

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

MEETIN G OF THE EXECUTIVE COUNCIL
ADDITIONAL AGENDA

Saturday, the 26th April, 1980
Kohima

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

MEETING OF THE EXECUTIVE COUNCIL

ADDITIONAL AGENDA

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Additional Item No. 1

Honorarium to J.C. Binwal, Librarian,
NEHU as Joint Director of the ICSSR-NERC
NEHU, Shillong.

There is a provision of Rs 1,500/-
(Rupees one thousand five hundred) only per annum,
or Rs 150/- (Rupees one hundred fifty) only per month
to be paid to Shri J.C. Binwal, for his additional
charge as Joint Director of the Centre.

Payment of honorarium as stated above will,
however, be subject to the availability of fund
under the respective Project/Scheme.

The matter is placed before the Executive
Council for consideration.

Additional Item No. 2

Permanent absorption vis-a-vis transfer of services of Shri J.C.Binwal, Librarian, NEHU.

Shri J.C.Binwal was appointed as Librarian, NEHU, vide appointment order No.F.4-4/Estt/75-7902, dated 15th July, 1978. Shri Binwal was on probation for a period of one year from the date of his joining. Shri Binwal joined his post in the University on 15th July 1978. He was formerly Deputy Librarian, Banaras Hindu University and was on lien for a period of two years upto 14th July, 1980 vide letter No. Lib/Personal/79-80/5316 dated 17th January, 1980. Shri Binwal in his letter No.Lib/Personal/79-80/14 dated 11th March 1980 requested the University to get his services transferred from the Banaras Hindu University.

Transfer of employees from one Central University to another Central University is permissible vide UGC letter No.F.8-12/790D5c/11 dated 29th July 1974 quoted below:

"Transfer of Employees of one Central University to the other:

As a general policy, when an employee of one Central University get transferred to any other Central University and the latter decides to absorb him permanently the absorption should be made with the consent of the parent University provided the transfer is in public interest. The new employer will be the sole judge to decide whether the transfer is in public interest or not.

In regard to the allocation of retirement benefits liability, the entire liability should be met by the University from which the employee finally retires.

Contd/...

In case of C.P.Fund, however, the lending University's contribution together with the employee's contribution should on permanent absorption in the borrowing University be transferred to the borrowing University.

As Shri Binwal has already completed his period of probation the question of his permanent absorption here is now under consideration of this University. For permanent absorption the consent of the parent University is necessary provided the transfer is in public interest, and for this the new employer is the sole judge to decide whether the transfer is in public interest or not.

The UGC vide its letter No.F.7-3/74(D.5a) dated 4th May 1979 confirmed that the various posts sanctioned by the University Grants Commission for the University could be taken to be permanent ones unless stated otherwise. The post of the Librarian was duly sanctioned by the UGC.

In view of the above noted facts the University is to consider absorbing Shri Binwal permanently. It is, therefore, proposed that the Executive Council may kindly consider: (1) whether NEHU may request the Banaras Hindu University to transfer the services of Shri J.C. Binwal to this University with effect from the date of his joining for permanent absorption of Shri Binwal in this University is for public interest; (2) to declare Shri Binwal as permanent with effect from the date of his joining in case his services are transferred by the Banaras Hindu University to this University as above.

Additional Item No. 3

To consider offer of assistance received from foreign sources by institutions/organisations in India for educational purposes.

- - -

The University Grants Commission in its letter No.F.1 -209/72(CP) dated 18th February, 1980 (Annexure - I.) has forwarded the guidelines on the above noted subject.

Since the University falls under the purview of the guidelines, the matter is placed before the Executive Council for consideration.

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University Grants Commission
Bahadurshah Zafar Marg
New Delhi

No. F.1 209/72(CP)

118 February, 1980.

To

The Registrar,
North-Eastern Hill University,
P.O. Lower Lachumiere,
Shillong - 793 001.

Sub:- Offer of assistance received from foreign sources
by institutions/organisations in India for
educational purposes.

Sir,

I am directed to enclose a copy of Ministry of
Education and Culture letter No.F.2-4/78-U.3 dated 21st
January, 1980 on the above subject for information and
guidance of the University.

It is requested that the guidelines contained in the
Ministry letter referred to above may also be brought to the
notice of the Colleges affiliated to the University.

Yours faithfully,

Encl: 1 above.

