly sent up its candidates for the Pre-University Examination and almost every year some of its students secured second division marks.

(2) The College authorities have also planned for a new four-storied building at an estimated cost of Rs. 73,85,000.00. During this year, the government of Meghalaya had contributed Rs. 50,000/- for the building fund.

16. Recommendations:

Note: a) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the Provisional/Extension of Affiliation.

b) If provisional affiliation is recommended upto a certain period only, this may be mentioned.

Recommended for conditional provisional affiliation of Tirok Singh Memorial College for upgradation to degree level for a period of two years with effect from the 1991-92 Session in English, Khasi (MIL, SL, EL) Foundation Course, Economics, Education and History. However, the College should appoint at least one more teacher each in Economics, Education and History. The College should also procure at least twice the number of titles of books and journals for the above courses of study.

Signature of the members of the Inspection Team.

Sd/- D. Paken

Sd/- D. R. Syiemlieh

To,

Shri E.P.Philemon,  
Section Officer,  
College Development Council,  
North-Eastern Hill University, Shillong.

Subject: List of Governing Body Members.

Sir,

With reference to your letter No.CDC/A.21/88/352 dt.20.4.88 and in continuation of my letter Dt. 31.3.88, I have the honour to submit herewith the list of the members of the Governing Body of the College as decided in the meeting held on the 31.5.88:-

1. Shri Irat Manik Syiem, Acting Syiem of Nongkhlaw-President
2. Shri H.Syiemlieh, Principal..... Secretary
3. Shri Nestowell Nongrang..... Member
4. Shri Mohaiot Wahlang, Sordar Mission ..... Member
5. Shri Singkar Khernawlong..... Member
6. Shri Odel Lyngkhei, Sordar Pyndengumiong..... Member
7. Shri J.G.Mark Lyngdoh Nairang..... Member
8. Shri Kitdor Syiem..... Member
9. Shri Y. Fuller Lyngdoh..... Member
10. Miss M.E. Kharsyntiew, Headmistress..... Member
11. Shri Kansingh Marwein.... Staff Representative.
12. Shri Tansingh Mawgun .... Staff Representative.
13. Shri F.S. Thangkhiew, I.A.S., Government Nominee.
14. Dr. A.C.Mahapatra, Department of Geography, NEHU, Shillong.
15. Dr. R.P.Singh, Department of English, NEHU, Shillong.

Sd/-  
Principal  
Tiroet Singh Memorial College  
Nairang  
Hina ..... Nongkhlaw

5-7-7 (47)

NORTH-EASTERN HILL UNIVERSITY  
Mayurbhanj Complex  
Nongthymmai, Shillong-793014

ANNEXURE- 'B'

Department of Philosophy

Dated: 16th April, 1991

To,

The Director,  
College Development Council,  
North-Eastern Hill University,  
Shillong.

Sir,

This is in response to your letter of 8th March, 1991 informing me of the constitution of an Inspection Committee, consisting of Dr. L. Gassah, the D.P.I., Meghalaya (or his nominee) and myself (as the Convenor), to visit Sngap Singh Memorial College to study "the feasibility of upgradation of the college to the degree level". The Committee visited the College on 8th April, 1991. The D.P.I., Meghalaya (or his nominee) was not able to join the rest of the Committee. We submit herewith our report on the prescribed form.

It is necessary, however, to mention here a few additional circumstances that might help the University to reach a decision in respect of the application for upgradation made by the College. These are:

1. This is the only College within a radius of about 60 kilometres. There are over twenty High Schools in the surrounding area which send their school-leavers for admission to this College therefore, is unquestionable. For the same reason, it should be given all the help possible for it to develop into an institution of quality.
2. The College enjoys very enthusiastic support from the Community it serves. For example, the land which is the site for its permanent campus, has been donated by members of the Community. Its Governing Body has members who are well-known for their service to the people of the area.
3. The College has developed, over the years, mutually beneficial relations with High Schools in the immediate neighbourhood. Lecturers from the College have been teaching, on a part-time basis, higher classes in these schools and teachers from these schools have taken

Contd/...

part in many of the extra-curricular but academically beneficial programmes organised by the College. This can indeed serve as an example for other colleges as well as the University. In any case, this kind of cooperation between a college and schools in its neighbourhood ought to be encouraged and nurtured by all concerned including, of course, the University.

4. The College, at the moment, does not satisfy the requirements concerning the minimum number of teachers for each of subjects being taught. The members of the General Body whom the Committee met and the Principal have, however, assured the Committee that on being granted affiliation, the State Government will sanction all the additional positions required. In the absence of the Government representative on the Committee, this could not be ascertained. The University might like to consult with the Department of Education of the Government of Meghalaya on the matter. The Committee, however, felt that in view of the good work already done by the College, the University might consider the application favourably, provided that the College ensures that within 6 months of being granted affiliation for the B.A. Pass programme, the College will have in position at least the minimum number of teachers required for each subject. One should also keep in view the fact of the extreme difficulty of getting suitable persons to come and teach at a place like Hawkyrwat and that perhaps it is better to have fewer teachers than have more but unsuitable ones. In this connection it would be a worth-while idea, on the part of this University, to urge upon the State Government to come up with necessary financial help for an enthusiastic, committed but struggling institution like the Sngap Sing Memorial College.

5. The College has promised that the present inadequacies in the library will be removed immediately.

These comments of the Committee may kindly be brought to the notice of the Affiliation Committee and of the Academic Council.

Sd/- L. Gassah

Sd/-Mirinal Miri

Enclosures:

1. List of schools in the area surrounding the College
2. Report of the Committee (in duplicate)
3. Copy of the Constitution of the Regional Syllabus Higher Education Association
4. Plan of the proposed permanent scheme.
5. Statement of the number of books in the Library.

