

NORTH-EASTERN HILL UNIVERSITY  
Shillong - 793 001

PART : II  
A G E N D A

~~FIFTY~~-EIGHTH MEETING

of the  
EXECUTIVE COUNCIL

Monday, the 7th September, 1987.  
Kohima

NORTHEASTERN HILL UNIVERSITY  
Shillong - 793 001

AGENDA FOR THE FIFTY-EIGHTH MEETING OF THE EXECUTIVE COUNCIL

( PART : II )

-----		Page No.
Contents		
2	REPORTING ITEMS :	
	(i) Con	
	(iii) Confirmation of teachers vide EC:57:87:06:2 (vi)	2:3(1)
3	RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR	
	(iv) Grant of extension of contract appointment in respect of Dr K.K. Singh, Reader in Agri. Botany, SASRD for another period of 79 days w.e.f. 1.10.87 - 18.12-87(till the end of current semester)	3:4(1)
	(v) Appointment of Shri U.Ramachandra Rao and Shri Noor Ahmed Pasaah	3:5(1)
4	DEFERRED ITEMS :	
	(i) Constitution of Purchase Committee	4:1(1)
	(ii) Resignation and withdrawal of resignation by Dr A.M.Dwivedi, Professor, Institute of Self-Organising Systems & Bio-Physics and his claim for travel expenses from Chicago to Shillong for joining the Universty	4:2(1)
5	ACADEMIC MATTERS :	
	5:1 - Statutes, Ordinances, Regulations & Rules -	
	(iii) Draft Regulations on the Conduct of Meetings of the Executive Council	5:1:3(1)

Contd/...

6

ADMINISTRATIVE MATTERS :

6:2 - Appointment/Creation-Upgradation of Posts/  
etc:

(vi) Extension of the contract appointment of  
Dr A.G.George as Professor of English 6:2:6(1)  
upto the end of July, 1987

(vii) Appointment of Dr S.N.P.Srivastava as  
Professor, Department of Geology, NEHU, 6:2:7(1)  
Nagaland Campus, Kohima.

(viii) Confirmation of Teachers 6:2:8(1)

6:3 - Leave/Deputation -

(vi) Deputation of Prof. C.L.Anand,  
Department of Education, NEHU, as 6:3:6(1)  
Vice-Chancellor, Arunachal Pradesh  
University, Itanagar

(vii) Grant of study leave to the staff of  
Library Department, NEHU, Shillong 6:3:7(1)

6:6 - Service Condition/Financial & Other Benefits -

(iii) Submission of false accounts/vouchers-  
case of Dr B.K.Sharma, Department of 6:6:3(1)  
Zoology, NEHU, Shillong.

(iv) Payment of additional pay to  
Shri A. Patton, Controller of 6:6:4(1)  
Examinations, for holding additional  
charge of the post of Planning Officer

(v) Token strike by NEHUTA in connection  
with the agitation against the implemen- 6:6:5(1)  
tation of revised pay scale scheme

(vi) Seniority list of teachers 6:6:6(1)

7

FINANCIAL MATTERS :

7:3 - Purchase/Investment/Hiring/Transfer/Etc -

(i) Purchase of land by NEHU at Gauhati 7:3:1(1)

7:4 - Delegation of Financial Power -

(i) Delegation of powers to the Controller  
of Examinations to make payment of 7:4:1(1)  
remuneration and TA bill of Examiners,  
Tabulators and authority to operate  
Bank account with the NEHU Extension  
Counter of SBI for the purpose.

2:3:(1)

(iii) Confirmation of Teachers vide EC:  
57:87:06:02:(vi)

As per the Executive Council resolution No. EC:57:87:06:02:(vi), the date of confirmation of the undermentioned teachers are shown as to have been approved with effect from the date of completion of probation instead of date of joining, due to typographical error.

However, formal orders are issued confirming their services with effect from the date of joining as done in all other cases of confirmation of teachers.

The matter is reported to the Council.

Name of Teachers	Deptt.	Date of joining	Date of completion of probation period.	Date of confirmation
Dr(Mrs) B.M. Jyrwa	Physics	18.3.85	18.3.87	18.3.85
Dr. B.B.P.Gupta	Zoology	16.3.85	16.3.87	16.3.85
Dr. S.Aravanmudhan	Chemistry	15.4.85	15.4.87	15.4.85
Dr. A.B.Prasad	Zoology	9.5.85	9.5.87	9.5.85
Dr. S. Goswami	Chemistry	17.5.85	17.5.87	17.5.85
Dr. H.S.P.Rao	Chemistry	14.6.85	14.6.87	14.6.85
Dr. R.N. Prasad	Public Administration, Mizoram Campus .	27.6.85	27.6.87	27.6.85

3:4:(1)

- (iv) Grant of extension of Contract Appointment in respect of Dr. K.K.Singh, Reader in Agri. Botany, SASRD for another period of 79 days wef. 1.10.87-18.12.87(till the end of current semester)

In accordance with the Executive Council's resolution No:EC:46:85:06:4(viii) Dr. K.K.Singh was appointed Reader in Agri. Botany, SASRD, Medziphema on Contract Appointment for the period of 2 years with effect from 1.10.85 - 30.9.87.

On the recommendations of the Dean, an extension of appointment was issued for another 79 days with effect from 1.10.87 - 18.12.87 i.e., end of current semester on Vice-Chancellor's approval.

The matter is reported to the Council for ratification.

3:5(1)

(v) Appointment of Shri U. Ramachandra Rao  
and Shri Noor Ahmed Pasha -

On receiving some complaints in the University Grants Commission as well as at the headquarters with regard to the execution of several construction works without observing the proper procedure and the codal formalities under the rules, the Vice-Chancellor requested Shri U. Ramachandra Rao and Shri Noor Ahmed Pasha to visit the University and to submit the report to the Vice-Chancellor on this matter for efficient and proper functioning of the Campus Development Department. The Vice-Chancellor ordered payment of their air travel from Bangalore to Shillong and back, hospitality during their stay in Shillong and a sum of Rs.6000/- and Rs.3000/- respectively as honorarium for carrying out this assignment.

