

NORTH-EASTERN HILL UNIVERSITY
SHILLONG-793 001

No: EC:77-2/Conf/92- 1609

Dated Shillong the 28th November, 1992.

To

The Members of the
Executive Council,
North-Eastern Hill University.

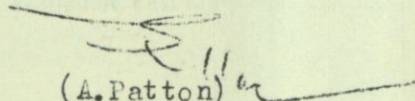
Subject: Agenda papers for the 77th Meeting of the Executive Council.

Sir/Madam,

I am forwarding herewith the Agenda papers for the 77th meeting of the Executive Council to be held on the 11th December, 1992 at 11:00 A.M. for favour of your information and consideration.

Yours faithfully,

Encl: a.a


(A. Patton)
Registrar

29/11/92

AGENDA PAPERS FOR THE SEVENTY-SEVENTH MEETING OF THE EXECUTIVE COUNCIL

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Item No. 1: CONFIRMATION OF THE MINUTES.

- (i) CONFIRMATION OF THE MINUTES OF THE 76TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 14.8.92.
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The minutes of the 76th Meeting of the Executive Council were circulated and the following comment was received from Dr. R. Gopalakrishnan. The following is placed before the Council for consideration of confirming the Minutes :-

1. Comments of Dr.R.Gopalakrishnan.

" I would like to bring to your kind notice that discussion on the present PSO/USIC was not recorded. As I remember clearly there was no discussion on re-designation of the present PSO/USIC although, it was understood that future appointments will follow the UGC Guidelines."

2. Confirmation of the Resolution on the case of "Counting of post services towards pensionary benefits in respect of Prof. S.N.Guhathakurta.

After correction in the 76th Meeting of the Executive Council, the Resolution will read as under :-

" The Council approved the transfer of post service in respect of Prof.S.N.Guhathakurta, from MBB.College,Agartala, to NEHU for purpose of retirement benefits as per rules applicable to all others in similar cases".

3. Typographical error.

In resolution No.EC:76:92:6:03(i) the period of extension of study leave granted to Mrs.B.War, may be read as " with effect from 1.7.91 to 30.6.92" and not "with effect from 1.7.91 to 3.6.92."

ITEM NO 3 :- RATIFICATION OF ACTION TAKEN BY THE VICE+CHANCELLOR.

(i) NEHU Students' Union Election Rules, 1992-

In its 76th meeting held on 14.8.92, the Executive Council approved in principle, the NEHU Students' Union Election Rules 1992 but desired that before implementation the rules should be reviewed by a Committee inclusive of two Executive Council members.

Accordingly the rules were reviewed at a meeting of the Deans of Schools, Registrar and the Proctor.

The NEHU Students' Election Rules 1992 as finalised at the above meeting is placed at Annexure-A for ratification of the Council. The Rules have also been implemented .

NORTH-EASTERN HILL UNIVERSITY STUDENTS' UNION
ELECTION RULES, 1992.

Rules for the election of office bearers and class representatives of the North-Eastern Hill University Students' Union, Shillong (referred to as Union Election hereafter) as per the provisions of the Constitution of the Union.

1. These Rules shall be called " The North-Eastern Hill University Students' Union Rules, 1992" .
2. These Rules shall come into force with immediate effect.
3. Definition : In these Rules :-
 - (a) 'University' means the North-Eastern Hill University.
 - (b) 'Union' means the North-Eastern Hill University Students' Union as per NEHU Act 1973 as amended upto date.
 - (c) Election Commission means Commission as per the provisions of Art. VIII of the Constitution of the Union.
 - (d) 'Returning Officer' means an Officer appointed by the Election Commission to assist the Commission for the purposes of holding and conducting of election.
 - (e) 'Candidate' means a contesting candidate.
 - (f) 'Constituency' means the constituency from which a member is to be elected to the Union.
 - (g) 'Polling Booth' means a place where arrangements are made for voters to personally record their votes.
4. Electoral Roll :
 - (a) For the purpose of election of members to the Union there shall be an Electoral Roll, of the members of the different constituencies who are entitled to vote in the elections concerned.
 - (b) The Returning Officer shall on the superintendence and direction of the Election Commission prepare constituency wise a draft Electoral Roll of voters who are eligible to vote in the constituency concerned.
 - (c) The Returning Officer shall thereafter publish a draft Electoral Roll under his signature which shall be circulated among the Heads of Department, Dean of School and Principals of Colleges maintained by the University, a copy of the same shall be affixed on a Notice Board at a conspicuous place in such offices and places for giving wide publicity.
 - (d) The Election Commission shall fix a date for receipt of objections if any, in writing and shall dispose off the objections within a period of three days from the date fixed for the submission of objections.

(e) On the date fixed for bearing the claimants or objections may adduce oral or documentary evidence in support of their respective intentions and the order passed by the Election Commission shall be final and binding.

(f) The Electoral Roll, after disposal of objections, be prepared and shall be finally published by the Returning Officer under his seal and signature and copies thereof may be supplied on payment of a price fixed by the University.

5. Notifications :

The Returning Officer under the direction of the Election Commission shall duly notify the Heads of Departments, Deans of Schools and Principals of Colleges fixing the dates for the following purposes:-

- (i) Last date for filing nomination papers
- (ii) Date and time of scrutiny of nomination papers
- (iii) Last date and time of withdrawal of nominations which shall ordinarily be the third day after the scrutiny of nomination papers.
- (iv) Date and time of polling at the polling booths.
- (v) Date, time and place for counting of votes.

6. Nomination :-

- (a) Any person whose name appears in the final Electoral Rolls of a constituency may be nominated as a candidate for election to that constituency, provided he is proposed by at least one person and seconded by another who are the voters according to the final Electoral Rolls.
- (b) The nomination paper in the prescribed form must be submitted to the Returning Officer as per date and time fixed under Rule 5 (i).
- (c) Any person whose name is enrolled in the final Electoral Roll of a constituency may subscribe as proposer or seconder in the nomination paper and nothing shall prevent any candidate from being nominated by more than one valid nomination paper.

7. Scrutiny :

- (a) All nomination papers shall be scrutinised by the Returning Officer on the date and hour fixed under Rule 5 (ii).
- (b) The candidates or their agents, not more than agent for each candidate, duly authorised by the candidate in writing may attend the scrutiny of nomination papers. Facilities for examining the nomination papers shall be provided to the candidates or their agents.

- (c) The Returning Officer shall examine the nomination papers and hear the objections, if any, in respect of any nomination paper, may reject the same on any of the following grounds :-
- (i) that the nomination paper was not received within the date and time fixed ;
 - (ii) that the name of the candidate or his proposer or seconder is not in the Electoral Roll ;
 - (iii) that the name or/and signature of the candidate or his proposer or seconder does not tally with the names entered in the Electoral Roll;
 - (iv) that the signature of the candidate or his proposer or seconder is not genuine.

Provided that in case of dispute an opportunity shall be given to the person or persons concerned to prove the genuineness of his/ their signatures by a date to be fixed by the Returning Officer which shall not be beyond the date of withdrawal.

- (v) that there has been failure to comply with any of the provisions of these rules ; and
 - (vi) any other irregularity which in the opinion of the Returning Officer may vitiate the election.
- (d) The Returning Officer, after scrutiny shall declare the valid nominations.
- (e) If, after scrutiny of nomination papers, the number of candidates validly nominated is equal to or less than the number of vacancies to be filled, the candidates as nominated shall be declared duly elected.
- (f) If the number of such candidates declared elected is less than the number of vacancies, the constituency shall be called upon to elect a person or persons as the case may be, to fill the remaining vacancies.
- (g) If, after, scrutiny, the number of candidates nominated is greater than the number of vacancies, a list of candidates whose nomination papers have been declared valid shall be published by affixing the same on the Notice Board in the office of the Returning Officer on the same day, and a copy of the same be forwarded to each of the candidate nominated for election.

