

NORTH EASTERN HILL UNIVERSITY
MAWKYNROH : : : UMESHING
SHILLONG : : : 793 022.

No.AC:48-2 Conf/94-2672

Dated 18th May ,1994.

To

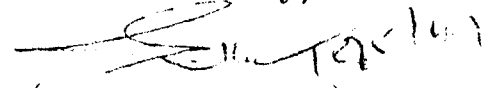
All Members of the
Academic Council,
NEHU.

Subject : Agenda papers for the 48th meeting of the Academic Council.

Sir/Madam,

I am forwarding herewith the agenda papers for the 48th meeting of the Academic Council which will be held on the 24th May,1994 at 11:00 A.M. at the Seminar Hall,Mayurbhanj Complex,NEHU, Shillong for favour of your perusal and consideration.

Yours faithfully,



(Dr. A. Patton)
Registrar.

Encls:a,a

AGENDA PAPERS FOR THE FOURTY-EIGHT MEETING OF THE ACADEMIC COUNCIL

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|---|-------------|

- (i) Confirmation of the Minutes of the 47th meeting of the Academic Council.

The Minutes of the 47th meeting of the Academic Council were circulated and the following comments were received and are placed before the Council for consideration of confirmation of the Minutes.

Comments on resolution No:AC:47:93:05:(iii) regarding amendment of Ordinances OA-1, OA-2, OA-3 and OA-4.

- (i) From Prof. R. Lalthanvanga

"As far as I remember, the Academic Council approved the nomenclature of the following proposed Schools:-

1. School of Agricultural Sciences and Forestry.
2. School of Economics and Resource Management.
3. School of Life Sciences.
4. School of Physical Sciences.
5. School of Social Sciences.
6. School of Humanities.

In the draft minutes, School of Human and Environmental Sciences was mentioned instead of School of Humanities, which, I think, is not what has been decided in the Academic Council".

- (ii) From Prof. N. Malla

- "1. It was resolved to have minimum three existing teaching departments to a school;
2. Consequently single department schools like Library Science and Education along with two-teaching-departments schools like Languages stand abolished. However, in case, the school of Languages is to be retained, we have to have three existing teaching departments under it;
3. The proposal for creating a broad and fresh school of Humanities including Philosophy, Languages and Education has to be referred to the Committee;
4. Since the creation of a separate school comprising all the centres involves amendment of Act and Statute by the Parliament, necessary and appropriate steps have to be taken in this direction before we go ahead with the proposal".

2. Comments of Dr. J.C. Banwal on resolution No:AC:47:93:05:(ii) regarding amendment of the provisions of Regulation on M.Lib and Information Science.

"I am to bring to your notice that the recording of the item No.AC/47.93:05:(ii) is not as per decision of the Academic Council. The Council rather resolved as follows:-

1. There is no need to have a separate category of deputed and working Lib rians for admission to the Course. They are to be considered under the recognised categories- open, SC/ST and VC's discretionary seats. As such the clause relating to 40% seat reservation for deputed and working librarians be deleted.
2. Since the regulation about minimum pass marks in each paper was in conflict with the provision of the Ordinance and had not been implemented so far and the work was going according to the Ordinance, it may be deleted. As a result of it, Clause 3(c) and 9 will stand deleted, and Clause 7 will read as "The pass marks required for each paper will be 35%".

3. Comments of Prof. L.K. Jha on resolution No:AC:47:93:5:02(1) regarding syllabus for M.Sc. Forestry.

" The minutes as recorded in the resolution No:AC:47:93:5:02 has missed the admission criteria. The Council also resolved that the criteria for admission to the M.Sc. Forestry will be B.Sc.(Forestry), B.Sc.(Agril) and B.Sc with Botary as major subject".

4. Typographical error

In resolution No:AC:47:93:5:07(v), the subjects affiliated were mentioned wrongly. The resolution should read as follows:-

"(v) Introduction of B.A(Major) subjects and Hindi (M.I.L) P.U level in Don Bosco College, Tura.

No:AC:47:93:5:07:(v)-The Council considered the introduction of Khas Bengali, English, Economics, Education, History, Political Science at the Major level and Hindi M.L.L. at the P.U level in the Don Bosco College, Tura and RESOLVED that provisional affiliation for a period of three years may be granted subject to fulfilment of the conditions laid down by the Inspection Team".

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Reporting item

Inclusion of Sports and Games in the Academic Calendar

In the 47th meeting of the Academic Council the Council was informed that the University will be introducing a Sports calendar from 1994.

The tentative calendar for the Year 1994-95 was drawn and notified.

The matter is reported to the Council for information.

- (i) Affilisation cases approved by the Vice-Chancellor submitted for ratification by the Academic Council.

(1) ST. JOSEPH'S COLLEGE:- St-Joseph's College, Jakhama, has applied for introduction of (Major) in History, Political Science, Economics, Sociology and Education. The Inspection Team in its report has recommended for grant of Provisional on Major Courses in Pol.Science, History, Economics, Education and Sociology for a period of one year i.e. from 1993-94 session. The Inspection Team suggested that more teachers should be appointed in the above subjects. (Inspection Report at Annexure-'A').

(2) J. BUANA COLLEGE: has applied for extension of Provisional Affiliation for a further period of 3 years during which the College should have a separate room from Geography Practical and recruit one more teacher in Geography. (Inspection Report at Annexure-'B').

(3) TURA GOVT. COLLEGE:- Tura Govt. College has applied for opening of Majors in Chemistry, Physics, Zoology, Maths, Botany and Garo. The Inspection Team in its report has recommended that (i) Full Affiliation may be granted for Chemistry and Garo (ii) Provisional Affiliation may be granted for Botany for a period of one year (1993-94). Full Affiliation may be granted after the actual availability of the extra laboratory spaces and receipt of minimum No. of the relevant laboratory equipments (iii) Affiliation may be granted for Physics and Mathematics only after the actual physical joining of the teaching staff against the existing vacancies (Inspection Report at Annexure-'C').

(4) ZUNHEBOTO COLLEGE, NAGALAND:- The College has applied for introduction of Majors Courses in History and Pol.Science. The Inspection Team in its recommendation has recommended that Provisional Affiliation may be granted in History and Pol.Science for a period of 3 (three) Years, since the College has all the available facilities to run the two Courses. (Inspection Report at Annexure-'D').

(5) LAWNGTLAI COLLEGE, MIZORAM:- The College has applied for extension of Provisional Affiliation at Degree Level. The Inspection Team in its recommendation has recommended that extension of Provisional Affiliation may be granted for a period of 3 years during which the College should have a trained Librarian and Procure more books in some subject.e.g. Mizo (Elect. & MIL) to meet the minimum requirement prescribed as per NEHU Ordinance. The College may admit students in Education only when the sanction Posts are filled up (Inspection Report at Annexure-'E').

(6) SCIENCE COLLEGE, KOHIMA:- The College has applied for introduction of Majors in Statistics. The Inspection Team in its recommendation has approved granting of Provisional Affiliation in Statistics for a period of one year to the College in view of inadequate of teachers. (Inspection Report at Annexure-'F').

(7) WANGKHAD COLLEGE:- The College has applied for introduction of Majors in Education and History. The Inspection Team in its reports has recommended that Provisional Affiliation in respect of Major Courses in Education and History be granted for a period of 3 years. (Inspection Report at Annexure-'G').

(8) AIZAWL WEST COLLEGE:AIZAWL:- The College has applied for Upgradation to Degree Level with Majors in English, History, Pol. Science, Education, Economics and Mizo only in general. The Inspection Team in its recommendation has recommended that Provisional Affiliation may be granted for Upgradation upto Degree Level with Majors in English, History, Pol. Science, Education, Economics and Mizo for a period of 3 (three) years with effect from 1993 Session. (Inspection Report at Annexure-'H').

(9) KOHIMA ARTS COLLEGE:- The College has applied for grant of Provisional Affiliation in Honours (old course) & Major Courses in Tenyedia subject. The Inspection Team in its recommendations has approved for introduction of Majors Course in Tenyedia for a period of one year during the session 1993-94 (Inspection Report at Annexure-'I').

(10) COMMERCE COLLEGE: SHILLONG:- The College has applied for introduction of Major Courses in Basic Mathematics and Computer Awareness. The Inspection Team in its recommendation has recommended that grant of Provisional Affiliation for Introduction of Majors Courses in Basic Mathematics and Computer Awareness for a period of one year. Full Affiliation may be granted after all the specific recommendation have been fulfilled. (Inspection Report at Annexure-'J').

- i) The building be completed within the proposed period namely by the start of the next Academic Session.
- ii) The Teaching Posts be sanctioned and appointment accordingly be made.
- iii) Adequate grants be made available for acquiring new Books.

NORTH EASTERN HILL UNIVERSITY
S H I L L O N G

INSPECTION REPORT

1. Name of the College:- St. Joseph's College, Jakhma.
2. (a) Year of affiliation and corresponding University Notification No. 1986.
(b) Level to which affiliation: Degree.
3. Affiliation/Permanent sought to upgrade to B.A/B.Sc Pass Course in Major.
Introduce (a new subject) Pol. Science, History, Economics Education & Sociology.
4. Admission (for the last three years)

Year	P.U.	B.SC.	I.	B.Com.I.	B.A.III	B.Sc.III	B.Com.III
1990	82			24	58		
1991	90			38	80		
1992	259			17	68		
5. Result of University examination during the last three yrs.

Examination	Year	Percentage of Pass
B.A.	1991	49%
B.A.	1992	46%
B.A.	1993	97%
6. In case the college is seeking Honours in a subject (a) for which it has already a Pass Course please give below the No. of students admitted in the last three years and their results for these years in the SUBJECT in which College has applied for Honours.

YEAR	NO. OF STUDENTS APPEARS	% SUCCESS
1991	53	49%
1992	70	46%
1993	61	97%
7. FUNDS:
 - (a) Whether the College is having a Reserved Fund in long term Fixed Deposit: YES
If yes, the details thereof: Allahabad Bank Dimapur Double Deposit Plan (Bank No. of Term Deposit Receipt etc. (2) H.D.F.C. Guahati
 - b) Present Working fund: 12 lakhs.
8. LAND AND SITE
 - (a) Whether the college is having permanent building on its own land: Yes.
 - (b) Area of the College Campus. 37 Acres.
9. Workload of Teachers:- 16 periods/week.
10. Library books: 5000.
Whether the College has a trained Librarian: Yes.

RECOMMENDATIONS

Please make your recommendation without any ambiguity. In case you suggest provisional affiliation for a particular period please mention the academic year specifically. Please also mention the conditions, if any, to be fulfilled if extension of affiliation is to be considered.

The college has all en~~v~~rastructure facilities to start Major courses in Political Science, History, Economics, Education, and Sociology. However, it is suggested that in History 2, Political Science 2, Sociology 1, Economics 1 and in English 2 more teachers should be appointed. Provisional Affiliation for one year is recommended.

Sd/- Prof. P.L.Kar (Acting Pro-V.C.)

Sd/-Dr.R.K. Tiwari, (Dy.Registrar).

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NORTH EASTERN HILL UNIVERSITY
SHILLONG

INITIAL AFFILIATION

Inspection Committee Report (to be submitted to the University in Duplicate)

1. Name of the College:- J. Buana College
 2. Its sponsoring authority: College Governing Board.
 3. The Legal Status of the College (whether college is a registered body under Societies Registration Act).
Registered
 4. Whether the College is having a Governing Body duly constituted for the purpose:-
Yes (already submitted at the time of First Inspection).
 5. Physical and Financial Resources:
 6. Whether the college is already located at its own site:
Yes/No: Not yet, however the polytechnic college, where it is now housed is likely to be vacated soon, to make the site available for J.B. College.
(a) Give below a brief report on the suitability of the site and plan after inspection:
--- The Site is suitable ---
 7. The college is seeking affiliation for offering the following courses in:- (Extension of Provisional Affiliation)
P.U. Level :- English, Mizo, M.I.L., History, Pol. Sc., Economics, Education and Geography.
 8. Students seeking Admission:-
P.U. Arts. I 254.
P.U. Arts II 224.
 9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above. Yes.
 10. (a) Reading room facilities
Size 24' x 16' Inadequate.
(b) Classrooms
Size 3 Nos of 48' x 24' each. Adequate.
(c) Student's Common Room
Size 48' x 24' Inadequate.
(d) Teachers' Common Room
Size ~~48~~ 24' x 24' Adequate
 11. Whether the college has adequate equipment/laboratory facilities for practical classes:
The college has adequate equipments for Geography Practical, however, separate laboratory is not yet available.
 12. Name of the teachers with Post-Graduate Degree/Specialization
Name Lecturer in P.G. Degree with Grade or specialization
- | | | | |
|----|-------------------|-----------|-------------|
| 1. | V.T. Zuala | Principal | M.A. |
| 2. | J. Zerep | History | M.A.-58.4% |
| 3. | Lalzuiliana | Economics | M.A.-56% |
| 4. | F. Zothuama | Pol. Sc. | M.A. 59.5%. |
| 5. | Lallianzuala | Mizo | M.A. 53.1% |
| 6. | Vanlalhlani Ralte | Education | M.A. 64.1%. |
| 7. | Vanlalzawni Sailo | Geography | M.A. 62.7% |
| | | | ...2/- |

- | | | | |
|-----|-----------------|-----------|-----------|
| 8. | C.Lalthangmaini | English | M.A.58" |
| 9. | Vanl-Ingaii | Education | M.A.63.3% |
| 10. | Thlengliana | Mizo | M.A.51%. |
13. Whether the college has adequate No. of qualified teachers in the subjects for which affiliation is sought: Yes, except in Geography for which one more teacher should be recruited.
14. Whether the college is maintaining a fixed term deposit of Rs.1,00,000/- in any bank: Yes.
If yes, the fixed deposit certificate-
No.Q.687612 dt.14.5.93 for Rs.2 lakhs in the SBI Lunglei.
15. Recommendations:
Note: a) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the provisional/extension of affiliation.
b). If provisional affiliation is recommended upto a certain period only, this may be mentioned.

The college has made some improvements in Library and equipments for Geography Practical. However, it does not yet have a separate laboratory for Geography practicals a separate room may be made available when the proposed extension of the present building is completed.

The Inspection recommends extension of provisional affiliation for a further period of 3 years during which the college should have a separate room for Geography Practical, and recruit one more teacher in Geography.

Sdp- R.Lalthantlunga
4/1/94

Sd/-Dr.Lianzela/4.1.94

Sd/-P.Lianhlala.

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NORTH-EASTERN HILL UNIVERSITY

S H I L O N G

For New Course/Upgradation

INSPECTION REPORT

1. Name of the College :- Tura Govt.College.
- 2.(a) Year of affiliation and corresponding University Notification No.The College was affiliated from 1973-74 Session.
- (b) Level to which affiliation:- Upto Degree Pass Course-Level.
3. Affiliation/Permanent sought to upgrade to or B.A./B.SC Pass Course in _____
Introduce (a new subject) B.Sc.(Major) Chemistry(2) Botany
3.Physics 4.Chemistry.
B.A.(Major)in Garo.

4. Admission(for the last three years)

Year	P.U. (A)	(Sc)	B.Sc.I	B.Com.I.	B.A.III	B.Sc.III.	B.Com.III.
1991	515	79	71		51		
1992	502	48	21		45	9	
1993	700	85	59		35	6	

5. Result of University examination during the last three years.

<u>Examination</u>	<u>Year</u>	<u>Percentage of Pass</u>
P.U.(A)	1991-92-93	15.66%, 8.5%, 12.32%
P.U.(Sc)	1991-92-93	31.47%, 14.43%, 20.70%.
B.A.(Pass	1991-92-93	15.21%, 10.8%, 13.64%.
B.A.III	1991-92-93	19.60%, 35.56%, 46.88%

7. FUNDS:

- (a) Whether the College is having a Reserve Fund in long term Fixed Deposit. (It being a Govt. College the question does not arise.)

8. LAND AND SITE

- (a) Whether the college is having permanent building on its own land:

- (b) Area of the College Campus.

- (d) Accommodation(give size):-

1. One room for the Principal, Yes = 8.60 x 6.10 M.
2. One room for the V/Principal, Yes, 8.60 x 6.10M
3. For staff common room One Adequate 8.60 x 6.10M
4. Common Room for Boys & Girls Yes, 8.60 x 6.10M.
5. Library with reading room Yes, 19.50 x 6.50 M
6. Class room 15 big Adequate.

9. Whether the College has a trained Librarian: One Dy.Librarian.

RECOMMENDATION:

Please make your recommendation without any ambiguity. In case your suggest provisional affiliation for a particular period please mention the academic year specifically. Please also mention the conditions, if any, to be fulfilled if extension of affiliation is to be considered.

Report of Inspection Team to see the feasibility for opening of Majors in Botany, Chemistry, Physics, Mathematics and Garo.

The following Report include only these remarks that would need special mention.

(a) FUNDING:

The College is a Govt. College and would have adequate funds for running the Courses covered.

(b) SPACE :

- (i) A new wing (3-storeyed) mainly for the Chemistry Department is nearing completion. It is expected to be handed over in March 1994.
- (ii) The laboratory space for the Physics and Botany Department would be too cramped at the moment for including the new Major programmes. Each would require at least one more large room each to accommodate about 20 (twenty) students laboratory space. Once the Chemistry Department and Commerce Department shift, it was assured that the above space would be available.
- (iii) The Botany Department would need to make provision for a Clean room viz. for the Laminar Flow related work in the new syllabus.
- (iv) The Dark rooms space (2 rooms) of the Physics Department would need to be used for that purpose only. A separate room can be provided for storing their materials.
- (v) The Library is crowded with all present storage cupboards inadequate. Either more space (rooms) may be provided for the library or rack systems with multitier (upto near ceiling height) levels can be reinstalled in a new building/room when required.

{c}
(c) LABORATORY:

- (i) The College has ordered for laboratory equipment. There are however some major equipment which need to be pursued for order as per the new syllabus.
- (ii) Laboratory tables (Botany) at present are barely functional. The size are however not broad enough and it is strongly recommended that for the new laboratories, the working space be kept in mind when ordering the tables.

(d) STAFF

Teaching:	<u>Present</u>	<u>Vacancy</u>	<u>Total</u>
(i) Chemistry	6	1	7
(ii) Botany	6	-	6
(iii) Physics	4	3	10
iii (iv) Maths	2	3	5
(v) Garo	3	1	4

Observations-

As per the NEHU guidelines, Botany would need to have one more teaching staff member i.e. total of 7 (seven)

While for the Physics and Mathematics Departments, the no. of teaching staff positions are adequate the actual position is that there have been no new staff joining against the vacancies for the last two years. There might then be no surely of anyone joining the Departments in the near future.

:- 3 -:

Administrative:

Library - 1 (one) Deputy Librarian

- 1 (one) Peon

Observations-

The staff strength here is inadequate and needs to be increased. At least one library assistant could be provided.

Technical:

Observations-

There seems to be no technical staff especially for the degree courses with laboratories. To start with one laboratory assistant/demonstrator would be recommended for each degree course. Later perhaps one for every course (General/Major) would be more preferable.

GENERAL REMARKS ON ADMINISTRATIVE SET-UP.

It was observed that there is no Head of Department for any subject/discipline in the College. As a result, no staff member/teacher is responsible for coordinating the programme/activities of a given subject/course. It is possible that owing to this lack of coordination, orders for laboratory equipment can be incomplete and actual teaching courses may have portions not covered by anyone. This responsibility presently rests with the Principal who is already overburdened with general Administration duties. There is no Vice Principal nor any other Administrator in the College.

It is therefore recommended that a Vice Principal be appointed against the existing vacancy and that Heads of Departments be appointed for each subject/discipline.

CONCLUDING REMARKS & RECOMMENDATIONS

- (i) Full affiliation may be granted for Chemistry and Geo
- (ii) Provisional affiliation may be granted for Botany for a period of one year (1993-94). Full affiliation may be granted after the actual availability of the extra laboratory spaces and receipt of minimum no. of the relevant laboratory equipment.
- (iii) Affiliation may be granted for Physics and Mathematics ONLY after the actual physical joining of the teaching staff against the existing vacancies.

1. Sd/- B. Myrboh
2. Sd/- G.D. Sharma
3. Sd/- M. Sangma
4. Sd/- D.T. Khathing.

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NORTH EASTERN HILL UNIVERSITY
SHILLONG.FOR NEW COURSE/MAJOR COURSEINSPECTION REPORT

1. Name of the college: ZUNHEBOTO GOVT. COLLEGE, ZUNHEBOTO
- 2.a) Year of affiliation and corresponding University Notification No.
- b) Level to which affiliation: P.U/BA/B.Sc/B.Com.: B.A.
3. Affiliation/Permanent sought to upgrade to or BA/Pass course to MAJOR COURSE
Introduce(a new subject) : POLITICAL SCIENCE & HISTORY
4. Admission(for the last three years)

YEAR	B.A.I	B.Sc.I	B.COM.I	B.A.III	B.Sc.III	B.COM.III
90-91	39					
91-92	52					
92-93	56.					

5. Result of University examination during the last three years:

<u>EXAMINATION</u>	<u>YEAR</u>	<u>PERCENTAGE OF PASS</u>
B.A.	90	52%
B.A.	91	48%
B.A.	92	100%

contd.2/-

5. In case the college is seeking Honours in a subject(s) for which it has already a Pass Course please give below the No. of students admitted in the last three years and their results for these years in the SUBJECT in which college has applied for Honours.

YEAR	NO. OF STUDENTS APPEARED.		% SUCCESS	
	POL. SCIENCE :	HISTORY	POL. SCIENCE :	HISTORY
90-91	39	20	58%	60%
91-92	52	35	51%	45%
92-93	56	36	100%	100%

7. FUNDS:

- (a) Whether the college is having a Reserve Fund in long term Fixed Deposit :

If yes, the details thereof: (Bank, No. of Term Deposit Receipt, etc.)

This is Govt. College all requirements are made by the Government of Nagaland.

- (b) Present working Fund:

NAME AND DESIGNATION.	QUALIFICATION (WITH GRADE AND SUBJ. IN P.G.)		
1. Shri. Bibaran Choudhury	Principal,	M.A. II -	Philosophy.
2. Sri. Imitemjen	Vice-Principal-do-		Geography.
3. " B. Rolland O	Lecturer	M.A. II	* do -
4. Smt. Tsukjemchila Imchen	-do-	-do-	Philosophy
5. Shri. M. Mukherjee	-do-	-do-	English.
6. Vacant	-	-	-
7. -do-	-	-	-
8. Shri. M. Chetia	Lecturer	M.A. II	Economics.
9. " Periasamy	-do-	-do-	- do -
10. Smt. Kezhale U Hesso	-do-	-do-	-do-
11. Shri. Kevili Jakhalu	-do-	-do-	Pol. Science.
12. Shri. Pandyan	-do-	-do-	-do-
13. Smt. Kalito	-do-	-do-	-do-
14. Shri. M. N. Jha	-do-	-do-	History
15. Dr (Miss) Vihuli Sema	-do-	-do-	-do-
16. Shri. M. Kire	-do-	-do-	-do-
17. Shri. Vekiatsu Swuro	-do-	-do-	-do-

NOTE: THE UNIVERSITY REGULATION STIPULATES THE FOLLOWING
STAFFING REQUIREMENT

LEVEL/CLASS	MINIMUM NO. OF TEACHERS IN EACH SUBJECT.
a) P.U. non-Laboratory	One.
b) P.U. Laboratory	Two
c) Degree Non-Laboratory (Pass) + P.U. Non-Laboratory	two in all subjects & 3 in English.
d) Degree -laboratory (Pass) + P.U. Laboratory.	Six of whom four should be Lecturers
e) Degree Non-Laboratory (Pass) + Hons + P.U. Non-Lab.	Four in all subjects other than English & other Elective Languages in which there should be at least five.
f) Degree laboratory (Pass) + Hons + P.U. laboratory.	Seven of whom six shall be Lects.

9. LAND AND SITE

- Whether the college is having permanent building on its own land: YES
- Area of the college campus.
- Accommodation (give size):-
 - One room for the Principal : 24' x 30'
 - do - Vice-Principal : 24' x 30'
 - do - for the college office
 - For staff common room : 1. Adequate.
 - Common room for boys and girls : 1 Adequate.
 - Library with reading room : 1
 - Class room : 10 adequate.

10. Workload of Teachers : As per U.G.C. NORMS.

11. Library books: 3050

TOTAL VOLUMES.

Subjectwise break-up (of relevant subjects only):

HISTORY	600
POLITICAL SCIENCE	600

contd. 4/ =

- 8 -

Whether the college has attained Librarian: YES.

12. Laboratory facilities.

a) Whether accommodation is adequate or not:

b) No. of shifts the students do their practicals: ONE.

13. When was the last governing body meeting: 1983-84

14. Any other relevant information(s) point(s)

RECOMMENDATIONS

Please make your recommendation without any ambiguity. In case you suggest provisional affiliation for a particular period, please mention the academic year specifically. Please also mention the conditions, if any, to be fulfilled if extension of affiliation is to be considered.

A Committee with following members was constituted to examine the possibilities of affiliation of Zunheboto College in respect of Major Courses vide Political Science and History.

The committee observed and feel satisfied that the college has all available facilities to run the two courses and thereby recommend that it may be accorded provisional affiliation for a period of three years.

Signature of the members of the Inspection
Team.

Sd/- 1. Prof. P. L. Kar - Chairman

Sd/- 2. Dr. A. L. AO - Member.

Sd/- 3. Dr. R. K. Tiwari - Member-Secretary.

- 2 -

6. In case the college is seeking Honours in a subject(s) for which it has already a Pass Course please give below the No. of students admitted in the last three years and their results for these years in the SUBJECT in which college has applied for Honours.

YEAR _____ NO. OF STUDENTS APPEARED _____ % SUCCESS _____

7. FUND:

a) Whether the college is having a Reserve Fund in long term fixed deposit: YES

If yes, the details thereof (Bank, No. of term Deposit Receipt, etc. : STDR NO. 236103 of 31-8-89. SBI, Lawngtlai

b) Present working fund: : 2 lakhs (approx).

8. Qualification/Specialization of the teaching staff (for the relevant subjects only)

NAME AND DESIGNATION	QUALIFICATION (WITH GRADE AND SUBJECT IN P.G.)
1. T. Thangthuama	Principal, M.A. II
2. T. Hrangzuala	Vice-Principal, M.A. II
3. A. Perin Roy	M.A. (ENG) - M.A. II
4. J. S. Fanchun	M.A. (HIST) - II
5. L. H. Mawia Hrialum	M.A. (POL. SC) - II
6. Zirkhyma chinzah (Miw)	M.A. (-do) - II
7. Lachhura nmwia Sailo	M.A. (Econs) - II.
8. V. Zirsanga (Miw)	M.A. (Hist) - II
9. R. Lalrawnga	M.A., M. Phil (Pol. Sc) - II
10. A. A. Felix	M.A. (Eng) - II
11. Robert Livingstone Raj	M.A. (Eng) - II.
12. B. Vanlaninga	M.A., M. Phil (Hist) - II
13. H. Zothangliana	M.A. (Econs) - I class.

contd. 3/-

- 3 -

NOTE: THE UNIVERSITY REGULATION STIPULATES THE FOLLOWING
STAFFING REQUIREMENT

<u>Level/Class</u>	<u>Minimum No. of teachers in each subj.</u>
a) P.U. Non-laboratory	one.
b) P.U.-laboratory	two
c) Degree non-laboratory(Pass)	Two in all subjects & 3 in English.
d) Degree laboratory(Pass)	Six of whom four should be lecturers.
e) Degree non-laboratory(Pass)	Four in all subjects other than English & other Elective Languages in which there should be at least five.
f) Degree laboratory(Pass) + Hons + P.U. laboratory	Seven of whom six shall be lects.

9. LAND AND SITE

a) Whether the college is having permanent building on its own land:

YES

b) Area of the college Campus : 20 h.a.

c) Accommodation (give size):-

1. One room for the principal ; 15' x 12'
- 2.- do - for the Vice-Principal: 15' x 10'
3. -do - for the college office : 36' x 15'
4. For staff common room 30' x 15' adequate.
5. Common room for boys and girls.
6. Library with reading room - 36' x 15'
7. Class room 7 Nos of 20' x 15' adequate.

10. Workload of teachers : 12 lectures/week

11. Library books:

Total volumes : 3693

Subjectwise break-up (of relevant subjects only):

English-600

Economics-560

History-640

Pol. Sc -610

Education-500

Mizo (Elec)-430

Mizo (MIL)-320.

.....

Whether the college has a trained librarian: Untrained graduate

12. Laboratory facilities

a) Whether accommodation is adequate or not : Na.

b) No. of shifts the students do their practicals: NA.

13. When was the last governing body meeting : NOS. 15, 1993.

14. Any other relevant information(s)/point(s)

RECOMMENDATIONS

Please make your recommendation without any ambiguity. In case you suggest provisional affiliation for a particular period, please mention the academic year specifically. Please also mention the conditions, if any, to be fulfilled if extension of affiliation is to be considered.

When the college was inspected in 1990 for upgradation to Degree level, the Inspection Team recommended provisional affiliation for 2 years during which the college should recruit the minimum required number of teaching staff and procure more books for the library.

During the present inspection, it was found that the college has two teachers in each subject except in Education for which the two sanctioned posts could not be filled. The college has also improved its library, but it does not have a trained librarian.

The Inspection Team recommends extension of provisional affiliation for another period of 3 years during which it should have a trained librarian & procure more books in some subject e.g. Mizo (Elct) & MIL.) to meet the minimum requirement prescribed in the NEHU ORDINANCE. However, the college may admit students in Education only when the two sanctioned posts are filled.

Sd/-R. Lalthantluanga. 4/1/94.

Sd/-Peter Laihleia, 4/1/94.

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ANNEXURE-'F'

NORTH EASTERN HILL UNIVERSITY
SHILLONG.

FOR NEW COURSE/UPGRADATION

INSPECTION REPORT

1. Name of the college: KOHIMA SCIENCE COLLEGE: KOTSOMA
2. a) Year of affiliation and corresponding University Notification No. { a) College was affiliated under Gauhati Univ.
 { b) Permanently affiliated to NEHU at present
3. Affiliation/Permanent sought to upgrade to or B.A./B.Sc Pass course in _____
 Introduce (a new subject) _____

B.Sc.Hons.in : STATISTICS

4. Admission (for the last three years)

YEAR: P.U. B.Sc.I. B.COM. B.A.III. B.Sc.III. B.COM.III

1990-91

8

1991-92

14

1992-93

14.

5. Result of University examination during the last three years.

EXAMINATION YEAR PERCENTAGE OF PASS

B.Sc.Pass.

1991

50%

-do-

1992

33.3%

-do-

1993

50%

CONTD.2/-

- G. In case the college is seeking Honours in a subject(a) for which it has already a Pass Course please give below the No. of students admitted in the last three years and their results for these years in the SUBJECT in which college has applied for Honours.

YEAR	NO. OF STUDENTS APPEARS	% SUCCESS
1991	4	50%
1992	3	33.3%
1993	2	50%

7. FUNDS:

- (a) Whether the college is having a Reserve Fund in long term Fixed Deposit : Not applicable
: since it is a Govt.
: College.

If yes, the details thereof:
(Bank No. of Term Deposit Receipt, etc)

- (b) Present working Fund: Does not arise. The fund is made available as per need by the deptt. of Higher & Technical Education.

- B. Qualification/specilization for the teaching staff of the relevant subjects only)

Name and Designation.	Qualification (with grade & Subj. in F.G)
1. Shri. P. K. Konwar, H.O.D.	M.Sc. I Ind. Dev.
2. Shri. Jokir Ali, Lecturer	M.Sc. 1st Div.

NOTE: THE UNIVERSITY REGULATION STIPULATES THE FOLLOWING
STAFFING REQUIREMENT.

<u>LEVEL/CLASS</u>	<u>MINIMUM NO. OF TEACHING IN EACH SUBJ.</u>
a) P.U. non-laboratory	One
b) P.U. laboratory	Two
c) Degree Non-Laboratory (Genl)	Two in all subjects & 3 in English.
d) Degree laboratory (Major)	Six of whom four should be Lecturers.
e) Degree-non-laboratory (Major)	Four in all subjects other than Eng. & other Elective Languages in which there should be at least five.
f) Degree laboratory (Genl) + Hons. + P.U. laboratory.	Seven of which six shall be Lecturers.

9. LAND AND SITE

- a) Whether the college is having permanent building on its own land : YES.
- b) Area of the college campus: Nearly 70 acres.
- c) Accommodation (give size):-
 1. One room for the Principal : Yes.
 2. One room for the Vice-Principal: Yes.
 3. One room for the college office : Yes.
 4. For staff common room: Adequate;
 5. Common room for Boys and Girls : Yes.
 6. Library with reading room : Yes.
 7. Class room : Adequate.
 10. Workload of teachers: As per University norm.
 11. Library books:

Total Volumes. : 142 (Statistics)

Subjectwise break-up (of relevant subjects only):

- 4 -

Whether the college has a trained Librarian: YES

12. Laboratory facilities.

a) Whether accommodation is adequate or not: YES

b) No. of shifts the students do their practicals: One Shift.

13. When was the last Governing Body meeting : JULY '93.

14. Any other relevant information(s)/point(s) : X

RECOMMENDATIONS:

Please make your recommendation without any ambiguity. In case you suggest provisional affiliation for a particular period please mention the academic year specifically. Please also mention the conditions, if any, to get fulfilled if tension of affiliation is to be considered.

In view of in-adequate or teachers, provisional affiliation of one year is recommended.

Sd/-Prof. F.K. Kar.

Sd/-Dr. M. Pandey.

%%%

NORTH-EASTERN HILL UNIVERSITY
SHILLONG

For New Course/Upgradation.

INSPECTION REPORT

1. Name of the College: -Wangkhac College, Mon.
2. (a) Year of affiliation and corresponding University Notification No. 1985 vide order No. CDC/A-62/85-537 dt. 13.12.85.
- (b) Level to which affiliation: P.U. Arts.
3. Affiliation/Permanent sought to upgrade to or B.A/B.Sc. Pass Course in B.A.

Introduce (Major) History & Education.

4. Admission (for the last three years)

<u>year.</u>	<u>P.U.</u>	<u>B.Sc. I</u>	<u>B.Com. I.</u>	<u>B.A.III</u>	<u>B.Sc.III/</u>	<u>B.Com.III</u>
1990-91	80			25		
1991-92	88			30		
1992-93	115			40		

5. Result of University examination during the last three years.

<u>Examination</u>	<u>Year</u>	<u>Percentage of Pass</u>
P.U. Arts	1991	40.35%
-do-	1992	28.57%
-do-	1993	63%

6. In case the college is seeking Honours in a subject (a) for which it has already a Pass Course please give below the No. of students admitted in the last three years and their results for these years in the SUBJECT in which College has applied for Honours.

<u>YEAR</u>	<u>NO. OF STUDENTS APPEARS</u>	<u>% SUCCESS</u>
1991	Edn 19, Hist. 16	17%, 11%
1992	Edn 11, Hist. 15	10%, 10%
1993	Edn 27, Hist, 26	16%, 20%

7. FUNDS :

(a) Whether the College is having a Reserve Fund in long term Fixed Deposit. This is being a Govt. College all the required expenditure is born by the Govt.

8. Qualification/Specialization of the Teaching Staff (of the relevant subject only).

<u>Name and Designation</u>	<u>Qualification (with grade and subject in P.G.)</u>
1. Shri J. Chakraborty - Principal,	M.Sc (Math) I Div.
2. Shri T. Kongak V/Principal	M.A. (Hist) II "
3. Shri N.K. Gogoi Lecturer	M.A. (Edn) II "
4. Shri D.S. Pandian "	M.A. (Ecc) I "
5. Shri L. Singh "	M.A. (Eng) II "
6. Shri Vilakzoto "	
7. Shri Maosangba " "	M.A. (Pol. Sc) II "
8. Shri S.B. Moses 22	M.A. I, B. Ed, M. Phil (Eng)
9. Miss Akangtota "	M.A. (Hist) II
10. Miss Sarita Jaswal "	M.A. (Edn) I "

- | | | |
|--------------------------|----------|-------------------------|
| 11. Shri Kosly C.F. | Lecturer | M.A.(Pol.sc)II Div. |
| 12. Shri Lalveda Chandra | " | M.A-I,B.Ed,M.Phil(EcoI) |
| 13. Shri Chubamenan | " | M.A.(Philosophy)II |

9. LAND AND SITE:

- a) Whether the college is having permanent building on its own land:
- b) Area of the College Campus: 67 acres
- d) Accommodation (give size):-
 1. One room for Principal '12 x 12'.
 2. One room for V/Principal '12 x 12'.
 3. One room for the college office '16 x 16'
 4. For staff common room 12' x 16' Adequate.
 5. Common room for Boys and Girls 1.
 6. Library with reading room 1.
 7. Class room 7 adequate.
10. Work load of teachers: As per University norms.
11. Library books: 2010.

Whether the college has a trained Librarian. No/

RECOMMENDATIONS:

Based on the enfastructural facilities given in the format, the committee recomends provisional affiliation in respect of Major Course in the subject Education and History for a period of 3 years.

1. Sd/- Prof. P.L.Kar.Chairman.
2. Sd/- Dr.A.L.Ao,Member.
3. Dr.R.K.Tihari- Member Secretary

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ANNEXURE- 'H'NORTH EASTERN HILL UNIVERSITY
SHILLONG.UPGRADATIONINSPECTION REPORT

1. Name of the College : AIZAWL WEST COLLEGE.
- 2(a) Year of affiliation & corresponding
University Notification No.: JANUARY 1992 (NO. COMMUNICATION
WAS RECEIVED BY THE COLLEGE)
- (b) Level to which affiliation: P.U. (ARTS).
3. Affiliation/Permanent sought to upgrade
to or B.A. General & Major (English, History, Pol. Science,
Education, Economics & Mizo (only
general)).
4. Admission (for the last three years)

<u>YEAR.</u>	<u>P.U.</u>	<u>P.U. IIYR.</u>	<u>B.A. Iyr.</u>	<u>B.A. II yr.</u>
1992-93-450	303	96	147	
1993-94-639	457	294	157	

* Subjectwise enrolment-Separate sheet attached (Annexure-I)

5. Result of University examination during the least three yrs.

<u>EXAMINATION</u>	<u>YEAR</u>	<u>PERCENTAGE OF PASS</u>
P.U.	1990-91	95.65%
	1991-92	71.1%
	1992-93	79.63%

contd.2/-

6. In case the college is seeking Honours in a subject(s) for which it has already a Pass Course please give below the No. of students admitted in the last ~~three~~ years and their results for these years in the SUBJECT in which college has applied for Honours.

YEAR _ _ _ _ _ NO. OF STUDENTS APPEARS _ _ _ _ _ % SUCCESS _

7. FUNDS

- (a) Whether the college is having a : YES FOR Rs.2,50,000/-
Reserve Fund in long term Fixed Deposit

If yes, the details thereof: 001025/177/92 dated.7.5.92.
(Bank No. of term deposit receipt
etcP.

b) Present working fund: Rs.3,48,478/-

- B. Qualification/Specialization of the teaching Staff (of the relevant subjects only).

NAME AND DESIGNATION QUALIFICATION (WITH GRADE & SUBJECT.
IN P.G.)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

- 3 -

NOTE: THE UNIVERSITY REGULATION STIPULATES THE FOLLOWING

STAFFING REQUIREMENT

<u>LEVEL/CLASS</u>	<u>MINIMUM NO. OF TEACHING IN EACH SUBJ.</u>
a) P.U. Non-Laboratory	One
b) P.U. Laboratory	Two.
c) Degree non-laboratory (Pass)	Two in all subjects and 3 in Eng.
d) Degree laboratory (Pass)	Six of whom four should be Lects.
e) Degree non-laboratory (Pass)	Four in all subjects other than English & other Elective languages in which there should be at least five.
f) Degree laboratory (Pass)	Seven of which six shall be lecturers.
+ Nos. + P.U.-laboratory.	

9. LAND AND SITE

- a) Whether the college is having permanent building on its own land : YES.
- b) Area of the college campus ; 750.64 sq.m.
- c) Accommodation (give size).
 1. One room for the Principal- 14' x 12'
 2. One room for the Vice-Principal- NIL
 3. One room for the college office- 16' x 14'
 5. Common room for boys and girls - 12' 10'
 6. Library with reading room - 24' x 20'
 7. Class room - 8 Nos. of 12' x 12' each. & 3 Nos. of 30' x 20'

10. Workload of teachers - 11 lecturers per week.

11. Library books:

Total Volumes - 911.

Subjectwise break-up (of the relevant subjects only):

English- 191

Mizo - 155

Eco. - 76

Education-112

Pol. Science.-51

History -112

(Misc (General)-214.

contd.4/

- 4 -

Whether the college has a trained librarian : NO.

12. Laboratory facilities.

a) whether accommodation is adequate or not : NO.

b) No. of shifts the students do their practicals: N.A.

13. When was the last governing body meeting : 8th Nov. 1993.

14. Any other relevant information(s) point(s). The college has 4 sections for I yr. P.U., 3 Sections for II yr. P.U., 2 Sections for I yr., B.A & 1 Section for II yr. B.A.

RECOMMENDATIONS

Please make your recommendation without any ambiguity. In case you suggest provisional affiliation for a particular period please mention the academic year specifically. Please also mention the conditions, if any, to get fulfilled if extension of affiliation is to be considered.

OBSERVATION

The College has its own building which is still inadequate for the number of students admitted. There are three teachers in each subject except in English and Mizo where there are four teachers each. However, one extra teacher on part-time basis has been taken for all the subjects and the college Board has sanctioned one additional post for those subjects for which advertisements have been made and are likely to be filled in soon. The number of students admitted in the college, as a whole, as well as for major courses seems to be on the higher side considering the physical facilities available e.g. 17 students have been admitted for Political Science major. The books in the library are inadequate in all the subjects and improvement is needed by acquiring more books syllabus without any further delay. The college has set aside a fairly substantial amount of funds for procurement of necessary books. The library has only newspapers and general magazines but no journals for the different subjects. Hence, journals as prescribed in the syllabus should be subscribed.

RECOMMENDATIONS

Considering the points raised in the observations above, the Inspection Team recommends provisional affiliation upto Degree level with Major in the following subjects: English, Education, Economics, History, Political Science and without Major in Mizo for three years during which period the college should fulfil the following conditions :-

- (1) One more teacher should be recruited in each subject.
- (2) The college should restrict admission both in general and Major in accordance with the physical facilities available. If there is a rush for admission (Major) in a particular subject, there should be a mechanism of selection to ensure that the number does not become unmanageable.
- (3) It should acquire more books for each subject in accordance with the syllabus prescribed and as per the requirement laid down in the Ordinances and Regulations of the University.
- (4) It should also subscribe journals for difference subjects particularly for the subjects where major subjects are offered. The college should have a qualified Librarian and a Reading Room.

Sd/-R. LALTHANTLUANGA.

Sd/- S. HOMCHAUDHURI.

Sd/-R.N. PRASAD.

Sd/-LIANZELA.

Sd/-K. KIAN TUALA.

Sd/-PETER LIANHLAIA.

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ANNEXURE-'I'

NORTH EASTERN HILL UNIVERSITY
NAGALAND CAMPUS : KOHIMA.

No.NCK/AC/C-13/86-2372

Dt.Feb.14, 1994.

To

The Director,
College Development Council
NEHU, Shillong.

Ref:- Our letter No.NCK/AC/C-13/86-1808 dated.5.10.93.

Subj:- REGARDING AFFILIATION OF KOHIMA ARTS COLLEGE FOR
HONOURS (OLD COURSE) IN TENYIDIE

Sir,

Kindly recollect our above mentioned letter on the subject of Honours Course in Tenyidie in which we have sent you the Inspection report. We would like to inform you that due to oversight while giving our recommendations we have said that "the College be granted provisional affiliation to introduce Major Course in Tenyidie" instead of Major Course and Honours Course in Tenyidie. Accordingly the original text may be revised.

OLD TEXT : "Kohima Arts College is a well established college in Nagaland. The College fulfills necessary conditions to introduce T.D.C. Major Course in TENYIDIE..... It is recommended that the college be granted provisional affiliation to introduce Major course in TENYIDIE for the session 1993-94. The extension of affiliation may be considered after conducting another inspection in subsequent year in order to satisfy the performance of the Course"

REVISED TEXT: "Kohima Arts College is a well established college in Nagaland. The college fulfills necessary conditions to introduce T.D.C. Major course in Tenyidie and Honours Course(Old) in Tenyidie. It is recommended that the College be granted provisional affiliation to introduce Major Course in Tenyidie as well as Honours (old Course in Tenyidie for the session 1993-94. The extension of Affiliation may be considered after conducting another inspection in subsequent year in order to satisfy the performance of the Course"

We regret the extreme inconvenience caused and request you to make the necessary corrections in the original document.

Thanking you,

Yours faithfully,

Sd/-Dr.R.K.Tiwari
Deputy Registrar

OTHER MEMBERS:

1) G.H.RAO, JOINT DIRECTOR, HIGHER & TECHNICAL EDUCATION

Sd/-G.H.Rao. 14.2.94.

2) Dr.R.Sachden, Head, Deptt.of Linguistics, NEHU, Kohima

Sd/-Dr.R.Sachden. 14.2.94.

Copy to:-

1. The Vice-Chancellor, NEHU, Shillong.
2. The Dean, School of Languages, NEHU, Shillong.

(Dr.R.K.Tiwari)
Deputy Registrar.

ANNEXURE-'J'NORTH EASTERN HILL UNIVERSITY
SHILLONG.FOR NEW COURSE/UPGRADATIONINSPECTION REPORT.1. Name of the college: Shillong Commerce College-Shillong-3.2(a) Year of affiliation & corresponding University
Notification No. : 1987-88 No.CDC/A/87/775 dt.11.9.87.3. Affiliation/Permanent sought to upgrade to
or B.A/B.Sc.Pass Course in : XB.Com. in: Business Mathematics & Computer Awareness.

4. Admission(for the last three years)

YEAR	P.U.	B.SE. I	B.COM.I	B.A. III.	B.SE.III.	B.COM. III
1990-91	-165	x	83	x	x	x
1991-92	147	x	47	x	x	x
1992-93	148	x	90	x	x	x

5. Result of University examination during the last three years.

EXAMINATION	YEAR	PERCENTAGE OF PASS
P.U(COM.	1991	77.22%
-do-	1992	75.63%
-do-	1993	60%
B.Com(Pass)	1991	42.11%
-do-	1992	40.47%
-do-	1993	64.28%

contd.2/=

- 2 -

6. In case the college is seeking Honours in a subject(s) for which it has already a Pass Course please give below the No. of students admitted in the last three years and their results for these years in the SUBJECT in which college has applied for Honours.