5:7:2004  
NORTH-EASTERN HILL UNIVERSITY  
S H I L L O N G

INITIAL AFFILIATION

Inspection Committee Report (to be submitted to  
the University in duplicate)

1. Name of the College Sngap Singh Memorial College, Mawkyrwat
2. Its sponsoring authority Maharam Syiemship Higher Education Association
3. The Legal Status of the College (whether college is a registered body under Societies Registration Act)

REGISTERED BODY

4. Whether the College is having a Governing Body duly constituted for the purpose:

Yes (copy of constitution enclosed)

(attach a copy of the constitution)

5. Any special features of the Governing Body Constitution which deserve special attention for the grant of affiliation :

Physical and Financial Resources

6. Whether the college is already located at its own site:

Yes/No/Partly

- (a) If not, whether the college has already acquired land

Yes

- (b) Give below a brief report on the suitability of the site and plan after inspection:

The present College building and the site on which is located are properties of the College.

However the permanent site of the college is located a little way away from the present site.

The plans for the permanent campus, which have already been submitted to the State Govt. we enclosed herewith. The present building and site make a partly adequate temporary arrangement.

7. The college is seeking affiliation for offering the following courses in :-

P.U. Level

English, Khasi (MIL), Khasi (SL), Pol. Science  
Logic, Economics, Education History.

Degree Level

English, Khasi (MIL), Khasi (SL)  
Pol. Science, Philosophy, Economics  
Education, History, Foundation  
Course, Alternative English.

Cont d/.../-

## 8. Students seeking Admissions:

P.U.Arts = 33 (in 1990)	B.A. 40 (in 1990)
P.U.Sc	B.Sc
P.U.Com	B.Com

## 9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above:

The College should immediately acquire more books. Books which are recommended readings for P.U and B.A courses should all be acquired as a priority necessity.  
(A statement, by the Principal, of the number of books in the library is enclosed).

## (a) If no, do you recommend that the college should be affiliated pending acquisition of books /journals:

Yes

## 10. (a) Reading room facilities

Size 20' x 15' Adequate

(b) Size

(b) Classrooms

Size 20' x 15' Adequate

(c) Students' Common Room

Size 15' x 15' Inadequate

(d) Teachers' Common Room

Size 10' x 15' /Inadequate

## 11. Whether the college has adequate equipment/Laboratory facilities for practical classes :

Not applicable

## 12. Name of the teachers with Post-graduate Degree/Specialization:

<u>Name</u>	<u>Lecturer in</u>	<u>P.G. Degree with Grade or specialization</u>
1. S.S.KHonghlian	Philosophy	MA
2. G.N. Iarnia	Khasi	MA
3. (Ms) L. Lyngdoh	Education	MA
4. (Ms) E. Majaw	Economics	MA
5. P.K. Yadan	English	MA
6. R.P. Laitflang	Political Science	MA
7. N. Ryngsiat	History	MA
8. (Ms) B. Lyngkhoi	Khasi	MA
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		

NOTE:- The University Regulation stipulates the following:-

<u>Level/Class</u>	<u>Minimum No. of Teachers in each subject</u>
a) P.U. Non-Lab	One
b) P.U. Laboratory	Two
c) Degree Non-Laboratory (Pass) + P.U. Non-Laboratory	Two in all subjects and Three in English
d) Degree Laboratory (Pass) + P.U. Laboratory	Six of whom four should be lecturers
e) Degree Non-Laboratory (Pass) + Hons + P.U.	Four in all subjects other than English & other elective languages in which there should be at least five.
f) Degree Laboratory (Pass) + Hons + P.U.	Seven of whom six shall be lecturers.

Contd./.../-

13. Whether the college has atleast No. of qualified teachers in the subjects for which affiliation is sought:

Yes/No

14. Whether the college is maintaining a fixed term deposit of Rs. 1,00,000/- in any bank :

Yes/No

If yes, the Fixed Deposit Certificate-Already submitted to CDC

No

Dated

for Rs

in the

(mention the name of the Bank and Branch).

15. Any other observation(s): Please see comments in forwarding letter to Director, CDC.

16. Recommendations:

Note: a) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the Provisional/Extension of Affiliation.

b) If provisional affiliation is recommended upto a certain period only, this may be mentioned.

Provisional affiliation may be granted on condition

- 1) that the required number of teachers are recruited during the academic year 1991-92.
- 2) that the Library is substantially improved during the next Six months.
- 3) that steps are immediately taken to develop the permanent Campus.
- 4) that such affiliation will be granted initially for a period of three years after which the progress, meanwhile made by the College, should be reviewed.

Signature of the members of the Inspection Team.

Sd/- L. Cassah

Sd/- Mrinal Miri

5:7:8(1)

Affiliation of P.U. (Sc) in  
Patkai Christian College.

An inspection team inspected the Patkai Christian College for the purpose of considering grant of affiliation for introducing Science upto P.U level with subjects - Physics, Chemistry, Botany, Zoology and Mathematics. The Inspection Report is placed at Annexure-A for perusal and consideration of the Council.

The Inspection team recommended grant of provisional affiliation for three years on the following conditions:-

1. Library books and journals should be provided adequately.
2. Recruitment of two more teachers in each subject when the two years classes are started.

The matter is placed before the Council for consideration.

