



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No.AC:63-3/Conf/2000-1668

June 19th, 2000.

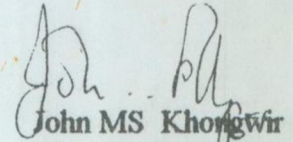
To

All Members of the
Academic Council
North - Eastern Hill University.

Sir/Madam,

I am forwarding herewith the Minutes of the 63rd meeting of the Academic Council which was held on 8th and 9th June ,2000 at 1000 Hours for your information and comments, if any.

Yours faithfully,

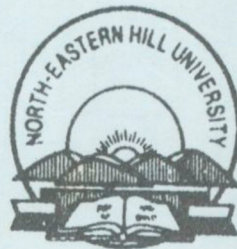

John MS Khongwir
Deputy Registrar

Encl. a. a.

**NORTH - EASTERN HILL UNIVERSITY
SHILONG**

MINUTES

SIXTY - THIRD ACADEMIC COUCIL MEETING



8th & 9th June, 2000

Item No.1 CONFIRMATION OF THE MINUTES

- (i) Confirmation of the Minutes of the 62nd meeting of the Academic Council held on 3rd & 4th December, 1999. 1

Item No.2 REPORTING ITEMS

- (i) Section I of the Report on General Recommendations 2

Item No.3 RATIFICATION OF ACTION TAKEN BY THE VICE – CHANCELLOR

- (i) Nomination of NEHU Representatives and approval of the Governing Body members / Advisory Committee of different Colleges. 2

- (ii) Award of Ph.D. / M. Phil Degree. 3

- (iii) Panel of Examiners. 4

Item No.4 DEFERRED ITEM

- (i) Change on the BA Honours in Philosophy Paper titled "Philosophy of Religion". 5

Item No.5 ACADEMIC MATTERS

5:1- Statues, Ordinances, Regulations and Rules.

- (i) Amendments of Rule RU-2 with reference to extension of the age limit of re-employed teachers. 5

- (ii) Drafting of a Regulation for procedure of examinations, fee structure, attendance and equivalent on Certificate & PG Diploma Course. 5

- (iii) Amendment to admission criteria for M.Sc. Bio-Chemistry. 6

- (iv) Revised Ordinance OB-6 and Regulation RB-1-6 relating to Affiliation of Colleges. 6

- (v) Nomination of more Principals Representatives in the Academic Council. 6

- (vi) Regulation for permanent affiliation of Affiliated Colleges. 6

(vii) Amendments to the Statutes / Ordinances. 6

(viii) Amendment of Ordinance OB-15 on Rajiv Gandhi Chair 6

5:2- Syllabus

(i) Revised Syllabus for Bio-Technology. 7

(ii) Syllabi for three Courses for Certificate Course in Computer Applications proposed by the Computer Centre. 7

(iii) Proposed revised BA / B.Sc. General and Honours Syllabus in Geography. 7

(iv) Proposed Revised B.Sc. General and Honours Syllabus in Geology. 7

(v) Syllabus for B.Com. (General & Major) and B.Com. (Vocational). 7

(vi) Certificate Course in Environmental Science. 7

(vii) Syllabus for Certificate Course in Adult Education. 7

(viii) Syllabi for Diploma Module, Degree Module & Certificate Programme in Base Module. 8

5:5- Examination Matters

(i) The External Examiners to set Practical question papers on the day of the examination. 8

(ii) On the paper-setter-cum-examiners of Post Graduate Examination – proposal for modification thereof. 8

(iii) UGC Expert Committee – Recommendation of..... 8

(iv) UGC Expert Committee – Recommendation on Examinations and Assessment. 8

(v) Panel of Paper-setters / Moderators for the Under-Graduate Examinations. 8

(vi) Evaluation / Examination Report. 9

5:6- Establishment of New Depts./ Centres / Courses.

(i) Establishment of the Department of Spiritual & Moral Values. 9

(ii) Opening of New Departments in the NEHU, Tura Campus. 9

(iii) Establishment of State resource Centre. 9

5:7- Affiliation Etc.

(i) Affiliation of T. Romana College. 9

(ii) Selection Committee of affiliated Colleges. 10

(iii) Inspection Reports regarding affiliation cases of various Colleges. 10

5:8- Others

(i) Undertaking state specific responsibility in the field of Education. 13

(ii) Charging of fee for imparting practical training in Computer Applications by the Department of Library & Information Scs. 13

(iii) Allied and Cognate subjects for the Board of Post-Graduate Studies in Khasi. 13

(iv) Special scholarship for Ph.D. Research for Garo / Khasi and Mizo. 13

6:6- Service conditions and Financial Benefits.

(i) Addition of Clause 3 (iii) to Regulation RE-6 on terms and conditions of service of teachers elected / nominated to Parliament / State Legislature / District Council. 13

(ii) Guideline for appointment of Non-NET qualified candidates to the post of Lecturers in Colleges. 14

6:7-

(i) Deans' Committee Recommendation for Income Generation and Cost Saving. 14

ITEM NO. 8.

ITEMS FROM THE CHAIR

(I) & (II) 14

MINUTES OF THE SIXTY-THIRD MEETING OF THE ACADEMIC COUNCIL

The sixty-third meeting of the Academic Council was held on 8th & 9th June, 2000 in the Seminar Hall, Mayurbhanj Complex, NEHU, Nongthymmai, Shillong.

MEMBERS PRESENT:

A list of members attending the 63rd meeting of the Council is appended at Appendix - I.

WELCOME:

The Chairman welcomed all the members of the Council who had attended the meeting especially the new members viz., Prof. AC Bhagbati, Prof. Anwar A Khan, Prof. IN Tiwari, Dr. SN Rai, Ms. Minakshi Chakraborty, Dr. L. Khiangte and Dr. CK Naik.

APOLOGY:

Apologies were received from Prof. CR Marak, and Dr. RS Wangu.

OBITUARY:

The Chairman informed the Council of the death of (L) Prof. B. Pakem, the former Vice-Chancellor and a two minutes' silence was observed as a mark of respect to the departed soul. The Chairman, on behalf of the Council, appreciated for the contributions made by (L) Prof. B. Pakem as a Teacher and Vice-Chancellor of the University and the Council desired that a condolence message be sent to the family members.

The Chairman also informed the Council of the sudden death in an accident of Prof. KK Upadhyaya and a two minutes' silence was observed as a mark of respect to the departed soul.

Item No.1

CONFIRMATION OF THE MINUTES

- (i) Confirmation of the Minutes of the 62nd meeting of the Academic Council held on 3rd & 4th December, 1999.

AC:63:2000:1: (I): The Council considered the Minutes of the 62nd meeting and RESOLVED to approve the same except for the following decisions which should read as follows:

AC:62:99:5:2: (vi): The Council considered the revised syllabus for the B.Ed. course as per NCTE norms and while resolving to approve the same noted that the

maximum marks for evaluation of practice teaching by the Board of examiners appointed by the University should be 80.

AC:62:99:5:7: (iii) : T. Romana College – Renewal of affiliation for a period of one year and provisional affiliation for introduction of Public Administration and Sociology at Honours level for a period of one year.

Zualnuam College – Renewal of affiliation for a period of one year and provisional affiliation for introduction of Political Sc. and Education at Honours level for a period of one year.

Panel of names of subject experts should be compiled by the Director College Development Council and forwarded to the Colleges, who would select experts from the panels and intimate them directly.

Item No.2

REPORTING ITEMS

(i) Section I of the Report on General Recommendations

AC:63:2000:2: (i): The Council considered the modifications made by the Executive Council on Section I of the Report on General Recommendations as per Resolution No:EC:105:99:5:1: (vii) and RESOLVED to accept the same.

Item No.3

RATIFICATION OF ACTION TAKEN BY THE VICE – CHANCELLOR

(i) Nomination of NEHU Representatives and approval of the Governing Body members / Advisory Committee of different Colleges.

AC:63:2000:3: (i): The Council ratified the action taken in nominating the following to the Governing Bodies of the various Colleges.

Name of the Colleges	Names of the NEHU Representatives
1. St Dominic College	1. Prof. JB Bhattacharjee , History Deptt.
	2. Dr. S. Singh Geography Deptt.

2. J. Thankima College

1. Dr. RP Vadhera
Education Deptt.

2. Dr. LK Jha
Forestry Deptt.

3. T. Romana College

1. Dr. RS Wangu
Education Deptt.

2. Mr. Lalrintluanga
Public Admn.

4. North-East Adventist College

1. Prof. KS Lyngdoh
Education Deptt.

2. Prof. EN Lall
English Deptt.

(ii) Award of Ph.D. / M.Phil Degree.

AC:63:2000: 3: (II): The Council ratified the action taken in awarding Ph.D. / M.Phil degrees to the following candidates :

Sl.No.	Name of candidates	Department	Degree
1.	Ms. Deepa Dey	Chemistry	Ph.D.
2.	Shri Kaushal Kishore	-do-	-do-
3.	Smti. Paramitta Das Dey	-do-	-do-
4.	Shri Amrita Roy	-do-	-do-
5.	Ms. Sanchita Dhar	-do-	-do-
6.	Ms. Eureka FP Lyngdoh	Physics	-do-
7.	Shri Sarat Kr. Das	-do- (NERIST)	-do-
8.	Shri Stephen Lotha	-do-	-do-
9.	Ms. Fetherly ML Buam	-do-	-do-
10.	Shri P. Francis Paulraj	-do-	-do-
11.	Shri Imtiwati Jamir	-do-	-do-
12.	Miss Sangheeta Dutta	Mathematics	-do-
13.	R. Ramthara	Geography	-do-
14.	Sharmila Das Talukdar	Anthropology	-do-
15.	Sucheta Sen Choudhury	-do-	-do-
16.	A. Kharmalki	Khasi	-do-

17.	TJ Jamir	Education	Phd
18.	B. Nongpluh	Khasi	M.Phil.
19.	Shri O. Rapsang	-do-	-do-
20.	Ibaphimon Manih	do-	-do-
21.	Ms. Pervia Phawa	-do-	-do-
22.	Ms. Dhira Bhowmick	English	-do-
23.	Lallianzuali Varte	-do-	-do-
24.	Shri Aubrey Franklin	Philosophy	-do-
25.	Shri Amiya Dey	-do-	-do-

(iii) Panel of Examiners

AC:63:2000:3: (III): The Council ratified the action taken in approving the panel of examiners of the following candidates:

Sl.No.	Name of candidates	Department	Degree
1.	J. Dey	Geography	M.Phil
2.	P. Goswami	-do-	-do-
3.	H. Shangpliang	-do-	-do-
4.	Mr. P. Lyngdoh	Education	-do-
5.	Ms. B. Nongrum	Education	-do-
6.	Mr. SR Marak	Philosophy	-do-
7.	Ms. S. Mohapatra	Philosophy	-do-
8.	I. Imchen	Geography	Ph.D.
9.	Shri Okran Barun	Chemistry	-do-
10.	Shri Promod Kr. Mahanta	-do-	-do-
11.	Ms. Deborah L. Buam	-do-	-do-
12.	Shri Z. Pachuam	Physics	-do-
13.	Ms. Bijoya Bhattacharjee	Botany	-do-
14.	Shri Padam Raj Gajurel	-do-	-do-
15.	Shri Soro Khaibam Suresh Kuper Singh	-do-	-do-
16.	Shri Dimos Khyriam	Zoology	-do-
17.	Shri DKB Mukhim	-do-	-do-
18.	Ms. Chowphi Rapthap	Bio-Chemistry	-do-
19.	Lalrinthanga	Economics	-do-
20.	Bijoy Bharali	Library & Info.Sc.	-do-
21.	Mr. BP Tripathi	Philosophy	-do-
22.	Ms. Monalisa Dey	-do-	-do-
23.	Ms. N. Gangte	Education	-do-
24.	J. Prodhani	English	-do-
25.	S. Baral	English	-do-
26.	Celinamma Scariah	Sociology	-do-
27.	A. Mhonchumo Lotha	-do-	-do-
28.	S. Nzanbemo	-do-	-do-

29.	Maushumi Bora	Sociology	Phd
30.	Chawngkhuma Chongthu	-do-	-do-
31.	Vanlaluata Rengsi	History	-do-

Item No.4 DEFERRED ITEM

- (i) Change on the BA Honours in Philosophy Paper titled "Philosophy of Religion."