Sd/- C.M.Ramachandran
Under Secretary

No. F.2-4/78-U.3
Government of India
Ministry of Education & Culture
(Department of Education)

.....

New Delhi, the 21st January, '80.

OFFICE MEMORANDUM

Subject:- Offers of assistance received from foreign sources by institutions/organisations in India for educational purposes.

...

From time to time, several institutions/organisations in India receive offers of assistance in one form or another from foreign organisations/agencies for educational purposes. According to the guidelines communicated by the Ministry of Education to the State Governments and other agencies in the past, it was necessary for each individual organisation to obtain the prior approval of the Government of India for acceptance of such offers of assistance.

2. Consequent upon the enactment of the Foreign Contribution (Regulation) Act, 1976, the question of liberalising the procedure for receipt of such assistance by institutions/organisations engaged in educational activities in the country has been under consideration of the Government of India. It has now been decided, in supersession of all previous instructions on the subject, that offers of assistance received by educational institutions/organisations in the country from foreign sources in the form of cash grants, equipment, materials, etc., for educational purposes, should be processed according to the guidelines outlined below:-

- i) The acceptance of all offers of assistance, in whatever form they are offered, to any educational institution/organisation in India for which the Central Government is directly responsible, should be subject to the prior approval of the Central Government. All autonomous bodies, statutory organisations, coming within the jurisdiction of the Ministry of Education & Culture and those which are in receipt of substantial assistance from the Government, will come under this category;

Contd/..

- ii) All institutions/organisations whether established aided or maintained by Government or run privately, which receive offers of assistance from Foreign Governments and from large aid giving agencies, such as the Ford Foundation should obtain the prior approval of the Government before accepting such offers. The procedure for dealing with such offers are outlined in the Ministry of Finance (Department of Economic Affairs) O.M.No.F.1-7/78-TCM dated May 9, 1979 (copy attached);
- iii) Institutions/organisations that receive offers of assistance, coupled with exchange/collaboration programmes under which there would be continuous flow of information between foreign agencies/ institutions and Indian Institutions, including exchange of academicians, should get the prior approval of Government before accepting such offers; and
- iv) In all other cases of donations/assistance received by institutions/organisations prior approval for acceptance of such offers from the Government of India will not be necessary, provided such offers of assistance fall within the categories and ceilings indicated below:-
- (a) Books and journals, irrespective of their value;
 - (b) Scientific equipment, apparatus, accessories, audio-visual aids, etc., offered as gift/donation to individual teachers, departments or institutions and organisations engaged in educational activities, provided their value is not more than Rs 1 lakh;
 - (d) Assistance for construction of buildings, provided the total extent of assistance is not more than Rs 5 lakhs; and
 - (d) Donations and cash grants up to a limit of Rs 1 lakh for any other purpose connected with educational activities, specified by the donor. If such an offer is received by an individual working in the organisation, prior approval of the Head of the Organisation/Institution should be obtained before acceptance.

Contd/...

3. Acceptance of foreign assistance for the purposes and up to the limits indicated in para 2(iv) above will, however, be subject to the following further conditions:-

- i) All cash grants should be brought to India in foreign exchange through normal banking channels;
- ii) All the procedural requirements in connection with the import of books, equipment, apparatus, tools, etc., should be complied with; and
- iii) Acceptance of any assistance from foreign sources is subject to the provisions of Foreign Contribution (Regulation) Act, 1976.

4. It is requested that the guidelines indicated above may kindly be kept in view while dealing with the offers of assistance received by institutions/organisations for educational purposes. These may also be brought to the notice of all concerned for their information and guidance. The State Governments, etc., may also like to consider whether they would like to specify similar conditions as mentioned in respect of institutions with which they are concerned (para 2(i) above), while advising the institutions, etc., in their States.

Sd/-
(N.K.Mahajan)
Deputy Secretary

1. To all Ministries, Department of Government of India and all State Governments and Union Territories.
2. To all autonomous and statutory bodies under the Ministry of Education and Culture and Social Welfare.
3. All Divisional Heads in the Ministry of Education and Culture.

No. F.1/7/78-TCM
Government of India
Ministry of Finance
(Department of Economic Affairs)

New Delhi, the 9th May, 1979.

OFFICE MEMORANDUM

Subj:- Grants from foreign Governments, etc., to Institutions in India for educational and other purposes.