INITIAL AFFILIATION

(Inspection Committee Report to be submitted to the University in duplicate)

1. Name of the College: Patkai Christian College.
2. Its sponsoring authority: Newland Baptist Church Council and Manipur Baptist Convention.
3. The Legal status of the college (whether college is a registered body under societies Registration Act)
4. Whether the college is having a Governing Body duly constituted for the purpose:  
Yes (Board of Trustees - Copy enclosed)
5. Any special features of the Governing Body Constitution which deserves special attention for the grant of affiliation:  
The Board of Trustees is a self perpetuated body and is working soundly.  
Physical and Financial Resources:
6. Whether the college is already located at its own site:  
Yes  
(a) If not, whether the college has already acquired land Not applicable  
(b) Give below a brief report on the suitability of the site and plan after inspection:  
The college has 1000 acres of land. The Arts faculty covering P.U and B.A courses are already established and affiliated. There is sufficient land for the science faculty.
7. The college is seeking affiliation for offering the following courses in :-  
P.U Level (Science):  
Physics  
Chemistry  
Biology (Botany & Zoology)  
Mathematics
8. Students seeking Admission:  
P.U. (Science): 109 (admitted)

Contd./.../-

5:7:8(3)

9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above:

- i) A list of books available at present is enclosed.
- ii) The college authority has stated that they have ordered for more science books and they are expected at any moment.
- iii) There is at present no subscription made for journals.

(a) If no, do you recommend that the college should be affiliated pending acquisition of books/journals:

Provisional affiliation of the science faculty(FU level) is recommended on condition that the college acquires more books in due course. A letter has been addressed to the Principal in this connection (copy enclosed).

10.(a) Reading room facilities : Adequate

(b) Classrooms : Adequate

(c) Students' Common Room : Adequate

(d) Teachers' Common Room : Adequate

11. Whether the college has adequate equipment/laboratory facilities for practical classes:

Laboratory fittings are being done in sufficient laboratory rooms subject-wise. Laboratory equipments are stated to have been ordered.

The college hopes to complete the laboratories with equipments by February, 1992. It is felt that the college will be able to complete its work on the matter.

12. Wage of the teachers with Post-Graduate Degree/specialization:

<u>Sl.No.</u>	<u>Name</u>	<u>Lecturer in</u>	<u>P.G.degree with grade or specialization.</u>
1.			
1.	R. Daniel Retna Kumar	Physics	M.Sc Physica I 70%
2.	J. Hubert Singh	Botany	M.Sc Bot. II, 56.5%
3.	Anungla Tengener	Zoology	M.Sc Zoo..II, 57.7%
4.	R. Sochanghingwing	Chemistry	M.Sc Chemistry
5.	Philip M. Abraham	Mathematics	M.Sc Math I, 67.2%

13. Whether the college has adequate No. of qualified teachers in the subjects for which affiliation is sought:

For running P.U.(Sc) first year class only, the teachers are adequate. The college has been instructed to provide at least two teachers for each subject with practicals when P.U(Sc) II year class is added (see the letter enclosed).

Contd./.../-

5:7:8(4)

14. Whether the college is maintaining a fixed term deposit of Rs. 1,00,000/- in any bank:

If yes, the Fixed Deposit Certificate -

No. 190261(VCC/205/91) dated 24.7.91 for Rs. 15,00,000/- (Fifteen lakhs) in the Vijaya Bank, Dimapur.

15. Any other observations :

Patkai Christian College has been running with efficiency and giving good examination results in the arts faculty at both P.U and degree levels. It is hoped that the same college running the science faculty would be done with equal competence maintaining desired level of quality education.

16. Recommendations:

The college has started first year P.U. (Science) class from 1991-92 session with permission from the Government of Nagaland. It is expected to add P.U second year class from the next session. The committee after inspection of the college recommends for provisional affiliation of the science faculty of the college for three years on the following conditions.

- (i) Library books and journals should be provided adequately as noted at Sl.9.
- (ii) The teachers should be provided at the beginning of the second year P.U (Science) level as pointed out at Sl.13.

Sd/-Kirenwati  
Pro Vice-Chancellor  
Chairman Inspection Committee

Sd/- V.K.Jakhalu  
Deputy Director, HTE  
Nagaland & Member, Inspection  
Committee (Nominee of Director)

Sd/-A.G. George  
Professor, Department of English &  
Member Inspection Committee

5:7:8(5)

i) BOOKS AVAILABLE AT PRESENT IN LIBRARY:

PURE SCIENCES:

<u>Sl. No.</u>	<u>Subjects</u>		<u>Number of Books</u>
1.	Mathematics	-	339
2.	Physics	-	136
3.	Chemistry	-	110
4.	Biology in general	-	165
5.	Botany	-	49
6.	Zoology	-	84
Total			883

TECHNOLOGY:

<u>Sl. No.</u>	<u>Subject</u>		<u>Number of Books</u>
1.	Medical Sciences	-	104
2.	Engineering	-	228
3.	Agriculture	-	99
4.	Business	-	104
5.	Manufactures	-	46
Total			581

- (ix) Affiliation of Mamit College, Mizoram upto P.U (Arts) level.

An Inspection team inspected the Mamit College, Mizoram for considering grant of affiliation upto P.U(Arts) level in subjects-English,Mizo(MIL),History,Education,Political Science and Economics. The Inspection Report is placed at Annexure-'A' for consideration of the Council.

The Inspection team recommended grant of provisional affiliation for 2 years and during this period, the college should strengthen its infrastructure like development of playground, construction of lavatories,hostel etc. Another inspection may be carried at after 2 years,to ensure that proper progress is being made.

The matter is placed before the Council for consideration.

INITIAL AFFILIATION

Inspection Committee Report (to be submitted to the University in duplicate).