AC:63:2000:4: (I): The Council considered the change of the BA Honours course as recommended by the BUGS in Philosophy and RESOLVED to approve the same.

Item No.5 ACADEMIC MATTERS

5:1- Statues, Ordinances, Regulations and Rules.

- (i) Amendments of Rule RU-2 with reference to extension of the age limit of re-employed teachers.

AC:63:2000:5:1: (I): The Council considered the amendment of Rule RU- 2 and RESOLVED to approve the same except for para 1 of the preamble and para 3 of the procedure which may read as follows:

1. The teachers on retirement may be re-employed for a period of two years from the date of retirement against the post vacated by him / her subject to the conditions that such teachers shall not hold any administrative post.

Procedure.

3. The University shall intimate its decision to the concerned teacher and the department at least three months before the date of retirement of the teacher.

- (ii) Drafting of a Regulation for procedure of examinations, fee structure, attendance and equivalent on Certificate & PG Diploma Course.

AC:63:2000:5:1: (II): The Council considered the report of the Committee to draft a Regulation on the Procedure of Examinations, fee structure, attendance etc., for the Certificate and PG Diploma Courses and RESOLVED that the same will apply as for the other PG Courses.

(iii) Amendment to admission criteria for M.Sc. Bio-Chemistry.

AC:63:2000:5:1: (iii): The Council considered the proposal for admission criteria to the PG Programmes from the Department of Bio-Chemistry and RESOLVED that besides Bio-Chemistry, students with Honours in Bio-Technology can also apply.

(iv) Revised Ordinance OB-6 and Regulation RB-1-6 relating to Affiliation of Colleges.

AC:63:2000:5:1: (iv): The Council considered the revised Ordinance OB-6 and Regulation RB-1-6 and RESOLVED to approve the same as per Annexure '1'.

(v) Nomination of more Principals Representatives in the Academic Council.

AC:63:2000:5:1: (v): The Council considered the proposal received from the Meghalaya College Principals Council and RESOLVED that the matter may be referred to a Committee to be appointed by the Chairman which may also consider an appropriate representation for the Principals of Professional Colleges.

(vi) Regulation for permanent affiliation of Affiliated Colleges.

AC:63:2000:5:1: (vi): The Council considered the Report of the Committee appointed to draft a Regulation for permanent affiliation of affiliated Colleges and RESOLVED to approve the same as per Annexure 'II'.

(vii) Amendments to the Statutes / Ordinances

AC:63:2000:5:1: (vii): The Council considered the Report of the High Power Committee constituted by the Academic and Executive Council and RESOLVED to approve the same as per Annexure 'III'.

(viii) Amendment of Ordinance OB-15 on Rajiv Gandhi Chair.

AC:63:2000:5:1: (viii): The Council considered the report of the Committee to look into the amendment of the Ordinance on the Rajiv Gandhi Chair and RESOLVED to approve the same as per Annexure 'IV'.

5:2- Syllabus

(i) Revised Syllabus for Bio-Technology.

AC:63:2000:5:2: (i): The Council considered the revised Syllabus for B.Sc. in Bio-Technology and RESOLVED to approve the same.

(ii) Syllabi for three Courses for Certificate Courses in Computer Applications proposed by the Computer Centre.

AC:63:2000:5:2: (ii): The Council considered the syllabi for certificate Courses in Computer Applications submitted by the Computer Centre and RESOLVED that the syllabus should be re-framed to conform to the Ordinances. The Computer Centre may however, start short-term training courses on Computer Applications.

(iii) Proposed revised BA / B.Sc. General and Honours Syllabus in Geography.

(iv) Proposed Revised B.Sc. General and Honours Syllabus in Geology.

AC:63:2000:5:2: (iii) & (iv): The Council considered the revised BA / B.Sc. syllabus in Geography and Geology and RESOLVED that Paper IV in Geography may be renamed and the year and name of publishers of the books to be indicated and the same may be placed before the Chairman of the Council for approval.

(v) Syllabus for B.Com. (General & Major) and B.Com. Vocational.

AC:63:2000:5:2: (v): The Council considered the syllabus for B. Com (General & Major) and B. Com (Vocational) and RESOLVED that the same may be revised by the BUGS in Commerce, which should also involve experts in the papers and submit the same to the Vice-Chancellor for approval. The Paper "B.Com Vocational" may be renamed as a vocational subject.

(vi) Certificate Course in Environmental Science.

AC:63:2000:5:2: (vi): The Council considered the Certificate Course in Environmental Science and RESOLVED to approve the same.

(vii) Syllabus for Certificate Course in Adult Education.

AC:63:2000:5:2: (vii): This item was withdrawn.

(viii) Syllabi for Diploma Module, Degree Module & Certificate Programmes in Base Module.

AC:63:2000:5:2: (viii): The Council considered the syllabi for Diploma Module and Degree Module of NERIST and RESOLVED that the same may be revised as follows:

1. Suggested readings with names of authors, publishers and date of publication to be included in the syllabi.
2. Details of Courses are to be arranged in the order that they appear on the first page as some courses, e.g., Course no. CY 3203 in Bio-Chemistry cannot be located.
3. In Course CY 5101 the following to be added:
"6. Nucleic acids : Structure and properties of DNA and RNA, role of nucleic acids in agricultural engineering".

5:5- Examination Matters

- (i) The External Examiners to set Practical question papers on the day of the examination.
- (ii) On the paper-setter-cum-examiners of Post Graduate Examination – proposal for modification thereof.
- (iii) UGC Expert Committee – Recommendation of.....
- (iv) UGC Expert Committee – Recommendation on Examinations and Assessment.

AC:63:2000:5:5: (i):(ii):(iii) and (iv) : These items were taken up along with Item No.5:5: (vi).

- (v) Panel of Paper-setters / Moderators for the Under-Graduate Examinations.

AC:63:2000:5:5: (v): The Council considered the panel of Paper Setters and Moderators for the Under-Graduate Examinations in the following subjects:

1. English	12. Philosophy	23. Business Administration
2. Khasi	13. Geology	24. Public Administration
3. Mizo	14. Anthropology	25. Home Science
4. Garo	15. Statistics	26. Commerce
5. Assamese	16. Mathematics	27. Bio-Technology
6. Hindi	17. Sociology	28. Mass Communication and Video Production
7. Nepali	18. Psychology	29. Man and Environment
8. Education	19. Botany	30. History
9. Economics	20. Zoology	31. Geography
10. Political Science	21. Bio-Chemistry	
11. Chemistry	22. Computer Science	

(v) Evaluation / Examination Report.

AC:63:2000:5:5: (vi): The Council considered the Report of the Committee appointed to look into the system of evaluation and examination reforms **RESOLVED** to accept the recommendations of the Committee and further **RESOLVED** that all complaints on evaluation and examination matters shall be addressed to the Controller of Examinations who will then place such complaints before An Advisory Committee on examination matters. This Committee shall also frame a Regulation in the lines of RC-5 for the purpose of moderation of internal assessment for the Under-Graduate examinations also. The Chairman was authorised to constitute the Advisory Committee.

5:6- Establishment of New Deptts./ Centres / Courses**(i) Establishment of the Department of Spiritual & Moral Values.**

AC:63:2000:5:6: (i): The Council considered the Report of the Committee appointed to look into the establishment of the School of Studies of Spiritual and Moral Values and **RESOLVED** that concrete steps should be taken for the establishment of the School in the Xth Five Year Plan.

(ii) Opening of new Departments in the NEHU Tura Campus.

AC:63:2000:5:6: (ii): The Council considered the proposal of the Pro-Vice-Chancellor, Tura Campus, for the setting up of more departments at Tura and **RESOLVED** that one more department may be established during the IXth Plan for which the Pro-Vice Chancellor may give a detailed proposal. The Council, further **RESOLVED** that a Committee may be appointed to prepare a vision plan for the Tura Campus which should be placed before the Council in its next meeting.

(iii) Establishment of State Resource Centre.

AC:63:2000:5:6: (iii): The Council considered the proposal to appoint a Committee to look into the establishment of the State Resource Centre and all other details pertaining to the Centre and **RESOLVED** that a Committee be appointed for the purpose.

5:7- Affiliation Etc.**(i) Affiliation of T. Romana College.**

AC:63:2000:5:7: (i): This item was taken up during confirmation of the Minutes of the 62nd meeting of the Council.

(ii) Selection Committees of affiliated Colleges.

AC:63:2000:5:7: (ii): The Council considered the proposal of the Meghalaya College Principals Council on the constitution of the Selection Committees for selection of teachers in the colleges and RESOLVED that the panel of experts may be forwarded by the College Development Council to the Colleges who will then select anyone of the experts listed and the dates for the Selection Committees may be fixed by the Colleges in consultation with the Vice-Chancellor's nominee.

(iii) Inspection Reports regarding affiliation cases of various Colleges.

AC:63:2000:5:7: (iii): The Council considered the recommendations of the various Inspection Teams and Affiliation Committees and RESOLVED as follows:

Name of a College	Subjects	Recommendations
1. Lunglei Morning College, Mizoram.	Pass Course in English, Mizo, (MIL & Elect) History, Pol.Sc., Economics, Education & Commerce.	Extension of provisional affiliation for one year.
2. J. Thankima College, Mizoram.	Pass in English, Mizo, (MIL & Elect), Economics, History, Pol.Sc. and Education. Honours in Mizo(Elect), History, Pol. Sc. and Education.	Renewal of provisional affiliation for a period of one year subject to conditions laid down by the Inspection Team.
3. Nongtalang College College, Jowai.		Renewal of provisional affiliation for a period of one year for the existing subjects on condition that the College appoints at least one more teacher in all subjects and three in English within six months. Provisional affiliation for a period of one year for introduction of a new Course in Sociology.