The matter is submitted to the Council for ratification. Orders of the Vice-Chancellor are appended as Annexure - A.

.....

There have been serious complaints in University Grants Commission as well as here in Shillong in regard to the execution of several construction works being undertaken in the Campus. It is alleged that in many cases the works have been started without adequate preparation of the estimates, technical and financial approval of the University Grants Commission. The net result has been the extraordinary delay in the completion of several projects and the expenditure already incurred has far exceeded that originally provided for.

Since the construction activities can broke no delay in campus of North-Eastern Hill University, I have now considered it necessary to appoint a person from the services of IAAS, who is fully conversant with the guidelines and procedures involved in various kinds of construction works as carried out in a Central University system. He would look into some of the works being undertaken/completed in the University Campus and examine them and provide us with a status report on the relevant procedural aspects of these works as per University Grants Commission guidelines which would constructively enable the University to modify or ractify our methods and ensure that the guidelines of the University Grants Commission are duly followed in future and work is not hampered.

I appoint Shri U. Ramachandra Rao (former of the IAAS, who worked as Finance Officer at BHU, financial Adviser at the Indian Institute of Management, Bangalore and also Senior Deputy Accountant General at Allahabad, U.P) to look into these works and submit a report on these construction projects. He would be assisted by Shri Noor Ahmed Pasha, retired Audit Officer from the A.G., Karnataka.

Shri U. Ramachandra Rao and Shri Noor Ahmed Pasha would be paid Rs. 6,000 and Rs. 3,000 respectively as honorarium for carrying out this assignment. They would also be paid expenses involved in

....Contd/..../-

3:5:(3)

their air travel from Bangalore and return. The University would also be responsible for their food and longding arrangements at Shillong during their stay.

Dt. 3rd July, 1987.

Sd/- Vice-Chancellor,  
N.E.H.U., Shillong

Since the construction activities can start no delay in campus of North-Eastern Hill University, I have now considered it necessary to appoint a person from the services of I.A.S. who is fully conversant with the guidelines and procedure involved in various kinds of construction work as carried out in a Central University system. He would look into some of the work being undertaken/completed in the University Campus and examine the same and provide us with a status report on the relevant procedural aspects of these works as per University Grants Commission guidelines which would constructively enable the University to notify or rectify our methods and ensure that the guidelines of the University Grants Commission are duly followed in future and work is not hampered.

I appoint Shri U. Rameshwar Rao (former of the I.A.S. who worked as Finance Officer at I.H.U., financial adviser at the Indian Institute of Management, Bangalore and also Senior Deputy Accountant General at Allahabad, U.P.) to look into these works and submit a report on these construction projects. He would be assisted by Shri Nagesh Babu, former Joint Officer from the A.S. (Karnataka).

Shri U. Rameshwar Rao and Shri Nagesh Babu would be paid Rs. 5,100 and Rs. 3,700 respectively as honorarium for carrying out this assignment. They would also be paid expenses involved in

Item No. 4      DEFERRED ITEMS :

(i)              Constitution of Purchase Committees -

The item for constitution of Purchase Committees was placed before the Executive Council in its 57th meeting held on the 2nd July, 1987. It was, however, deferred by the Council for the next meeting since the Chairman desired that it be discussed along with the report of the Committee appointed for suggesting improvements in the academic functioning. Since the matter is deferred till the next meeting, the question of constitution of Purchase Committees is put up again for consideration of the Council. The Agenda note placed in the last meeting is re-produced at Annexure - A.

...

## (ii) Appointment of Purchase Committee -

The University Rules provide that all purchase above the monetary limit of Rs 1,000/- should be sanctioned after obtaining the recommendations of the Purchase Committee. The Purchase Committees are required to play a significant role in rational utilisation of the resources of the University for purchase of stores and equipments with a view to overall economy of expenditure. The main function of the Purchase Committee is to approve the rates related to quality and quantity of items to be procured and the firms from which the quantities could be obtained.

Statute 13(1) gives the Executive Council powers of management and administration of the revenue and property of the University and the power to conduct all administrative affairs of the University. Clause 2(vi) of the same Statute empowers the Council to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University. Further, Clause (2)(xvi) provides for delegation of its powers to the Vice-Chancellor, the Pro-Vice-Chancellors, the Registrar or the Finance Officer or such other employee or authority of the University or to a Committee appointed by it.

The Executive Council, however, does not seem to have delegated any of its powers to the Vice-Chancellor or any other officer of the University for constitution of the Purchase Committee. But various Departments of the University - - - both academic and administrative Departments - - - had appointed separate Purchase Committee for their respective Departments without going into the question of their authority to appoint such Committees. The Finance Department have, therefore, expressed their difficulty to accept the recommendations of the Purchase Committees which have not been constituted under proper authority. They have also expressed concern on the proliferation of the Purchase Committees, which in their opinion, diluted the importance of the Committee.

Contd/...

The Finance Department are of the view that only one Purchase Committee may be appointed by the University with the approval of the Executive Council and such a Committee may meet once in three months to make recommendations on the proposals for purchase received from various Departments during the intervals between the meetings and that one of the administrative officer may act as the Secretary of the Purchase Committee.

The view of the Administration Department is that there may be three Purchase Committees for the three Campuses of the University, including the constituent Colleges.

The matter is placed before the Executive Council for favour of consideration and decision.

- (ii) Resignation and withdrawal of resignation by Dr. A.M.Dwivedi, Professor, Institute of Self-Organising Systems and Bio-Physics and his claim for travel expenses from Chicago to Shillong for joining the University.

The case of resignation of Dr. A.M.Dwivedi, Professor, Institute of Self-Organising Systems and Bio-Physics was put up to the Executive Council in its 57th meeting held on the 2nd July, 1987. The Council deferred consideration on the matter. Item is reproduced at Annexure - 'A'

Through a note dated the 5th July, 1987 placed at Annexure 'B' the Vice-Chancellor accepted resignation of Dr. A.M. Dwivedi.