1. Name of the College : Mamit College.
2. Its sponsoring authority Local Governing Body consisting of members from the Village Council and other bodies.
3. The Legal Status of the College (whether college is a registered body under Societies Registration Act)  
Yes Registered, under Registration of Societies of Mizoram Certificate No. SE-8 1315/A dt. 25.3.1991.
4. Whether the college is having a Governing Body duly constituted for the purpose :  
Yes. Constitution attached  
(attached a copy of the constitution)
5. Any special features of the Governing Body Constitution which deserve special attention for the grant of affiliation :  
Leading citizens of the area are members of the governing body, including the Sub-Divisional Magistrate the local Pastor and influential business-men.  
Physical and Financial Resources
6. Whether the college is already located at its own site :  
Yes/No  
(a) If not, whether the college has already acquired land  
N.A.  
(b) Give below a brief report on the suitability of the site and plan after inspection :  
The site is very suitable and there is scope for ample development in the future. It is a hill top Plot hence, it will be very easy to develop it.
7. The college is seeking affiliation for offering the following courses in :-  

<u>P.U. Level</u>	<u>Degree Level</u>
P.U. Arts in English, Mizo MIL, History, Education, Pol.Sc and Economics.	
8. Students seeking for Admission :  

P.U. Arts	<u>47 in I yr. 45 in II yr.</u>	B.A.	_____
P.U. Sc	_____	B.Sc	_____
P.U. Com	_____	B.Com	_____
9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above :  
Generally adequate, However some journals may be subscribed to make the library more wholesome.

(a) If no, do you recommend that the college should be affiliated pending acquisition of books & journals  
It may be affiliated as the shortcomings are very minor in nature.

10. (a) Reading room facilities size 18'x12' Adequate/Inadequate.  
 (b) Class room Size 18' x 20' 2Nos. Adequate/Inadequate.  
 (c) Students' Common Room size It will be constructed. Adequate/Inadequate.  
 (d) Teachers' Common Room size 18' x 12' at present Adequate/Inadequate.  
 a position of the Reading Room is being used as a teacher's room.

11. Whether the college had adequate equipment/laboratory facilities for practical classes :  
Not applicable as the college does not offer any practical subjects.

12. Name of the teachers with Post-Graduate degree/ Specialization :

<u>Name</u>	<u>Lecturer in</u>	<u>P.G. Degree with grade or Specialization.</u>
1. <u>Bualkhuma Hmar</u>	<u>Principal</u>	<u>Pol.Sc 3.72 GPA from NEHU.</u>
2. <u>INC Singh</u>	<u>Economics</u>	<u>M.Phil in Eco 56% in M.A.</u>
3. <u>AP Singh</u>	<u>Pol.Sc</u>	<u>Pol.Sc 58%</u>
4. <u>Lainghenga</u>	<u>English</u>	<u>English 58%</u>
5. <u>Lalzarmawia</u>	<u>History</u>	<u>History 3.74 in NEHU.</u>
6. <u>A.Iboncha Meitei</u>	<u>Education</u>	<u>Education 58%</u>
7. <u>Lalruatthangi</u>	<u>Mizo</u>	<u>Education 58%</u>

NOTE :- The University Regulation stipulates the following :

<u>LEVEL/CLASS</u>	<u>Minimum No. of Teachers in each subject.</u>
a) P.U.Non-Lab	One
b) P.U.Laboratory	Two
c) Degree Non-Lab (Pass) + P.U.Non-Lab	Two in all subjects and Three in English.
d) Degree Lab (Pass) + P.U.Laboratory.	Six of whom four should be lecturers.
e) Degree Non-Lab (Pass) + Pass + P.U.	Four in all subjects other than English & other elective languages in which there should be at least five.
f) Degree Laboratory (Pass) + Pass + P.U.	Seven of whom six shall be lecturers.

13. Whether the college has adequate No. of qualified teachers in the subjects for which affiliation is sought :

Yes, all are qualified and fulfil University norms.

14. Whether the college is maintaining a fixed term deposit of Rs. 1,00,000/- in any bank :

If yes, the Fixed Certificate :-

No. J.725366 dated 23.10.91 in the State Bank of India.  
Main Branch

(mention the name of the Bank and Branch).

15. Any other observations :

The entire western part of Mizoram does not have a single college and hence, this is going to serve the interests of a large number of students of this area. The enthusiasm of the people running the college has to be seen to be believed and the inspection committee believes that this college has the potential to grow into a good college.

16. Recommendations :

Note: a) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the Provisional/Extension of Affiliation.

b) If provisional affiliation is recommended upto a certain period only, this may be mentioned.

The college may be given provisional affiliation for 2 years and in the meantime with some help from the Government of Mizoram it will be able to strengthen its infrastructure like development of playground, construction of lavatories, hostel and the like. Another Inspection may be carried out after two years before granting permanent affiliation, to ensure that proper progress is being made.

Signature of the members of the Inspection Team.

Sd/-

(Dr.S.Ganguly)  
Convener

Inspection Team

&

Head, Department of  
English, NCHU,  
Mizoram Campus,  
Aizawl .

Sd/-

(Dr.A.K.Agarwal)  
Member

Inspection Team

&

Head, Department of  
Economics, NCHU,  
Mizoram Campus,  
Aizawl.

Sd/-

(Dr.H.L.Malsawa) DDHTE  
Member

Inspection Team

&

Director, Higher  
& Technical Educa-  
tion, Govt. of  
Mizoram, Aizawl.

.....

5:7:10:(1)

- (x) Affiliation of Kazi Zaman College,  
West Garo Hills, Upto P.U(Arts) level.

An Inspection team visited the Kazi Zaman College for the purpose of considering grant of affiliation to the College upto P.U(Arts) level in subject-English, Assamese, Garo, Political Science, History, Economics, Geography and Education.

