

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

MINUTES OF THE THIRTY EIGHTH MEETING OF THE EXECUTIVE COUNCIL

-----	Contents	Page No.
1	Confirmation of the Minutes of the 37th meeting of the Executive Council held on 17th November, 1983	1
2	REPORTING ITEMS :	
	(i) University representatives to the Governing Body of Shillong College, Shillong	1
	(ii) University representatives to the Governing Body of Dimapur College	2
	(iii) Grant of study leave to Shri Jyotirindra Mohan Majumdar, Professional Assistant Library Department, NEHU	2
	(iv) Nomination of University members in the Governing Body of Mendipathar College	2
	(v) Nomination of University members in the Governing Body of Sankardev College	2
3	RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR :	
	(i) Termination/Removal of service of Shri P.K.Marak, UDA, Estt-II Section, NEHU for misconduct under Rule 5 of CCS(Conduct) Rules and Statute 28(I)(d) of the Schedule of NEHU Act, 1973	3
	(ii) Grant of Maternity Leave to Smti. Nola Syiem, Lecturer, Department of English, NEHU	3
	(iii) Curtailment of study leave to Miss Juanita War, Lecturer, Department of English, NEHU	3
	(iv) Curtailment of extra-ordinary leave to Shri C.L.Imchen, Lecturer, Department of Sociology, NEHU	3
	(v) Study leave of Shri A.K.Handique, Lecturer, College of Agriculture, Medziphema, Nagaland	3

Contd/...ii..

(vi)	Curtailment of extra-ordinary leave to Smt. M.Momin, Lecturer, Department of History, NEHU	4
(vii)	Study leave of Dr P.M.Reddy, Lecturer, Department of Botany, NEHU	4
(viii)	Termination of services of Shri S.N. Maitra, Ratification thereof	4
(ix)	Final payment of CPF in respect of University employees appointed by the Executive Council	4
(x)	Ex-gratia grant to the family of late Syntar Nongrum, Ex-Driver, NEHU	5
(xi)	Ex-gratia grant to the family of (Late) Dr B.B.Chatterjee	5
4	ACADEMIC MATTERS :	
	4.1 - Statutes, Ordinances, Regulations & Rules -	
(i)	Amendment of Ordinance on the Emoluments and Other Terms and Conditions of Services of a Pro-Vice-Chancellor (Ref. Statute 3(3))	5
(ii)	Amendment to Ordinance Governing Leave to Teachers of the University	5
(iii)	Amendment of Ordinance on the Scheme of Exchange of Teachers/Experts	6
✓(iv)	Amendment of Clause 10.3(a) Ordinance 10 on Masters Degree Programmes in Arts, Science and Commerce	7
✓(v)	Amendment of Clause 1 of Ordinance 9 on the Board of Post-Graduate Studies in the Departments	7
✓(vi)	Amendment of Clause 6.2 of the Ordinance on the Departments in the School	7
(vii)	Amendment of Statute	7
✓(viii)	Amendment of Clause 4(d) & (e) of Ordinance 9 on the Board of Post-Graduate Studies	7
(ix)	Rules for admission to Post-Graduate Students under NEHU	7

(x)	Making of Rules under Clause 22 of the Ordinance governing leave to teachers of the University	8
(xi)	Regulation on preparation of publication of University Calendar (under Section 2(1) of the Statute under First Schedule to be read with Section 27 of the Act	8
(xii)	Amendment of Statute 20	8
(xiii)	The North-Eastern Hill University Election Rules, 1978	8
(xiv)	Amendment to Ordinance regarding Service Conditions, etc., of teachers appointed in the North-Eastern Hill University	8
4:2	- Others -	
(i)	UGC guidelines regarding minimum number of actual teaching days in an academic year in Universities/Colleges, minimum programme of Examination reforms in Universities of workload of teachers in Universities and Colleges	8
5	ADMINISTRATIVE MATTERS :	
5:1	- Appointment/Creation-Upgradation/Confirmation/Extension/Option/Etc -	
(i)	Appointment of Shri M.P.Goel, Research Associate, Department of Statistics, Pachhunga University College, Aizawl as Lecturer	9
(ii)	Appointment of Shri Mohammed Safiq, Research Associate, Department of Psychology, Pachhunga University College, Aizawl, as Lecturer	9
(iii)	Contract appointment of Dr V.S.Mahajan and Prof. V.P.Pande	9
(iv)	Contract appointment of Dr A.G.George	9
(v)	Appointment of a new Registrar	10-12
(vi)	Appointment of Assistant Registrars	12
(vii)	Appointment of Deputy Registrars	12
(viii)	Pro-Vice-Chancellor, Nagaland Campus	13