YEAR (P.U)	NO. OF STUDENTS APPEARS	% SUCCESS
1990-91	83	42.11%
1991-92	77	40.47%
1992-93	90	64.28%

7. FUNDS:

- (a) Whether the college is having a Reserve Fund in long term fixed deposit ; YES

If yes, the details thereof: No.239416/201/91 dt.16.7.91.

(Bank No. of term deposit receipt
etc..... for Rs.1.58.707 for 60 months.

- (b) Present working fund:- Rs.9.03,239.00 (including Pay & Allowances for all the staff)

- B. Qualification/specilization of the teaching staff (of the relevant subjects only)

NAME AND DESIGNATION	QUALIFICATION (WITH GRADE & SUBJECT IN P.G.)
1. Shri. D. Mukhim, Lect. in Kh.	M.A. (KHASI) IIND CLASS.
2. MRS. S. SEN, Lect. in English.	M.A (ENGLISH) IIND CLASS.
3. Shri. J. B. Massar, Lect. in Com.	M.Com.... IIND CLASS.
4. Shri. A. Dey, Lect. in Com.	M.Com. IIND CLASS
5. Shri. S. Dkhar, Lect. in Com...	M.Com. IIND CLASS
6. Miss. J. C. Biah, Lect. in Eco...	M.A (Eco) 1st Class.
7. Shri. D. Sawkmie, Lect. in Eco.	M.A (Eco) 1st Class.
8. Miss. S. Khongwir, Lect. in Eng.	M.A (Eng) 1st Class.
9. Miss. J. Sarma, Lect. in Match...	M.Sc (Stats) 1st Class.
10. Mrs. D. Sarker, Lect. in Com...	M.Com... IIND CLASS.
11. Shri. D. Shylla, Lect. in Com...	M.A. IIND CLASS.
12. Shri. S. Kharkongor, Lect. in Com...	M.A (Geo) - do -
13. Shri. B. S. Koikare, Lect. in Match.	M.Sc. 1st Class.

- 3 -

NOTE: THE UNIVERSITY REGULATION STIPULATES THE FOLLOWING
STAFFING REQUIREMENT

LEVEL/GLASS MINIM NO.OF TEACHING IN EACH SUBJECT.

- a) P.U.non-laboratory One.
- b) P.U .Laboratory Two
- c) Degree-non-laboratory(Genl)Two in all subjects & 4 in English.
- d) Degree Laboratory(Major) Six of whom four should be Lecturers.
- e) Degree-Non-Laboratory(Major)Four in all subjects other then English & other Elective Languages in which there should be at least five.
- f) Degree Laboratory(Genl) Seven of which six shall be lects.
 + Hons. + P.U.Laboratory.

9. (LAND AND SITE)

- a)Whether the college is having permanent building on its own land :YES.
- b)Area of the college campus: 1.09 acre.
- c)Accommodation(give size)
 - 1.One room for the Principal: 22'x15'
 - 2.One room for the Vice-Principal- NIL
 - 3.One room for the college office- 15'x 11'
 - 4.For staff common room - 20' x 11' adequate
 - 5.Common room for Boys and Girls - 30 ' x 30'.
 - 6.Library with ready room - 22' x 15'
 - 7.Class room - 5 rooms adequate.

10. Workload of teachers: - Average 14 classes per week.

11. Library books:

Total Volumes - 540 volumes.

Subjectwise break-up)of relevant subjects only)- 45 copies.

contd.4/-

Whether the college has a trained Librarian : NO.

12. Laboratory facilities.

a) Whether accommodation is adequate or not: DOES NOT ARISE.

b) No. of shifts the students do their practicals: DOES NOT ARISE

13. When was the last governing body meeting: 28TH JUNE.1993.

14. Any other relevant information(s)/point(s)

RECOMMENDATIONS:

Please make your recommendation without any ambiguity. In case you suggest provisional affiliation for a particular period please mention the academic year specifically. Please also mention the conditions, if any, to get fulfilled if extension of affiliation is to be considered.

REMARKS:

1. The College has applied for affiliation of the above programme. As per the syllabus, this would be a major subject (Elective-4) offered in the first year of the 3yr. B.Com. Major Programme. This course has never been offered earlier as a general course.
2. The College has projected an intake of 50 students for this programme.
3. Rs.4.5 lakhs has been sanctioned for the new building (total area 150' x 35') where this programme would also be accommodated.
4. Another 6(six) teachers have been requested for from the Govt. of which at least 3(three) are being earmarked for this programme.
5. 2(two) computers are being allotted by UGC to the College, These would be utilised for this course.
6. The College does have an adequate number of books and number of volumes and copies of relevant books for the B.Com. general programme.

1) The college has applied for affiliation of the above programme. As per the syllabus, this would be a major subject (Elective-4) offered in the first year of the 3yr. B.Com. Major Programme. This course has never been offered earlier as a general course.

2) The college has projected an intake of 50 students for this programme.

3) Rs.4.5 lakhs has been sanctioned for the new building (total area 150' x 35') where this programme would also be accommodated.

RECOMMENDATIONS

The following are strongly recommended to be expedited.

1. The building be completed within the proposed period namely by the start of the next academic session.
2. The teaching posts be sanctioned and appointments accordingly made.
3. Adequate grants be made available for acquiring new books, some of which are quite expensive.

While utilising some of the existing staff and rooms for the programme, provisional affiliation may be granted to the college for one year. FULL Affiliation may be granted after all the specific recommendations have been fulfilled.

Sd/-T.LAWMA.
11.2.94.

(S.K.CHATTOPADHYAY) sd/-(D.T.KHATHING.
Addl. Director of 11.2.94.
Public Instruction.

(ii) Honours Course in Tenyidie

The Vice-Chancellor has approved the recommendation of the Expert Committee in Tenyidie allowing the Honours students in Tenyidie to set for their examination this year as a special case.

The matter is placed before the Academic Council for ratification.

- (iii) Nomination of external experts to the School Boards.

In accordance with the provisions of Ordinance, five external experts are to be nominated by the Academic Council to each of the School Boards.

The Vice-Chancellor has nominated the following experts to the respective School Boards and the nominations are now placed before the Academic Council for ratification.

1. School of Life Sciences

1. Prof. Samir Bhattacharya,
Department of Zoology,
Viswa Bharati,
Santiniketan(W.B)
2. Prof. S.S.Guraya,
Department of Zoology,
College of Basic Sciences,
Punjab Agricultural University,
Ludhiana(Punjab)
3. Prof. Sudhir K.Sopory,
School of Life Sciences,
Jawaharlal Nehru University ,
New Mehrauli Road,
New Delhi.
4. Prof. K.S.Bilgrami,
Department of Botany,
Bhagalpur University,
Bhagalpur.
5. Dr.S.E.Husnain,
National Institute of Immunology,
New Delhi-110067.

2. School of Environmental Sciences

1. Prof. R.C.Sharma,
Jawaharlal Nehru University,
New Delhi-110067.
2. Prof. V.Asthana,
School of Environmental Sciences,
Jawaharlal Nehru University,
New Delhi-110067 .
3. Prof.Dulal Goswami,
Department of Geography,
Gauhati University,
Guwahati-14.
4. Prof. G.B.Singh,
Department of Geography,
Punjabi University,
Patiala -147001.
5. Director,
Forest Research Institute,
Dehra Dun,Uttar Pradesh.

(iv) Nomination of members to the Board of Pre-University Education.

The Vice-Chancellor has nominated the following persons as members of the Pre-University Board of Education for three years under the provisions of Clause 3(v) of the Regulation governing the Board of Pre-University Education.

1. Shri C. Singh,
Department of Geography,
U. C. C. Barapani, Meghalaya.
2. Dr. N. J. Deb,
Department of Mathematics,
Lady Keane Girls' College,
Shillong.
3. Shri Ranjit Deb,
Department of Logic,
Shillong College, Shillong.
4. Shri P. N. Chaurasia,
Department of Zoology,
St. Anthony's College, Shillong.
5. Principal,
St. Mary's College, Shillong.
6. Principal,
Mendipathar College, Mendipathar,
Meghalaya.
7. Principal,
Serohhip College, Serohhip, Mizoram.
8. Principal,
Dimapur College, Dimapur, Nagaland.
9. Principal,
Pachhunga University College, Aizawl, Mizoram.
10. Dr. D. N. Borthakur,
5th By Lane East,
R. G. Barua Road, Gauhati-781021.
11. Prof. (Ms) Niru Hazarika,
Department of Political Science,
Gauhati University, Guwahati-781014.
12. Prof. A. M. Goon,
Department of Statistics,
Presidency College, Calcutta.
13. Dr. S. Sikdar,
Department of Commerce,
Gauhati University, Guwahati-781014.

The matter is placed before the Council for ratification.

3:5:(1)

Special permission granted to Mr A.Serto for clearing the remaining B.Sc (Agri) courses beyond six years.

Mr.A. Serto was admitted into the B.Sc (Agri) in March, 1987. The boy could clear the first, second and the sixth semesters and he failed to clear one course of each of the 4th, 5th 7th and 8th semesters. As per clause 3:5: a student is required to complete the course within six years. As such the boy was required to clear all the semesters by March, 1993.

Now the candidate has submitted a representation stating that he could not clear the semesters within the specified period because of the prolonged illness and the death of his father. He has now prayed for a special permission to clear the remaining courses. The clause 3:5 of the Ordinance States "However in special circumstances the period may be extended by the Academic Council". The in-Charge, SASRD has recommended the extension of one semester beginning from 15th February, 1994.

The Vice Chancellor has already permitted the candidate for admission and extension of one semester beginning from 15th February 1994.

The matter is placed before the Academic Council for ratification.

Name of Colloge	Name of the University Representatives	Term
7. Shillong Commerce College, Shillong.	1. Prof. K. Bez Department of Economics, NEHU.	-do-
	2. Dr. S. Srivastava, Department of Mathematics, NEHU.	-do-
8. Jaintia Eastern College, Khliehriat.	1. Dr. N. Kumar, Department of Sociology, NEHU.	-do-
	2. Dr. D. R. Syiemlieh, Department of History, NEHU.	-do-

5:1-Academic matters:
Statutes/Ordinances/Rules etc.

- (i) Proposal for amendment and updating of Ordinances
OA-1, OA-2, OA-3 and OA-4 - Report of the Committee.
-

In its 47th meeting, the Academic Council has approved six schools, the nomenclature for which, were duly spelt out by the Council, and one school for the Centres only. The Council further resolved that the Committee constituted in the matter, will examine and suggest the assignment of Departments to these schools and also the appropriate nomenclature for the School for the Centres.

The Committee met on 30. 3. 94 and its report is placed at Annexure A for perusal and consideration of the Council. Comments on the report were received from the Committee members - Dr. Soumen Sen and Prof. N. Malla and these are placed at Annexures B and C for perusal and consideration of the Council.

The matter is placed before the Council for consideration.

NORTH EASTERN HILL UNIVERSITY
SHILLONG

Annexure - A

The Committee constituted to look into the matter of updating/amendment of the Ordinance OA-1, OA-2, OA-3 and OA-4 met at 11 A.M on the 30th March 1994 in the Conference Room of the University's Guest House, Shillong.

The following members were present.

1.	Prof. R. Lalthantluanga	-	Chairman
2.	Prof. P.L. Kar	-	Member
3.	Prof. N. Malla	-	-do-
4.	Prof. N. Hassan	-	-do-
5.	Prof. C.S. Shastri	-	-do-
6.	Prof. V.K. Kumar	-	-do-
7.	Prof. (Mrs) M.S. Padma	-	-do-
8.	Prof. K. Chatterjee	-	-do-
9.	Prof. E.N. Lall	-	-do-
10.	Prof. R.S. Tripathi	-	-do-
11.	Prof. A.C. Mohapatra	-	-do-
12.	Mr. J.M.S. Khongwir	-	Convener

On the outset apology on behalf of Dr. Soumen Sen, Head Centre for Literary and Cultural Studies was tendered and the views expressed by him were placed before the Committee.

The Committee on going through the recommendations of the Academic Council in its 47th meeting was of the view that the six Schools as recommended by the Academic Council stand. The Committee is however of the view that the nomenclature of the School of Economics and Resource Management may be changed to the School of Economics and Management Studies. The Committee is also of the view that the nomenclature of the School of Human and Environmental Science may be changed to the School of Environmental Sciences.

The Committee is also of the opinion that besides the six Schools recommended by the Academic Council there may be two more Schools, namely, School of Education and School of Languages and Literature.

As regards the Centres and their role in the University system the Committee was of the firm view that a separate School for the Centres would defeat the purpose for which the Centres have been established. The Committee therefore strongly feels that the various Centres should be attached to the Schools to which they would be most productive and can interact in the proper manner.

After a thorough discussion the Committee is of the view that the following Departments may be assigned to the various Schools.

I. School of Agricultural Sciences and Rural Development.

1. Department of Animal Production.
2. Department of Horticulture.
3. Department of Rural Development and Planning.
4. Department of Soil Conservation.
5. Department of Forestry.
6. Centre for Rural Development.

II. School of Economics and Management Studies.

1. Department of Economics.
2. Department of Commerce.
3. Department of Library and Information Sciences.

III. School of Life Sciences.

1. Department of Bio-Chemistry.
2. Department of Botany.
3. Department of Zoology.
4. Centre for Eco-Development.

IV. School of Physical Sciences.

1. Department of Chemistry.
2. Department of Mathematics.
3. Department of Physics.
4. Centre for Applied Statistics.

V. School of Social Sciences.

1. Department of History & Archaeology.
2. Department of Political Science.
3. Department of Public Administration.
4. Department of Sociology.
5. Department of History.
6. Department of Philosophy.

VI. School of Environmental Sciences.

1. Department of Anthropology.
2. Department of Geography.
3. Department of Geology.

VII School of Education.

1. Department of Education.
2. Department of Social Work.
3. Department of Psychology.
4. Centre for Science Education.
5. Centre for Adult and Continuing Education.

VIII School of Languages and Literature.

1. Department of English.
2. Department of Khasi.
3. Department of Linguistics.
4. Centre for Cultural and Literary Studies.
5. Centre for Creative Arts.

There was however a note of dissent from two of the members i.e. Prof. Nurul Hassan and Prof. N. Malla, which is reproduced below :-

" 1. It was decided in the Academic Council that a School shall consists of at least three existing teaching Departments. In view of this, there cannot be Schools of Languages with two teaching Departments and School of Education with two teaching Departments.

2. A School is an academic unit consisting of cognate disciplines which can provide meaningful and effective interaction. Seen in this light, Education, Philosophy and Literature have a lot in common. Historically speaking, Education grew out

5:11(6)

- 5 -

of Philosophy. Further, literary theory, Linguistics and Philosophy of Languages and Philosophy of Education have a wide scope for interaction.

In view of all these, we propose that there should be a School of Humanities with Education, Philosophy and Literature ".

The meeting ended with a vote of thanks from the Chair at 1.00 P.M.

Sd/-

(J.M.S. Khongwir)
Convener,

Sd/-

(Prof. R. Lalthantluanga)
Chairman.

Dr. Soumen Sen,
Head, Centre for Literary and Cultural Studies.

CLCS/PF-I/94-30/3806
6 May 1994.

To

Mr. J.M.S.Khongwir,
Assistant Registrar and Convener,
Committee on the Amendment of Ordinance OA-1, OA-2,
OA-3 and OA-4.,
North-Eastern Hill University,
Shillong.

Dear Mr.Khongwir,

I am in receipt of your letter No.F.24-2/Conf/89-2643
dt.2 May 1994 along with the minutes of the meeting of the
Committee on the Amendment of Ordinance OA-1, OA-2, OA-3 and
OA-4 held on 30 March, 1994.

At the outset I express my regret for not being able
to attend the meeting for reasons explained in my letter of
22 March 1994.

I am happy to note that the Committee, while deliberating
on the question of the placement of Centres in the Schools, has
observed that Centres should be attached to the Schools to which
they would be most productive and can interact in the proper
manner.

But in placing our Centre, Centre for Literary and
Cultural Studies (CLCS), in a School, this principle seems to have
been overlooked. In this connection I would like to invite the
Committee's attention to my previous letters and state the
following:

1. Inter-disciplinary activity is the primary aim of the
Centres and there is much stress on this in the
Ordinance (OA-11) enacted by the University. It is for
this reason we always maintained, when asked to
express our opinion on the re-structuring of Schools,

Contd/.../-

that CLCS should be placed in the School of Social Sciences where our cognate subjects are better represented.

2. CLCS was placed in the School of Social Sciences from the day of its establishment, on the principle, what the Committee has also recognised, that 'Centres should be attached to Schools to which they would be most productive and can interact in the proper manner'.
3. The subjects with which CLCS interacts most are History and archaeology, Anthropology, Sociology and Social Psychology, Philosophy and Literature. Since in the proposed amendment majority of these subjects are in the School of Social Science, CLCS should be placed in the School of Social Sciences for interaction in a proper manner.
4. Besides conducting research projects on different aspects of culture of the tribal societies of north-east India, CLCS also conducts a Diploma Course in Folkloristics which is a recognised Social Science Discipline.
5. Recently, the School Board of Social Sciences has approved an optional paper on Folkloristics for the M.Phil Course in the School of Social Sciences.
6. Under the circumstances, I strongly feel that CLCS should be placed in the School of Social Sciences.

This letter may please be placed for the consideration of the Academic Council.

Yours faithfully,

Sd/-Soumen Sen
Member of the Committee
on the Amendment of Ordinance
OA-1, OA-2, OA-3 and OA-4.

DEPARTMENT OF PHILOSOPHY

No.F.21/Phil/AC/94/94

Dated:5th May,1994

Dear Mr.Khongwir,

Kindly refer to your letter No.F.24-2/Conf/89-2643 dated 2nd May,1994 relating to reorganization of schools.

In this connection I have to state the following:

1. In view of the fact that the constituent of the proposed School of Economics and Resource Management have as their thrust, management of various resources like human, intellectual and economic, it was agreed upon to change the nomenclature to "School of Resource Management".
2. There was division of opinion regarding the nomenclature "Human and Environmental Sciences". One view was that it should be retained as such so that it becomes connotative of its constituents. The inclusion of Anthropology in the school, justifies this title. The other view was that everything under the Sun is in the environment so the title may be changed to School of Environmental Science in spite of the fact that anthropology a Human Science is one of its constituents.
3. There was also division of opinion regarding department of Social Work. One view was that it should be a constituent of the proposed School of Resource Management and the other view was that it be included in the School of Education.

I request you to kindly make necessary changes in the minutes before they are confirmed.

With regards,

Yours sincerely,

Sd/-N.Malla
Head.

(i) Revised Syllabus of M.A. Philosophy

The School Board of Social Sciences in its meeting held on 18th November, 1993 approved the revised syllabus of M.A. in Philosophy.

The revised syllabus is placed at Annexure-'A' for consideration of the Council.

PROPOSED SYLLABUS

M.A.

First Semester:

1. Indian Metaphysics.
2. Logic
3. Moral Philosophy - I
4. Philosophy of M.K.Gandhi.

Second Semester:

1. Indian Logic and Epistemology.
2. Philosophy of Religion.
3. Moral Philosophy - II (The Indian Tradition)
4. Descartes and Modern Philosophy.

Third Semester:

1. Philosophy of Culture.
2. Later Philosophy of Wittgenstein
3. Optional
4. Optional

Fourth Semester:

1. Issues in Contemporary Indian Society.
2. Optional.
3. Optional.
4. Optional.

Ist Semester
Indian Metaphysics

- i. Vedic Metaphysics.
- ii. The World
- iii. The Self, Isvara, Srahman
- iv. Causality.

(In depth study of the issues will be made with reference to different systems of Indian Philosophy)

A. Suggested Readings :

1. M.Philips, Teachings of the Vedas, Ch.3(Delhi: Seema Publishers, 1976)
2. F.Max Muller, The Vedas, (Varanasi: The Indological Book House, 1969).
3. A.B.Keith, The Religion and Philosophy of the Vedas and the Upanisads, Part V, Sections 26 & 27(Delhi: Motilal Banarsidass, 1976),
4. S.N.Dasgupta, History of Indian Philosophy, (Delhi:Motilal Banarsidass, 1973).
5. M.C.Bharatiya, Causality in Indian Philosophy, (Ghaziabad Vimal Prakashan, 1973.).
6. M.Hiriyana, Outlines of Indian Philosophy(London:George Allen & Unwin, 1973).
7. R.C.Zaehner, Hinduism Chs, I & 22(London:Oxford University Press, 1966.).

B. Additional Readings :

1. S.Radhakrishnan, History of Indian Philosophy, Vol.* & 2(London : George Allen & Unwin, 1973).
2. F.Max Muller, Lecturer on the Origin and Growth of Religion as Illustrated by the Religions of India, (Varanasi: Indological Book House, 1964).
3. Bharati Krishna, Vedic Metaphysics,(Delhi: Motilal Banarsidass, 1973).
4. Sonald H.Bishop, Indian Thought,(New Delhi:Wiley Eastern, 1975)
5. Dayakrishna, Indian Philosophy : A Counter Perspective,(Delhi: Oxford University Press, 1991).
6. Prjnananda, Schools of Indian Philosophical Thought,(Calcutta: Firma K.L.Mukhopadhyaya, 1973).
7. C.D.Sharma, Critical Survey of Indian Philosophy, (Delhi Motilal Banarsidass, 1973).
8. J.N.Sinha, Indian Realism (Delhi: Motilal Banarsidass, 1972).

1st SemesterSymbolic Logic

- i. Logic, Language and Argument, Value, Variable and Propositional Function and Truth Function.
- ii. Symbolization, Preparation of Truth Tables; Testing of validity by means of Truth Table, Tautologies, Contradictions and contingencies.
- iii. Propositional and Predicate Logic The Method of deduction direct and indirect.
- iv. The Logic of Relations. Symbolizing Relations, Identity and Definite Description.

* Suggested Reading:

1. I.M.Gopi, Symbolic Logic, MacMillan 1973.

Additional Readings:

1. I.M.Gopi, Introduction to Logic, MacMillan, (1968)
2. N.Kahane, Logic and Philosophy, Words Worth, Publishing Com. 1975.
3. A.H.Banon and D.J.O. Connor Introduction to Symbolic Logic Oxford University Press, 1953.
4. R.C.Jeffrey, Formal Logic: Its Scope and Limits, MCGraw - Hill Book company, New York 1967.
5. W.Kneale, Development of Logic, Oxford, Clarendon Press, 1971.

Ist SemesterMoral Philosophy - I

- i. Ethical Naturalism
- ii. Intuitionism
- iii. Emotivism
- iv. Prescriptivism.

Suggested Readings:

1. R.B.Perry, 'Value as an Any Object of Any Interest' Printed in W.Sellars and John Hospers Book - Readings in Ethical Theory (1970) pp. 138. 151.
2. G.E.Moore, Principia Ethica, Cambridge University press, London (1903) Ch.1, pp.1 - 36.
3. A.J.Ayer, The Language, Truth and Logic (1935) Ch. VI, PP.103-11
4. C.D.Stevenson, The Emotive Theory of Ethical Terms, Mind (46) 1937, and The Emotive Conception of Ethics and Its Cognitive Implications. Philosophical Review (1950), reprinted in W.Sellars and John Hospers book Readings in Ethical Theory (1970), pp. 254-275.
5. R.M.Hare, The Language of Morals, Oxford (1952) Ch.V, VI, VII, VIII, pp. 79 - 137.

Additional Readings:

1. W.K.Frankena, The Naturalistic Fallacy Mind (1939)
2. A.N.Prior, Logic and the Basis of Ethics, Oxford (1949)
3. Frankena William, 'Ethical Naturalism Renovated' The Review of Metaphysics (1957)
4. Warnock Mary, Ethics Since 1900, Oxford, (1960)
5. Brandt Richard, The Emotive Theory of Ethics, Philosophical Review (1950)
6. W.D.Hudson, Ethical Intuitionism MacMillan Press (1967)
7. G.C.Kerner, The Revolution in Ethical Theory, Oxford, (1966)
8. Nowell Smith P.H., Ethics, London (1954)
9. R.M.Hare, Freedom and Reason, Oxford (1967)
10. Gilbert Harman, The Nature of Morality, Oxford University Press, (1977)
11. Paul Edwards, Logic of Moral Discourse, London (1955)
12. John Hospers, An Introduction to Philosophical Analysis, Allied Publisher (1971).

Ist SemesterPhilosophy of M.K. Gandhi (comp.)

1. A Critique of Modern Civilization and the Concept of Man.
2. The Concept of Truth.
3. The Concept of Non-Violence.
4. The Concept of Swaraj.

Suggested Readings:

1. M.K.Gandhi - Hind Swaraj, Navjivan - Ahmedabad, (1938)
2. - do - - Truth is God - Navjivan - Ahmedabad (1955)
3. - do - - All Men are Brothers , Navjivan- Ahmedabad (1960)
4. - do - - Constructive Programme, Navjivan (1941)
5. - do - - The Story of My Experiments with Truth
Trans. by M.Desai - Ahmedabad- Navjivan, (1967)
6. R.K.Prabhu (ed) - Truth Called Them Differently, Navjivan - Ahmedabad, (1961)
7. R.K.Prabhu & V.R.Rao (Ed.) - The Mind of Mahatma Gandhi. Ahmedabad-Navjivan (1967)
8. G.Dhawan - The Political Philosophy of Mahatma Gandhi
Oxford University Press, (1973)

Additional Readings:

1. Verma, S. Metaphysical Foundations of Gandhi's Thought.
Gandhi Marg. Vol. X, 1966.
2. Wolf, R.P. "On Violence" The Journal of Philosophy, 1969.
3. Mangolakar, P. "Science, Technology & Non-Violence, Gandhi Marg.
Vol.5, 1984.
4. Muller, V.L. "Gandhi : Non-Violence & Perfectibility, . Gandhi
Marg. Vol.4, 1983.
5. Bristol, J.E. "Non-Violence as a Positive Concept"
Gandhi Marg 1964.
6. Prabhu, R.K. & Rao, "The Mind of Mahatma Gandhi", Navjivan
Ahmedabad, 1971.

2nd SemesterIndian Logic and Epistemology

1. Prama and Pramana .
2. Pratyaksa, Upamana, Arthapatti, Anupalabdhi, Anumana and Saptabhangi-Naya.
3. Validity and Invalidity - Pramanya Vada.
4. Chyati-Veda.

(In depth study of the issues will be made with reference to Sankhya, Yoga, Nyaya, Vaishesika, Carvaka, Jainism, Buddhism, Samkara and Ramanuja-Vedanta)

Suggested Readings:

1. S.C.Chatterjee, Nyaya Theory of Knowledge, (Calcutta: Calcutta University Press, 1978.)
2. D.M.Datta, Six Ways, Knowing, (Calcutta: Calcutta University Press, 1972)
3. Theodore Stcherbatsky Buddhist Logic, Vol.I Ch. 1 - 3.. (New York: Dover Publications, 1962)
4. M.Hiriyanna, Outlines of Indian Philosophy, (London: George Allen & Unwin, 1973)
5. N.K.Devaraja, An Introduction to Sankara's Theory of Knowledge, (New Delhi: Motilal Banarsidass, 1972).

Additional Readings:

1. J.N.Mohanty, Reason and Tradition in Indian Thought, (Oxford Clarendon Press, 1992)
2. B.K.Matilal, Perception : An Essay on Classical Indian Theories of Knowledge, (Oxford: Clarendon Press, 1986).
3. Sibajivan Bhattacharya, Doubt, Belief and Knowledge, (Calcutta Allied Publishers, 1987.)
4. D.C.Guha, Navya-Nyaya, A System of Logic, (Varanasi: Bharatiya Vidya Prakashan, 1968).
5. B.Kar, The Theories of Error in Indian Philosophy, (Delhi: Ajanta Publishers, 1978)
6. N.N.Bhattacharya, Jain Philosophy (New Delhi: Munshiram Manoharlal, 1976.)

2nd SemesterPhilosophy of Religion

1. The Sacred and the Secular, Reason, Revelation and Faith.
2. God, Incarnation and Man.
3. Nature of Religious Language.
4. Immortality, Prayer and Meditation.

Suggested Readings:

1. P.Tillich - What is Religion - Harper & Row (1969)
2. W.D.Hudson - A Philosophical Approach to Religion.
MacMillan (1974)
3. D.Z.Philips - Death and Immortality - MacMillan (1970)
4. R.C.Gandhi - Availability of Religious Ideas. MacMillan
(1976)
5. L.Wittgenstein - Lectures and Conversations(ed.)
C.Barret O.U.P. (1966).

Additional Readings:

1. T.Penelhum - Problems of Religious Knowledge
MacMillan (1971)
2. K.Nielson - Contemporary Critique of Religion
MacMillan (1971)
3. P.Tillich - Systematic Theology (Vol.I)
University Chicago Press, 1951.
4. J.Hick - Faith and Knowledge
Cornell University Press (1966)
5. N.Smart - The Phenomenon of Religion
MacMillan (1973).

3rd Semester

Philosophy of Culture

1. The Concept of Culture and Cultural Identity.
2. Understanding of 'Tribal Culture'.
3. Tradition, Change and Cultural Progress.
4. Cultural Pluralism: Relativism and the Idea of autonomy
of Culture.

2nd SemesterMoral Philosophy - II

1. Ethical Ideals - The Purusarthas
2. Theories of Karma.
3. Sadhanas - Karma, Jnana and Bhakti.
4. Buddhist Parinitas.

Suggested Readings:

1. R.Prasad, 'The Theory of Purusarthas: Revaluation and Re-construction', Journal of Indian Philosophy. Vol.IX, (1981) pp.49-76.
2. R.Prasad, The Concept of Moksa Philosophy and Phenomenological Research, Vol.XXXI, No.3.(1971) pp.381-393.
3. R.Prasad, Karma, Causation and Retributive Morality: A Conceptual Essays in Ethics and Meta-ethics, Munshiram and Monoharlal Publisher (1989) Ch.XIII, pp.210-274.
4. Daya Krishna, Yajna and the Doctrine of Karma: A Contradiction in Indian Thought about Action, Journal of Indian Council of Philosophical Research, January and April issue (1989).
5. M.Hiriyanna, Out lines of Indian Philosophy London (1967) Ch.IV.
6. S.N.Das Gupta, A History of Indian Philosophy. Vol.II, Cambridge University (1932) Ch.XIV, pp.493-516.
7. S.N.Das Gupta, A History of Indian Philosophy. Vol.II (1969) pp.190-115.
8. Bal Gangadhar Tilak, Srimadbnagaradagita rahasya, First Edition, Pune (1915) Ch.X.
9. T.R.V.Murti, The Central Philosophy of Buddhism, George Allen and Unwin Ltd., London 4th ed.(1979). Ch.X, pp.256-275.
10. Har Dayal, The Bodhisattra Doctrine in Buddhist Sanskrit Literature Motilal Banarasidas, Delhi (1970) Ch.V, pp.165-269.

Additional Readings:

1. P.Nagraj Rao, Essays in Indian Philosophy and Religion, Lavani Publishing House, New Delhi, (1971).
2. Vishwanath Prasad Varma, Early Buddhism and its Origine Munshiram Manoharlal Publisher Pvt.Ltd. (1973)
3. M.Hiriyanna, The Essentials of Indian Philosophy, London, George Allen Unwin (1949).
4. S.C.Chatterjee, and D.M.Dutta, An Introduction to Indian Philosophy Calcutta, University of Calcutta (1939)
5. S.Radhakrishnan, Indian Philosophy, Vol.I. London, George Allen Unwin
6. S.N.Das Gupta, A History of Indian Philosophy, Vol.I, Cambridge University press, Cambridge (1922)
7. D.M.Dutta, Philosophical Perspective: A Selection of Essays, Patna, Bharti Bhavan (1971).
8. Mangala R.Chinapore, 'Krtapranasa and Akrtabhyagama. An Analysis, Defences and Rationale of the Buddhist Theory of Action.' Indian Philosophical Quarterly, No.2, Vol.XVIII, April (1991)
9. Panduranji K.T., A Note on the Concept of Prarabdha Karma, ICPR, Vol-III, No.3, May-Aug., 1991.
10. Y.Krishnan, 'Prarabdha Karma, Riponing Accumulated Karmas'. ICPR, Vol.III, No.3, May-Aug., 1991.
11. P.P.Gokhale, Karma Doctrine and Freedom, I.P.Q. Vol.XV, No.4, Oct. 1988.

Descartes and Modern Philosophy

1. Method of Doubt.
2. The Principle of Cogito.
3. Ideas and Existence of God.
4. The Distinction between Mind and Body.

(The above themes will be discussed as emanating from Descartes' Meditations, translated by pp.75 - 143, (London: J.M. Dert and Sons, Ltd. 1949).

Suggested Readings:

1. S.V. Keeling, Descartes, 1 & 2 (London: Ernest Benn, Ltd., 1934.
2. Bernard Williams, Descartes: The Project of Pure Enquiry, (Harmondsworth: Penguin Books, Ltd. 1978).
- The following articles from Doney Willis, Edt., Descartes, (London: MacMillan, 1968.
3. Norman Malcolm, "Dreaming and Scepticism", pp.54-80.
4. A.J. Ayer, "I Think, therefore I am", pp. 87-88.
5. Bernard Williams, "The Certainty of the Cogito", pp.88-108.
6. Jaakko Hintikka, Cogito, Ergo Sum Inference or Performance, pp.108-140.
7. Anthony Kenny, "Descartes on Ideas", pp.227 - 250.
8. Alan Gewirth, "Clearness and Distinctness in Descartes", pp.250-278.
9. William P. Alston, "The Ontological Argument Revisited", pp.278-303.
10. Alvin Plantinga, "Alston on the Ontological Argument", pp.303-312.

Additional Readings:

1. L.J. Beck, The Metaphysics of Descartes; A Study of the Meditations, (Oxford: Clarendon Press, 1965.)
2. Daular Margaret, Wilson, Descartes, Honderich Ted. Edt. (London: Routledge and Kegan Paul Ltd., 1978).
3. R.E. Allen, "The Ontological Argument" in Philosophical Review, LXX, I, Jan., 1961, pp.56-66.
4. D.H. Calhoun, "God and Self: Ontology and Intersubjectivity" in The Journal of Value Inquiry, Vol 22, No. I, 1988, pp.23-
5. Paul Henle, "Uses of the Ontological Argument" in The Philosophical Review, ~~LXX~~ Vol. LXX. 1961, pp. 102-109.
6. Norman Malcolm, "Ausleims Ontological Arguments" in The Philosophical Review, Jan, 1960. pp.41-62.

Philosophy of Culture

Suggested Readings:

1. Edmpmd Leach : Social Anthropology.
2. C.Levi-Strawss : Structural Anthropology, Basic Books, Paul, 1970.
3. Jeet Uberai : Science and Culture, O.U.P. New Delhi.
4. A.K.Saron : "The Traditional Vision of Man" in Language Tradition and Modernity (ed) R.C.Gandhi.
5. Raymand Williams : Culture, Foutana, 1981.
6. Martin Hollis (ed) : Rationality and Relativism, Blackwele, 1993.
7. R.Firth (ed) : Man and Culture, Humanities Press, 1970.

Additional Readings:

1. L.Wittgenstein : Remarks on Frazer's 'Golden Bough' ed. R.Rhees, Humanities Press, N.J. 1979.
2. James F. Dawns, : Cultures in Crisis, USA, 1971.
3. Alexander Liasos : Sociology- A Liberating Perspective , USA, 1989.

3rd Semester

Later Philosophy of Wittgenstein

1. Language, Meaning and Use.
2. Meaning, Understanding and the Problem of Other Mind.
3. The Problem of Essence.
4. Nature of Philosophical Problems.

Suggested Reading:

1. Wittgenstein, L.W. Philosophical Investigations, (1st part only) translated by G.E.M.Auscombe, Basil Black Well, 1972.

Additional Readings:

1. Wittgenstein, L.W. Blue and Brown Books, Basil Blackwell, 1966.
2. Pears, D.F. Wittgenstein, Fontana, 1970.
3. Alston, W. Philosophy of Language, Prentice Hall, 1966..
4. Baker, G.P. and Hacker, P.M.S. Essays on the Philosophical Investigation, Vol.I, Basil Blackwell (1963)

IVth Semester

Contemporary Issues In Indian Society (Comp.)

1. Nation and Nationalism. The Concept of Indian Nation.
2. Understanding Indian History.
3. Race Tribe, Culture and Cultural Identity Secularism.
4. Religious Conversion and Religion Pluralism Change, Progress and Social Justice.

Suggested Readings:

1. K.S.Murty (ed.) : Readings in Indian History Politics and Philosophy: Allied (1967).
2. D.D.Kosambi : An Introduction to the Study of Indian History. Popular Prakashan (1975)
3. G.C.Pandey : Meaning and Profess of Culture: Shivalal Agra (1972)
4. R.M.Lohia : Wheels of History.
5. M.N.Roy : A Study of Revolution and Reason In Indian Politics Grover D.C. Minerva Associates(1975)
6. Jaya Prakash : Towards Total Revolutions.
7. G.S.Ghurye : Caste and Race in India - Popular Prakashan, Bombay 1969.
8. J.N.Bhattacharya : Hindu Castes and Sects : Calcutta University Press, (1973)
9. B.R.Ambedkar : Who Were the Sudars: Thacker, Bombay(1970)

Additional Reading:

1. H.V.Sreenivasa Murthy, S.V.Kamath - Studies in Indian Culture, Asia Publishing House (1973).

Contemporary Moral Philosophy (Optional)

Text based study of following Philosophers:

1. Bernard Williams
2. Thomas Nagel
3. J.P.Sartre
4. Simone de Beauvoir

Suggested Readings:

1. B.A.O.Williams, 'Persons, Character and Morality' in Moral Luck (Cambridge, CUP, 1981).
2. T.Nagel, Moral Questions, (Selected chs.), (Cambridge University press, 1979).
3. J.P.Sartre, Existentialism is a Humanism, Translated by Bernard Frechtman, New York: Philosophical Library, 1947.
4. Simone De Beauvoir, The Ethics of Ambiguity, translated by Bernard Frechtman, Secaucus, N.J., The Citadel press, 1948, pp.7-35.

Additional Readings:

1. Bernard Williams, 'Ethical Consistency', Problems of the self, (New York: Cambridge University Press 1977)
2. James Wallace, 'Excellences and Merit', Philosophical Review 83, (1974)
3. R.G.Olson, Ethics (New York, Random House, 1978).

Phenomenology (Optional)

1. Edmund Husserl:

a. Distinction between particulars and universals, Essences and their instances, individuals and their aspects.

b. The Phenomenological Method.

2. Martin Heidegger:

a. Being-in-the-world.

b. Modes of being

c. The nature of existence.

Suggested Readings:

1. E. Husserl, Ideas: Introduction to Pure Phenomenology, translated, W.R. Boyce Gibson, N.Y. Collier Books, 1962.
2. E. Husserl, Logical Investigations, Trans. J.N. Findlons (2 vols) London, Routledge, 1984.
3. M. Heidegger, Being and Time, trans. J. Macquarrie and E. Robinson New York, Harper and Row, 1962.

Additional Readings:

1. M. Heidegger, Basic Problems of Phenomenology, Trans. Albert Hopstadter, Bloomington, Indian University Press, 1982.
2. Mrin 1 Kanti Bhadra, A Critical Survey of Phenomenology and Existentialism, Allied Publishers, New Delhi, 1990.
3. R. Sundra Rajan, Studies in Phenomenology, Allied Publishers, New Delhi, 1990.

Existentialism (Optional)

(Text-based study of Kierkegaard and Sartre)

Section - AKierkegaardThemes:

1. Stages of Life's Way
2. Limits of Reason
3. Dread, a constituent factor of human existence
4. Truth: Objectivity and subjectivity
5. Dynamics of Faith.

Section - BSartreThemes:

1. Existence and Essence
2. God and Morality
3. Freedom
4. Interpersonal Relationship
5. Authenticity and Bad Faith

Readings:

- Soren Kierkegaard : The Concept of Dread, (Trans. Walter Lowrie, Princeton: Princeton University Press, 1944) Ch. V.
- do - : Fear and Trembling (Trans. Walter Lowrie, Princeton Univ. Press, 1941) Problem - I
- do - : Stages on Life's Way (Trans. Walter Lowrie, Princeton: Princeton Univ. Press, 1940) Ch. 'Guilty? / Not Guilty?'
- do - : Concluding Unscientific Postscript (Trans. David F. Swenson, London, Oxford Univ. Press, 1941), Ch. on Truth; Reason.
- J.P. Sartre : Existentialism and Humanism; Being and Nothingness Literary and Philosophical Essays.

Additional Readings:

- Mark C. Taylor : Kierkegaard's Pseudonymous Authorship. (Princeton: Princeton Univ. Press, 1975)
- Adi Shumeli : Kierkegaard and Consciousness (Princeton: Princeton Univ. Press, 1971)
- S-de Beauvoir : The Ethics of Ambiguity.
- A-Danto : Sartre.

6. Aesthetics (Indian) (Optional)

1. Philosophical Roots of Indian Aesthetics
2. The Concept of Beauty.
3. Theories of Rasa.
4. Theories of Dhvani.

Suggested Readings:

1. Padma Sudhi - Aesthetic Theories of India. Vol.1,2 &3.
Intellectual Publishing House, New Delhi (1983)
2. S. K. Saxena - Aesthetical Essays. Chanakya Publications,
New Delhi (1981)
3. Roger, Lipsey- Coomarswamy : Selected Papers. O.U.P. Delhi (1986)

Additional Readings:

1. R. Gnoli. The Aesthetic Experience according to Abhinava Gupta
Chowkhermba Sanskrit Studies, Vol.XLII, Varanasi
(1979)
2. K. Krishna Murty- Studies in Indian Aesthetics and Criticism
Mysore, (1979)
3. K.C. Pandey- Comparative Aesthetics, Vol.I, Varanasi,
Chawkhamba (1950).

16. Philosophical Logic (Optional)

1. Philosophical Logic and Formal Logic.
Proposition, Judgement and Meaning.
Proposition as an extra-linguistic entity.
The views of Frege, Russell and Quine.
2. Sense, Reference and Meaning.
Proper names and Descriptions.
Nominalism and Realism issues in Logic.
3. Predication and Existence.
Logic and Existence.
Logic, Semantics and Ontology.
~~Singular~~ Singular terms, Predication and Existence.

Suggested Readings:

1. P.F. Strawson (ed) : Philosophical Logic, London, O.U.P. (1967)
2. - do - : Logico Linguistic Papers, London, Methuen (1971)
3. P.K. Sen : Logical Form Predication and Ontology, Delhi
MacMillan (1982)
4. U. Monnich, : Aspects of Philosophical Logic, D. Reidel
(1981)

Additional Readings:

1. D. Davidson : Inquiries into Truth & Interpretation.
Clarendon Press, Oxford (1984)
2. M. Dummett : Truth & Other Engimas. London Duckworth. (1978)
3. G. Evans : The Varieties of Reference. Clarendon Press,
Oxford, (1982)
4. S. Kripke : Naming & Necessity, Cambridge, Harvard University
Press (1980)
5. L. Linsky : Name & Descriptions. Chicago University press (1971)
6. W.V. Quine : Word and Object. London (1960)

14. Ancient And Medieval Western Philosophy(Optional)

1. Plato - Theory of Knowledge and Forms, The Doctrine of Soul.
2. Aristotle - Categories, Substance and Causality.
3. Augustine - God and the Problem of Evil
4. Aquinas - Form and Matter, Analogy.

Suggested Readings:

1. F. Copleston : A History of Philosophy. Vol.I, & Vol.II, London search press.
2. Paul Edward(ed): The Encyclopaedia of Philosophy. MacMillan, Vol.I, II, V & VI.
3. W.D.Ross: Plato's Theory of Ideas. Oxford.
4. ~~do~~ - : Aristotle. London-
5. F.C.Copleston: Acquires . London.

Additional ~~And~~ Readings:

1. D.J.O'Connor : A Critical History of Western Philosophy. Macmillan
2. W.K.Right : A History of Modern Philosophy.
3. Plato, : Parmenides in the Dialogues of Plato, Vol.II, Tran.B.Jowett, (New York:Random House, 1937)
4. Plato : The actetus in the Dialogues of Plato, Vol. Trans. B.Jowett, (New York: Random House (1937).
5. Plato : Phaedo, in the Dialogues of Plato, Vol.I, Trand, B.Jowett (New York: Random House, 1937)
6. Aristotle, "Categories" in The Philosophy of Aristotle, Selection by Reuford Banbrough, (New York: Moutor Books, 1963)
7. Aristotle, Metaphysics, Books V, VII, in A New Aristotle Reader, Edt.J.L.Acknill, (Oxford: Clarendon Press, 1987)
8. Augustine, City of God. Books. 11-13, Tr ans. Marcus Dods, (New York: Modern Library, 1950)
9. Augustine, Confessions, ~~Book~~ Books 3 and 10 Trans. E.B. Pusey L. London: VolDeu 1970).
10. Aquinas, Somma Contra Gentiles, Book I, Ch. 31-36, Book II, Ch.40, 43, 51, 53, 54, & 57 Trans, Antou C.Pegis, (London: University of Notre Dawe, 1975).
11. I.M.Crombie, An Examination of Plato's Doctrines, Vol.1(London) 1963.
12. F.M.Cornford, Platos and Parwenides, (London: Routledge & Vegaes Paul, 1964.)
13. - do - Plato's Theory of Knowledge, (London: Routledge & Vegaes Paul, 1970).
14. G.Vlastos, Edt. Plato, Vol.I, (New York:Anchor Books, 1971)
15. J.Barnes, Etal Edt., Articales on Aristotle, Vol.3 (London Duckworth, 1975).
16. Anthony Flew Edt. Acquires (London: MacMillan, 1970).
17. J.R.Weinberg. Short History of Medieval Philosophy, New Jeresey: Prnicetos University Press, 1964.)
18. E.Portalie, A Guide to the Study of St. Augustine, (Chiaago 1960)
- 19 Jolley W.P., The Idea of God in the Philos.ophy of Augustine, (New York: R.R.Smith Inc., 1930)
20. J.Bourke, Augustine's Quest of Wisdom (Milwankee: Brnece Publishing House, 1945).