The Inspection Report is placed at Annexure-'A' for perusal and consideration of the Council.

The Inspection team recommended grant of provisional affiliation. However, the college should take immediate steps to recruit qualified teacher for Garo, English and Assamese subjects and to procure 200 books in Geography, Education and Garo.

The matter is placed before the Council for consideration.

ANNEXURE-'A' INITIAL AFFILIATION

Inspection Committee Report ( to be submitted to the University in duplicate).

1. Name of the College : KAZI AND ZAMAN COLLEGE
2. Its sponsoring authority : SECRETARY KAZI SAMAN COLLEGE
3. The Legal status of the College ( whether college is a registered body under Societies Registration Act ):

Registered under registration of societies Act, dated:9/2/90

4. Whether the College is having a Governing Body duly constituted for the purpose :

Yes, ( Constitution attached :- Encl.No.1)

5. Any special features of the Governing Body Constitution which deserve special attention for the grant of affiliation :

None

6. Physical and Financial Resources

Whether the college is already located at its own site :

No, the college is functioning from the High School, permission to use this premises is enclosed (Encl.No.2). Construction of College building on approximately 25 Bighas of land has begun.

- (a) If not, whether the college has already acquired land:

Yes

- (b) Give below a brief report on the suitability of the site and plan after inspection :

The site is suitable for college building. It is in the side of the high way and near a high school. The approved plan is enclosed. (Encl.No.3)

7. The College is seeking affiliation for offering the following courses in :-

F.U.Level

English, Assamese, Garo,

Political Science, History

Economics, Geography and Education.

8. Students seeking admission : ( already on rolls )

P.U. Arts 1990-91 : 98 students

1991-92 : 108 students

9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above :

Total titles : - 1358 ( Statement enclosed ) Encl.No.4

(a) If no, do you recommend that the college should be affiliated pending acquisition of books/journals :  
Certain subjects like Geography, Education and Garo need to acquire more subject books, However with the condition the affiliation may be granted.

10. (a) Reading room facilities

size 15 X 20 sq ft. Adequate

(b) Classrooms

size 20 X 25 sq ft. Adequate

(c) Student's Common room

size 20 X 25 sq ft. Adequate

(d) Teachers' Commonroom

size 20 X 25 sq ft. Adequate

11. Whether the College had adequate equipment/laboratory facilities for practical classes :

does not arise

12. Name of the teachers with Post-Graduate Degree/Specialization :

Name	Lecturer in	P.G.Degree with Grade or specialization.
1. Md.Abdus Sabur Sheikh	Principal	M.A. in Pol.Science 57.87 %
2. Miss Ela Began	Pol.Science	M.A. in Pol.Science 54.06 %
3. Md.Abdul Awal	Economics	M.A. in Economics 53.38 %

cont..../-

5:7:10(4)

<u>Name</u>	<u>Lecturer in</u>	<u>P.G. Degree with grade or specialization</u>
4. <u>Sudan Chandra Palo</u>	<u>History</u>	<u>M.A. in History.-58.3%</u>
5. <u>Khairul Islam Barua</u>	<u>Assamese</u>	<u>M.A. in Assamese 47.5%</u>
6. <u>Abdul Motin Akond</u>	<u>English</u>	<u>M.A. in English - 48.5%</u>
7. <u>Miss Mananath Revati</u>	<u>Education</u>	<u>M.A. in Education-66.3%</u>
8. <u>Nur Islam Ali</u>	<u>Geography</u>	<u>M.A. in Geography-55.5%</u>
9. <u>A.A. Abtabul Monin</u>	<u>English</u>	<u>M.A. in English-48.62%</u>

NOTE : The University Regulation stipulates the following :-

<u>Level/Class</u>	<u>Minimum No. of teachers in each subject.</u>
a) P.U. Non-Lab	One
b) P.U. Laboratory	Two
c) Degree Non-Laboratory (Pass) + P.U. Non-Laboratory	Two in all subjects and Three in English
d) Degree Laboratory (Pass) + P.U. Laboratory	Six of whom four should be lecturers.
e) Degree Non-Laboratory (Pass) + Hons + P.U.	Four in all subjects other than English & other elective language in which there should be at least five.
f) Degree Laboratory (Pass) + Hons + P.U.	seven of whom six shall be lecturers.

13. Whether the College has adequate No. of qualified teachers in the subjects for which affiliation is sought:

Except Garo, Assamese and English all other subjects have qualified teachers each. Teachers in English & Assamese have below 50% Marks and there is no teacher for Garo.

Statement of qualification etc. enclosed.

cont./-

14. Whether the college is maintaining a fixed term deposit of Rs. 1,00,000/- in any Bank :

Yes

If Yes, the fixed Deposit Certificate :

No. R/045569 Dated : 28.09.91

TD/1/1 556905

Certificate from Bank Manager enclosed.

for Rs. 3,00,000/- ( Three lakhs only) in the S.B.I. New Bhaitbari branch. ( Statement enclosed ) Encl.No.6,7,8.

15. Any other observation (s) :

The College is being established in an educationally backward area. However, there are 15 feeder high schools within the radius of 18 Km of the College. The nearest two colleges are Tikkir Killa and Tura College at the distance of 50 Kms & 72 Kms respectively. In view of the above provisional affiliation for P.U. Arts in the subject requested may be granted.

16 Recommendations :

We conclude that there is sufficient grounds for granting provisional affiliation to the Kazi and Zaman College. The College caters to a backward area with no other college within reasonable limits. It has a large number of feeder schools. The site and building plans suit an institution of higher education. The enrolment though not impressive is sufficient when the backwardness of the area is taken into account. There has been a good response from girl students.