Before Dr. A.M.Dwivedi could be actually relieved and the acceptance of the resignation by the Vice-Chancellor could be implemented, Dr. Dwivedi withdraw his resignation on 21st July, 1987 as per Annexure - C. The Vice-Chancellor has desired that the entire matter concerning the resignation by Dr. Dwivedi, acceptance thereof by the Vice-Chancellor and its withdrawal and also his claim for travel expenses from Chicago to Shillong for joining the University is to be placed before the Executive Council at its next meeting, along with a note on performance and work of Dr. A.M.Dwivedi

The matter is submitted to the Executive Council for consideration and decision.

:

Resignation of Dr A.M.Dwivedi, Professor,  
Institute of Self-Organising System &  
Bio-Physics and his claim for travel  
expenses from Chicago, USA to Shillong to  
join this University -

Dr Anil M. Dwivedi, who joined NEHU on 1.10.86 as Professor, Institute of Self-Organising System & Bio-Physics, NEHU, submitted his resignation on June 11, 1987. Meanwhile, his claim for travel expenses is still under consideration. He was informed that the expenses for the journey from Chicago, USA to Shillong to join this University will be regulated under relevant Government of India Order below S.R. 105 which requires that he should execute a bond in the prescribed form to serve the University for a minimum period of 3(three) years.

It may be seen as mentioned above that Dr Dwivedi has completed only about 8(eight) months service in NEHU and he has thus, requested that the above condition of three years be waived and that TA and households transfer expenses be reimbursed to him.

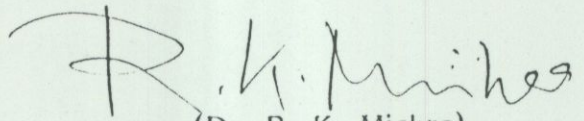
The question of accepting his resignation and condonation of three years/<sup>bond</sup>period is placed before the Council for its consideration.

4: 2: (3) 1

Annexure - B

Professor Anil Devedi of Self Organising System has tendered his resignation with a request that it may be accepted immediately. But since the meeting of the Executive Council was fixed on 2nd July, 1987, it was thought proper to place the entire matter concerning his resignation waiving all the shortfall in the period of notice and also finalising the matter with regard to payment of joining TA vis-a-vis the signing of a bond for three years. The Executive Council which met on 2nd July, 1985, deferred the decision on the request of the Chairman as some formalities were to be gone through.

Since the Executive Council meeting is fixed on 7th Sept. '87 next and as per the request in the said letter Dr. Devedi wants to be released immediately, it is **ordered** that he may be **relieved** with immediate effect condoning the period of shortfall in the notice. The matter with regard to payment of his joining TA and waiving of the bond may, however, be placed before the next meeting of the Executive Council.

  
(Dr. R. K. Mishra)  
Vice-Chancellor.

5th July 1987

Registrar, NEHU.

4:2:1(4)

Annexure - 'C'

July 21, 1987.

The Vice-Chancellor,  
NEHU, Shillong- 793 001.

Dear Sir,

Kindly refer to my resignation dated June 11, 1987 from my position as Professor in ISOS &B. I hereby withdraw this resignation with the request that the withdrawal may kindly be accepted.

With kind regards,

Sincerely Yours,

Sd/ A.M. Dwivedi.

...

(iii) Draft Regulations on the Conduct of Meetings of the Executive Council -

Statute 42(1)(a) and 42(2) provide for the framing of the Regulations consistent with the Act, Statutes and Ordinances for laying down the procedure to be observed at their meetings by the authorities of the University. Recently it was brought to the notice of the Vice-Chancellor that while the respective authorities such as the School of Studies, Boards of Research Studies, Boards of Post-Graduate Studies, Boards of Under-Graduate Studies have framed their Regulations and the Rules of Business for their meetings same has not yet been done in the case of the Executive Council, Academic Council and the Court which are the main authorities of the University. Since the Regulations have to be framed by the authority itself the draft Regulations for Conduct of Meetings of the Executive Council is placed as Annexure - A for consideration of the Council. Same action is being initiated for the framing of Regulations of the Academic Council and the Court and will be placed at the next meeting of the concerned authorities.

....

DRAFT REGULATIONS

FOR CONDUCT OF MEETINGS OF THE EXECUTIVE COUNCIL

(Statute 42(1)(a) and 42(2) of the Schedule to the NEHU Act, 1973).

Rules of Business :

1. The Executive Council shall ordinarily meet once in two months and/or at such time as may be desired by the Vice-Chancellor.
2. The Vice-Chancellor shall be the Chairman and that the Registrar shall be the Secretary of the Executive Council.
3. The Registrar shall issue the notice of the meeting as per directions of the Chairman; at least 14 days before the meeting indicating the date, venue and time of the meeting and the agenda to be discussed thereat.
4. Notice of a motion to be included in the agenda for the said meeting along with detailed note thereon may be sent to the Chairman/Secretary at least seven days before the meeting.
5. The right of entertaining an item on the agenda or dropping it shall vest with the Chairman/Vice-Chancellor.
6. In the absence of the Chairman/Vice-Chancellor person authorised to chair the meeting, the members present shall elect the Chairman for a particular meeting.
7. Seven members shall form the quorum.

contd/-.....

8. If there is no quorum, the meeting shall be adjourned. An adjourned or continued meeting shall not require the quorum and shall restrict its deliberations to the agenda circulate earlier except with permission of the Chairman.

9. The conduct of business shall be regulated by the Chairman.

10. Each member shall be required to observe decorum during the conduct of meeting and shall confine his discussion to the views relevant to the matter. He may, however, raise a point of order to be adjudicated upon by the Chairman in a manner deemed fit.

11. The Chairman shall have the right to name a member in case of conduct not in keeping with the normally expected for academic bodies who shall have his obligation to withdraw, failing which the member concerned may be suspended from attending the particular session/meeting.

12. Ordinarily all decisions shall be by consensus. However, in exceptional circumstances the Chairman may put the resolution for voting.

13. All members, except the Secretary who is not a member, shall have a right to vote. The Chairman will have a casting vote as well.