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| 4. Ka Nabon College
College, Shillong. | Extension of provisional affiliation for a period of two years on condition that one more teacher is appointed in each subject before starting third year classes. |
| 5. Shillong Law College,
Shillong. | Affiliation to be withheld until the college fulfills all the requirements laid down by the University earlier. Vice- Chancellor is authorised to take action on the matter. |
| 6. Lady Keane College,
Shillong. | Pass & Honours in Bio-Chemistry and Sociology. Provisional affiliation for a period of three years. |
| 7. Synod College,
Shillong. | Pass & Honours. in Geography. Provisional affiliation for a period of one year on condition the College appoints one more teacher before starting second year classes. |
| 8. Nongstoin College,
West Khasi Hills. | Extension of provisional affiliation for a period of one year and the Inspection Team should verify after a period of one year if the College has the minimum number of teachers for the Pass Courses. |
| 9. Alpine College,
Shillong. | Affiliation not agreed to. |
| 10. Sngapsing Memorial
College, Mawkyrwat. | Honours in Khasi, Pol. Science and Philosophy. Provisional affiliation for a period of one year and the College should appoint the required number of teachers before starting the 2 nd and 3 rd year classes. |

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| 11. Tirot Sing Memorial College. | Honours in Economics | Provisional affiliation for a period of two years , but the College should appoint one more teacher before starting 3 rd year class. |
| 12. Tikrikilla Garo Hills. College, | Pass Course in Sociology. | Provisional affiliation for a period of one year. |
| 13. J. Buana Mizoram. College, | Pass and Honours Courses in Public Admn. | Provisional affiliation for a period of one year. |
| 14. Shillong Engineering & Management College, Shillong. | BBA and BCA Courses. | The University accepted its responsibility in the delay in framing a syllabus for BCA and the Council expressed concern that the Course was being taught without the University's formal approval. The BCA Course as taught by the College should be placed immediately before the BUGS in Computer Science for consideration and Chairman authorised to approve the same. |
| 15. Sankardev Shillong. College, | Pass and Honours Course in Khasi. | Extension of provisional affiliation in Honours to be granted on condition that two more qualified teachers are appointed. Extension of provisional affiliation in Pass Course to be extended on condition that one more teacher is appointed immediately. |
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5:8- Others

- (i) Undertaking state specific responsibility in the field of Education.

AC:63:2000:5:8: (I): The Council considered the undertaking of a State specific responsibility and RESOLVED to refer the matter to a Committee to be appointed by the Chairman.

- (ii) Charging of fee for imparting practical training in Computer Applications by the Department of Library & Information Scs.

AC:63:2000:5:8: (II): The Council considered the charging of Practical fees as per rates prescribed for imparting Practical Courses in Computer Applications by the Department of Library and Information Science and RESOLVED to approve the same.

- (iii) Allied and Cognate subjects for the Board of Post – Graduate Studies in Khasi.

AC:63:2000:5:8: (III): The Council considered the inclusion of Linguistics under Table 'A' and Anthropology under Table 'B' under RA-4 as allied and cognate subjects for the Department of Khasi and RESOLVED to approve the same.

- (iv) Special scholarship for Ph.D. research for Garo , Khasi and Mizo.

AC:63:2000:5:8: (IV): The Council considered the grant of special scholarship for Ph.D. research for Garo, Khasi and Mizo and RESOLVED that the matter be taken up with the University Grants Commission.

Item No.6**6:6- Service conditions and Financial Benefits.**

- (i) Addition of Clause 3 (iii) to regulation RE-6 on terms and conditions of service of teachers elected / nominated to Parliament / State Legislature / District Council.

AC:63:2000:6:6: (I): The Council considered the amendment of Regulation RE-6 and RESOLVED that pending further guidelines from the University Grants Commission status-quo as on November, 1998 may be maintained.

- (ii) Guideline for appointment of Non- NET qualified candidates to the post of Lecturers in Colleges.

AC:63:2000:6:6: (II): The Council considered the appointment of Non-NET candidates as Lecturers in the affiliated Colleges by giving them a time-frame to obtain NET within two years and RESOLVED to approve the same up to 2002.

6:7-

- (i) Deans' Committee Recommendations for Income Generation and Cost Saving.

AC:63:2000:6:7: (i): The Council considered the Deans' Committee recommendations on Income Generation and Cost Saving and RESOLVED to accept the same.

Item No.8 ITEMS FROM THE CHAIR

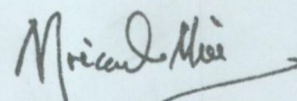
AC:63:2000:8: (I): The members requested the Vice-Chancellor to give an account of the recent happening in the Department of Philosophy. Accordingly, the Chairman informed the House that on the 7th of June, 2000 two people entered the room of the Head of the Department of Philosophy and threatened to kill her, but ran away when the Head raised an alarm. The Chairman also explained that the incident was related to the rejection of Ph.D. admission to a particular applicant.

The members of the Council condemned the incident and expressed concern that such an incident should take place in a department especially at a time when all departments are approaching admissions to the PG, etc programmes, and desired that necessary action be taken so that such incidents do not occur again in the future and if any teacher was behind the incident in the Philosophy Department, stern action should be taken. The Council RESOLVED that as an immediate measure a Fact Finding Committee should be constituted by the Pro-Vice Chancellor (Shillong Campus). The Council expressed solidarity with the Head of the Department of Philosophy.

AC:63:2000:8: (II): The Chairman placed before the Council two representations received from the Khasi Students Union and Federation of Khasi Jaintia and Garo People regarding review of the present examinations system for the Degree

Courses and the Council RESOLVED that the students who have not been able to clear up to two Papers in the Part – I Examination may be allowed to clear them along with the Part – II Examination.

The meeting ended with a vote of thanks from the Chair at 3.45 P.M. on 9th June, 2000.



Mrinal Miri
Chairman

List of Members attending the 63rd Meeting of the Academic Council

- | | |
|--|----------|
| 1. Mrinal Miri
Vice-Chancellor. | Chairman |
| 2. Prof. R. Lalthantluanga
Pro-Vice-Chancellor
Mizoram Campus. | Member |
| 3. Prof. MS Sangma
Pro-Vice-Chancellor
Tura Campus. | -do- |
| 4. Prof. KS Lyngdoh
Pro-Vice-Chancellor
Shillong Campus. | -do- |
| 5. Prof. LK Jha | -do- |
| 6. Mr. Zochungnunga | -do- |
| 7. Prof. A Raghu Varman | -do- |
| 8. Prof. AC Bhagbati | -do- |
| 9. Prof. S. Ganguly | -do- |
| 10. Prof. T. Lawma | -do- |
| 11. Prof. P. Shukla | -do- |
| 12. Dr. KL Pradhan | -do- |
| 13. Prof. JC Binwal | -do- |
| 14. Prof. TB Subba | -do- |
| 15. Prof. SS Khare | -do- |
| 16. Prof. HK Mukherjee | -do- |
| 17. Prof. SK Srivastava | -do- |
| 18. Dr. M. Zama | -do- |
| 19. Dr. MP Pandey | -do- |
| 20. Prof. Imdad Hussain | -do- |
| 21. Prof. EN Lall | -do- |
| 22. Prof. YST Rao | -do- |
| 23. Prof. AL Verma | -do- |
| 24. Prof. MS Padma | -do- |
| 25. Prof. K. Kumar | -do- |
| 26. Prof. Pramod Tandon | -do- |
| 27. Prof. Man Mohan Singh | -do- |
| 28. Dr. MK Das | -do- |
| 29. Mr. P. Jhingan | -do- |
| 30. Mr. Bikash Roy | -do- |
| 31. Ms. Minakshi Chakrabarty | -do- |
| 32. Dr. C. Lalkima | -do- |
| 33. Dr. LT Khiangte | -do- |

- 34. Dr. Rakesh Mohan -do-
- 35. Prof. SN Rai -do-
- 36. Dr. Lalit P. Pathak -do-
- 37. Dr. B. War -do-
- 38. Prof. RK Rai -do-
- 39. Prof. HN Pandey -do-
- 40. Prof. MK Mahanti -do-
- 41. Prof. T. Ao -do-
- 42. Prof. LS Gassah -do-
- 43. Prof. R. Bhattachaterjee -do-
- 44. Ms. JE Shullai -do-
- 45. Mr. Debashish Choudhury -do-
- 46. Fr. Stephen Mavelly -do-
- 47. Prof. C. Nunthara -do-
- 48. Prof. K. Ismail -do-
- 49. Prof. PP Gokulanathan -do-
- 50. Prof. KP Nath -do-
- 51. Prof. MC Pandey -do-
- 52. Dr. R Sharma -do-
- 53. Prof. SK Mishra -do-
- 54. Prof. JB Bhattacharjee -do-
- 55. Dr. H. Lamin -do-
- 56. Prof. AK Baruah -do-
- 57. Prof. V. Tandon -do-
- 58. Prof. Biloris Lyndem -do-
- 59. Prof. CS Shastry -do-
- 60. Dr. B. Kharbuli -do-
- 61. Prof. K. Chatterjee -do-
- 62. Dr. LN Singh -do-
- 63. Prof. R. Borgohain -do-
- 64. Dr. CK Naik -do-
- 65. Dr. NM Panda -do-
- 66. Prof. PM Passah -do-
- 67. Prof. Anwar A. Khan -do-
- 68. Prof. IN Tewary -do-
- 69. Dr. A. Patton -do-
- 70. Prof. AN Rai -do-
- 71. Prof. AC Mohapatra -do-
- 72. Prof. AC Sinha -do-
- 73. Prof. MN Karna -do-
- 74. Prof. BK Sharma -do-
- 75. Mr. C. Khongwir -do-
- 76. Prof. RN Prasad -do-
- 77. Ms. Sutapa Datta -do-
- 78. Prof. Sujata Miri -do-
- 79. Mr. PG Momin -do-
- 80. Ms. Sangeeta Bharali -do-
- 81. Prof. MB Rege -do-
- 82. Prof. Mahesh Lalwani -do-
- 83. Prof. RS Tripathi -do-

- 84. Dr. BK Tiwari
- 85. Prof. J. War
- 86. Dr. V. Saraf
- 87. Prof. BK Dev Sarma

-do-

-do-

-do-

Permanent Invitee

- 1 -

ON THE AFFILIATION OF COLLEGES CB - 6
Revised Ordinance

Under Section 25(1)(g) of the NEHU Act, 1973
read with Clause (C) of Statute 33

Clause	Existing	Proposed	Remarks
Affiliation Committee	1. (1) The Academic Council shall constitute an Affiliation Committee for Colleges/Institutions under the University-The composition of the Committee shall be as follows:	No change	
	(i) Vice-Chancellor or the Vice-Chancellor Pro-Vice-Chancellor Chairman	- do -	
	(ii) Director of Public Instruction/Higher Education or his nominee of the State(*) concerned.	- do -	
	(iii) Two nominees of the Academic Council	- do -	
	(iv) Registrar or any other Officer nominated by the Vice-Chancellor	Controller	
	(v) -	Director, - Member Secretary. CDC	
Powers & Functions	2. The Affiliation Committee shall be the main body to scrutinize the applications for affiliation and recommend to the Academic Council affiliation of colleges/Institutions. Withdrawal of affiliation if any, of colleges/institutions shall also be recommended by the Affiliation Committee.	No Change	
		(iii) * The term of the membership will be for three years only.	.. 2 ..

Clause	Existing
Meetings	(3) The Affiliation Committee shall meet as and when necessary.
Quorum	(4) The Quorum for the meeting of the Committee shall be one-third of its total membership.
Degree Colleges	<p>The Colleges for the purpose of the Ordinance shall be Degree Colleges including the professional ones. providing instructions for relevant degree courses (General/Honours/ Professional courses)</p> <p>Admission to the privileges of the University for various courses leading to a particular degree shall be decided separately.</p>
Starting a New College/Institution/Course	<p>3. (1) When it is proposed to start a new college/institution/course, the sponsoring body, or in the case of a Government College/Institution, the Head of the Govt. department concerned, shall submit an application to the Registrar in a prescribed form not later than August 15 of the preceeding year in which it is intended to start the college/institution/course. The application shall be accompanied by a project report giving details along with required fees as laid down hereunder.</p>

Proposed

Remarks.

No Change

No Change

No change

No Change

When it is proposed to start a new college/institution/course, the sponsoring body, or in the case of a Government College/institution, the Head of the college/institution/sponsoring authority concerned, shall submit an application to the Registrar/Director, CDC in a prescribed form not later than August 15 of the preceeding year in which it is intended to start the college/institution/course. The application shall be accompanied by a project report giving details along with required fees as laid down hereunder.