The management of the College are on sound lines, it has adequate resources including for future expansion and with, the exception notices in this report has qualified and dedicated staff. We also found tremendous enthusiasm and support of the local people.

Taking all these factors into consideration we recommend affiliation of the college up to Pre-University Arts in the subjects applied for.

However the College authorities should take immediate steps regarding the following :

1. recruitment of qualified teachers ( as per existing norms) for Garo, English and Assamese.
2. procurement of 200 books in subjects Geography, Education and Garo.

Recommendation regarding principal.

(With reference to No. 20,1-92/90-143 dt. 1 April 1991 from Director, College Development Council )

The Principal had been appointed ( Resolution No.2 of Governing Board Meeting held on 22 April 1990) after selection by a duly constituted selection Committee and joined on 25 April 1990. The Principal falls short of the requirement of age and experience. It is however recommended that the present re-incumbent be designated as acting principal for such a period as he attains the age and experience as per requirement. We recommend this in view of the fact that the backwardness of the area may make it impossible to get a Principal with required qualification and experience and because we found the present Principal to be efficient and energetic and committed to the development of the college.

Sd/(Indad Hussain)

Sd/ (A.K.Baruah )

6:6:2:(1)

(ii) Required specialisation for the faculty positions in Management Studies.

During 1980-81, The All India Board of Management Studies appointed a Committee to identify new courses for M.B.A. courses under the North Eastern Hill University and also recommended that a Department of Business Management may be set up in the University.

The Committee constituted for the purpose headed by Prof. Nitish De as Chairman prepared a project report on the setting up of a Management programme within the University and the same was submitted to the University Grants Commission for its approval.

On the recommendation of the All India Board of Management Studies and on the approval of the Chairman of All India Council of Technical Education, the UGC accepted the proposal for setting up the Department of Management Studies at NEHU, and subsequently the Commission accorded its sanction (during 7th Plan) for the following positions of teaching staff without specifying any specialisation for the posts.

1. Professor - 3
2. Asstt. Professor/Reader - 5
3. Lecturers - 6

Due to non-availability of any expert in the field of Management in the University to decide as to what specialisation are required for the above posts, the University requested the Secretary, All India Board of Management Studies, Ministry of Human Resources and Development, to favour us with his views or indicate what could be the required specialisation for each post taking into account the course for the M.B.A. programme as laid down in the Project Report. However, the Secretary, All India Board of Management Studies, did not respond till date.

As such, the former Vice-Chancellor, Prof. Iqbal Narain, in order to start the aforesaid department expeditiously decided to consult some persons from the Management field regarding the specialisation for various teaching posts.

Accordingly, Sri. H.N.T. Syiem, the then O.S.D. obtained the information pertaining to field of specialisation required for management stream from some Management specialist. The specialisations suggested by the experts are the following :-

Contd....2/-

1. Professor - 3 posts

1. Human Resource Management
2. Financial Management
3. Marketing Management.

2. Reader - 5 posts

1. Public Enterprise and Corporate Management
2. Financial Management
3. Human Resource Development
4. Marketing Management
5. Production/Purchasing Management.

3. Lecturers - 6 posts.

1. Information Management and Computers.
2. Financial Management
3. Marketing Management
4. Production Management.
5. Purchasing and Materials Management
6. Statistics.

The courses for the M.B.A. programme as laid down in the Project Report are the following:-

1. Behavioral Sciences/Industrial Relations(2) Materials/Production Management (3) Quantitative Methods(4) Marketing(5) Finance (6) Economics/Rural Development(7) Business Environment/Public Enterprises (8) Business Laws.

Keeping in view the course structure and the specialisations suggested by the experts, the following specialisations may be prescribed to each of the posts.

Professors - 3 - Human Resource Development, Financial Management Marketing Management.

Reader- 5 - Public Enterprise and Corporate Management, Financial Management Human Resource Management, Marketing management, Production/ Purchasing Management.

Lecturers- 6 - Information and Computers, Financial Management, Marketing management Production management, Purchasing and Materials management, Statistics.

The matter is placed before the Council for consideration and decision.

ANNEXURE - A

PLUS TWO CLASS

Papers:-	Fundamentals of Psychology	- I	-	75 marks
	Fundamentals of Psychology	- II	-	75 marks
	Practicals (Two Papers)	.....		<u>50 marks</u>

Objective.

Total-200 marks

Since Plus Two is both an introductory as well as terminal courses. the course content is prepared with a view to give a broad and general idea about psychology, helping a student to acquaint himself with the key concepts, methods, subject matter, branches, applications, problems and perspective of psychology, and acquire the basic vocabulary of psychology. At the same time the course provides a solid foundation with a sound knowledge in psychology to one who would like to continue psychology after this course at a higher stage.

FUNDAMENTALS OF PSYCHOLOGY - I

Unit - I

1. Historical background, definitions, branches and Methods of Psychology

- (a) A brief idea of the origin and development of psychology as an independent science.
- (b) Definitions of psychology as: (i) Science of Soul (ii) Science of Mind (iii) Science of Consciousness (iv) Science of behaviour and experience.
- (c) A brief idea regarding the subject matter of some of the important branches of psychology (i) Abnormal Psychology, (ii) Developmental Psychology (iii) Educational Psychology (iv) Industrial psychology (v) Social Psychology.
- (d) Is Psychology a Science ?
- (e) Methods of Psychology:
  - (i) Introspection (ii) Objective Observation (iii) Experimental method.