COMPARATIVE RELIGION (OPTIONAL)

1. Scientific Study of Religion.
2. Phenomenology of Religion.
3. Structure and Morphology of the Sacred Hierophantes in persons, object, action and place.
4. Myth and Symbols.

Suggested Readings:

1. Mircea Eliade, Patterns in Comparative Religion, Ch.1,12 and 13, Chicago:(Chicago University Press, 1948.)
2. Mircea Eliade, The Quest: The History and Meaning in Religion, Ch.1, (Chicago University Press, 1969).
3. Brede, U. Kristensen, The Meaning of Religions. Ch.1, (The Hague: Martinus Nijhoff, 1975).
4. J.M. Kitagawa et. al., ed., The History of Religions: Essays in Methodology, Ch.2 & 4. (Chicago: Chicago University Press, 1959).
5. W.C. Smith, The Meaning and End of Religion, Ch.3. (New York: Harper & Row Publishers, 1978).

Additional Readings:

1. Joseph Campbell, Myths To Live By, (New York Bantam Books, 1978).
2. Josepa Dabney Pettis, Etc., Phenomenology of Religion, (New York: Harper and Row Publishers, 1969).
3. Charles H. Long et al., Ed., Myths and Symbols, (Chicago: Chicago University Press, 1969).
4. J.L. Mehta, Philosophy and Religion: Essays in Interpretation, New Delhi: Indian Council of Philosophical Research (1990).
5. Eric J. Sharpe, Comparative Religion, (London: Duckworth, 1975).
6. S. Radhakrishnan, East and West in Religion, (London: George Allen and Unwin, 1967).
7. Ninian Smart, The Phenomenon of Religion, (London: MacMillan, 1973).

CONTEMPORARY PHILOSOPHY OF RELIGION (OPTIONAL)

1. Paul Tillich : Solitariness and the Broken Psyche, Truth of Faith.
2. D.Z. Philips : Religious Language.
3. Sri. Aurobindo: Evolution of Man and Society.
4. J. Krishnamurti : Freedom and Tradition, Knowledge, Religion as a Sense of Reality.

Suggested Readings:

1. Paul Tillich, Eternal Now, Part I, Ch.1, (New York: Charles Scribner's Son, 1963).
2. Paul Tillich, Dynamics of Faith, Ch. 5, (New York: Harper and Brothers, 1958).
3. D.Z. Philips, "Religious Beliefs and Language Games" in Philosophy of Religion, Edt. Basil Mitchell, (London: Oxford University Press, 1971).
4. Sri. Aurobindo, The Life Divine, Book I, Ch. 28. (Pondicherry: Sri Aurobindo Ashram, 1949).
4. J. Krishnamurti, The Urgency of Change, F. 27-42, (New York: Harper and Row Publishers, 1970).

Additional Readings:

1. Paul Tillich, The Ultimate Concern, (London: SCM Press, 1965).
2. Paul Tillich, The Future of Religion, (New York: Harper and Row Publishers, 1966).
3. J. Krishnamurti, Commentaries on Living, 3rd Series (Wheaton: Quest Book, 1960).
4. D.Z. Philips, Death and Immortality, London: MacMillan, 1970).
5. D.Z. Philips, Religion Without Explanation, (Oxford: Basil Blackwell, 1976).
6. W. Donald Hudson, Wittgenstein and Religious Belief, (London: MacMillan, 1975).
7. K.D. Sethna, Vision and Work of Sri. Aurobindo, (Pondicherry: Mot er India, 1960).
8. V. Madhusudhana Reddy, Sri Aurobindo's Philosophy of Evolution, Hyderabad: Institute of Human Studies, 1966).
9. Philip H. Stephen, Aurobindo's Philosophy of Brahman, (Leiden: E.J. Brill, 1966.)

ANALYTICAL PHILOSOPHY (OPTIONAL)

1. Frege - Sense and Reference.
2. Russell - On Denoting.
3. Strawson - On Referring.
4. Ayer - (i) The Elimination of Metaphysics.
(ii) The Principle of Verification.
5. Quine - Two Dogmas of Empiricism.
6. Austin - The Performative Utterances.

Suggested Readings:

1. Ammon, R.R. (Ed.) Classics of Analytical Philosophy, Jata McGraw Hill (1965).
2. Austin, J.L. Philosophical Papers (Ed. P. J. O. Urmson and G.J. Warnock, O.U.P. (1970)).
3. Russell, B. Logic and Knowledge (Ed.) R.C. Marsh, Allen and Unwin, (1977).
4. Frege, G. Philosophical Writings, translated by Max Black and Peter Geach.

Additional Readings:

1. Warnock, G.J. English Philosophy Since 1900, O.U.P. (1958).
2. Alston, W.P. and Hickman, G. (Ed.) Readings in Twentieth Century Philosophy. The Free Press, New York (1966).
3. Feigl, H. Sellars, W. and Lehrer, K. (Ed.) Philosophical Analysis, Appleton Century (1972).

PHILOSOPHY OF MIND

1. Mind and Body.
2. Thought and Language.
3. Action.
4. The Self.

Suggested Readings:

1. R. Descartes, Meditation.
2. G. Eyle, The Concept of Mind, (London, Hutchinson, 1949).
3. D. Armstrong, A Materialist Theory of Mind, (London, Portledge, 1968).
4. D. Davidson, Essays on Actions and Events, (Oxford, Clarendon Press, 1980).
5. H. Putnam, Mind, Language and Reality. (Cambridge, Cambridge University Press, 1975).
6. P.T. Geach, Mental Acts, (London, Routledge, 1957).
7. J. Fodor, The Language of Thought (Massocks : Harvester Press, 1976).
8. B.O. Shaughnessy, The Will (Cambridge, University Press, 1981).
9. B. Williams, Problems of The Self (Cambridge, Cambridge University Press, 1973).

Additional Readings:

1. J. Glover (Edited) Philosophy of Mind, (Oxford, Oxford University Press, 1978).
2. Colin McGinn, The Character of Mind, (Oxford, Oxford University Press, 1981).

CONTEMPORARY APPLIED ETHICS (OPTIONAL)

1. Moral Disagreement and the Claims of Emotivism.
2. Sanctity of Life - The Value of Life, Pre-natal Sex determination, Abortion, Euthanasia, Suicide, and Genetic engineering.
3. War - Pacifism, Nuclear Threat and deterrence and individual decision and participation in war.
4. Environmental Ethics and Over population.

Suggested Readings:

1. A. MacIntyre - After Virtue.
2. Jonathon Glover - Causing Death and Saving Life, Books, 1984.
3. Marshall Cohen and Thomas Nagel - War and Moral Responsibility. Princeton, 1974.
4. John C. Bennett - Nuclear Weapons and the Conflict of Conscience, New York, 1962.
5. Bertrand Russell, - Common Sense and Nuclear War-fare, London 1959.

PHILOSOPHY OF NATURAL SCIENCES (OPTIONAL)

1. Science and Philosophy of Science.
2. Logic and Pattern of Scientific Explanation.
3. Laws and Theories : Their Logiquitive Status.
4. Objectivity and Rationality.

Suggested Readings:

1. Feigl, H. Erodbeck, M. (Ed.) Readings in the Philosophy, Appleton Century, (1953).
2. Nagel, E. The Structure of Science, Routledge and Kegan Paul, (1961).
3. Hempel, C.G. Philosophy of Natural Science, Prentice Hall (1966).
4. Brown, I.H. Observation and Objectivity, Oxford University Press, (1987).

Additional Readings:

1. Madden, E.H. The Structure of Scientific Thought, Routledge and Kegan Paul (1960).
2. Braithwaite, R.P. Scientific Explanation. Oxford, Oxford University Press, (1983).
3. Frank, P. Philosophy of Science, Prentice Hall (1957).
4. Goodman, H. The Structure of Science. Harvard University Press (1954).

PHILOSOPHY OF LANGUAGE (WESTERN) (OPTIONAL)

1. Philosophy and Philosophy of Language, Science of Language and Philosophy of Language, Syntactics, Pragmatics.
2. Meaning and Verification, Meaning and Use, Meaning and Speech Art, Meaning and Intention.
3. Sense and Reference: Frege, Russell, Strawson.
4. Surface Structure and Deep Structure, Creativity, Learnability and Language Universals : Bloomfield, Quine, Chomsky.

Suggested Readings:

1. C.S. Peirce, Collected Papers, (Cambridge University, Vol. II, and V, 1935).
2. Rudolf Carnap, Philosophy and Logical Syntax. (London: 1935).
3. Rudolf Carnap, The Logical Syntax of Language. (New Jersey, Little Field, Adams and Co., 1959.)
4. W.V. Quine, Word and Object. (Cambridge: The M.I.T. Press, 1960)
5. Paul, Ziff, Semantic Analysis, Cornell University (New York, 1964).
6. W.P. Alston, Philosophy of Language, Englewood Cliffs, N.J. Prentice Hall, 1964).
7. David, E. Copper, Philosophy and the Nature of Language. (London : Longman Group Limited, 1973).
8. Noam, Chomsky, Language and Responsibility, Ch. 5, 8 and 9. New York: Pantheon Books, 1977).
9. John, R. Searle, Speech Acts: An Essay in the Philosophy of Language (Cambridge: Cambridge University Press, 1975).
10. John R. Searle, (Edt.) The Philosophy of Language, (London: Oxford University Press, 1971,).
11. Leonard Bloomfield, Language, Ch.1-4, 9-12. (London: George Allen and Unwin, Limited, 1962).
12. L. Wittgenstein, Philosophical Investigation, 1-43 (Oxford Blackwell, 1953).
13. J.R. Searle, "Russell's Objection to Frege, Theory of Sense and Reference", in Analysis, Vol.13, 1957-58, pp.137-143.

Contd.....

The following articles from G.H.R. Parkinson Edt., The Theory of Meaning, London, Oxford University Press, 1963.

14. Isaiah, Berlin, "Verification", pp. 15 and 35.
15. F. Haismann, "Verifiability", pp. 35-61.
16. P.F. Strawson, "On Referring", pp. 61-86.
17. G. Ryle and J.M. Findlay, "Usage and Meaning", pp. 109-16.
18. W.P. Alston, "Meaning and Use", pp. 141-66.
19. B. Russell, "Mr. Strawson on Referring".
20. H.P. Grice, "Meaning" on Philosophical Review in Philosophical Logic, ed., P.F. Strawson, Oxford, O.U.P., 1971.
21. Paul, Ziff, "Grice's Account of Meaning", in Readings in Philosophy of Language, Prentice Hall, Jay and Rosenbergo, Edt., Charles (1971).
22. G. Frege, "On Sense and Reference in Frege", Philosophical Writings, Trans., P.T. Geach and M. Black, (Oxford Blackwell, 1952).
23. M. Schlick, "Meaning and Verification" in Philosophical Review, Vol. No. 45, pp. 468-93, 1936).

Additional Readings:

1. B. Russell, An Inquiry into Meaning and Truth. (London, Allen and Unwin, 1940).
2. Fred D' Agostino, Chomsky's System of Ideas, (Oxford: Clarendon Press, 1980.)

PHILOSOPHY OF HISTORY (OPTIONAL)

1. History and Philosophy of History.
2. Understanding History: Inevitability and Freedom (Hegel, Marx, Popper and Lehin).
3. Relativism and Objectivity in History.
4. Analytical Philosophy of History: Meaning and Verifiability of Historical Statements.

Suggested Readings:

1. R.G. Collingwood, The Idea of History. Introduction and Part-III, Ch.7 and 8, (Oxford University Press, 1988).
2. K.R. Popper, The Open Society and Its Enemies. (London Routledge and Kegan Paul, 1962).
3. K.R. Popper, The Logic of Scientific Discovery. (New York, 1959)
4. K.R. Popper, The Poverty of Historicism. (London: Routledge and Kegan Paul, 1960).
5. Isaiah Berlin, Historical Inevitability, Oxford, 1968).
6. W.H. Walsh, An Introduction to Philosophy of History, (London London Hutchinson, 1970).
7. G.W.F. Hegel, Lectures on the History of Philosophy, Trans. E.S. Haldane and F.H. Simson, (London: Routledge and Kegan Paul, 1968).
8. W. Dray, Laws and Explanator in History, (Oxford: Clarendon Press, 1967).
9. A.C. Danto, Analytical Philosophy of History. (London: Cambridge University Press, 1965).
10. W.B. Gallie, Philosophy and the Historical Understanding, (London: Chatto and Windous, 1964).
11. F. Engels, Dialectics of Nature, (New York: International Publishers (1978).
12. R.M. Lehin, Wheel of History. (Bombay: Smith Publications, 1985)
13. Charles, Frankel, "Explanation and Interpretation in History" IN Philosophy of Science, Vol. 24, 1957.
14. Alan Donagan, Explanation in History, Mind, Vol.66, 1957.

Contd.....

15. Ernest Nagel, "Determinism in History" in Philosophy and Phenomenological Research, Vol.20,1960.
16. Jack, Pitt, "Generalisations in Historical Explanations," The Journal of Philosophy, Vol.56,1969
17. Carl, G. Hempel, "Explanation In Science and In History", in P.H. Hidditch, (Ed.) The Philosophy of Science, London, Oxford University Press, 1963.

Additional Readings:

1. T.S. Kuhn, The Structure of Scientific Revolution, (London: University Press of Chicago, 1970).
2. G.H. Von Wright, The Logical Problem of Induction. (London: Routledge and Kegan Paul, 1957).
3. J.W.H. Watkins, "Ideal Types and Historical Explanation", in The Philosophy of Social Explanation, Edt., Alan Ryan. (London: Oxford University Press, 1973).
4. P. Dingsing, "Objectivism and Subjectivism in the Social Science" in Philosophy of Science, Vol.xxxiii, 1966.

SOREN KIERKEGAARD (OPTIONAL)Suggested Readings:

Texts translated by Walter Lowrie, Princeton University Press.

1. The Concept of . Dead' (1944).
2. Fear and Trembling (1941).
3. Stages on Life's Way (1940).
4. Concluding Unscientific Post-Script (1941).

Additional Readings:

1. Mark C. Taylor, Kierkegaard's Pseudonymous Authorship, Princeton, 1975.
2. Adi Shumeli, Kierkegaard and Consciousness, Princeton, 1971.

PHILOSOPHY OF ACTION (OPTIONAL)

1. Concept of Action : Causes and Reasons of Action.
2. Intention, Motive, Freedom and Determinism.
3. The Unconscious and Human Action.
4. Reason and Ritual, Brahmacharya and Asceticism.

Suggested Readings:

1. E. Auscombe ; Intention.
2. D. Fears ; Questions in the Philosophies of Mind.
3. A.R. White (Ed.) The Philosophy of Action, Oxford University Press, (1973).
4. R.S. Peters, The Concept of Motivation, Routledge and Kegan Paul, (1969).
5. M. Hollis, Model of Man, Cambridge University Press (1977).
6. Frank Gioffi (Ed.), Freud.
7. A. MacIntyre, The Unconscious.
8. R.C. Gandhi, "Brahmacharya" in The Way of Life (Ed.) T.H.Madan.

Additional Readings:

1. D.G. Brown, Action, Allen Unwin (1968)
2. A.I. Goodman, Human Action. Princeton University Press, (1976).
3. Donald Davidson, Essays on Actions and Events. Oxford University Press (1986).

KANT (TEXT BASED)(OPTIONAL)

1. Introduction.
2. Transcendental Doctrine of Elements. Transcendental Logic.
3. Transcendental Analytic, Analytic Principles.
4. System of all Principles of Pure Understanding. The ground of the Distinction of all objects in General into Phenomena and Noumena.

Suggested Readings:

1. I. Kant, Critique of Pure Reason (Trans.), W.K. Smith. MacMillan (1973).

Additional References:

1. F.F. Strawson, Bounds of Sense - Methuen - (1975).
2. J. Bennet, Kant's Analytic, Cambridge, Cambridge University Press, (1966).
3. H.J. Paton, Kant's Metaphysic of Experience. George Allen and Unwin Limited, (1970).

PHILOSOPHICAL CLASSICS (WESTERN) (OPTIONAL)

(Any one of the following :)

1. Plato.
2. Aristotle.
3. Kant.
4. Hume.
5. Kierkegaard.
6. Nietzsche.
7. Heidegger.
8. Leibnitz.
9. Spinoza.

PHILOSOPHICAL CLASSICS (INDIAN) (OPTIONAL)

(Any one of the following :)

1. Nyaya Manjari.
2. Padārtha Tatva Nirupana.
3. Sabda Sakti Prakasika.
4. Nyaya Kusumanjali.
5. Pramana Vartika.
6. Madhyamika Karika.
7. Tattva Chinta Mani.
8. Panchadasi.
9. Padārtha Samgraha.
10. Vedanta Sara.
11. Samkhya Karika.

AESTHETICS (WESTERN) (OPTIONAL)

1. Nature of Aesthetic Experience.
2. Aesthetic Situation, Medium, Form Creation, Expression and Communication.
3. Aesthetic Judgment and Language, Problems concerning, Emotive and Artistic Language, Aesthetic Emotion.
4. Current Trends in Art Criticism.

Suggested Readings:

1. Albert, Hofstadter and Richard Kuhns (Ed.), Philosophies of Art and Beauty, The Modern Library, New York. (1964).
2. L.A. Reid, Meaning in Arts, George Allen and Unwin, London (1969).
3. Morns, Weitz, Problem in Aesthetics, MacMillan, New York (1970).

Additional Readings:

1. Rekha, Jhanji, Aesthetic Meaning. Ajanta Publications, New-Delhi (1980).
2. Jerome Stolnitz, Aesthetics, MacMillan, New York (1985).
3. E. Read, The Philosophy of Art. Faber and Faber, London (1964).

INDIAN PHILOSOPHY OF LANGUAGE (OPTIONAL)

1. Nature and Classification of Sabda.
2. Pada and Artha.
3. Vakya and Artha.
4. Ontology of Sabda.

On the above themes, the following theories of Indian Philosophy of Language shall be studied:

1. The Grammarian Theory.
2. The Buddhist Theory.
3. The Nyaya Theory.
4. The Mimamsa Theory.
5. The Advaita Theory.

Suggested Readings:

1. S.C. Chatterjee, The Nyaya Theory of Knowledge, University of Calcutta (1978) Ch.XVII, XVIII, XIX, pp.317-49.
2. B.M. Datta, The Six Ways of Knowing, University of Calcutta, (1972), Ch.III, IV? pp.262-319.
3. Othmar Gächter, Formal-utics and Language in Purva Mimamsa: A Study in Sabara Bhasya, Motilal Banarasi Dass, Delhi, (1983) Ch.III, IV, pp.26-73.
4. Raja Ram David, The Problems of Universals in Indian Philosophy, Motilal Banarasi Dass, Delhi (1st ed.) 1972 Ch.VIII, IX, X and XI, pp.138-259.
5. K. Jagannathan Pillai, The Vakya-Pratya, Motilal Banarasi Dass, Delhi (1971), pp. I - XXIV

Additional Readings:

1. V. Prakasam and Anvita Abbi, Semantic Theories and Language Teaching, Allied Publisher, New Delhi (1986).
2. R.C. Pandey, Indian Theories Meaning, Motilal Banarasi Dass, Delhi.
3. Th. Stecherbatsky, The Buddhist Logic Vol.I, Dover Publications, New York (1962), Ch.IV.
4. B.K.Motilal, Epistemology, Logic and Grammar in Indian Philosophical Analysis, Mouton, The Hague, Paris (1971).
5. Gaurinath Sastri, The Philosophy of Word and Meaning, Calcutta, (1989).
6. S. Kuppuswami Sastri, A Primer of Indian Logic, Madras, (Ed.) (1961).
7. Raja K. Kunjurni, Indian Theories of Meaning, Madras, (1963).

- (iii) Minutes of the Board of Under-Graduate
Studies in Hindi-Revision of the Syllabus.

The Board of Under-Graduate Studies in Hindi in its meeting held on 14th April, 1994 has approved the Syllabus in Hindi.

The Minutes of the meeting including the revised syllabi for M.I.L. at B.A, B.Sc and B.Com, elective and Major is placed at Annexure-'A' for consideration of the Council.

Minutes of the meeting of the Board of Under-graduate Studies in Hindi held on the 14th April, 1994.

The following members attended the meeting:

1. Prof. Hira Lal Tiwari
2. Dr. Jagat Pal
3. Shri D.P. Jain
4. Smt. P.S. Bhat
5. Prof. J.P. Singh
6. Dr. (Mrs.) A.R. Tripathi (Special Invitee)
7. Prof. R.S. Tripathi (Chairman)

I. The syllabi of different papers that were earlier approved by the Academic Council were discussed and following decisions were taken in respect of selection of pieces, distribution of marks and related matters:

1. The syllabi of B.A., B.Sc., B.Com M.I.L.; B.A. Elective and B.A. Major were examined and the pieces from various books were selected for inclusion in the syllabi (incorporated in the syllabus - Appendix I). The distribution of marks has been rationalised. In the light of this, the syllabi pertaining to various courses viz. Hindi M.I.L., Hindi Elective and Hindi Major, should be typed afresh and circulated within ten days of the receipt of the minutes to the various colleges.
2. As Papers I, II & III of the Hindi Elective are required to be common with Hindi Major, out of the eight papers that were earlier prescribed for Hindi Major, the three papers of the existing syllabus (Papers V, VI and VIII) have been dropped and Papers I, II, III, IV & VII of the existing syllabus are to be considered as Papers IV, V, VI, VII & VIII respectively. These papers together with the course content have already been approved by the Academic Council.
3. In Hindi Major, there will be eight papers. Papers I and IV will be taken in the first year, Papers II, V & VI in the second year and Papers III, VII & VIII in the third year. Papers I, II & III of Hindi Major will be common with Hindi Elective. Each paper will be of 100 marks and 3 hours duration. In view of this, necessary rearrangement in the Hindi Major Course should be effected in the syllabus.

II. 1. Panels of Examiners for Hindi M.I.L., Elective and Major were also drawn up (Appendix II).

2. Many a time the teachers and students face difficulties in procuring the books in Hindi prescribed in the syllabus. Therefore, the Board felt that xerox copies of the relevant selected pieces from various books should be provided to each college where Hindi is taught. The original matter for the purpose of xeroxing can be provided by the Chairman of the Board.
3. The Board felt that the college teachers teaching Hindi may be requested to prepare the collection of the pieces prescribed in the syllabi of the different courses of Hindi in view of the difficulties faced in procuring the reading material.

The meeting ended with a vote of thanks from the CHAIR.



(R.S. Tripathi)
Chairman

Board of Under-graduate
Studies in Hindi
NEHU, Shillong.

April 26, 1994.

(i) Hindi M.I.L. for B.A., B.Sc., B. Com

There will be TWO Papers one of which will be taken in the second year and the second paper in the third year. Each paper will be of three hours duration and shall carry 100 marks.

- Paper - I : (i) Poetry (Medieval & Modern)
 (ii) Ekanki (One Act Play)
 (iii) History of Hindi Literature
 (iv) Essay Writing

Text Books: (1) Hindi Kavya Ke Pratinidhi Hastakshar
 Ed. Dr. Shridhar Singh, Gangasaran & Grandsons,
 C.K. 37/4B, Bansphatak, VARANASI - 721001.

The following selected poems by the under-mentioned poets are to be studied:

- (i) Sakhi - Kabirdas
- (ii) Balcharit - Surdas
- (iii) Bharat Mahima - Tulsidas
- (iv) Dohe (1-10 only) - Hihari
- (v) Aansoo - Jai Shankar Prasad
- (vi) Himalaya Ke Prati - Ramdhari Singh
Dinakar
- (vii) Brahma Rakshas - Muktibodh.

- (2) Ekanki Sankalan
 Ed. Virendra Kumar Mishra, Vani Prakashan,
 61F Kamla Nagar, Delhi - 110007.

The following plays are to be studied:

- (i) Reedh Ki Haddi
- (ii) Maami Thakurain

- (3) Hindi Sahitya Ka Sankshipta Itihas by
 Acharya Nand Dulare Vajpayee, Sathi Prakashan,
 Sagar.

Elementary knowledge of the following
 Kals only is expected:

- (i) Bhakti Kal (ii) Adhunik Kal.

- Reference Books: 1. Hindi Sahitya : Ek Parichaya by Dr.
 Tribhavan Singh, Hindi Pracharak,
 Varanasi.
2. Hindi Sahitya Ka Sankshipta Itihas
 by Babu Gulab Rai
3. Hindi Ekanki Udbhav aur Vikas by
 Ramchandra Mahendra.

Distribution of Marks

- (1) Objective Type - 40 marks
 - (i) 20 marks (20x1) for multiple choice type questions (to fall under Section I)
 - (ii) 20 marks (10 x 2) for short questions (to fall under Section II).
- (2) Descriptive questions - 60 marks
 - (i) Explanation with reference to context = 15 marks (8 + 7) (2 pieces of poems)
 - (ii) Descriptive questions = 30 marks (3 questions - one from each of the three books) (10 x 3).
 - (iii) Essay writing = 15 marks

B.A., B.Sc., B. Com.

HINDI - M.I.L.

Prose, Fiction & Grammar

Text Books : 1. Adhunik Gadya by Dr. Vijay Shankar Mall,
Vidya Mandir, C.K. 10/64 Brahmanal, Varanasi - 221001

The following pieces are to be studied:

- (i) Taj - Raghuvir Singh
- (ii) Ghorashahi - Siyaram Sharan Gupta
- (iii) Krodh - Ramchandra Shukla
- (iv) Irshya Tu Na Gai Mere Man Se - Ramdhari Singh
Dinkar

2. Tyagpatra - by Jainendra Kumar, Purvodaya
Prakashan, Delhi.

3. Hindi Kahani Ke Alok Stambha
Ed. Dr. Ram Babu Sharma, Vani Prakashan, 61F
Kamla Nagar, Delhi - 110007.

The following stories are to be studied:

- (i) Patni - Jainendra Kumar
- (ii) Kasbeka Aadmi - Kamaleshwar

4. Grammar - It will consist of two parts:

(a) Applied Grammar (b) Alankar

(a) Applied Grammar -

Vilom, Paryayavachi Yugmashabda, Shuddha -
Ashuddha, Idioms, Sentence construction.

(b) Alankar - only the following Alankars are to be studied :

- (i) Anupras
- (ii) Yamak
- (iii) Upma
- (iv) Roopak
- (v) Utpreksha

- Reference Books:
1. Hindi Ka Gadya Sahitya : Dr. Ram Chandra Tiwari
 2. Adhunik Hindi Vyakaran Aur Rachna : Dr. Vasudevanand Prasad, Bharati Bhavan, Patna.
 3. Samanya Hindi : Dr. Vijay Pal Singh, Hindi Pracharak Sansthan, P.B. 106, Pishach-mochan, Varanasi - 221001.
 4. Vyaveharik Hindi : Dr. Mahendra Mittal, Sabar Sansthan, Delhi - 7.
 5. Practical Hindi: Girjanan Ganju, Vani Prakashan, Kamalanagar, Delhi-7.

Distribution of marks

- (1) Objective Type - 40 marks
 - (i) 20 marks for multiple choice questions 20x1 = 20
(to fall under Section I)
 - (ii) 20 marks for short questions 10x2= 20
(to fall under Section II)

(Grammar- only for objective)
- (2) Descriptive questions - 60 marks
 - (i) Explanation with reference to context 15(8+7)
2 pieces one from Adhunik Gadya and
1 from Kalamani)
 - (ii) Descriptive questions
(3 questions - one from each of the
three books) 15x3=45..

....4/-

(ii) B.A. Three Year Degree Course
Syllabus in Hindi (ELECTIVE)

There will be THREE papers of three hours duration and 100 marks. First paper will be taken in the first year, second paper in the second year and the third paper in the third year.

Paper - I : Poetry (Medieval & Modern)

Text books : 1. Tulsi Kavya : Ed. Dr. Baldev Prasad Mishra, National Publishing House, 23, Darya Ganj, Delhi - 2.
Selected portion: Uttarkan of Ramcharit manas and 1 to 15 Padas from Vinay Patrika.

2. Ekatra : Ed. Dr. Bachhan Singh, National Publishing House, 23 Darya Ganj, Delhi - 2.

The following pieces of poetry are to be studied from Ekatra:

<u>Title</u>	<u>Poet</u>
Saanp	- Agneya
Usha	- Shamsheer Bahadur Singh
Ghan-Jan	- Kedar Nath
Akal Aur Uske Bad	- Nagarjun
Bhool-galti	- Gajanan Madhav Muktibodh
Tootane ka Sukh	- Bhawani Prasad Mishra
Do Arth ka Bhaya	- Raghubir Sahai
Tooti Pari Hai Parampara-Shrikant	
Roti Aur Sansad	- Dhu-mil

Reference Books: 1. Tulsi - Ram Bahori Shukla

2. Tulsi Rasayan : Ed. Dr. Bhagirath Mishra
(introduction only)

3. Nayee Kavita - Swaroop Aur Samasyayen : Dr. Jugdish Gupta

4. Naya Hindi Kavya : Dr. S.K. Mishra.

Distribution of marks

- (1) Objective type questions - 40 marks
 - (i) 20 marks (20x1) for multiple choice type questions (to fall under Section I).
 - (ii) 20 marks (10x2) for short questions which can be answered in 2-3 sentences (to fall under Section II).
- (2) Descriptive questions - 60 marks
 - (i) Explanation with reference to context:
 - (a) one piece from Uttarkand : 6 marks
 - (b) one piece from Vinay Patrika : 6 marks
 - (c) one piece from Ekatra : 6 marks
 - (ii) The students are required to answer one question from Medieval Poetry (pieces prescribed from Uttarkand and Vinay Patrika) and two questions from Modern Poetry (prescribed pieces from Ekatra). Each question will carry 14 marks. 14x3 = 42 marks.

Paper II : Essay and Drama

Text books: 1. Hindi Nibandh : Ed. Dr. Shoo Prasad Singh, Hindi Pracharak Sansthan, Varanasi.

The following pieces are to be studied:

Hans Sandesh - Mahabir Prasad Dwivedi

Itshya - Ramchandra Shukla

Majdoori Aur Prem - Sardar Purna Singh

Yathato Ghumakkar - Rahul Sankrityayan
Jigyasa

Swarg Ka Ek Kona - Mahadevi Verma

Kutaj - Hajari Prasad
Dwivedi

Akal Ki Shatabdi - Thakur Prasad Singh

Reference books: 1. Hindi Gadya Ki Shailiyan L : Dr. Jagannath Prasad Sharma

2. Hindi Natak : Dr. Nagendra (National Publishing House, Delhi).

Distribution of marks

(1) Objective questions - 40 marks

(i) 20 marks for multiple choice type questions
(to fall under Section I). 20x1=20

(ii) 20 marks for short questions which can be
answered in 2-3 sentences (to fall under
Section II). 10x2=20

(2) Descriptive questions - 60 marks

(i) Explanation with reference to context:

(a) 2 pieces from Essay of 6 marks each
6x2=12

(b) 1 piece from Drama of 6 marks 6x1=6

(ii) (a) 2 questions from Hindi Essay
(Hindi Nibandh) 14x2=28

(b) 1 question from Drama (Sindoor
ki Holi) 14x1=14.

.....6/-

Paper III: Novel and Short Story

- Text books: 1. Mrignayani: Vrindavan Lal Verma, Hindi Pracharak Sansthan, Pishach Mochan, Varanasi.
2. Chitra Lekha :Bhagwaticharan Verma, Rajkamal Prakashan, Delhi - 6.
3. Hindi Kahaniyan : Ed: Dr. Shri Krishna Lal, Sahatiya Bhavan, Allahabad

Only the following stories are to be studied:

- (i) Burhi Kaki (ii) Puraskar
(iii) Mithaiwala (iv) Roj (v) Kamkaj

- Reference books: 1. Hindi Upanyas : Dr. Bhagirath Mishra, Rajkamal Prakashan, New Delhi
2. Hindi Upanyas - Ek Nayee Drishti: Indranath Madan, Rajkamal Prakashan
3. Hindi Kahani Ke Antarang : Dr. Ramdras Mishra
4. Kahani - Swaroop aur Samvedna : Ranjendra Yadav

Distribution of Marks

- (1) Objective questions - 40 marks
- (i) 20 marks for multiple choice type questions
(to fall under Section I) $20 \times 1 = 20$
- (ii) 20 marks for short questions which can be
answered in 2 - 3 sentences (to fall under
Section II) $10 \times 2 = 20$
- (2) Descriptive questions - 60 marks
- (i) Explanation with reference to context:
- (a) 2 pieces from the short stories $6 \times 2 = 12$
- (b) 1 piece from the novel $6 \times 1 = 6$
- (ii) 3 textual and critical questions
(1 each from the three prescribed texts) $14 \times 3 = 42$

...

contd....7/-

(iii) Three Year Degree Course Syllabus in Hindi (MAJOR)

There will be Eight papers. Paper I and IV will be taken in the first year, II, V and VI in the second year and III, VII & VIII in the third year. Each paper will be of 100 marks and three hours duration. Papers I, II and III will be common with Hindi (Elective).

B.A. (1st year)Paper IV : Old Poetry

Text books: 1. Vidyapati : Ed. Monoharlal Gaud, Vidya Mandir C.K.
10/64 Brahmanal, Varanasi - 221001.

Selected portion: From 1 to 35 padas to be read.

2. Ramcharit Manas - Tulsidas, Geeta Press,
Gorakhpur

Selected portion: Only Kevat and Chitrakoot
Prasangas of Ayodhyakand.

3. Bhramargeet Sar - Surdas, Ed. Ramchandra Shukla,
Sahitya Seva Sadan, Varanasi.

Selected portion: From 175 to 200 Padas to be
read.

4. Riti Kavya Sangrah: Ed. Dr. V.P. Singh, Lok
Bharati Prakashan, Allahabad

Selected portion : only Keshavdas, Bihari and
Ghananand are to be read.

Reference books: 1. Vidyapati - Dr. Shree Prasad Singh

2. Manas ka Kathashilp - Dr. S.D. Singh

3. Reeti Kavya - Dr. Jagdish Gupta.

B.A. (2nd year)Paper V : History of Hindi Literature

Reference Books: 1. Hindi Sahitya ka Itihas : Ram Chandra
Shukla

2. Adhunik Hindi Sahitya ki
Pravittian : Dr. Namvar Singh

3. Hindi Sahitya ka Itihas : Dr. Nagendra

Paper VI : Indian Poetics, Western Criticism and
Literary Forms

Distribution of marks: Indian Poetics - 60 marks

Western Criti- - 20 marks
cism

Study of Literary
forms - 20 marks

Prescribed topics:

- (i) Different Schools of Indian Poetics and its development upto modern period, definition of poetry, functions of poetry, Kavya Hetu, Shabd Shakti, Rasa, Its kinds and Rasa Bishpatti, Sadharnikaran, Kavya Guna and Dosh, Riti and Major Alankars.

- (ii) Western Criticism : Major western critics and general idea of their theories (Aristotle, Croce and T.S. Elliot) , major literary tendencies (Art for Arts sake, Romanticism and realism) and short history of western criticism.
- (iii) Study of literary forms ; definition and elements of poetry, novel, short story, Essay, Drama, Sketch, Memories, Travelogue, Biography.

Reference books: 1. Kavya ke Roop - Gulab Rai
 2. Kavya Darpan - Ram Dahin Mishra
 3. Alankar Vimarsh-Dr. K.N. Prasad
 4. Bharatiya Tatha Paschatya Kavya Shashtra ke Siddhanta- Dr. Satyadeo Choudhury.
 5. Paschatya Kavya Shashtra ki Parampara - Dr. Savitri Sinha
 6. Sahityalochan - Dr. Shyamsundar Das
 7. Alankar Muktavali- Devendra Nath Sarma.

B.A.(3rd year)

Paper VII: Modern Poetry

Text books: 1. Kamayani : Jaishankar Prasad, Bharati Bhandar, Allahabad. (Selected portion:Chinta & Shradha Sargas only)
 2. Uddhava Shatak : J.D.Ratnagar (Indian Press, Prayag) (Selected portion: From 43 to 105 kavitta only).
 3. Ram ki Shakti Pooja : Surya Kanta Tripathi Nirala
 4. Asmita : Ed. Dr. J.P. Srivastava & Dr. Jitendra Nath Pathak, Vishwavidyalaya Prakashan, Chowk, Varanasi.

The following poetries of the undermentioned poets are to be studied from Asmita:

<u>Poetry</u>	<u>Poet</u>
Kalagi Baajre ki	- Agneya
Pankh, Pahiye Aur Pattivan	- Dharma Veer Bharti
Chheenane Aye Hain Ve	- Sarveshwar Dayal Saksena
Mochiram	- Sudama Pandey 'Dhumil'

Reference books:1. Adhunik Hindi Sahitya: Prof.Nand Dulare Vajpayee
 2. Kamayani Vimarsh : Bhagirath Dixit
 3. Nayee Kavita : Swaroop Aur Samasyayen :Dr. Jagdish Gupta
 4. Adhunik Hindi Kavya : Dr. Sukumar Misra
 5. Naya Hindi Kavya : Dr. S.K. Mishra

Paper VIII : Introduction to general Linguistics and History of Hindi Language and Devnagiri Lipi

Distribution of marks : General
Linguistics - 60
Hindi Language- 30
Devnagiri Lipi- 10

Prescribed Areas of study:

- A. Introduction to general linguistics
 - (i) Linguistics - definition, linguistics & language
 - (ii) Kinds of Linguistics
 - (iii) Linguistics and other disciplines (Sociology, history, etc.)
 - (iv) Main Schools of Linguistics.
- B. General Linguistics & Historical Linguistics:
 - (i) Theories of the origin of languages
 - (ii) Theories of the development of languages
 - (iii) Structure of language (phonology, morphology, syntax and semantics)
- C. Origin and development of Hindi and other modern Indian languages with special reference to the classification of their families:
 - (i) Dialects of Hindi language and its development
 - (ii) Short Hindi Grammar (Specially Upsarg, Pratyaya, Karak and Sarvanam)
 - (iii) Hindi Dhvani, Pad and Vakya.
- D. Nagri Script:
 - (i) Origin and development of Nagri script
 - (ii) Other Indian scripts and their history.

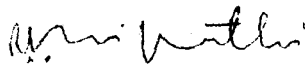
- Reference books: 1. Bhasha Vigyan ki Bhumika : Prof. Devendra Nath Sharma
2. Bhasha Vigyan : Dr. Bholanath Tiwari
3. Hindi Bhasha Aur Lipi ka Aitihasik Vikas : Satyanarain Tripathi
4. Hindi Aur Uski Vividh Boliyan : Dr. D.C. Jain.

Panel of Examiners for Hindi (Three Year Degree Course)Hindi M.I.L.:

1. Shri D.P. Jain , St. Edmund's College, Shillong.
2. Smt. P.S. Bhatt, Lady Keane College, Shillong.
3. Shri A.K. Gurung, Shillong College, Shillong.
4. Shri R. Dubey, Synod College, Shillong.
5. Shri J.P. Khanduri, Retired Lecturer in Hindi, St. Anthony's College, Shillong.
6. Shri D.R. Singh, Govt. College, Itanagar, Arunachal Pradesh.
7. The Lecturers teaching Hindi in various Colleges affiliated to NEHU other than those mentioned above.
8. Dr. Jagmal Singh, Manipur University, Canchipur, Imphal.

HINDI - Elective & Major:

1. Prof. Hiralal Tiwari, Retd. Professor, C-I HIG Lohianagar GHAZIABAD, U.P. 201001 (Phone 724427)
2. Dr. A.K. Upadhyaya, Zakir Hussain College, Delhi.
3. Dr. Kanika Tomar, Shantiniketan, Vishwa Bharati University Bolpur - W.B.
4. Dr. A.C. Barman, Cotton College, Guwahati.
5. Dr. Shanti Thapa, R.G. Baruah College, Guwahati.
6. Shri D.P. Jain, St. Edmund's College, Shillong.
7. Smt. P.S. Bhatt, Lady Keane College, Shillong.
8. Shri A.K. Gurung, Shillong College, Shillong.
9. Shri R. Dubey, Synod College, Shillong.
10. Shri J.P. Khanduri, Retired Lecturer in Hindi, St. Anthony's College, Shillong.
11. Dr. D.R. Singh, Govt. College, Itanagar, Arunachal Pradesh.
12. Shri Jagmal Singh, Deptt. of Hindi, Manipur University, Chancipur, Imphal.
13. Dr. Dharmadev Tiwari, Deptt. of Hindi, Gauhati University.
14. Dr. Bhupen Rai Choudhury, Deptt. of Hindi, Gauhati University.
15. Shri Dilip Medhi, Deptt. of Hindi, Gauhati University.
16. Shri Achyut Sharma, Deptt. of Hindi, Guwahati University.
17. Dr. Ajit Das, Cotton College, Guwahati.
18. Smt. Anwara Begum, Handique Girls' College, Guwahati.
19. Dr. Jamila Jaffri, Deptt. of Hindi, Banaras Hindu University, Varanasi-221005.
20. Dr. Sukdev Singh, Deptt. of Hindi, Banaras Hindu University, Varanasi-221005.
21. Dr. Kashi Nath Singh, Deptt. of Hindi, Banaras Hindu University, Varanasi-221005.
22. Dr. Vishwanath Mishra, Deptt. of Hindi, Banaras Hindu University, Varanasi- 221005.
23. Lecturers teaching Hindi in various colleges affiliated to NEHU other than those mentioned above.
24. Dr. (Mrs.) G. Rastogi, Deptt. of Hindi, University of Gorakhpur, Gorakhpur, U.P.
25. Dr. N.K. Singh, Deptt. of Hindi, Pragjyotish College, Guwahati.


 (R.S. Tripathi)
 Chairman
 Board of Under-graduate
 Studies in Hindi.

5:2:4:(1)

- (iv) Revised syllabus for the School level course for M.Phil in Zoology.

The revised syllabus for the School level course for M.Phil in Zoology was approved by the School Board of Life Sciences in its meeting held on 7th April, 1994. The revised syllabus at Annexure 'A' is placed before the Council for consideration.

S.G./3/5/94

SCHOOL OF LIFE SCIENCES
M. PHIL COURSE WORK

School Level Course : Basic Techniques in Biological Research Revised Syllabus .

Unit I Biochemical Techniques :

Tissue processing and separation of various subcellular organelles; Chromatographic Techniques : Ion-Exchange, Gel Filtration, Affinity and High Performance Liquid Chromatography (HPLC); Electrophoresis.

Unit II Radiobiological Techniques : Tracer Techniques, Radioimmunoassay, Radioreceptor assay, , Autoradiography.

Unit III Genetical Techniques: Differential staining techniques, High resolution banding, cell fusion, Southern, Northern and Western blotting, polymerase chain reaction.

Unit IV Microscopy: Principle of phase contrast, Fluorescent and Electron Microscopy; Tissue fixation and preparation for light microscopy, Cryotomy and Electron microscopy.

Unit V Immunological Techniques: Antigen, Antisera, Monoclonal antibodies Immunodiffusion, ELISA, immunohistochemistry.

Ecological Techniques: Population sampling, absolute population estimates using different techniques, population growth and related parameters, population estimates by sampling a unit of habitat.

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- (v) Selection of Chapters for Khasi MIL
for B.A and B.Com.

In the 45th meeting of the Academic Council a book "Ki Sngi Jongngi" was approved for the Prose Section of the B.A. M.I.L. Khasi Syllabus.

The Board of Under-Graduate Studies Sub Committee which met on 19.1.94 has selected the following Chapters.

B.A. M.I.L

Chapter I,II,III,V,VII,VIII,XI,& XIII

The BUGS subcommittee also replaced the existing syllabus for B.Com,M.I.L. i.e., "Khyllie Pat Para-ri by K.Rapthap" with the book "Ki Sngi Jongngi,by Khasi Department"-Chapters IV,VI,VII,XI & XIV.

The matter is placed before the Council for consideration.

5:2:6(1)

- (vi) Revised syllabi for M.Sc. Zoology and for M.Phil
Course work in Zoology.

The revised syllabi for M.Sc. Zoology and for the M.Phil
Course work in Zoology was approved by the School Board of Life Sciences
in its meeting held on 22nd November, 1993. The revised Syllabi are
placed at Annexure-'A' for consideration of the Council.

M.Phil Course WorkParasitic Helminthology :

Revised Syllabus

- Unit I and II Habitats invertebrate hosts and problems related to establishment and transmission of parasites : body surfaces and gills of fishes, alimentary canal and associated organs, lungs, blood fluids, peritoneal cavity, muscles, eye and brain, Histopathology of the mentioned habitats in relation to parasitic infections.
- Unit III Epidemiology and control : Measurement within host population, frequency distribution of parasite numbers, transmission between hosts, Climatic factors, parasitic life histories and control strategies methods of control outside and inside the host.
- Unit IV Advances in Neurobiology of parasites : Nervous organization nature of nervous components (with special reference to platyhelminth parasites)
- Unit V In vitro cultivation of parasites : General considerations, basic problems, techniques employed. Advances in vaccine development against helminthic diseases.

Minor Modification in the Syllabus

Z - 105 FUNCTIONAL ANATOMY - I

Unit 1 Locomotion

1. Amoeboid and fibrillar movement

Theories of Amoeboid movement and types of amoeboid cells

Ciliary movements

Locomotion in arthropods

2. Musculature in vertebrates - smooth, skeletal & cardiac

Ultrastructure and chemical composition of skeletal muscle

Mechanism of muscle contraction, Fatigue; tetanus; and rigor mortis.

Unit 2 Food and Nutrition.

1. Nutritional patterns in animals, Mechanism of food intake, symbiotic nutrition, Food selection, and its regulation

2. Physiology of Digestion.

Digestive Enzymes in vertebrates; Secretion and regulation in Mammals, Mechanism of digestion; Absorption of different food materials; Vitamins.