Clause	Existing	Proposed	Remarks
Initial Screening of the application	<p>(2) On the receipt of the application along with prescribed fees, the Affiliation Committee shall scrutinize the application and may seek further clarification, if necessary from the sponsoring body either in writing or through a representative. If the Committee is satisfied with the project report, it shall constitute an Inspection Team with the approval of the Vice-Chancellor, with not less than three members including the Director of Public Instruction/Higher Education of the State concerned or his nominee and the subject expert(s). The Convener of the Inspection Team shall be a person not below the rank of Professor.</p>	<p>On the receipt of the application along with prescribed fees, the Affiliation Committee shall scrutinize the application and may seek further clarification, if necessary from the sponsoring body in writing. If the Committee is satisfied with the project report and having found that there is a prima facie case for starting a new college/institution then it shall recommend constitution of an inspection team. The inspection team shall comprise of not less than three members including the Director of Public Instruction/Higher Education of the State concerned or his nominee and the subject expert(s). The Convener of the Inspection Team shall be a person not below the rank of Professor.</p>	
Inspection Team	<p>(3)</p> <p>(4) The Inspection Team shall take necessary steps to examine the request, inspect the site and submit its report on the need for the proposed college/institution/course, the suitability of the site, feasibility of the plan submitted, the adequacy of physical and financial resources offered, library/laboratory facilities and submit the necessary recommendations to the Affiliation Committee. If the Affiliation Committee is satisfied with the report it shall recommend for getting permission to start a college/institution/course to the Academic Council.</p>	<p>The Inspection Team shall take necessary steps to examine the request, inspect the site and submit its report on the need for the proposed college/institution/course, the suitability of the site, feasibility of the plan submitted, the adequacy of physical and financial resources offered, library/laboratory facilities and submit the necessary recommendations to the Affiliation Committee. If the Affiliation Committee is satisfied with the report it shall recommend to the A.C. for permission to start a college/institution/course.</p>	

Clause	Existing
Preliminary steps by the sponsoring Agency for Provisional Affiliation	(5) On receipt of permission to open a college/institution or to start a new course, the sponsoring agency shall make all necessary preparations. If a new college/institution is to be opened steps shall be taken to constitute a Governing Body and make appointment of the Principal/Director and other teaching and non-teaching staff as the case may be, in accordance with provisions of the Statutes, Ordinances and Regulations. If a new course is to be started in any existing college/institution necessary arrangements in terms of physical facilities, library and laboratory equipment shall be made along with the appointment of teaching/non-teaching staff required for the purpose

5(2)

Application for Provisional Affiliation	(6) The sponsoring agency, having made all arrangements and preparations to open a college/institution or to start a new course(s) in the existing college/institution shall inform the University forthwith about the appointments and about the fact that the college/institution/course has started not later than 15 days after the beginning of the academic session and shall make an application to the University for provisional affiliation.
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Proposed

Remarks

NO CHANGE

The college institution seeking provisional affiliation should have a regular and qualified Principal, teaching and non-teaching staff as per University norms.

NO CHANGE

Clause	Existing	Proposed	Remarks
Grant of Provisional Affiliation 1st step	<p>(7) The Chairman of the Affiliation Committee shall constitute either a fresh Inspection Team or send the same team (the one on whose report permission was granted) to visit the college/institution on any working day in the first academic session latest by 31st October and submit a report in the form as may be prescribed in the Regulations. The Affiliation Committee after receiving the report will forward the same to the Academic Council along with its comments and observations. If the Academic Council is satisfied with the report, it may grant provisional affiliation for a period of three years only. Affiliation may ordinarily be granted in the first instance, to start general level courses. Provided that in the case of a college/institution sponsored by the Government or by an Educational Society of repute, affiliation may be granted to general and major level/professional courses simultaneously.</p>	NO CHANGE	
Renewal of Provisional Affiliation 2nd step	<p>4(1) Provisional affiliation to a college/institution shall be granted for a period not exceeding three years at a time. Request for renewal shall be submitted in the prescribed form six months before the expiry of the period of provisional affiliation.</p>	<p>Provisional affiliation to a college/institution shall be granted for a period not exceeding three years at a time. Request for renewal shall be submitted in the prescribed form six months before the expiry of the period of provisional affiliation. If a college/institution does not apply for renewal of affiliation well within the period of provisional affiliation, the affiliation granted shall stand terminated automatically.</p>	

Clause	Existing	Proposed	Remarks
	(2) The Chairman of the Affiliation Committee shall constitute an Inspection Team to report on the request for renewal. The Inspection Team shall visit the college, review its progress and performance in general and submit a report along with its recommendations for renewal/ withdrawal of provisional affiliation. The affiliation Committee after reviewing the report, shall forward the same to the Academic Council along with its comments for necessary action		NO CHANGE
Inspection	5. Every college/institution admitted to the privileges of the University shall be inspected as per the provision laid down in the Statutes.	Every college/institution admitted to the privileges of the University shall be inspected as per the provision laid down in the Statutes/Ordinances/Regulations.	
Permanent Affiliation	6. (1) A college/institution which has been granted provisional affiliation, after the lapse of the stipulated period as prescribed in the Regulation, may apply for permanent affiliation which may be considered by the Executive Council on the basis of recommendation of the Academic Council.	A college/institution which has been granted provisional affiliation, after the lapse of the stipulated period as prescribed in the Regulation, may apply for permanent affiliation which may be considered by the Executive Council on the basis of recommendation of the Academic Council if the college has been enjoying temporary affiliation for ten years or more.	
Power to lay down new conditions	(2) The Executive Council may, from time to time, lay down new conditions for affiliation (general or specific, regarding staff, building, equipments, library, laboratories, finance or other relevant matters) and specify the date by which these conditions must be satisfied failing which the college/institution may not be allowed to enjoy the privileges of the University.		NO CHANGE

Clause	Existing	Proposed	Remarks
Admission of students	(3) No student shall be admitted to any college/institution/course of study before permission to start classes is granted by the University.	No student shall be admitted to any college/institution/course of study before permission to start classes is granted by the University, breach of this rule may invite refusal of any permission to the college/institution	
Affiliation and other fees	(4) A sponsoring Agency seeking permission to open a new college/institution or start a new course(s) seeking provisional/permanent affiliation shall deposit the reserve fund & pay the fees as specified below:-		
	(i) Fees for permission to open a new college/institution - Rs.15,000/-		NO CHANGE
	(ii) Fees for renewal of provisional affiliation/permanent affiliation - Rs.5,000/-		
	(iii) Fees for permission to open a new course/subject - Rs.3000/-		per each course
	(iv)	All colleges, institutions affiliated permanently have to deposit affiliation fee of Rs.5000/- after every three years.	
	(v) Annual enrolment fee @ Rs.10/- per student rolls as on the closing day of admission of the year.		NO CHANGE
	(vi) Reserve fund in long term deposits in the name of the college for a period of at least 5 years		NO CHANGE
	For general stream - Rs.4,00,000/-		
	For Major stream - Rs.5,00,000/-		
	Provided that the Government College/institutions are exempted from depositing the reserve fund.		

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>
Withdrawal of Affiliation	7.	The Executive Council shall have power to withdraw any affiliation or permission from a college/institution at any time whenever, in the opinion of the Executive Council, has failed to comply with the Rules, Regulations, Statutes, Ordinances or any other directives of the University, or if the college authorities have failed to maintain order and discipline in the college or the normal regular and proper functioning of the college has become impossible due to mismanagement of the affairs of the college or any other reasons including none-payment of affiliation fee etc.	
Dissolution of a college/ institution/ course of study	8.(1) No college/institution/course of study shall be dissolved or abolished by its 'Governing Body' or Advisory Committee without making prior arrangement for admission of its students in another affiliated college(s) and without making alternative arrangement for the employment of the permanent members of the staff and also without obtaining prior approval of the Academic Council, Executive Council, the State Government, and the University Grants Commission.	NO CHANGE	
	Provided that no college/institution/course of study shall be dissolved/abolished in the midst of an academic session.		
Removal of difficulties		Any difficulty arising in interpretation of, giving effect to, any provisions of this Ordinance, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.	

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>
Minimum number of classes per week/per paper Under Ordinance OB -6	RB -1. The time table of a College shall provide the minimum number of Lectures/tutorials/practicals in every paper carrying 100 marks as under: Subject other than Science (General) 4 Lecture and one tutorial each of 45 minutes duration. Honours 5 Lectures and one tutorial each of 45 minutes duration. Provided that a college shall make arrangements for classes in each paper carrying 100 marks so as to ensure that each general paper is taught for at least 150 periods(including tutorials) while each Honours paper is taught for at least 180 periods(including tutorials) in a year. Three year degree Course in Science (General) 4 Lectures of 45 minutes each and practical of 6 hours per week. Honours 5 Lectures of 45 minutes each and practicals of 6 hours per week. Provided that a college shall make arrangements for classes in each paper carrying 100 marks so as to ensure that each paper is taught for at least 180 periods including practicals in a year		NO CHANGE

<u>Clause</u>	<u>Existing</u>
Minimum Staffing Requirement Under Ordinance OB - 6	RB-2 1. Subject to the provision as laid down in the Regulations concerning the duties of the teachers and minimum number of classes per week, the minimum staffing requirement of a college shall be as prescribed below. (i) No college shall be granted affiliation if it fails to satisfy such minimum requirement. (ii) Three year degree Course Science(General) At least four teachers (iii) Three year degree course, Science(Honours) At least five teachers (iv) Three year degree course(per programmes) other than Science(General) At least three teachers. (v) Three year degree course,(per programme) other than Science (Honours) At least four teachers

NOTE: However in a college where English is taught only as a compulsory subject there shall be at least four teachers. But in a college where English/MIL is also taught as an Honours subject there shall be at least five teachers in each subject.

Proposed

Remarks

for each subject

for each subject

Three year degree course (per programme)
Arts/Commerce (General)

At least three teachers for each subject

Three year degree course (per programme)
Arts/Commerce (Honours)

At least four teachers for each subject.

No change.

Clause

Qualification of
Teaching Staff

Existing

2. Principal :

3. Lecturer :

under ordinance OB + e
work-load of teachers
on dates / BE- 2*

Clause

Existing

Proposed

Remarks

A Principal of a College shall be a whole-time Officer, preferably with administrative experience. The age of retirement and qualifications for the post will be as per UGC norms.

Provided that in special cases of outstanding merit and or administrative ability in the length of experience may be relaxed upto five years. His minimum age will be 35 years and will not exceed, in any case beyond 62 years.

As per UGC norms.