2. Psychological basis of behaviour:

- (i) An elementary knowledge of functions of Receptors, Effectors, and Conductors.
- (ii) Structure, Functions and types of neuron, synapse; All-or-none principle.

- (iii) Structure and functions of the central nervous system (Spinal cord and Brain).
- (iv) A brief idea of the methods used for studying brain functions.
- (v) Functions of the Autonomic nervous system.
- (vi) Glands and their significance in behaviour.

3. Attentional and perceptual processes :

- (a) Nature and kinds of attention; External and internal determinants of attention; Span of attention; Fluctuation of attention and Distraction.
- (b) Nature and characteristics of perception; Distinction from illusion and Hallucination; Perception of forms, figures and shapes; Perceptual constancy; Role of sensory mechanism (Visual and Auditory); Factors influencing perception-structural and functional.

4. Learning:

- (i) Nature and operational definition of learning; distinction from Maturation, Fatigue and Drug effects.
- (ii) Processes of learning - Trial and Error (Thorndike); Learning by insight (Kohler); Conditioning-Classical (Pavlov) and Instrumental (Skinner), Distinction between classical and Instrumental Conditioning.
- (iii) Laws of Learning.

Unit-II

5. Remembering and Forgetting:

- (a) Remembering
  - (i) Processes of Remembering - learning, retaining and reproducting;
  - (ii) Methods of reproduction-Recall, Recognition, Relearning and Reconstruction.
  - (iii) A brief idea about short term (STM) and long term (LTM) memory, and their distinction.
  - (iv) Factors influencing remembering-types of material, amount of material, and methods of learning.
- (b) Forgetting:
  - (i) Nature of forgetting with reference to the work of Ebbinghaus.
  - (ii) Causes of forgetting-Time, Retro-active inhibition, Emotion and Unpleasantness of the material.
  - (iii) Curve of forgetting.

6. Thinking:

- (i) Symbolic problem solving behaviour.
- (ii) Distinction from imagination.
- (iii) Stages of creative thinking.

7. Emotion and Motivation:

(a) Emotion:

- (i) Concept and operational definition of emotion.
- (ii) Bodily changes of emotion.
- (iii) A brief idea about James-Lange and Cannon-Brad  
Theories of emotion.

(b) Motivation:

- (i) Concept and operational definition of motivation.
- (ii) Relationship among Drive, goal and incentives.
- (iii) A brief idea about different types of drives-Biological, Social and Psychological.

8. Personality:

- (i) Meaning and operational definition of personality
- (ii) Types and traits of personality.
- (iii) Methods of measuring personality.
- (iv) Biological, Social and Psychological determinants of personality.

Books Recommended:

1. Psychology - The fundamentals of human adjustment.  
Munn, Fernald and Fernald:  
Indian reprint: Oxford and IBH (Fifth edition).
2. Introduction to Psychology - Morgan, King and Robinson  
TWH edition 1979.
3. Principles of General Psychology- (Fourth Edition).  
- Kimble, Gernsmyer and Zigler  
Ronald Press Company, New York.
4. Introduction to Psychology.  
- Hilgard, Atkinson and Atkinson.  
- Oxford and IBH publishing company, New Delhi.
5. Introduction to psychology.  
- Garrett, Indian reprint, Oxford and IBH.
6. General Psychology - G. D. Boaz  
(Ganapalaya, Gandhi Nagar, Madras - 20)

FUNDAMENTALS OF PSYCHOLOGY - II

Unit - I

1. Abnormal behaviour and Mental illness

- (i) The concept of abnormality; Distinction among abnormal Normal and Superior; Methods of studying abnormal behaviour - Case history, interview and projective tests
- (ii) A General idea about psychoneurosis, psychosis and psychosomatic disorders; Anxiety neurosis as a form of Psychoneurosis, Schizophrenia as a form of Psychosis; and cardiovascular disorder as a form of psychosomatic disorder.
- (iii) Mental deficiency -  
Characteristics of Mental deficiency; A brief idea about the psychological and clinical types of deficiency; Etiology, training and treatment of Mental deficiency.
- (iv) A general idea about some important methods of Psychotherapy; Psychoanalysis, Behaviour therapy and group therapy.

2. Social behaviour

- (i) Group behaviour:  
Nature, formation, functions and types of groups:  
Role of leader in group behaviour.
- (ii) Communication and interpersonal relationship:  
Nature, development and change of attitude; Functions and formations of prejudices and stereo-types, Role of attitude, prejudice and stereo-type as barriers of social communication and interpersonal relationship.

Unit- II

3. Teaching-Learning Process

- (i) Intelligence: Nature of intelligence and the concept of I.Q.; some important individual and group tests of Intelligence; role of heredity and environment in determining intelligence; A brief idea about Piaget's stages of intellectual development.
- (ii) Individual difference: The concept of individual difference; Nature-nurture relationship in individual difference; individual difference in intelligence, aptitude, interest and achievement.

- (iii) Education for the gifted and mentally backward children.
- (iv) Management of student motivation : Parental socialisation, Teacher-socialisation, class room environment.

4. Elementary Psychological Statistics :

- (i) Need of statistics in Psychology.
- (ii) Tabulation of data and frequency distribution.
- (iii) Graphical representation of data-Polygon and Histogram.
- (iv) Measures of central tendency-Mean, Median, Mode, and their specific uses.
- (v) Measures of variability-Range, Mean Deviation, Quartiles deviation and standard deviation and their specific uses.
- (vi) Concept of Correlation and application of Rank-order correlation.
- (vii) The concept of Normal Probability curve and its characteristics.
- (viii) A brief idea about skewness and kurtosis as deviation of Normal probability curve.