3. Contractibility of gastrointestinal tube and its neural control in vertebrates.

4. Gastrointestinal hormones

5. Special dietary requirements of some animals.

Unit 3 Body fluids and circulation

1. Types of circulatory system in invertebrates and vertebrates

2. Physiological types of hearts

3. Cardiac cycle and its regulation

4. Composition and functions of blood, blood volume;

Haemopoiesis; blood pressure; blood groups, blood coagulation

Unit 4 Respiration

1. Respiratory organs in arthropods and vertebrates

2. Mechanism of respiration through gills in fishes

3. Mechanism of breathing and its regulation in mammals

4. Respiratory pigments-brief chemistry and function

5. Transport of oxygen and carbon dioxide; oxygen equilibrium curve; Bohr effect and Root effect.

Unit 5 Excretion and osmoregulation

1. Structure of excretory organs in invertebrates
 2. Structure of vertebrate kidney and nephron, formation of urine; acid - base balance; Homeostasis
 3. Nitrogen excretion in animals
 4. Osmoregulation in aquatic and terrestrial animals.
- Z-106 Functional Anatomy - I (Practicals)
1. Comparison of RBC number of different vertebrates.
 2. Comparison of WBC number of different vertebrates
 3. Comparison of Hb concentration in the blood of different vertebrates.
 4. Preparation of haemin crystals from the blood of different vertebrates.
 5. Measuring of blood pressure under different physiological conditions.
 6. Recording of heart beat and effect of different physical and chemical factors.
 7. Estimation of casein content in milk.
 8. Estimation of glycogen content in liver of any vertebrate
 9. Estimation of ascorbic acid in tomato, lemon and milk
 10. Recording of muscles contraction and effect of load.
 11. Qualitative determination of digestive enzymes and absorption of some digested food materials.
 12. Determination of the rate of oxygen consumption from water by an aquatic animal.
 13. Determination of respiratory quotient (R.O.) of an air breathing animal.

FUNCTIONAL ANATOMY - II

Unit - 1 : Neural Integration

1. Neuron : Ultrastructure, types and functions.
2. Active and passive transports across a membrane.
3. Resting potential and action potential : Calculation.
4. Neurotransmitters and synaptic transmission.
5. Neural impulse conduction.
6. Evolution of functional anatomy of vertebrate brain.
7. Sensory receptors.
8. Major sense organs (Eyes and Ears) : Mechanisms of vision hearing and balancing.

Unit - 2 : Chemical Integration

1. Endocrine system and hormonal integration.
2. Neurohumours, hormones, and Neurohormones.
3. Chemistry, biosynthesis, storage, transport and metabolism of hormones.
4. Mechanism of hormone action.
5. Pheromones

Unit - 3 : Endocrine organs in invertebrates & vertebrates

1. Neurosecretions in non-arthropods.
2. Neuroendocrine organs in Insecta.
3. Neuroendocrine organs in crustacea.
4. The hypothalamo-hypophyseal complex in vertebrates.
5. Evolution of pituitary, adrenal, thyroid and pineal.

Unit - 4 : Hormonal Regulations

1. Hormonal control of metamorphosis, development and reproduction in Insecta.
2. Hormonal control of moulting and reproduction in Crustacea.
3. Hormonal regulation of digestion.
4. Hormonal regulation of carbohydrate, protein and fat metabolism.
5. Hormonal regulation of metabolic rate and calorogenesis.
6. Hormones in osmoregulation.
7. Hormones in migration of fish and birds.
8. Hormonal regulation of Calcium metabolism.
9. Hormones in immune response.

Unit - 5 : Reproduction

1. Reproductive system in vertebrates.
2. Reproductive processes and their regulation.
3. Reproductive cycles : Estrous and menstrual cycles.
4. Regulation of breeding cycles.

Z - 305 Special paper I : Endocrinology and Reproductive Physiology

Unit - 1 : Hormones

1. Characters of hormones.
2. Biosynthesis of steroid hormones.
3. Biosynthesis of amino acid derived hormones : thyroid hormones, catecholamines, melatonin, peptide hormones.
4. Mechanism of hormone action.

Unit - 2 : Neuroendocrine Integration in Vertebrates

1. Hypothalamo - hypophyseal complex.
2. Neural control of the anterior pituitary.
3. Role of pineal in transduction of environmental cues.
4. Pheromones in mammalian reproduction.
5. Sex hormones and sexual differentiation of brain.

Unit - 3 : Polymorphism and Evolution of Hormones

1. Steroids.
2. Tyrosine derivatives.
3. Neurohypophyseal octapeptides.
4. Renin-angiotensin system.
5. Parathormone and calcitonin.
6. Gastro-intestinal and pancreatic hormones.

Unit - 4 : Testis

1. Endocrine differentiation of testis.
2. Histology of testis.
3. Hormonal control of spermatogenesis.
4. Structure and function of Leydig cells.
5. Structure and function of male accessory reproductive tract.
6. Biochemistry of semen.

Unit - 5 : Ovary

1. Endocrine differentiation of ovary.
2. Histology of ovary.
3. Hormonal control of folliculogenesis and ovogenesis.
4. Hormonal factors in ovulation and luteinization.
5. Corpus luteum and its function.
6. Factors regulating luteolysis.

Z- 405 Special paper II : Endocrinology and Reproductive Physiology.

Unit - 1: Fertilization and Implantation

1. Fertilization.
2. Tests for sperm viability and function.
3. Induction of ovulation.
4. Implantation; Delayed implantation.
5. In vitro fertilization.
6. Placentation and its regulation.
7. Placental hormones : nature, function and regulation.

Unit - 2 : Parturition and Lactation

1. Regulation of parturition
2. Endocrinology of lactation.
3. Hormonal regulation of development and differentiation of mammary gland.
4. Factors regulating initiation and maintenance of lactation.

Unit - 3: Testicular and ovarian disorders

1. Assessment of testicular function.
2. Syndromes of testicular dysfunction.
3. Ovarian activity and breeding cycles.
4. Tests of ovarian function.
5. Syndromes of ovarian dysfunction.
6. Hormones and sexual behaviour.

Unit - 4: Regulation of Fertility

1. Principles and techniques of fertility control in male and female.
2. Hormonal contraception with special reference to OOCs.
3. Intrauterine contraceptive devices.
4. Management of infertility.
5. Reproduction and senescence.
6. Immuno-contraception.

Unit - 5 : Experimental Designs for Study of Breeding and Fertility.

1. Care and breeding of common laboratory rodents.
2. Surgical techniques in study of mammalian reproduction.
3. Principles of Bioassay, chemical assay and their application.
4. Techniques in Radio-immunoassay, radio-receptor assay and enzyme immunoassay.

5:3- Research-

- (i) Request of the NERIST for recognition as a Research Institute.

Vide letter No. NERIST/CSIR/93/62/1 dt. 23.11.93 placed at Annexure-'A' the Director, NERIST, has requested for recognition of the NERIST as a Research Institute.

The matter is placed before the Academic Council for consideration and if approved the recognition may be processed according to the procedure laid down in the Regulation OC-4/R-2 governing recognition of Research laboratories as Centres to guide Ph.D research under NEHU.

ANNEXURE-'A'

Prof. S.D.Phukan,
Director.

Ref. NEHIST/CSIR/93/62/1

Dt. 23.11.93.

The Vice-Chancellor,
NEHU, Shillong.

Sub : Recognition of NEHIST as a Research Institute

Dear Sir,

Our Institute has highly qualified (Doctorate) Faculty Members particularly in Physical Sciences (Chemistry, Physics and Mathematics) and they are actively engaged in research work. Some of them have been abroad on Post Doctoral Research Work and some of our faculties have got Research Project from CSIR and DST, New Delhi, Govt. of India on their credentials. Our Institute possesses reasonably good laboratory facilities and the necessary research equipments.

In view of these, I would like to request you that our Institute i.e. NEHIST, may please be recognized as a Research Institute by NEHU.

Thanking you for cooperation,

Yours faithfully,

Sd/-S.D.Phukan

- (i) Introduction of a Course on Environment as a Compulsory subject at Under-Graduate level and a common paper on Environment for Post-Graduate Course.

In pursuance of the Supreme Court direction for introduction of a Course on Environment as a compulsory subject, the matter of introduction of the subject was considered by the Pre-University Board in its meeting held on 5th August, 1992, wherein the Board approved in principle the introduction of Environment Science as a compulsory subject at P.U. level. The Board was of the opinion that the syllabus and other details would be framed after the same is introduced at the School Board level and on receipt of guidelines from the U.G.C.

Later a model syllabus was proposed by Prof. T. Shivaji Rao, U.G.C. Emeritus Fellow, Andhra University. The proposed syllabus is for a common paper on Environment for B.A., B.Sc. and B.Com. and also a common paper for P.G. Course.

The matter is placed before the Council for consideration of introduction of Environment Education and for identifying the BUGS and BPGS to which the subject can be assigned.

M.Phil Course Work

Parasitic Helminthology : Revised Syllabus

- Unit I and II Habitats invertebrate hosts and problems related to establishment and transmission of parasites : body surfaces and gills of fishes, alimentary canal and associated organs, lungs, blood fluids, peritoneal cavity, muscles, eye and brain, Histopathology of the mentioned habitats in relation to parasitic infections.
- Unit III Epidemiology and control : Measurement within host population, frequency distribution of parasite numbers, transmission between hosts, Climatic factors, parasitic life histories and control strategies methods of control outside and inside the host .
- Unit IV Advances in Neurobiology of parasites : Nervous organization nature of nervous components (with special reference to platyhelminth parasites)
- Unit V In vitro cultivation of parasites : General considerations, basic problems, techniques employed. Advances in vaccine development against helminthic diseases.

- (iii) Establishment of the Centres for Applied Statistics via a utilisation of posts sanctioned for Centre for Mathematics and Statistics.

The University Grants Commission gave its approval in the 6th Plan for establishment of the Centre for Mathematics and Statistics, one each for Nagaland Campus and Mizoram Campus. One post of Professor/Reader and one post of Lecturer were also sanctioned for each of the Centres at Kohima and Aizawl accordingly. The U.G.C. did not sanction the said centre for Shillong Campus.

It appears that the Centre for Mathematics and Statistics never came into being and neither an amendment was made to incorporate this Centre in the Ordinance of the University. Instead, the Centre for Applied Statistics was established at Shillong against the Centre for Mathematics and Statistics sanctioned by U.G.C. for outstation campuses, though there was no specific decision taken by the University to establish the Centre for Applied Statistics at Shillong.

However, in order to start the Centre for Applied Statistics at Shillong, the University had appointed one Dr. A.M. Goon as Professor of the Centre against one of the sanctioned posts of Professor/Reader of the Centre for Mathematics and Statistics. Prof. Goon was released from the service of the University w.e.f. 25.7.1987. At present, the Centre has one Reader and two Lecturers accommodated against the sanctioned post of Professor/Reader and Lecturers meant for the Centre for Mathematics and Statistics.

In view of the above, it is necessary to take a decision whether the posts sanctioned for the two Centres viz. Centre for Mathematics and Statistics for the outstation campuses may be utilised for the Centre for Applied Statistics and if so, necessary a amendment may be made to incorporate the Centre in the Ordinance of the University. If it is decided to establish the Centre for Mathematics and Statistics as sanctioned by U.G.C., the Ordinance may also be amended incorporating the Centre and the Centres may be established at the outstation campuses and services of the teachers, appointed for Centre for Applied Statistics, may be transferred accordingly.

The matter is placed before the Council for its deliberation and consideration.

5:6:3 (1)

Proposal for introduction of a special subject on consumer protection in the Colleges and Universities.

The Ministry of Human Resource Development and The University Grants Commission have endorsed the proposal of the Central Consumer Protection Council for inclusion of consumer education in the curriculum of Schools/Colleges and Universities. Copies of the letters on the subject are placed at Annexures A, B and C for perusal and consideration of the Academic Council.

In the Working Group Report (enclosed to the Ministry's letter at Annexure - C), the Group recommended that a beginning can be made by introducing consumer education in adult education programmes and subjects relating to consumer protection can also be included in the various training and education programmes undertaken by various faculties.

The matter is placed before the Academic Council for consideration.

5:16:33(2)

UNIVERSITY GRANTS COMMISSION
SAHADUR SHAH ZAFAR PARK
NEW DELHI - 110 002

No. F. 1-33/93 (CPP-II)

Dated 16th October, 1993.

To

The Registrar,
North Eastern Hill University,
Shillong - 793 001.

Sub : Introduction of a special subject on consumer
protection in the colleges and universities-regarding.

Sir,

I am directed to enclose a copy of letter No. 19-2
93-IV dated 30-7-93 alongwith its enclosures received from
the Ministry of Human Resource Development, (Deptt. of Education),
Govt. of India, on the subject cited above for necessary action.

Yours faithfully,

Sd/-
(R.K. Verma)
Under Secretary.

Copy forwarded for information to the Secretary,
Ministry of Human Resource Development (Deptt. of Education)
Govt. of India, Shastri Bhavan, New Delhi - 110 001.

Sd/-
(C. R. Raikwar)
Section Officer.

Annexure - A

- copy -

r.No.9-2/93.U-I
Government of India
Ministry of Human Resource Development
(Department of Education)

New Delhi, Dated 30-7-93.

Subject : Introduction of a special subject on consumer protection
in the Colleges & Universities.

Reference sch.4 Section's letter No.11-26/93.sch.4
dated the 26th July,1993 on the subject mentioned above. The
syllabi and content of courses for various disciplines is decided
by the Universities themselves on the recommendations of their
Academic Councils/Boards of Students. Central Government or UGC
have no specific role to play in this regard. However the above
suggestion is being referred to UGC for appropriate consideration.

Sd/-
(P.V. Valsala.G.Kutty)
Deputy Secretary.

Dy. Secy (Schools)

Copy to : Secretary, University Grants Commission - For their
appropriate action.

Sd/-
(P.S. Verma)
Section Officer.

5:6:33 (.)

Annexure - B

- copy -

A BANERJI
DEPUTY SECRETARY (S)

GOVERNMENT OF INDIA
MINISTRY OF HUMAN RESOURCE DEVELOP-
MENT
DEPARTMENT OF EDUCATION
NEW DELHI - 110 001.

D.O. No. 11-26/93-Sch. 4

Dated the 26th July 1993.

Dear Shri Mukhopadhyay,

I am enclosing herewith an extract of the item No. 27-Consumer Education of the Agenda of the 14th meeting of the Central Consumer Protection Council to be held on 31-7-93 to consider inclusion of Consumer Education in the curriculum of Colleges/Universities programmes.

2. I shall be grateful, if necessary comments in the matter are sent to enable us to prepare brief for use of Education Secretary and Joint Secretary (L), who are attending the meeting.

With regards,

Yours sincerely,

Sd/-

(A. Banerji)

Sh. D.S. Mukhopadhyay,
Joint Secretary (U&HE),
Department of Education.

Annexure - C

Working Group Report

Extracts of Item No. 17 Consumer Education from 14th Agenda of the 14 Meeting of the Central Consumer Protection Council to be held on 31-7-93.

XXX

XXX

XXX

XXX

Consumer Education

27. There are a number of suggestions from all the sections of the society to introduce consumer education as a part of Curriculum in the schools, colleges and universities etc. Working Group supports these suggestions. It is recommended that consumer education may be included in the curriculum of schools/colleges, universities, adult education programmes etc. in steps. A beginning can be made by introducing consumer education in adult education programme. Subjects relating to consumer protection can also be included in the various training and education programmes undertaken by various faculties. For this purpose, a small working group consisting of representatives of Ministry of Civil Supplies, Consumer Affairs & Public Distribution, Ministry of Education and consumer organisations may be constituted to look into the matter and to make suitable recommendations.

.....

(i) Introduction of Physics(Major) in St.
Mary's College

St.Mary's College Shillong has applied for introduction of Physics(Major) subject. The Inspection Team which visited the college has recommended provisional affiliation for a period of 2(two) years. The Inspection Team has also made specific suggestion/recommendation to be implemented by the college.

1. Based on the list of books available in the College and the books prescribed in the B.Sc(Physics)syllabus, the college should procure the additional books given in Annexure-I during 1994.
2. The apparatus needed for 2nd year as per syllabus should be procured before June,1994 as given in Annexure-II to avoid dislocation of laboratory work. Similarly, apparatus required for third year Physics(Major) should be procured before June,1995.as given in Annexure.II.
3. Atleast two more lecturers should be appointed in Physics,~~in~~ Presently there are only 5 teachers available in Physics in the College. For B.Sc.Major subject, there should be seven teachers as per NEHU Regulation No.)E-6/R-2.
4. Out of the room A and B of 624sq.ft.area each and laboratory of 1434 sq.ft.,at least one room A or B and laboratory space should be made available to B.Sc.Physics (Major) subject.
5. The dark room area for Optics related experiments should be at least 12'x30' in size.
6. With a view for proper implementation of the programme the Committee should visit/ the college again sometimes in November,1994 to verify and check the facilities to be provided by the college as per above suggestions.

.....

ANNEXURE-II
LIST OF BOOKS TO BE PROCURED DURING 1994

1. Das.Mathur-Elements of properties of matter. 5 copies.
2. College Physics- VOL.II.D.B.Sinha and J.C.Das Sharma
3. K.G.Majumdar-A text book of light.
4. P.K.Chakravarty-Geometrical and Physical Optics.
5. D P Khendelwal - Optics and Atomic Physics 2 copies.
6. D.C. Tayal- Electricity and Magnetism.
7. Brijlal and N Subramanyam-Electricity and magnetism 4copies.
8. Berkeley Physics course vol.2-Electricity and magnetism
(E D E M Purcell)
9. D C Tayal - Basic Electronics.
10. K.G.Majumdar - A text book of practical physics.
11. Indo prakash & Ramkrishna: A text book of practical
Physics - 4 copies.
12. S.K.Ghosh-A Text book of practical Physics- 4 copies.
13. J.B. Rajam- Modern physics.
14. S.L. Gupta & S.Gupta-Concepts of modern physics.3 copies.
15. C. Kittel-Introduction to solid state physics.
16. M.Ghosh-A text book of sound.
17. M.N.Saha and B.N.Srivastava-A treatise on heat.
18. M.W.Zeemmansky-Heat and Thermodynamics- 2 copies.
19. K.Huang-Statistical Mechanism.
20. Classical-Electrodynamics-J.D.Jackson.
21. S.K.Ghosh-A Text book of advanced practical physics-3 copies.
22. R.Murugesan-Modern Physics 2 copies.
23. J.B.Rajam.Modern Physics.
24. White H.E.-Introduction to atomic spectra 2 copies.

.....

ANNEXURE-II1994-95/1995-96 APPARATUS/EQUIPMENT2nd year Equipment to be procured before June, 1994.

1. Hall Effect Set Up.
2. G.M.Counter.
3. Michelson interferometer.
4. Viscosity apparatus-rotating cylinder type.
5. Elastic constants of Glass by Coxneil's Method.
6. Triode Valve, Semiconductor Diode Apparatus.

3rd year Equipment to be procured before June, 1995.

1. Platinum Resistance Thermometer Kohlrausch's Conductivity Bridge.
2. Series/Parallel resonant circuit.
3. De-Sauty Bridge.
4. ~~Self~~ B-H Curve apparatus.
5. Self and Mutual Inductance coil.
6. Transistor Characteristic Apparatus.
7. R.C.Coupled Amplifier.
8. Apparatus for differentiating and integrating circuits.
9. Thyrotron characteristics.
10. Apparatus for the study of simple power supply with filter circuit.
11. C R O (Type 510/S) 15 MHz Dual trace).

...

(ii) Provisional affiliation to Budha Bhanu
Saraswati College.

Budha Bhanu Saraswati Mawprem has applied for opening of a new College at P.U.Arts level on the subjects :- English, Pol.Science, Economics, Education, History, Education, Logic, MIL Nepali, Bengali, Hindia & Alt.English.

The Inspection Team in its reports has recommended for Provisional Affiliation to Budha Bhanu Saraswati College, Mawprem for P.U.Arts in the subject applied for a period of three years.

NORTH EASTERN HILL UNIVERSITY

SHILLONG.

INITIAL AFFILIATION

Inspection Committee Reports(to be submitted to the University in duplicate)

1. Name of the College: BUDDHA BHANU SARASWATI
(BBS)College, Mawprem, Shillong.
2. Its sponsoring authority, Governing Body of BBS(Buddha Bhanu Saraswati)College, Mawprem, Shillong.
3. The legal status of the College(whether college is a registered body under Societies Registration Act).
YES.
Registered vide NO SC/BBSC/419/93 of 1993-(Encl- I)

4. Whether the College is having a Governing Body duly constituted for the purpose: YES
(attached a copy of the constitution)
5. Any special features of the Governing Body constitution which deserve special attention for the grant of affiliation: Governing Body constituted by the General Public of the locality.

PHYSICAL AND FINANCIAL RESOURCES

6. Whether the college is already located at its own site
Yes/No:- No. The college is functioning from the Gorkha Pathsala High School with permission. Copy of permission letter enclosed(Encl.-III)
(a) If not, whether the college has already acquired land.
College has acquired land. Paper enclosed(Encl- IV)
(b) Give below a brief report on the suitability of the site and plan after inspection: -----
The Site is suitable for the purpose for which affiliation is sought.
7. The College is seeking affiliation for offering the following courses in:-

P.V. LEVEL.DEGREE LEVEL

(Arts) English, Pol. Sc.
Economics, Education,
History, Logic
MIL-Nepali, Bengali, &
Hindi-Alternative
English.

contd.2/=

-2-

B. Students seeking Admission: (Encl. No. V)
P.U. Arts 94 (38F + 56 M)

9. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para 7 above:

Adequate for the purpose of P.U. Arts

(a) If No, do you recommend that the college should be affiliated pending acquisition of books/journals: **X**

10 (a) Reading room facilities.

Size (Not measured) Adequate.

(b) Classroom

Size..... Adequate

(c) Students' Common room

Size..... Adequate.

(d) Teachers' Common Room

Size..... Adequate.

11. Whether the college has adequate equipment/laboratory facilities for practical classes :

Does not arise.

contd.

-3-

12. Name of the teachers with Post-Graduate Degree/Specialization:

<u>Name</u>	<u>Lecturer in</u>	<u>P.G. Degree with grade of specialization</u>
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.
6.	6.	6.
7.	7.	7.
8.	8.	8.
9.	9.	9.
10.	10.	10.
11.	11.	11.
12.	12.	12.
13.	13.	13.
14.	14.	14.
15.	15.	15.
16.	16.	16.

See enclosure

NO. VI

NOTES: The University Regulation stipulates the following :-

<u>Level/Class</u>	<u>Minimum No. of Teachers in each subject.</u>
--------------------	---

a) P.U. Non-Lab. One.

b) P.U. Laboratory Two

c) Degree Non-Laboratory (Pass) Two in all subjects and three in P.U. Laboratory: English.

d) Degree laboratory (Pass) + Hons + P.U. Four in all subjects other than English & other elective languages in which there should be at least five.

f) Degree laboratory (Pass) + Hons + P.U.

Seven of whom six shall be Lecturers

conts. 4/-

- 4 -

13. Whether the college has adequate No. of qualified teachers in the subjects for which affiliation is sought): YES(Encl- VI)

14. Whether the college is maintaining a fixed term deposit of Rs. 1,00,000/- in any bank: -

If Yes, the fixed deposit certificate- Encl- 7)

No. 233732 dated. 7.10.93.

For Rs. 1,00,000.00 (Rupees one lakh) only.

in the Indian Bank, Shillong Branch.

(mention the name of the Bank and Branch).

15. Any other observations(s) : NIL

16. Recommendations :

NOTES: A) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the provisional/Extension of Affiliation.

B) If provisional affiliation is recommended upto a certain period only, this may be mentioned.

Recommended for Provisional Affiliation upto B.U. Arts in the subjects applied for, for a period of three(3) years.

Signature of the members of the Inspection Team

Sd/-R. Kharpor.

Sd/-P.M. Passah.

Sd/-Imdad Hussain.

Convenor.

%%/%%/%%/%%/%%

- (i) Report of the Committee-to examine the Composition, Powers and functions of Advisory and Steering Committee of Centres of Studies etc.

The Vice-Chancellor has constituted a committee to examine the Composition, powers and function of Advisory and Steering Committee of Centres of Studies vis-a-vis the assignment and linkage of Centre with the Schools of Studies. The Report of the committee is placed at Annexure-'A' and the comments from Dr(Mrs) G. Das, Prof. A.C. Sinha and Dr. Man Mohan Singh are placed at Annexure- 'B', 'C' and 'D' respectively.

The matter is placed before the Council for consideration.

Report of the Committee constituted by the Vice-Chancellor to examine the composition, powers and functions of Advisory Committee and Steering Committee of Centres of Studies etc.

The Committee had four meetings. At its very first meeting, the Committee took note of the fact that another Committee under the Chairmanship of Prof. R.G. Michael, set up for the same purpose, had gone into the issues involved and had come up with a draft report. This draft report was taken into consideration in the deliberation of the present Committee.

(1) The Committee noted that the existing Centres do not fall into a uniform pattern. At one end there are the Centres whose primary function is to provide services to the various sectors of the University (e.g. the Computer Centre and the F.B.I.C.) and at the other end there are Centres whose central activity is conceived as inter-disciplinary research (e.g. the Centre for Literary and Cultural Studies and the Centre for Eco-development). There are also Centres e.g., Centre for Science Education, Centre for Adult and Continuing Education, a major part of whose activity is extension work, but whose programme also includes an important component of research. Then there is the Centre for Applied Statistics : although originally it had been established for teaching Statistics at various levels to students belonging to different departments and to play a generally supportive role in statistical research undertaken in the University, it has, however, of late, only been giving certificate course to persons enrolled in the Centres as its students.

2) The Committee felt that in so far as research is a primary component of any Centre's activities, the faculty of the Centre should be involved in the M.Phil teaching programme of the School concerned and also in Ph.D. supervision. Given the structure and size of the Centres and also the spirit of the Ordinance relating to the Centres, it may neither be possible nor advisable for the Centres, to have their own M.Phil programme. It is important here not to confuse an M.Phil course with the M.Phil programme. The two are not identical; the former is a part of the latter. But it should certainly be possible and desirable for a Centre to offer courses for the M.Phil degree as part of the M.Phil programme of the particular School. The Committee therefore, recommends that suitable amendments in the existing Ordinances be made so that this recommendation, if accepted, can be effectively implemented.

3) Since supervision of research leading to the Ph.D. degree is generally acknowledged to be an important part of the research activity of a member of the faculty of the University, it is only proper that opportunity to supervise research leading to the Ph.D degree should be made available at least to the senior faculty of the Centres. The Committee, therefore, recommends that the University should take steps so that such opportunity can be effectively provided to the faculty of the Centres. Under the present arrangement, it may not be possible for the Centres to initiate a Ph.D. proposal on its own. The responsibility and authority to initiate such proposals rest with the Departments and the Boards of Post-Graduate Studies of the Departments. The School Board and Board of Research Studies are the final approving bodies. Since the functions of the Steering Committee of the Centres do not include those of the Boards of Post-Graduate Studies of Departments relating to the Ph.D. programme of the University, in the event of this recommendation being accepted suitable arrangements will have to be made so that the Centres are empowered to initiate Ph.D. proposals on their own.

4) Under the present arrangements the Advisory Committee of the Centres fulfill functions which, while they are certainly not identical with the functions of the Boards of Schools are similar enough to them for there to be a genuine possibility of an overlap in the functions and areas of operation of these two bodies. In the event of Centres being allowed to have their own Ph.D. programmes, this may lead to avoidable complications. The Committee, therefore, recommends that the Advisory Committee and Steering Committee of Centres be merged into one Committee to be named the Board of Studies of Centre. This new body will function under the general authority of the corresponding School Board, and will perform, relating particularly to the Ph.D. programme of the Centre, the same functions as the Boards of Post-Graduate Studies of the Departments. Care should also be taken to see that in addition to the functions relating to the Ph.D. programmes, the functions of the Advisory Committee and Steering Committee which relate to specific activities of the Centres i.e. activities which are distinctive of the Centres as opposed to Departments, should continue to be carried out by this new body.

Contd.....3/-

- 3 -

5) The Committee also noted that since the research undertaken in the Centres, is necessarily of an inter-disciplinary nature, there may arise a problem of classifying a Ph.D. thesis emanating from a Centre in the prevailing disciplinary scheme. The Committee recommends that the new body suggested should also be vested with the responsibility of specifying the respective School Board, the discipline under which a particular Ph.D. proposal should be classified and the Ph.D. degree eventually awarded.

The proposed Board of Studies of a Centre should also be vested with the responsibility of proposing courses (of an interdisciplinary nature) for the M.Phil programme of the School.

6) Concerning the Centre for Applied Statistics, the Committee was of the opinion that, given the importance of the discipline and the degree of academic autonomy that it has acquired, the University should seriously consider the possibility of turning this Centre into a regular Department.

7) The Committee felt that the functions of the Centre for Distance Education are different in ^{kind} from those of the other Centres and that this Centre needs Organisational and financial support also of a different sort. The Committee recommends that this Centre be governed by its own Ordinance suitably framed for the purpose.

Thus, the recommendations of the Committee, put very briefly, are as follows :

- (i) The Centres should be enabled to participate in the M.Phil programme of the School concerned.
- (ii) The Centres should have their own Ph.D. programme.
- (iii) The Steering Committee and Advisory Committee of a Centre should be merged into one body to be named, Board of Studies of Centre, which, in addition to their present functions, will have the responsibility of proposing courses for the M.Phil programme of the School concerned and of initiating Ph.D. proposals within the Centre. The new body will function under the general authority of the School Board.

Contd....4/-

- 4 -

- iv) The Centre for Applied Statistics should be converted into a regular Department.
- v) The Centre for Distance Education should be governed by a different Ordinance devised to suit its very specific needs and functions.

SG/2/5/94

No: CAS/COMC/91-4

Dated 7th September, 1993.

'ANNEXURE - 'B'

To,

Mr. J. W. Smith
Member Secretary and
Deputy Registrar (Conference),
NEHU, Shillong.

Subject :- Draft Minutes of the Committee on Centres

Sir,

This is with reference to your letter No: F.SMC:9/Misc/Conf/Vol.II/89-102 dated 1st September, 93. I would like to make the following observations.

In para (1) the objectives of the Centre for Applied Statistics is very wrongly projected. If one refers to Sixt Plan recommendation of UGC visiting team to NEHU a copy of which I had submitted along with the Proforma, it clearly says that it is proposed that immediate steps be taken to start short term diploma and certificate courses in Statistics.

Then in para (3) it says that the "Opportunities to supervise research should be made available atleast to the senior faculty of the Centres" I am afraid if anything like seniority of faculty members of the Centres was ever discussed in the meeting. If so, then criteria to determine the seniority also must be spelled out here.

I therefore, request you to consider the above two points before making the final report.

Thanking you,

Yours sincerely,

Sd/-

(Dr. G. Das)

In-charge

Centre for Applied Statistics,
NEHU, Shillong.

S.G./3/5/94

NORTH-EASTERN HILL UNIVERSITY
SHILLONG

ANNEXURE - 'C'

Prof.A.C.Sinha
Dean,
School of Social Sciences

F.No:48/SSS/ACSCC/93/3053
10th September, 1993

To,

J.W.Smith
Deputy Registrar(Conf)
NEHU, Shillong.

Sir,

This has reference to your letter No:F.SMC/9/Misc/Conf/
Vol.II/89-102 dated 1.9.93 received on September 19, 1993.

I have following comments to make on the recommendations.

1. The Centres should be enabled to participate in the M.Phil programme of the school concerned only at the optional level. However in the proposed regulation the sciences have proposed so do away with M.Phil programme.
2. I have strong reservation on centres having their Ph.D. programmes for two reasons. Firstly, the Ph.D. programme is basically disciple based, while centres are not. Secondly, it will be difficult to find job for such Ph.Ds which go beyond conventronal subjects.
3. On line 4 recommendation (iii) : The centres may float M.Phil courses but to have their own M.Phil/and Ph.D. programmes meant revision in the binding rules, which forbid the Centres from awarding degrees. By introducing these recommendations the basic relationship and functioning of the two (Department and Centre) is being re-arranged. I am afraid it will create complications.
4. In our view the Centre for Applied Statics should not be converted into a regular Department. In fact, it should be made a part of the mathematics Department.

Yours faithfully,

Sd/-

(A. C. Sinha)

S.G./4/5/1994

NORTH-EASTERN HILL UNIVERSITY
SHILLONG

ANNEXURE - 'D'

Man Mohan Singh
Head,
Centre for Science Education

CSE/93-2938

14th Sept., 1993.

To,

The Chairman
Committees of Centres,
NEHU, Shillong.

Sub :- DRAFT MINUTES.

REF :- LETTER NO:F.SMC: 9/Misc/Conf/Vol.II/89-102 OF 1st
SEPTEMBER FROM THE OFFICE OF DEPUTY REGISTRAR (CONF).

Dear Sir,

The deliberations and conclusions summarised in Draft Minutes of four Meeting indicate unifocussed discussion, therefore, does not complete its task as suggested in the constitution of the meeting. It also does not give any direction or proposed modifications to avoid problems for which this Committee was constituted.

I regret having attended only one meeting for primarily, either no or very late information. Therefore I can't say whether the minutes really summarise the spirit of deliberations or not.

The only submission I would like to make is that the Committee is suggesting more than one Ordinance for Centres and further recommends radical changes which of course was rejected during the meeting I had attended.

Referring to specific recommendation put forth in brief, I shall re-act as follows :

i) Centre's should be enabled to participate as well as formulate M.Phil programmes of their own in place of, the Centre should be enabled to participate in the M.Phil programme of the School concerned.

ii) I should agree with (ii) point. It may be kept as it is .

iii) I differ with Committee's recommendation as noted and wouldn't like to become a party to a decision suggesting radical changes in the Ordinances without really getting into indepth debate of every aspect of the Ordinance since the aforementioned objective can be achieved, otherwise I suggest the following :

- 2 -

- : Process be initiated to seek from Advisory Committee an advise to Steering Committee to perform the functions P.G. Board in addition to the present functions. This wouldn't demand any change in the Ordinance and can be effective by EC resolution.
- : Further Steering Committee, in fact can fulfill all constitutional obligations of PG Board because it has compatible representation as suggested in Ordinances.
- : However all such proposals concerning M.Phil, Ph.D. initiated within the Centre shall be pursued under the recommendations of the School Board.
- : Advisory Committee is an important body for every Centre as conceived. Centres of the University are important elements to translate academic objectives in the society. It needs a powerful team of national stature to guide and give it an innovative stature and enable it to perform many more functions which may or may not fall in precedential bureaucratic system of the University. AC meets once or twice in a year. Whereas Steering Committee is also equally important to guide and execute the plans and policies laid down by AC. These can't be clubbed together.
- (iv) Why only Centre for Applied Statistics ? There are many other Centres and their staff who would like to either get shifted to the Department or convert their Centre to a Department. All such Centres which would like to become a Department may be allowed to .
- (v) I wonder whether Centre for Distance Education should be left to a separate Ordinance.

I should appreciate you accommodating the above mentioned comments in the draft and,

With best regards.

Yours Sincerely,

Sd/ Man Mohan Singh

(ii) Rules and Regulations of the Teachers' Welfare Fund -

In pursuance of the minute No.A.C.:47:93:5:08 adopted by the Academic Council at its meeting held on 7.12.93, the proposed Rules and Regulations of the Teachers' Welfare Fund at Annexure I₁₅ is placed before the Council for its consideration and approval.

ANNEXURE I .

TEACHERS' WELFARE FUND:

Rules and Regulations.

1. The fund shall be known as the 'TEACHERS' WELFARE FUND'
2. The Aims and objectives of the fund shall be:
 - i) to provide financial assistance to teachers of their families in distress, in case of prolonged illness, serious physical or mental disability or premature death of teachers.
 - ii) to sanction on nominal interest, loans to teachers for the purpose of marriage and education of children.
 - iii) to provide assistance for the education of the wife or minor children of the deceased teachers.
3. The Welfare Fund shall be constituted of:
 - i) Five percent deductions from the remunerations of examiners, paper setters and tabulators (Explanation-The examination Ordinances shall be amended for this purpose. The deduction shall be a condition laid down by the University for the appointment of examiners, tabulators and paper setters. The money shall be deducted by the University at the source before payment is made).
 - ii) Donations.
 - iii) Matching grants by the University.
4. The conditions and rules for the grant of assistance or loans shall be determined by the Welfare Committee constituted as follows:
 - 1) 4 nominee of the Academic Council from all categories of teaching staff.

- ii) President of the Teachers Association.
- iii) One person nominated by the Vice Chancellor.
- iv) One person coopted by the Committee.
- v) Finance Officer (Convener).

5. Operational Machinery. The Teachers' Welfare Committee shall make recommendations to the Vice Chancellor who will sanction grant/loan.

6. The fund will be operated by the University.

EML

- (iii) Consideration of external experts to the School Board.

In accordance with the provisions of Ordinance, five external experts are to be nominated by the Academic Council to each of the School Boards.

The panel of names is submitted below for consideration of the Academic Council.

1. School of Physical Sciences

1. Prof. K.C. Patil,
Inorganic and Physical Chemistry Department,
Indian Institute of Science,
Bangalore-560 012.
2. Prof. N. Sathyamurthy,
Department of Chemistry,
Indian Institute of Technology,
Kanpur-208 016.
3. Prof. S.G. Dani,
School of Mathematics,
Tata Institute of Fundamental Research,
Homi Bhabha Road, Colaba,
Bombay 400 005.
4. Dr. Minaxi Bhattacharjee,
Institute of Advance Study in Science and
Technology, Khanapara,
Guwahati-781022.
5. Prof. A.K. Sood,
Department of Physics,
Indian Institute of Science,
Bangalore.
6. Prof. S.N. Behra,
Institute of Physics,
Bhubaneswar (Orissa).

2. School of Library and Information Sciences

1. Prof. P.B. Barua,
Head, Department of Library and Information Science,
University of Burdwan,
Burdwan-713104.

Contd/.../-

2. Prof. M. Sabir Husain,
Department of Library and Information Science,
Aligarh Muslim University,
Aligarh-202002.
3. Prof. P. Roychoudhuri,
Department of Library and Information Science,
Jadavpur University,
Calcutta-700032.
4. Prof. N.K. Sharma,
Department of Library and Information Science,
Kurukshetra University,
Kurukshetra.
5. Prof. A.A.N. Raju,
Department of Library and Information Science,
Osmania University,
Hyderabad-500007.

- (iv) Award of M.A/M.Sc degree to students coming from the Arts/Science Stream.

In its 47th meeting held on 7.12.93 the Academic Council constituted a committee to examine the feasibility of awarding M.A/M.Sc degree to students holding B.A/B.Sc respectively in the P.G. programme where the subject is common to both the streams.

The report of the committee is placed at Annexure-'A' for perusal and consideration of the Council.

Copy

ANNEXURE-'A'

15.3.94

Prof. N. Malla
Head,
Department of Philosophy.

Minutes of the Meeting of the Committee held on
15.3.1994 at 11 A.M. to examine the Feasibility
of Awarding M.A/M.Sc. degree in Certain Subjects.
(In Pursuance of the Resolution No: AC:07:93:04:
(ii) adopted at the 47th meeting of the Academic
Council).

Members present:

1. Prof. A. C. Sinha (In the Chair)
2. Prof. A. C. Mohapatra
3. Prof. P. K. Mishra
4. Prof. S. S. Khare
5. Prof. N. Malla (Convener)

1. The Committee identified Mathematics, Anthropology, Geography, Psychology, Statistics, Home Science and Economics where M.A/M.Sc. degree could be awarded at the Post-Graduate level.
2. However, the same could be extended to other disciplines in future only on the consideration of the merit of individual cases.
3. The Committee recommends to accept the prevalent academic tradition in the country and award M.A/M.Sc degree at the Post-Graduate level to the students having B.A/B.Sc. degree respectively.
4. Further, the "Science Components" of the subject concerned should be between 40% to 60% for those students who are to be awarded M.Sc. degree in the respective subject.

Sd/-N. Malla
Convener

Nomination to the Board of Under Graduate Studies.

For consisting the Board of Under Graduate Studies, in terms of the proviso (i) to Clause 2 of OA-9, three persons not below the rank of Readers, are to be nominated by the Academic Council and at least one of the nominated members ought to be a members of the Academic Council.

The matter is placed before the Council for nomination of three persons for the Board of Under Graduate Studies in Electronics.

- (ii) Extension of time limit for undergoing Refresher Courses/Summer Institutes for placement of lecturers in the senior scale/selection grade/reader under Career Advancement Scheme

Under the Career Advancement Scheme, it has been provided that the Lecturers who were in service before 1.1.86 and who are eligible for placement in the senior scale/selection grade/reader in accordance with the provisions of the Scheme may be placed accordingly by relaxing the above requirements (i.e. participation in Refresher Courses/Summer Institutes) ensuring that such lecturers participate in Refresher Courses/Summer Institutes by 31.12.93. This relaxation was not, however, made admissible to lecturers appointed after 1.1.86.

The University Grants Commission has now further extended the time for participation in Refresher Courses/Summer Institutes till 31.12.95 in respect of those lecturers who were in service before 1.1.89. A copy of UGC's letter D.O.No.F.1-6/90(ASG+ER) dated 25.4.94 may be seen at annexure A.

The matter is placed for consideration by the Council.

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI - 2

DR P H S RAO
JOINT SECRETARY

D.O.Np.F.1-6/90(ASC+ER)

Dated 25.4.94

Dear Sir,

You may kindly recall that the Universities/Colleges provide among other things guidelines that the Lecturers should have participated in two Refresher Courses/Summer Institutes each of approximately Four Weeks duration or one Orientation and one Refresher Course or engaged in other appropriate continuing education programmes of comparable quality as may be specified by UGC. It has been further provided in the guidelines that lecturers who were in service before 1.1.86 and who are eligible for placement in the senior scale/selection grade/reader in accordance with the provisions of the scheme may be placed accordingly by relaxing the above requirements ensuring that such lecturers participate in Refresher Courses by 31.12.93.

The Commission at its meeting held on 9.3.1994 considered the issue again and agreed to relax the condition for participation of lecturers in the Refresher /Summer Institutes for placement in the senior scale/selection grade/reader who were in service before 1.1.1989 may attend the courses upto 31.12.1995.

With regards,

Yours sincerely

Sd/-

(P.H.S.RAO)

The ViceChancellor
North Eastern Hill University
Shillong - 793 001

1. The VCs of all Universities, Deemed to be Universities.
2. The Education Secretaries of all States/UTs.
3. The Secretary, M/HRD? Deptt. of Education, GOI, Shastri Bhawan New Delhi.
4. The Secretary, AIU, 16, Kotla Marg, New Delhi -2.
5. Public Information Officer, UGC, New Delhi.
6. Members of the Commission.
7. Copy to All Officers of the UGC.

(ii) Revised Syllabus of M.A.in
Public Administration-

The 46th meeting of the Academic Council considered the revised structure of the syllabi for Post-Graduate Diploma(Regular) and M.A. Via Diploma in Public Administration and Resolved that the syllabi may be referred back to the Board of Post-Graduate Studies and School Board for their observations to the following points:

1. Course No.24 of the syllabus which has been listed as an optional paper in the fourth semester may be changed to one of the basic courses of the first semester.
2. The Council noted that the text books listed for reference are too many in number and that the number of text books should be reduced to around five to ten books per course and the rest should be reference books.
3. The Council desired that the eligibility criteria of 55% marks in the III semester should be deleted for course No. 25.

The Board of Post-Graduate Studies in its 4th meeting held on 8th and 9th September, 1993 re-examined the syllabus according to the observations of the Academic Council and submitted to the School Board for consideration.

Subsequently, the School Board of Social Sciences which met on 18th November, 1993 recommended the revised syllabus for presentation to the Academic Council for consideration after incorporating the suggestion made on paper on Research Methodology.

The revised syllabus is placed at Annexure 'A' for consideration of the Council.

PROPOSAL TO REVISE/RESTRUCTURE SYLLABUSES OF POST-GRADUATE DEPLOMA, M.A. (REGULAR) AND M.A. VIA DEPLOMA IN PUBLIC ADMINISTRATION.

Department of Public Administration, North-Eastern Hill University, Mizoram Campus, Aizawl was set up in June, 1985 with the aim of conducting Post-Graduate Instruction and Research, and Programmes for the In-service person in the discipline of Public Administration. Department's Master's Programme and Post-Graduate Diploma/Certificate programme commenced in March, 1987. The duration of both Master's programme and P.G. Diploma programme is of two years (4-Semesters) and one year (2 Semesters) respectively. Eligibility conditions for two sets of participants are as follows. An Honours graduates in any subject are eligible to take admission to Master's Programme and a Bachelor's degree holders (Honours or Pass) in any subject are permitted to take admission to Post-Graduate Diploma.

Syllabuses of M.A. and P.G. Diploma in Public Administration were separately formulated/structured in 1986 which were introduced in March, 1987. The course contents and papers for the two sets of participants of Master's programme for the duration of one year-2 semesters^{**} are not similar/equal. The participants of Master's programme read more contents and different papers in their two semesters where as the participants of P.G. Diploma's read less contents and other papers in their two semesters. Thus, there are inadequacies in the structure of P.G. Diploma's programme which need to be revised/removed keeping in view of the introduction of M.A. Via Diploma programme.

Besides, Master's Programme and Post-Graduate Diploma's programme, Department further structured syllabus of III and IV Semesters (M.A. Via Diploma), Public Administration for eligible P.G. Diploma students (Honours graduate) in 1989 who have studied the first eight courses as a part of their curriculum, securing minimum of 50% marks in the P.G. Diploma Examination (Aggregate), may enter the third Semester of this programme. The first eight courses which are taught to the eligible P.G. Diploma students of M.A. Via Diploma, are inadequate and full of anomalies which need to be removed.

^{**} and P.G. Diploma programme for one year - 2 semesters

Contd.....2/-

These eight courses of the eligible P.G. Diploma of M.A. Via Diploma also need to be made similar and equalised to the eight courses of M.A.(Regular). For example, the students of M.A.(Regular) read course 8 : Research Methodology in the second semester while the participants of M.A. Via Diploma do not at all read this course - Research Methodology, though this course is already included in the syllabus of Public Administration for the National Eligibility Test by U.G.C. for awarding fellowships and lectureships.

With a view to equalising the courses of P.G.Diploma, M.A. Via Diploma and M.A. (Regular) by removing inadequacies/anomalies/outdated contents from the syllabuses of the three programmes as well as to incorporating the recent developments in Public Administration of National and International levels in the programmes, Department, for the first time, has proposed to restructure/revise/update the structures and contents of the courses of the three programmes. For this purposes, the latest syllabuses of M.A. in Public Administration of many Indian Universities and also the new curriculum for M.A. in Public Administration and Political Science prepared by U.G.C. have been also consulted which takes into account the N.E.T. syllabus for fellowships and lectureships'. U.P.S.C. syllabus in Public Administration has been also taken care of in the proposed revised/up-dated syllabuses of the three programmes so that the students passing out from this Department may be able to compete at the National Level. The proposed restructured/revise/up-dated syllabuses of P.G. Diploma, M.A. Via Diploma and M.A. (Regular) have taken care of removing outdated/over-lapping course contents and duplication of contents at each level of the programmes from the existing syllabuses of the three programmes. The courses and course-contents of the three programmes have been also made similar and equal to enable the students/participants of P.G. Diploma, M.A. Via Diploma and M.A. (Regular) to study similar courses/contents. Briefly, inadequacies in the courses of the three programmes as far as possible have been removed.