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>
On Duties/ RB- 3. work-Load of Teachers under Ordinance OB + 6.	The work load of a teacher shall not Ordinarily be less than 25 periods of Teaching (including tutorials) in a week. Provided that the duration of class(including tutorials) shall not be less than 45 minutes. Provided further that no teacher shall be permitted/required to teach in more than two shifts in a day. No teacher shall be allowed to work in more than one college in the same shift.No teacher of a college shall work in another college without the prior permission of the Governing Body of the College of which he is a full time employee. Notwithstanding anything mentioned above, a full time teacher of a college shall be required to be physically present at his college for a minimum period of 4 hours on a working day.	No change No change Provided further that no teacher, drawing UGC scales, shall be permitted/required to teach in more than two shifts in a day. No change	

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>
Norms of Rb - 5 Library Facilities Under Ordinance 2B - 6	<p>Each college have a library of at least 5000 books. In addition, it shall have 300 books for each of the elective subjects and six hundred for English, (including Elective English). Further the college library shall have at least one copy of a text book for each group of 5 (five) students and one copy of a general/reference book for each group of 10 (ten) students.</p>	NO CHANGE	
	Three Year Degree Course (Major)		
	<p>Each college shall have in addition to 5000 books, at least 500 books for each of the Major subjects offered with the provision that each group of 5 (five) students has at least one copy of a text book.</p>		
	<p>As a general policy, a college shall subscribe to two important journals for each subject.</p>		
	Professional Courses		
	<p>A college offering a professional course shall have at least six hundred books in each major area with the provision that each group of 5 (five) students has at least one copy of a text book.</p>		
	<p>Provided further that each such college shall subscribe to two important journals in each major area.</p>		

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>
Norms on Number of Students to be Admitted to Various Classes Under Ordinance CB - 6	<p>RB -6 Three Year Degree Course(General)</p> <p>(i) The number of students to be admitted to a degree programme in Science shall not ordinarily exceed 40 in each section while the number of students to be admitted to a degree programme in subjects other than Science shall not exceed 50 in each section.</p> <p>(ii) Provided that the number of students for a practical class shall not exceed 20 under any circumstances.</p> <p>In case, the number of students exceeds the prescribed limit the class shall be split into two or more sections so as to bring them within the prescribed norm.</p> <p>Three Year Degree Course (Honours)</p> <p>(i) The number of students to be admitted to a degree programme in subjects other than science shall not ordinarily exceed 35 while the number of students to be admitted to a degree programme in Science shall not ordinarily exceed 25. In case, the number exceeds the prescribed limits the class shall be split into two or more sections so as to bring them within the prescribed norms.</p> <p>The number of students for a practical class however shall not exceed 15 under any circumstance.</p>		

Clcuse
Application
For Establish-
ment of a new
College

Existing

Proposed

Remarks

To The Registrar/CDC, Director
North-Eastern Hill University,
M. J. K. nroh, Umshing, Shillong-793022.

Sub: Application for _____

Sir/Madam,

With reference to the subject quoted above,
I submit the information and details as indicated below:

1. Name and Address of the Sponsoring Authority
(if a new college)Governing Body(if an
established college)
2. Name and Address of the College
3. Course for which permission is sought:
(Please specify subjects and standard into
which permission is sought).
4. Permission fee/Affiliation fee of Rs
is enclosed). The payment has to be made through
a Cheque/Bcnk Draft payable to North-Eastern Hill
University, Shillong.
5. Whether relevant Proforma is enclosed?

NO CHANGE

Date: _____

Place: _____ Signature of Applicant

Note: 1. The application, complete in all respects,
should reach the Registrar, North-Eastern
Hill University, before 15 August of the
Preceding Year in which the college is
intended to start.

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>															
PROFORMA - 1 To be submitted by Sponsoring Authority which intends to establish a new college	A. 1. Name of the College _____ 2. Affiliation for _____ 3. The academic session from which admission starts _____																	
	B. GENERAL INFORMATION																	
	1) Sponsoring authority (i) Governing Body (ii) State Government. a) Name b) Address c) Legal status (Please enclose its constitution)																	
	2) Number of Schools and students passing in Higher Secondary Examination (+2) within a radius of 25 kilometres from the proposed college (enclosed list of Schools/Institution)	NO CHANGE																
	<table border="1"> <thead> <tr> <th>Name of the school/Institution</th> <th>Number of students passing out</th> <th>Distance from the proposed college</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>	Name of the school/Institution	Number of students passing out	Distance from the proposed college	_____	_____	_____											
Name of the school/Institution	Number of students passing out	Distance from the proposed college																
_____	_____	_____																
	3) Details of enrolment in a college within a radius of 25 kilometres from the proposed college (enclosed list of colleges)																	
	<table border="1"> <thead> <tr> <th>Name of the college</th> <th>Number enrolled</th> <th>Distance from proposed college</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>	Name of the college	Number enrolled	Distance from proposed college	_____	_____	_____											
Name of the college	Number enrolled	Distance from proposed college																
_____	_____	_____																
	4) Will it be a day or evening/morning college _____																	
	5) EXISTING RESOURCES																	
	1) Actual land available (in hectares):																	
	2) Extent of existing building.																	
	<table border="1"> <thead> <tr> <th>Room</th> <th>Number</th> <th>Size</th> </tr> </thead> <tbody> <tr> <td>Classrooms</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Laboratory</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Principal's room</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Office room</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>	Room	Number	Size	Classrooms	_____	_____	Laboratory	_____	_____	Principal's room	_____	_____	Office room	_____	_____		
Room	Number	Size																
Classrooms	_____	_____																
Laboratory	_____	_____																
Principal's room	_____	_____																
Office room	_____	_____																

Clause

Existing

Proposed

Remarks

Students' room
 Teachers' room
 Library
 Lavatory
 Other rooms (please specify)

3) Size of the playground (in metres):

4) Details of furnitures, equipments etc.

<u>Furniture</u>	<u>Number</u>	<u>Size</u>
------------------	---------------	-------------

Classrooms chairs

Classroom tables

Other chairs

Other tables

Almirchs

Other items (Please specify)

NO CHANGE

5) Details of student hostel

6) Whether all the above resources are owned or acquired. If acquired, a no objection certificate from the owner for use of the building/land/ furniture etc. is to be furnished alongwith this form.

1. FINANCIAL POSITION

1. Details on the Reserve Fund in long term Deposit in the name of the College. A certificate from the bank to this effect is to be attached.

<u>Name of the Bank</u>	<u>Amount</u>
-------------------------	---------------

2. SOURCES OF INCOME (ANNUAL)

	<u>Amount</u>
--	---------------

a. Grants from Government

b. Fees

c. Donation

d. Others (Please name the sources)

e. Total annual income

3. Is the above amount sufficient to run the college?
 If not, how do you plan to raise the remaining amount?

Clouse

Existing

Proposed

Remarks

4. What are the proposed heads of expenditure?

- a) Staff salary
- b) Library books
- c) Furnitures
- d) Other items (please name them)

E. ACADEMIC DETAILS

1. Have you started making appointments to the teaching posts? If yes, please furnish a statement indicating names of the Principal and teachers, their academic qualifications, division and percentage of marks at each stage beginning with High School, NET, Research Degree, teaching and research experience, area of specialisation and publication if any.

NO CHANGE

2. Whether a full time qualified Principal is available? YES/NO (please furnish detail)

3. What is the expected enrolment for the first academic year?

4. Admission Policy-whether it maintains high standard and non-discriminatory principles.

F. LIBRARY - Number of books available and proposed to be purchased.

1. <u>Subjects</u>	<u>Existing</u>	<u>Additional Proposed</u>
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2. Do you propose to appoint a Librarian?
YES/NO

G. CO-CURRICULAR ACTIVITIES

Please give details of proposed co-curricular activities as students service, sports, NSS, Debating etc.

DETAILS OF PROPOSED ADMINISTRATIVE POSTS

<u>Designation</u>	<u>Name of posts</u>	<u>Remarks</u>
--------------------	----------------------	----------------

Enclose

Existing

1. RESOURCE + FUTURE PLAN

Please enclose your proposals, if any, for future development programmes reflecting prospects of the college for the next ten years of Physical, financial resources, academic programmes library facilities, co-curricular activities.

Date: _____ Signature of the
Place: _____ Sponsoring Authority

NOTE:(1) Documentary evidence is to be supplied wherever necessary.

- (2) The University has laid down certain essential conditions to be fulfilled by the colleges for establishment of new college. The college authority should make sure to follow such conditions in submitting a Project Report.
- (3) The Report and all relevant documents should be submitted in ten copies.

Proposed

Remarks

NO CHANGE

NO CHANGE

Clause	Existing	Proposed	Remarks
PROFORMA II (New Course/ Subject) To be submitted by the college Authority for Permission to start a New Course/Subject in an existing College.	A. GENERAL INFORMATION		
	1. Name & Address of the College _____		
	2. Give the names of courses/subjects existing in the College and additional courses intended to start		
	Existing	Course(s) Subject(s)	Subjects pro- posed to start at Degree Level
	NO CHANGE		
	1. _____		
	2. _____		
	3. _____		
	4. _____		
	5. _____		
	6. _____		
	7. _____		
	8. _____		
	3. Please specify the academic session from which the first batch of students are to be admitted for the course(s) subject(s) proposed.		
	4. Please specify the monthly/year on which the first batch of students are accepted to take the exam in the subject(s) Course(s) proposed		
	5. Briefly state the need for starting the new course(s)/subject(s)		
	6. Have you fulfilled all the conditions prescribed by the University for starting the new course(s)/subject(s)?		
	7. Does the college have a Governing Body as per University Rules? If yes, Give a list of the members (Annexure)		

55995

01000

Clause

Existing

Proposed

Remarks

B. PHYSICAL FACILITIES

1. Details of rooms available (for existing courses)

	<u>Room</u>	<u>Number</u>	<u>Size</u>	
a)				
b)				
c)				
d)				
e)				NO CHANGE
f)				

2. Course for additional Funds for the new course(s)/subject(s). Give the source and amount. In case of sanctioned Funds, please enclose a copy of the sanction order.

C. ACADEMIC DETAILS

1. Details of students enrolment for the last 3(three) years subject wise (use separate sheet if additional space is required..)

2. Details of rooms made available for the new course(s)/subject(s).

	<u>Room</u>	<u>Number</u>	<u>Size</u>
a)	Class rooms		
b)	Others		

3. Please give details of your Laboratory equipments (Enclose subject-wise for each)

4. Please enclose a list of the college furniture available

D. STAFF STRENGTH (TEACHERS)

1) Please enclose a list giving the names of teachers including the Principal, their academic qualifications, division and percentage of marks at each stage beginning High School, teaching and research experience, classes taught, area of specialisation, publications.

NET AND RESEARCH DEGREE

2. Are there any sanctioned post where teacher(s) are yet to be appointed? If yes, please furnish a certificate from the appropriate authority.

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>																																								
E. FINANCIAL POSITION																																											
1.	Details of fixed deposit assets in favour of the college & certificate from the Bank is to be furnished:																																										
2.	Details of Income and expenditure statement for the last 3(three) years.																																										
	<table border="1"> <thead> <tr> <th>Year</th> <th>Source of income</th> <th>Amount</th> <th>Head of expenditure</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>b)</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>c)</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Year	Source of income	Amount	Head of expenditure	Amount	a)					b)					c)						NO CHANGE																				
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a)																																											
b)																																											
c)																																											
F. LIBRARY																																											
1.	Kindly furnish the name and qualification of your Librarian																																										
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NAME	QUALIFICATION																																										
2.	Do you have a separate Library Room?																																										
3.	Kindly furnish the number of books(Subject-wise available) in your Library and also additional, books/journals proposed.																																										
1)	Existing subject:																																										
	<table border="1"> <thead> <tr> <th><u>Subject</u></th> <th><u>Number existing</u></th> <th colspan="2"><u>Additional proposed</u></th> </tr> <tr> <th>Books/Journals</th> <th></th> <th>Books</th> <th>Journals</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>b)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>c)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>d)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>e)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>f)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>g)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>h)</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<u>Subject</u>	<u>Number existing</u>	<u>Additional proposed</u>		Books/Journals		Books	Journals	a)				b)				c)				d)				e)				f)				g)				h)					
<u>Subject</u>	<u>Number existing</u>	<u>Additional proposed</u>																																									
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e)																																											
f)																																											
g)																																											
h)																																											
ii)	New course(s)/subject(s)																																										
	c)																																										
	b)																																										

Clause

G. GENERAL INFORMATION

Existing

Proposed

Remarks

- 1) When did the last Inspection team visit the college and for what purpose? _____
- 2) Kindly furnish a list of the conditions laid down by the above Inspection Team for fulfilment:
- 3) Which of the conditions have been fulfilled and when?