14. Special/Emergency meetings may be called by the Chairman of his own or through a requisition from one-third of the total members at any time deemed fit notwithstanding the normal time limit but the business to be transacted at such meeting shall not be other than that intimated.

15. Not more than seven days after the conclusion of the meeting, the Secretary shall place the draft of the proceedings/minutes before the Chairman for confirmation to intimate implementation and shall circulate the same to all members of the Executive Council initially. Formal confirmation, however, will be done at the next regular meeting as first item of the agenda. The second item on agenda of all meetings shall be the review of implementation of decisions taken earlier.

16. A member, other than ex-officio, may resign from the membership by giving notice thereof in writing to the Registrar and such member shall cease to be a member from the date of receipt of resignation by the Registrar.

17. Vacancies shall not invalidate the proceedings of the Executive Council and shall be filled in as per provision of the Statutes.

18. Ordinarily any matter decided shall not be re-opened before the expiry of six months except with the prior permission of the Vice-Chancellor, for reasons to be recorded in writing.

19. The power to interpret, amend, repeal or add to these rules shall vest in the Executive Council.

20. Where the members of the Executive Council are teachers of the University, it shall be expected of them to attend the meetings invariably. They may, however, go out on tour or other official duties only after obtaining specific approval of the Vice-Chancellor.

.....

be

not  
except  
for,

6:2:6: (1)

(vi) Extension of the contract appointment of Dr.A.G.George  
as Professor of English, upto the end of July, 1987.

\*\*\*\*\*

Vide Executive Council resolution No.EC:49:86:06:2(i)  
dated 24.1.86, the contract appointment of Dr.A.G.George as Professor  
of English, was extended for the third year with effect from 5.3.86  
to 4.3.87.

Salary, was however, inadvertently paid to Dr.A.G.George  
upto 31st May, 1987. On query from the Head of Department of English,  
it was informed that Dr.George was not engaged by the Head, beyond  
March, 1987.

The Vice-Chancellor, however, desires that the contract  
appointment of Dr.George be extended upto the end of July, 1987.

The matter is placed before the Council for consideration.

6:2:~~7~~:1

(vii~~z~~) Appointment of Dr. S.N.P.Srivastava as Professor, Department of Geology, NEHU, Nagaland Campus, Kohima.

As per the E.C decision No.EC:55:06:2(xii) held on March 20, 1987, which authorised the Vice-Chancellor to negotiate the appointment of a Professor in Geology, Dr. S.N.P.Srivastava, has been appointed as Professor in the Department of Geology, NEHU, Nagaland Campus with effect from July 31, 1987 on contract basis, initially for a period of one year.

The matter is reported to the Council.

\*\*\*\*\*

6:2:8(1)

E.C. Agenda

Item No:-

No. (viii)

Confirmation of Teachers.

The undermentioned teachers of the University have completed their probation period of one year with effect from the dates shown against their names, and their services are due for confirmation in this University. As such their cases for confirmation of services is placed before the Council for consideration with effect from the dates of joining the University.

<u>NAMES</u>	<u>DESIGNATION</u>	<u>Deptts</u>	<u>D.O.J</u>	<u>Date of completion.</u>
Dr. R.P. Bajpai	Professor	ISOS & Bio-Physics.	15.7.86.	15.7.87.
Dr. Prabodh Shukla.	Professor	---Do---	28.7.86	28.7.87.
Dr. Vinod Singh.	Reader	---Do---	18.8.86	18.8.87.

\*\*\*\*\*

- (vi) Deputation of Prof. C.L. Anand, Department of Education NEHU, as Vice-Chancellor, Arunachal University, Itanagar.

-

Prof C.L. Anand, Department of Education, NEHU, Shillong has been offered the post of Vice-Chancellor, Arunachal University, Itanagar, and he has requested to be relieved from his present post in NEHU with effect from 31st August, 1987 (AN) to enable him join the new assignment on 1st September, 1987.

The Vice-Chancellor, NEHU, has approved to this, and Prof. Anand has been released accordingly, on deputation on foreign service terms for a period not exceeding 5 (five) years.

The matter is placed before the Council for ratification

## (vi) : GRANT OF STUDY LEAVE TO THE STAFF OF LIBRARY DEPARTMENT, NEHU, SHILLONG.

The following staff of Library Department have applied for the grant of Study Leave with effect from the date as mentioned against each, to enable them to prosecute studies in A. Lib. Science Course and B. Lib. Science Course in Gauhati University and NEHU.

Sl. No.	Name & Designation.	Date of joining in the Lib. Deptt.	Period of Study Leave	Place of Study
1.	Smt. K. Marbaniang Prof. Assistant.	1.3.79	16.7.86 to 15.10.87	A. Lib. Science Course in Gauhati Univ.
2.	Shri. M.V. Soanes Prof. Assistant	14.6.73	16.7.86 to 15.10.87	-do-
3.	Shri T.S. Rajee Semi-Prof. Asstt.	22.9.73	12.3.86 to 15.1.88	B. Lib & Information Science & M. Lib. Information Sc. Course organised by NEHU. Being released on lien w.e.f. 1.9.87.
4.	Smti E. Diengdoh Jr. Lib. Asstt.	4.4.76	12.3.86 to 23.12.86	B. Lib. & Information Science Course organised by NEHU.
5.	Smti M. Ranee Jr. Lib. Asstt.	15.9.79	12.3.86 to 23.12.86	-do-
6.	Shri S. Wahlang Semi-Prof. Asstt.	6.7.76	20.3.87 to 22.12.87	B. Lib. Science Course in NEHU
7.	Shri D.D.T. Nongrum Semi-Prof. Asstt.	5.2.79	20.3.87 to 23.12.87	-do-

As per rules, Study Leave can be granted to Non-Teaching Staff who has rendered more than five years of service in the University. The above employees have rendered more than five years of service.

The above employees of Library Department were allowed to undergo the M. Lib. Science & B. Lib. Science Courses as the same have a direct and close connection with the sphere of their work.