8. Withdrawal :

- (a) Any candidate may withdraw his candidature in writing which shall contain such particulars as may be prescribed and shall be subscribed by him and delivered to the Returning Officer by such candidate in person or by his proposer or elections agent who has been authorised in this behalf in writing by such candidate. However all withdrawals of candidatures have to be made to the Returning Officer in the manner prescribed above, not later than 3 O'Clock in the afternoon of the day fixed for withdrawal which shall be three clear days after the last day of receipt of nominations. A candidate who has withdrawn his candidature shall not be allowed to cancel the withdrawal or to be nominated as a candidate for the same election.
- (b) The Returning Officer shall publish on the same day after the time for withdrawal of nomination has lapsed, a final list of candidates validly nominated.
- (c) If the number of candidates after withdrawal, if any, be equal to the number of vacancies the Returning Officer shall declare such candidate or candidates duly elected.
- (d) If the number of candidates exceeds the number of vacancies to be filled, the Returning Officer shall publish a list of names and addresses of the candidates whose nominations were found valid and poll shall be taken.

9. Emergency Provision :

It shall be competent for the Election Commission when any emergency arises (1) to assume the powers of the Returning Officer and function as such either by the Commission or by deputed any other person when in the course of the conduct of any election, the Returning Officer cannot carry out his duties and (2) to postpone the date or dates fixed in the programme for transaction of business connected with the elections at any intermediate stage. The Commission shall record its reasons for such acting.

10. Death of candidate before commencement of the Poll :

If a contesting candidate dies and a report of his death is received before the commencement of the poll, the Returning Officer shall upon being satisfied of the fact of the death of the candidate, countermand the poll in respect of that post for which the deceased candidate was a contestant and report the fact to the Commission and all proceedings with reference to the election shall be commenced anew in all respects as if for a new election.

11. When a poll is taken as required under Clause 8(d) above, the Election Commission shall appoint presiding and/or polling officer where necessary in order to conduct the poll.

12. Casting of Votes :

- (a) In case of casting of votes at the polling booths, the Returning Officer shall send to each Presiding Officer, along with copies of the Electoral Rolls and adequate number of ballot papers for the polling centre concerned so as to reach the Presiding Officer at least one day ahead of the date fixed for the poll.
- (b) At every election where a poll is taken votes shall be given by secret ballot in such manner as may be prescribed and no votes shall be received by proxy.
- (c) All voters shall be entitled to vote and each voter shall have only one vote.

13. Counting :

- (a) The Returning Officer shall conduct the counting on the date, time and place fixed for this purpose by the Election Commission.

Provided that if any ballot box from a polling centre is not received by the Returning Officer within the date and time fixed for the purpose, counting of votes shall be kept in abeyance for a period not exceeding seven days and if it is deemed necessary, a fresh poll may be held in such polling centre or centres and the Election Commission shall fix the date and time for fresh poll and for such other purposes.

- (b) The Returning Officer shall have the power to reject any ballot paper -
- (i) which does not bear the Dean of Student Welfare's signature; or
 - (ii) on which a voter signs his name or writes any word or makes any mark by which it becomes unrecognisable; or
 - (iii) which is void because of uncertainty.
- (c) The ballot paper covers, other than those rejected under sub-clause (b) shall then be opened and the ballot papers taken out and mixed together in the presence of the Returning Officer. The Returning Officer shall then proceed to count the votes.
- (d) (i) If at any time before the counting of votes is completed any ballot papers used at a polling station or at a place fixed for the poll are unlawfully taken out of the custody of the Returning Officer or are accidentally or intentionally destroyed or lost or are damaged or tampered with, to such an extent that the result of the poll at that polling station or place cannot be ascertained, the Returning Officer shall forthwith report the matter to the Election Commission.
- (2) Thereupon, the Election Commission shall, after taking all material circumstances into account, either-
- (a) direct that the counting of votes shall be stopped, declare the poll at that polling station or place to be void, appoint a day and fix the hours, for taking a fresh poll at that polling station or place and notify the date so appointed and hours so fixed in such manner as it may deem fit, or
 - (b) If satisfied that the result of a fresh poll at that polling station or place will not in any way, affect the result of the election, issue such directions to the Returning Officer as it may deem proper for the resumption and completion of the counting and for the further conduct and completion of the election in relation to which the votes have been counted.
- (3) The provisions of this rule and of any rules or orders made thereunder shall apply to every such fresh poll as they apply to the original poll.
- (e) If, after the counting of the votes is completed, an equality of votes is found to exist between any candidates, and the addition of one vote will entitle any of those candidates to be declared elected, the Returning Officer shall forthwith decide between those candidates by lot, and proceed as if the candidate on whom the lot falls had received an additional vote.

14. Admission to the place fixed for counting :

1. The Returning Officer shall exclude from the place fixed for counting of votes all persons except :-
 - (i) Such persons (to be known as counting supervisor and counting assistants) as he may appoint to assist him in the counting.
 - (ii) persons authorised by the Election Commission;
 - (iii) University employees on duty in connection with the election, and
 - (iv) candidates, their election agents, and counting agents
2. The Returning Officer shall decide which counting agent or agents shall watch the counting at any particular counting table or group of counting tables.
3. The Returning Officer or any other person authorised by him for the purpose of maintaining discipline during the counting may remove any person from the place of counting if on grounds of misconduct, creation of obstruction in the process of counting, or on grounds of failure to obey the lawful directions of the Returning Officer during the counting of votes.

15. Counting Procedure :

- (i) All the sealed ballot papers from the polling booths shall be brought to the place of counting.
- (ii) The Returning Officer shall in the presence of the candidates and/or their election agents check the seal of each ballot box to satisfy that it is intact.
- (iii) The Returning Officer shall satisfy himself that none of the ballot boxes have been tampered with.
- (iv) If the Returning Officer is satisfied that any of the ballot boxes has been tampered with he shall not count the ballot papers contained in any of the ballot boxes used at the polling station at which such box was used. He then shall refer the matter to the Election Commission whose decision would be final and binding.
- (v)(a) The ballot papers taken out of each ballot box shall be arranged in convenient bundles and scrutinised.
- (b) Any ballot paper rejected under the provisions mentioned in 13(b) shall be marked 'R' and the grounds of rejection in abbreviated form either in his own hand or by means of a rubber stamp by the Returning Officer. However before rejecting any ballot paper the Returning Officer shall allow the counting agents present a reasonable opportunity to inspect the ballot paper but shall not allow them to handle it or any other ballot paper.

- (c) Every ballot paper which is not rejected under rule 13 (b) shall be counted as one valid vote.
- (d) After the counting of all ballot papers contained in the ballot boxes used at a polling station has been completed the Returning Officer shall make the entries in a result sheet and announce the particulars.
- (e) The valid ballot papers found in each ballot box shall thereafter be bundled together and kept along with the bundle of rejected ballot papers, if any found in that box in a separate packet which shall be sealed with the seals of Returning Officer and of such of the candidates, their election agents or counting agents as may desire to affix their seals thereon and on the packets so sealed there shall be recorded the following particular; viz:-
- (1) Name of the post for which elections were held;
 - (2) The date of counting.
- (vi) After the announcement of the votes polled by each candidate has been made a candidate may apply in writing to the Returning Officer to recount the votes stating the grounds on which the demand has been made. The Returning Officer shall decide the matter and may reject the applications in toto if the grounds appear to him to be unreasonable or frivolous. The decision of the Returning Officer shall be final and binding. If he decides in favour of recount then he shall amend the result sheet to the extent necessary after such recount, and announce the amendments made by him. Thereafter, no application for a recount shall be entertained.
16. In the matter of hearing of claims or objections in respect of inclusion or non-inclusion of a name in the Electoral Roll, scrutiny of nomination papers or counting of votes, no rejection shall be made on technical or trivial grounds.
17. On completion of counting, the Returning Officer shall declare the results which shall be displayed on the Notice Board and subsequently be published in a daily newspaper.
18. Election Petition :
- No election can be questioned or challenged except by an election petition presented in accordance with the following provisions :
- (a) An election petition must be filed within 21 days from the date of declaration of the results of the election.
 - (b) An election petition shall lie only when any irregularity has materially affected the result of the election.