Books Recommended :

1. Abnormal Psychology - Shanmugam Tata Mc Graw Hill  
New Delhi.
2. A text book of Abnormal Psychology- Mohanty G.B.  
Kalyani Publishers,  
New Delhi.
3. An introduction to Social Psychology- Kuppaswamy  
(Vilks Publishing  
House)
4. Advanced Educational Psychology, Chauhan(Saha Publication)
5. Statistics in Psychology and Education.  
- Garret. Indian reprint (Vikils, Fetter and Simons,  
Bombay).

-6-

PRACTICALS

Paper-I

Unit-I

1. Span of attention for digits.
2. Test of retention for Meaningful and Nonsense Material.
3. Test of retention by the methods of Recall and Recognition.

Unit-II:

4. Measuring retention by saving method, using either nonsense syllables or paired associates.
5. Test of retention Associated and Unassociated pairs of words.
6. Test of retention for pleasant and unpleasant words.

Paper-II:

Unit-I

1. Muller-Lyer illusion.
2. Sensory-motor learning, using Mirror-drawing apparatus.
3. Massed Vrs Distributed methods of learning.

Unit-II:

4. Whole Vrs Part method of learning.
5. Measurement of intelligence, using Raven's Progressive Matrices.
6. Personality assessment using Word-Association Test.

Books Recommended :

1. Experimental Psychology. Mohsin(Orient Longman).
2. Experimental Psychology. - a systematic introduction.  
Kothurkar and Varnarase  
(Wiley Eastern Limited).1986

APPENDIX - B

NEHU ORDINANCE ON  
FEES PAYABLE BY POST-GRADUATE STUDENTS

( For consideration of the Academic )  
Council

	Existing Rates M.Sc/M.A.	Proposed enhanced Rates
Tuition Fees (Monthly)	25/-	50/-
Laboratory Fees "	15/- for M.Sc.	20/-
* Registration Fee	25/-	50/-
Laboratory Caution money Refundable	100/-	125/-
** Library Fee	10/-	20/-
* Sports Fee	10/-	20/-
* Medical Fee	10/-	20/-
* Students Association Fund	10/-	20/-
* Student-Aid Fund	10/-	20/-
* Admission Fee	25/-	50/-
Library Caution Money (Refundable)	25/-	50/-
Examination Fee	75/-	100/-

\* To be paid at the time of enrolment in the University

\* \* Payable for each Semester by MA/M.Sc. students.

APPENDIX - C

NEHU ORDINANCE ON  
FEES PAYABLE BY M.PHIL/PH.D STUDENTS

( For consideration of the Academic Council )

	<u>Existing Rates</u>		<u>Proposed Enhanced Rates</u>	
	<u>M.Phil/Ph.D</u>		<u>M.Phil/Ph.D</u>	
1. Tuition fee (Monthly)	25	-	50	-
2. Laboratory Fees ( P.A. )	200	200	400	400
3.*Registration Fee	25	25	50	50
4. Laboratory Caution Money (Refundable)	200	200	300	300
5. Library Fee	15	15	25	25
6.*Students-aid Fund	20	20	25	25
7. Library Caution Money (Refundable)	100	100	200	200
8. Examination Fee	250	300	500	1000

\* To be paid at the time of enrolment in the University.

Extension of time for undergoing Refresher Courses etc. for placement in the Senior Scale/selection Grade/Reader.

Under the Career Advancement Scheme, Lecturers who were in service before 1.1.86 and who are eligible for placement in the Senior Scale/ Selection Grade are required to participate in the Refresher Courses latest by December, 1991. This relaxation was not, however, made admissible to Lecturers appointed on or after 1.1.86.

Many of the Lecturers of the University and of the Colleges have not been able to participate within the stipulated time of December, 1991. The University Grants Commission has now extended the time for participation in Refresher Courses/Summer Institutes till 31st January, 1993. A copy of the letter of the U.G.C. dated 31.1.92 may be seen at Annexure-A.

The matter is placed for information of the Council.

ANNEXURE-A

UNIVERSITY GRANTS COMMISSION  
Bhikaji Cama Place  
NEW DELHI - 110002

Dr. S.P.Gupta,  
Additional Secretary

D.O.No.F.1-8/91(PS Cell)

31 January, 1992.

Dear Sir,

The guidelines for the career advancement of Lecturers in Universities /colleges provide among other things that the Lecturers should have participated in two Refresher Courses/Summer Institutes each of approximately four weeks duration or engaged in other appropriate continuing education programmes of comparable quality as may be specified by the UGC. It has been further provided in the guidelines that Lecturers who were in service before 1.1.86 and who are eligible for placement in the Senior Scale/Selection Grade/Reader in accordance with the provisions of the Scheme may be placed accordingly by relaxing the above requirements upto 31st December, 1991. In this connection, attention is invited to this office letter No.F.1-6/90(PS Cell) dated January 29, 1990 forwarding the said guidelines to you.

The Commission at its meeting held on 31st December ,1991 considered the issue again and agreed to relax the condition for participation of Lecturers in the Refresher Courses/Summer Institutes for placement in the Senior Scale/Selection Grade/Reader upto 31st January, 1993. This relaxation is applicable to those of the lecturers who were appointed before 1-1-1986.

With regards,

Yours sincerely,

Sd/-

( S.P. Gupta).

The Vice-Chancellor  
North-Eastern Hill University  
Shillong- 793 001.

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The matter is placed for information of the Council.

UNIVERSITY GRANTS COMMISSION  
BACHAUR SHAH ZAFAR MARG  
NEW DELHI - 110002

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Additional Secretary

D.O.No.F.1-8/91(PS Cell)

31 January, 1992.

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