The following staff of library department have been granted study leave for the purpose of study leave with effect from the date as mentioned below:-

Accordingly, Study Leave for the period as mentioned against each name have been granted to them to enable them to prosecute their studies in A. Lib. Science and B. Lib. Science Course in the Gauhati University and NEHU.

The matter is placed before the Executive Council for consideration in terms of the E.C Resolution, EC: 32:20.

No.	Name	Designation	Course	Period
1.	Mr. A. B. Das	Asst. Librarian	A. Lib. Science	12.1.87 to 12.1.88
2.	Mr. C. D. Barua	Asst. Librarian	B. Lib. Science	12.1.87 to 12.1.88
3.	Mr. E. F. Choudhury	Asst. Librarian	A. Lib. Science	12.1.87 to 12.1.88
4.	Mr. G. H. Das	Asst. Librarian	B. Lib. Science	12.1.87 to 12.1.88
5.	Mr. I. J. Das	Asst. Librarian	A. Lib. Science	12.1.87 to 12.1.88
6.	Mr. K. L. Das	Asst. Librarian	B. Lib. Science	12.1.87 to 12.1.88
7.	Mr. M. N. Das	Asst. Librarian	A. Lib. Science	12.1.87 to 12.1.88
8.	Mr. O. P. Das	Asst. Librarian	B. Lib. Science	12.1.87 to 12.1.88
9.	Mr. Q. R. Das	Asst. Librarian	A. Lib. Science	12.1.87 to 12.1.88
10.	Mr. S. T. Das	Asst. Librarian	B. Lib. Science	12.1.87 to 12.1.88

As per rules, study leave can be granted to non-teaching staff who has completed more than five years of service in the university. The above employees have rendered more than five years of service.

The above employees of library department were allowed to undertake the A. Lib. Science & B. Lib. Science Courses at the Gauhati University and NEHU.

...

6:6:3(1)

- (iii) Submission of false accounts/vouchers - case of  
Dr.B.K. Sharma, Reader, Department of Zoology, NEHU,  
Shillong.

The Executive Council in its 55th meeting held on 20th March, 1987 had resolved to initiate a departmental enquiry against Dr.B.K. Sharma, Reader, Department of Zoology, NEHU, Shillong for alleged financial fraud.

A memorandum of articles of charges framed against Dr. Sharma was issued. The reply received from him may be seen at Annexure 'A'.

It is apparent from the letter that Dr.B.K. Sharma has not denied the charges and that the knowledge of the vouchers having been tampered with, is known to him. However, he has stated that this was brought to the attention of the concerned person which is not clear as to whom he is referring, and thereafter, attempts were made for submission of fresh accounts but was not possible due to some unforeseen reasons which again is not clear as to what are these reasons.

Since he has not denied the charges and by his action of depositing back into the University account the amount involved i.e. Rs.2,600/-, it may perhaps be presumed that he has accepted the charges. It is also apparent from his letter that he has pleaded for a sympathetic consideration and the statement that he has never committed such a act before, perhaps further confirms the acceptance of the charges.

The question of appointing an Inquiry Officer as per earlier Executive Council decision before whom the case is to be placed and a Presenting Officer, does not arise as he has not denied the charges.

The matter is therefore placed before the Executive Council for its consideration and decision.

C O P Y /Annexure 'A'

Department of Zoology  
Dr. B. K. Sharma, Reader.

Dated: 7.8.87

To  
The Vice-Chancellor,  
North-Eastern Hill University,  
Shillong.

Dear Sir,

Please refer to the confidential memorandum No. F.18-123/Estt-II/85-2515 dated 24th July, 1987 which was delivered to me on 28th July, 1987. Most respectfully, Sir, I beg to offer the following explanation in this context:

1. The stated vouchers were submitted, alongwith others, unintentionally. While realising this mistake, it was brought to the attention of the concerned person. Thereafter, attempts were made to enable submission of fresh accounts but it was not possible because of some unforeseen reasons.
2. The mentioned vouchers were with me for some days in April-May, 1986 but were returned with the assumption that subsequently I may be allowed to submit fresh accounts. I had no dishonest motive to seek this adjustment otherwise I could have made use of this opportunity to change or replace the vouchers.
3. No money out of the research scheme grant had been used for personal gain. This may be indicated from the fact that a number of other items were further purchased for which accounts are awaited to be submitted but expenditure had been incurred personally.

Sir, I sincerely wish to state that I had no dishonest motive to utilize any grant for personal gain. In this context, I may kindly be allowed to submit the pending bills. However, under the circumstances, I have refunded a sum of Rs. 2,600/- (as indicated in the memorandum) to the University account vide a State Bank of India, NEHU Extension counter bank challan on 1.8.87 (copy of the receipt enclosed). I, therefore request you to kindly accept the same.

Sir, most humbly and respectfully, I wish to mention that I had not committed any such act earlier in my present capacity in this University or elsewhere. I had always tried to serve my job with devotion, responsibility and due respect. I had made all possible effort to make contributions, to the best of my ability, in the academic and research fields. In light of the above explanation, my career and contributions in my present capacity, I humbly request you to kindly review my case and sincerely appeal you to kindly withdraw the charges. I fully assure you, Sir, that I shall serve my duties with dedication and shall be liable for action if there is any lapse on my part.

If I am required to give further explanation, I request you to kindly grant me personal hearing for which I shall ever be obliged to your kindness. Sir, once again, I appeal to you to kindly review my case sympathetically and give me a chance to prove my worth to the service of my responsibilities and duties.

I am obliged to you, Sir, for giving me an opportunity for this explanation and also for kindly allowing me a personal hearing earlier.

Thanking you,

I remain  
Yours faithfully,

encl: copy of bank challan  
indicating refund of Rs. 2,600/-

Sd/-B.K. Sharma

Copy to: The Registrar, NEHU, Shillong in reply to the stated confidential memorandum and with a humble request for kind and sympathetic action.

Sd/-B.K. Sharma.