- (c) The Election Commission shall be the final authority to admit and dispose of an election petition whose decision shall be binding and final and cannot be questioned by any other proceeding.
- (d) An election petition shall be submitted to the Election Commission through the Returning Officer who shall then forward the election petition alongwith a brief report and all relevant papers to the Election Commission. The Election Commission may admit or reject the petition.
- (e) The Returning Officer on admission of the petition shall supply copies of the same to be furnished by the person challenging the election to all the contesting candidates fixing the date for filling of written statements and documents, if any.
- (f) The Election Commission may admit and dispose of a petition on perusal of the relevant papers or he may authorise any other person or persons for hearing the parties after admitting petition and the persons so authorised shall submit a report to the Election Commission for necessary order.

19. Duties and functions of the Election Commission :

- (a) The superintendence, direction and control of the preparation of the Electoral Rolls for and the conduct of all elections to the Union shall be vested with the Election Commission.
- (b) There shall be a Election Commission consisting of the following :
- | | |
|----------|--------------------------|
| Chairman | - Dean Students' Welfare |
| Member | - Chief Proctor/Proctor |
| Member | - Director of Sports. |
- (c) Before each election to the Union the Election Commission shall appoint a Returning Officer, Presiding Officers and such other Officers as may be considered necessary to assist the Election Commission in the performance of the functions entrusted to the Commission by sub-Clause (a).

20. Preservation of ballot paper :

The ballot papers shall be preserved till the disposal of an election petition and if no election petition is received, the ballot papers shall be destroyed on the expiry of the period prescribed for filing of election petitions.

The North-Eastern Hill University Students' Union Election Rules 1992 supercedes all other election rules for the former Post-Graduate Students' Union, Shillong.

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|--|---|
| 1. Sd/ Vice-Chancellor,
NEHU, Shillong. | 4. Sd/ Dean,
School of Physical Sciences,
NEHU, Shillong. |
| 2. Sd/ Registrar,
NEHU, Shillong. | 5. Sd/ Proctor
NEHU, Shillong. |
| 3. Sd/ Librarian,
School of Lib. & Information Sciences,
NEHU, Shillong. | 6. Sd/ Dean,
Students' Welfare. |

- (ii) Appointment of Head, Deptt. of Geography,
NEHU, Shillong.

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The term of appointment of Prof. A.C. Mohapatra as Head, Deptt. of Geography expired on 29.10.92. There are (three) Professors in the Deptt. of Geography. Prof. R. Gopalakrishnan is at present the Dean, School of Environmental Sciences, NEHU, Shillong. The other Professor in the Deptt. is Prof. R.K. Rai.

The Vice-Chancellor has therefore appointed Prof. R.K. Rai as Head, Deptt. of Geography for a period of 3 (three) years from the date of taking over charge.

The matter is therefore placed before the Council for ratification.

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(iii) Appointment of Head, Deptt. of Psychology,
NEHU, Mizoram Campus, Aizawl.

The term of appointment of Dr.L.N.Singh, Reader
as Head, Deptt. of Psychology, NEHU, Mizoram Campus, Aizawl
expired on ~~2.7.92~~ 2.7.1992. Since there are two Readers in the
Department, the Vice-Chancellor has appointed the other Reader,
namely Dr.A.N.Jaiswal as Head, Deptt. of Psychology, NEHU,
Mizoram Campus, Aizawl for ~~xx~~ a period of 3(three) years from
the date of taking over charge.

The matter is placed before the council for
ratification.

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(iv) Appointment of Head, Deptt. of Philosophy, NEHU, Shillong.

The term of appointment of Prof. S.Miri as Head of Deptt., Philosophy expired on 2.9.1992. Professors who were earlier appointed as Head of Deptt. were as follows--

- 1. Prof.M.Miri - From 1.6.74 to 3.7.77
From 4.7.77 to 31.5.80
- 2. Prof.(Mrs) S.Miri - From 1.6.80 to 30.5.83
- 3. Prof.N.Malla - From 7.7.83 to 28.7.86
- 4. Prof.M.Miri - From 29.7.86 to 28.7.89
- 5. Prof.(Mrs) S.Miri - From 2.9.89 to 1.9.92

Prof. M.Miri, the senior-most Professor in the Department was the first Head of Deptt, followed by Prof.(Mrs) S.Miri and thereafter Prof.N.Malla. After Prof.Malla, Prof. Miri was again appointed as Head of Deptt. and thereafter Prof.(Mrs) S.Miri on the second cycle.

According to seniority, Prof.N.Malla comes after Prof.(Mrs) S.Miri.

The Vice-Chancellor had, therefore, appointed Prof.N.Malla as Head, Deptt. of Philosophy for a period of 3(three) years w.e.f. the date of taking over charge.

The matter is therefore placed before the Executive Council for ratification.

- 1. Prof.M.Miri - From 1.6.74 to 3.7.77
From 4.7.77 to 31.5.80
- 2. Prof.(Mrs) S.Miri - From 1.6.80 to 30.5.83
- 3. Prof.N.Malla - From 7.7.83 to 28.7.86
- 4. Prof.M.Miri - From 29.7.86 to 28.7.89
- 5. Prof.(Mrs) S.Miri - From 2.9.89 to 1.9.92

Prof. M.Miri, the senior-most Professor in the Department was the first Head of Deptt, followed by Prof.(Mrs) S.Miri and thereafter Prof.N.Malla. After Prof.Malla, Prof. Miri was again appointed as Head of Deptt. and thereafter Prof.(Mrs) S.Miri on the second cycle.

According to seniority, Prof.N.Malla comes after Prof.(Mrs) S.Miri.

The Vice-Chancellor had, therefore, appointed Prof.N.Malla as Head, Deptt. of Philosophy for a period of 3(three) years w.e.f. the date of taking over charge.

(v) Appointment of Head, Deptt. of Linguistics, NEHU, Nagaland Campus, Kohima,

The appointment of Prof. (Miss) S. Mimi as Head, Deptt. of Linguistics, NEHU, Nagaland Campus, Kohima expired on 9.8.1992.

Since there is only 1 (one) Professor & 1 (one) Reader in the Department, the Vice-Chancellor has appointed

Dr. Rajesh Sachdeva, Reader as Head of Deptt., Linguistics for

period of 3 (three) years w.e.f. the date of taking over charge.

The matter is therefore placed before the

Executive Council for ratification.

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1. Prof. M. Mimi - From 1.8.88 to 2.7.92

2. Prof. (Mrs) S. Mimi - From 2.7.92 to 1.9.92

3. Prof. (Mrs) S. Mimi - From 1.9.92 to 2.7.93

4. Prof. M. Mimi - From 2.7.93 to 28.7.93

5. Prof. M. Mimi - From 28.7.93 to 28.7.93

6. Prof. (Mrs) S. Mimi - From 2.9.92 to 1.9.93

7. Prof. (Mrs) S. Mimi - From 1.9.93 to 2.7.93

8. Prof. (Mrs) S. Mimi - From 2.7.93 to 28.7.93

9. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

10. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

11. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

12. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

13. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

14. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

15. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

16. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

17. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

18. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

19. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

20. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

21. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

22. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

23. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

24. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

25. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

26. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

27. Prof. (Mrs) S. Mimi - From 28.7.93 to 28.7.93

- (vi) Curtailment of Extra-Ordinary Leave and fixation of pay in respect of Dr.R.P. Sharma, Reader, English Department, NEHU, Shillong.

Dr.R.P.Sharma, was granted Extra-Ordinary leave for a period of two years with effect from 1.9.89 to enable him to take up an assignment in the University of Sena'a, Arab Republic and was later granted extension for a period of one year with effect from 1.10.91 which was to expire on 30.9.92.