Contd....3/-

Keeping in view of the recent trends/changes in both national and International Public Administration, some old courses have been deleted from the existing programmes and some new courses such as International Administration, Theory and Practice of Local Government, Urban Development Administration in India, Administrative Law and Tribunals, Labour Administration in India, Dissertation and Public personnel Administration with special Reference to Britain, U.S.A. and France at both compulsory and optional levels have been incorporated in the proposed structures of the three programmes. Moreover, there has been also a change in the nomenclature of some courses of the existing programmes whereas some courses in the proposed structures have been given a new nomenclatures. Thus the complete structures of the three programmes alongwith the list of courses to be offered are given in the proposed revised/restructured syllabuses.

NOTE :- The proposed revised/restructured syllabuses of post-graduate Diploma, M.A. Via Diploma and M.A. (Regular) in public Administration have been modified/rectified in accordance with the observations of the Academic Council in its minutes of the 46th meeting held on the 14th May, 1993 in the Fourth Meeting of BPGS in Public Administration held on 8-9 September, 1993. These syllabuses have been approved by the School Board of Social Sciences in its meeting held on November.18, 1993.

(DR. R.N.PRASAD)

Professor & Head

Deptt. of Public Administration

North-Eastern Hill University

Mizoram Campus, Aizawl.

S.G./22/4/94

5:2:2:(5)

NORTH-EASTERN HILL UNIVERSITY

M.A. PUBLIC ADMINISTRATION
(TWO-YEAR PROGRAMME)

SYLLABUS

Department of Public Administration
North-Eastern Hill University

Mizoram Campus

Aizawl - 796 007

5:2:2(1)

DEPARTMENT OF PUBLIC ADMINISTRATION
NORTH-EASTERN HILL UNIVERSITY : MIZORAM CAMPS & AIZAWL
796 007

PROPOSED REVISED/RESTRUCTURED SYLLABUS - 1992
STRUCTURE/SYLLABUS OF M.A. PUBLIC ADMINISTRATION

C O U R S E

FIRST SEMESTER : (COMPULSORY COURSES)

- COURSE 1 : Fundamentals of Public Administration
COURSE 2 : Indian Administration : Structure and
Processor.
COURSE 3 : Public Personnel Administration with
Reference to Britain, U.S.A. and France
COURSE 4 : Economic and Financial Administration

SECOND SEMESTER : (COMPULSORY COURSES)

- COURSE 5 : Development Administration in India
COURSE 6 : Office Management in Government
COURSE 7 : Theories of Bureaucracy
COURSE 8 : Government and Politics of the Hill
Areas of North-East India

THIRD SEMESTER : (COURSE-9 AND 10-COMPULSORY)

- ~~COURSE 9 : Administrative Thought~~
COURSE 10 : Public Policy Analysis

ANY TWO OF THE FOLLOWING OPTIONAL

COURSES FROM 11 to 16

- COURSE 11 : Political Theory
COURSE 12 : Indian Government and Politics :
Social Structure and Process.
COURSE 13 : Administration of Public Enterprises
In India
COURSE 14 : Research Methodology

Contd...ii/-

COURSE 15 : Rural Development Administration
in India

COURSE 16 : Tribal Development Administration
in India

FOURTH SEMESTER : (COURSES - 17 AND 18 - COMPULSORY)

COURSE 17 : Comparative Public Administration

COURSE 18 : International Administration

ANY TWO OF THE FOLLOWING OPTIONAL

COURSES FROM 19 TO 25

COURSE 19 : Theory and Practice of Local Government
COURSE 20 : Urban Development Administration in India
COURSE 21 : Administrative Law and Tribunals
COURSE 22 : Labour Administration in India
COURSE 23 : Cooperative Business Organisation
COURSE 24 : Social Administration in India
COURSE 25 : Dissertation (in lieu of one course)

Four Week Practical Training (Non-Credit Component)

Contd...iii/-

NOTES :-

1. The programme consists of a total of sixteen courses of 1600 marks, from out of which twelve courses are Compulsory and thirteen are Optional Courses - Six in the III Semester and Seven in the IV Semester, from out of which any two courses in the III Semester and any two in the IV Semester to be offered.
2. At the beginning of each academic session, the Department shall notify the list of Optional Courses to be offered in both the III and the IV Semester.
3. A student concerned to write a dissertation may do so in lieu of the optional course in two IV Semester.
4. Each course carries 100 marks. Duration of the examination is three hours.

C O U R S E - 1FUNDAMENTALS OF PUBLIC ADMINISTRATION

- UNIT-1 Public Administration as a social science; Approaches to the study of Public Administration - Structural-Functional and systems approach; Behavioural approach and its Impact; Comparative Administration; Decision making and inter-disciplinary approach and the present state of the discipline; Politics and Administration-Dichotomy or an Integrated Framework; Political Economy and Public Administration; Social Ecology of Public Administration; Constitution and Law as the frame of Public Administration; Role of Public Administration in Socio-Economic Change.
- UNIT-2 Administrative Organisation : Theories of Organisation; Mechanistic and Humanistic Approaches; Concepts of Formal and Informal Organisation; Concepts of Line and Staff Agencies, and Auxiliary Services; Anatomy of Organisations; Organisational change; Organisation and Social Environment; Principles of Departmental Organisation; Boards and Commissions; Public Corporations; Independent Regulatory Commission; Problems of Business Autonomy and Public Control.
- UNIT-3 Administrative Management : Management as a tool and Techniques of Public Administration; Communication Supervision; Leadership; Management, Accounting and Planning; O and M. Programme Evaluation; Management Information Systems; Management of change.
- UNIT-4 Financial Management : Nature and Scope of Financial Management; Canons of Taxation - Benefit theory; Ability to pay; Proportional and Progressive Taxation; Principle of Maximum social Advantages; Deficit Financing - Meaning, Advantages and Disadvantages.
- UNIT-5 Principles and Problems in Public Administration : Rationality in Decision-making; Authority, Power and influence, Response, Responsibility and Accountability; Efficiency and Effectiveness and productivity and Motivation; Socialism and Administrative Management.

CORE READINGS:SUGGESTED READINGS

1. R.J.S. Baker, Administrative Theory and Public Administration, London, Hutchinson University Library, 1972.
2. James W. Fesler, Public Administration : Theory and Practice, Englewood Cliffs, N.J, Prentice-Hill, 1990.
3. Peter Self, Administrative Theories and Politics, New Delhi, S. Chand and Co. Ltd., 1981.
4. Felix A. Nigro and Lloyd G. Nigro, Modern Public Administration, Fifth Edition, New York : Harper and Row, 1980.
5. Robert Golembiewski, Public Administration as a Developing Discipline, New York, Marcel Dekker, 1977.
6. M.P. Sharma, Public Administration : Theory and Practice, Allahabad, Kitab Mahal, 1990.
7. Mohit Bhattacharya, Public Administration : Structure, Process and Behaviour, Calcutta, World Press, 1987.
8. A. Avasthi and S.R. Maheshwari, Public Administration, Agra, Laxmi Narain Agarwal, 1983.
9. P. Sharan, Modern Public Administration, Meerut, Meenakshi, 1983.
10. F. Marini, New Public Administration, New York, Wiley, 1976.
11. C.P. Bhambhri, Public Administration, Meerut, Meenakshi Prakashan (Latest Edn.).

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12. G.S. Lall, Public Finance and Financial Administration in India, New Delhi, H.P.J. Kapoor, 1987.
13. Larry B. Hill and F. Ted Herbert, Essentials of Public Administration, North Scituate, Mass : Duxbury Press, 1979.

ADDITIONAL READINGS :

1. Relevant Issues of American Public Administration Review, Public Administration (London) and Indian Journal of Public Administration (New Delhi).
2. Albert Lepawsky, Administration : The Art and Culture of Organisation and Management, Oxford and I.B.H., 1965.
3. Nicholas Henry, Public Administration and Public Affairs, Second Edition, Englewood Cliffs, N.J. Prentice-Hall, 1980.
4. H.G. Frederickson, New Public Administration, Alabama, University of Alabama Press, 1980.
5. John Rehfuss, Public Administration as Political Process, New York, Charles Scribners' Son, 1973.
6. Jerome B. McKinney, and Lawrence C. Howard; Public Administration, Balancing Power and Accountability, Oak Park, Ill : Moore, 1979.
7. Bruce L.J. Smith and D.C. Hauge (Eds.), The Dilemma of Accountability in Modern Government : Independent Control, New York, Carnegie Corpn. 1971.
8. Robert Presthus, Behavioural Approaches to Public Administration, University of Alabama Press, 1965.
9. H. Koontz and C.O' Donnel, Principles of Management, 3rd Edition, N.Y., McGraw-Hill, 1964.
10. A. Etzioni, Modern Organisations, Prentice-Hall New Delhi, 1986.
11. Peter F. Ducker, Management : Tasks, Responsibilities and Practices.
12. S.S. Mookerjee, Indian Public Finance and Financial Administration, 1979.
13. Mohit Bhattacharya, Public Administration, New Delhi, Concept, 1986.

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14. John Garret, The Management of Government, London, Penguin Book, 1972.
15. Ferrel Heady, Public Administration : A Comparative Perspective, New Jersey, Prentice-Hall, 1966.
16. Dwight Waldo, Ideas, Issues in Public Administration, New York, Macmillan, 1962.
17. Joseph L. Massie, Essentials of Management, Englewood Cliffs, N.J. Prentice-Hall, 1971.
18. E.F.L. Brech, Management : Its Nature and Significance, London, Arnold-Heinemaw, 1967.
19. Ruthnaswamy, Principles and Practice of Public Administration.
20. Herbert A. Simon, Administrative Behaviour, New York, Free Press, 1973.
21. Samuel J. Bernstein, and Patrick O'Hara, Public Administration : Organisations, People, and Public Policy, New York, Harper and Row, 1979.
22. M.Y. Khan and P.K. Jain, Financial Management, New Delhi, Tata McGraw-Hill, 1982.
23. Saul W. Gellerman, Motivation and Productivity, Taraporewala and Sons, Bombay, 1967.

Contd...5/-

C O U R S E - 2INDIAN ADMINISTRATION : STRUCTURE AND PROCESSES

- UNIT-1 Evolution of Indian Administration from British Period; Transition from Colonial to Welfare Administration; Problems and Prospects; Nature of Post-Independent Indian State; Basic Features of Constitutional Framework of Indian Administration; Objectives/goals of Government; Parliamentary Democracy; Role of Judiciary; Role of Public Services : An Assessment.
- UNIT-2 Organisation of Central Government
- (a) President; Role-Expectation and Role-Realization; Relationship with Political Executive; Prime Minister as the Real Executive; Cabinet, Cabinet Committees; Cabinet Secretariat; Cabinet Secretary; Prime Minister's Secretariat.
 - (b) Central Secretariat; Ministries and Departments - Ministries of Home Affairs, Personnel, Public grievances and pensions and External Affairs; Attached Offices and Subordinate Offices; Procedures of work in Government.
- UNIT-3 Administration of Union Territories; Regional and Zonal Administration; Public Service Commission; Administrative Tribunals; Vigilance Commission and Appraisal of their working.
- UNIT-4 Organisation of State Government :-
- (a) Governor; Relation with Political Executive; Chief Minister; Council of Ministers; State Secretariat; Chief Secretary; General Administration Department; Board of Revenue; State Public Service Commission; Vigilance Set-up and Appraisal of their working; District Administration; Changing Role of Collector/Deputy Commissioner, District Development Administration, District Development Officer.

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UNIT-5 Some Issues in Indian Administration :

- (i) Minister-Secretary Relationship
- (ii) Secretariat-Directorate Relationship
- (iii) Administrative Relations between Centre and State
- (iv) Problem of Corruption; Machinery for Redressal of citizen's grievances and Public Protest
- (v) Administrative Reforms : Problems and Prospects.

SUGGESTED READINGSCORE READINGS :

1. S.R. Maheshwari, Indian Administration, Orient Longman, New Delhi, 1990.
2. A. Avasthi, Central Administration, Delhi, Tata McGraw-Hill Publishing Company, 1980.
3. C.P. Bhambhri, Public Administration in India, Delhi, Vikas, 1973.
4. Ramesh K. Arora (Ed.), Administrative Change in India, Jaipur, Alekh Publishers, 1974.
5. R.B. Jain, Contemporary Issues in Indian Administration, Delhi, Vishal, 1976.
6. D.P. Dwivedi and R.B. Jain, India's Administrative State, Delhi, Geetanjali Publishing House, 1985.
7. Meena Sogani, The Chief Secretary In India, New Delhi, Associated 1987.
8. Gyani Kapoor, The Chief Minister As An Administrator, Jaipur, Arihant Publication, 1991.
9. Avasthi and Avasthi, Indian Administration, Agra, Laxmi Narain Agarwal, 1992.
10. Organisation of the Government of India, Delhi, IIPA Publication (2nd Edn. Bombay, Somaiya, 1971).
11. S.S. Khara, District Administration in India, Bombay, Asia, 1964.

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12. Ishwar Dayal, Kuldeep Mathur and Mohit Bhattacharya, District Administration : Survey for Reorganisation, Delhi, Macmillan, 1976.
13. D.D. Basu, Introduction to the Constitution of India, (11th Ed.), New Delhi, Prentice-Hall, 1985.
14. M.V. Pylee, Constitutional Government in India, Delhi, S. Chand and Company, 1984.

ADDITIONAL READINGS :

1. Baldev Raj Nayar, Modernisation Imperative and Indian Planning, Delhi, Vikas, 1972.
2. Robert L. Hargrave, Jr. and Stanley Lochanek, India : Government and Politics in a Developing Country, Delhi, Freeman-Book Company, 1986.
3. S.S. Khara, The Central Executive, New Delhi, Orient Longman, 1975.
4. Paul H. Appleby, Public Administration for a Welfare State, Bombay, Asia, 1962.
5. S.R. Maheshwari, Evolution of Indian Administration, Agra, Laxmi Narain Agarwal.
6. S.R. Maheshwari, Administrative Reforms in India, New Delhi, Macmillan.
7. Ashok Chanda, Indian Administration, (2nd Edition), London, Allan and Unwin, 1968.
8. S.L. Kaushik and P. Sahni, (Eds.), Public Administration In India : Emerging Trends, Allahabad, Kitab Mahal, 1983.
9. Hardwar Raj, Current Idias and Issues in Indian Administration, Delhi, Uppal Publishing House, 1981.
10. D.P. Motiwal (Ed.), Changing Aspects of Public Administration in India, Allahabad, Chugh Publications, 1976.
11. Amal Ray, Inter-Governmental Relations in India : A study of Indian Federalism, Bombay, Asia, 1966.

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12. J.N. Sharma, The Union and the States : A Study in Fiscal Federalism, New Delhi, Sterling, 1974.
13. A.D. Gorwala, The Role of Administration : Past, Present and Future, Poona, Gokhale Institute of Politics and Economics, 1953.
14. Cases in Indian Administration, Delhi, IIPA, Publication.
15. B.N. Puri, Some Aspects of the Evolution of Indian Administration, New Delhi, IIPA.
16. Kamta Prasad, Planning and its Implementation, Delhi, IIPA.
17. S.N. Sadasivan (Ed.), District Administration : A National Perspective, Delhi, IIPA
18. R.B. Jain, District Administration, Delhi, IIPA.
19. Administrative Reforms Commission Study Team, Reports on :
 - (i) Machinery of the Government of India and its procedures of work;
 - (ii) State Level Administration;
 - (iii) District Administration;
 - (iv) Centre-State Relations, Delhi, The Manager of Publications.
20. Secretariat Training School (Ministry of Home Affairs, G.O.I., New Delhi, Organisational set-up and Functions of the Ministries/Departments of Government of India, Delhi, The Manager of Publications (Latest Edition).
21. B.B. Mishra, Administrative History of India.
22. Prem Lata Bansal, Administrative Development in India, Delhi, Sterling, 1974.
23. J.D. Shukla, State and District Administration.

24. Richard P. Taube, Bureaucrats under stress :
Administrators and Administration in an India State,
Berkely, Union of California Press, 1960.
25. N.M. Mudaliar, Indian Administration : Today and
Tomorrow, Delhi, Orient Longman, 1969.
26. IIPA, (Regional Branches) Organisation of the
State Government.

C O U R S E - 3PUBLIC PERSONNEL ADMINISTRATION IN INDIA
WITH REFERENCE TO BRITAIN, USA AND FRANCE

- UNIT-1 Growth and Development of Public Personnel Administration as a subject; Personnel Policies; Functions of Personnel Administration; Importance of the study of Public Personnel Administration in developed and developing societies; Public Personnel Administration and Ecology.
- UNIT-2 Structure of Civil Service in India, Britain, USA and France, Central Personnel Agencies in India, Britain and USA; Recruitment of Higher Civil Services in India, U.K., USA and France; Types and Methods of Training in India and France.
- UNIT-3 Promotion practices and Social Composition of Higher Civil Service in India; Issues of Representation; Reservations; Salary Administration; Superannuation/Retirement Benefits; Conditions of Service; Morale and Incentives.
- UNIT-4 Conduct Rules; Disciplinary Action; Removal and Appeals; Employer - Employee Relations; Machinery For Negotiation and Settlement of Service Conditions - Staff Association - Whitley Councils in England, and Joint Consultative Machinery in India; Political Rights and Rights to organise and strike of Civil Servants; Exception of Essential Services.
- UNIT-5 Problems of Public Personnel : Conduct and Discipline; Neutrality and Commitment in Civil Service; Relations between Political and Non-Political Officials; Relations between Generalists and Specialists; Politicisation of Administration; Institution of Middleman.

SUGGESTED READINGSCORE READINGS :

1. G. Glenn Stahl, Public Personnel Administration, (7th Edition), New Delhi, Oxford and I.B.H. Publications, 1975.
2. T.M. Sinha, Personnel Administration, Jaipur, R.B.S.A. Publishers, 1986.
3. P. Pigors and A. Myers, Personnel Administration : A Point of View and Method, McGraw-Hill, 1977.
4. S.L. Goel, Public Personnel Administration, Delhi Sterling Publishers, 1984.
5. P. Ghosh, Personnel Administration in India, Delhi, Sudha Publications, 1975.
6. Herman A. Finer, Theory and Practice of Modern Government.
7. S.R. Maheshwari, The Civil Service in Great Britain, Delhi, Concept Publication, 1976.
8. S.R. Maheshwari, Indian Administration, Delhi, Orient Longman, 1990.
9. S.P. Verma and S.K. Sharma, Managing Public Personnel (2-Edition), New Delhi, IIPA, 1985.
10. IIPA, (Ed.), Public Service in Democracy.

ADDITIONAL READINGS :

1. R.B. Jain, Contemporary Issues in Indian Administration, New Delhi, Vishal.
2. V.M. Sinha, Union Public Service Commission - The Indian Politics - Administrative System : Some Perspectives, Jaipur, R.B.S.A., 1984.
3. V. Subramaniam, Social Background of India's Administration; A Socio-Economic Study of High Civil Service of India, Manager, Publication Divisions, 1971.
4. T.N. Chaturvedi, (Ed.), Training in Public Administration : The Changing Perspective, Delhi, IIPA.
5. C.P. Bhambhri, Public Administration in India, Vikas (Latest Edition).
6. Felix A. Nigro, Public Personnel Administration.
7. V.A. Pai Panandikar, Personnel Administration : Implementing the Reforms, New Delhi, IIPA, 1978.
8. V.A. Pai Panandikar, Personnel System For Development Administration, Bombay, Popular Prakashan, 1966.
9. R.B. Jain, (Ed.), Aspects of Personnel Administration, New Delhi, IIPA.
10. K. Diesh, et.al., Management in Government, New Delhi, Publication Division (G.I.O.).
11. Mackenzie and Grove, Central Administration in Britain.
12. W.A. Robson, Civil Service in Britain and France.
13. Dwarka Das, Role of Higher Civil Services in India.
14. M.A. Muttalib, Union Public Service Commission.

15. V. Bhaskara Rao, Public Employee - Relations.
16. A.R. Tyagi, Rights and Obligations of Civil Service in India.
17. A.R. Tyagi, Civil Service in a Developing Society.
18. R.K. Sapro, Civil Administration in India.
19. N.C. Roy, Civil Service in India.
20. V. Subramaniam, Social Background of India's Administration, Manager, Publication Divisions, 1971.
21. J.K. Roth-Well (Ed.), Administrative Issues : Developing Economics, Laxington, Mass, D.C. Heath and Company, 1972.
22. B.R. Sharma, Motivational Crisis in Indian Administration, Delhi, IIPA.
23. A.P. Saxena, Training and Development in Government, Delhi, IIPA, 1974.
24. IIPA, (Regional Branches), Organisation of the State Government.
25. Government of India - Reports of First, Second, Third and Fourth Pay Commissions.

C O U R S E - 4ECONOMIC AND FINANCIAL ADMINISTRATION IN INDIAPART - A : ECONOMIC ADMINISTRATION

- UNIT-1 Comparative Economic system : Capitalist Economy; Mixed Economy; Socialist Economy; Multinational Corporations and Economic Development in Third World.
- UNIT-2 Concurrent Jurisdiction of the Union and States in Economic Administration; Directive Principles of State Policy and their Impact on Economic Administration in India; Administration of Agriculture; Rural Development; Transport and Communication.
- UNIT-3 Anti-Inflationary Strategy and Economic Development; Parliamentary control over Economic Administration; Political and Administrative Interaction in Economic Development.

PART B : FINANCIAL ADMINISTRATION

- UNIT-4 (a) Concept, Nature and Scope of Financial Administration; Role and Status of Financial Administration in Governmental System; Framework of Financial Administration in India.
- (b) Central and State Financial Relations - Finance Commission and Distribution of Resources/ Revenues between the Centre and States; Relations between Finance Commission and Planning Commission.
- (c) Public Debt in the Indian Union.
- UNIT-5 (a) Principles of Budgeting; Performance Budgeting; Planning Programming, Budgeting, System (P.P.B.S.), Zero Base Budgeting, Preparation and Implementation of Budget in India; Budget as Vehicle of Fiscal Policy and a Tool of Management; Budgetary Reforms; Delegation of Financial Powers; Financial Advisors.
- (b) Agencies of Financial Control : Finance Ministry, and Parliamentary Committees.
- (c) Treasury System in India.
- (d) Reserve Bank of India : Its Organisation, Functions and Role in Monetary Policy.

SUGGESTED READINGS
(ECONOMIC ADMINISTRATION)

CORE READINGS :

1. Michel Kalecki, Selected Essays on the Dynamics of Capitalist Economy - 1933-70, London, Cambridge Up, 1982.
2. A. Anchishkin, The Theory of Growth of a Socialist Economy, Mgscon, Progress, 1977.
3. R. Datt and K.P.M. Sundaram, Indian Economy, 9th Ed., New Delhi, S. Chand and Co., 1981.
4. D. Bright Singh, Economic Development, New Delhi, Vikas, (Latest Edition).
5. B.C. Tandon, Economic Planning : Theory and Practice, Allahabad, Chaitanya.
6. Francine Frankel, India's Political Economy : The Gradual Revolution, Princeton, Princeton University.
7. Alak Ghosh, Indian Economy : Its Nature and Problems, Calcutta, The World Press, 1987.
8. George Daltory, Economic Systems and Society, Reprinted Edition, Penguin Books Ltd.
9. W.G. Friedmann, State and the Rule of law in a Mixed Economy, Stevens, 1971.
10. K.L. Handa, Financial Administration, New Delhi, IIPA.
11. Gasse Burkehead, Government Budgeting.

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1. M.N.K. Thavarej, Financial Administration of India, New Delhi, S. Chand and Co., 1978.
2. G.S. Lall, Public Finance and Financial Administration in India, 2nd Ed., New Delhi, H.P.J. Kapoor, 1979.
3. R.N. Bhargava, The Theory and Working of Union Finance in India, 5th Ed., Allahabad, Chaitanya Publishing House, 1977.

4. S.S. Mookerjee, Indian Public Finance and Financial Administration in India, New Delhi, Surjeet Publication, 1979.
5. M.Y. Khan and P.K. Jain, Financial Management, New Delhi, Tata McGraw-Hill, 1982.
6. D.N. Gadgok, Parliamentary Control Over Government Expenditure, Sterling, 1976.
7. B.N. Gupta, Indian Federal Finance and Budgetary Policy, Allahabad, 1970.
8. K.P.M. Sunderam, Indian Public Finance and Financial Administration, Delhi, 1973.
9. M.J.K. Thaveraj, Performance Budgeting, Research Publications, New Delhi, 1970.
10. A.K. Basu, Fundamental of Banking : Theory and Practice,
- ** M.C. Vaish and H.S. Agarwal, Public Finance, Part - 2
4th Ed., New Delhi, Viley Eastern Ltd.

ADDITIONAL READINGS :

1. Paul Sweezy and Paul A. Baran, Monopoly Capital.
2. Dan Nebudure, Political Economy of Imperialism, London, Zed, 1977.
3. Tamas Szenetts, The Political Economy of Underdevelopment, Budapest, Akademiai Kiado, 1971.
4. A.K. Das Gupta, Economic Theory and the Developing Countries.
5. Nove Alec and D.M. Nuti, Socialist Economies, Penguin, 1974.
6. Muqiao Xue, China's Socialist Economy, Beijing, Foreign Language Press, 1981.
7. Arun Bose, Marxian and Post-Marxian Political Economy, Penguin, 1975.
8. James Petras, Critical Perspectives on Imperialism and Social Classes in the Third World, N.Y., MRP, 1978.

9. Government of India, Administrative Commission's Report on Economic Administration.
10. Shanti Kumar Ghosh, Development Scenario; India, Calcutta, The World Press.
11. A. Datta, Perspective of Economic Development.
12. I.C. Dhingra, The India Economy, New Delhi, S. Chand and Co., 1981.
13. J.S. Uppal, (Ed.), India's Economic Problems, Delhi, Tata McGraw-Hill, 1975.
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15. V.D. Divekar, Planning and Political Process in India.
16. K. Seshadri, Procedures of Planning in Developing Countries.
17. R.N. Tripathy, Fiscal Policy and Economic Development In India, (2nd Ed.), Calcutta, The World Press, 1970.
18. M.J.K. Thavaraj and K.L. Handa, Financial Control and Delegation, New Delhi, IIPA, 1973.
19. R.N. Agarwal, Financial Committees of Indian Parliament, Delhi, S. Chand and Co., 1966.
20. B.B. Lal, Financial Control in a Welfare State.
21. A.Prem chand, Control of Public Expenditure in India.
22. D.T. Lakadawala, Union State Financial Relations in India.
23. A.G. Frank, On Capitalist Underdevelopment, OUP, 1975.
24. Dudley Seers, Dependency Theory : A Critical Reassessment, London, Frances Pinter, 1981.

25. Prem Chand, Performance Budgeting.
26. B.N. Gupta, Government Budgeting with reference to India, Delhi, 1966.
27. J.N. Sharma, The Union and the States : A Study in Fiscal Federalism.
28. Raman Bombwall, Federal Financial Relations in India.
29. A.R.C. Reports on :
 - (a) Delegation of Financial and Administrative Powers.
 - (b) Financial Administration.

C O U R S E - 5DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT-1 Concept of Development and Development Administration; Socio-Economic context of Development; Links of Development Administration with the study of Public Administration; Problems of Ends and Means; Development of Administration and Administration of Development.
- UNIT-2 (a) Approaches to strategies of Development Administration; Western Liberal Approach; Gandhian Approach; Development through Conscientisation (Paulo Friere); Marxist Approach.
- (b) Instrument of Development Administration; Political Party; Administrative System; Voluntary Organisations; Regional and International Organisations.
- UNIT-3 (a) Institutional Frame work of Development Administration; Political Executive; Planning Agencies - National Development Council's Role; Agencies and Processes of Implementation at Central, State and Local Levels.
- (b) Development at the grass root level; People's participation in the Development Process; Impact of Development Administration on rural society.
- UNIT-4 (a) Major challenges to Development Administration in India; Human Resources; Material Resources; Technology and Constitutional goals of Development.
- (b) Tensions in Development Administration; Regionalism; Language; Caste; and Corruption in Administration; India's Approach to the problems of Social Development - Reservation Policy.
- UNIT-5 (a) Nature and Problems of Development Bureaucracy; Bureaucracy and Political System; Socio-Economic roots/ background of Bureaucracy; Problems of Committed Bureaucracy; Representative Bureaucracy and its values, attitudes/motivations; Politics of Bureaucracy.
- (b) Evaluation of development efforts in India.

SUGGESTED READINGSCORE READINGS :

1. Faisal Al Salam, The Ecological Dimensions of Development Administration, New Delhi, Association, 1975.
2. R.K. Arora and Sangeta Sharma, (Ed.), Comparative Development Administration, Jaipur, Arihant 1992.
3. Sukhomoy Chakraborty, Development Planning, New Delhi, Oxford, 1990.
4. Grant George, Development Administration : Concepts, Goals, Methods, Madison, University of Wisconsin Press, 1979.
5. Edward Weidner, (Ed.), Development Administration in Asia, Durham, N.C., Duke University Press, 1978.
6. John Montgomery, and Siffin William, Approaches to Development Administration : Politics, Administration and Change, New York, McGraw-Hill, 1966.
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8. V.A. Pai Panandikar, Bureaucracy and Development Administration, New Delhi, Centre for Policy Research, 1978.
9. A.H. Hanson, Process of Planning : A Study of India Five Year Plans.
10. Van Nieuwenhuize, Public Administration, Comparative Public Administration, Development Administration : Concept and theory in their struggle for Relevance, The Hague Institute of Social Studies, 1973.
11. G. Ram Reddy (Ed.), Patterns of Panchayati Raj in India, Delhi, Macmillan, 1973.
12. Tarlok Singh, India's Development Experience, New Delhi, Macmillan, 1973.
13. M. Bhattacharya, Bureaucracy and Development, New Delhi, Uppal, 1979.

14. C.N. Bhalerao, (Ed.), Administration, Politics and Development in India, Bombay, Lalvani Publishing House, 1972.
15. K.R. Bombwall, (Ed.), National Power and State Autonomy, Meerut, Meenakshi, 1977.
16. Majeed Akhtar, Regionalism : Developmental Tensions in India, New Delhi, 1984.
17. M.K. Gandhi, Collected Works Gandhi Peace Foundation, New Delhi.

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1. R.M. Khandelwal, State Level Planned Administration in India, Jaipur, R.B.S.A. Publication, 1986.
2. R.K. Arora, Politics and Administration in Changing Societies, New Delhi, Associated, 1992.
3. R.K. Arora, People's Participation in Development Process, Jaipur, SIPA, 1979.
4. Marcus Franda, Voluntary Associations and Local Development in India, Young Asia, 1983.
5. B.L.C. Johnson, India : Resources and Development, New Delhi, Arnold Hieneman, 1980.
6. U.N.O. Development Administration : Current Approaches and Trends in Public Administration for National Development, New York, U.N.O., 1975.
7. Irving Swardlow, (Ed.), Development Administration : Concepts and Problems, Syracuse, N.Y., Syracuse University Press, 1963.
8. Fred W. Riggs, (Ed.), Frontiers of Development Administration, Durham, N.C. Duke University Press, 1970.
9. Pranab Bardhan, Political Economy of India's Development.
10. Alak Ghosh, Indian Economy : Its Nature and Problems.
11. Herb Addis, et.al., Development and Social Transformation.

12. C.P. Bhambhri, Administration in a changing society, Delhi, National, 1978.
13. Ralph Braibanti and Joseph Spengler, (Eds.), Tradition, Values and Socio-Economic Development.
14. V.P. Divekar, Planning and Political Process in India.
15. P.R. Dubhasni, Policy and Performance.
16. K. Seshadri, Procedure of Planning in Developing Countries.
17. Paul Streeten and Michael Lipton (Eds.), The Crisis of Indian Planning.
18. D.R. Gadgil, Planning and Economic Policy in India.
19. Francis E. Rourke, Bureaucracy, Politics and Public Policy.
20. Bertram Gross, (Ed.), Action under Planning : The Guidance of Economic Development.
21. B. Guy Peters, The Politics of Bureaucracy : A Comparative Perspective, New York, Longman, 1978.
22. Sardar Patel Institute of Administration, Administration and Politics in Modern Democracies, Allahabad, Chugh, 1976.
23. V.P. Batra, The Economy and Human Resources, Delhi B.R. Publishing Corporation, 1978.
24. Mahindra Kumar, International Politics, (Relevant Chapters on development).
25. S.K. Sharma, (Ed.), Government Administration International Perspective.
26. M.V. Mathur and Iqbal Narain Panchayati Raj Planning and Democracy.
27. Jyotirindra Das Gupta, Language Conflict and National Development, Bombay, Oxford University Press, 1973.
28. J.V. Bondurant, Regionalism Versus Provincialism : A Study in Problems in Indian Unity, Berkeley, University of California Press, 1958.

29. P.C. Joshi, Land Reforms in India, New Delhi, Allied, 1975.
30. Kuldeep Mathur, Bureaucratic Response to Development, Delhi, National, 1972.
31. Shanti Kothari and Ramshray Roy, Relations Between Politics and Administrators at the District Level, New Delhi, IIPA, 1969.
32. Reinhard Bendix, Nation Building and Citizenship, New York, Wiley, 1964.
33. J.D. Shukla, State and District Administration in India, New Delhi, IIPA, 1976.
34. H. Maddick, Democracy, Decentralisation and Development.
35. N.R. Inamdar, Functioning of Village Panchayats.
36. N.R. Inamdar and V.K. Kshire, District Planning in India.
37. Relevant Issues of the Indian Journal of Public Administration, New Delhi.
38. Baldev Raj Nayar, Modernisation Imperative and Indian Planning, Delhi, Vikas, 1972.
39. K.P. Mishra and S.C. Gangal (Eds.), Gandhi and the Contemporary World, Delhi, Chanakya, 1981.
40. H.J. Botham Hegin, Four Faces of Indian Bureaucracy : Conflict in Culture.

C O U R S E - 6OFFICE MANAGEMENT IN GOVERNMENT

- UNIT-1 Concept, Role and Importance of Office Work, and Office Management in Administrative Process.
- UNIT-2 (a) Office Lay-out, Objectives of Lay-out, Furnishing and Equipping
(b) Coordination between sections
(c) Office equipment, Machines and Automation.
(d) Organisation of Reception, Conference/Meeting, Seminar/Symposium.
- UNIT-3 (a) Office procedures : Receipt of Dak; Distribution of Dak; Submission and Diarisation of Receipts; Action on Receipts; Filing System; Indexing; Record Management, Forms and Procedures of Communication; Drafting of Communication, Issue of Drafts; Special Procedures for Confidential papers; Their receipt, despatch and custody; Reporting and Manuals.
(b) Accounts Management : Budgeting; Bills; Purchases; Contracts; Relations with Treasury; Office Personnel Management; Recruitment; Placement, Transfer; Training; Promotion; Pay; Leave, Conduct and Discipline; Retirement.
- UNIT-5 (a) Office Supervision; Inspection;
(b) Human Relations in Office Management;
(c) Public Relations : Its Importance and Role in Office Management.

SUGGESTED READINGSCORE READINGS :

1. Neuner and Haines, Office Management : Principles and Practice.
2. Carl Meyel, (Ed), Hand Book of Modern Office Management and Administrative Service.
3. Saltonstall, Human Relations in Administration
4. John Cox, Clerical Duties and Office Practicing.
5. Gernard Tavernier, Basic Office Systems and Records
6. S.P. Arora, Office Organisation and Management
7. Glen L. Gardiner, Practical Office Supervision, McGraw Hill Company.
8. Mills and Standingford, Office Organisation and Method
9. Secretariat Training School (Ministry of Human Affairs) Office Procedures, Delhi, The Manager of Publications.

ADDITIONAL READINGS

1. B.H. Wally, Office Administrative Hand Book.
2. F.C. Mann, Effective Administration For Supervisory Management.
3. Keith Davis, Human Relations at Work.
4. Sam Blace, Practical Public Relations.
5. C.L. Little Field and Frank Rachel, Office Administrative Management.
6. Mills and Standingford, (Ed.), Office Administration.
7. N.K. Panda, Work Study in Administration.
8. G.Nadler, Work Simplification, St. Louis, Washington University, 1967.

Contd ..26/-

C O U R S E - 7THEORIES OF BUREAUCRACY

- UNIT-1 Bureaucracy : Origin of the Concept; Classical Thinking; Changing goals; Bureaucracy and Politics; Role and Importance of Bureaucracy in Developing Countries; Bureaucracy and Development.
- UNIT-2 Development of the Concept of Bureaucracy : The Marxian View; Mosca; Michels; Robert Merton; Talcott Parsons; Anthony Downs; Peter M. Blau.
- UNIT-3 Marx and Max Weber : Critique of Post-Weberian Developments.
- UNIT-4 (a) Concept of Bureaucratisation : Experience of Socialist Countries.
(b) Burley : Debate on Democracy.
- UNIT-5 Development and Democracy - Expanding Bureaucracy in Third World Countries; Changing character and changing goals; Bureaucracy and its relationship with Political Executive and Legislature and Citizen; Professionalism and Responsiveness in Bureaucracy; Neutrality and Commitment; Reform of Bureaucracy : The Continuous Quest.

SUGGESTED READINGSCORE READINGS :

1. M. Albrow, Bureaucracy, London Pall Mall Press, 1970.
2. Robert K. Merton, et.al., (Ed.), Reader in Bureaucracy, Glencoe Free Press, 1952.
3. M. Bhattacharya, Bureaucracy and Development Administration, New Delhi, Uppal, 1979.
4. Hal Draper, Karl Marx's Theory of Revolution : State and Bureaucracy.
5. David Schuman, Bureaucracies, Organisations and Administration, New York, Macmillan, 1976.
6. Thomas Steven Seitz, Bureaucracy, Policy and the Public, C.V. Mosby, 1978.

7. O.P. Dwivedi, J. Nef, and William Grafe, "Marx's Contribution to the Theory of Administrative State", Indian Journal of Political Science, Vol. 46, 1985.
8. H.H. Gerth and C. Wright Mills, From Max Weber : Essays in Sociology, N.Y., OUP, 1946.
9. Nicos P. Muzali, Organisation and Bureaucracy, Routledge and Kegan Paul, 1967.
10. Nicos P. Muzali, Organisation and Bureaucracy.
11. Reinhard Bendix - Max Weber : An Intellectual Portrait, New York, Dou

ADDITIONAL READINGS :

1. A. Avasthi and R.K. Arora, (Eds.), Bureaucracy and Development : Indian Perspectives.
2. Peter M. Blau, Bureaucracy in Modern Society, New York, Random House, 1956.
3. Susheela Kaushik, Public Administration : An Alternative Perspective, New Delhi, Ajanta - International, 1984.
4. H.G. Bothan Hegin, Four Faces of Indian Bureaucracy : Conflict in Culture.
5. Anthony Dawns, Inside Bureaucracy.
6. D. Beetham, Max Weber and the Theory of Politics.
7. Peter M. Blau, Dynamics of Bureaucracy, Chicago, University of Chicago Press, 1955.
8. John Burke, Bureaucratic Responsibility.
9. Goullourne, (Ed.), Politics and State in the Third World.
10. Halevy, Bureaucracy.
11. Joseph La Palmombara, Bureaucracy and Political Development.

12. E. Kamenka and M. Krygier, (Eds.), Bureaucracy The Career of a Concept.
13. V.A. Pai Panandikar, Bureaucracy and Development Administration.
14. Kenneth J. Meier, Politics and the Bureaucracy, North Scituate, Mass Duxbury Press, 1979.
15. Karl Marx, Selected Works, Progress Publishers, Moscow.
16. V.I. Lenin, Selected Works, Progress Publishers, Moscow.

Contd...29/-

C O U R S E - 8GOVERNMENT AND POLITICS OF THE HILL AREAS OF
NORTH-EAST INDIA

NOTE : This paper will be studied with particular reference to Meghalaya, Mizoram and Nagaland.

UNIT-1 (a) Geographical Features of North East India : Its Problems and Importance.

(b) British Colonialism and Its impact on th Hill Areas of North-East India with special emphasis on Administrative, Political, Economic and Constitutional Aspects; Administrative set-up under Excluded and Partially Excluded Areas; Inner Line Regulation and Its Relevance in the Present Socio-Economic Context.

UNIT-2 (a) District Administration of the Hill Areas of North-East India during Pre-and Post-Independence period : British Superintendent/Deputy Commissioner - His power and Position; Role in Development Administration in the District.

(b) Traditional Administration of Justice in the Hill Areas and Its Relevance in Socio-Economic Change process..

UNIT-3 Hill Areas and the Constituent Assembly of India - Sixth Schedule for the Administration of the Autonomous Hills Districts of North-East India : District/Regional Councils - Constitutional Structure, Functions, Working, Councils' Relations with the State Governments.

UNIT-4 (a) Demands For separate Hill State; Creation of Nagaland and the Autonomous State of Meghalaya; North-Eastern Areas Re-organisation Act, 1971; Mizoram from Union-Territoryhood to Statehood.

(b) Emergence of class : Middle class/elites; Land and Land Relations.

(c) Socio-Political Movements : Nature of Electoral and party politics; Organisation, Ideology, Leadership and Finances of Major National and Regional Political Parties; Pressure groups; Regional Politics.

- UNIT-5 (a) North-Eastern Council : Its Composition and Function; Achievements.
 (b) Problems and Prospects : Issues in Uprising/ Insurgency; Role of the Law and Order Agencies; Cultural Identity; Nationality Question.

SUGGESTED READINGS

CORE READINGS :

1. E.A. Gait, A History of Assam, Calcutta, Thacker Spink, 1963.
2. S.K. Chaube, Hill Politics in North-East India, Calcutta, Orient Longman, 1973.
3. V.V. Rao, A Century of Tribal Politics in North-East India, Delhi, S. Chand and Company.
4. M. Horem, Naga Polity, Delhi, D.K. Publishers.
5. A.G. Macall, Lushai Crysallies, London, Luzac and Co. Ltd., 1949.
6. V.V. Rao, et.al., A Century of Politics in North-East India, Vol. I (Assam), Vol. II (Meghalaya), Vol. III (Mizoram) Delhi, S. Chand, 1983.
7. R.N. Prasad, Government and Politics in Mizoram, Delhi Northern Book Centre, 1987.
8. R.N. Prasad and A.K. Agarwal, Political and Economic Development of Mizoram, Delhi, Mittal Publications, 1990.
9. B.P. Singh, The Problem of Change : A Study of North-East India, Delhi Oxford University Press, 1987.
10. B. Datta Ray (Ed.), The Emergence and Role of the Middle Class in North-East India, Delhi, COSMO, 1983.
11. M. Horem, Naga Insurgency : The last Thirty Years, Delhi, COSMO.
12. U. Mishra, North-East India : Quest For Identity Omsons, Delhi, 1988.

13. B. Pakem, (Ed.), Ethnicity, Nationality and Cultural Identity, Delhi, OMSONs, 1989.
14. APRSU, Nationality Question in India, Hyderabad, Peace Book Centre, 1982.
15. K. Suresh Singh, (Ed.), Tribal Situation in India, Indian Institue of Advanced Studies, Simla, 1972.
16. K. Suresh Singh, (Ed.), Tribal Movements, Delhi, Manohar, 1982.
17. Bhupinder Singh and J.S. Bhandari Tribal World and its Transformation, Int. Congress of Anthropological and Ethnological Science.
18. D.O. Basu, Introduction to the Constitution of India, Delhi, Prentice-Hall, 1984.
19. L.S. Gassah, (Ed.), Regional Political Parties in North-East India, Delhi, OMSONS, 1992.
20. A. Goswami, (Ed.), Land and Land Relations in North-East India, Delhi, OMSONS, 1987.

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ADDITIONAL READINGS :

1. H. Barez, Meghalaya, Shillong, 1974.
2. H.K. Bar-Pujari, Problems of the Hill Tribes of N.E. India (Vols. I, II and III), Gauhati, Basanti Prakash, 1976.
3. S. Bhatt, The Challenge of N.E. India, Bombay, Popular, 1975.
4. Suhas Chatterjee, Mizoram Under the British Rule, Delhi, 1985.
5. S.K. Chattopadhyaya, (Ed.), Tribal Institution of Meghalaya, Gauhati, 1985.
6. N.E. Parry, A Monograph on Lushai Customs and Ceremonies, Aizawl, Tribal Research Institute.
7. Report of the North-East Frontier (Assam) Tribal and Excluded Areas Sub-committee 1947, 2 Vols., Delhi, The Manager of Publications, 1950.
8. Report of the Commission on the Hill Areas of Assam, 1965-66 (under the Chairmanship of H.V. Pataskar, Ministry of Home Affairs).
9. Constituent Assembly Debates, Vol. IX No. 29, September 16, 1949, and Vol. X No. 27, September, 1949.
10. Bengal Eastern Frontier Regulation, 1873, (27th Aug. 1873).
11. North-Eastern Areas Re-Organisation Act, 1971.
12. B.C. Bhuyan, (Ed.), Political Development of North-East India, Delhi, Omsons, 1989.
13. B.B. Datta and M.N. Karna, (Eds.), Land and Land Relations in North-East India, Delhi, People's Publishing House, 1988.
14. S.C. Dubey, (Ed.), Tribal Heritage of India : Ethnicity, Identity and Interaction, Delhi, Vikas 1977.
15. S. Kerotemprel, (Ed.), Tribes in North-East India, Shillong, Vendrom Missiological, 1984.
16. Social Scientist, (Special Issue), Nationality Question in India, NO. 37, (August), 1976.