C O P Y /

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG

## CHALLAN FOR REMITTANCES

(DUPLICATE to be given to the remitter for submission to the Dept. concerned)

Receipt No. \_\_\_\_\_

Date 1/8/1987

Name and full address of the remitter	Purpose for which the amount is tendered	Head of Account	Amount paid	
			Rs.	P.
DR. B. K. Sharma Reader Deptt. of Zoology, NEHU Shillong-14.	Balance amount of 1st contingent advance for UGC research scheme "species diversity ..... of North Eastern Region Dr. B. K. Sharma	UGC research scheme	2,600/-	
			Rs. Two Thousand & Six Hundred only	

Signature of the remitter Sd/-B.K.Sharma  
with date in ink 1.8.87Signature of the Accountant/  
Cashier with date in ink \_\_\_\_\_

6:6:3(4)

C O P Y

Annexure \_\_\_\_\_

CONFIDENTIAL

No.F.18-123/Estt-II/85-2515

Dated the 24th July, 1987.

M E M O R A N D U M

It is proposed to hold an inquiry against Dr. Bhushan Kumar Sharma, Reader, Department of Zoology, NEHU, on matters of misconduct committed by the said Dr. Bhushan Kumar Sharma while functioning as an employee of the North-Eastern Hill University. The substance of imputation of misconduct in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure I). A list of documents by which a list of witnesses by whom the articles of charge are proposed to be sustained are also enclosed. (Annexure II & III).

2. Dr. Bhushan Kumar Sharma, Reader, Department of Zoology, NEHU is directed to submit within 15 (fifteen) days of the receipt of this Memorandum a written statement of defence against the charge as to why a major penalty of dismissal from service should not be imposed and also to state in writing whether he desires to be heard in person. He is also to state in writing if he desires to inspect any document relating to the case.

3. Dr. Bhushan Kumar Sharma, Reader, Department of Zoology, NEHU, is further informed that if he does not submit his written statement of defence on or before the date specified in paragraph 2 above or does not appear in person before the inquiry authority or otherwise fail or refuse to comply with orders issued by the Inquiry Authority, in pursuance of this Inquiry, the Inquiry Authority may hold the inquiry against him ex-parte.

Dr. Bhushan Kumar Sharma's attention is invited to the fact that, as an employee of the North-Eastern Hill University and as a general good conduct of being such an employee requires, he shall not bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his services under the North-Eastern Hill University. If any representation is received on his behalf from another person in respect of any matter dealt with in these proceedings, it will be presumed that he, Dr. Bhushan Kumar Sharma, is aware of such representation and that it has been made at his instance and action will be taken against him for misconduct.

Receipt of this Memorandum may be acknowledged.

Sd/-Registrar

Encl: Annexure I, II and III.

To.

Dr. Bhushan Kumar Sharma,  
Reader,  
Department of Zoology,  
North-Eastern Hill University,  
Shillong.

Statement of Articles of charge framed against Dr. Bhushan Kumar Sharma, Reader, Department of Zoology, NEHU, Shillong.

That Dr. Bhushan Kumar Sharma, an employee of the North-Eastern Hill University while functioning as Reader, Department of Zoology, NEHU, Shillong and Principal Investigator, UGC Project "Specied Diversity, Community Structure Ecology and Spatial distribution of Zooplankton of North Eastern Region", involved himself in the following irregularities which are considered to be cases for imposing major penalties:

1. Cheating the University authorities by defrauding the University to a tune of Rs.2,600/-
2. Committing forgery and misappropriating Public money.
3. Falsification of papers and documents for personal gain.
4. Gross irregularity and negligence in the discharge of official duties with a dishonest motive.

Thus, the above acts show that Dr. Bhushan Kumar Sharma has committed an offence of criminal nature and completely failed to maintain integrity as an employee of North-Eastern Hill University, as expected of him. By involving himself in the acts of falsification of records and thereby conspired to cause loss to the University, he acted in a manner most unbecoming of an employee of North-Eastern Hill University and violated good conduct. He also absolutely failed to maintain devotion to his duties lawfully assigned to him by the competent authority.

Article of Charge - I

That Dr. Bhushan Kumar Sharma, an employee of North-Eastern Hill University while functioning as Reader, Department of Zoology, NEHU and Principal Investigator, UGC Project "Species diversity, community structure ecology and spatial distribution of zooplankton of North Eastern Region", was given an advance of Rs.5,000/- (Rupees Five Thousand) only to meet expenses for the said project. With dishonest motive Dr. Sharma, while submitting the adjustment account has tampered with some of the vouchers in the manner indicated below knowing fully well that the items in the said vouchers as shown to have been supplied by tampering the vouchers are not in existence at all.

Voucher No.1. - Cash Memo of M/s Photo Studio, Laitumkhrah, Shillong-3.

The actual amount is for Rs.50/- (Rupees Fifty) only. The figure 1 has been added before the figure 50 and thereby showing the expenditure as for Rs.150/- (Rupees One Hundred Fifty) only. Also, the quantity of the item supplied has been changed from 1 to 3.

Voucher No.29. - Cash Memo No.1790, dated 11.1.86 of M/s J.S.Stores (Departmental) Laitumkhrah, Shillong-793 003.

The actual amount is for Rs.87/- (Rupees Eighty Seven) only. The figure 10 has been added before the figure 87 and thereby showing the expenditure as for Rs.1,087/- (Rupees One Thousand and Eighty seven) only. Also, additional items of supplies have been added.

Voucher No.31. - Cash Memo No.1855, dated 24.1.86 of M/s J.S.Stores (Departmental) Laitumkhrah, Shillong-793 003.

The actual amount is for Rs.97/- (Rupees Ninety seven) only. The figure 15 has been added before the figure 97 and thus showing the expenditure as for Rs.1,597/- (Rupees One Thousand five hundred ninety seven) only. Also, additional items of supplies have been added.

He has thus involved himself in committing a criminal offence and causing the University to suffer pecuniary loss to the tune of Rs.2,600/- (Rupees Two Thousand Six Hundred) only and has tried to cheat the University by dishonest means. Thus he has violated good conduct and acted in a manner most unbecoming of an employee of North-Eastern Hill University.