5:2 - Selection Committees -	
(i) Procedure for selection of Director of College Development Council	13
5:3 - Service Conditions/Financial and Other Benefits -	
(i) To declare the Centre for Creative Arts and Centre for Adult & Continuing Education as Non-Vacational Centres	13
(ii) Rendition of return under the Employment Exchange (Compulsory Notification of Vacancies) Act, 1959 and Rules 1960	14
(iii) Relaxation of standard and concession in fees for admission/selection test in favour of SC/ST candidates in direct recruitment	14
(iv) Fixation of pay of re-employed persons	14
(v) Request from Dr Kamal Nandi for fixation of salary at Rs 1,800/-	14
(vi) Grant of Children's Education Advance to University employees	14
(vii) No Work no Pay	15
5:4 - Leave/Deputation -	
(i) Grant of extension of EOL to Dr R.G. Michael, Professor, Department of Zoology	15
(ii) Extension of study leave to Shri P.Sudhir, Lecturer, Department of History	15
(iii) Curtailment of EOL of Prof. T.Mathew, and request for annual increment during the leave period	15
(iv) Extension of study leave of Mr. P.S.Lorin, for another one year	15
6 FINANCIAL MATTERS :	
(i) Annual Accounts for the year 1981-82	16

Contd/...v..

7	ITEMS FROM THE CHAIR :	
	(i) Donation of accumulated life time collection of books, documents, psychological abstracts and valuable magazines, etc., to Departmental Library, Department of Psychology, Aizawl Campus, Mizoram	16
	(ii) Request from Mrs. Maya Rani Chatterjee wife of (Late) Prof. B.B.Chatterjee, Head, Department of Psychology, Mizoram Campus, Aizawl to provide a suitable position under the jurisdiction of NEHU	17

A P P E N D I C E S

Appendix - 1	18
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NORTH-EASTERN HILL UNIVERSITY
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MINUTES OF THE THIRTYEIGHTH MEETING OF THE EXECUTIVE COUNCIL

The 38th meeting of the Executive Council was held on Tuesday, the 14th February, 1984, at 2.30 P.M., in the Office-Chamber of the Vice-Chancellor, NEHU, Shillong.

PRESENT:

A list of members participating in the meeting is appended as Appendix - 1.

WELCOME:

The Chairman welcomed all members to the meeting. And before taking up any formal Agenda Item, the Chairman informed the members about the sad demise of Prof. B.B.Chatterjee, Department of Psychology, Mizoram Campus, Aizawl, who passed away on 16th December, 1983 at Aizawl out of a severe heart attack. The Council formally offered condolence to Prof. B.B.Chatterjee and observed silence for 2 minutes as a respect to the departed soul.

Item No. 1 CONFIRMATION OF THE MINUTES OF THE 37TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 17TH NOVEMBER, 1983 :

EC:38:84:01: RESOLVED that the Minutes of the 37th meeting of the Executive Council held on 17th November, 1983, be confirmed.

Item No. 2 REPORTING ITEMS :

(i) University Representatives to the Governing Body of Shillong College, Shillong -

EC:38:84:02(i): The Council noted the same.

Contd/..2...