Before the expiry of leave, Dr.Sharma resumed duties with effect from 13.7.92 and requested that, the remaining part of the Extra-Ordinary leave that is with effect from 14.7.92 to 30.9.92 be curtailed.

The Vice-Chancellor has approved the request of Dr.Sharma and he has since joined duties with effect from 13.7.92.

Further Dr.R.P.Sharma has also been allowed increment during the Extra-Ordinary leave period under Ordinance OE-6 clause 8(iii) (a) and his pay has been fixed at Rs.4575/- with effect 13.7.92 in the scale of Rs.3700-5700/-.

The matter is placed before the Council for ratification.

(vii) Charges on account of consumption of electric energy for the residence occupied by VC at Permanent Campus.

According to the NEHU Statute 2(a)(4)(i) of the NEHU Act, the Vice-Chancellor is entitled to use, without payment of rent, a furnished residence through out his term of office and no charge shall fall on the Vice-Chancellor personally in respect of the maintenance of such residence. Subsequently, the rules for maintenance and furnishing of the residence of the Vice-Chancellor, were approved by the Executive Council at its meeting held on 17.02.88 (EC Resolution :60.88:5:01(iv)).
Contract of the residence is placed at Annexure - A1
 It was, inter-alia, laid down that a free furnished residence provided for the Vice-Chancellor, shall be maintained by the University in the manner indicated below - in so far payment of Electricity Energy is concerned :

The actual charges on account of consumption of Electricity Energy, including hot water charges shall be met by the University subject to a maximum of units of electricity to be decided by the University.

If the charges on account of above exceed the prescribed limits, the excess shall be borne by the VC as the case may be.

Hitherto, the University had not taken a decision regarding the maximum units of electricity to be paid. This may be attributed to the fact that the earlier Vice-Chancellors were staying in rented houses only arranged by the University. Now that the University have arranged own residence to the Vice-Chancellor at Permanent Campus, it is necessary to determine upto what units of electricity energy consumed by the Vice-Chancellor, should be borne by the University. It has been observed, that the consumption of electricity energy by the last VC in a rented house is approximately 663 units per month. The number of units of electricity energy consumed by the present VC for July, 1992 is 541.

For the purpose, a Committee consisting of the Senior most School, Registrar and Finance Officer was duly constituted and the Committee which met on 28.10.92 recommended the ceiling to be fixed to 650 units per month, beyond which the VC may be required to bear the charges of excess consumption as per actuals.

The above arrangement was duly approved by VC subject to ratification by the Executive Council.

In view of this, the matter is placed before the Executive Council for ratification.

(iv) Maintenance and furnishing of the residence of Vice-Chancellor and Pro-Vice-Chancellor.

EC:60:88:5:01(iv)

The Council while taking up the item for consideration, felt that mentioning of "Ministers" while approving the facilities available for Vice-Chancellor and Pro Vice-Chancellor should be avoided for contextual reasons and RESOLVED that the sentences, where mention was made of the Ministers, should be deleted from the agenda.

The Council then RESOLVED to approve the Rules for maintenance and furnishing of the residence of Vice-Chancellor/Pro Vice-Chancellor with the following modifications :

(a) Clauses (i) of the draft rules may be deleted since a free furnished residence is to be provided to Vice-Chancellor/Pro Vice-Chancellor and a provision may be made for repair of the furniture in Clause 8(vi) laying down the norms.

(b) In Clause 8(ii) of the Draft Rules, the ceiling should be fixed in terms of units of electricity rather than the rupee limit.

(c) Sub-Clause of Clause 8 may be renumbered.

(d) Divan may be provided to Pro Vice-Chancellor also.

The Rules for maintenance and furnishing of residences, as approved by the council, is placed at Appendix - III.

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Rules for maintenance and furnishing of the Residence of Vice-Chancellor/Pro Vice-Chancellor, NEHU.

1. The residence provided to the Vice-Chancellor and Pro Vice-Chancellor Aizawl and Kohima shall be initially furnished with furniture, carpets, screens etc. as per the scale given in scheduled I at the expense of the University.

The total expenditure on this account shall not exceed Rs.60,000/- (Rupees Sixty thousand) only in the case of Vice-Chancellor and 50,000/- (Rupees Fifty thousand) only for Pro Vice-Chancellor.

2. Existing residence already furnished need not be refurnished but where any item is worn out or damaged beyond repair except through negligence replacement may be an article of a similar type.

3. Renewals and replacements of the articles supplied to the residence shall be at the expense of the University on satisfaction that a particular article has become unuseable due to normal wear and tear.

4. Any articles supplied to the residence if lost or damaged, except through normal wear and tear the said loss shall be made good by the occupant. The Registrar shall be the authority competent to decide whether particular article has been lost or damaged either than through normal wear and tear and will assess the said loss.

5. The articles supplied to the respective residences shall be physically verified by the Registrar or his representative(s) at least once a year. Two sets of stock book are to be maintained one of which will be kept at the residence concerned and the other with office of the Registrar.

6. The stock book shall be signed by the Vice-Chancellor/Pro Vice-Chancellor as the case may be and by the Registrar or his representative at the time of initial furnishing and annual verification and also at the time when the latter taken over the articles under his custody.

7. Additions, modifications to the prescribed scale to suit a particular residence may be permitted provided the prescribed monetary limit is not exceeded.

8. A free furnished residence provided for the Vice-Chancellor Pro Vice-Chancellor shall be maintained by the University in the manner indicated below :-

- (i) The actual charges on account of consumption of electricity energy, including hot water charges shall be met by the University subject to a maximum of unit of electricity to be decided by the University.
- (ii) If the charges on account of (i) above exceed the prescribed limits, the excess shall be borne by the Vice-Chancellor or Pro Vice-Chancellor as the case may be.
- (iii) The Municipal Tax and other taxes on the holding shall be paid by the University.
- (iv) One Safaiwalla and upto two Malis may be entertained for the residence of the Vice-Chancellor and one Safaiwalla and one Mali for the residence of the Pro Vice-Chancellor.
- (v) Annual repairs of the residences including white washing painting etc. and also repairs polishing varnishing of the furniture will be carried out by the University in accordance with the Rules and practice in force from time to time.

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(viii) . . . Appointment of Head, Deptt. of Pol.Science,
NEHU, Shillong.

The term of Headship in Pol.Science of Prof.
R.L.Walli expired on 1.11.1992. Professors who were earlier
appointed as Head of Deptt. were -

1. Prof.B.Pakem, who is now Vice-Chancellor.
2. Prof.R.L.Walli.

The Vice-Chancellor has therefore appointed
Prof.A.K.Baruah as Head, Deptt. of Pol.Science, NEHU, Shillong
for a period of 3(three) years from the date of taking over
charge at the expiry of the term of Headship of Prof.Walli.

The matter is therefore placed before the Council
for ratification.

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- (ix) Grant of Provisional affiliation to Salt Christian College and Pravananda Women's College -

Two new Colleges in Dimapur viz. Salt Christian College and Pravananda Women's College were inspected by the respective Inspection Teams for the purpose of considering grant of provisional affiliation upto Pre-University (Arts) level.

After considering the Inspection Reports, the Vice-Chancellor approved grant of provisional affiliation to the two Colleges subject to fulfilment of the conditions laid down by the Inspection Teams.

The matter is placed before the Council for ratification.

(x) NOMINATION OF NEHU REPRESENTATIVES TO THE GOVERNING BODY OF AFFILIATED COLLEGES.

The Vice-Chancellor has nominated the following teachers as University Representatives in the Governing Body of various affiliated Colleges. The nominations are now placed before the Council for ratification.

