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AGENDA FOR THE 60TH MEETING OF THE FINANCE COMMITTEE SCHEDULED TO BE HELD ON 18TH JUNE AT 10.00A.M. AT THE CONFERENCE HALL OF NEHU GUEST HOUSE, GUWAHATI

Item No.1: Confirmation of the Minutes of the 59th Meeting held on 17th November, 2010.

The Minutes of the 59th Finance Committee Meeting was circulated to the members vide letter No.F.2-2/FC-Minutes/2005/863 dated 30th November 2010. No comments were received. The minutes as circulated may kindly be considered for confirmation. The said minutes is enclosed herewith as Annexure – I for ready reference please.

Item No.2: Report of action taken on the Minutes of the 59th Meeting.

2: 1: To approve the audited Annual account for the year 2009-2010

The Audited Annual Accounts for the year 2009-10 was approved by the Executive Council in its meeting held on 19.11.2010 and was thereafter submitted to the Ministry of Human Resource Development on 30.11.2010 for laying before the Parliament. It was also approved by the University Court in its meeting held on 10.12.2010.

2:2: Replacement of old and unserviceable vehicle

The 7 vehicle were inspected by a Board of Officers and 6 vehicles were found to be beyond economical repairs which were condemned. Condemnation Committee has already fixed the reserved price for the disposal of the vehicles. One vehicle purchased under Project Fund has been replaced on "buy back" while procuring a new vehicle from project fund.

Item No.2:3: Utilization of Plan Grants.

The utilization of Plan Grants during 2010-11 is as under:

(Rs.in lacs)

Sl. No	Scheme	XI Plan Allocation	Opening Balance as on 1.4.2010	Grant received during 2010-2011	Total Grant received during 2007-2011	Expenditure for 2010-11	Overall expenditure during 2007-2011	Overall Balance as on 1.4.2011	% of utilization
1	XI Plan General Development Grant.	12380.00	-279.41	4526.15	11142.00	2300.95	9196.21	1945.79	82.54%
2	Merged Scheme	517.50	420.85	-	517.50	50.01	146.66	370.84	28.34%
3	Non Net Fellowship (Ph.D & M.Phil)	800.00	62.28	160.00	474.36	99.28	351.36	123.00	74.07%

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Sl. No	Scheme	XI Plan Allocation	Opening Balance as on 1.4.2010	Grant received during 2010-2011	Total Grant received during 2007-2011	Expenditure for 2010-11	Overall expenditure during 2007-2011	Overall Balance as on 1.4.2011	% of utilization
4	Additional Grant (if any please specify)								
(i)	NEICOD	2000.00	287.06	578.00	2000.00	672.62	1807.56	192.44	90.38%
(ii)	100 Seated Guest House	389.84	(-)45.17	-	345.00		390.17	(-)45.17	113.09%
(iii)	Additional Grant for Tura Campus	4000.00	1903.00	-	1983.00	602.39	682.39	1300.61	34.41%
(iv)	Setting up Faculty of Engineering	1000.00	778.69	-	1000.00	524.55	745.86	254.14	74.59%
(v)	Setting up of Faculty of Management	800.00	800.00	-	800.00	75.00	75.00	725.00	9.38%
(vi)	Guwahati Guest House	1000.00		900.00	900.00	-	-	900.00	0.00%
(vii)	Indian Science Congress	1300.00	(-)350.01	-	1000.00	-	1350.01	(-)350.01	135.01%
	Total	24187.34	3577.29	6164.15	20161.86	4324.80	14745.22	5416.64	73.13%

There will be substantial increase in expenditure under Merged Scheme in the near future as Contract Agreement for construction of one unit of Research Scholars' Hostel (Girls) has been concluded and work has also commenced. As decided by the Building Committee of the University, the allocation of Rs. 100.00 lacs for "Special schemes for Construction of Women's Hostel" and Rs.40.00 lacs out of Rs.50.00 lacs sanctioned for "Basic Facilities for Women" under Merged Scheme will be utilized for the purpose.

The construction of Guwahati Guest House is now in designing stage.