- (ii) University Representatives to the Governing Body of Dimapur College -

EC:38:84:02(ii): The Council while noting the same a query was raised about the functions that of University Representatives to the Governing Body of a College should perform. After some discussion, the Council agreed that perhaps the very objectives of having Universities Representatives is to enlighten the Governing Body and the Principal about the academic policy and programmes followed by the University as decided by the various Universities Bpdies so as to help the Governing Body and the Principal to take appropriate academic and administrative steps. As such, the Council suggested that as far as possible University Representatives to the Governing Bodies should be made from the members of the Academic Council. Even if when a representatives is not a member of the Academic Council he/she may be provided regularly the copies of the Minutes of the Academic Council. The Council further decided that in the case of private Colleges TA/DA of the University Representatives be paid by the University. However, Government Colleges should continue to bear the TA/DA of the University Representatives.

- (iii) Grant of study leave to Shri Jyotirindra Mohan Majumdar, Professional Assistant, Library Department, NEHU -

EC:38:84:02(iii): The Council noted the same.

- (iv) Nomination of University members in the Governing Body of Mendipathar College -

EC:38:84:02(iv): The Council noted the same.

- (v) Nomination of University members in the Governing Body of Sankardev College -

EC:38:84:02(v): The Council noted the same.

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Item No. 3 RATIFICATION OF ACTION TAKEN BY
THE VICE-CHANCELLOR :

- (i) Termination/Removal of service of Shri P.K. Marak, UDA, Estt-II Section, NEHU, for misconduct under Rule 5 of CCS(Conduct) Rules and Statute 28(I(d) of the Schedule of NEHU Act, 1973 -

EC:38:84:03(i): The Council was informed that Shri P.K.Marak had submitted a resignation letter. The Council RESOLVED to accept the resignation of Shri P.K.Marak.

- (ii) Grant of Maternity Leave to Smti. Nola Syiem, Lecturer, Department of English, NEHU -

EC:38:84:03(ii): The Council ratified the action taken by the Vice-Chancellor in granting Maternity Leave for 90(Ninety) days to Smti. Nola Syiem, with effect from 12 January, 1984 to 10 April, 1984.

- (iii) Curtailment of study leave to Miss Juanita War, Lecturer, Department of English, NEHU -

EC:38:84:03(iii): The Council ratified the action taken by the Vice-Chancellor in allowing Miss Juanita War to join her duties before the expiry of the leave by 8(eight) days.

- (iv) Curtailment of extra-ordinary leave to Shri C.L.Imchen, Lecturer, Department of Sociology, NEHU -

EC:38:84:03(iv): The Council ratified the action taken by the Vice-Chancellor in allowing Shri C.L.Imchen to curtail his leave by 28(twentyeight) days and join duties on the 4th January, 1984.

- (v) Study leave of Shri A.K.Handique, Lecturer, College of Agriculture, Medziphema, Nagaland -

EC:38:84:03(v): The Council ratified the action taken by the Vice-Chancellor in agreeing to grant study leave to Shri A.K. Handique for a period of six months with effect from the date Shri Handique proceeds on leave.

- (vi) Curtailment of extra-ordinary leave to Smt. M. Momin, Lecturer, Department of History, NEHU -

EC:38:84:03(vi): The Council ratified the action taken by the Vice-Chancellor in allowing Smt. M. Momin to curtail her leave and to join duties on the 5th of January, 1984 and also allowing Shri Lalrinmawna to continue as a Lecturer, in the Department of History, NEHU, against another vacant post of Lecturer in the Department.

The Council further RESOLVED that if a substitute is appointed against an extra-ordinary leave vacancy, the person availing extra-ordinary leave must give due notice if he wants to curtail his leave.

- (vii) Study leave of Dr P.M.Reddy, Lecturer, Department of Botany, NEHU -

EC:38:84:03(vii): The Council ratified the action taken by the Vice-Chancellor in granting study leave to Dr P.M.Reddy, for a period of one year with effect from 16th February, 1984.

