

## THE NORTH-EASTERN HILL UNIVERSITY STATUTES

### Meetings of the Court

11. (1) An annual meeting of the Court shall be held on a date to be fixed by the Executive Council unless some other date has been fixed by the Court in respect of any year.
- (2) At an annual meeting of the Court, a report on the working of the University during the previous year, together with a statement of the receipts and expenditure, the balance-sheet, as audited and financial estimates for the next year shall be presented.
- (3) A copy of the statement of receipts and expenditure, the balance-sheet and the financial estimates referred to in clause (2) shall be sent to every member of the Court at least seven days before the date of the annual meeting.
- (4) Thirty members of the Court shall form a quorum for a meeting of the Court.<sup>1</sup>
- (5) Special meetings of the Court may be convened by the Executive Council or the Vice-Chancellor, or, if there is no Vice-Chancellor, by a Pro-Vice-Chancellor, or if there is no Pro-Vice-Chancellor, by the Registrar.

### Executive Council

12. (1) The Executive Council shall consist of the following members, namely.<sup>2</sup>
  - (i) Vice-Chancellor, ex-officio,
  - (ii) Pro-Vice-Chancellor, if any, ex-officio,
  - (iii) Four Deans of Schools by rotation according to seniority, to be nominated by the Vice-Chancellor.
  - (iv) One Professor, other than a Dean by rotation according to seniority, to be nominated by the Vice-Chancellor.
  - (v) One Reader by rotation, according to seniority, to be nominated by the Vice-Chancellor.
  - (vi) Two Principals, by rotation according to seniority, to be determined with reference to the date of establishment of the colleges concerned to be nominated by the Vice-Chancellor.
  - (vii) Director in charge of Collegiate Education in the State of Meghalaya.<sup>3</sup>

1. Amended vide Ministry of Education, GOI, letter No. F.10-16/76-LU (U2) dated 17.7.1976.

2. Substituted vide Ministry of Education, GOI, letter No. F.10-16/76-LU (U2) dated 17.7.1976.

3. Amended consequent upon the notification of the Mizoram University Act 2000, dt. 25. 4. 2000. Published in the Gazettee of India Extraordinary.

With the establishment of Mizoram University the jurisdiction of NEHU over Mizoram also ceased (Mizoram University Act, 2000).

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(viii) Two members of the Court, to be nominated by the Visitor, none of whom shall be an employee of the University or a college or an institution affiliated to or recognised by the University.

(ix) Four persons to be nominated by the Visitor.

(2) All the members of the Executive Council, other than ex-officio members, shall hold office for a term of three years.

### **Quorum of meetings of the Executive Council**

(3) Seven members of the Executive Council shall form a quorum for a meeting of the Executive Council.

### **Powers and functions of Executive Council**

13. (1) The Executive Council shall have the management and administration of the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.

(2) Subject to the provisions of this Act, these Statutes and the Ordinances, the Executive Council shall, in addition to all other power vested in it, have the following powers, namely:

(i) to create teaching and academic posts, to determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Readers, Lecturers, and other academic staff and Principals of Colleges and Institutions maintained by the University:

Provided that no action shall be taken by the Executive Council in respect of the number, qualifications and the emoluments of teachers and academic staff otherwise than after consideration of the recommendations of the Academic Council;

(ii) to appoint such Professors, Readers, Lecturers and other academic staff, as may be necessary, and Principals of Colleges and Institutions maintained by the University on the recommendation of the Selection Committee constituted for the purpose and to fill up temporary vacancies therein;

(iii) to create administrative, ministerial and other necessary posts and to make appointments thereto in the manner prescribed by the Ordinances;

(iv) to grant leave of absence to any officer of the University, other than the Chancellor and the Vice-Chancellor, and to make

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necessary arrangements for the discharge of the functions of such officer during his absence;

(v) to regulate and enforce discipline among employees in accordance with these Statutes and the Ordinances;

(vi) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University, and for that purpose, to appoint such agents as it may think fit;

(vii) to fix limits on the total recurring and the total non-recurring expenditure for a year on the recommendations of the Finance Committee;

(viii) to invest any money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities as it shall, from time to time, think fit, or in the purchase of immovable property in India, with the like powers of varying such investment from time to time;

(ix) to transfer or accept transfers of any movable or immovable property on behalf of the University;

(x) to provide buildings, premises, furniture and apparatus and other means needed for carrying on the work of the University;

(xi) to enter into, vary, carry out and cancel contracts on behalf of the University;

(xii) to entertain, adjudicate upon, and, if thought fit, to redress any grievances of the employees and students of the University, who may, for any reason feel aggrieved;

(xiii) to appoint examiners and moderators and, if necessary to remove them, and to fix their fees, emoluments and travelling and other allowances, after consulting the Academic Council;

(xiv) to select a common seal for the University and provide for the custody and use of such seals;

(xv) to make such special arrangements as may be necessary for the residence and discipline of women students;

(xvi) to delegate any of its powers to the Vice-Chancellor, the Pro-Vice-Chancellors, the Registrar or the Finance Officer or such other employee or authority of the University or to a Committee appointed by it as it may deem fit;

(xvii) to institute fellowships, scholarships, studentships, medals and prizes; and

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(xviii) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act, or these Statutes.

### Constitution of Academic Council

14. (1) The Academic Council shall consist of the following members, namely:<sup>1</sup>

#### *Ex-officio members*

- (i) Vice-Chancellor,
- (ii) Pro-Vice-Chancellor, if any,
- (iii) Deans of Schools,
- (iv) Dean of Students' Welfare,
- (v) Heads of Departments and Centres of Studies,
- (vi) Librarian,
- (vii) Principals of colleges maintained by the University,
- (viii) All Professors, other than the Heads of Departments and Centres, to be nominated by the Vice-Chancellor.

#### *Principals of Affiliated Colleges*

- (ix) Six Principals of Colleges admitted to the privileges of the University, to be nominated by the Vice-Chancellor.<sup>2</sup>

#### *Representatives of teachers of the University*

- (x) Five teachers of the University, other than those under (i) to (viii) above, by rotation according to seniority of which two shall be Readers and three Lecturers.

#### *Visitor's Nominees*

- (xi) Four persons, not being employees of the University or of a college or institution by or affiliated to it, to be nominated by the Visitor for their special knowledge.

#### *Representatives of teachers of affiliated colleges submitted to the privileges of the University.*

- (xii) Six teachers of the affiliated colleges admitted to the privileges of the University to be elected from amongst themselves.<sup>3</sup>

1. Vide Ministry of Education, Govt. of India, letter No. F.16-17/77-U.2 dated 26.5.1978.

2. Amended vide MHRD letter No.F.8-35/95-Desk(U) dt. 11.1.02 and No.F.8-18/2001-Desk(U), dt. 28.1.02.

3. Amended vide MHRD letter No..F.8-1/2003-Desk(U) dt.23/9/04 & NEHU Notification Conf/15-1/Stat/87(Vol.III)-333 dt.17/12/03.