

THE NORTH-EASTERN HILL UNIVERSITY STATUTES

(7) The receipt of the Finance Officer or of the person or persons duly authorised in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for payment of such money.

Controller of Examinations¹

5A. (1) The Controller Examinations shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the recommendations of the Selection Committee constituted for the purpose.

(2) The emoluments and other terms and conditions of service of the Controller of Examinations shall be such as may be prescribed by the Ordinances.

Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years.²

(3) When the office of the Controller of Examinations is vacant, or when the Controller of Examinations is by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

Dean of School of Studies

6. (1) Every Dean of a School of studies shall be appointed by the Vice-Chancellor from among the Professors in the School for a period of three years and he shall be eligible for re-appointment.

Provided that a Dean on attaining the age of superannuation shall cease to hold office as such.

Provided further that if any time there is no Professor in a School, the Vice-Chancellor, or a Pro-Vice-Chancellor if authorised by the Vice-Chancellor in this behalf, shall exercise the powers of the Dean of the School.

(2) When the office of the Dean is vacant or when the Dean is by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

(3) The Dean shall be the Head of the School and shall be responsible for the conduct and maintenance of the standards of teaching and research in the School. The Dean shall have such other functions as may be prescribed by the Ordinances.

1. The entire Statute 5A was added vide Ministry of Education, GOI letter No. F.8-14/84-Desk (U) dated 29.11.1985.

2. Clause(2) of Statute 5A amended vide MHRD, G.O.I. Letter No. F.8-30/99/Desk (U), dt. 2/6/2000.

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(4) The Dean shall have the right to be present and to speak at any meetings of the Boards of Studies or Committees of the School, as the case may be, but shall not have the right to vote thereat unless he is member thereof.

Head of

Department

7. (1) In the case of Departments which have more than one Professor, the Head of the Department shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor from among the Professors.

(2) In the case of Departments where there is only one Professor, the Executive Council shall have the option to appoint, on the recommendation of the Vice-Chancellor, either the Professor or a Reader as the Head of the Department.

Provided that it shall be open to a Professor or Reader to decline the offer of appointment as the Head of the Department.

(3) A person appointed as the Head of the Department shall hold office as such for a period of three years and shall be eligible for re-appointment.

Provided that, if the term of the Head ends during the academic session, it shall automatically stand extended up to the end of the concerned semester.

Notwithstanding anything contained above a teacher shall cease to be Head on attaining the age of superannuation.¹

(4) A Head of a Department may resign his office at any time during his tenure of office.

(5) A Head of a Department shall perform such functions as may be prescribed by the Ordinances.

Dean of

Students' Welfare

8. (1) Every Dean of Students' Welfare shall be appointed from amongst the teachers of the University, not below the rank of a Reader, by the Executive Council on the recommendation of the Vice-Chancellor.

(2) Every Dean appointed under Clause (1) shall be a whole-time officer and shall hold office for a term of three years and shall be eligible for re-appointment.

Provided that the Executive Council may, if it is considered necessary, appoint, on the recommendation of the

1. Clause 3 of Statute 7 is amended vide M.H.R.D., G.O.I. Letter No. F.8-35/95-Desk (U), dated 11.01.02 and No. F.8-18/2001-Desk(U), dated 28.01.02.