- (viii) Termination of service of Shri S.N.Maitra, -
Ratification thereof -

EC:38:84:03(viii): The Council ratified the action taken by the Vice-Chancellor in terminating the services of Shri S.N.Maitra with effect from 5th January, 1983.

- (ix) Final payment of Contributory Provident Fund in respect of University employees appointed by the Executive Council -

EC:38:84:03(ix): The Council ratified the action taken by the Vice-Chancellor in approving the final payment of C.P.F. from their respective Fund Account to Dr Harish Narain and to Dr G.S.Aurora.

The Council further suggested that if there is no serious difficulty the teachers may be allowed one change of option in respect of their Provident Fund contribution.

- (x) Ex-gratia grant to the family of "Late Syntar Nongrum", Ex-Driver of NEHU -

EC:38:84:03(x): The Council ratified the action taken by the Vice-Chancellor in sanctioning an ex-gratia payment of Rs 10,000/- to Mrs. A.J.Thengkhiew, wife of (Late) Syntar Nongrum, Ex-Driver of NEHU, Shillong.

- (xi) Ex-gratia grant to the family of (Late) Dr B.B.Chatterjee -

EC:38:84:03(xi): The Council ratified the action taken by the Vice-Chancellor in sanctioning an ex-gratia payment of Rs 5,000/- to the family of (Late) Dr B.B.Chatterjee and RESOLVED to enhance the ex-gratia payment to Rs 10,000/-.

Item No. 4 ACADEMIC MATTERS :

4:1 - Statutes, Ordinances, Regulations & Rules :

- (i) Amendment of Ordinance on the Emoluments and Other Terms and Conditions of Services of a Pro-Vice-Chancellor (Ref. Statute 3(3) -

EC:38:84:04:1(i): The Council approved the same.

- (ii) Amendment ~~to~~ Ordinance Governing Leave to Teachers of the University -

EC:38:84:04:1(ii): The Chairman explained before the Council certain situation that the University had to face and also explained that the intention of the proposed amendments is only a first step to achieve an ideal self discipline system. After hearing the background from the Chairman, the Council RESOLVED to approve the amendments with the following modification and subject to the approval of Academic Council.

1. Add the following as Clause 10(vi) -
"Sabbatical leave cannot be continued with extra-ordinary leave".
2. Add the following after Clause 19(3)(b) -
"Provided that a teacher selected as member of the Parliament/State Assembly may be grant extra-ordinary leave for five years".

3. Add the following after the last line in Clause 2(i)(b) -

"In those cases above a teacher applies for more than 15 days he/she has to indicate in the application the number of classes missed during the Academic year".

The Chairman also placed before the Council the proposal to increase the winter vacation and to reduce the Mid-Semester break. The Council approved the following time schedule subject to slight changes as and when necessary.

- (a) 1st/3rd Semester - 1st March to 20th July
- (b) Mid Semester Break - 21st July to 31st July
- (c) 2nd/4th Semester - 1st August to 20th December.

The Chairman further explained that with such a time scheduled the University can fully utilise the benefit of the scheme of Teachers/Experts as University will be able to get teachers on Exchange Programmes from outside during June, July and August and our teachers can visit other Universities during December, January and February.

- (iii) Amendment of Ordinance on the Scheme of Exchange of Teachers/Experts -

EC:38:84:04:1(iii): The Council considered Clause by Clause the proposed amendments and RESOLVED to approve the same with the following modifications and subject to the approval of the Academic Council.

1. Delete words "upto Rs 50/- to " appearing between the words "paid" and Rs 100/-", substitute the word Rs. 200/ by "Rs. 500/-" appearing in the third line and delete the words "to Rs 500/-" appearing in the 7th line and add the following after the word "Rs 1,000/-" "for one month or part thereof".

2. Add the following as sub-clause (v)

"(v) These facilities and recommendations shall also be applicable when NEHU teachers go to other Colleges also".