Item No: 2:4: Requirement of Additional allocation for the various Projects under the XI Plan

The 58th meeting of the Finance Committee held on 5th June 2010, recommended for obtaining additional grants of Rs.4064.93 lacs for various projects. The matter had been submitted to UGC for consideration vide NEHU letter No.FA:2-2/FC- Minutes/ 2005/801 dated 16.11.2010. The requirement of additional fund over and above the allocation of XIth Plan has now increased to Rs. 4528.68 lacs due to revision of estimate/requirements in respect of the project "Cluster of Classrooms" and also emergence of new requirements for additional grants:-

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(a.) Revised requirement of additional grant:-

(Amount in lacs)

- i. Cluster of Classrooms for Science and Non Science: Rs.1180.00
(As against previous requirement Rs.877.91 lacs) Rs. -877.91

(b.) New requirement of additional grants:

- i. 100 Seated Guest House (sanctioned Rs.389.84 lacs): Rs.61.66
ii. Maintenance and running cost of new departments including recruitment cost: Rs.100.00
Total: Revised and new requirements: Rs.463.75
Add: Requirement approved in 58th meeting: Rs. 4064.93
Grand Total: Rs. 4528.68

Breakup of additional requirement is enclosed as Annexure- II

Item No.2:5: Utilization of grants under Non-Plan 2010-11 are as follows:-

(Amount in lacs)

Sl.no	Head	Unspent Balance as on 1.4.10	Grant received from UGC	Internal Receipt	Total fund available	Expenditure	Balance as on 31.3.11
1	Salary & Personal allowances	(-)201.33	7441.95		7240.62	7645.03	(-)404.41
2	Pension & retirement benefits	199.31	1400.00		1599.31	1324.39	274.92
3	Non salary	(-)111.67	1190.27	504.21	1582.81	1582.81	0.00
	Total	(-)113.69	10032.22	504.21	10422.74	10552.23	(-)129.49

The overall deficit Balance is on account of withholding of grants by UGC in the Salary component, for which the UGC has been requested to sanction this amount along with the grants for 2011-12.

Item No.3: Item wise re appropriation of allocation under XI Plan General Development Grant:-

After carrying out comprehensive review of item wise expenditure vis-a- vis allocation under XI Plan General Development Grant, we have requested UGC for permission to carry out item-wise re-appropriation of allocation for timely completion of prioritized works within the overall allocation of the XI Plan. Reply is still awaited.

Item No.4: Annual Accounts for the year 2010-11:-

The University completed the compilation of Annual Account for the Year 2010-11 on 1.6.2011 and the same is placed before the Committee for approval.

Item No.5: Any other item(s).

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MINUTES OF THE 60TH MEETING OF THE FINANCE COMMITTEE HELD ON 18TH JUNE, 2011 AT 11:00 AM
IN THE CONFERENCE HALL OF NEHU GUEST HOUSE, GUWAHATI.

Following members were present:

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| 1. Prof. A.N.Rai, Vice-Chancellor, NEHU, Shillong | : | Chairman |
| 2. Dr. (Mrs) Renu Batra, Jt. Secretary, UGC, New Delhi | : | Member |
| 3. Shri R.D.Sahay, Director (CU) MHRD, New Delhi | : | Member |
| 4. Shri Pratap Singh, Dy. Secretary (Finance), MHRD, New Delhi
(Representative of Shri S.K.Ray, Fin. Adviser, MHRD, New Delhi) | : | Member |
| 5. Prof. D.K. Singh, Benaras Hindu University, Varanasi | : | Member |
| 6. Prof. D.R.Syiemlieh, Pro Vice-Chancellor, NEHU, Shillong | : | Member |
| 7. Prof. P. Nayak, Dean, SEMIS, NEHU, Shillong | : | Member |
| 8. Prof. E. D. Thomas, Pro Vice-Chancellor, NEHU, Tura Campus | : | Invitee |
| 9. Shri Taliremba, IDAS, Finance Officer, NEHU, Shillong | : | Ex-officio Secretary |

The Chairman welcomed the members and expressed his gratitude especially to the external members from Delhi and Varanasi for attending the meeting inspite of their demanding official works.

Before proceeding with the Agenda, the Chairman highlighted some areas where major progress has been achieved by the University. He stated that there has been increase of 40% in students enrollment vis-à-vis the end of Xth Plan. There has also been substantial increase in the number of affiliated colleges. On progress of execution of works sanctioned under XIth Plan General Development Grant, it was informed that out of 25 sanctioned works, 18 have been completed, 6 were in advanced stage of completion, and one work has not been initiated due to functional and administrative reasons.