17. S.C. Dubey and Ratna Mundia, Land Alienation and Restoration in Tribal Communities in India, Bombay, Himaya, 1977.
18. S.M. Dubey, (Ed.), North-East India : A Sociological Study, Delhi, Concept, 1978.
19. B. Datta Ray, (Ed.), Electoral Politics in Meghalaya, Shillong, NEICSSR, 1978.
20. M. Horam, Social and Cultural Life of Nagas, Delhi, B.R. Publishing Corpn. 1977.
21. N.K. Rustomji, The imperilled Frontiers, Delhi, OUP, 1987.
22. Myron Weiner, Sons of the Soil : Migration and Ethnic Conflict in India, Delhi, OUP 1978.
23. Akhtar Majeed (Ed.), Regionalism : Developmental Tensions in India, Delhi, 1984.
24. F.G. Bailey, Tribe, Caste and Nation, Oxford, Bombay, 1960.
25. Sharit Bhowmik, Class Formation in the Plantation System, Delhi, People's Publishing House, 1981.
26. Mason Philip, Unity in Diversity, London, Oxford, 1967.
27. M.S.A. Rao, Social Movements in India, New Delhi, Manohar, 1979.
28. Political History of Assam, 3 Vols, Dispur, Government of Assam, 1977, 1978, 1979, respectively.
29. Animesh Ray, Mizoram Dynamic of Change, Calcutta, Pearl Publishers, 1982.
30. R.P. Singh, Electoral Politics in Manipur, Delhi, Concept, 1982.

C O U R S E - 9 (COMPULSORY)ADMINISTRATIVE THOUGHT

- UNIT-1 Evolution of administrative Theories; Ideas of New Public administration : (Minnow-brook papers) ; Behavioural Approach : Human Relations (ELTON MAYO), M.P. Follet
Neo-Human Relations Approach. (McGregor,Chris Aroris).
- UNIT-2 Constructive Conflict and giving of orders : (M.P. Follet); Ecological Approach : (Fred W. Riggs),
- UNIT-3 Development Approach :
(a) Elements of Development Administration : Edward Wiedner.
(b) Time and Space Dimension in the study of Development Administration : (Hahn-been Lee, Waldo,Heaphy.)
(c) Politics of Development Administration : (Milton J. Esman).
- UNIT-4 Political Economy Approach to Development Administration ; Western phase of Development Thinking; The Search For Indigenous Development Theory in the Third World.
- UNIT-5 (a) Critique of Administrative Theory with special reference to Satyadeva, V. Subramaniam, and Stewart Clegg.
(b) Marxist Critique and Alternative to Western Organisation, Management and Development Theory.

SUGGESTED READINGSCORE READING :

1. R.K. Arora and Meena Sogani, (Ed), Themes and Issues in Administrative Theory, Jaipur, Arinam Publication, 1991
2. Herbert Simon, Administrative Behaviour : A Study of Decision making process in Administration Organisations, New York, Macmillan, 1964.
3. Edward Weidner (Ed.), Development Administration in Asia, Durban, Luke University press, 1970.
4. Fred W. Riggs, Administration in Developing Countries : The Theory of prismatic Society, Boston Houghton Mifflin, 1964.
5. Hahn Been Lee, Kores, Time, Change and Administration, 1963.
6. D. Ravindra Prasad, V. Sivaliga prasad, and P. Satyanarayana, (Eds.), Administrative Thinkers, Delhi, Sterling Publishers, 1989.
7. T.N. Chaturvedi and R.K. Arora, Administrative Theory, New Delhi, IIPA, 1983.
8. R.K. Arora (Ed.), Perspectives in Administrative Theory, New Delhi, Associated Publishing House, 1979.
9. W. Hyarabrand, "Marxist Critique of Organisation Theory." in W. Evan (Ed.) Frontiers in Organisation and Management, Praeger, New York, 1980.
10. Hyderbrand "Organisational Contradiction in Public Bureaucracies. Towards a Marxian Theory of Organisations", Sociological Quarterly, 18, 1980.
11. Milton J. Esmon, Politics of Development Administration, in Montgomery, John D. and Siffins, William J. (Ed.), Approches to Development, Politics, Administration and Change, New York, McGraw - Hill, 1966.
12. Bjorr Hettne, Development Theory and the Third World, Gothenburg, Swedish Agency, For Research Coop ation with Developing Countries, 1982.

13. Paul Hersey and Kenneth H. Blanchard, Management of Organisation Behaviour, Fifth Edition, New Delhi, Prentice Hall, 1988.

ADDITIONAL READINGS :

1. Fred Luthans, Organisational Behaviour, New York, McGraw - Hill, 1973.
2. Elton Mayo, The human Problems of Industrial Civilisation, New York, Macmillan, 1964.
3. Fred W. Riggs, The Ecology of Public Administration, New Delhi, Asia Publishing House, 1961.
4. C.N. Bhalerao, (Ed.), Administration, Politics and Development in India, Lalwani, 1974.
5. A. Gunnar Myrdal, Asian Drama : An Inquiry into the Poverty of Nations, New Delhi, Kalyani Publishers, 1982.
6. A.R. Desai, Essays on Modernisation of Under Developed Societies, Two Volumes, Bombay, Thacker and Co, 1971.
7. Keith Davis, Human Behaviour at work, McGraw-Hill, 1972.
8. Luther Gullick and Urwick(Eds.), Papers on the Science of Administration, New York, Institute of Public Administration, 1954.
9. Max Weber, The Theory of Social and Economic Organisation, New York Press, 1947.
10. Douglas Mac Greger, The Human Side of Enterprise, New York, McGraw-Hill, 1960.
11. Chris Argyris, Integrating the Individual and the Organisation, New York, Wiley, 1964.
12. Rensis Linkert, The Human Organisation : Its Management and Value, New York, McGraw-Hill, 1967.
13. Stewart Clegg and David Dunkerley, (Eds.) Critical Issues in Organisations, London R. and K. Paul, 1977.
14. V. Subramaniam, Reflections on Trends in Organisation Theory, Australian Journal of Public Administration, December, 1980.

15. Stewart Clegg and David Dunkerley, (Ed.), Organisation, Class and Control, London R. and K. Paul, 1977.
16. Rajni Kothari, The Political Economy on Development, Kayle Memorial Lecture, 1971.
17. H. Bernstein, Under Development and Development : The Third World.
18. V. Subramaniam, "Western Marxist's View of Administrative Theory," The I.J.P.A. (Vol . and Issue to be identified).
19. Robert I. Golembiewsky, Frank Gibon and Corneg Y. Geoffrey, Public Administration : Readings in Institutions, Processes, Behaviour, Policy, Third Edition, Chicago Rand McNally, 1976.
20. P.A. Baran, Political Economy of Growth.
21. Susheela Kaushik (Ed.) , Public Administration : An Alternative Perspective, New Delhi, Ajanta International, 1984.
22. Milton J. Esman , Institution Building.
23. Karl Marx, Selected Works, Progress Publishers, Moscow.
24. V.I. Lenin , Selected Works, Progress Publishers, Moscow.
25. Mao Tse Tung, Selected Works, People Publishing House, Peking.
26. Manoranjan Mohanty, The Philosophy of Mao Tse Tung.
27. V.I. Lenin on Marx, Progress Publishers, Moscow.
28. Stalin on Lenin, Progress Publishers, Moscow.
29. Max Weber, The Theory of Social and Economic Organisation, New York, Free Press, 1947.
30. M.K. Gandhi, Collected Works, Gandhi Peace Foundation, New Delhi.

C O U R S E - 10 (COMPULSORY)PUBLIC POLICY ANALYSIS

- UNIT-1 Concept, Scope and Purpose of Public Policy;
Concept, Implications, Consequences , and Importance
of Policy Sciences; Concept and Problems of Policy
Analysis ; Growing Salience of Public Policy Analysis;
Public Policy and Democracy ; Public Policy and
Administration ; Public Policy and Development.
- UNIT-2 Theories of Public Policy Analysis; Systems Theory ;
Elite Theory ; Institutional Theory ; Experimental
Theory ; Incremental Theory ; Development Administra -
tion Approach ; Marxian Approach.
- UNIT-3 Role and Interactions of Bureaucracy and Legisla -
ture in Public Policy Formulation ; Constraints -
Social and Economic Demands ; Role of Fact Finding ;
Interacting Milieus in Policy Execution ; Critical
Input of Feedback ; Political Party and Interest
groups and Policy Formulation.
- UNIT-4 Research Experience and Techniques of Public Policy
Analysis ; Evaluative Appraisal of Past Policies -
Population Control Policy ; Policy of Protective
Discrimination ; Problems of Policy Evaluation.
- UNIT-5 A Study of Public Policy ; A Pilot Research Exercise
on an Empirical Theme ; Agencies For Policy Imple -
mentation ; Institutional Instrumentalities ,
effectiveness and Problems.

Contd...39/-

SUGGESTED READINGSCORE READINGS:

1. R.K. Arora and P .C. Mathur (Ed.), Development Policy and Administration in India, New Delhi, Associated, 1986.
2. K. Disch, Policy Making in India, New Delhi, Publication Division.
3. I. Dayal, et.al., Dynamics of Formulation Policy in Government.
4. R.P.Dhubhasi, Policy and Performance.
5. Dror Yehezkel, Public Policy Making Re-Examined. San Francisco, Chandler Publishing Co., 1968.
6. Charles E. Lindblom, The Policy Making Process. Englewood Cliffs, N.J. Prentice-Hall, 1968.
7. Francis E. Rourke, Bureaucracy, Politics and Public Policy, Boston, Little, Brown and Company, 1969.
8. Pradeep Sahni, Public Policy Conceptual Dimensions. New Delhi, Kitab Mahal, 1987.
9. Robert A. Dahl, Modern Political Analysis, New Delhi, Prentice-Hall, 1978.
10. R.S. Ganapathy, S.R. Ganesh, R.M. Maru, Samuel Pawl, Ram Mojan Rao, (Eds.), Public Policy and Policy Analysis, New Delhi, Sage Publications.
11. Daniel Lerner and Harold D. Lasswell, (Eds.), The Policy Sciences : Recent Developments in Scope and Methods, Standord, Californis University Press 1981.
12. Harold D. Lassell, " Policy Sciences" in International Encyclopedia of Social Sciences, Vol.12, PP. 181-189.
13. Graig Liskie, and other, Public Policy : Issues, Theories and Methods.

ADDITIONAL READINGS :

1. Thomas R. Dye, Understanding Public Policy, New Jersey, Prentice-Hall, 1981.
2. Paul H. Appleby, Policy and Administration, The University of Alabama Press, 1949.
3. M. Kistaih, (Ed.), Public Policy and Administration, New Delhi, Sterling Publisher.
4. R. Revenkar, Indian Constitution, A Case study of Backward Classes.
5. G.D. Brewer and Peter Deleon, (Ed.), The Foundation of Policy Analysis.
6. B.W. Hogwood and L.A. Gum, Policy Analysis For the Real World.
7. IIPA, Third Special programme on Policy Analysis.
8. K.J. Banford, Complex Decision Problems.
9. United Nations, Policy Analysis and Development.
10. Dror Yehezkel, Ventures in Policy Sciences, N.Y., American Elsevier Publishing Co. INC, 1971.
11. Charles E. Jacob, Policy and Bureaucracy, D. Van Nostrand Company, INC, 1966.
12. B.C. Mathur, et.al., Management in Government.
13. R.B. Jain, "Policy and Parliament" IJPA, (Vol, and Issue to be Identified).
14. R.B. Jain, "Electronic Policy and Indian Parliament" IJPA, (Vol and Issue to be identified).
15. Bimal Jalan, Essays in Development Policy.
16. Lasswell, The Emerging Concept of Policy Sciences.
17. A.B. Wildavsky, The Art and Craft of Policy Analysis.

C O U R S E - 11 (OPTIONAL)

POLITICAL THEORY

- UNIT - 1 Meaning, Nature and Importance of Political Theory ;
Traditional Versus Modern Approaches; Approaches to
the study of Politics ; Behavioural and Post-Beha -
vioural Approaches ; Structural - Functional - Appro-
ach ; Systems Analysis ; Marxist Approach.
- UNIT - 2 Major Concepts : Democracy ;; Rights; Libert;
Equality; Revolution; Justice ; Welfare and Secular
State; Power; Influence; Authority; and Legitimacy.
- UNIT - 3 Major Contemporary Political Concepts; Political
Culture; Political Socialisation; Modernisation
and Political Development.
- UNIT - 4 Liberalism, Democratic Socialism and Conservatism;
Facism, Nationalism and Gandhism : An Overview.
- UNIT- 5 (a) Marxism : Scientific Socialism ; Marxism as a
theory of Social and Political Change ; Dialec-
tical/Historical Materialism ; Classes and
Class Struggle ; State/Stateless/ Classless
Society ; Alienation : A Critical Assessment.
- (b) Leninism : Alteration in Marxism ;
Theory of Imperialism ; Role of Party.

Contd...42/-

SUGGESTED READINGSCORE READINGS :

1. Andrew Hacker, Political Theory, Philosophy and Ideology, New York, Macmillan, 1965.
2. Henry Kamen and Michael Maas, Approaches to the Study of Political Science, Scranton Chandler, 1970.
3. S.P. Verma, Modern Political Theory, Delhi, Vikas, 1986.
4. Arnold Brech, Political Theory, Bombay, Times of India Press, 1970.
5. T.A. Spragens, The Dilemma of Contemporary Political Theory, N.Y., Dunelien, 1973.
6. R. Bernstein, The Restructuring of Social and Political Theory, Oxford, Basil Blackwell, 1976.
7. G. Madan Gandhi, Modern Political Theory, New Delhi, I.B.H. Company, 1981.
8. David Easton, The Decline of Political Theory : A Systems Analysis of Political Life, New York John Wiley and Sons, 1965
9. Robert A. Dahl, Modern Political Analysis, New Haven, Yale University, 1965.
10. Almond and Coleman, Politics of Developing Areas, Princeton, 1970.
11. Daya Krishna, Political Development : A Critical Perspective, Delhi, OUP, 1979.
12. J.L. Finkle and R.W. Gable, (Eds.), Political Development and Social Change, New York Wiley, 1971.
13. David Apter, Politics of Modernisation, Chicago, Chicago University Press, 1965.
14. A.D. Smith, Theorys of Nationalism.
15. C.B. Macpherson, Democratic Theory, Oxford, 1973.

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20. Robin Blackburn, Revolution and Class Struggle, London, Fantana, 1977.
21. R. Selunchy, Marxism, Socialism, Freedom, London, Macmillan, 1979.
22. Neil Harding, Lenin's Political Thought, Macmillan, 1980.
23. J. Bandyopadhyaya, Social and Political Thought of Gandhi, Calcutta, Allied Publishers, 1969.

ADDITIONAL READINGS :

1. V.R. Mehta, Beyond Marxism : Towards An Alternative Perspective, Delhi, 1978.
2. P. Chatterjee, The State of Political Theory, Calcutta, K.P. Bagchi and Company, 1978.
3. A.K. Baruah, Systems Analysis in Political Science, New Delhi, 1987.
4. A.C. Isack, Scope and Methods of Political Science, Ann Arbor Michigan, Dorsey Press, 1979.
5. Davies, Modern Revolutions.
6. J.A. Rawls, Theory of Justice, OUP, 1972.
7. A. Beteille, (Ed.), Equality and Inequality, ND, OUP, 1983
8. James Wilson, Equality, Macmillan, 1977.

9. I. Berlin, Four Essays on Liberty, London, OUP, 1975
10. Stein Rokhan and S.N. Eisenstadt, (Eds.), Building States and Nations : Models , Analysis Data Resources, Sage, 1973.
11. Ashish Nandy, At the Edge of Psychology : Essays in Politics and Culture, Delhi, OUP, 1983.
12. David Wells, Marxism and the Modern State, Delhi, Selectbook, 1983.
13. K. Seshadri, Studies in Marxism and Political Science, P.P.H. , 1977.
14. J. Gray, Liberalism.
15. E. Kamenka (Ed.), Nationalism.
16. D. Kantowsky, Sarvodaya.
17. C.A. McCoy, Contemporary ISMS.
18. R. Nisbet, Conservatism.
19. D. Miller, Anarchism.
20. S. Avineri, The Social and Political Thought of Karl Marx, Cambridge, Cambridge University Press, 1968.
21. L. Althusser, For Marx, London, Verso , 1979.
22. Robert L. Heilbroner, Marxism For and Against, N.Y., Norton, 1980.
23. Ralph Milliband, The State in Capitalist Society, London, Quartel Book, 1978.
24. M. Liebman, Leninism Under Lenin, London, Merlinless.
25. M. Mohanty, The Political Philosophy of Mao-Tse-Tung, New Delhi, Macmillan, 1978.

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26. M.M. Sankhdher, The Concept of the Welfare State, Delhi University, 1975.
27. Bhiku Parekh, The Concept of Socialism, Delhi , Ambika, 1976.
28. J.D. Sethi, Gandhian Values and 20th Century Challenges, Patel Memorial Lecture.
29. Raghavan Iyer, The Moral and Political Thought of Mahatma Gandhi, Oxford University Press 1978.
30. B.K. Nehru and W.H. Morris-Jones, Western Democracy and the Third World.
31. L. Kilakowski, Main Current of Marxism - 3 Vols.
32. James C. Davis, (Ed.), When Men Revolt and Why.
33. H.B. Davis, Toward a Marxist Theory of Nationalism.

Contd...45/-

C O U R S E - 12 (OPTIONAL)
INDIAN GOVERNMENT AND POLITICS : SOCIAL
STRUCTURES AND POLITICAL PROCESS

UNIT - 1 (a) Imperialism and Colonialism in Indian ; National Movement and Its Socio-Economic Orientation.

(b) Class Structure and Social Stratification ;
Politics and Problems of Caste ; Religion
Communalism ; Language; Regionalism.

UNIT - 2 (a) Federalism : Problems and Areas of Tensions ;
Decentralisation and Federal Structure,; Demands
for State Autonomy ; Sarkaria Commission
Recommendations : A Review.

(b) Fundamental Rights - Myth and Reality ;
Directive Principles of State Policy ;
Interaction between Parliament and Judiciary
over Directive Principles.

UNIT - 3 Judiciary and Political Process in India ;
Nature and Working of Judicial Review with
Particular reference to its Role Vis-à-Vis
Fundamental Rights and Directive Principles ;
and Relations between Union and the States ;
Judicial Reform.

UNIT - 4 (a) Party System - Major National and Regional
Political Parties in India : Nature ; Organisation ;
Leadership ; Ideology ; Social bases and Finances ;
Party system and Political Process and
Democratisation.

Contd...47/-

(b) Electoral Politics and Voting Behaviour ;
Electoral Reforms.

(c) Major Interest - cum - pressure group in the
Democratic Policy of India : Patterns of
Interaction and Linkages.

UNIT - 5 (a) Nationality Question in India.

(b) Poverty in India : Politics of Poverty.

(c) Problems and Prospects of Democracy ;
Patterns of Crisis in Indian Policy.

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60. A.R. Desai, (Ed.), Violation : Democratic Rights in India.
61. V.M. Sirsiker, "Studies of Political Parties and Pressure Group" in I.C.S.S.R., Survey of Research in Political Science, Vol. I.
62. S.N. Roy, Judicial Review and Fundamental Right.
63. G.C. Mirchandani, Subverting the Constitution.

C O U R S E - 13 (OPTIONAL)ADMINISTRATION OF PUBLIC ENTERPRISES IN INDIA

- UNIT - 1 (a) State Intervention in Business ; Capitalist ; Socialist ; and Mixed Economy.
- (b) Concept of Public Enterprises and its role in Socio-Economic Development.
- (c) Objectives of Nationalisation.
- UNIT - 2 (a) Forms of Management of Public Enterprises :
Departmental ; Public Corporation ;
Government Companies ; Joint Stock Companies.
- (b) Structure of Public Enterprises : Board of Directors, and their Types ; Composition ; Powers ; and Functions ; Role of Public Sector ; Chief Executive.
- UNIT - 3 (a) Nature of Public Enterprises in India :
Production Oriented Enterprise ; Service Oriented Enterprise ; Infrastructure Oriented Enterprise ;
Consumer Oriented Enterprise.
- (b) Personnel Management in Public Enterprises :
Manpower Planning, Agencies of Recruitment ;
~~Promotion and Training.~~
- UNIT - 4 (a) Control over Public Enterprises :
Ministerial and Parliamentary Dichotomy of
Managerial Freedom and Government Control.
- (b) Committees on Public Undertakings.
- UNIT - 5 (a) Problems of Public Enterprises : Autonomy and
Accountability: Finance ; Pricing ; Profit-Policy ;
Productivity ; Efficiency ; Measurement ; Worker's
Participation ; Industrial Unrest ; Consumer Interest ;
Project Planning and Gestation Lag ; Audit of
Public Enterprises.
- (b) Public Enterprise : Promise, Performance, and
Evaluation.

SUGGESTED READINGSCORE READINGS :

1. Raj K. Nigam, Management of Public Sector in India, Bombay, Vora, 1971
2. United Nations, Organisations, Management and Supervision of Public Enterprises in Developing countries, New York, 1974.
3. Laxmi Narayan, Principles and Practice of Public Enterprises Management, New Delhi, S.Chand & Co., 1980
4. S.S. Khera, Government in Business, Delhi, National, 1977.
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9. Jagdish Prakash, Public Enterprises in India : A Study in Controls, Allahabad, Thinker's Library, 1980.
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ADDITIONAL READINGS :

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2. F.D. Malgavkar, and V A. pai Panandikar, Towards an Industrial Policy 2000 A.D., New Delhi, Centre For Policy Research, 1977.

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4. Armane Choksi, State Intervention in the Industrialisation of Developing Countries Selected Issues, Washington D.C., I.B.R.D., 1979.
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24. B.K.Dev, Bureaucracy, Development and Public Management in India, New Delhi. Uppal, 1979.
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28. D.K. Sinha, Working of Public Corporations in India,
29. Nabhagopal Das, The Public Sector in India...

C O U R S E - 14 (OPTIONAL)

RESEARCH METHODOLOGY

- UNIT - 1 Nature of Scientific Enquiry , Pure & Applied Science, Nature of Scientific Explanation, Deductive & Inductive Patterns, Macro & Micro Studies.
- UNIT - 2 Hypotheses ; Construction ; Types; and Problems, Research Design ; Survey Research; Types; Methods; Reliability; Content Analysis ; Techniques.
- UNIT - 3 Theories Building in Administrative Sciences ; Issues of Facts and Values, Development of Science of Administration.
- UNIT - 4 Tools and Techniques of Data Collection ; Sampling ; Observation ; Interview ; Questionnaire ; Case Studies ; Processing of Data ; Research Report Writing.
- UNIT - 5 Level of Measurement ; Nominal ; Ordinal ; Interval ; and Ratio Scale. Frequency distribution. ; Tabulation and Graphical Presentation ; Measures of Central Tendency and dispersion ; Quartile deviation ; Test of Chi Square; Rank difference correlation (Rho) ; Phi correlation ; 'T' and 'Z' Test.

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2. Dwight Waldo, The Administrative State: A study of the Political Theory of American Administration, New York, Ronald Press, 1948.
3. F.N. Kerlinger, Foundations of Behavioural Research New York, Holt, Rinehart and Winston, 1967.
4. J.T. Doby, (Ed.), An Introduction to Social Research, New York Appleton Century Crofts, 1967.
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7. E.J.Meehan, Theory and Methods of Political Analysis, Illinois, Dorothy Press, 1965.
8. Mildred Parten, Surveys, Samples and Polls.
9. V.P.Shah, Research Designs.
10. V:P. Shah, Reporting Writing.
11. Morris Rosenbreg, Logic of Survey Analysis.
12. B.K. Mishra, Statistical Techniques in Social Sciences.
13. Ole P. Holsti, Content Analysis For the Social Sciences and Humanities.

14. S.C. Dube, Research Methods in Social Sciences.
15. P.H. Fisher, Statistical Methods For Research.
16. C.S. Pattam Shetti, An Introduction to Research Methods in Social Sciences.
17. C.M. Chaudhary, Research Methodology.
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20. H.M. Blalock, Social Statistics.
21. D.C. Miller, Handbook of Research Design and Social Measurement.
22. S.P. Gupta, Statistical Methods.
23. J. Levin, Elementary Statistics in Social Research

Contd...61/-

C O U R S E - 15 (OPTIONAL)
RURAL DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT - 1 Concept of Rural Development, Socio- Economic and Political/Cultural Context of Rural Development.
- UNIT - 2 Policies and Programmes For Rural Development in India : Agrarian Reforms/Land Reforms, Bonded Labour Relief and Rehabilitation ; Rural Employment, Tribal Development ; Harijan Welfare ; Anti-poverty Programmes.
- UNIT - 3 Organisational strategies For Rural Development at District, Block and Village Levels : Community Development, Panchayati Raj Institutions; Rural Cooperatives, special Agencies - DRDA, IRDP etc ; Voluntary organisations.
- UNIT - 4 Rural Bureaucracy and Development : Regulatory VS Department Agencies ; Bureaucracy and Rural Poor ; Rural Bureaucracy and Pressure groups ; Emerging Trends in Rural Bureaucracy,
- UNIT - 5 (a) Rural Political Process and Development : Elite ; Caste and Class.
- (b) People's participation in Rural Development.
- (c) Rural unrest and Organising the Rural Poor.

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2. P.R. Dubhashi, Rural Development Administration, Bombay, Popular Prakashan, 1970.
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10. A.K. Srivastava, Integrated Rural Development in India: Policy and Administration, Delhi, Deep and Deep, Publications, 1986.

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3. Marcus Franda, Indian Rural Development : An Assessment of Alternatives, Bloomington, Indiana University Press, 1979.

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5. K. Seshadri, Political Linkages and Rural Development, New Delhi, National Publishing House, 1976.
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16. James Warner Ejiorkmen, Politics of Administrative Alienation in India's Rural Development Programme, Delhi, Ajanta, 1979.
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24. V.S. Prasad, Panchayats and Rural Development.
25. B.S. Khande, Rural Development in Asia, (Volume on India)

C O U R S E - 16 (OPTIONAL)TRIBAL DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT-1 (a) Ecology, Demography and Culture of India's Tribal Communities, An Overview; Distribution pattern and characteristics.
- (b) Meaning of Tribe, Race, Caste and Class.
- (c) Concept of Tribal Development; Evolution of Government Intervention in Tribal Development.
- UNIT-2 Political Economy of Tribal Areas : Agriculture; Forestry; Industrialisation; Community Resource; Co-Operatives-Trends in Ownership, Management and Income Distribution; Interaction with National Economy, Emerging Classes in Tribal Areas.
- UNIT-3 (a) Organisations and Institutions of Tribal Development : Traditional Organisations; Constitutional Provisions on Protective Discrimination; Commission on Scheduled Castes and Scheduled Tribes; Autonomous District/Regional/Tribal Councils; Development Agencies For Scheduled Areas; Tribal Development Corporations and Blocks; Voluntary Organisations.
- (b) Tribal Development Through Five Year Plans : Review.
- UNIT-4 Personnel For Tribal Development Programme : Their Recruitment and Training; Financing of Tribal Development Programme.
- UNIT-5 Tribal Problems and Prospects : Land Alienation; Depletion of Resources; Indebtedness and Economic bondage; Socio-Political Repression; Cultural Identity and Outside Influx; Alternative Strategy and Policies.

SUGGESTED READINGSCORE READINGS :

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3. Ramesh Thaper, (Ed.), Tribes, Caste and Religion. Macmillan India, 1977.
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5. Bhupinder Singh and J.S. Bhandari, Tribal World And Its Transformation, Int. Congress of Anthropological and Ethnological Sciences.
6. M.S.A. Rao, Social Movements in India, New Delhi, Manohar, 1979.
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9. Radha Kanai Mukherjee, Social Welfare Policy and Administration, Lucknow, Lucknow University, Inst. of Pub. Admn., 1966.
10. P.C. Barua, Development Planning on North-East India, Delhi, Mittal Publications.

C O U R S E - 17COMPARATIVE PUBLIC ADMINISTRATION

- UNIT-1 Concept, Nature and Growing Significance of Comparative Public Administration; Evolution of Comparative Public Administration; Search For Universal Patterns; Methodological Issues in Comparative Public Administration.
- UNIT-2 Approaches to the Study of Comparative Public Administration; Institutional; Behavioural; Structural-Functional; Policy Analysis; Problems of Comparative Research.
- UNIT-3 Models in Comparative Public Administration
- (a) Bureaucratic Model
 - (b) Complex Organisation Model
 - (c) Prismatic Model
 - (d) Socialist Model
 - (e) Third World Developmental Model.
- UNIT-4 Comparative Analysis of Administrative Systems of France; USA, Switzerland, India, China and Tanzania; Various Control over Administration : A Comparative Study; Comparative Study of Citizen and Administration; Machinery of Redressal of Citizen's grievances.
- UNIT-5 Concept and Strategies of Modernization of Administration Models of Institution - Building in Developing Countries; Trends in Comparative Public Administration.

SUGGESTED READINGSCORE READINGS :

1. R.K. Arora, Politics and Administrative Change in Society, Essays in Honour of R. B. B. B., Associated, New Delhi, 1992.
2. R.K. Arora and Sangeeta Sharma, Comparative Development Administration, Jaipur, Arihant, 1992.
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2. Ferrel Heady and Sybil Stoekes, (Ed.), Paper in Comparative Public Administration, Ann Arbor, Michigan, Michigan University, 1972.
3. Peter Self, Administrative Theories and Politics : An Inquiry into the Structure and Process of Modern Government, London, Allen and Unwin, 1972.
4. Fred W. Riggs, and Edward Weidner, Models and Priorities in the Comparative Study of Public Administration, 1963.
5. Administration and Politics in Modern Democracies, Madras, Sardar Patel Institute of Administration, 1976.
6. Douglas E. Ashford (Ed.), Comparing Public Policies, New Concepts and Methods, Beverly Hills, Sage, 1978.
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8. R.S. Milne, Concepts and Models in Public Administration, New Delhi, IIPA, 1966.
9. Stephen Anders, China's Industrial Revolution - Politics : Planning and Management, London, Martin Robertson and Co. 1978.
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16. C.D. Cowan, (Ed.), The Economic Development of China and Japan : Studies in Economic History and Political Economy, 1964.
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18. Shibnath Benerjee, The China Government and Politics, Calcutta, KBB, 1980.
19. E.S. Corwin, The President : Office and Powers.
20. G. Wright, France in Modern Times, 1760 to the present.
21. Dudley Seers, Dependency Theory : A critical Reassessment, London, Frances, Pinter, 1981.
22. Rajni Kothari, (Ed.), State and Nation-Building : A Third World Perspective, New Delhi, Allied, 1976.
23. A. Shivaji, Class Struggle in Tanzania, N.Y., MRP, 1976.

24. Gunnar Myrdal, Asian Drama, (Selected Portions), N.Y., Free Press, 1968.
25. Muqiao Xue, China's Socialist Economy, Beijing, Foreign Languages Press, 1981.
26. A. Anchishkin, The Theory of Growth of a Socialist Economy, Moscow Progress, 1977.

C O U R S E - 18INTERNATIONAL ADMINISTRATION

- UNIT-1 (a) Concept, Nature, Characteristics and Importance of International Administration.
- (b) League of Nations : Its Evolution, Working and Causes of Failure.
- UNIT-2 (a) United Nations Organisation and Its Agencies - UNESCO; ILO; WHO; FAO; and UNICEF : Their objectives, Principles, Structure, Working with Particular Reference to Security, Peace, Social Justice, and Developmental Concerns; Decision making at U.N.O.; Short-Coming of U.N.O.
- UNIT-3 Personnel Administration : U.N. Secretariat; Secretary General and His Role; International Civil Service and Its Status; Problems and Prospects; Administrative Tribunal; Staff Morale.
- UNIT-4 (a) U.N.O. : Its Financial System and Revenue..
- (b) Coordination and Field Administration; Forms of Coordination; Programme Coordination; Administrative and Financial Coordination; Headquarters and Field Coordination; U.N. Resident Representative; Nature of Problems.
- UNIT-5 (a) World Bank, International Monetary Fund and I.B.R.D. and Third World Developmental Concerns.
- (b) Politics of Technical and Economic Assistance Programmes.
- (c) Future Parameters and Scenarios.

SUGGESTED READINGSCORE READINGS :

1. A Loveday, Reflections on International Administration.
2. S.L. Goel, International Administration.
3. A.R. Tyagi, International Administration.
4. Vandevvash Hagon, Towards World Order, New Delhi, McGraw-Hill.
5. John Kaufman, United Nations Decision-making.
6. Evan Luard, The United Nations : How It Works and What It Does.
7. Theodor Meron, The United Nations Secretariat.
8. United Nations, Some Reflections on the Reform of the United Nations.
9. Douglas Williams, The specialized Agencies and the United Nations : The System in Crisis.
10. Rumki Basu, Personnel Administration in United Nations, Delhi, Sterling 1989.
11. T.C. Young, International Civil Service : Principles and Problems.
12. S.M. Schweld, The Secretary-General of U.N. : His Political Powers and Practice.
13. Robert W. Gredg and Michael Barkun, The U.N. System and Its Functions.
14. G. Eagleton, International Government.
15. H.G. Nicholas, The United Nations as a Political Institution.

ADDITIONAL READINGS :

1. Alfred Zimmerd, The League of Nations and the Rule of Law.
2. Robert Ayres, Banking on the Poor : The World Bank and World Poverty.
3. Cheryl Payer, The World Bank : A Critical Analysis.
4. A.W. Hooke, The International Monetary Fund : Its Evolution, Organisation and Activities.
5. A. Gerald Mangone, A Short History of International Organisation.
6. F.P.A. Walters, A History of the League of Nations,
2 Vols.
7. Mahdi Elmandira, The United Nations System : An Analysis.
8. Martin Hill, The United Nation System : Coordinating Its Economic and Social Work.
9. D.A. Kay (Ed.), The Changing United Nations.
10. Thomas Frank, Nation Against Nation : What Happened to the U.N. Dream and What the U.S.A. Can Do About It.
11. United Nations, A New United Nations : Structure For Global Economic Coordination.
12. John C. Staessinger, The United Nations and the Superpowers.
13. Royal Institute of International Affairs, the International Secretariat of the Future.
14. J.R. Singer, Financing International Organisation.
15. Adam Roberts and Benedict Kingsbury, (Eds.), United Nations, Divided World : The U.N.'s Role in International Relations.

16. Georges Abi-Saab, (Ed.), The Concept of International Organisation.
17. Housbang Ameri, Politics and Process in the Specialised Agencies of the United Nations.
18. Thomas Weiss, "International Bureaucracy : The Myth and Reality of the International Civil Service", International Affairs, Vol. 56, 1982.
19. C.P. Bhambhri, The World Bank and India.
20. Rudiger Jutte and A. Grosse Jutte, (Eds.), The Future of International Organisation.
21. NORMAN Graham and Robert Jordan, The International Civil Service : Changing Role and Concept.
22. Iris L. Claude, The Changing United Nations.
23. Samuel S. Kin, China, The United Nations and World Order.

C O U R S E - 19 (OPTIONAL)

THEORY AND PRACTICE OF LOCAL GOVERNMENT

- UNIT-1 Concept Nature; Objectives; and Importance of Local Government; Democracy; Development and Local Government; Ecology of Local Government; Decentralisation and Deconcentration.
- UNIT-2 Deliberative Wing of Local Government : Local Council and Committee, Composition, Functions, and Powers; Committee System and Council; Council-Councillors, and the "People-Legitimization" of Local Leadership.
- UNIT-3 Local Government Personnel : Recruitment; Public Image of Local Officials; Training Needs; Encaderezation of Key Posts; Service Conditions; Local Civil Service and Public Relations; Local Personnel and Developmental Functions.
- UNIT-4 (a) Local Finance : Nature of Tax-Power at the Local Level; Patterns of Revenue and Expenditure; Resource Mobilisation For Local Development Works.
(b) Local Autonomy; Autonomy-Control Dilemma; Metropolitan Planning and Imperatives of Technology.
- UNIT-5 Salient Features of Local Government Systems in U.K., USA, France, and Russia with reference to ;
(a) Committee System and London City Administration in U.K.
(b) Three Plans of City Government in USA; New England Towns, and New York City Administration.
(c) Paris City Administration in France.
(d) Moscow City Administration in Russia.
(e) Modern Trends and Problems of Local Governments in different countries : An Evaluative overview.

SUGGESTED READINGSCORE READINGS :

1. Harold F. Alderfer, Local Government in Developing Countries, London, 1964.
2. S.R. Maheshwari, Local Government in India, Delhi Orient Longman, 1976.
3. Hugh Tinker, The Foundations of Local Self Government in India, Pakistan and Burma, London, 1954.
4. M.A. Muttalib and Akbar Alikhan, Theory of Local Government, Delhi, Sterling Publishers, 1982.
5. J.E. Patel, Local Government and Administration : Principles and Problems.
6. R.C. Prasad, Democracy and Development : The Grass Roots Experience in India, Delhi, Rachana Prakashan, 1971.
7. A. Avasthi (Ed.), Municipal Government and Administration In India, Agra, Laxmi Narain and Company, 1982.
8. M. Bhattacharya, Municipal Government : Problems and Prospects, Delhi, Research, 1975.
9. A.P. Padhi, (Ed.), Personnel Systems of Urban Bodies in India, Agra, Laxmi Narain, 1977.
10. M. Bhattacharya, State-Municipal Relations, Delhi, IIPA.
11. S.N. Mishra, Panchayati Raj, Bureaucracy, and Rural Development, Delhi, IIPA.
12. K.M. Rastogi, Local Finance : Its Theory and Working in India, Gwalior, Kailash Pustak Sadan, 1967.
13. Rodoliffe Maud and Bruce Wood, English Local Government Reformed, London, Oxford University Press.
14. Munro, The Government of American Cities.
15. Chapman, An Introduction to French Local Government.
16. The Soviet Form of Popular Government Moscow, Progress Publishers.

17. M.V. Mathur and Iqbal Narain (Ed.), Panchayati Raj Planning and Democracy.
18. Ali Asharaf, Government and Politics of Big Cities : An Indian Case Study, Delhi; Concept Publishing Company, 1978.
19. S.N. Mishra, Politics and Leadership in Municipal Government, New Delhi, Inter India Publication, 1979.
20. Henry Maddick, Panchayati Raj : A Study of Rural Local Government in India, London, Longman, 1970.

ADDITIONAL READINGS :

1. Henry Meddick, Democracy, Decentralisation and Development, Delhi, Asia Publishing House.
2. State Machinery For Municipal Supervision, Delhi, IIPA.
3. Martin Cross and David Mallen, Local Government and Politics.
4. Dilys M. Mill, Democratic Theory and Local Government, London, George Allen and Unwin, 1974.
5. R.M. Jackson, The Machinery of Local Government.
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8. M. Bhattacharya, Management of Urban Government in India, Delhi, Uppal, 1976.
9. Municipal Personnel System, Delhi, IIPA.
10. S. Bhatnagar, Rural Local Government in India, Delhi, Light and Life, 1980.
11. C.C. Andrian, State and Local Government U.S.A., New York, McGraw-Hill.
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13. J.N. Eazard, The Soviet System of Government, New Delhi.

14. A.H. Marshall, Financial Management in Local Government, London, George Allen and Unwin, 1974.
15. M.A. Mutalib, Democracy, Bureaucracy and Technocracy, Delhi, Concept Publishing Company, 1980.
16. L.G. Local Government - Is it Manageable, New York, Oxford, Pergamon Press, 1979.
17. P.G. Richards, The Reformed Local Government System.
18. Anderson, Local Government in England.
19. Blair, Local Self Government in America.
20. R.L. Khanna, Municipal Government and Administration.
21. F. Ridday and J. Blondel, Public Administration in France, London, Routledge and Kegan Paul 1964.
22. Arthur Mass, (Ed.), Area and Power : A Theory of Local Government, Illinois, The Free Press Glencoe, 1959.
23. K. Ursula Hicks, Development From Below : Local Government and Finance in Developing Countries of Commonwealth, Oxford, 1961.
24. G. Ram Reddy, (Ed.), Patterns of Panchayati Raj in India, New Delhi, Macmillan, 1977.
25. Rodney W. Jones, Urban Politics in India, Delhi, Vikas,
26. N.R. Inamlar, Functioning of Village Panchayats, Bombay, Popular Prakeshan.
27. R.K. Bhardwaj, Urban Development in India.
28. Ashijit Datta, (Ed.), Municipal and Urban India Delhi, IIPA, 1980.
29. Yogesh Atal, Local Communities and National Politics, Delhi, National, 1971.

C O U R S E - 20 (OPTIONAL)URBAN DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT-1 Concept; Scope; and Importance of Metropolitan and Urban Development in Modern Society; Reasons For Growth of Urbanisation; Political, Social, and Economic Consequences of Urbanisation; Rural Urban Relationship.
- UNIT-2 (a) Patterns of Urban Government : Municipalities and Corporations; A brief outline of structure of Urban Local Governments in India.
(b) Urban Community Development.
- UNIT-3 Study of City/Municipal Corporations of Calcutta, Bombay, Delhi and Guwahati : Their Status; Functions; Composition of Elected Bodies; Committee System; Executive; Personnel; Finance; Municipal Enterprises; Municipal Politics; State Control.
- UNIT-4 (a) Metropolitan and Urban Development Authorities in India : Calcutta Metropolitan Development Authority (CMDA); Delhi Development Authority (DDA) - Their Organisation; Functions; Personnel; Finance; Relations with State Government.
(b) Social Development of Metropolis : Composite Culture; Nature of Integration in a Cosmopolitan Community; Functions and Opportunities.
- UNIT-5 (a) Urban Development Through Five Year Plans : Review
(b) Town Planning; Contonment Boards.
(c) Metropolitan Problems and Prospects : Slums Pollution; Housing; Traffic; Sanitation and Water Supply; Migratory Pressures.

SUGGESTED READINGSCORE READINGS :

1. Baker Benjamin, Urban Government.
2. K.C. Senfield, Urban Government.
3. Ali Ashraf, Calcutta Municipal Corporation.
4. M.A. Muttalib, The Municipal Commissioner, Royal Institute of Public Administration, London, Autumn No.1967.
5. Ashish Bose, Studies in Indian's Urbanisation - 1901-1971.
6. Mohit Bhattacharya, Management of Urban Government in India, Delhi, Uppal, 1976.
7. Abhijit Datta and Mohit Bhattacharya, Centre-State Relations in Urban Development.
8. A. Avasthi, (Ed.), Municipal Government and Administration in India, Agra, Laxmi Narain and Company, 1972.
9. A.P. Padhi, (Ed.), Personnel Systems of Urban Bodies in India, Agra, Laxmi Narain, 1972.
10. Ali Ashraf, Government and Politics of Big Cities : An Indian Case Study, Delhi Concept Publishing Company, 1978.
11. Philip, Oldenburg, Big City Government in India Councillor, Administrator and Citizen in Delhi, University of Arizona Press.
12. M.S.A. Rao, Urbanisation and Social Change : A Study of a Rural Community and a Metropolitan Fringe, New Delhi, Orient Longman, 1970.

ADDITIONAL READINGS :

1. W.A. Robson, Great Cities of the World.
2. Werzen, Municipal Administration.
3. R.K. Bhardwaj, Urban Development in India.
4. M.S.A. Rao, Urban Sociology in India.
5. John Helmer and Neil A. Eldington, Urban Man : The Psychology of Urban Survival.

6. F.J. Gillie, An Approach to Town Planning.
7. Roy Turner, India's Urban Future.
8. L.K. Brown, Planning the Cities of Tomorrow.
9. H.F. Alderfer, Local Government to Developing Countries, London, 1964.
10. John N. Jackson, The Urban Future : A choice between Alternatives.
11. Relevant Municipal Corporation and Municipal Acts.
12. Report of the Rural-Urban Relationship Committees.
13. Relevant Acts of Metropolitan Urban Development Authorities of Calcutta and Delhi.
14. A.H. Marshall, Financial Management in Local Government, London, George Allen and Unwin, 1977.
15. Rodney W. Jones, Urban Politics in India, Delhi, Vikas.
16. Abhijit Datta, (Ed.), Municipal and Urban India, Delhi, IIPA, 1980.
17. Report of the Committee of Experts on the Assessment of the Working of D.U.A., New Delhi, Ministry of Works and Housing , 1976.
18. "Towards a Second Development Plan for Delhi", Journal of the Institute of Town Planners, India, 96 and 97 October, 1977 and January (whole issues).
19. Gibbs, Urban Research Methods.
20. A.F. Berelson, Urbanisation and Urbanism.
21. Mohit Bhattacharya, Essays in Urban Government.
22. R.T. Jangam and B.A.V. Sharan, Leadership in Urban Government.

C O U R S E - 21 (OPTIONAL)

ADMINISTRATIVE LAW AND TRIBUNALS

- UNIT-1 Origin, Nature, Scope and Growing Importance of Administrative Law; Salient Features of Common Law; Rule of Law; Droit Administrative; Doctrine of Separation of Powers; Principles of Checks and Balances; Relations between Constitutional Law and Administrative Law.
- UNIT-2 Administrative Authorities : Political Executive; Civil Service; Local Government; Public Corporations - Their Powers and Limitations.
- UNIT-3. (a) Delegated Legislation : Its growth, Meaning Need, Scope, Importance and Control.
 (b) Judicial Control of Administrative Powers : Central Principles and Scope; Doctrine of Ultra Vires; Judicial Review; Rights and Remedies; Writs.
- UNIT-4 (a) Administrative Tribunal : Reasons For Its Growth; General Structure and Procedure.
 (b) Types of Administrative Tribunal : Tribunal Determining Law and Facts; Trade and Vocational Tribunals; Regulatory Tribunals.
- UNIT-5 (a) Composition, Functions, Powers and Personnel of Railway Rates Tribunals; Income Tax Appellate Tribunals; Central Administrative Tribunals.
 (b) Principles of Natural Justice.

SUGGESTED READINGSCORE READINGS :

1. Griffith and Street, Principles of Administrative Law.
2. H.W.R. Wade, Administrative Law.
3. S.P. Sathe, Administrative Law in India.
4. Suranjan Chakravarti, Administrative Law.
5. M.C.J. Kaghzi, Indian Administrative Law.
6. Durga Das Basu, Comparative Administrative Law, Vol. I
7. V.G. Ramchandran, Administrative Law.
8. Vishnu Prasad, Principles of Administrative Law.
9. B. Ganguly, Administrative Legislation in Modern India.
10. Wade and Philips, Constitutional Law.
11. Indian Law Institute, Delegated Legislation in India.

ADDITIONAL READINGS :

1. W.A. Robson, Justice and Administrative Law.
2. Schwartz, An Introduction to American Administrative Law.
3. AT.T. Markose, Judicial Control of Administrative Action in India.
4. M.P. Jain and S.N. Jain, Principles of Administrative Law.
5. C.M. Allen, Law and Order.
6. Report of the Committee on Ministers Power (1982)
7. Report of the Frank's Committee on Tribunals and Equiries (1957)
8. M.A. Fazal, Judicial Control of Administrative Action in India and Pakistan.