Provided further that a teacher of this University can visit other affiliated colleges during the Semester".

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- (iv) Amendment of Clause 10.3(a) of Ordinance 10 on "Master's Degree Programme in Arts, Science and Commerce" -

EC:38:84:04:1(iv): The Council approved the same with the following modification and subject to the approval of Academic Council.

Substitute the second para of Clause 3(a) by the following -

"Provided that the number of ^{teachers} in theory courses shall ordinarily be not less than forty of one hour duration each for Science subjects and fifty lectures and ten tutorials of one hour duration each for Humanities and Social Science subject".

- (v) Amendment of Clause 1 of Ordinance 9 on the Board of Post-Graduate Studies in the Departments -

EC:38:84:04:1(v): The Council approved the same subject to the approval of the Academic Council.

- (vi) Amendment of Clause 6.2 of the Ordinance on the Departments in the School -

EC:38:84:04:1(vi): The Council approved the same subject to the approval of the Academic Council.

- (vii) Amendment of Statute -

EC:38:84:04:1(vii): The Council approved the same with the suggestion that there will be separate Head of the Departments for the Campus **Department** and for the University Departments and subject to the approval of the Academic Council.

- (viii) Amendment of Clause 4(d) & (e) of Ordinance 9 on the Board of Post-Graduate Studies -

EC:38:84:04:1(viii): The Council approved the same subject to the approval of the Academic Council.

- (ix) Rules for Admission to Post-Graduate Students under NEHU -

EC:38:84:04:1(ix): The Council approved the Rules for Admission to Post-Graduate Students under NEHU subject to the approval of the Academic Council.

Contd/...8...

- (x) Making of Rules under Clause 22 of the Ordinance governing Leave to Teachers of the University -

EC:38:84:04:1(x): The Council noted the same with the following suggestions :-

1. Add the words 'Other than casual leave' in between the words 'leave' and 'shall' appearing in the first line of Clause 3.
2. Add the words 'or at the beginning or at the end of mid-semester break or winter vacation' after the word 'semester' in the last line in Clause 5.

- (xi) Regulation on preparation of publication of University Calendar (under Section 2(1) of the Statute under First Schedule to be read with Section 27 of the Act) -

EC:38:84:04:1(xi): The Council approved the same.

- (xii) Amendment of Statute 20 -

EC:38:84:04:1(xii): The Council approved the same with the suggestions that Deputy Registrar/Assistant Registrar may also be included in Statute 20 for selection of Deputy Registrar/Assistant Registrar.

- (xiii) The North-Eastern Hill University Election Rules, 1978 -

EC:38:84:04:1(xiii): The Council approved the 'North-Eastern Hill University Election Rules, 1978'.

- (xiv) Amendment to Ordinance Regarding Service Conditions, etc., of teachers appointed in the North-Eastern Hill University -

EC:38:84:04:1(xiv): The Council approved the same.

4:2 - Others -

- (i) UGC guidelines regarding minimum number of actual teaching days in an academic year in Universities/Colleges, minimum programme of Examination reform in Universities of work load of teachers in Universities & Colleges -

EC:38:84:04:2(i): The Council noted the same and referred to the Academic Council.

Item No. 5 ADMINISTRATIVE MATTERS :

5:1 - Appointment/Creation/Upgradation/
Confirmation/Extension/Option/Etc :

- (i) Appointment of Shri M.P.Goel, Research Associate, Department of Statistics, Pachhunga University College, Aizawl as Lecturer -

EC:38:84:05:1(i): The Council RESOLVED to approve the appointment of Dr M.P.Goel as Lecturer, Department of Statistics, Pachhunga University College, Aizawl, with retrospective effect from the date of joining as Research Associate.

- (ii) Appointment of Shri Mohammed Safiq, Research Associate, Department of Psychology, Pachhunga University College, Aizawl, as Lecturer -

EC:38:84:05:1(ii): The Council RESOLVED to approve the regularisation of the appointment of Shri Mohammed Safiq as Lecturer Department of Psychology, Pachhunga University College, Aizawl, with retrospective effect from the date of joining as Research Associate.