NO CHANGE

Date
Place

Signature of the
Applicant

NOTE:

- 1) Documentary evidence has to be supplied wherever required.
- 2) The University has laid down certain essential conditions to be fulfilled by the colleges for introducing new course(s)/ subject(s). The college authority should make sure to follow such conditions in submitting the project report.
- 3) The report and all relevant documents has to be submitted in TEN copies.

ENROLMENT AND UNIVERSITY RESULTS(SUBJECT-WISE) FOR THE LAST 3 YEARS

Subject	Year	Enrolment		University Results	
		Degree General Courses	Majior Courses	Degree General Courses	Majior Courses

LIST OF COLLEGE FURNITURE

Sl.	Name of Furniture	Number

Clause

Existing

Proposed

Remarks

PROFORMA III
(Introduction of
Honours Courses)
Report to be
submitted by
College authority
for introduction
of Honours courses

A. GENERAL INFORMATION

1. Name of the College:
2. From which academic session was the college granted affiliation to Degree level? (Kindly give letter No. & Date).
3. Please give in details the need and justification for upgrading the college with Honours courses.
4. What are the subjects offered at Degree General level and subjects to be started at Honours level

NO CHANGE

SUBJECTS

General Course
offered

Honours Courses
to be introduced

5. Have you implemented all the conditions laid down by the University for starting Honours courses?
6. Please furnish a list of the members of your College Governing Body.

B PHYSICAL FACILITIES

1. Details of rooms

<u>Rooms available</u>	<u>Number</u>	<u>Size</u>
------------------------	---------------	-------------

- a) Class rooms
- b) Principal's room
- c) Office room
- d) Teachers' Common room
- e) Students' Common room
- f) Laboratories
- g) Library
- h) Reading room
- i) Lavatory facilities
- j) Other rooms

Clause

Existing

Proposed

Remarks

C. FINANCIAL POSITION

1. Detail on fixed deposit in favour of the college. A certificate from the Bank must be enclosed.

<u>Name of the Bank</u>	<u>Pass Book/Account No.</u>	<u>Amount</u>
-------------------------	------------------------------	---------------

2. Kindly furnish the income and expenditure during the last three years.

<u>Year</u>	<u>Income</u>	<u>Expenditure</u>
-------------	---------------	--------------------

3. How does the college intend to raise additional funds for starting Honours courses. Indicate the sources.

NO CHANGE

<u>Sources</u>	<u>Amount</u>
----------------	---------------

- a.
- b.
- c.

D. ACADEMIC DETAILS

1. Details of subject-wise student enrolment during the last three years.

<u>Subject(s)</u>	<u>Year</u>	<u>Enrolment at Degree level</u>		
		1st year	2nd year	3rd year

- a.
- b.
- c.
- d.
- e.
- f.
- g.
- h.

2. What is the expected enrolment in Honours courses?

3. Details of subject-wise result percentage during the last 3 (three) years.

<u>Subject(s)</u>	<u>Year</u>	<u>Percentage at Degree Level</u>		
		1st year	2nd year	3rd year

Clause

Existing

Proposed

Remarks

4. Please furnish details of academic qualifications of the Principal and teachers in the order of seniority giving their names, division and percentage of marks at each stage beginning with high school, teaching and research experienced, classes taught, area of specialisation and date of joining, Publications, NET qualified and research degrees.

NO CHANGE

5. Are there any posts for which teacher have not yet been appointed? if yes, please furnish sanction order from the appropriate authority and give details below:

<u>Subjects</u>	<u>No. of sanctioned posts</u>
-----------------	--------------------------------

E. LIBRARY

1. Whether the College has a Library?
2. Do you have a separate reading room?
3. Give the name and qualification of your Librarian:

<u>Name</u>	<u>Qualification</u>
-------------	----------------------

4. Number of books/journals available and additional books/journals to be purchase.

Number available additional required

<u>subject</u>	<u>Books</u>	<u>Journals</u>	<u>Books</u>	<u>Journals</u>
----------------	--------------	-----------------	--------------	-----------------

- a.
- b.
- c.
- d.
- e.

OTCnes

Clause

Existing

F. DETAILS OF THE LAST INSPECTION

1. When did the last University Inspection Team visit the college and for what purpose?
2. What were the conditions laid down for fulfilment? Please list them.
3. Which of the conditions have been fulfilled and when?

Date:

Signature of the applicant

Place:

NOTE:

- (1) Documentary evidence is to be supplied wherever necessary.
- (2) The University has laid down certain essential conditions for starting Honours course(s). The College Authority should make sure to such conditions while submitting the Project Report.
- (3) The Project report along with all relevant documents is to be submitted in ten copies.

Proposed

Remarks

NO CHANGE

Clause

Existing

Proposed

Remarks

PROFORMA IV
Project Report to
be submitted by
the Sponsoring
Authority/
College Authority
to seek Provi-
sional Affiliation

1. Name of the College:
2. Date and reference of the first permission, grant by the University to establish a college:
3. Date from which the college started its regular classes:
4. Please furnish actual position of the Academic details as on the last date of admission:
 - a) Number of teaching staff appointed:
 - b) Courses/subjects started
 - c) Number of students enrolled:
 - d) Name of the Principal and teacher(s) with qualification, experience and date of joining.
 - e) Number of volumes procured for the Library: (Books and Journals to be indicated separately).
5. Progress report on the recommendations of the University at the time of granting first permission to start the college:
6. Any other relevant information:

it should go
with Proforma I.

Date:

Signature of the Applicant

Place

Note: The application is to be submitted in ten copies.

<u>Clause</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>																				
<u>PROFORMA V</u> (Permanent Affiliation) Project Report to be submitted by the college Authority for grant of Permanent Affiliation	<p>A. GENERAL INFORMATION</p> <p>1. Name and Address of the College</p> <p>2. Name of the Principal and teacher(s) their educational qualifications indicating percentage of marks and experience and period served in the College. *</p> <p>3. Name of the Sponsoring Authority:</p> <p>4. Please give the following information about the college:</p> <p>a) Date of establishment</p> <p>b) Date of getting Provisional Affiliation and order No:</p> <p>c) Date of introduction of general/Honours courses since the time of establishment of the college:</p> <table border="1"> <thead> <tr> <th><u>Subjects</u></th> <th><u>Date of introduction</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Subjects</u>	<u>Date of introduction</u>				* list may be attached																
<u>Subjects</u>	<u>Date of introduction</u>																						
	<p>B. ACADEMIC DETAILS</p> <p>1. Students enrolment during the last 5(five) years:</p> <table border="1"> <thead> <tr> <th rowspan="2"><u>Year</u></th> <th colspan="3"><u>No. of students enrolled</u></th> <th colspan="3"><u>Honours courses</u></th> </tr> <tr> <th><u>General</u></th> <th><u> </u></th> <th><u> </u></th> <th><u>1st Yr</u></th> <th><u>2nd Yr</u></th> <th><u>3rd Yr</u></th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td>2nd Yr</td> <td>3rd Yr</td> <td>1st Yr</td> <td>2nd Yr</td> <td>3rd Yr</td> <td> </td> </tr> </tbody> </table>	<u>Year</u>	<u>No. of students enrolled</u>			<u>Honours courses</u>			<u>General</u>	<u> </u>	<u> </u>	<u>1st Yr</u>	<u>2nd Yr</u>	<u>3rd Yr</u>	1st Yr	2nd Yr	3rd Yr	1st Yr	2nd Yr	3rd Yr			
<u>Year</u>	<u>No. of students enrolled</u>			<u>Honours courses</u>																			
	<u>General</u>	<u> </u>	<u> </u>	<u>1st Yr</u>	<u>2nd Yr</u>	<u>3rd Yr</u>																	
1st Yr	2nd Yr	3rd Yr	1st Yr	2nd Yr	3rd Yr																		
	<p>2. University Examination results for the last 5(five) years.</p> <table border="1"> <thead> <tr> <th rowspan="2"><u>Year</u></th> <th colspan="3"><u>Percentage of pass at Degree Examination</u></th> <th colspan="3"><u>Division</u></th> </tr> <tr> <th><u>General</u></th> <th><u> </u></th> <th><u> </u></th> <th><u>Honours</u></th> <th><u> </u></th> <th><u> </u></th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td>2nd Yr</td> <td>3rd Yr</td> <td>1st Yr</td> <td>2nd Yr</td> <td>3rd Yr</td> <td> </td> </tr> </tbody> </table>	<u>Year</u>	<u>Percentage of pass at Degree Examination</u>			<u>Division</u>			<u>General</u>	<u> </u>	<u> </u>	<u>Honours</u>	<u> </u>	<u> </u>	1st Yr	2nd Yr	3rd Yr	1st Yr	2nd Yr	3rd Yr			
<u>Year</u>	<u>Percentage of pass at Degree Examination</u>			<u>Division</u>																			
	<u>General</u>	<u> </u>	<u> </u>	<u>Honours</u>	<u> </u>	<u> </u>																	
1st Yr	2nd Yr	3rd Yr	1st Yr	2nd Yr	3rd Yr																		
	<p>3. ACADEMIC DISTINCTION ACHIEVED</p> <table border="1"> <thead> <tr> <th><u>year</u></th> <th><u>Number of distinctions</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<u>year</u>	<u>Number of distinctions</u>																				
<u>year</u>	<u>Number of distinctions</u>																						
	<p>4. Please furnish details, if any, on:</p> <p>(a) Strike(s) in the college during the last 5(five) years</p> <p>(b) Disciplinary cases(Examination etc) during the last 5(five) years.</p>																						

Clause

Existing

Proposed

Remarks

5. Has the college implemented all the recommendations of the University on affiliation matters?

C. PHYSICAL FACILITIES

1. Extent of land available
2. Details of Hostels, if any:
3. Details of rooms:

<u>Room</u>	<u>Number</u>	<u>Size</u>
-------------	---------------	-------------

4. Please furnish a detailed statement of your laboratories equipment. (Enclose subject-wise list)

NO CHANGE

D. FINANCIAL POSITION

1. Do you have a fixed deposit in favour of the college? If yes, please furnish the following information:

<u>Name of the Bank</u>	<u>Pass Book Account No.</u>	<u>Amount</u>
-------------------------	------------------------------	---------------

(Certificate from the Bank to this effect is to be attached)

2. Income and expenditure during the last 5(five) years:

<u>Year</u>	<u>Income</u>	<u>Expenditure</u>
-------------	---------------	--------------------

3. What are your sources of income and heads of expenditure?

<u>Source of income</u>	<u>Heads of the expenditure</u>
-------------------------	---------------------------------

D. LIBRARY

1. Whether there is a separate library.
2. Please furnish the name and qualification of your college Librarian.

<u>Name</u>	<u>Qualification</u>
-------------	----------------------

3. Do you have reading room(s)?

4. Details of books and journals available(subject-wise)

<u>Subjects</u>	<u>No. of books</u>	<u>No. of journals</u>
-----------------	---------------------	------------------------

Clause

Existing

Proposed

Remarks

E. DETAILS OF STAFF

1. Please furnish a statement showing the name of the Principal and teachers, their educational qualifications with division and percentage of marks beginning with high school stage, teaching experience and subjects taught, specialization, publications, NET and Research Degree etc. and date of joining.