Name of College.	Name of the University Representatives.	Term.
1. Hrangbana College, Aizawl.	(i) Prof. L.K. Jha, Deptt. of Forestry Mizoram Campus Aizawl.	2 years w.e.f. 19.3.92.
	(ii) Dr. K.C. Baral Deptt. of English, Mizoram Campus, Kbawl.	- do -
2. Nongstoin College, Nongstain.	(i) Dr. H.W. Sten Deptt. of Khasi.	3 years w.e.f. 16.8.91.
	(ii) Dr. K.M. Warjri, Centre for Cont. Education.	- do -
3. Kazi & Zaman College, New Bhaibari, Garo Hills.	(i) Prof. A.K. Baruah Deptt. of Pol. Science.	3 years w.e.f. 16.9.92.
	(ii) Dr. Tlanglawma Deptt. of Economics.	- do -
4. Board of Management, of NERIST, Itanagar.	(i) Dr. B.K. Sarma Director, College Dev. Council.	2 years w.e.f. 28.10.91.
	(ii) Prof. C.S. Shastri, Deptt. of Physics.	- do -

5:5- Examination matters

(1) Certificate Course in Statistics

A proposal was submitted by the Head, Centre for Applied Statistics NEHU. for introduction of a certificate course in Statistics which is of a two semester duration consisting of a total of eight papers. The same was placed and considered in the 43rd meeting of the Academic Council held on 3rd & 4th March' 1992. The Council had approved the proposal, provided the course can be conducted with the existing infrastructure.

Subsequently, the proposal was referred to the 75th meeting of the Executive Council which also had approved the proposal with specific stipulation that no extra financial liabilities fall on the University.

In the context of the above stipulation, it may be stated that apart from the cost of providing necessary infrastructure for teaching the courses, it is anticipated that the University may have to incur expenditures between 5,000 to 10,000 rupees as remunerations to paper setters and examiners, postage expenses, printing of certificates, and mark-sheets and office stationary.

The condition as contained in the Executive Council Resolution which forbids extra financial liabilities for conducting the course, perhaps excludes the obligatory expenditures mentioned above.

The matter is placed before the Council for consideration.

6:2:- Appointment/Creation-upgradation/confirmation/Extension-etc.

- (i) Confirmation of service of Dr. (Mrs) Veena Tandon, Professor, Department of Zoology., NEHU. Shillong.

Dr. (Mrs) V. Tandon who joined as Professor on the Department of Zoology, N.E.H.U. on 12.7.91 has completed her probation period of one year on 11.7.92. The Head of the Department of Zoology has given recommendation that (Mrs) V.Tandon is very suitable for confirmation of her service. Prof. (Mrs) V.Tandon has also submitted the Self expression forms which will be tabled by the Chair.

The matter is placed before the Council for consideration of the confirmation w.e.f. 12.7.91 i.e. the date of joining.

(ii) Confirmation of service of Professor R. Gopalakrishnan, Dean, School of Environmental Sciences, NEHU: Shillong.

Professor R. Gopalakrishnan who joined as Professor in the Department of Geography, NEHU on 12.7.91 has completed his probation period of one year on 11.7.92. The Vice-Chancellor has recommended that Professor R. Gopalakrishnan may be confirmed.

Professor R. Gopalakrishnan has also submitted the Self expression forms which will be tabled by the Chair.

The matter is placed before the Council for consideration of the confirmation w.e.f. 12.7.91 i.e. the date of joining.

6:2:3(1)

(iii) : Confirmation of service of Shri Subrat K. Nanda as Lecturer in Sociology, School of Agricultural Science and Rural Development, NEHU., Medziphema.

Shri Subrat K. Nanda joined as Lecturer in this University w.e.f. 10.12.88. He had completed the probation period of two years satisfactorily and the Dean, SASRD. recommended for confirmation of his service as Lecturer in Sociology, School of Agricultural Science and Rural Development, NEHU., Medziphema. The Self Expression form had been received from him.

The Self Expression form would be tabled by the Chair.

The matter is placed before the Council for consideration of confirmation of the service of Shri S.K. Nanda as Lecturer in Sociology, SASRD., w.e.f. 10.12.88.

. . .

(17) CONFIRMATION OF SERVICE OF PROF. L.K. JHA, DEPARTMENT OF FORESTRY, MIZORAM CAMPUS.

The Executive Council vide resolution No. EC:74:92:06:02 (X) RESOLVED that the case of confirmation of service of Dr. L.K. Jha, Professor, Department of Forestry NEHU, Aizawl may be taken up after the decision of the Court is available.

It may be mentioned that a case is pending against Prof. L.K. Jha in the Patna High Court. In this regard a letter to the Director, Planning & Law, Birsa Agricultural University Kanke, Ranchi, Bihar was sent seeking clarification on the position of the pending case. In reply he has informed that a writ petition was filed against the fixation of pay of Dr. Jha which is still pending. Dr. Jha is Respondent No 6.

Since there has been delay in finalising the case by the High Court, the matter was referred to the University Legal Adviser NEHU for advice whose opinion is re-produced below:-

" As per standing rules and statutes, on the recommendation of Selection Committee, the Executive Council decided to appoint Prof. Jha. It seems that thereafter he has completed 2 (two) years of satisfactory service making himself eligible to be considered for confirmation. The writ petition filed amongst others, against Prof. Jha is regarding his pay fixation by his earlier employer, which has no bearing on us. Even if that petition is allowed, it is alone Prof. Jha will bear the consequences like refunding of extra salary drawn etc. and that matter relates to his earlier employer and other aggrieved person. We have given him de-novo appointment and as such pending of that writ petition, otherwise do not stand on the way of his confirmation."

In view of the above, the matter is again placed before the Executive Council for its consideration and decision in the matter of confirmation of the teacher.

6:3:- Leave/Deputation

- (i) Study leave to Shri A.K.Mishra, Lecturer,
Department of Commerce,
Pachhunga University College, Aizawl.

Shri. A.K. Mishra, Lecturer, Department of Commerce,
Pachhunga University College, Aizawl, has applied for study leave
for a period of six months w.e.f. 22.2.92 to 22.8.92 to enable
him to complete his research work at the Institute of Public
Enterprises, Hyderabad and the Indian Institute of Public
Administration, New Delhi.

The leave applied for has been approved by the School
Board on its meeting held on 17.9.92.

Shri. A.K. Mishra, joined NEHU on 14.6.85 and has completed
7 years of service in the University.

The above leave proposal is placed before the Executive
Council for its consideration as per provision (ii) of the Clause
10 of the Ordinance OE 6 regulating leave to teachers.

(Sd/- S. K. Mishra)
W. Registrar

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- (i) Suspension Case of Dr.R.C. Gupta, Lecturer, SASRD.

The Executive Council vide resolution NO:EC: 73:91:02 (i) approved the action taken the then Vice-Chancellor, Dr.Iqbal Narain, in initiating disciplinary action against Dr.R.C Gupta and placed him under suspension for **leaving** the Department and joining the University of Osaka, Japan, without obtaining prior permission from the University. He was placed under suspension after his return from Japan. The charges have been framed and issued to him and the Departmental action is in progress.

Since the suspension is now more than a year, the Vice-Chancellor, desired that the matter may be placed before the Executive Council for revocation of the order of suspension. No substitute could be appointed in place of Dr.R.C.Gupta during the last one year, as no teacher is available to teach the subjects, the students have been affected. The departmental proceedings may however continue. The former Pro Vice-Chancellor as well as the Dean, SASRD also requested for revocation of the order of suspension.

The matter is placed before the Council for consideration.

6:5 - Library :-

6:5:1(1)

- (i) Minutes of the meeting of the Library Committee held on 13th August'1992.

The minutes of the meeting of the Library Committee held on 13th August'92 is placed at Annexure 'A' for perusal and consideration of the Council.

ANNEXURE-'A'

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING HELD ON 13TH AUG. 1992.