The undersigned is directed to refer to this Department's O.M. No. F.19/6/73-IA dated 10th April, 1973 prescribing certain procedures for processing proposals for acceptance of assistance from foreign countries, from both Governmental and private sources, in the form of cash grants, equipment and materials for educational and other purposes.

2. In an inter-ministerial meeting in the Department of Social Welfare held on 22 August, 1978, there was discussion among other things, on the need to streamline the procedure which is being followed for processing the aforesaid proposals. In supersession of our O.M. No. F.19/6/73-IA dated 10 April, 1973 the procedure and guidelines outlined below and in the annex-ure may be followed in future.

3. The administrative Ministry/department concerned should examine each proposal on merits applying strictly the criteria of essentiality and acceptability and refer each such proposal, with its recommendations, simultaneously to the Ministry of External Affairs (Coordination Section), Department of Economic Affairs (TCM Section), Ministry of Home Affairs (FCRA-I Section and Security & Political Section) and any other Ministry/Department, which, in the opinion of the administrative Ministry/Department, should be consulted for clearance from the political, technical assistance and security angles and with reference to the provisions of the Foreign Contribution (Regulation) Act, 1976. Such reference should preferably be sent by name to the officers concerned. Ministries/Departments (other than Ministry of Home Affairs) concerned would convey their comments/clearance of the proposal to the administrative Ministry/Department concerned within 15 days from the date of receipt of the communication by them. If this time limit cannot be adhered to by the Ministry/Department concerned, it will advise the administrative Ministry/Department suitably. Otherwise on expiry of this time limit if no communication is received by the administrative Ministry it would be assumed that they have no objection to the

Contd/...

proposal. The Ministry of Home Affairs will endeavour to convey its comments/clearance within 30 days but in any case the administrative Ministry/Department concerned will finally decide on the acceptance or otherwise of the proposal for foreign assistance only on receipt of views from Ministry of Home Affairs where such views have been asked for. It is also imperative that the administrative Ministries/Departments concerned should prescribe suitable accounting procedures for proper utilisation of the grants received from foreign countries. In case where there is any doubt regarding the grant funds cutting into regular programmes of technical aid at Government to Government level from a particular country, the Department of Economics Affairs will make necessary enquiries from the concerned Embassy in New Delhi.

4. It is requested that the contents of this Office Memorandum be brought to the notice of all concerned for their information and guidance. These procedures will remain in force until further instructions are issued.

Sd/-

(Mrs. A. Mansingh)

Under Secretary to the Govt. of India

To :

All Ministries/Departments of the Government of India.
The Chief Secretaries of all States/Union Territories.

ANNEXURE

The procedure and guidelines of clearance are as under:-

- (i) that the administrative Ministry/Department concerned concurs from the administrative and essentiality angle;
- (ii) that the State Government concerned, wherever such is the case, has no objection or has recommended the grants;
- (iii) that the Ministry of External Affairs concurs from the political angle;
- (iv) that the Ministry of Home Affairs concurs from the security angle and from the Foreign Contribution Regulation Act angle to the extent applicable;
- (v) that the Department of Economic Affairs finds it acceptable from the foreign assistance point of view;
- (vi) that the cash grants are brought to India in foreign exchange through the normal banking channels;

Contd/...

- (vii) that machines/tools/equipment offered are cleared by the DGTD from the indigenous angle;
 - (viii) that the administrative Ministry/Department/State Government concerned ensures that the assistance extended is utilised properly;
 - (ix) that the ocean transportation charges in respect of machines/tools/equipment are met by the donor agency; and
 - (x) that adequate spares are obtained along with equipment for replacement.
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Additional Item No. 4

To re-consider representation of Dr C.L. Anand, Professor, Department of Educational Research and Studies, NEHU, regarding re-fixation of his pay.

Dr C.L. Anand has been appointed as a Professor under the provision of Statute 21 of the NEHU Act, 1973, with effect from 4th August, 1979 on an initial pay of Rs 1,800/- in the scale of Rs 1500-60-1800-100-2000-125/2-2500/-.

It was decided by the Executive Council vide Resolution No. EC:19:79:52 to offer Dr Anand a basic pay of Rs 1,800/- p.m. in the scale of Rs 1500-2500/- but in the event of his pay being revised to Rs 1,900/- with effect from 1.7.78, his pay will be re-fixed at Rs 2,125/- p.m., from the date of joining.