2. Designation No. of posts

3. Are there any sanctioned posts (Both teaching and non-teaching) for which persons are yet to be appointed? If yes, please furnish the sanction order from the appropriate authority:

Subjects No. of sanctioned post

F. SELF EVALUATION

Please give evaluation on the following items:

- (a) Present academic standard:
- (b) Resources-Physical and financial
- (c) Achievement towards aims and objectives:
- (d) Points of strength and weakness:
- (e) Problems and their solution:
- (f) Future Priorities:
- (g) Co-curricular activities
- (h) Any other _____

Date:

Signature of the Applicant

Place

- NOTE: (1) Documentary evidence is to be supplied wherever required:
 (2) The University has laid down certain essential conditions to be fulfilled by the college authority for grant of permanent affiliation. The college authority should make sure to follow such conditions in submitting the project report.
 (3) The Report along with all relevant documents is to be submitted in ten copies.

<u>Sl.No</u> <u>Clauses</u>	<u>Existing</u> Inspection Team Report for (to be submitted to the University in duplicate)	<u>Proposed</u>	<u>Remarks</u>
PROFORMA FOR INSPECTION REPORT FOR PROVISIONAL/RENEWAL OF AFFILIATION	<p>1. Name of the College _____</p> <p>2. Its sponsoring Authority _____</p> <p>3. The level status of the college (whether college is a registered body under Societies Registration Act.</p> <hr/> <p>4. Whether the college is having a Governing Body duly constituted for the purpose. _____ attached a copy of the constitution)</p> <p>5. Any special features of the Governing Body/Constitution which deserve special attention for the grant of affiliation</p> <hr/> <p>Physical and Financial Resources</p> <p>6. Whether the college is already located at its own site? Yes/No :</p> <p>(a) If not, whether the college has already acquired land?</p> <p>(b) Give below a brief report on the suitability of the site and plan after inspection</p>	<p>1. Name of the College _____</p> <p>2. Its sponsoring Authority _____</p> <p>3(i) Registration No. (ii) The level status of the college (whether college is a registered body under societies Registration Act) (copy of Registration to be enclosed)</p> <hr/> <p>4. Whether the college is having a Governing Body duly constituted for the purpose. (Enclose a list of G.B.Members) attached a copy of the constitution</p> <p>5. NO CHANGE</p> <hr/> <p>Physical and Financial Resources.</p> <p>6. Whether the college is already located at its own site Yes/No.</p> <p>i. Area of the site ii. Build in area (copy of site plan to be enclosed)</p> <p>(a) If not, whether the college has already acquired land?</p> <p>i. Give total area ii. Registration No. _____ dt. _____</p> <p>(b) NO CHANGE</p>	

<u>Sl. No.</u> <u>Clauses</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>
7.	The college is seeking affiliation for offering courses in : Degree General Courses/Honours Courses	7. NO CHANGE	
8.	Students seeking Admission General Honours	8. Students seeking Admission: General Honours	
	1. B.A. 2. B.Sc. 3. B.Com	1. B.A. 2. B.Sc. 3. B.Com 4. LL.B. 5. Any other course	
9.	Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para above?	9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para above? (Enclose a list of subjectwise titles).	
10.	Facilities for classroom, reading room etc. Give details	10. Facilities for classroom, reading room etc. Give details.	
	(a) Reading room No. Size..... Adequate/Inadequate		
	(b) Classrooms No.... Adequate/Inadequate		
	(c) Students' Commonroom No..(for boys/girls)	(c) to (g) No Change	
	(d) Principal's room	(h) General utility	
	(e) Teachers' Commonroom	i. Teachers	
	(f) Vice-Principal's room	ii. Boys	
	(g) Library Size... Adequate/Inadequate	iii. Girls	
11.	Whether the college has adequate equipment/laboratory facilities for practical classes?	11. Whether the college has adequate equipment, laboratory facilities for practical classes (A list of equipment to be enclosed).	

Sl.No.-
Clauses

Existing

Proposed

Remarks

12. Details of teachers

1	2	3	4	5	6	7
Name	Lecturer	Division/Grade	% of marks	Date of joining	Research degree	Publication

12. Details of teachers including the Principal

(a) Principal:

Name	Age	Qualification	Is he a regular Principal
(Date of Birth)			Yes/No.

(b)

1	2	3	4	5	6	7	8
Name	Age	Lecturer specialisation	Division	% of marks	Date of joining	Research degree	Publication

Note: Enclose copies of appointment letters of teachers & the Principal.

13. Whether the college has adequate No. of qualified teachers as per the University regulation in the subjects for which affiliation is sought?

13. Whether the college has adequate no. of **qualified** teachers as per the University regulation in the subjects for which affiliation is sought?

1. No. of regular teachers (subjectwise)
2. No. of temporary teachers (subjectwise)

14. Whether the college is maintaining a fixed term deposit in any bank? Yes/No.

14. Whether the college is maintaining a fixed term deposit in any bank in the name of the college/institution? Yes/No.

If yes, the Fixed Deposit Certificate No. _____ dated _____ For Rs. _____

If yes, the Fixed Deposit Certificate No. _____ dated _____ For Rs. _____

in the Bcnk _____

in the Bank _____

(mention the name of the Bank and Branch)

(Enclose copy of the FDR).

Sl.No.
Clauses

Existing

Proposed

Remarks

15. Any other observation(s)

15. Any other observation(s)

16. Recommendations:

16. The Convener of the Inspection Team should obtain and enclose a certificate from the competent college authority (Principal or Chairman of the G.B.) that the information provided by them about the college/institution is correct.

17. Recommendations:

Notes:

(A) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the Provisional/Extension of Affiliation.

(A) If conditional recommendation is made kindly specify the conditions and the period by which the same should be fulfilled by the college for the Provisional/Extension of Affiliation. The college authority should inform the College Development Council about fulfilment of the conditions within the stipulated time/period.

(B) If provisional affiliation is recommended upto a certain period only, this may be mentioned.

(B) If provisional affiliation is recommended upto a certain period, the same may be specified with conditions if any.

Signature of the members
of the Inspection Team

Signature of the Members
of the Inspection Team with date.

<u>Sl. No.</u> <u>Clauses</u>	<u>Existing</u>	<u>Proposed</u>	<u>Remarks</u>																													
PROFORMA FOR INSPECTION REPORT FOR NEW COURSE/ UPGRADATION	1. Name of the College	No change																														
	2. Year of affiliation and corresponding University Notification No:	No change																														
	3.(a) Permission sought to introduce general Course in :	No change																														
	(b) Permission sought to introduce Honours course in:	No change																														
	4. Admission (for last three years)	No change																														
	<table border="1"> <thead> <tr> <th rowspan="2">Year</th> <th colspan="3">I.A.</th> <th colspan="3">B.Sc.</th> <th colspan="3">B.Com</th> </tr> <tr> <th>1st</th> <th>2nd</th> <th>3rd</th> <th>1st</th> <th>2nd</th> <th>3rd</th> <th>1st</th> <th>2nd</th> <th>3rd</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Year	I.A.			B.Sc.			B.Com			1st	2nd	3rd	1st	2nd	3rd	1st	2nd	3rd												
Year	I.A.			B.Sc.			B.Com																									
	1st	2nd	3rd	1st	2nd	3rd	1st	2nd	3rd																							
	5. Result of University examination during the last three years:	No change																														
	<table border="1"> <thead> <tr> <th>Examination</th> <th>Year</th> <th>Percentage of pass</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Examination	Year	Percentage of pass																												
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	6. In case the college is seeking permission for Honours in a subject(s) for which it has already a General Course(s), please give below the No. of students admitted in the last three years and their results for those years in the SUBJECT in which college has applied for Honours.	No change																														
	<table border="1"> <thead> <tr> <th>Subject</th> <th>Year</th> <th>No.of students appeared</th> <th>% success</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Subject	Year	No.of students appeared	% success																											
Subject	Year	No.of students appeared	% success																													
	7. Fund	No change																														
	(a) Whether the college is having a Reserve Fund in long term Fixed Deposit																															
	If yes, the details thereof:																															
	(b) Present working Fund:																															

Sl. No.
Clauses

Existing

Proposed

Remarks

8. Qualification/Specialisation of the Teaching Staff

No change

Sl. No.	Name and Designation	Date of joining	Post Graduate qualification	NET/Res- search Degree if any	Publi- cation
			Div. Grade	% of marks	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					

Note: Attach extra sheets if necessary

9. Land and Site

No change

(a) Whether the college is having permanent building on its own land?

(b) Area of the College Campus Adequate/Inadequate

(c) Accommodation (Give size)

1. One room for the Principal
2. One room for the Vice-Principal
3. One room for the College Office
4. For staff common room
5. Common room for Boys and Girls
6. Library with reading room
7. Class room(s)

Sl. No.
Clauses

Existing

Proposed

Remarks

- 10. Workload of Teachers:
- 11. Library Books:
 - (a) Total Volumes
Subjectwise break-up
 - (b) Whether the College has a trained Librarian?
- 12. Laboratory facilities
 - (a) Whether accommodation is adequate or not?
 - (b) No. of shifts the students do their practicals:
 - (c) Details of equipments
- 13. When was the last Governing Body meeting?
- 14. Any other relevant information(s)/point(s)?

No Change

No Change

No change

No change

RECOMMENDATIONS

Please make your recommendation without any ambiguity. In case you suggest conditional affiliation for a particular period, please mention the academic year specifically. Please also mention the conditions, if any to be fulfilled if upgradation is to be considered.

Signature of the member of
the Inspection Team.

ANNEXURE 'II'

**REPORT OF THE COMMITTEE APPOINTED BY THE ACADEMIC COUNCIL
VIDE RESOLUTION NO:AC:57:98:5:7: (III) TO FRAME THE REGULATION FOR
PERMANENT AFFILIATION OF AFFILIATED COLLEGES**

Regulation On Permanent Affiliation

1. Any College desirous of permanent affiliation shall apply for the same in the proforma prescribed for the purpose, subject to the following conditions:
2. A college may be eligible for permanent affiliation after ten years of its unconditional affiliation to the University as a degree college.
3. A College shall be inspected by an Inspection team to be appointed as per the Ordinance which shall submit its report to the Affiliation Committee for consideration by the academic Council and approval by the Executive Council.
4. Notwithstanding anything other terms and conditions for affiliation shall be as laid down in the Act, Statutes and Ordinances of the University.

PROPOSED AMENDMENT

REVISED PROPOSED AMENDMENT

Selection Committee Statute 20

Selection Committee Statute 20

(1) There shall be a Selection Committee for making recommendations to the Executive Council for appointment to the posts of Professor, Reader, Lecturer, Registrar, Deputy Registrar, Assistant Registrar, Finance Officer, Controller of Examinations, Librarian, Deputy Librarian, Assistant Librarian, Director, Deputy Director, Assistant Director and such equivalent posts of University Science Instrumentation Centre / Computer Centre / Physical Education, Principal / Director and teachers of Colleges / Institutes maintained by the University.

(1) There shall be a Selection Committee for making recommendations to the Executive Council for appointment to the posts of Professor, Reader, Lecturer, Registrar, Deputy Registrar, Assistant Registrar, Finance Officer, Controller of Examinations, Librarian, Deputy Librarian, Assistant Librarian, Director, Deputy Director, Assistant Director and such equivalent posts of University Science Instrumentation Centre / Computer Centre / Physical Education, Principal / Director and teachers of Colleges / Institutes maintained by the University.