A meeting of the Library Committee was held on 13th August, 1992 in the Conference Room of the Vice-Chancellor. The meeting was Chaired by the Vice-Chancellor, Prof. B. Pakem and the following other members were present:

- | | | |
|------|--------------------------|--|
| (1) | Prof. R. Lalthanthuanga | - Pro Vice-Chancellor, Mizoram Campus |
| (2) | Prof. K. K. Sharma | - Pro Vice-Chancellor, Nagaland Campus |
| (3) | Prof. C. S. Shastri | - Dean, School of Physical Sciences |
| (4) | Prof. S. N. Guhathakurta | - Dean, School of Physical Sciences |
| (5) | Prof. R. Gopalakrishnan | - Dean, School of Environmental Sciences |
| (6) | Prof. Nurul Hasan | - Dean, School of Languages & Literature |
| (7) | Prof. K. Chatterjee | - Dean, School of Life Sciences |
| (8) | Prof. (Mrs) M. S. Padma | - Dean, School of Education Research and Training. |
| (9) | Prof. J. C. Binwal | - Librarian & Dean, School of Library and Information Science. |
| (10) | Prof. Y. S. Chauhan | - Head, Department of Botany. |
| (11) | Shri A. Patton | - Registrar |
| (12) | Shri S. C. Chakraborti | - Dy. Registrar (Finance) |
| (13) | Shri A. K. Kundu | - Asstt. Librarian, Nagaland Campus |
| (14) | Shri S. P. Mukherji | - Asstt. Librarian, SASRD |
| (15) | Shri L. P. Pathak | - Documentation Officer |
| (16) | Smti. R. Mishra | - Asstt. Librarian |

(1) Considered the confirmation of the minutes of the Library Committee meeting held on 21st August, 1991.

Resolved to confirm the minutes.

(2) Considered the budgetary allocation for periodical renewal for 1992 and 1993.

The Committee noted that 271 periodicals could not be renewed for 1992 due to budget freeze, exchange rate fluctuations and increase

Contd./.../-

in subscription rate. Their continuation and renewal of 643 foreign and 400 Indian periodicals for 1993 to be done in 1992 will need an amount of Rs. 132 lakhs only—(Rs 40 lakhs for 271 periodicals still due for renewal; Rs.80 lakhs for 643 foreign periodicals and 400 Indian periodicals to be renewed in 1992 for 1993 and provision of 15% price increase i.e. Rs.12 lakhs).

Resolved that the additional requirement of Rs.82.05 lakhs may be considered and requested the Finance Officer to include it in the revised budget estimates for 1992-93. This requirement is beyond Rs. 50 lakhs available in the budget.

The Committee also noted that 68 journals had been discontinued in 1991. As such, it was resolved that there should not be any further discontinuation and atleast all the periodicals subscribed in 1991 should be continued for 1992, 1993 and onwards.

It was further resolved to hold a meeting of the Deans and Heads of the Departments to review the allocation of periodical budget and it was decided to hold the meeting within September, 1992.

(3) Considered the request for subscribing the journal Statistical theory and methods abstract for the Centre of Applied Statistics which is to cost about Rs.5000/-

Resolved that the requirement be included in the revised estimates for the year 1992-93, thus making the additional requirement to Rs.82.05 lakhs.

(4) Considered the proposal under which library is to acquire xerox copies of the articles from other sources against the periodical budget of respective departments for the journals discontinued.

Resolved to circulate the list of the discontinued journals to each department

(5) Considered the increase in the budgetary provisions for books for 1992-93

Resolved to increase it from Rs. 5 lakhs to Rs.10 lakhs, and requested the Finance Officer to include it in the revised estimates.

(6) Considered the allocation of Rs. 5 lakhs, available under non-plan for 1992-93 in the Headquarters, to different departments for the purchase of books.

Contd/.../-

Resolved to approve the allocation

- (7) Considered the question of xeroxing theses and dissertations and the time limit for consultation.

It was resolved that the xeroxing of selected portions of theses may be allowed after getting the permission either from the author or the supervisor of the thesis. It was further resolved not to limit the time for consultation.

- (8) Considered raising the reprography charges.

Resolved to approve reprography charges at the following rates:

Category	Library books	Non Library	Urgent
Students/RS	0.50p	0.75p	1.00p
Teaching/Non-Teaching Staff	0.75p	0.75p	1.00p

- (9) Considered the proposal of over due fine from teachers for keeping books beyond due date.

Resolved to follow the rules as applicable to students. However, text books on the course paper to be taught by the teacher concerned may be issued for six months or one semester, whichever is less. Initial implementation may be taken up after notifying the resolution and giving a reasonable time to return the overdue books.

- (10) Considered the need to treat library services as one of the essential services.

Resolved to keep the library open during the strike period also.

It was further resolved that as per UGC guidelines library officers being non-vacational teachers, be made responsible for providing library services during strike period. The Registrar informed that a proposal to treat guidelines is being put up before the EC.

- (11) Considered the matter of disposal of old general magazines upto the year 1987.

Resolved to place the list of such disposable magazines before the library standing Committee for approval. It was further resolved that before the disposal takes place, the items be displayed for sale so that the interested staff members/students may purchase the magazines of their interest.

Contd/.../-

(12) Considered the case of book cleaners in the library.
Resolved to treat book cleaners as constituents of the library cadre. It was further resolved to recommend the change of the designation to book cleaners, and not to treat them as general cleaners for transfer purposes from one department to another.

(13) Considered the case of frequent transfer of general cleaners
Resolved that the general cleaners attached to the library may not be transferred frequently as they need some skill to work in the library environment.

(14) Considered the utilization of money realised from readers on account of reprography charges, fines and recovery of the cost of books.

Resolved to recommend to the Finance Officer to open a separate budget head and deposit for the purpose so as to enable the library to utilize its for improving the services and purchase of books.

(15) Considered the space problem in the library

Resolved that alternate arrangements be made for the department of English, which will partially solve the space problem for the time being.

SCHOOL OF AGRICULTURAL SCIENCES AND RURAL DEVELOPMENT

(16) Considered the financial requirements for books and periodicals for the SASRD.

(a) The committee noted that there is not budget head in non-plan budget for library books and periodicals under the major Head "B-Capital". It was therefore resolved to request the Finance Officer to divide the budget head "B-Capital" into different categories clearly indicating the library budget under the following two heads:

(1) Library Books

(2) Library Periodicals.

(b) The committee was also informed that the Dean of the School has been requested to submit the revised estimates indicating separate heads for library items.

(c) Resolved to request the Finance Officer to include the following estimates of the School in the revised budget estimates for 1992-93 before the Finance Committee for consideration.

	1992-93 Proposed
1. Periodicals	
Journals(167 nos.)	
Newspapers & popular Magazines (19 + 29 nos.)	3,05,000
2. Books	1,00,000
3. Xerox Consumables	50,000
4. Binding Charges	20,000
5. Library furniture Accessories, Stationery	20,000
Total	<u>4,95,000</u>

(d) Considered the requirement of additional staff for SASRD.

Resolved to recommend the following post to be created: Junior Library Assistant - 1 (One)

Xerox Machine Operator - 1 (One)

Gate Keeper - 1 (One)

It was further resolved that the Finance Officer be requested to place the proposal of creation of these posts before the Finance Committee for consideration

(e) Considered the proposal of extension of the present library building.

Resolved to recommend the extension of the building on one side only and the expenditure of the same be included in the minor works budget.

(f) Considered the procurement of a generator for the library

Resolved to request the Finance Officer to consider it and sanction an amount of Rs.35,000 for the purpose.

Cont./.../-

NAGALAND CAMPUS

- 17 (a) Considered the proposal regarding the purchase of back volumes of periodicals

Resolved that it may be considered when plan money is released

- (b) Considered the financial requirements for periodicals subscription for 1993.

Resolved to approve the allocation of Rs.3 lakhs for the purpose and requested the Finance Officer to include it in the revised budget estimate of 1992-93.

- (c) Considered the proposal of providing one copy each of the course book in history and archaeology for one semester from Headquarters library on inter-library loan basis till campus library acquires all the text books.

Resolved to accept the proposal, if sufficient copies are available.