C O U R S E - 22 (OPTIONAL)
LABOUR ADMINISTRATION IN INDIA

- UNIT-1 (a) Concept, Nature, Scope and Importance of Labour Administration.
- (b) Labour Legislation : Concept, Scope and Importance of Social Justice.
- (c) Industrial Labour - Concurrent subject of Legislation; Factory and Mines Legislation to Regulate Work Conditions; Relation between Union-State Legislation; Tripartite Advisory Consultative Bodies.
- UNIT-2 (a) Concept, Philosophy and Principles of Labour Welfare.
- (b) Development of Labour Welfare in India : Impact of I.L.O. and Legislation on Labour Welfare.
- (c) Labour Welfare Programmes : Statutory Programmes; Non-Statutory Programmes and Social Security.
- (d) Labour Welfare and Dispute Settlement Machinery at Factory and Plant Level : Department of Labour Welfare ; Role of Labour Welfare Officer.
- UNIT-3 Personnel/Labour Office-Government Labour Department; Participative Management : Work Committee; Joint Management Councils; Training Inputs; Developing Work Culture.
- UNIT-4 Industrial Disputes : Nature; Machinery For Settlement of Industrial Disputes; Negotiation; Conciliation; Arbitration; Adjudication; Tribunals; Whitley Councils;
- UNIT-5 Trade Union Movement; Concept and Nature; Attitude of Workers and Employees; Machinery to Prevent and Deal with Strikes; Employer - Trade Union-Government Relationship.

SUGGESTED READINGSCORE READINGS :

1. E.K. Joshi, S.N. Dhyani, et.al., Labour Administration.
2. R.P. Joshi, Worker's Participatory Management.
3. V.B. Kulkarni, Trade Unions in India.
4. Malhotra, Law of Industrial Disputes.
5. V.B. Singh, Indian Labour.
6. K.W. Vadi, Labour Welfare in India.
7. Agarwal, Labour Relations Law in India, (Revised Edition), Macmillan.
8. S.C. Pant, Indian Labour Problems, Allahabad, Chaitanya Publishing House.
9. R.K. Das, Principles and Problems of Indian Labour Legislation.
10. M.N. Murthy, Principles of Labour Welfare.

ADDITIONAL READINGS :

1. Government of India, Indian Labour Year Book.
2. Government of India, Ministry of Labour, Report of the National Commission on Labour, Chaired by Justice P.B. Gajendragkar.
3. Government of India, Report of National Commission on Labour, 1969.
4. V. Jagannatham, Social Welfare Organisation.
5. Malik, Industrial Law.
6. S.D. Punekar, Trade Unionism in India.
7. C.N. Subrameniam, Trade Unionism in India.
8. R.D. Titmus, Essays on Welfare State.
9. J. Zacharnah, Administration of Labour Disputes: A Case Study of Pune Area.
10. H.J. Laski, Trade Union in the New Society.
11. Nurul Hassan, Social Security Systems in India.
12. R.K. Mukherjee, The Indian Working Class.
12. T. John Lee, Principles of Industrial Welfare.

C O U R S E - 23 (OPTIONAL)COMPARATIVE BUSINESS ORGANISATION

- UNIT-1 Concept, Nature and Scope of the terms; Business Industry; and Commerce; Business Ownership patterns; Modes of Organising business Under different ownership patterns.
- UNIT-2 Private Sector : Proprietorship : Features; Advantages and Disadvantages; Partnership; Features; Kinds; Advantages and Disadvantages.
- UNIT-3 Corporation or Joint Stock Company : Concept; Reasons for growth; Features; Kinds of Companies; Company Formation; Structure of Company Management; Introduction to Corporate Finance.
- UNIT-4 Public Sector : Nature and Concept of Public Sector/ Public Enterprise; Reasons for Emergence; Patterns of organisation; Departmental and Ministerial Organisation; Semi-Autonomous Enterprise; Control Board; Statutory Corporation; Government Company; Non-profit Making Public Enterprises; Operating Contract; Sector Corporation; Holding Company; and Joint Sector Firm.
- UNIT-5 Cooperative Sector : Philosophy of Cooperative Movement; Reasons for Emergence; Distinguishing Features of Cooperative Societies; Formation of Cooperative Societies; Structure of Management; Cooperatives Vs. Companies; Advantages of Cooperatives.

SUGGESTED READINGSCORE READINGS :

1. S.S. Khera, Government in Business, New Delhi, National (Latest Edn.).
2. Laxmi Narain, Principles and Practice of Public Enterprise Management, New Delhi, S. Chand, 1992.
3. Sammi Uddin and Mahfoozur Rahman, Cooperative Sector In India, S. Chand and Co., New Delhi, 1983.

4. C.B. Mamoria, Organisation and Financing of Industries in India, Kitab Mahal, (Latest Ltd.).
5. R.K. Kulkarni, Theory and Practice of Cooperation in India and Abroad, (Vol.I) 4th Ed., Bombay, Cooperator's Book Depot.
6. S.C. Kuchhal, Industrial Economy of India, Allahabad, Chaitanya, (Latest Ed.), 1987.
7. N.N. Mallya, Public Enterprises in India : Their Control and Accountability, National, 1971.
8. Jagdish Pradash, Administration of Public Enterprises in India, Himalaya Publishing House, New Delhi.
9. S.A. Sharlekar, Modern Business Organisation and Management, Bombay, Himalaya Publishing House, 1984.
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ADDITIONAL READINGS :

1. L.A. Keith and C.E. Gubellini, Introduction to Business Enterprise, New York, McGraw-Hill.
2. Om Prakash, Theory and Working of State Corporation (Latest Edn.) New Delhi, Orient Longman.
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5. United Nations, Organisation and Administration of Public Enterprises - Selected Papers, N.Y., U.N., 1968.
6. J.L. Hansans, The Structure of Modern Commerce, 6th Ed., London, Macdonald & Evans, 1979.
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10. A.R.C. Study Team, Report on Public Sector Undertakings, Delhi, The Manager of Publications, 1967.
11. A.A. Berle & G.C. Means, The Modern Corporation and Private Property, N.Y., Macmillan, 1932. (19th Reprint, 1962).
12. W. Friedmann and C.F. Garner, (Eds.), Government Enterprise : A Comparative Study, N.Y., Columbia University Press, 1971.
13. United Nations, Organisation, Administration and Supervision of Public Enterprises in Developing Countries, N.Y., U.N., 1974.

Contd...91 -

C O U R S E - 24S O C I A L A D M I N I S T R A T I O N I N I N D I A

- UNIT-1 Theory and Practice of Welfare State; Social Development and Social Justice; Social Welfare; Social Reforms, Social Works, and Social Security; Social Administration and Public Administration.
- UNIT-2 (a) Concept and Purpose of Community Participation in Social Welfare Programmes; Models of Community participation; Process of participation in Social Welfare Programmes with special reference to Women and Child Welfare; Population Control; and Youth Welfare; Recommendations.
- (b) Methods of Social Administration (Social Processes) Social Case Work; Social Group Work; Community Organisation.
- UNIT-3 (a) Pattern of Social Welfare Administration in India : Central Level : Department; Central Social Welfare Board; Their Composition and Role in the changing social context.
- State Level : Department/Directorate ~~State Social Welfare Advisory Board~~; Their organisation and working in Social Development; Relationship between Central Social Welfare Board and State Social Welfare Advisory Board;
- Local Level : District, Block and Panchayati/Village.
- UNIT-4 (a) Social Welfare Personnel in India; Need for Creating a special cadre at Central/State/Local Levels; Training, and Conditions of their service.
- (b) Role of Bureaucracy in the Implementation of Social Development Policies.
- (c) Role of Voluntary Agencies in Social Welfare and their relationship with government; Organisation and Role of Association for Voluntary Agencies for Rural Development in India; Indian Council of Social Welfare.

UNIT-5 (a) Problems of Social Administration in India :
Inter-agency and ~~Inter-Governmental~~ Coordination;
Human Relations; Grants-in-aid; and Common Civil
Code.

(b) Social Legislation and Its Implementation
relating to : Marriage and Divorce; Correctional
Administration; Destitutes and Handicapped; Untouch-
ability; Protective Discrimination with special
reference to Schedule castes, Scheduled tribes and
other Backward classes.

SUGGESTED READINGS

CORE READINGS :

1. J.R. Sachdeva, Social Welfare Administration in India, Allahabad, Kitab Mahal, 1992-1993.
2. G.S. Sharma, Social Administration in India, Jaipur, Unique Traders, 1970.
3. Anthony Forder, Concept of Social Administration : A Framework for Analysis, London, Routledge and Kegan Paul, 1974.
4. S.N. Dubey, Administration of Social Welfare Programmes in India, Bombay, Somiya, 1973.
5. S.L. Goul and R.K. Jain, Social Welfare Administration : Theory and Practice, Volume I and II, Delhi, Deep and Deep Publications, 1988.
6. D. Paul Chowdhry, Profile of Social Welfare and Development in India, Delhi, M.N. Publishers, 1975.
7. D. Paul Chowdhry, Social Welfare Administration Through Voluntary Agencies, Delhi, Atma Ram and Sons, 1962.
8. T.N. Chaturvedi and S. Kohli Chandra, (Eds.), Social Administration : Development and Change, Delhi, IIPA, 1980.
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10. K.U. Gangrade, Social Legislation in India, Volume - 1 and II Delhi, Concept Publishing Company, 1978.
11. S.N. Dubey, Administration of Policy and Programmes for Backward Classes in India, Bombay, Somaiya, 1976.
12. Rajeshwar Prasad, Social Administration : An Analytical Study of a State.
13. M.M. Sankhdher, The Concept of the Welfare State Delhi University, 1975.

ADDITIONAL READINGS :

1. B.R. Patil, The Economics of Social Welfare in India, Delhi, Somaiya Publications, 1976.
2. A.W. Robson, Welfare State and Welfare Society, London George Allen and Unwin, 1976.
3. Terry Alliband, Catalyst of Development, Voluntary Agencies in India, Connecticut, Kumarian Press, 1983.
4. W.N. Friedlander, Introduction to Social Welfare, New Delhi, Prentice Hall of India, 1967.
5. W. Ella Reed, Social Welfare Administration, New York, Columbia University Press, 1961.
6. H.O. Judd and R.K. Garden, The Development of Social Administration, London, Oxford University Press, 1959.
7. David Marsh (Ed.), Introduction to the Study of Social Administration, London, Routledge and Kegan Paul.
8. D. Paul Chowdhry, A Hand Book Social Welfare, Delhi, Atma Ram and Sons, 1981.
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19. Directory of Voluntary Action, Delhi Association of Voluntary Agencies for Rural Development, 1979.
20. N.A. Gakarn, Welfare Planning in a State in India, Bombay, Tata Institute of Social Sciences.
21. I. Satya Sundaram, Voluntary Agencies and Rural Development, Delhi, B.R. Publishing Corporation, 1986.
22. R. Sankaran and Ivo Rodrigues, A Hand Book to the Management of Voluntary Organisations, Madras, Alpha, 1983.
23. J. Pateman, Participation and Democratic Theory, London, Allen and Cambridge University Press, 1970.
24. Planning Commission, Social Legislation : Its Role in Social Welfare Planning, Delhi, 1959.
25. A.P. Boordhan, The Tribal Problems in India.

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Contd...96/-

C O U R S E - 25

DISSERTATION (OPTIONAL)
(In lieu of One Course)

Depending on the nature of topics selected for Dissertation, respectively Supervisors will give Orientation lectures to train the Students for working on her/his Dissertation on an individual basis. Only the students, who offer Research Methodology Course in the Third Semester Examination, may opt for this course.

The size of Dissertation should be of minimum of 75 typed pages in double space and the evaluation of Dissertation will be done by a supervisor and other examiner from a sister discipline to be decided by the Departmental Research Committee.

5:2:2(105)

NORTH - EASTERN HILL UNIVERSITY

III AND IV SEMESTER M.A. FOR
ELIGIBLE HOLDERS

SYLLABUS
(M.A. VIA DIPLOMA)

Department of Public Administration
North - Eastern Hill University
Mizoram Campus
Aizawl - 796 007

DEPARTMENT OF PUBLIC ADMINISTRATION
NORTH-EASTERN HILL UNIVERSITY : MIZORAM CAMPUSES: AIZAWL
796 007

PROPOSED REVISED/RESTRUCTURED SYLLABUS - 1992

STRUCTURE/SYLLABUS OF III AND IV SEMESTERS
(M.A. VIA DIPLOMA). PUBLIC ADMINISTRATION
FOR ELIGIBLE POST-GRADUATE DIPLOMA HOLDERS
IN PUBLIC ADMINISTRATION.

C O U R S E

FIRST SEMESTER : (COMPULSORY COURSES)

COURSE 1 : Fundamentals of Public Administration

COURSE 2 : Indian Administration : Structure
and Processes.

COURSE 3 : Public Personnel Administration with
Special Reference to Britain, U.S.A.
and France.

COURSE 4 : Economic and Financial Administration
in India.

SECOND SEMESTER : (COMPULSORY COURSE)

COURSE 5 : Development Administration in India

COURSE 6 : Office Management in Government

COURSE 7 : Theory of Bureaucracy

COURSE 8 : Government and Politics of the Hill
Areas of North-East India

THIRD SEMESTER ; (COURSES-9 AND 10-COMPULSORY)

COURSE 9 : Administrative Thought

COURSE 10 : Public Policy Analysis

NOTES :

1. The Programme consists of a total of Sixteen Courses of 1600 marks, from out of which Twelve Courses are Compulsory and Thirteen are Optional Courses - Six in the III Semester and Seven in the IV Semester, from out of which any two Courses in the III Semester and two in the IV Semester to be offered.
2. At the beginning of each academic session, the Department shall notify the list of Optional Courses to be offered in both the III and IV Semesters.
3. A student concerned to write a dissertation may do so in lieu of one Optional Course in the IV Semester.
4. Each Course carries 100 marks. Duration of the Examination is three hours.
5. Eligible P.G.Diploma students, who had studied the first eight courses as apart of their curriculum and who had secured minimum of 50% in the P.G Diploma Examination (Aggregate), may directly enter the The III Semester of this Programme.

C O U R S E 3 (COMPULSORY)
ADMINISTRATIVE THOUGHT

- UNIT - 1 Evolution of Administrative Theories ; Ideas of New Public Administration : (Minnow-Brook papers); Behavioural Approach : Human Relations (ELTON MAYO), M.P.Follet
Neo- Human Relations Approach. (McGregor,Chris Argyris).
- UNIT - 2 Constructive Conflict and giving of orders : (M.P. Follet) ;
Ecological Approach: (Fred W. Riggs).
- UNIT - 3 Development Approach :
(a) Elements of Development Administration : Edward Wiedner.
(b) Time and Space Dimension in the study of Development Administration.: (Hahn-been Lee, Waldo, Heaphy).
(c) Politics of Development Administration : (Milton J. Esman).
- UNIT - 4 Political Economy Approach to Development Administration ; Western phase of Development Making; The Search For Indigenous Development Theory in the Third World.
- UNIT - 5 (a) Critique of Administrative Theory with Special reference to Satyadeva, V. Subramaniam, and Stewart Clegg.
(b) Marxist Critique and Alternative to Western Organisation, Management and Development Theories.

SUGGESTED READINGSCORE READINGS :

1. R.K. Arora and Meena Sogani, (Ed.), Themes and Issues in Administrative Theory, Jaipur, Arihant Publication, 1991.
2. Herbert Simon, Administrative Behaviour : A Study of Decision making process in Administration Organisations, New York, Macmillan, 1964.
3. Edward Weidner (Ed.), Development Administration in Asia, Durban, Luke University Press, 1970.
4. Fred W. Riggs, Administration in Developing Countries, The Theory of Prismatic Society, Boston Houghton Mifflin, 1964.
5. Hahn Been Lee, Korea Time, Change and Administration, 1963.
6. D. Ravindra Prasad, V. Sivalinga Prasad and P. Satyanarayana, (Eds.), Administrative Thinkers, Delhi, Sterling Publishers, 1989.
7. T.N. Chaturvedi and R.K. Arora, Administrative Theory, New Delhi, IIPA 1983.
8. R.K. Arora, (Ed.), Perspectives in Administrative Theory, New Delhi, Associated Publishing House, 1979.
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12. Bjorn Hettne, Development Theory and the Third World, Gothenburg, Swedish Agency, For Research Cooperation with Developing Countries, 1982.

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ADDITIONAL READINGS :

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2. Elton Mayo, The Human Problems of Industrial Civilisation New York, Macmillan, 1964.
3. Fred W. Riggs, The Ecology of Public Administration, New Delhi, Asia Publishing House, 1961.
4. C.N. Bhalerao, (ed.), Administration, Politics and Development in India, Lalwani, 1974.
5. A. Gunner Myrdal, Asian Drama : An Inquiry into the Poverty of Nations New Delhi, Kalyani Publisher, 1982.
6. A.R. Desai, Essays on Modernisation of Under Developed Societies, Two Volumes, Bombay, Thacker and Co., 1971
7. Keith Davis, Human Behaviour at Work, McGraw- Hill, 1972.
8. Luther Gullic and Urwick (Ed.), Papers on the Science of Administration, New York, Institute of Pub. Administration, 1954.
9. Max Weber, The Theory of Social and Economic Organisation, New York Press, 1947.
10. Douglas Mac Gregor, The Human Side of Enterprise, New York, MacGraw- Hill, 1960.
11. Chris Argyris, Integrating the Individual and the Organisation, New York, Wiley, 1964.
12. Rensis Linkert, The Human Organisation : Its Management and Value, New York, MacGraw- Hill, 1967.
13. Stewart Clegg and Davis Dunkerley (Ed.), Critical Issues in Organisations, London, R. and K. Paul, 1977.
14. V. Subrananiam, Reflections on Trends in Organisation Theory, Australian Journal of Public Administration, December, 1980,.

15. Stewart Clegg and David Dunkerley, (Ed.), Organisation, Class and Control, London R. and K. Paul, 1977.
16. Rajni Kothari, The Political Economy on Development, Kayle Memorial Lecture, 1971
17. H. Bernstein, (Ed.) , Under Development and Development : The Third World.
18. V. Subramaniam, " Western Marxist's View of Administrative Theory ", The I.J.P.A. (Vol. and Issue to be identified).
19. Robert T. Golembiewsky, Frank Gibson and Corned Y. Geoffrey, Public Administration : Readings in Institutions, Processes, Behaviour, Policy, Third Edition, Chicago Rand McNally, 1976.
20. P.A. Baran, Political Economy of Growth.
21. Sushela Kausik (Ed.), Public Administration : An Alternative Perspective, New Delhi, Ajanta International 1984.
22. Milton J. Esman. Institution Building.
23. Karl Marx, Selected Works, Progress Publishers, Moscow.
24. V.I. Lenin, Selected Works, Progress Publisher Moscow
25. Mao Tse Tung, Selected Works, People Publishing House, Peking.
26. Manoranjan Mohanty, The Philosophy of Mao Tse Tung.
27. V.I. Lenin on Marx, Progress Publishers , Moscow.
28. Stalin on Lenin, Progress Publishers, Moscow,
29. Max Weber, The Theory of Social and Economy Organisation, New York, Free Press, 1947.
30. M.K.Ghandhi, Collected Works, Gandhi Peace Foundation , New Delhi.

C O U R S E - 10 (COMPULSORY)
PUBLIC POLICY ANALYSIS

- UNIT - 1 Concept, Scope and Purpose of Public Policy ;
Concept, Implications, Consequence, and Importance of
Policy Science ; Concept and Problems of Policy Analysis .
Growing Salience of Public Policy Analysis ; Public Policy
and Democracy ; Public Policy and Administration ; Public
Policy and Development.
- UNIT - 2 Theories of Public Policy Analysis ; Systems Theory ;
Elite Theory ; Institutional Theory ; Experimental
Theory ; Incremental Theory ; Development Administration
Approach ; Marxian Approach.
- UNIT - 3 Role and Interactions of Bureaucracy and Legislature
in Public Policy Formulation ; Constraints - Social
and Economic Demands ; Role of Fact Finding ;
Interacting Milieu in Policy Execution ; Critical
Input of Feedback ; Political Party and Interest
Groups and Policy Formulation.
- UNIT - 4 Research Experience and Techniques of Public Policy
Analysis ; Evaluative Appraisal of Past Policy -
Population Control Policy ; Policy of Protective
Discrimination ; Problems of Policy Evaluation.
- UNIT - 5 A Study of Public Policy ; A Pilot Research Exercise
on an Empirical Theme ; Agencies For Policy Implemen -
tation ; Problems of Policy - making. Public Policy
Powers in India ; Institutions instrumentalities,
effectiveness and Problems.

Contd...39/-

SUGGESTED READINGSCORE READINGS :

1. R.K Arora and P.C. Mathur (Ed.), Development Policy and Administration in India, New Delhi , Associated, 1986.
2. K. Disch, Policy Making in India , New Delhi, Publication Division.
3. I. Dayal, et. al., Dynamics of Formulation Policy in Government.
4. R.P. Dubhashi, Policy and Performance.
5. Dror Yehezkel, Public Policy Making Re- Examined, San Francisco, Chandler Publishing Co., 1968.
6. Charles E. Lindblom, The Policy Making Process, Englewood Cliffs , N.J., Prentice-Hall, 1968.
7. Francis E. Bourke, Bureaucracy, Politics and Public Policy, Boston, Little Brown and Company, 1969.
8. Robert A. Dahl, Modern Political Analysis, New Delhi, Prentice-Hall , 1978.
9. Pardeep Sahni, Public Policy Conceptual Dimensions, New Delhi, Kitab Mahal, 1987.
10. R.S. Ganapathy, S.R. Ganesh, R.M. Maru, Samuel Pawl, Ram Mohan Rao, (Ed.), Public Policy and Policy Analysis. New Delhi, Sage Publications.
11. Daniel Lerner and Harold D. Lasswell, (Eds.), The Policy Sciences : Recent Development in Scope and Methods. Stanford, California University Press, 1981
12. Harold D. Lasswell, " Policy Sciences " In International Encyclopedia of Social Science, Vol. 12 PP. 181-181.
13. Graig Liskie, and others, Public Policy : Issues, Theories and Methods.

Contd...40/-

ADDITIONAL READINGS :

1. Thomas R. Dye, Understanding Public Policy, New Jersey, Prentice-Hall, 1981.
2. Paul H. Appleby, Policy and Administration, The University of Alabama Press, 1949 .
3. M. Kristoh, (Ed.), Public Policy and Administration, New Delhi, Sterling Publishers.
4. R. Revenkar, Indian Constitution : A Case study of Backward Classes.
5. G.D. Brewer and Peter Deleon , (Ed.), The Foundation of Policy Analysis.
6. B.W. Hogwood and L.A. Gum, Policy Analysis For the Real World.
7. IIPA , Third Special Programme on Policy Analysis.
8. K.J. Banford, Complex Decision Problems
9. United Nations, Policy Analysis and Development.
10. Dror Yehezkel, Ventures in Policy Sciences. N.Y., American Elsevier Publishing Co., INC, 1971.
11. Charles E. Jacob , Policy and Bureaucracy, D. Van Nostrand Company , INC, 1966.
12. B.C. Mathur, et. al., Management in Government.
13. R.B. Jain, " Policy and Parliament" IJPA, (Vol. and Issue to be Identified).
14. R.B. Jain, " Electronic Policy and Indian Parliament" IJPA, (Vol. and Issue to be Identified).
15. Bimal Jalan, Essays in Development Policy.
16. Lasswell, The Emerging Concept of Policy Sciences.
17. A.B. Wildavsky, The Art and Craft of Policy Analysis.

C O U R S E - 11 (OPTIONAL)POLITICAL THEORY

- UNIT - 1 Meaning , Nature and Importance of Political Theory ; Traditional Versus Modern Approaches ; Approaches to the study of Politics ; Behavioural and Post - Behavioural Approaches ; Structural- Functional- Approach ; Systems Analysis ; Marxist Approach.
- UNIT - 2 Major Concepts : Democracy ; Rights ; Liberty ; Equality ; Revolution ; Justice ; Welfare and Secular State ; Power ; Influence ; Authority ; and Legitimacy.
- UNIT - 3 Major Contemporary Political Concepts ; Political Culture ; Political Socialisation ; Modernisation and Political Development.
- UNIT - 4 Liberalism, Democratic Socialism and Conservatism ; Facism ; Nationalism and Gandhism : An Overview.
- UNIT - 5 (a) Marxism : Scientific Socialism ; Marxism as a Theory of Social and Political Change ; Dialectical/Historical Materialism ; Classes and Class Struggle ; State/Stateless/Classless Society ; Alienation : A Critical Assessment.
- (b) Leninism : Alteration in Marxism ; Theory of Imperialism ; Role of Party.

Contd...42/-

SUGGESTED READINGS

CORE READING :

1. Andrew Hacker, Political Theory, Philosophy and Ideology, New York, Macmillan 1965.
2. Henry Kariel and Michael Haas, Approaches to the Study of Political Science, Scranton Chandler, 1970.
3. S.P.Verma, Modern Political Theory, Delhi, Vikas, 1986.
4. Arnold Brech, Political Theory, Bombay, Times of India Press, 1970.
5. T.A. Spragens, The Dilemma of Contemporary Political Theory, N.Y., Dunelien , 1973.
6. R. Bernstein , The Restructuring of Social and Political Theory, Oxford, Basil Blackwell, 1976.
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8. David Eston, The Decline of Political Theory : A Systems Analysis of Political Life, New York , John Wiley and Sons, 1965.
9. Robert A. Dahl. Modern Political Analysis, New Haven , Yale University, 1965.
10. Almond and Coleman , Politics of Seveloping Ar , Princeton, 1970
11. Daye Krishna, Political Development : A Critical Perspective, Delhi, OUP, . 1979.
12. J.L. Finkle and R.W. Gable, (Eds.), Political Development and Social Change, New York Wiley, 1971
13. David Apter, Politics of Modernisation, Chicago, Chicago University Press, 1965.
14. A.D. Smith, Theories of Nationalism.
15. C.B. Macpherson , Democratic Theory, Oxford, 1973.

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17. Herbert H. Hyman, Political Socialisation, New Delhi, Amerind Publishing Co., 1972.
18. Dennis Kavanagh, Political Culture, London Macmillan, 1972.
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20. Robin Blackburn, Revolution and Class Struggle, London, Fantana, 1977.
21. R. Selunchy, Marxism, Socialism, Freedom, London, Macmillan, 1979.
22. Neil Harding, Lenin's Political Thought, Macmillan, 1980.
23. J. Bandyopadhyaya, Social and Political Thought of Gandhi, Calcutta, Allied Publishers, 1969.

ADDITIONAL READINGS :

1. V.R. Mehta, Beyond Marxism : Towards An Alternative Perspective, Delhi, 1978.
2. P. Chatterjee, The State of Political Theory, Calcutta, K.P. Bagchi and Company, 1977.
3. A.K. Baruah, Systems Analysis in Political Science, New Delhi, 1987.
4. A.C. Isack, Scope and Methods of Political Science, Ann Arbor Michigan, Dorsey Press, 1979.
5. Davies, Modern Revolutions.
6. J.A. Rawls, Theory of Justice, OUP, 1972.
7. A. Beteille, (Ed.), Equality and Inequality, ND, OUP, 1983.
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9. I. Berlin, Four Essays on Liberty, London, OUP, 1975.
10. Stein Rokhan and S.N.Eisenstadt, (Eds.), Building State and Nations : Models. Analysis Data Resources, London, Sage 1973.
11. Ashish Nandy, At the Edge of Psychology : Essays in Politics and Culture, Delhi, OUP, 1983.
12. David Wells, Marxism and the Modern State, Delhi, Selectbook, 1983.
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16. D. Kantowsky , Sarvodaya.
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18. R. Misbet, Conservatism.
19. D. Miller, Anarchism.
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21. L. Althusser, For Marx, London, Verso, 1979.
22. Robert L. Heilbroner, Marxism For and Against, N.Y., Norton, 1980.
23. Ralph Milliband, The State in Capitalist Society, London, Quartek Book, 1978.
24. M. Diebman, Leninism Under Lenin, London, Merlinless,
25. M. Mohanty, The Political Philosophy of Mao-Tse-Tung, New Delhi, Macmillan, 1978.

26. M.M. Sankhdher, The Concept of the Welfare State, Delhi University, 1975.
27. Bhiku Parekh, Concept of Socialism, Delhi, Ambika, 1976.
28. J.D. Sethi, Gandhian Values and 20th Century Challenges, Patel Memorial Lecture.
29. Raghavan Iyer, The Moral and Political Thought of Mahatma Gandhi, Oxford, Oxford University Press, 1978.
20. B.K.Nehru and W.H. Morris-Jones , Western Democracy, and the Third World.
21. L. Kilakowski, Main Current of Marxism - 3 Vols.
32. James C. Davis, (Ed.), When Men Revolt and Why.
33. H.B. Davis, Toward a Marxist Theory of Nationalism.

Contd...46/-

C O U R S E - 12 (O P T I O N A L)
INDIAN GOVERNMENT AND POLITICS : SOCIAL
STRUCTURES AND POLITICAL PROCESS

- UNIT - 1 (a) Imperialism and Colonialism in India ; National Movement and Its Socio-Economic Orientation .
(b) Class Structure and Social Stratification ; Politics and Problems of Caste ; Religion Communalism ; Language ; Regionalism .
- UNIT - 2 (a) Federalism : Problems and Areas of Tensions ; Decentralisation and Federal Structure ; Demands for State Autonomy ; Sarkaria Commission Recommendations : A Review .
(B) Fundamental Rights - Myth and Reality ; Directive Principles of State Policy ; Interaction between Parliament and Judiciary over Directive Principles .
- UNIT - 3 Judiciary and Political Process in India ; Nature and Working of Judicial Review with Particular reference to its Role Vis-s-Vis Fundamental Rights and Directive Principles ; and Relations between Union and the States .
Judicial Reform.
- UNIT- 4 (a) Party System - Major National and Regional Political Parties in India : Nature ; Organisation ; Leadership ; Ideology ; Social bases and Finances ; Party system and Political Process and Democratisation .

CONTD...47/-

- (b) Electoral Politics and Voting Behaviour ;
Electoral Reforms.
- (c) Major Interest - cum - Pressures gr ps in the
Democratic Polity of India : Patterns of
Interaction and Linkages..

- UNIT - 5
- (a) Nationality Question in India.
 - (b) Poverty in India : Politics of Poverty.
 - (c) Problems and Prospects of Democracy ;
Patterns of Crisis in India Polity.

SUGGESTED READINGS

CORE READINGS :

1. Charles Bettelheim, India Independent, Translated from the French by W.A. Caswell, Delhi, Khosla, 1982.
2. Rajni Kothari, Democratic Polity in India : Crisis and Opportunity, Bombay, Allied , 1976.
3. W.H. Morris Jones, Government and Politics in India, London, 1986.
4. Norman D. Palmer, Indian Political System, London, Allen and Unwin, 1977.
5. D.D. Basu, Introfuction to the Constitution of India, New Delhi Prentice Hall of India , 1988.
6. Rajni Kotheri, Caste in India Politics, New Delhi Orient Longman, 1970.
7. Berberoglu, E. Caste State and Development in India, New Delhi Sage, 1990.
8. Frankel, F, & Rao MSA (Ed.), Dominance and State Power in India; Decline of Social Order, Vol I & Vol II Delhi, Oxford University Press, 1989.
9. Weiner, M. The Indian Paradox : Essays in Indian Politics, Delhi, Sage, 1989.
10. Brass, Paul, Ethnicity and Nationalism, Theory and Comparisen, Delhi, Sage, 1991
11. Kothari, Rajni, Politics in India, Delhi. Longmans, 1978.

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13. Upendra Baxi, The Indian Supreme Court and Politics, Lucknow, Eastern Book Company, 1980
14. Iqbal Narain and S.P. Verma , Voting Behaviour in a Changing Society, Delhi, National, 1973.
15. APRSU, Nationality Question in India, Hyderabad, Peace Book Centre, 1982.
16. Atul Kohli, The State and Poverty in India : The Politics of Reform, Cambridge, University Press, 1988.
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19. Horst Hartmann, Political Parties in India, Meerut Meenakshi, 1971.
20. Ajit Roy, Political Power in India : Nature and Trends. Calcutta, Naya Prakashan, 1983.
21. A.R. Desai, Recent Trends in Indian Nationalism. Bombay, D.I. , Publishers, 1974.
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23. Sobhanlal Datta Gupta , Justice and Political Order in India, Calcutta, K.P.Bagchi, 1979.
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ADDITIONAL READINGS ;

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2. B.R. Sharma, Socio-Economic Justice Under Indian Constitution, New Delhi, Deep and Deep, 1984.
3. Myron Weiner, Party Politics in India : The Development of a Multi-party System, N.Y., Kennikat Press, 1972.
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5. C.T. Kurian, Proverty, Planning and Social Transformation, New Delhi, Allied, 1978.
6. Rajni Kothari, State Against Democracy, New Delhi, Ajanta Publishers, 1988
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8. Gail Omvedt, (Ed.), Land, Case and Politics in Indian State, Delhi, Authors Guild Publishers, 1982.
9. Moin Shankar, State and Politics in Contemporary India, Delhi, 1986.
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New Delhi, Vikas, 1982.
20. Myron Weiner and John Osgoodfield (Ed.), Studies in
Electoral Politics in India States, New Delhi,
1974-77 (Four Volume Series).
21. Bhabani Sen Gupta, Communalism in India Politics,
New York, Columbia University Press, 1972.
22. O.P. Goyal, Caste and Voting Behaviour, New Delhi,
D.K. Publishers, 1984.
23. A.R. Desai, Social Background of Indian Nationalism,
Bombay, Popular Prakashan, 1973.
24. Amartya Sen, Levels of Poverty, Policy and Change,
Washington, IBRD, 1980.
25. J. Kausar Ajam, Political Aspects of National
Integration, Meerut, Meenakshi, 1981.
26. M.S.A. rao, (Ed.), Social Movements in India,
2 Vols., New Delhi, Manchar, 1973.
27. K.S. Saxenan, (Ed.), Indian Democracy : Recent Trends
and Issues.
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Building, New Delhi, N.B.O. Publishees, 1984.
29. Henry C. Hart, Indira Gandhi's India : A Political
System Reappraised, Colorado, West view Press, 1976.
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OUP and IBH, Publishing House, 1982.
31. K.L. Kamal, Party- Politics in an India State, Delhi,
S. Chand, 1976.
32. Rajni Kothari, Democracy and Nation- Building.

33. Bipan Chandra, Modern India, Belhi, N.C.E.R.T., 1971
34. D.E. Smith, Religion, Politics and Social Change in the Third World, New York, The Free Press, 1971
35. S.A.Shah, Structural Obstacles to Economic Development ; A Political Economy of India.
36. K.M. Mathew Kuttan and P.N. Vargheese, Centre-State : Relations, Delhi Macmillan, 1981.
37. Robert L Hardgrave Jr., India Under Pressure : Prospects For Political Stability, Boulder, Colorado, 1984.
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43. Rajeev Dhavan, The Supreme Court of India and Parliamentary Sovereignty, New Delhi, Sterling, 1976.
44. W. Robert Stern, The Process of Opposition in India : Two Case Studies of How Policy Shapes Politics, Chicago University Press, 1970.
45. Shankar Ghose, Indian National Congress : Its History and Heritage, New Delhi, AICC, 1975.
46. Susan George, How the Other Half Dies, Penguin, 1979.
47. K.C. Markandan, (Ed.) Concern of Politics : The Indian Context.

48. B.C. Das, Indian Government and Politics. A Critical Commentary.
49. N.L. Madan, Indian Political System : Socio-Economic Dimensions.
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57. Chandra Pal, State Autonomy in India Federation : Emerging Trends.
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62. S.N. Roy, Judicial Review and Fundamental Rights.
63. G.C. Mircchandagi , Subverting the Constitution.

C O U R S E - 13 (O P T I O N A L)
ADMINISTRATION OF PUBLIC ENTERPRISES IN INDIA

- UNIT - 1 (a) State Intervention in Business ; Capitalist ; Socialist ; and Mixed Economy.
- (b) Concept of Public Enterprises and its role in Socio-Economic Development.
- (c) Objectives of Nationalisation.
- UNIT - 2 (a) Forms of Management of Public Enterprises : Departmental ; Public Corporation ; Government Companies ; Joint Stock Companies.
- (b) Structure of Public Enterprises : Board of Directors, and their Types ; Composition ; Powers ; and Functions ; Role of Public Sector ; Chief Executive
- UNIT - 3 (a) Nature of Public Enterprises in India : Production Oriented Enterprises ; Service Oriented Enterprises ; Infrastructure Oriented Enterprises ; Consumer Oriented Enterprises.
- (b) Personnel Management in Public Enterprises : Manpower Planning, Agencies of Recruitment ; Promotion and Training.
- UNIT - 4 (a) Control Over Public Enterprises : Ministerial and Parliamentary Dichotomy of Managerial Freedom and Government Control.
- (b) Committees on Public Undertakings.
- UNIT - 5 (a) Problems of Public Enterprises : Autonomy and Accountability ; Finance ; Pricing ; Profit-Policy ; Productivity ; Efficiency ; Measurement ; Worker's Participation ; Industrial Unrest ; Consumer Interest ; Project Planning and Gestation Lag ; Audit of Public Enterprises .
- (b) Public Enterprises : Promise , Performance, and Evaluation .

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29. Nabhagopal Das, The Public Sector in India.

C O U R S E - 14 (O P T I O N A L)
RESEARCH METHODOLOGY

- UNIT - 1 Nature of Scientific Enquiry, Pure & Applied Science, Nature of Scientific explanation, Deductive and Inductive Patterns, Macro & Micro Studies.
- UNIT - 2 Hypotheses ; Construction ; Types ; and Problems , Research Design ; Survey Research ; Type ; Methods ; Reliability ; Content Analysis ; Techniques.
- UNIT - 3 Theories Building in Administrative Science ; Issues of Facts and Values, Development of Science of Administration.
- UNIT - 4 Tools and Techniques of Data Collection ; Sampling ; Observation ; Interview ; Questionnaire ; Case Studies ; Processing of Data ; Research Report Writing.
- UNIT - 5 Level of Measurement ; Nominal ; Ordinal ; Interval ; and Ratio Scale. Frequency distribution ; Tabulation and Graphical Presentation ; Measures of Central Tendency and dispersion ; Quartile deviation ; Test of Chi Square ; Rank difference correlation (Rho) ; Phi correlation ; 'T' and 'Z' Test.

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9. V.P.Shah, Research Designs.
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14. S.C. Dube, Research Methods in Social Science.
15. F.H. Fisher, Statistical Methods For Research.
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20. H.M. Blalock, Social Statistics.
21. D.C. Miller, Handbook of Research Design and Social Measurement.
22. S.P. Gupta, Statistical Methods.
23. J. Levin, Elementary Statistics in Social Research.

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C O U R S E - 15 (OPTIONAL)
RURAL DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT - 1 Concept of Rural Development , Socio-Economic and Political/Cultural Context of Rural Development.
- UNIT - 2 Policies and Programmes For Rural Development in India Agrarian Reforms/Land Reforms, Bonded Labour Relief and Rehabilitation ; Rural Employment, Tribal Development ; Harijan Welfare ; Anti-poverty Programmes.
- UNIT - 3 Organizational Strategies For Rural Development at District, Block and Village Level : Community Development, Panchayati Raj Institutions ; Rural Cooperative, Special Agencies - DRDA etc ; Voluntary Organisations.
- UNIT - 4 Rural Bureaucracy and Development : Regulatory VS Department Agencies ; Bureaucracy and Rural Poor ; Rural Bureaucracy and Pressure groups ; Emerging Trends in Rural Bureaucracy.
- UNIT - 5 (a) Rural Political Process and Development : Caste and Class.
- (b) People's participation in Rural Development
- (c) Rural unrest and Organising the Rural Poor.

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1. R.G. Singh, Rural Modernisation : Contradiction and Change, New Delhi, Intellectual , 1982.
2. N. Arvind Das (Ed.), Agrarian Relations in India, New Delhi, Manchar, 1979.
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C O U R S E - 16 (OPTIONAL)TRIBAL DEVELOPMENT-ADMINISTRATION IN INDIA

- UNIT - 1 (a) Ecology ,Democracy and Culture of India's Tribal Communities, An Overview ; Distribution Pattern and Characteristic.
- (b) Meaning of Tribe, Race, Caste and Class.
- (c) Concept of Tribal Development ; Evaluation of Government Intervention in Tribal Development.
- UNIT - 2 Political Economy of Tribal Areas : Agriculture ; Forestry ; Industrialisation ; Community Resource ; Co-Operatives - Trends in Ownership, Management and Income Distribution ; Interaction With National Economy, Emerging Classes in Tribal Areas.
- UNIT - 3 (a) Organisations and Institution of Tribal Development ; Traditional Organisations ; Constitutional Provisions on Protective Discrimination ; Commission on Scheduled Castes and Scheduled Tribes ; Autonomous District/Regional/ Tribal Councils ; Development Agencies For Scheduled Areas ; Tribal Development Corporations and Blocks ; Voluntary Organisations.
- (b) Tribal Development Through Five Year Plans ; Review.
- UNIT - 4 Personnel For Tribal Development Programme : Their Recruitment and Training ; Financing of Tribal Development Programme.
- UNIT - 5 Tribal Problems and Prospects : Land Alienation ; Depletion of Resources ; Indebtedness and Economic bondage ; Socio-Political Repression ; Culture Identity and Outside Influx ; Alternative Strategy and Policies.

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10. P.C. Baru , Development Plnning on North-Eastern India, Delhi, Mittal Publications.

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C O U R S E - 17

COMPARATIVE PUBLIC ADMINISTRATION

- UNIT - 1 Concept, Nature and Growing Significance of Comparative Public Administration ; Evaluation of Comparative Public Administration ; Search For Universal Patterns ; Methodological Issues in Comparative Public Administration.
- UNIT - 2 Approaches to the Study of Comparative Public Administration ; Institutional ; Behavioural ; Structural- Functional ; Policy Analysis ; Problems of Comparative Research.
- UNIT - 3 Models in Comparative Public Administration
 (a) Bureaucratic Model
 (b) Complex Organisation Model
 (c) Prismatic Model
 (d) Socialist Model
 (e) Third World Development Model.
- UNIT - 4. Comparative Analysis of Administrative System of France ; USA , Switzerland, India, China and Tanzania ; Various Control Over Administration : A Comparative Study ; Comparative Study of Citizen and Administration ; Machinery of Redressal of Citizen's grievance.
- UNIT - 5. Concept and Strategies of Modernization of Administration Models of Institution - Building in Developing Countries ; Trends in Comparative Public Administration.

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SUGGESTED READINGSCORE READINGS :

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2. R.K. Arora and Sangeeta Sharma, Comparative Development, Administration, Jaipur, Arihant, 1992.
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3. A.R. Tyagi, International Administration.
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it Does.
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United Nations.
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and Problems.
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Its Functions.
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Institutions.

C O U R S E - 18INTERNATIONAL ADMINISTRATION

- UNIT - 1. (a) Concept, Nature, Characteristics and Importance of International Administration.
- (b) League of Nations : Its Evolution, Working and Causes of Failure.
- UNIT - 2. (a) United Nations Organisation and Its Agencies - UNESCO ; ILO ; WHO ; AND UNICEF : Their Objectives, Principles, Structure, Working with Particular Reference to Security, Peace, Social Justice, and Developmental Concerns ; Decision making at U.N.O. ; Short- Comings of U.N.O.
- (b) Colonialism, Imperialism and Liberation Struggles in Third World Countries.
- UNIT - 3. Personnel Administration : U.N. Secretariat ; Secretary General and His Role ; International Civil Service and Its Status ; Problems and Prospects ; Administrative Tribunal ; Staff Morale.
- UNIT - 4. (a) U.N.O. : Its Financial System and Revenue,
- (a) Coordination and Field Administration ; Forms of Coordination ; Programme Coordination ; Administrative and Financial Coordination ; Headquarters and Field Coordination ; U.N. Resident Representative ; Nature of Problems.
- UNIT - 5. (a) World Bank, International Monetary Fund and I.B.R.D. and Third World Developmental Concerns.
- (b) Politics of Technical and Economic Assistance Programmes.
- (c) Future Parameters and Scenarios.

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ADDITIONAL READINGS :

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23. Samuel S. Kin, China, The United Nations and World O

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C O U R S E - 19 (OPTIONAL)
THEORY AND PRACTICE OF LOCAL GOVERNMENT

- UNIT - 1 Concept Nature ; Objectives ; and Importance of Local Government ; Democracy ; Development and Local Government ; Ecology of Local Government ; Decentralisation and Decconcentration.
- UNIT - 2 Deliberative Wing of Local Government : Local Council and Committee, Composition , Functions , and Powers ; Committee System and Council ; Council, Councillors, and the "People -Legitimization" of Local Leadership.
- UNIT - 3 Local Government Personnel : Recruitment ; Public Image of Local Officials ; Training Needs ; Encaderization of Key Posts ; Service Conditions ; Local Civil Service and Public Relations ; Local Personnel and Development Functions.
- UNIT - 4 (a) Local Finance : Nature of Tax-Power at the Local Level ; Patterns of Revenue and Expenditure ; Resource Mobilisation For Local Development Works.
- (b) Local Autonomy ; Autonomy-Control Dilemma ; Metropo - litan Planning and Imperative of Technology.
- UNIT - 5 Salient Features of Local Government Systems in U.K., U.S.A., France, and Russia with reference to ;
- (a) Committee System and London City Administration in U.K.
- (b) Three Plans of City Government in U.S.A. New England Towns, and New York City Administration.
- (c) Paris City Administration in France.
- (d) Moscow City Administration in Russia.
- (e) Modern Trends and Problems of Local Governments in different Countries : An Evaluative overview.