1.(A) Notwithstanding anything contained in 20(1) above, there shall be a Selection Committee for making recommendations to the Executive Council for placement / promotion of teachers as Lecturer (Senior Scale), Lecturer (Selection Grade), Reader and Professor under the Career Advancement Scheme or any such other scheme introduced by the University Grants Commission and accepted by the University from time to time.

1.(A) Notwithstanding anything contained in 20(1) above, there shall be a Selection Committee for making recommendations to the Executive Council for placement / promotion of teachers as Lecturer (Senior Scale), Lecturer (Selection Grade), Reader and Professor under the Career Advancement Scheme or any such other scheme introduced by the University Grants Commission and accepted by the University from time to time.

Statute 20(1)

Statute 20(1)

Career Advancement (e) The Selection Committee for Career Advancement shall be the same as those for direct recruitment for each category, i.e., Professor, Reader, Lecturers respectively.

Career Advancement (c) The Selection Committee for promotion under Career Advancement Scheme for Professor and Reader shall be the same as those for direct recruitment.

However, the Selection Committee for placement of Lecturer in the senior scale and selection grade under the Career Advancement Scheme and such other scheme as may be notified by the UGC / MHRD, from time to time shall be as per the Ordinances.

OE -5 (New Clause)

OE -5 (New Clause)

Incentives For M.Phil/ (B) (A) Provided that two advance increments shall be admissible to

Incentives For M.Phil/ (B) (A) Two advance increments shall be admissible to those who enter the

Ph.D. those who enter the University system with an M.Phil / M.Litt. while four advanced increments to those with Ph.D. / D.Litt / D.Sc / D.Phil. degree

Provided further that one increment shall be admissible to a teacher who acquires an M.Phil / M.Litt. degree, while two increments shall be admissible to a teacher who acquires a Ph.D./D.Litt. / D. Sc. in his / her service career. But the number of increments shall not exceed two if a teacher acquires both the degrees in his / her service career.

Proposed Ordinance on Minimum Qualifications for Direct recruitment to the post of Librarian, Dy. Librarian and Assistant Librarian, Deputy Registrar and Assistant Registrar. Director of Physical Education / Deputy and Assistant DPEs.

(Under Section 26(1)(n))

Note:1. Notwithstanding anything contained in (i) to (vi) the 55% marks shall not be insisted upon for those already in University service.(2) a relaxation of 5% marks shall be applicable to SC/ST candidates at entry level. Provided that minimum marks in both cases shall not be less than 50%.

Ph.D. University system with an M.Phil / M.Litt. while four advanced increments to those with Ph.D. / D.Litt / D.Sc / D.Phil. degree

Provided that one increment shall be admissible to a teacher who acquires an M.Phil / M.Litt. degree, while two increments shall be admissible to a teacher who acquires a Ph.D. / D.Litt. / D. Sc. in his / her service career. But the number of increments shall not exceed two if a teacher acquires both the degrees in his / her service career.

Provided further that a Lecturer with Ph.D. will be eligible for two advance increments when she / he moves into Selection Grade / Reader.

Proposed Ordinance on Minimum Qualifications for Direct recruitment to the post of Librarian, Dy. Librarian and Assistant Librarian, Deputy Registrar and Assistant Registrar. Director of Physical Education / Deputy and Assistant DPEs.

(Under Section 26(1)(n))

Note:1. Notwithstanding anything contained in (i) to (x) the 55% marks shall not be insisted upon for those already in University service.

(2) A relaxation of 5% marks shall be applicable to SC/ST candidates at entry level provided that minimum marks in both cases shall not be less than 50%.

New Ordinance on Selection Committee for placement of Lecturers in the Senior Scale and Selection Grade.

The following shall comprise the Selection Committee for the purpose of placement of Lecturers in the Senior Scale and Selection Grade.

- (i) Vice-Chancellor Chairman
- (ii) Dean of the School concerned/
Principal of the College
- (iii) Head of the Department concerned
- (iv) Not more than 3(three) Professors
of the Department/School concerned.

The candidates to be considered for placement in the Senior Scale and Selection Grade shall submit a performance appraisal in the format to be prescribed.

- 1 -
ANNEXURE IV

**ON THE RAJIV GANDHI CHAIR FOR STUDIES IN PROTECTIVE DISCRIMINATION
Under Section 5(23) read with Section 26(1) (q) on NEHU Act.1973**

	Existing Provision	Proposed Amendment
Short Title	1 The Endowment shall be called "The Rajiv Gandhi Chair for studies in Protective Discrimination" and shall be administered by the North Eastern Hill University (hereinafter to be referred to as the University).	The Endowment shall be called "The Rajiv Gandhi for Studies in Protective Discrimination" and shall be administered by North-Eastern Hill University (hereinafter to be referred to as the University.)
Objective	1. The objective of the endowment shall be to create the Rajiv Gandhi Chair for studies in Protective Discrimination and to carry out Research Work relating to "Protective Discrimination" the result of which shall be published by the University in the appropriate form to be devised by the Deans' Committee of the University and the copyright of which shall vest with the university.	The objective of the endowment shall be to create the Rajiv Gandhi Chair for Studies in Protective Discrimination and to carry out research work relating to "Protective Discrimination" the result of which shall be published by the University in an appropriate form to be devised by the Deans' Committee of the University and the copyright of which shall vest with the University.
Endowment		

ANNEXURE
IV

<p>Endowment</p>	<p>3.(i)The Endowment grant of Rs.45.00 lakhs (fortyfive lakhs) shall be invested in the long term interest yielding securities of the State Bank of India . The balance of interest in a year, after meeting the expenses shall be added to the corpus of the endowment.</p> <p>(ii) The expenditure in connection with the salary and allowance of the incumbent to the Chair shall be met from the interest accrued to the endowment in a particular year.</p> <p>(iii) The Chair shall carry a contingency grant of Rs.2.09 lakhs (Rupees two lakhs and nine thousand) only per annum to enable the incumbent to meet the requirements of Research assistant, travel etc as may arise in the course of his work .The grant also shall be met from the interest accrued to the endowment in a particular year .</p> <p>(iv)A lumpsum of Rs.2.00 lakhs (Rupees two lakhs)on one time basis, as Non-Recurrin Expenditure, shall be available to develop infrastructure etc. for the Chair.</p>
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(i) The endowment grant of Rs.45.0 lakhs (forty – five lakhs) shall be invested in long term deposit with a nationalised bank.

(ii) The expenditure in connection with the salary and allowances of the incumbent of the Chair shall be met out of the interest accrued to the endowment in a particular year. The balance of interest in a year, after meeting the expenses shall be added to the corpus of the endowment.

(iii) The Chair shall carry a contingency grant of Rs.2.09 lakhs (Rupees two lakhs and nine thousand) only per annum to enable the incumbent to meet the requirements of assistance in his / her research and travel etc. as may arise in the course of his work. This grant also shall be met from the interest accrued to the endowment in a particular year.

(iv) A lumpsum of Rs.2.00 lakhs (Rupees two lakhs) on one time basis ,as Non / Recurring Expenditure, shall be available to the University to develop infrastructure for the Chair.

ANNEXURE IV

<p>Operation of the Endowment</p>	<p>4. (i) A distinguished Professor equivalent to a National Professor in any discipline relevant to 'Protective Discrimination' shall be appointed for a period of 3 (three) years to the Chair.</p> <p>(ii)The Professor so appointed to the Chair shall be designated as 'The Rajiv Gandhi Professor'.</p> <p>(iii)The Professor so appointed as such shall formulate and complete the Research Project and submit the manuscript of the Research done to the University within the period of 3(three) years from the date of his joining.</p>
<p>Emoluments and perquisites of the Professor.</p>	<p>5.(i) The Rajiv Gandhi Profesor shall be paid a salary of Rs.8.000/- (Rupees eight thousand) per mensem plus the usual allowances as admissible.</p> <p>(ii)During his stay in the University he shall be entitled to free residential accommodation and local conveyance and the expenses so</p>

(i) A distinguished Professor equivalent to a National Professor in any discipline relevant to 'Protective Discrimination' shall be appointed for a period of 3(three) years or till he / she completes 65 years of age, whichever is earlier.

(ii) The Professor so appointed to the Chair shall be designated as 'The Rajiv Gandhi Professor' and his / her headquarters shall be Shillong.

(iii) The Professor so appointed shall formulate his / her research proposal and submit it to the V.C. within a period of three months from the date of joining. The report of the research done shall be submitted to the V.C. within a period of his / her tenure.

(i) The Rajiv Gandhi Professor shall be paid a salary of Rs.26,000/- (Rupees twenty six thousand) per mensem plus the usual allowances as admissible.

(ii) During his stay in the University he shall be entitled to free residential accommodation, and local conveyance and the expenses so incurred

	<p>incurred shall be met out of the General Maintenance Fund of the University.</p> <p>6. The thrust of Research Project shall be 'Protective Discrimination'.</p> <p>7. (i) The Rajiv Gandhi Professor shall be selected in the manner as provided in Statute 21 of the NEHU Act ,1973.</p> <p>(ii) The Executive Council of the University shall constitute a Search Committee for the purpose consisting of three eminent social Scientists of the country and one representative each of the Ministry of Human Resource Development and the Rajiv Gandhi Foundation ,as observers.</p>
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Academic Thrust

Mode of Selection

shall be met out of the General Maintenance Fund of the University.

(iii)The incumbent and his / her spouse and unmarried children shall be entitled to joining and retirement T.A. by air. Such expenditure shall be met out of the interest of the endowment fund.

Deleted (since already covered under clause 1& 2.

(i)The Rajiv Gandhi Professor shall be selected in the manner as provided in Statute 21 of the NEHU Act, 1973.

Or

The Executive Council of the University shall constitute a Search Committee for the purpose consisting of three eminent Social Scientists of the country and one representative each of the Ministry of Human Resource Development and the Rajiv Gandhi Foundation ,as observers .One of the three social scientists shall be nominated as

<p>Maintenance of the Endowment.</p>	<p>One of the three social scientists shall be nominated as Chairman of the Search Committee.</p> <p>(iii)The Search Committee shall carry out an exhaustive search amongst available Indian scholars within the country and overseas for the post and shall recommend a panel of three names to the Executive Council.</p> <p>8.(1)The Finance Officer of the University shall be responsible for proper maintenance of accounts of the endowment .The accounts of the fund shall be audited every year. The audit fees or any other related expenditure shall be charged to the University.</p> <p>(ii) The Finance Officer shall prepare an annual account report of the endowment at the end of each financial year for placing to</p>
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Chairman of the Search Committee

(i) The Search Committee shall carry out an exhaustive search amongst available Indian scholars within the country and overseas for the post and shall recommend a panel of three names to the Executive Council .

(ii) The Executive Council shall constitute the Search Committee for the selection of the next incumbent after each incumbent completes two years in the post, or one year before his/ her tenure is over.

(i) The Finance Officer of the University shall be responsible for proper maintenance of accounts of the endowment. The accounts of the fund shall be audited every year. The audit fees or any other related expenditure shall be charged to the university.

(ii) The Finance Officer shall prepare an annual account report of the endowment at the end of each financial year or placing before the Executive

the Executive Council for its approval before submitting to the University Grants Commission / Ministry of Human Resource Development.

Endowment
Maintenance of the

three names to the Executive Council
the body and shall recommend a list of
scholars within the country and overseas for
exclusive search amongst eligible Indian
(iii) The Search Committee shall carry out an
Committee
nominated as members of the Search
One of the three senior scholars shall be

Council for its approval before submitting it to the University Grants Commission / Ministry of Human Resource Development.

Chairman of the Search Committee