- (d) Considered the requirement of additional staff for Nagaland Campus.

Resolved to recommend the creation of the following posts

Xerox Operator - 1 (One)

Gate Keeper - 1 (One)

It was further resolved that the Finance Officer be requested to place this recommendation before the Finance Committee. However, the Committee felt that some D category employee could be trained and requested to operate xerox machine on the basis of some honorarium till such a post was sanctioned.

MIZORAM CAMPUS

- 18 (a) Considered the proposal of the Mizoram Campus library for Rs.10 lakhs to purchase books during 1992-93.

Resolved to consider it, when plan money is released.

- (b) Considered the requirements of the campus library for periodicals for 1992-93.

Resolved to recommend an amount of Rs.3.3 lakhs for the purpose and requested the Finance Officer to include it in the revised budget estimates.

- (c) Considered the proposal for starting a certificate course in library science at Mizoram Campus.

Resolved to wait till financial grant is received the state Govt. of Mizoram.

(d) Considered the requirements for furniture and equipment
Resolved to recommend the purchase of 1 typewriter; 1
duplicating machine ;1 Secretariat table; 1 counter table;
and 1 Half Secretariat table and requested the Finance
Officer to include Rs.50,000/- for the purpose of the
revised estimates.

(e) Considered the question of space for the campus library
by hiring one additional adjacent building at the annual
rate of Rs.72,000/-

Resolved to recommend it to the campus authorities for
consideration. It was also resolved that the rent of two
buildings be not allowed to exceed Rs.1,00,000/- per annum.

(f) Considered the requirements for binding.

Resolved to accept the proposal of Rs.15,000 for the purpose
and the Finance Officer was requested to include it in the
revised estimates.

(g) Considered the contingency requirement of the library for
Rs.11,000.

Resolved to accept the proposal and the Finance Officer was
requested to include it in the revised estimates.

(h) Considered the proposal for construction of the library
building

Resolved to request the campus authorities to include it in
the Campus Development Programmes.

PACHHUNGA UNIVERSITY COLLEGE

19 The agenda items from the Pachhunga University College were not
available for consideration. As such no decision could be taken.

The meeting ended with a vote of thanks to the Chair

Secretary

Chairman

6:6: Service Condition/Financial & Other Benefits-

(i) Grant of Advance increment to teachers.

The Committee which was constituted in pursuance of the Executive Council's resolution NO:EC:70:90:6:6(ii) to review cases of Grant of Advance increments has met and come out with the recommendation which is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

Increment is extended to Dr. I. A. Aiyer, Dr. R. Lakshminarasimhan and Dr. S. J. Raju from the dates of their obtaining the P.D. degree. The Executive Council further resolved that such benefit should be extended to all other similar cases without the enforcement of the condition of being a fresh entrant to service. The Committee having gone through the Executive Council's resolution NO: EC:70:90:6:6(ii) finds that it had very limited powers to recommend as much as the Executive Council by this resolution restricted the scope of the Committee only to the cases which would arise after the date of its resolution i.e. 15.11.1990. The Committee therefore, confined its recommendations to the cases arising on or after the date of the 70th Executive Council meeting.

There may be following types of cases:-
(i) Lecturers appointed prior to November 15, 1990 without M.Phil./Ph.D. degree but acquiring the same thereafter.
(ii) Lecturers without M.Phil./Ph.D. degree obtaining the same at or after November 15, 1990 but obtaining the same at a later date and
(iii) Lecturers possessing M.Phil./Ph.D. degree at the time of their appointment on or after November 15, 1990.

In making the recommendations, the Committee confined its deliberations to the guidelines issued by the SCMD as contained in para 12 of Appendix - I attached to their circular letter No. 11-1/1990 dated 22.1.88.
(i) The lecturers belonging to category (i) above will be eligible for the service benefits for the purpose of this resolution only for the service rendered from the date of their appointment. (ii) The lecturers belonging to category (ii) above will be eligible for the service benefits for the purpose of this resolution only for the service rendered from the date of their appointment. (iii) The lecturers belonging to category (iii) above will be eligible for the service benefits for the purpose of this resolution only for the service rendered from the date of their appointment.

Minutes of the Meeting of the Committee constituted under E.C.Resolution No:EC:70:90:6:6:(ii) held on 10.8.92.

Before the Committee started deliberation, the term of reference was examined. The Committee had been asked to examine the issue regarding grant of advance increment to teachers (Lecturers) with referene to the demands of the NEHUTA. The Committee finds that on an earlier occasion I.e. in Nov.1987 the Executive Council took a resolution (EC:59:87:6:6:(ii) that Lecturers with Ph.D might henceforth be granted 3 (three) advance increments. It also RESOLVED that the benefits of the advance increment be extended to Dr.I.L.Aiyer, Dr.R.Lalthangliana and Dr.Sajal Nag from the dates of their obtaining the Ph,D degree. The Executive Council further resolved that such benefit should be extended to all other similar cases without the enforcement of the condition of being a fresh entrant to service. The Committee having gone through the Executive Council resolution No: EC:70:90:6:6:(ii) finds that it had very limited sphere to recommend in as much as the Executive Council by this resolution restricted the scope of the Committee only to the cases which would arise after the date of its resolution i.e 16.11.1990. The Committee therefore, confined its recommendations to the cases arising ~~xxx~~ on or after the date of the 70th Executive Council meeting.

There may be following types of cases:-

- (i) Lecturers appointed prior to November 16, 1990, without M.Phil/Ph.D degree but acquiring the same thereafter.
- (ii) Lecturers without M.Phil/Ph.D degree joining N.E.H.U after November 16, 1990 but obtaining the same at a latter date and;
- (iii) Lecturers possessing M.Phil/PH.D degree at the time of recruitment on or after November 17, 1990.

In making the recommendations, the Committee confined its deliberations to the guidelines issued by the MOHRD as contained in para 12 of Appendix - I attached to their circular letter No.F.1-21/87/U/1 dated 22.7.88.

Recommendation

(1) The Lecturers belonging to category (i) above will be eligible only for the service benefit for the purpose promotion and will not be entitled to above increment.

(2) The Lecturers under category (ii) above will also be entitled for same benefit as recommended for Lecturers under category (i) above.

(3) As regards the Lecturers under category (iii) above, the Committee opines that they will get the benefit of advance increment and service benefits as per the guidelines of the Govt. of India contained in para 12 Appendix - 1 to Ministry's letter dated 22nd July 1988 *abid.*

In order to remove any doubt/ambiguity the Committee is of the opinion that the cases of Lecturers falling under all the categories mentioned above arising prior to 16.11.90 will be regulated in accordance with EC:59:87:06:(ii).

While the foregoing are the recommendations of the Committee, the Committee after carefully going through Govt. of India's guidelines and the two E.C. resolutions mentioned above regarding the grant of advance increments to Lecturers would like to observe that the guidelines prescribed by the Govt. of India under para 12 of the Appendix -1 to their letter dated 22.7.88 are quite clear and free from ambiguity for regularisation of advance increments to Lecturers. However, the Committee feels that the Executive Council resolution allowing the benefits of advance increments to all Lecturers with M.Phil/PH.D under its resolution No; EC:59:87:6:06:(ii) might have been adopted because the guidelines of the Govt. of India were issued in July 1988 while the Executive Council resolution was adopted in November 1987.

Sd/-
(Prof. K. Chatterjee)
Chairman

Sd/-
(Prof. A. C. Mohapatra)
Member

Sd/-
(Shri. S. C. Chakraborty)
Dy. Reg. (Finance)
Member

Sd/-
(Shri O. D. Shira)
Dy. Reg. (Estt. II)
Member

Sd/-
(Shri P. K. D. Purkayastha)
A.R. (Estt. II)
Convener.