The Chairman also informed that Utilization Certificate along with Completion Certificates in respect of all works sanctioned under Xth Plan General Development Grant and also Utilisation Certificate and detailed Statement of Expenditure relating to 96th Indian Science Congress have been submitted to UGC. He requested the member from UGC to cause expeditious action towards release of outstanding money.

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The Chairman thereafter presented the Agenda.

Item No. 1: Confirmation of Minutes of the 59th Finance Committee Meeting held on 17th November, 2010.

The Committee confirmed the Minutes of the 59th meeting of the Finance Committee held on 17th November, 2010, as circulated.

Item No. 2: Report on action taken on the Minutes of 59th Meeting.

2.1 : Audited Annual Account for the year 2009-10.

The Committee noted the action taken by the University in submission of the Audited Annual Account for the year 2009-10, to MHRD in time.

2.2 : Replacement of old and unserviceable vehicles.

The Committee noted the action taken by the University in replacement of one vehicle on "buy back" and fixation of reserved price for the remaining six condemned vehicles.

2.3 : Utilisation of Plan Grants.

The Committee discussed the progress of expenditure under the various schemes. The Chairman clarified that there will be substantial progress in utilization under Merged Scheme as the construction of Research Scholar's Hostel (Girls) has commenced. As far as Tura Campus is concerned, it was informed that active effort is being made to achieve speedy progress.

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2.4 : Requirement of additional allocation for the various projects under the XI Plan.

The Committee discussed the requirement of additional allocation for the various projects under the XI Plan and recommended for obtaining additional allocation of Rs. 4528.68 lacs from the UGC and MHRD for the following:

Sl.No.	Name of works	(Rs. in lakh) Amount
01.	Bamboo Huts	268.50
02.	Buildings under NEICOD	1583.42
03.	School of Technology	620.41
04.	Cluster of Classrooms for Science & Non-Science	1180.00
05.	Construction of Law Building	291.37
06.	42 Nos. staff quarters	16.97
07.	Improvement of External Electrification and renovation of Sub-Station, DG Set	99.80
08.	Road, Retaining Wall and Water Bodies	54.41
09.	24 Units of P-Type Quarters	141.28
10.	International Hostel	18.36
11.	Construction of 100 seated Hostel Building	31.12
12.	Electrification/Furnishing of Academic Staff College	11.41
13.	Regular and stable power supply under UPE	49.97
14.	Maintenance and running cost of Departments including recruitment cost	100.00
15.	100 seated Guest House	61.66
	Total	4528.68

Item No. 2.5: Utilisation of Grants under Non-Plan 2010-11

The Committee noted the expenditure under Non-Plan Grants and recommended that UGC be approached to release the overall deficit of Rs. 129.29 lacs along with the grants for 2011-12. The Chairman further highlighted that there should be substantial increase in allocation under Non-Plan Non-Salary to meet essential functional requirement of the University.

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Item No. 3 : Item wise re-appropriation of allocation under XI Plan General Development Grant.

The proposal for item wise reappropriation which is pending with UGC for approval was discussed. After clarification by the member from UGC that re-appropriation within non-recurring grants on buildings is permissible, the Committee approved the case for re-appropriation accordingly to complete prioritised works.

Item No. 4 : Annual Accounts for the year 2010-11.

The Committee approved the Annual Accounts for the year 2010-11 with advice that in future, a separate sheet exhibiting the salient features of the Annual Accounts should be presented in the meeting.

Item No. 5 : Any Other Item.

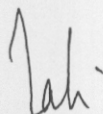
(i) Hill Area Special Allowance.

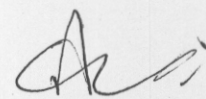
The Chairman apprised the Committee on the reference made by the University to MHRD and UGC justifying the admissibility of HASA to employees of NEHU.

(ii) Format of action taken report on the Minutes of previous meetings:

The Committee desired that in future, the reporting items should be presented in tabular form.

The meeting ended with a Vote of Thanks from the Chair.


Finance Officer
Ex-Officio Secretary


Vice-Chancellor
Chairman