Article of Charge - II

That Dr. Bhushan Kumar Sharma, an employee of North-Eastern Hill University, while functioning as Reader, Department of Zoology, NEHU and Principal Investigator, UGC Project "Species diversity, community structure ecology and spatial distribution of zooplankton of North-Eastern Region" submitted the adjustment account which included payment for items which are non-existent fully knowing that such items have not been supplied and which has been included by him by fraudulent means. This shows that his conduct is incompatible with the due and faithful discharge of the duties required by him.

Thus the above actions have shown that he completely lack the sense of responsibility in the discharge of the official duties duly assigned to him, absolutely failed to maintain the devotion to his duties, and with a dishonest motive, deliberately and wilfully submitted false accounts with the intention to defraud the University to the tune of Rs.2,600/- (Rupees Two Thousand six hundred) only. In this he has acted in a manner most prejudicial to the interest of the University and violated good conduct which is most unbecoming of an employee of North-Eastern Hill University.

Article of Charge -III

That Dr. Bhushan Kumar Sharma, an employee of North-Eastern Hill University, while functioning as Reader, Department of Zoology, NEHU and Principal Investigator, UGC Project "Species diversity, community structure, ecology and spatial distribution of zooplankton of North Eastern Region" submitted the adjustment account which included payment for items which have not been supplied but which has been included by him by fraudulent method. He has thus attempted to falsify documents and misappropriate the University money by dubious means to a tune of Rs.2,600/- (Rupees Two Thousand Six Hundred) only.

Thus his above action has shown that he has dishonestly misappropriated University money, acted fraudulently, committed gross irregularity and completely failed in the discharge of his official duty duly assigned to him by the competent authority. He thus caused the University to suffer substantial financial loss to the tune of Rs.2,600/- (Rupees Two Thousand Six Hundred) only and acted in a manner prejudicial to the interest of the University.

Article of Charge -IV

That Dr. Bhushan Kumar Sharma, an employee of North-Eastern Hill University, while functioning as Reader, Department of Zoology, NEHU and Principal Investigator, UGC Project "Species diversity, community structure, ecology and spatial distribution of zooplankton of North Eastern Region" submitted the adjustment account which included payment for items which have not been supplied but included by him by fraudulent method to misappropriate the University money.

Thus the above actions show that, Dr. Bhushan Kumar Sharma, Reader Department of Zoology, has attempted to misappropriate the University money and cheat the University authorities fraudulently to the tune of Rs.2,600/- (Rupees Two Thousand Six Hundred) only. Thus he committed a criminal act of forgery and failed absolutely to maintain integrity as an employee of North-Eastern Hill University. He has thus acted in a manner most unbecoming of an employee of North-Eastern Hill University, acted in a manner most prejudicial to the interest of the University and violated good conduct.

6:6:3(7)

C O P Y/

Annexure - II

List of documents

1. Cash Memo of M/s Photo Studio, Laitumkhrach, Shillong-3.
  2. Cash Memo No.1790, dated 11.1.86 of M/s J.S.Stores(Departmental) Laitumkhrach, Shillong-793 003.
  3. Cash Memo No.1855, dated.24.1.86 of M/s J.S.Stores(Departmental) Laitumkhrach, Shillong-793 003.
- 

C O P Y/

Annexure-III

List of witnesses.

1. Shri D.R. Nongrum, Finance Officer, NEHU, Shillong.
  2. Shri N.Purkayastha, Section Officer, Finance Department, NEHU, Shillong.
-

Item no.  
(iv)

Payment of additional pay to Shri A. Patton, Controller of Examinations, for holding additional charge of the post of Planning Officer.

Prior to his regular appointment as Controller of Examinations, Shri A. Patton was required to hold additional charge of the post of Controller of Examinations in addition to his own duties as Planning Officer for which additional pay was allowed as approved by the Executive Council.

On his regular appointment to the post of Controller of Examinations with effect from 20. 5. 87, Shri Patton was required to hold additional charge of the post of Planning Officer. Since he has held the additional charge beyond three months, payment of additional pay needs to be approved by the Executive Council.

The matter, is therefore, placed before the Council for consideration.

Item No:

- (v) Token strike by North Eastern Hill University Teachers' Association in connection with the agitation against the implementation of revised pay scale scheme.

The North Eastern Hill University Teachers' Association observed a token strike on the 31st August, 1987 and 1st September, 1987 in support to the All India College and University teachers' strike against the implementation of the revised pay scale scheme of teachers. The North Eastern Hill University Teachers' Association went ahead with the strike against the Vice-Chancellor's instruction.

The North Eastern Hill University Teachers' Association vide their letter dated 7/8/87 (Annexure 'A') has also urged upon the University not to accept the provisions made in the Government of India order dated 17/6/87 on the pay revision scheme, and that all options exercised be withdrawn, pending settlement on various issues between the Teachers' Association at the national level and the Government of India.

The matter is placed before the Council for its consideration.

COPY/

6:6:5(2)

Annexure 'A'

NORTH-EASTERN HILL UNIVERSITY TEACHERS ASSOCIATION  
NEHU, Shillong(Meghalaya)

d te 7.8.87

President

The Vice-Chancellor,  
North-Eastern Hill University  
Shillong-793 001.

Sub:- Revision of pay scales for Teachers

Sir,

I am to forward herewith the NEHUTA resolution on the above subject which was passed on the 4th of August, 1987.

NEHUTA has also decided to impress upon the University, the Academic Council, and the Executive Council not to accept the provisions made in the Govt. of India Order of 17th June, 1987 in this regard pending settlement on various issues between the Teachers Association at the national level and the Govt. of India. Therefore, University is requested not to go ahead with any steps towards the implementation of 17th June, 1987 G.O.I. Order. Consequently the University should also withdraw immediately the form of option sent to Teachers individually in this regard.

In case our demands are not met with immediately, we will be forced to undertake stringent forms of protest, for example, going on an indefinite strike.

Thanking you,

Yours faithfully,

(DARLANDO KHATHING)  
PRESIDENT, NEHUTA

cc: The Registrar,  
NEHU, Shillong - for information and action pl.