- (iii) Contract appointment -

EC:38:84:05:1(iii): The Chairman informed the Council that it is difficult to get senior persons for the other two Campuses and only alternative at present is to fill-up these vacancies by contract appointment. The Chairman further informed the Council that at present we have few "Floating" vacant posts. The Council considered the Bio-Data of Dr V.S.Mahajan and Prof. V.P.Pande and found Prof. V.P.Pande suitable for the post of Professor in Commerce at Kohima Campus and Dr V.S.Mahajan for the post of Reader, Department of Economics at Aizawl Campus under contract appointment. The Council RESOLVED to authorise the Vice-Chancellor to negotiate and finalise the appointments.

- (iv) Contract appointment of Dr A.G.George -

EC:38:84:05:1(iv): On the same consideration, Dr A.G.George has been considered for contract appointment for a period of one year for the post of Professor in English for Kohima.

Contd/...10...

(v) Appointment of a new Registrar -

EC:38:84:05:1(v): The Chairman informed the Council about the deliberations in the Selection Committee for the post of Registrar. The Committee initially found three candidates suitable for the post. The deliberations were inconclusive in relation to their order of preference. The second meeting of the Selection Committee was again held on the 14th February, 1984, in which two of the members were not present. In this meeting certain additional facts about one of the candidates were available and the Committee was of the view that he may, therefore, be excluded from the field of choice. Therefore, two of the candidates remained for consideration. The members of the Committee were equally divided about their inter se position. The Chairman did not prefer to use his discretion in such a balanced situation and considered it a better alternative to place the facts before the Council for their final decision. The Selection Committee had no objection to this procedure being followed since they had given their opinion about the suitability of the candidates. One of the members, however, did not sign the proceedings on the ground that they were inconclusive but had no objection to the Executive Council acting on the basis of consensus.

One of the candidates is a member of the Indian Administrative Service. He had even offered to resign from his services to join this position. The Chairman had a discussion with this candidate who gave a fresh option for services on deputation. The Chairman explained that it will not be in the interest of the University to have a person from the Indian Administrative Service on a permanent basis since he may make this choice at the moment under the force of circumstances but may nurse a feeling, even though unexpressed, that he would have occupied senior positions had he not made this choice. Moreover, an Officer of the IAS had a broader administrative background but does not have the specific skills in relation to educational administration. The general skills are useful in a formative period for purposes of

Contd/..11..

consolidation and their utilities over when more detailed applications becomes necessary. It is difficult to acquire their approach at an advanced stage in career. Therefore, in the present circumstance University, a tenure appoint of a service officer will be useful to be followed by a permanent incumbent. The Council agreed with this view of the Chairman. At this stage, a suggestion was made that in case we are going to make tenure appointment, it would be better if the present incumbent could continue. The Executive Council unanimously endorsed this suggestion but Mrs. Mawlong regretted that the Government of Meghalaya have already made her posting and it will be embarrassing to her at this stage.

The second candidate has long experience in University in different capacities. His record is excellent and he also has a very amiable disposition. He would be admirably suitable for a senior appointment in the University. The Chairman invited attention of the Council to the fact that on several occasions, the post of Controller of Examination in the University was advertised but no suitable candidates could be found. The Chairman also invited attention of the Council to the fact that the work of the University in its examination wing has increased phenomenally as the result of implementation of a minimum examination reforms suggested by the UGC as also introduction of the Three Year Degree Course, extranualising the semester examinations at the post-graduate level and introduce of the Special M.Phil Programme for teachers. The University have also set up a separate Board of Pre-University Education for exclusively attending to matter relating to Pre-University Education and examination there. It has been under consideration of the University whether this post could be downgraded so that a person of a lower level could be inducted who can gradually rise to the highest position. Now a new choice is available in this second candidate. The post of the Registrar and Controller of Examinations are equal and they have similar professional requirements. The Chairman had informally discussed the possibility of this other candidates accepting the post of Controller of Examination. He was agreeable to this alternate assignment.