SUGGESTED READINGSCORE READINGS :

1. Harold F. Alderfer, Local Government in Developing Countries, London, 1964.
2. S.R. Maheswari, Local Government in India, Delhi Orient Longman, 1976.
3. Hugh Tinker, The Foundation of Local Self Government in India, Pakistan and Burma, London, 1954.
4. M.A. Muttalib and Akbar Alikhan, Theory of Local Government, Delhi, Sterling Publisher, 1982.
5. J.E. patel, Local Government and Administration : Principles and Problems.
6. R.C. Prasad, Democracy and Development : The Grass Roots Experience in India, Delhi, Rachana Prakashan, 1971.
7. A. Avasthi(Ed.), Municipal Government and Administration in India, Agra, Laxmi Narayan and Company, 1972.
8. M. Bhattacharya, Municipal Government : Problems and Prospects ; Delhi, Research, 1975.
9. A.P. Padhi, (Ed.), Personnel Systems of Urban Bodies in India, Agra, Laxmi Narain, 1977.
10. M. Bhattacharya, State-Municipal Relations, Delhi, IIPA.
11. S.N. Mishra, Panchayati Raj, Bureaucracy, and Rural Development, Delhi, IIPA.
12. K.M. Rostogi, Local Finance : Its Theory and Working in India, Gwalior, Kailash Pustak Sadan, 1967.
13. Rodoliffe Maud and Bruce Wood, English Local Government Reformed, London, Oxford University Press.
14. Munro, The Government of American Cities.
15. Chapman, An Introduction to French Local Government.
16. The Soviet Form of Popular Government, Moscow, Progress Publishers.

17. M.V. Mathur and Iqbal Narain (Ed.) Panchayati Raj Planning and Democracy.
18. Ali Asharaf, Government and Politics of Big Cities : An Indian Case Study , Delhi, Concept Publishing Company, 1978.
19. S.N. Mishra, Politics and Leadership in Municipal Government, New Delhi, Inter India Publication, 1979.
20. Henry Maddick, Panchayati Raj : A Study of Rural Local Government in India , London, Longman, 1970.

ADDITIONAL READINGS :

1. Henry Meddick, Democracy, Decentralisation and Development, Delhi, Asia Publishing House.
2. State Machinery For Municipal Supervision, Delhi, IIA.
3. Martin Cross and David Mallen, Local Government and Politics.
4. Dilys M. Mill, Democratic Theory and Local Government, London, George Allen and Unwin, 1974.
5. H.M. Jackson, The Machinery of Local Government.
6. Local Government Reform : Analysis of Experience in Selected Countries, New York, United Nations, 1975.
7. S.R. Nigam, Local Self Government, Delhi, S Chand & Co.
8. M. Bhattacharya , Management of Urban Government in India, Delhi, Uppel, 1976.
9. Municipal Personnel System, Delhi, IIA.
10. S. Bhatnagar , Rural Local Government in India, Delhi, Light and Life, 1980.
11. C.E. Andrien , State and Local Government U.S.A., New York, McGraw-Hill.
12. Jean Blondel and E.D. Godfrey Jr. The Government of France, New York, Thomas Y, Crowell, and Co.
13. J.N. Eazard, The Soviet System of Government , New Delhi.

14. A.H. Marshall, Financial Management in Local Government, London, George Allen and Unwin, 1974.
15. M.A. Mutalib, Democracy, Bureaucracy and Technocracy, Delhi, Concept Publishing Company, 1980.
16. L.G. Local Government - Is it Manageable, New York, Oxford, Pergamon Press, 1979.
17. P.G. Richards, The Reformed Local Government Systems.
18. Anderson, Local Government in England.
19. Blair, Local Self Government in America.
20. R.L. Khanna, Municipal Government and Administration.
21. F. Ridd and J. Blondel, Public Administration in France, London, Routledge and Kegan Paul 1964.
22. Arthur Maas, (Ed.), Area and Power: A Theory of Local Government, Illinois, The Free Press Glencoe, 1959.
23. K. Ursula Hicks, Development From Below : Local Government and Finance in Developing Countries of the Commonwealth, Oxford, 1961.
24. G. Ram Reddy, (Ed.), Patterns of Panchayati Raj in India, New Delhi, Macmillan, 1977.
25. Rodney W. Jones, Urban Politics in India, Delhi, Vikas.
26. N.R. Inamdar, Functioning of Village Panchayats, Bombay, Popular Prakashan.
27. R.K. Bhardwaj, Urban Development in India,
28. Abhijit Datta, (Ed.), Municipal and Urban India, Delhi, Delhi, IIFA, 1980.
29. Yogesh Atal, Local Communities and National Politics, Delhi, National, 1971.

C O U R S E - 20 (OPTIONAL)URBAN DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT - 1 Concept, Scope ; and Importance of Metropolitan and Urban Development in Modern Society ; Reason For Growth of Urbanisation ; Political, Social, and Economic Consequences of Urbanisation ; Rural-Urban Relationship.
- UNIT - 2 (a) Patterns of Urban Government : Municipalities and Corporations ; A brief outline of structure of Urban Local Government in India.
(b) Urban Community Development.
- UNIT - 3 Study of City/Municipal Corporations of Calcutta, Bombay, Delhi, and Guwahati : Their Status ; Functions ; Composition of Elected Bodies ; Committee System ; Executive ; Personnel ; Finance ; Municipal Enterprises ; Municipal Politics State Control.
- UNIT - 4 (a) Metropolitan and Urban Development Authorities in India : Calcutta Metropolitan Development Authority (CMDA) ; Delhi Development Authority (DDA) - Their Organisation ; Functions . Personnel ; Finance ; Relations With State Government.
(b) Social Development of Metropolis : Composite Culture ; Nature of Integration in a Cosmopolitan Community ; Tensions and Opportunities.
- UNIT - 5 (a) Urban Development Through Five Year Plans : Review.
(b) Town Planning ; Cantonment Boards.
(c) Metropolitan Problems and Prospects : Slums ; Pollution ; Housing ; Traffic ; Sanitation and Water Supply ; Migratory Pressures.

SUGGESTED READINGSCORE READINGS :

1. Baker-Benjamin, Urban Government.
2. K.C. Benfield, Urban Government.
3. Ali Ashraf, Calcutta Municipal Corporation.
4. M.A. Muttalib, The Municipal Commissioner, Royal Institute of Public Administration, London, Autumn NO.1967.
5. Ashish Bose, Studies in India's Urbanisation - 1901-1971.
6. Mohit Bhattacharya, Management of Urban Government in India, Delhi, Uppal, 1976.
7. Abhijit Datta and Mohit Bhattacharya, Centre-State Relations in Urban Development.
8. A. Avasthi, (Ed.), Municipal Government and Administration in India, Agra, Laxmi Narain and Company, 1972.
9. A.P. Pandhi, (Ed.), Personnel Systems of Urban Bodies in India, Laxmi Narain, 1972.
10. Ali Ashraf, Government and Politics of Big Cities : An Indian Case Study, Delhi Concept Publishing Company, 1978.
11. Philip, Oldenburg, Big City Government in India : Councillor, Administrator and Citizen in Delhi, University of Arizona Press.
12. M.S.A. Rao, Urbanisation and Social Change : A Study of a Rural Community on a Metropolitan Fringe, New Delhi, Orient Longman, 1970.
13. Abhijit Datta, Urban Government, Finance and Development.

ADDITIONAL READINGS :

1. W.A. Robson, Great Cities of the World.
2. Warren, Municipal Administration.

3. R.K. Bhardwaj, Urban Development in India.
4. M.S.A. Rao, Urban Sociology in India.
5. John Helmer and Neil A. Eldington, Urban Man: The Psychology of Urban Survival.
6. F.R. Gillie, An Approach to Town Planning.
7. Roy Turner, India's Urban Future.
8. L.K. Brown, Planning the Cities of Tomorrow.
9. H.F. Alderfer, Local Government to Developing Countries,
London, 1964.
10. John N. Jackson, The Urban Future: A Choice Between Alternatives.
11. Relevant Municipal Corporation and Municipal Acts.
12. Report of the Rural-Urban Relationship Committees.
13. Relevant Acts of Metropolitan Urban Development Authorities of Calcutta and Delhi.
14. A.H. Marshall, Financial Management in Local Government,
London, George Allen and Unwin, 1977.
15. Rodney W. Jones, Urban Politics in India. Delhi, Vikas.
16. Abhijit Datta, (Ed.), Municipal and Urban India,
Delhi, IIPA, 1980.
17. Reports of the Committee of Experts on the Assessment of the Working of D.D.A., New Delhi, Ministry of Works and Housing, 1976.
18. "Towards a Second Development Plan for Delhi", Journal of the Institute of Town Planning, India 96 and 97 October, 1977 and January, 1978 (Whole issues).
19. Gibbs, Urban Research Methods.
20. A.F. Berelson, Urbanisation and Urbanism.
21. Mohit Bhattacharya, Essays in Urban Government.
22. R.T. Jagan and B.A.V. Sharan, Leadership in Urban Government.

C O U R S E - 21 (OPTIONAL)

ADMINISTRATIVE LAW AND TRIBUNALS

UNIT - 1 Origin , Nature, Scope and Growing Importance of Administrative Law ; Salient Features of Common Law ; Rule of Law; Droit Administrative ; Doctrine of Separation of Powers ; Principles of Checks and Balances ; Relations between Constitutional Law and Administrative Law.

UNIT - 2 Administrative Authorities : Political Executive ; Civil Service ; Local Government ; Public Corporation - Their Powers and Limitations.

UNIT - 3 (a) Delegated Legislation : Its Growth , Meaning, Need, Scope, Importance and Control.

(b) Judicial Control of Administrative Powers : Central Principles and Scope ; Doctrine of Ultra Vires; Judicial Review ; Rights and Remedies ; Writs.

UNIT - 4 (a) Administrative Tribunal ; Reasons For its Growth General Structure and Procedure.

(b) Types of Administrative Tribunal ; Tribunal Determining Law and Facts ; Trade and Vocational Tribunals ; Regulatory Tribunal.

UNIT - 5 (a) Composition, Functions, Powers and Personnel of Railway Rates Tribunals ; Income Tax Appellate Tribunals ; Central Administrative Tribunals.

(b) Principles of Natural Justice.

Contd...85/-

SUGGESTED READINGSCORE READINGS :

1. Griffith and Street, Principles of Administrative Law
2. H.W.R. Wade, Administrative Law.
3. S.P. Sathe, Administrative Law in India.
4. Suranjan Chakravarti, Administrative Law.
5. M.C.J. Kaghzi, Indian Administrative Law,
6. Durga Das Basu, Comparative Administrative Law, Vol. I
7. V.G. Ramchandran, Administrative Law.
8. Vishnu Prasad, Principles of Administrative Law.
9. B. Ganguly, Administrative Legislation in Modern India.
10. Wade and Philips, Constitutional Law.
11. Indian Law Institute, Delegated Legislation in India.

ADDITIONAL READINGS :

1. W.A. Robson, Justice and Administrative Law.
2. Schwartz, An Introduction to American Administrative Law.
3. A.T. Markose, Judicial Control of Administrative Action in India.
4. M.P. Jain and S.N. Jain, Principles of Administrative Law.
5. C.M. Allen, Law and Order.
6. Report of the Committee on Ministers' Power (1982)
7. Report of the Frank's Committee on Tribunals and Enquiries (1957)
8. M.A. Fazal, Judicial Control of Administration Action in India and Pakistan.

Contd...867-

C O U R S E - 22 (OPTIONAL)LABOUR ADMINISTRATION IN INDIA

- UNIT-1 (a) Concept, Nature, Scope and Importance of Labour Administration.
- (b) Labour Legislation : Concept, Scope and Importance of Social Justice.
- (c) Industrial Labour - Concurrent subject of Legislation; Factory and Mines Legislation to Regulate Work Conditions; Relation between Union-State Legislation; Tripartite Advisory Consultative Bodies.
- UNIT-2 (a) Concept, Philosophy and Principles of Labour Welfare.
- (b) Development of Labour Welfare in India : Impact of I.L.O. and Legislation on Labour Welfare.
- (c) Labour Welfare Programmes : Statutory Programmes; Non-Statutory Programmes and Social Security.
- (d) Labour Welfare and Dispute Settlement Machinery at Factory and Plant Level : Department of Labour Welfare; Role of Labour Welfare Officer.
- UNIT-3 Personnel/Labour Office-Government Labour Department; Participative Management : Work Committee; Joint Management Councils; Training Inputs; Developing Work Culture.
- UNIT-4 Industrial Disputes : Nature; Machinery For Settlement of Industrial Disputes; Negotiation; Conciliation; Arbitration; Adjudication; Tribunals; Whitley Councils.
- UNIT-5 Trade Union Movement; Concept and Nature; Attitude of Workers and Employees; Machinery to Prevent and Deal with Strikes; Employer - Trade Union-Government Relationship.

SUGGESTED READINGSCORE READINGS :

1. E.K. Joshi, S.N. Dhyani, et.al.; Labour Administration.
2. R.P. Joshi, Worker's Participatory Management.
3. V.B. Karnik, Trade Unions in India.
4. Malhotra, Law of Industrial Disputes.
5. V.B. Singh, Indian Labour.
6. K.N. Vadi, Labour Welfare in India.
7. Agarwal, Labour Relations Law in India, (Revised Edition), Macmillan.
8. S.C. Pant, Indian Labour Problems, Allahabad, Chaitanya Publishing House.
9. R.K. Das, Principles and Problems of Indian Labour
10. M.N. Murthy, Principles of Labour Welfare.

ADDITIONAL READINGS :

1. Government of India, Indian Labour Year Book.
2. Government of India, Ministry of Labour, Report of the National Commission on Labour, Chaired by Justice P.B. Gajendragadkar.
3. Government of India, Report of National Commission on Labour, 1969.
4. V. Jagannatham, Social Welfare Organisation.
5. Malik, Industrial Law.
6. S.D. Punekar, Trade Unionism in India.
7. C.N. Subramaniam, Trade Unionism in India.
8. R.D. Titmus, Essays on Welfare State.
9. J. Zachariah, Administration of Labour Disputes: A Case Study of Pune Area.
10. H.J. Laski, Trade Union in the New Society.
11. Nurul Hassen, Social Security Systems in India.
12. R.K. Mukherjee, The Indian Working Class.
13. T. John Lee, Principles of Industrial Welfare.

C O U R S E - 23 (OPTIONAL)COMPARATIVE BUSINESS ORGANISATION

- UNIT-1 Concept, Nature and Scope of the terms; Business; Industry; and Commerce; Business Ownership patterns; Modes of Organising business Under different ownership patterns.
- UNIT-2 Private Sector : Proprietorship : Features; Advantages and Disadvantages; Partnership; Features; Kinds; Advantages and Disadvantages.
- UNIT-3 Corporation or Joint Stock Company : Concept; Reasons for growth; Features; Kinds of Companies; Company Formation; Structure of Company Management; Introduction to Corporate Finance.
- UNIT-4 Public Sector : Nature and Concept of Public Sector/ Public Enterprise; Reasons for Emergence; Patterns of organisation; Departmental and Ministerial Organisation; Semi-Autonomous Enterprise; Control Board; Statutory Corporation; Government Company; Non-profit Making Public Enterprises; Operating Contract; Sector Corporation; Holding Company; and Joint Sector Firm.
- UNIT-5 Cooperative Sector : Philosophy of Cooperative Movement; Reasons for Emergence; Distinguishing Features of Cooperative Societies; Formation of Cooperative Societies; Structure of Management; Cooperatives Vs. Companies; Advantages of Cooperatives.

SUGGESTED READINGSCORE READINGS :

1. S.S. Khera, Government in Business, New Delhi, National (Latest Edn.).
2. Laxmi Narain, Principles and Practice of Public Enterprise Management, New Delhi, S. Chand, 1992.
3. Sammi Uddin and Mahfoozur Rahman, Cooperative Sector in India, S. Chand and Co., New Delhi, 1983.

4. C.B. Memoria, Organisation and Financing of Industries in India, Kitab Mahal, (Latest Ed.).
5. R.K. Kulkarni, Theory and Practice of Cooperation in India AND Abroad, (Vol.I) 4th Ed., Bombay, Cooperator's Book Depot.
6. S.C. Kuchhal, Industrial Economy of India, Allahabad, Chaitanya, (Latest Ed.), 1987.
7. N.N. Mallya, Public Enterprises in India : Their Control and Accountability, National, 1971.
8. Jagdish Prakash, Administration of Public Enterprises in India, Himalaya Publishing House, New Delhi.
9. S.A. Sherlekar, Modern Business Organisation and Management, Bombay, Himalaya Publishing House, 1984.
10. Kailash Rai, Principles of Company Law, Allahabad, Allahabad Law Agency, 1981.

ADDITIONAL READINGS :

1. L .A Keith and C.E. Gubellini, Introduction to Business Enterprise, New York, McGraw-Hill.
2. Om Prakash, Theory and Working of State Corporation (Latest Edn.) New Delhi, Orient Longman.
3. Avtar Singh, Company Law, 7th Ed., Lucknow, Eastern Book Co., 1982.
4. R.S. Arora, Administration of Government Industries, New Delhi, IIPA, 1969.
5. United Nations, Organisation and Administration of Public Enterprises - Selected Papers, N.Y., U.N. 1968.
6. J.L. Hanson, The Structure of Modern Commerce, 6th Edn., London, Macdonald & Evans, 1979.
7. S.E. Thomas, Commerce : Its Theory and Practice, 9th Ed., London, Cassell, 1973.

8. Samuel Paul, S.K. Bhattacharya & S.C. Kuchhal, "Joint Sector : Guidelines for Policy", Economic and Political Weekly, December 9, 1972.
9. H.K. Paranjape, "The Joint Sector", EPW; November 10, 1973.
10. A.R.C. Study Team, "Report on Public Sector Undertakings", Delhi, The Manager of Publications, 1967.
11. A.A. Berle & G.C. Means, "The Modern Corporation and Private Property", N.Y., Macmillan, 1932, (19th Reprint, 1962).
12. W. Friedmann and J.F. Garner, (Eds.), "Government Enterprise : A Comparative Study", N.Y. Columbia University Press, 1970.
13. United Nations, "Organisation, Administration and Supervision of Public Enterprises in Developing Countries", N.Y., U.N., 1974.

C O U R S E + 24SOCIAL ADMINISTRATION IN INDIA

UNIT-1 Theory and Practice of Welfare State; Social Development and Social Justice; Social Welfare; Social Reforms, Social Works, and Social Security; Social Administration and Public Administration.

UNIT-2 (a) Concept and Purpose of Community participation in Social Welfare Programmes; Models of Community participation; Process of participation in Social Welfare Programmes with special reference to Women and Child Welfare; Population Control; and Youth Welfare, Recommendations.

(b) Methods of Social Administration (Social Processes) Social Case Work; Social Group Work; Community Organisation.

UNIT-3 (a) Pattern of Social Welfare Administration in India : Central Level : Department; Central Social Welfare Board; Their Composition and Role in the changing social context.

State Level : Department/Directorate - State Social Welfare Advisory Board; Their organisation and working in Social Development; Relationship between Central Social Welfare Board and State Social Welfare Advisory Board.

Local Level : District, Block and Panchayati/Village.

UNIT-4 (a) Social Welfare Personnel in India; Need for Creating a special cadre at Central/State/Local Levels; Training, and Conditions of their service.

(b) Role of Bureaucracy in the Implementation of Social Development Policies.

(c) Role of Voluntary Agencies in Social Welfare and their relationship with government; Organisation and Role of Association For Voluntary Agencies For Rural Development in India; Indian Council of Social Welfare.

Contd...92/-

UNIT-5 (a) Problems of Social Administration in India :
Inter-Agency and Inter-Governmental Coordination;
Human Relations; Grants-in-aid; and Common Civil
Code.

(b) Social Legislation and Its Implementation
relating to : Marriage and Divorce; Correctional
Administration; Destitutes and Handicapped; Untouch-
ability; Protective Discrimination with special
reference to Schedule castes, Scheduled tribes and
other Backward Classes.

SUGGESTED READINGS

CORE READINGS :

1. D.R. Sachdeva, Social Welfare Administration in India, Allahabad, Kitab Mahal, 1992-1993.
2. G.S. Sharma, Social Administration in India, Jaipur, Unique Traders, 1970.
3. Anthony Forder, Concept of Social Administration : A Framework for Analysis, London, Routledge and Kegan Paul, 1974.
4. S.N. Dubey, Administration of Social Welfare Programmes in India, Bombay, Somiya, 1973.
5. S.L. Goel and R.K. Jain, Social Welfare Administration : Theory and Practice, Volume 1 and II, Delhi, Deep and Deep Publications, 1988.
6. D. Paul Chowdhry, Profile of Social Welfare and Development in India, Delhi, T.N. Publishers, 1985.
7. D. Paul Chowdhry, Social Welfare Administration Through Voluntary Agencies, Delhi, Atma Ram and Sons, 1962.
8. T.N. Chaturvedi and S. Kohli Chandra, (Eds.), Social Administration : Development and Change, Delhi, IIPA, 1980.
9. Shankar Pathak, Social Welfare : An Evolutionary and Development Perspective, Delhi, Macmillan, 1981.

10. K.D. Gangrade, Social Legislation in India, Volume-1 and II Delhi, Concept Publishing Company, 1978.
11. S.N. Dubey, Administration of Policy and Programmes for Backward Classes in India, Bombay, Somaiya, 1976.
12. Rajeshwar Prasad, Social Administration : An Analytical Study of a State.
13. M.M. Sankhdher, The Concept of the Welfare State, Delhi University, 1975.

ADDITIONAL READINGS :

1. B.R. Patil, The Economics of Social Welfare in India, Delhi, Somaiya Publications, 1978.
2. A.W. Robson, Welfare State and Welfare Society, London George Allen and Unwin, 1976.
3. Terry Alliband, Catalyst of Development, Voluntary Agencies in India, Connecticut, Kumarian Press, 1983.
4. W.A. Friedlander, Introduction to Social Welfare, New Delhi, Prentice Hall of India, 1967.
5. W. Ella Reed, Social Welfare Administration, New York, Columbia University Press, 1961.
6. H.O. Judd and R.K. Garden, The Development of Social Administration, London, Oxford University Press, 1959.
7. David Marsh (Ed.), Introduction to the Study of Social Administration, London, Routledge and Kegan Paul.
8. D. Paul Chowdhry, A Hand Book Social Welfare, Delhi, Atma Ram and Sons, 1981.
9. T.N. Chaturvedi; (Ed.), Administration of Child Welfare, Delhi, IIPA, 1980.
10. V. Jagnannadham, Social Welfare Organisation, Delhi, IIPA.
11. T.N. Chaturvedi, (Ed.), Administration for the Disabled, Delhi, IIPA.

12. A.R. Jose, Social Welfare Planning in India : A Case Study, Bangkok, United Nations (SD/SW/Ex-in-3), 1970.
13. Barbara N. Rodgers and others, Comparative Social Administration, London, George Allen and Unwin, 1968.
14. K.M. Slack, Social Administration and Citizen, London, Michael Joseph.
15. Central Social Welfare Board : A Study of the Programme (1953-69) Delhi, Central Social Welfare Board.
16. Memorandum and Articles of Association of the Central Social Welfare Board, Delhi, Central Social Welfare Board, 1960.
17. State Social Welfare Advisory Board : A Study, Delhi, The Central Social Welfare Board, 1974.
18. Status of Voluntary Effort in Social Welfare, Delhi, The National Institute of Child Development and Public Corporation, 1982.
19. Directory of Voluntary Action, Delhi Association of Voluntary Agencies for Rural Development, 1979.
20. N.A. Gakarn, Welfare Planning in a State in India, Bombay, Tata Institute of Social Sciences.
21. I. Satya Sunderam, Voluntary Agencies and Rural Development, Delhi, S.R. Publishing Corporation, 1986.
22. R. Sankaran and Ivo Redrigues, A Hand Book to the Management of Voluntary Organisations, Madras, Alpha, 1983.
23. J. Pateman, Participation and Democratic Theory, London, Allen and Cambridge University Press; 1970.
24. Planning Commission, Social Legislation : Its Role in Social Welfare Planning, Delhi, 1959.
25. A.P. Goordhan, The Tribal Problems in India.

26. Reports on Commissioner for Scheduled Castes and Scheduled Tribes.
27. Arthur Livingstone, Social Policy in Developing Countries, London, Routledge and Kegan Paul Ltd., 1969.
28. Planning Commission, VII, VIII Plan Documents, 1985, 1992.

Contd...96/-

C O U R S E - 25DISSERTATION (OPTIONAL)
(In lieu of One Course)

Depending on the nature of Topics selected for Dissertation, respectively Supervisors will give orientation lectures to train the Students for working on her/his Dissertation on an individual basis. Only the students, who offer Research Methodology Course in the Third Semester Examination may opt for this course.

The size of Dissertation should be of minimum of 75 typed pages in double space and the evaluation of Dissertation will be done by a supervisor and other examiner from a sister discipline to be decided by the Departmental Research Committee.

5:2:2(171)

NORTH-EASTERN HILL UNIVERSITY

POST-GRADUATE DIPLOMA/CERTIFICATE PROGRAMME

IN

PUBLIC ADMINISTRATION

SYLLABUS

Department of Public Administration

North-Eastern Hill University

Mizoram Campus

Aizawl - 796 007

5:2:2(172)

DEPARTMENT OF PUBLIC ADMINISTRATION
NORTH-EASTERN HILL UNIVERSITY : MIZORAM CAMPUS : AIZAWL
796 007

PROPOSED REVISED/RESTRUCTURED SYLLABUS + 1992

STRUCTURE/SYLLABUS OF POST-GRADUATE DIPLOMA
IN PUBLIC ADMINISTRATION

C O U R S E

FIRST SEMESTER : (COMPULSORY COURSES)

- COURSE 1 : Fundamentals of Public Administration
COURSE 2 : Indian Administration : Structure and Processes
COURSE 3 : Public Personnel Administration with Special Reference to Britain, U.S.A. and France
COURSE 4 : Economic and Financial Administration in India

SECOND SEMESTER : (COMPULSORY)

- COURSE 5 : Development Administration in India
COURSE 6 : Office Management in Government
COURSE 7 : Theories of Bureaucracy
COURSE 8 : Government and Politics of the Hill Areas of North East India

NOTE : Each Course carries 100 marks.
Duration of the Examination is three hours.

C O U R S E - 1FUNDAMENTALS OF PUBLIC ADMINISTRATION

- UNIT-1 Public Administration as a social science; Approaches to the study of Public Administration - Structural-Functional and systems approach; Behavioural approach and its Impact; Comparative Administration; Decision-making and inter-disciplinary approach and the present state of the discipline; Politics and Administration-Dichotomy or an Integrated Framework; Political Economy and Public Administration; Social Ecology of Public Administration; Constitution and Law as the frame of Public Administration; Role of Public Administration in Socio-Economic Change.
- UNIT-2 Administrative Organisation : Theories of Organisation; Mechanistic and Humanistic Approaches; Concepts of Formal and Informal Organisation; Concepts of Line and Staff Agencies, and Auxiliary Services; Anatomy of Organisations; Organisational change; Organisation and Social Environment; Principles of Departmental Organisation; Boards and Commissions; Public Corporations; Independent Regulatory Commission; Problems of Business Autonomy and Public Control.
- UNIT-3 Administrative Management : Management as a tool and Techniques of Public Administration; Communication Supervision; Leadership; Management, Accounting and Planning; O and M. Programme Evaluation; Management Information Systems; Management of change.
- UNIT-4 Financial Management : Nature and Scope of Financial Management; Canons of Taxation - Benefit theory; Ability to pay; Proportional and Progressive Taxation; Principle of Maximum social Advantages; Deficit Financing - Meaning, Advantages and Disadvantages.
- UNIT-5 Principles and Problems in Public Administration : Rationality in Decision-making; Authority, Power and influence, Response, Responsibility and Accountability; Efficiency and Effectiveness and productivity and Motivation; Socialism and Administrative Management.

SUGGESTED READINGSCORE READINGS :

1. R.J.S. Baker, Administrative Theory and Public Administration, London, Hutchinson University Library, 1972,
2. James W. Fesler, Public Administration : Theory and Practice, Englewood Cliffs, N.J. Prentice-Hall, 1990
3. Peter Self, Administrative Theories and Politics, New Delhi, S. Chand and Co. Ltd., 1981.
4. Felix A. Nigro and Lloyd G. Nigro, Modern Public Administration, Fifth Edition, New York : Harper and Row, 1980.
5. Robert Golembiewski, Public Administration as a Developing Discipline, New York, Marcel Dekkar, 1977.
6. M.P. Sharma, Public Administration : Theory and Practice, Allahabad, Kitab Mahal, 1990.
7. Mohit Bhattacharya, Public Administration : Structure, Process and Behaviour, Calcutta, World Press, 1987.
8. A. Avesthi and S.R. Maheshwari, Public Administration, Agra, Laxmi Narain Agarwal, 1983.
9. P. Sharan, Modern Public Administration, Meerut, Meenakshi, 1983.
10. F. Marini, New Public Administration, New York, Wiley, 1976.
11. C.P. Bhambhri, Public Administration, Meerut, Meenakshi Prakashan (Latest Edn.).

12. G.S. Lall, Public Finance and Financial Administration in India, New Delhi, H.P.J. Kapoor, 1987.
13. Larry B. Hill and F. Ted Herbert, Essentials of Public Administration, North Scituate, Mass : Duxbury Press, 1979.

ADDITIONAL READINGS :

1. Relevant Issues of American Public Administration Review, Public Administration (London) and Indian Journal of Public Administration (New Delhi).
2. Albert Lepawsky, Administration : The Art and Culture of Organisation and Management, Oxford and A.B.H., 1965.
3. Nicholas Henry, Public Administration and Public Affairs, Second Edition, Englewood Cliffs, N.J, Prentice-Hall, 1980.
4. H.G. Frederickson, New Public Administration, Alabama, University of Alabama Press, 1980.
5. John Rehfuess, Public Administration as Political Process, New York, Charles Scribners' Son, 1973,
6. Jerome B. McKinney, and Lawrence C. Howard; Public Administration Balancing Power and Accountability, Oak Park, Ill : Moore, 1979.
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C O U R S E - 2INDIAN ADMINISTRATION : STRUCTURE AND PROCESSES

- UNIT-1 Evolution of Indian Administration from British Period; Transition from Colonial to Welfare Administration; Problems and Prospects; Nature of ~~Post-Independent~~ Indian State; Basic Features of Constitutional Framework of Indian Administration; Objectives/goals of Government; Parliamentary Democracy; Role of Judiciary; Role of Public Services : An Assessment.
- UNIT-2 Organisation of Central Government
- (a) President; Role-Expectation and Role-Realization; Relationship with Political Executive; Prime Minister as the Real Executive; Cabinet, Cabinet Committees; Cabinet Secretariat; Cabinet Secretary; Prime Minister's Secretariat.
- (b) Central Secretariat; Ministries and Departments - Ministries of Home Affairs, Personnel, Public grievances and pensions and External Affairs; Attached Offices and Subordinate Offices; Procedures of work in Government.
- UNIT-3 Administration of Union Territories; Regional and Zonal Administration; Public Service Commission; Administrative Tribunals; Vigilance Commission and Appraisal of their working.
- UNIT-4 Organisation of State Government :-
- (a) Governor; Relation with Political Executive; Chief Minister; Council of Ministers; State Secretariat; Chief Secretary; General Administration Department; Board of Revenue; State Public Service Commission; Vigilance Set-up and Appraisal of their working; District Administration; Changing Role of Collector/Deputy Commissioner, District Development Administration, District Development Officer.

UNIT-5 Some Issues in Indian Administration :

- (i) Minister-Secretary Relationship
- (ii) Secretariat-Directorate Relationship
- ~~(iii) Administrative Relations between Centre and State~~
- (iv) Problem of Corruption; Machinery for Redressal of citizen's grievances and Public Protest
- (v) Administrative Reforms : Problems and Prospects.

SUGGESTED READINGSCORE READINGS :

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2. A. Avasthi, Central Administration, Delhi, Tata McGraw-Hill Publishing Company, 1980.
3. C.P. Shambhri, Public Administration in India, Delhi, Vikas, 1973.
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2. Robert L. Hargrave, Jr. and Stanley Kochanek, India : Government and Politics in a Developing Country, Delhi, Freeman Book Company, 1986.
3. S.S. Khare, The Central Executive, New Delhi, Orient Longman, 1975.
4. Paul H. Appleby, Public Administration For a Welfare State, Bombay, Asia, 1962.
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17. S.N. Sadasivan (Ed.), District Administration : A National Perspective, Delhi, IIPA.
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 (i) Machinery of the Government of India and its Procedures of work;
 (ii) State Level Administration;
 (iii) District Administration;
 (iv) Centre-State Relations, Delhi, The Manager of Publications.
20. Secretariat Training School (Ministry of Home Affairs, G.O.I., New Delhi, Organisational set-up and Functions of the Ministries/Departments of Government of India, Delhi, The Manager of Publications (Latest Edition).
21. B.B. Mishra, Administrative History of India.
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Berlely, Union of California Press, 1960.
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Tomorrow, Delhi, Orient Longman, 1969.
26. IIPA, (Regional Branches) Organisation of the
State Government.

Contd...10/-

C O U R S E - 3PUBLIC PERSONNEL ADMINISTRATION IN INDIAWITH REFERENCE TO BRITAIN, USA AND FRANCE

- UNIT-1 Growth and Development of Public Personnel Administration as a subject; Personnel Policies; Functions of Personnel Administration; Importance of the study of Public Personnel Administration in developed and developing societies; Public Personnel Administration and Ecology.
- UNIT-2 Structure of Civil Service in India, Britain, USA and France, Central Personnel Agencies in India, Britain and USA; Recruitment of Higher Civil Services in India, U.K., USA and France; Types and Methods of Training in India and France.
- UNIT-3 Promotion practices and Social Composition of Higher Civil Service in India; Issues of Representation; Reservations; Salary Administration; Superannuation/Retirement Benefits; Conditions of Service; Morale and Incentives.
- UNIT-4 Conduct Rules; Disciplinary Action; Removal and Appeals; Emp-loyer - Employee Relations; Machinery For Negotiation and Settlement of Service Conditions - Staff Associations - Whitley Councils in England, and Joint Consultative Machinery in India; Political Rights and Rights to organise and strike of civil Servants; Exception of Essential services.
- UNIT-5 Problems of Public Personnel : Conduct and Discipline; Neutrality and Commitment in Civil Services; Relations between Political and Non-Political Officials; Relations between Generalists and Specialists; Politicisation of Administration; Institution of Middlemen.

SUGGESTED READINGSCORE READINGS :

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2. J.M. Sinha, Personnel Administration, Jaipur, R.B.S.A. Publishers, 1986.
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4. S.L. Goel, Public Personnel Administration, Delhi Sterling Publishers, 1984.
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6. Herman Finer, Theory and Practice of Modern Government.
7. S.R. Maheshwari, The Civil Service in Great Britain, Delhi, Concept Publication, 1976.
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9. S.P. Verma and S.K. Sharma, Managing Public Personnel (2-Edition), New Delhi, IIPA, 1985.
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2. V.M. Sinha, Union Public Service Commission - The Indian Politics - Administrative System : Some Perspectives, Jaipur, R.S.S.A., 1984.
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4. T.N. Chaturvedi, (Ed.), Training in Public Administration : The Changing Perspective, Delhi, IIPA.
5. C.P. Bhambhri, Public Administration in India, Vikas (Latest Edition).
6. Felix A. Nigro, Public Personnel Administration.
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14. M.A. Muttibib, Union Public Service Commission.

15. V. Dhaskara Rao, Public Employee - Relations.
16. A.R. Tyagi, Rights and Obligations of Civil Service in India.
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18. R.K. Sapro, Civil Administration in India.
19. W.C. Roy, Civil Service in India.
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21. C.K. Roth-Well (Ed.), Administrative Issues: Developing Economics, Lexington, Mass, D.C.
22. S.R. Sharma, Motivational Crisis in Indian Administration, Delhi, IIPA.
23. A.P. Saxena, Training and Development in Government, Delhi, IIPA, 1974.
24. IIPA, (Regional Branches), Organisation of the State Government.
25. Government of India - Reports of First, Second, Third and Fourth Pay Commissions.

Contd...14/-

C O U R S E - 4

ECONOMIC AND FINANCIAL ADMINISTRATION IN INDIA

PART - A : ECONOMIC ADMINISTRATION

- UNIT-1 Comparative Economic System : Capitalist Economy; Mixed Economy; Socialist Economy; Multinational Corporations and Economic Development in Third World.
- UNIT-2 Concurrent Jurisdiction of the Union and States in Economic Administration; Directive Principles of State Policy and their Impact on Economic Administration in India; Administration of Agriculture; Rural Development; Transport and Communication.
- UNIT-3 Anti-Inflationary Strategy and Economic Development; Parliamentary control over Economic Administration; Political and Administrative Interaction in Economic Development.

PART B : FINANCIAL ADMINISTRATION

- UNIT-4 (a) Concept, Nature and Scope of Financial Administration; Role and Status of Financial Administration in Governmental System; Framework of Financial Administration in India.
- (b) Central and State Financial Relations; Finance Commission and Distribution of Resources/ Revenues Between the Centre and States; Relations Between Finance Commission and Planning Commission.
- (c) Public Debt in the Indian Union.
- UNIT-5 (a) Principles of Budgeting; Performance Budgeting; Planning, Programming, Budgeting, System (P.P.B.S.), Zero Base Budgeting; Preparation and Implementation of Budget in India; Budget as Vehicle of Fiscal Policy and a Tool of Management; Budgetary Reforms; Delegation of Financial Powers; Financial Advisors.
- (b) Agencies of Financial Control : Finance Ministry, and Parliamentary Committees.
- (c) Treasury System in India.
- (d) Reserve Bank of India : Its Organisation, Functions and Role in Monetary Policy.

SUGGESTED READINGS
(ECONOMIC ADMINISTRATION)

CORE READINGS :

1. Michel Kalecki, Selected Essays on the Dynamics of Capitalist Economy - 1933-70, London, Cambridge Up, 1982.
2. A. Anichshkin, The Theory of Growth of a Socialist Economy, Moscow, Progress, 1977.
3. R. Datt and K.P.M. Sundaram, Indian Economy, 19th Ed., New Delhi, S. Chand and Co., 1981.
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2. G.S. Lall, Public Finance and Financial Administration in India, 2nd Ed., New Delhi, H.P.J. Kapoor, 1979.
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1. Paul Sweezy and Paul A. Baran, Monopoly Capital.
2. Dan Nebudure, Political Economy of Imperialism, London, Zed. 1977.
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29. A.R.C. Reports on :
 - (a) Delegation of Financial and Administrative Powers.
 - (b) Financial Administration.

C O U R S E - 5DEVELOPMENT ADMINISTRATION IN INDIA

- UNIT-1 Concept of Development and Development Administration; Socio-Economic context of Development; Links of Development Administration with the study of Public Administration; Problems of Ends and Means; Development of Administration and Administration of Development.
- UNIT-2 (a) Approaches to strategies of Development Administration; Western Liberal Approach; Gandhian Approach; Development through Conscientisation (Paulo Friere); Marxist Approach.
- (b) Instrument of Development Administration; Political Party; Administrative System; Voluntary Organisations; Regional and International Organisations.
- UNIT-3 (a) Institutional Frame work of Development Administration; Political Executive; Planning Agencies - National Development Council's Role; Agencies and Processes of Implementation at Central, State and Local Levels.
- (b) Development at the grass root level; People's participation in the Development Process; Impact of Development Administration on rural society.
- UNIT-4 (a) Major challenges to Development Administration in India; Human Resources; Material Resources; Technology and Constitutional goals of Development.
- (b) Tensions in Development Administration; Regionalism; Language; Caste; and Corruption in Administration; India's Approach to the problems of Social Development - Reservation Policy.
- UNIT-5 (a) Nature and Problems of Development Bureaucracy; Bureaucracy and Political System; Socio-Economic roots/background of Bureaucracy; Problems of Committed Bureaucracy; Representative Bureaucracy and Its values, attitudes/motivations; Politics of Bureaucracy.
- (b) Evaluation of development efforts in India.

SUGGESTED READINGSCORE READINGS :

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15. K.R. Bombwall, (Ed.), National Power and State Autonomy, Meerut, Meenakshi, 1977.
16. Majeed Akhtar, Regionalism : Development Tensions in India, New Delhi, 1984.
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1. R.M. Khandelwal, State Level Planned Administration in India, Jaipur, R.D.S.A. Publication, 1986.
2. R.K. Arora, Politics and Administration in Changing Societies, New Delhi, Associated, 1992.
3. R.K. Arora, People's Participation in Development Process, Jaipur, SIPA, 1979.
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20. Bertram Gross, (Ed.), Action under Planning : The Guidance of Economic Development.
21. B. Guy Peters, The Politics of Bureaucracy : A Comparative Perspective, New York, Longman, 1978.
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29. P.C. Joshi, Land Reforms in India, New Delhi, Allied, 1975.
30. Kuldeep Mathur, Bureaucratic Response to Development, Delhi, National, 1972.
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32. Reinhard Bendix, Nation Building and Citizenship, New York, Wiley, 1964.
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34. H. Maddick, Democracy, Decentralisation and Development.
35. N.R. Inamdar, Functioning of Village Panchayats.
36. N.R. Inamdar and V.K. Kshire, District Planning in India.
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40. H.J. Botham Hegin, Four Faces of Indian Bureaucracy : Conflict in Culture.

C O U R S E - 6OFFICE MANAGEMENT IN GOVERNMENT

- UNIT-1 Concept, Role and Importance of Office Work, and Office Management in Administrative Process.
- UNIT-2 (a) Office Lay-out, Objectives of Lay-out, Furnishing and Equipping.
 (b) Coordination between sections
 (c) Office equipment, Machines and Automation.
 (d) Organisation of Reception, Conference/Meeting, Seminar/Symposium. ,
- UNIT-3 (a) Office procedures : Receipt of Dak; Distribution of Dak; Submission and Diarisation of Receipts; Action on Receipts; Filing System; Indexing; Record Management, Forms and Procedures of Communications; Drafting of Communication, Issue of Drafts; Special Procedures for Confidential papers; Their receipt, despatch and custody; Reporting and Manuals.
 (b) Accounts Management : Budgeting; Bills; Purchases; Contracts; Relations with Treasury; Office Personnel Management; Recruitment; Placement; Transfer; Training; Promotion; Pay; Leave, Conduct and Discipline; Retirement.
- UNIT-5 (a) Office Supervision; Inspection;
 (b) Human Relations in Office Management;
 (c) Public Relations : Its importance and Role in Office Management.

SUGGESTED READINGSCORE READINGS :

1. Neuner and Hatnes, Office Management : Principles and Practice.
2. Carl Meyel, (Ed.), Hand book of Modern Office Management and Administrative Service.
3. Saltonstall, Human Relations in Administration
4. John Cox, Clerical Duties and Office Practice.
5. Gernard Tavernier, Basic Office Systems and Records
6. S.P. Arora, Office Organisation and Management
7. Glen L. Gardiner, Practical Office Supervision, McGraw Hill Company.
8. Mills and Standingford, Office Organisation and Method
9. Secretariat Training School (Ministry of Human Affairs) Office Procedures, Delhi, The Manager of Publications.

ADDITIONAL READINGS :

1. B.H. Wally, Office Administrative Hand Book.
2. F.C. Mann, Efficient Administration For Supervisory Management.
3. Keith Davis, Human Relations at Work.
4. Sam Blace, Practical Public Relations.
5. C.L. Little Field and Frank Rachel, Office Administrative Management.
6. Mills and Standingford, (Ed.), Office Administration.
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C O U R S E - 7THEORIES OF BUREAUCRACY

- UNIT-1 Bureaucracy : Origin of the Concept; Classical Thinking; Changing goals; Bureaucracy and Politics; Role and Importance of Bureaucracy in Developing Countries; Bureaucracy and Development.
- UNIT-2 Development of the Concept of Bureaucracy : The Marxian View; Mosca; Michels; Robert Merton; Talcott Parsons; Anthony Downs; Peter M. Blau.
- UNIT-3 Marx and Max Weber : Critique of Post-Weberian Developments.
- UNIT-4 (a) Concept of Bureaucratization : Experience of Socialist Countries.
(b) Burley : Debate on Democracy.
- UNIT-5 Development and Democracy - Expanding Bureaucracy in Third World Countries; Changing character and changing goals; Bureaucracy and its relationship with Political Executive and Legislature and Citizen; Professionalism and Responsiveness in Bureaucracy; Neutrality and Commitment; Reform of Bureaucracy; The Continuous Quest.

SUGGESTED READINGSCORE READINGS :

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2. Robert K. Merton, et.al., (Ed.), Reader in Bureaucracy, Glencoe Free Press, 1952.
3. M. Bhattacharya, Bureaucracy and Development Administration, New Delhi, Uppal, 1979.
4. Hal Draper, Karl Marx's Theory of Revolution : State and Bureaucracy.
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9. Nicos P. Manzeli, Organisation and Bureaucracy, Routledge and Kegan Paul, 1967.
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C O U R S E - 8GOVERNMENT AND POLITICS OF THE HILL AREAS OF
NORTH-EAST INDIA

NOTE : This paper will be studied with particular reference to Meghalaya, Mizoram and Nagaland.

UNIT-1 (a) Geographical Features of North East India : Its Problems and Importance.

(b) British Colonialism and Its impact on the Hill Areas of North-East India with special emphasis on Administrative, Political, Economic, and Constitutional Aspects; Administrative set-up under Excluded and Partially Excluded Areas; Inner Line Regulation and Its Relevance in the Present Socio-Economic Context.

UNIT-2 (a) District Administration of the Hill Areas of North-East India during Pre-and Post-Independence period : British Superintendent/Deputy Commissioner - His power and Position; Role in Development Administration in the District.

(b) Traditional Administration of Justice in the Hill Areas and Its Relevance in Socio-Economic Change process.

UNIT-3 Hill Areas and the Constituent Assembly of India - Sixth Schedule For the Administration of the Autonomous Hills Districts of North-East India : District/Regional Councils - Constitutional Structure, **Functions**, Working, Councils' Relations with the State Governments.

UNIT-4 (a) Demands for separate Hill State; Creation of Nagaland and the Autonomous State of Meghalaya; North-Eastern Areas Re-organisation Act, 1971; Mizoram From Union-Territoryhood to Statehood.

(b) Emergence of class : Middle class/elites; Land and Land Relations.

(c) Socio-Political Movements : Nature of Electoral and party politics; Organisation, Ideology, Leadership and Finances of Major National and Regional Political Parties; Pressure groups; Regional Politics.

UNIT-5 (a) North-Eastern Council : Its Composition and Function; Achievements.

(b) Problems and Prospects : Issues in Uprising/ Insurgency; Role of the law and Order Agencies; Cultural Identity; Nationality Question.

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