- (ii) Withdrawal of remuneration of Rs. 500/-p.m. granted to Dean, SASRD & (b) Withdrawal of the special pay granted to the Vice-Principal, COA.
The Dean, School of Agricultural Sciences & Rural

Development submitted two agenda items for -

- a) withdrawal of the remuneration of Rs. 500/-p.m. granted to Dean, SASRD and
- b) Withdrawal of the special pay granted to the Vice-Principal, College of Agriculture.

None of the Deans, except Dean, SASRD is paid remuneration for holding the position of the Dean. However, as the Dean, SASRD has been performing the duties of the Principal, COA he was paid a monthly remuneration of Rs. 500/-. There will be no difficulty in withdrawing the monthly remuneration of Rs. 500/- being given to the Dean, if the present Dean does not want to claim it. But the present Dean seems to suggest that the remuneration may be withdrawn because the COA has been upgraded to the School. In this connection, a clear decision may have to be taken whether the COA will still exist retaining its identity and functions or it stood dissolved with the creation of the School and converted to a Department with various smaller Deptts. under it. Confusion seems to prevail at present as no clear decision has been taken on this. The teachers in SASRD have the impression that the College of Agriculture is no longer there.

The Resolution of the Executive Council creating the School of Agricultural Sciences and Rural Development may be seen at Annexure 'A'. It appears from the EC Resolution that the School was created with three Units under it, namely, (1) College of Agriculture (2) Four Post Graduate Deptts. and (3) One Centre for Rural Development. The College of Agriculture was also given additional responsibility of conducting Under-Graduate Courses in Arts/Science in addition to the P.U./B.Sc Courses in Agricultural Sciences. The UGC Visiting Committee commented on this experiment and their observation is reproduced below:-

"The University has already made an important new start in Agro-based non-traditional courses like horticulture which are offered to students of the arts stream, as one of the three optionals at the B.A. level. The University plans to offer more such courses e.g. agriculture, farm management, sericulture etc.

This experiment of the Arts students offering such courses needs to be encouraged. However, it needs careful planning. The proposal of the University to develop the College of Agriculture into a School of Agriculture should be supported as it would provide leadership role in relation to Agro-based courses.

The Committee therefore, recommends that the proposed school of Agriculture should (i) start under-graduate courses in Arts and Science, and (ii) introduce post graduate courses in (a) Rural development Planning (b) Horticulture (c) Animal Production (d) Soil Conservation".

The University Grants Commission accepted the above recommendations of the Committee and sanctioned new faculty positions for the purpose.

It appears from the Resolution of the Executive Council placed at Annexure 'A' that the College of Agriculture is required to continue with added responsibility.

The Executive Council in its 42nd meeting also decided that the Principal, College of Agriculture shall be Ex-officio Dean of the School of Agricultural Sciences and Rural Development. This decision was perhaps taken as there was no teacher in the grade of Professor at that time and the new School was to start functioning with the School headed by the Dean. Now that the post Graduate Deptts had come into existence, the Dean of the School may be appointed only from amongst the Professors, as in other Schools and as provided in the Statute of the University.

The Post of Prinvipal, College of Agriculture is at present lying vacant. The position of the Principal was not filled as it was not clear whether the College of Agriculture was to continue in the School. If the College of Agriculture is to continue and the Principal is to be appointed necessary action will be taken for recruitment of the Principal. In such a case, the Dean of the School, who is also to look after the office of the Principal, may continue to be paid the monthly remuneration of Rs.500/- by way of charge allowance and the payment of remuneration may not be dis-continued as proposed by the present Dean. Alternatively, 10% of the ~~xxxxx~~ presumptive Pay may be paid to ~~xxx~~ the Dean of the School for holding the charge of the office of the Principal, College of Agriculture until the Principal is appointed.

b) Withdrawal of the special pay granted to the Vice-Principal, College of Agriculture.-

The senior-most Reader of the College of Agriculture is at present being paid the special pay for holding the charge of the office of the Vice-Principal of the College. The Vice-Principal continued to function till today. The Dean of the School proposed that this payment of special pay to the Vice-Principal may be discontinued. But if the College of Agriculture is to continue, the position of the Vice-Principal may also be allowed to continue on payment of the special pay.

contd.....p/2/-

In brief, the points raised by the Council are as follows :-

(i) Whether the College of Agriculture will continue to exist as one of the units of the School of Agricultural Sciences and Rural Development and whether Arts and Science Courses may be conducted by the College, as decided by the Executive Council in its 42nd meeting and as commented by the UGC Visiting Committee.

(ii) Whether the payment of monthly remuneration of Rs.500/- or 10% of the presumptive pay may continue to be paid to the Dean of the School for looking after the office of the Principal, COA.

(iii) Whether the position of the Vice-Principal and the payment of the special pay to him will continue.

(iv) Whether the Principal, COA, if appointed, will be the Ex-officio Dean of the School or the Dean may be appointed from amongst the Professors of the Post Graduate Deptts. in the School.

.....

Extract of EC Minutes of its 42nd meeting.

(i) Creation of a School of Agricultural Sciences and Rural Development.

EC:42:84:04:2(i): The Academic Council has agreed to the proposal of the University to create a School of Agricultural Sciences & Rural Development assigning the following Departments under the School :-

1. College of Agriculture with P.U./B.Sc. agricultural courses and under graduate courses in Arts/Sciences.
2. Post-Graduate Departments in -
 - (a) Rural Development and Planning.
 - (b) Horticulture
 - (c) Animal Production
 - (d) Soil Conservation.
3. Centre for Rural Development.

It was also decided that the Principal, College of Agriculture, shall be Ex-officio Dean of the School of Agricultural Sciences and Rural Development.

.....

- (iii) Re-imbusement of entire expenditure incurred by the V.C., while on tour accompanied by Security personnel etc.

While on tour, the V.C., used to be accompanied by Security personnel and while camping outside the Headquarters he used to be visited by guests, visitors, etc. As all these involved extra expenditures on the part of V.C. for boarding and lodging of the Security personnel and entertainment of the Guests. The University, therefore, have no alternative but to re-imburse such expenditures to him.

As such arrangements would be a regular feature, it is considered necessary that a standing order be obtained from the E.C. for the re-imbusement of actual expenditure incurred by V.C. while on such official tours; and in which case no TA/DA is made available to him.

The matter is, therefore, placed before the E.C. for consideration.

- (iv) Voluntary retirement of Dr. B.N. Mehrotra, Principal Scientific Officer, U.S.I.C., NEHU., Shillong.

Dr. B.N. Mehrotra, Principal Scientific Officer, U.S.I.C. joined NEHU on 18.12.89. He is due to complete 3 years on 18.12.1992. Dr. B.N. Mehrotra, however, vide his letter dated 3.11.92 desired to allow him to go on voluntary retirement under the provisions of FR. 56(K)(i) curtailing the period of three months notice. On receipt of his application, the Vice-Chancellor allowed him under the provisions of FR.56(K)(I-A)(b) to go on voluntary retirement by curtailing the period of three months notice as provided under FR.56(K)(i). He is allowed to retire voluntarily on 21st November, 1992(A/N).

At the time of his appointment as P.S.O., Dr. Mehrotra was placed on probation period of one year from the date of his joining. Since Dr. Mehrotra completed his probation period, he is due to be confirmed against the post of P.S.O., U.S.I.C. from the very date of his joining in the University,

In terms of the provisions as per rules, a temporary employee will not get any retirement benefits unless he is confirmed. To enable Dr. Mehrotra to avail the retirement benefits as admissible under rules, he may be considered for confirmation in the post of P.S.O. It may however, be stated that U.S.I.C. is a scheme of the UGC. But as per the scheme, the Technical Officers will be admissible to retirement benefits as admissible to teaching staff of the University. In view of the above, the following are placed before the EC for ratification/consideration :-

1. Voluntary retirement of Dr. B.N. Mehrotra, P.S.O., U.S.I.C. with effect from 21st November, 1992(A/N) by waiving the three months notice in terms of the provisions under FR.56(K)(I-A)(b).
2. Confirmation of his services with effect from 18.12.1989 (Date of his joining in the University).