(viii) Pro-Vice-Chancellor, Kohima Campus -

EC:38:84:05:1(viii): In view of the fact that Mrs. Das has expressed her desire to rejoin her University, the Chairman proposed that Prof. S.K. Das may be appointed as Pro-Vice-Chancellor in addition to his duties as Professor of Commerce. The Council RESOLVED to appoint Prof. S.K. Das as Pro-Vice-Chancellor, Kohima.

5:2 - Selection Committees -

(i) Procedure for selection of Director of College Development Council -

EC:38:84:05:2(i): The Chairman informed the Council that the University had advertised the post of Director of College Development Council and applications have been received for the post. Since the University is a Statutory Autonomous Body perhaps no post could be fill-up without framing selection procedure. On having the background, the Council RESOLVED to constitute a Selection Committee for the selection of Director of College Council as follow :-

1. Vice-Chancellor - Chairman
2. Two Pro-Vice-Chancellor - Members
3. Two Senior-most Deans - Members.

5:3 - Service Conditions/Financial and Other Benefits :

(i) To declare the Centre for Creative Arts and the Centre for Adult & Continuing Education as Non-Vacational Centres -

EC:38:84:05:3(i): The Council RESOLVED to approve the conversion of the Centre for Creative Arts and the Centre for Adult & Continuing Education as Non-Vacational Centres.

Contd/...14..

- (ii) Rendition of Return under the Employment Exchange (Compulsory Notification of Vacancies) Act, 1959 and Rules 1960 -

EC:38:84:05:3(ii): The Council noted the same and suggest that the recruitment to all posts carrying a pay scale, the maximum of which is less than Rs 800/- p.m., may be advertised in Newspapers and also notify to all the three Regional Employment Exchanges and the candidates sponsored by the Employment Exchanges may also be considered together. The Council also suggested that Quarterly>Returns as required under the Employment Exchange Act, 1959 and Rules 1960 may be rendered.

- (iii) Relaxation of standard and concession in fees for admission/selection test in favour of Scheduled Caste/Tribe candidates in direct recruitment -

EC:38:84:05:3(iii): The Council noted the same and observed that these relaxation have been in force in the University.

- (iv) Fixation of pay of re-employed persons -

EC:38:84:05:3(iv): The Council RESOLVED that for the non-teaching post the fixation of pay of re-employed persons be made as per the Government Rules and for teaching posts the present practice be followed which may be incorporated in the Ordinances and authorised the Vice-Chancellor to finalise the Ordinances.

- (v) Request from Dr Kamal Nandi for fixation of salary at Rs 1,800/- -

EC:38:84:05:3(v): The Council regretted the request and RESOLVED to intimate Dr Kamal Nandi accordingly.

- (vi) Grant of Children's Education Advance to University employees -

EC:38:84:05:3(vi): The Council considered the representation submitted by the Secretary, Social Welfare, NEHUNSA, Shillong and RESOLVED to follow the Children's Education Advance as per norms followed in this respect by the respective Governments of the three Units for the employees serving under the jurisdiction of these Units.

(vii) No work no pay -

EC:38:84:05:3(vii): The Chairman placed before the Council the communication from University Grants Commission urging that the principle of 'no work no pay' may be adopted by the Universities. The principle has already been adopted by NEHU and is being followed. The Council authorised the Vice-Chancellor to make suitable provisions in the Ordinances.

5:4 - Leave/Deputation -

(i) Grant of extension of extra-ordinary leave to Dr R.G.Michael, Professor, Department of Zoology, NEHU for 1/2 years -

EC:38:84:05:4(i): The Council expressed regret and RESOLVED that Dr R.G.Michael may be intimated accordingly with a request to rejoin before 1st April, 1984 failing which his leave will stand terminated from 1st April, 1984.