Sdp-

Item No:

(vi) Seniority list of teachers.

The University received representations from various concerned teaching staff who were promoted under the Merit Promotion Scheme that their promotion should be effective from the date of eligibility (i.e. completion of 8(eight) years service in a grade).

The matter was placed before the Executive Council in its 47th meeting which decided as under:

EC:47:85:06:6(i) The Council RESOLVED to approve the principle that in accordance with the principle followed in DPC a candidate for promotion on being assessed suitable for promotion shall be promoted with effect from the date of his eligibility irrespective of the date of which the Selection Committee was held, provided that if he was found unsuitable by an earlier Selection Committee, the deemed date shall be the date on which he becomes eligible for reassessment under the provision of the relevant ordinance or regulation. It was further Resolved that a suitable provision may be made in the relevant Ordinance/Regulation for guidance.

In view of the above resolution the promotion of those teachers promoted under the Merit Promotion Scheme were made effective from the date of completion of 8 years continuous service in a grade of which at least 4 years in N.E.H.U. in accordance with the MPS guidelines. Pay and allowances were also allowed from such date.

While preparing the tentative seniority lists of teachers, the seniority of teachers promoted under Merit Promotion Scheme was counted from the date of eligibility as per the above EC resolution, and circulated accordingly.

Representation was received from a teacher that when she was selected through open selection and appointed as Reader, one of the colleague was still a Lecturer. The colleague, several months later was selected as Reader under Merit Promotion Scheme and the promotion was made effective from the date of eligibility as a result of which his name has now appeared above the colleague who was selected through open selection.

The matter alongwith other representations on seniority was placed before the Executive Council in its 56th meeting which resolved that the date of joining on the post should be taken for the purpose of seniority while other benefits should continue to be drawn from the date of eligibility.

Again representation have now been received from the teachers, promoted under the Merit Promotion Scheme that they would be losing thier seniority through no fault of theirs but which was due to delay in the selection procedure only.

The matter is placed before the Council for reconsideration.

Item No. 7

FINANCIAL MATTERS :

7:3 - Purchase/Investment/Hiring etc -

7:3:1(1)

(i) Purchase of land by NEHU at Guwahati -

The Sixth Plan Visiting Team of the U.G.C. recommended the establishment of NEHU Guest Houses at Guwahati, Dimapur and Silchar to facilitate the stay of the teachers, staff and the visiting faculty on their way to and fro the three constituent units of NEHU. The University has been negotiating the matter with various parties and in the process has also identified some buildings to be taken up on hire, some hotels to be negotiated on retainership basis and suitable place of land for constructing permanent Guest House. While the negotiation for hiring of the building and retainership with suitable hotels is still going on, the University has received an offer from M/s. M. Thakuria and K.C. Das of Kamrup District, Assam for purchase of land measuring 7920 Sq.ft. at a total cost of Rs.52,250/- and payment of other charges required under the rules towards Stamp Duty etc. The land has been inspected by the Vice-Chancellor and the Finance Officer and is located near Borjhar Airport in the proximity of Urrasi Airport Hotel. Due to its location and due to the price offered towards the cost of land it is thought desirable to go for the land at the cost indicated above.

Since the Executive Council is the authority competent to buy the land/immovable property for the University, the matter is placed before the Council for its approval. Funds will be made available by the UGC for buying of the land and construction of the Guest House as per the recommendation of the UGC Visiting Team.

.....

7:4 - Delegation of financial power.

- (i) Delegation of powers to the Controller of Examinations to make payment of Remuneration and TA Bill of Examiners, Tabulators and authority to operate Bank Account with the NEHU Extension Counter of SBI for the purpose.

Under the existing system Remunerations and TA Bills are received and checked in the Examination Department. The Bills are then sent to the Finance where they check again and pass for payment. The Cash section issues the Cheques and forwards the same to the respective Examiners.

In view of past experience, it is felt that the accounts in respect of Examinations etc. should be maintained by the Controller of Examinations for the following reasons :-

Firstly, the process of Examination cannot be kept confidential to the desirable extent under the present system since the scope for informations relating to the names of examiners, paper setters, moderators etc. leaking out is wider.

Secondly, under the present system the cheques once prepared are sent out by the Finance without giving the details of the purpose for which the payment is being made. Thus the Examiners often find problem to check the account. And also it becomes difficult for the Examination Department to meet queries raised by the claimants in respect of their claims.

Thirdly, the process involves duplication of work with both the Examination branch and the Finance branch checking the claims and causes undue delay in finalisation of claims thus causing much displeasure to the claimants.

To avoid the difficulties stated above, the following suggestion are being made to the Executive Council for kind consideration and decision :-

- 1) The Controller of Examinations be empowered to pass claims in respect of confidential works such as claims for evaluation works, paper setting, moderation, tabulators and TA Bills of Examiners and issue of these Cheques.

2) The Controller of Examinations be authorised to operate a current account in the North-Eastern Hill University Extension Counter SBI Shillong with a sum of Rupees Five Lakhs to be recouped from time to time.

It may be noted that to a large extent in other Universities too such authority rests with the Officer-in-charge of the Examinations.

The matter is placed for consideration of the Council.

Firstly, the process of Examination cannot be kept confined to the desirable extent under the present system since the scope for irregularities relating to the names of examiners, paper setters, moderators etc. leading out is wide. Secondly, under the present system the cheques once prepared are sent out by the Finance without giving the details of the purpose for which the payment is being made. Thus the examiners often find it difficult to check the account. And also it becomes difficult for the Examination Department to meet queries raised by the claimants in respect of their claims. Thirdly, the process involves duplication of work with both the Examination Branch and the Finance Branch checking the claims and a time delay in the classification of claims thus causing much inconvenience to the claimants. To avoid the difficulties stated above, the following suggestion are being made to the Executive Council for kind consideration and decision :- 1) The Controller of Examinations be empowered to pass claims in respect of confidential work such as claims for examination work, paper setting, moderation, tabulation and IA bills of Examiners and issue of these cheques.