

**6:7:3(1)**

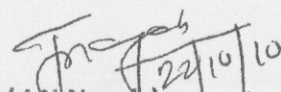
- (iii) Draft Policy for allotment of second hand furniture/condemnation of furniture.

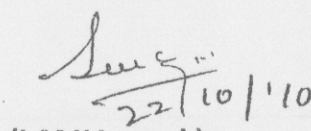
The Committee so-constituted by the Executive Council vide resolution No:EC:140:2010:6:7:(ii) dated 4<sup>th</sup> March, 2010 has submitted its report for recommending a policy for allotment of second hand furniture to the needy Institutions/condemnation of furniture which is placed at Annexure 'A'.

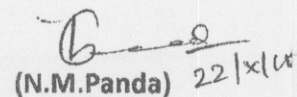
The matter is placed before the Council for consideration.

dated.4.3.10) FOR RECOMMENDING A POLICY FOR ALLOTMENT OF SECOND HAND FURNITURE TO THE NEEDY INSTITUTIONS / CONDEMNATION OF FURNITURE

1. The University may consider allotment/donation of any of its obsolete or unserviceable asset if the same is of no use to the university or any department/centre. The reasons for declaring the item obsolete or unserviceable should be recorded by the authority competent to purchase the item.
2. The competent authority may, at his/her discretion, constitute a committee of at least three members (including a technical person with sound knowledge to determine serviceability and reparability of the assets) at appropriate level to declare item(s) as obsolete or unserviceable.
3. The Vice-chancellor may constitute a committee of at least three members not below the rank of Associate Professor/Deputy Registrar out of whom one will be from the Finance Department of the university to make an assessment of the residual value of the assets declared obsolete or unserviceable.
4. Obsolete or unserviceable assets of assessed residual value above Rupees Two Lakh should be disposed of either by obtaining bids through advertised tender or public auction following GFR-198/199 and the revenue realized be duly accounted for.
5. Obsolete or unserviceable assets with residual value less than Rupees Two Lakh may be allotted / donated to the requesting needy educational institutions situated within the local limits of the jurisdiction of the university provided that the Estate Department of the university considers it necessary to avoid accumulation of such assets owing to consequential blockage of space or deterioration in value of assets to be disposed of.
6. In case of more than one request for any asset or type of assets, a committee of at least three teachers may be constituted by the Vice-Chancellor to determine the merit of the institutions (on the basis of their objectives, degree of publicness involved, financial strength, location etc.) and allocation (proportionate allocation if feasible and desirable) of such obsolete or unserviceable assets.
7. At every stage of the movement of assets necessary accounting entries shall be made in the concerned asset/stock register and also for the preparation of the financial statement of the university.
8. Adequate care should be taken so as to ensure that while disposal of such obsolete/unserviceable assets is made, no asset having potential to cause hazard to human health or environment creeps in.

  
(J.N. Nayak) 22/10/10  
Member

  
(L.M.K. Lyngrah) 22/10/10  
Member

  
(N.M. Panda) 22/10/10  
Chairman

(v) **Signing letter of intent between University Lillel-Sciences et Technologies, France and North-Eastern Hill University.**

**NO:EC:144:2010:6:7:(ii):(iv):&(v):** The Council considered the Memorandum of Understanding between (1) NEHU and MERIT, India, (2) CCS, NEHU and Elgin Community College, Illinois, USA and (3) University Lillel-Sciences et Technologies, France and North-Eastern Hill University and the Council **RESOLVED** to accept the recommendation of the 84<sup>th</sup> Academic Council which resolved to authorize the Registrar to sign the MOU on behalf of NEHU after finalization of guidelines. For this there will be a Standing Committee consisting of the following members:

1. Prof. R.Lalthantluanga  
Academic Council Member
2. Prof. Manorama Sharma  
Academic Council Member
3. Prof. P. Jhingan  
Academic Council Member
4. Prof. B.S. Mipun  
Executive Council Member
5. Prof. B. K. Sharma  
Executive Council Member

Proposals for MOU should be sent by the Department through the Deans of Schools.

(iii) **Draft Policy for allotment of second-hand furniture/condemnation of furniture.**

**NO:EC:144:2010:6:7:(iii):** The Council considered the Draft Policy for allotment of second-hand furniture/condemnation of furniture and **RESOLVED**



to refer the matter to the Deans' Committee along with preliminary suggestion of the Council for decision.

- (iv) **Memorandum of Understanding between CCS, NEHU and Elgin Community College, Illinois, USA.**

**NO:EC:144:2010:6:7:(iv):** Taken along with Item No: 6:7: (ii)

- (v) **Signing letter of intent between University Lillel-Sciences et Technologies, France and North-Eastern Hill University.**

**NO:EC:144:2010:6:7:(v):** Taken along with Item No: 6:7: (ii)

- (vi) **Quarter of the Vice-Chancellor**

**NO:EC:144:2010:6:7:(vi):** The Chairman informed the Council that since he has taken over the charge of the post of Vice-Chancellor of NEHU with effect from 11.10.2010, he wishes to surrender the quarter allotted earlier to him as Professor but on expiry of the term as Vice-Chancellor a quarter be allotted to him as per his entitlement on priority basis. The Council **RESOLVED** to approve the same. The Chairman also informed that Mizoram University had already paid in advance to NEHU the licence fee for Quarter No.P.26 till December, 2010 and since he has joined NEHU as the Vice-Chancellor on 11.10.2010, the license fee be refunded back to Mizoram University for three months i.e. October to December, 2010. The Council **RESOLVED** to approve the same.

- (vii) **Reduction in expenditure.**

**NO:EC:144:2010:6:7:(vii):** The Chairman informed the Council that electricity bills were very high and paid by the University for all occupants of NEHU