(ii) Extension of study leave to Shri P. Sudhir, Lecturer, Department of History -

EC:38:84:05:4(ii): The Council RESOLVED to grant a further extension of leave to Shri P.Sudhir upto 29th February, 1984.

(iii) Curtailment of E.O.L. of Prof. T. Mathew, and request for annual increment during the leave period -

EC:38:84:05:4(iii): The Council ratified the action taken by the Vice-Chancellor in allowing curtailment of leave of Prof. T. Mathew and RESOLVED that he may be given annual increment during the leave period.

(iv) Extension of study leave of Mr. P.S.Lorin, for another one year -

EC:38:84:05:4(iv): The Council RESOLVED to extend study leave to Mr. P.S.Lorin for another one year.

Contd/...16...

Item No. 6 FINANCIAL MATTERS :

(i) Annual Accounts for the year 1981-82 -

EC:38:84:06(i): The Annual Accounts for 1981-82 was placed before the Council. The Council noted that the audit objections of a serious nature have been raised only in the cases of the College of Agriculture and Pachhunga College and urged upon the University to strengthening the accounts personnel in the two Colleges. The Council was informed that one post of Section Officer(Accounts) each has been created for the two Colleges and with the filling up of the post of D.F.O. already sanctioned by the UGC, the Finance Department at Shillong will be in a position to give more attention and guidance to the Finance and Accounts staff in the Campuses.

Item No. 7 ITEMS FROM THE CHAIR :

(i) Donation of accumulated life time collection of Books, Documents, Psychological Abstracts and valuable Magazines, etc., to Departmental Library, Department of Psychology, Aizawl Campus, Mizoram -

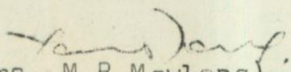
EC:38:84:07(i): The Chairman informed the Council that he has requested the Librarian, NEHU, to catalogue the books of the personal library of Late Prof. B.B.Chatterjee. The Council appreciated the valuable offer made by Mrs. Maya Rani Chatterjee and agreed that though the University would accept it with gratitude as donation, perhaps as a reciprocal gesture on the part of the University, it would be in the fitness of circumstances to pay a suitable amount basing on the value of the books. As such, the Council authorised the Vice-Chancellor to constitute a Committee to assess the value of the books of late Prof. B.B.Chatterjee.

Contd/...17...

- (ii) Request from Mrs. Maya Rani Chatterjee, wife of (late) Prof. E.B.Chatterjee, Head, Department of Psychology, Mizoram Campus, Aizawl to provide a suitable position under the jurisdiction of NEHU -

EC:38:84:07(ii): The Council considered the request of Mrs. Maya Rani Chatterjee and RESOLVED to accommodate her in one of the part post at NEHU, Shillong, till the proposed Central School is established, where she may be posted in some suitable position.

The meeting ended at 6.30 P.M., with a Vote of Thanks from the Chair.


(Mrs. M.R. Mawlong)
Secretary,
Executive Council

JL/C/xx/

Appendix - 1

LIST OF MEMBERS ATTENDING THE 38TH MEETING OF
THE EXECUTIVE COUNCIL

- | | | |
|-----|---|-----------|
| 1. | Dr B.D.Sharma,
Vice-Chancellor | Chairman |
| 2. | Prof. D.P.Singh,
Pro-Vice-Chancellor (Aizawl Campus) | |
| 3. | Dr K.Chatterjee | |
| 4. | Lalthangfala Sailo | |
| 5. | A.M. Marbaniang | |
| 6. | Shri Stetnelroy | |
| 7. | Prof. K.K.Gupta | |
| 8. | Prof. Mrinal Miri | |
| 9. | Shri N. Imsen Ao | |
| 10. | Shri Kiremwati | |
| 11. | Mrs. M.R.Mawlong
Registrar | Secretary |

REGRET

1. The Director of Education, Mizoram.