Dr Anand in his letter dated 10.8.79 (Annexure-II) has represented to fix his pay at Rs 2,125/- p.m., with effect from the date of joining and again in his letter dated 18.8.79 (Annexure - III) to consider re-fixation of his pay at Rs 2,250/- p.m.

From Dr Anand's letters referred to above, the scale of pay of Calicut University was revised with effect from 1.7.78 and his pay was fixed as follows:

1.7.78 - Rs 1,800/-
1.7.79 - Rs 1,900/-

From the salary certificate issued by the Calicut University (Annexure - IV) it would be seen that his monthly pay is Rs 1,900/- p.m. The decision of the Executive Council mentioned above stipulates that in the event of Dr Anand's pay being revised at Rs 1,900/- p.m.

Contd/---

with effect from 1.7.78 his pay here will be re-fixed at Rs 2,125/- p.m. But as Dr Anand's pay has been fixed at Rs 1,900/- p.m., with effect from 1.7.79 only, the whole position has been changed and the matter was submitted for consideration of the Executive Council in its meeting held on 22nd September, 1979.

The Executive Council constituted a Committee vide resolution No.EC:20:79:25 to examine, inter-alia, the case of Dr Anand. The report of the Committee appointed by the Executive Council was placed before the Executive Council in its meeting held on 29th January, 1980 wherein it was decided, vide resolution No.EC:21:80:02, that the recommendation of the Committee for fixation of his pay at Rs 2,000/- p.m. be accepted. But as Dr Anand has further represented his case to the Vice-Chancellor personally, in terms of the earlier recommendation of Dr G.S.Aurora, Dean of Social Sciences, vide his letter No. CCV-5/SOC/79/2613, dated 29th March, 1979 (Annexure - V) that he should have been given two increments over and above the salary fixed on 1.7.79 (i.e., Rs 1,900/- plus two increments, Rs 100/- and Rs 125/- = Rs 2,125/-), the matter is again placed before the Executive Council for favour of advice.

Annexure - II

NORTH-EASTERN HILL UNIVERSITY
SCHOOL OF EDUCATION
DEPARTMENT OF EDUCATIONAL RESEARCH & STUDIES

.....

Dr C.L. Anand
Professor of Education

Shillong - 793003
Date 10th August, 1979.

D.O.No. F.251/79-80/2467

Dear Shri Grover:

Sub:- Fixing of pay of Dr C.L. Anand - regarding.

- Ref:- (1) Your D.O. letter No.F.4-1/Estt/75-6377
dated 19.5.79.
(2) Your D.O. letter No.F.4-1/Estt/75-7868
dated 4-8-79.

With reference to the above, I have been appointed Professor of Education in this University under the provisions of Statute 21 and given an initial pay of Rs 1800/- per month plus other allowances.

In the letter of offer given to me by the University with reference to (1) above, my salary is to be fixed at Rs 2,125/- per month from the date of joining in case my pay was Rs 1900/- in my parent department, i.e., the University of Calicut. I write this to inform you that my basic pay in my parent department in the revised pay scale had been fixed at Rs 1900/- with effect from 1.7.79 and hence my pay in the present scale has to be fixed at Rs 2125/- from the date of joining.

I request you to kindly pass the necessary orders at your earliest so as to enable me to draw the pay accordingly. A salary certificate obtained from the University of Calicut on the date of my relief from that University is enclosed in this regard.

Thanking you and with kind regards,

Yours sincerely,

Sd/- C.L. Anand

Shri O.K.C. Grover
Registrar
NEHU
Shillong

NORTH EASTERN HILL UNIVERSITY
SCHOOL OF EDUCATION
DEPARTMENT OF EDUCATIONAL RESEARCH & STUDIES
Shillong - 793 003.

Dr C.L.Anand
Professor of Education.

D.O.No.F.251/79-80/2486

Dated 18th August, 1979.

Dear Shri Grovor:

Sub:- Fixing of pay of Dr C.L.Anand - regarding.

Ref:- (1) Your D.O. letter No.F.4-1/Estt/75-6377 dt.19.5.79.
(2) Your D.O. letter No.F.4-1/Estt/75-7868 dt. 4.8.79.
(3) My D.O. Letter No.F.251/79-80/2467 dt. 10.8.79.

With reference to the above and the meeting I had with you yesterday in person, I was given to understand that my basic pay will be fixed at Rs 2125/- per month in case my pay had been fixed at Rs 1900/- at the University of Calicut on 1.7.78. In this connection, I would like to inform you that the pay scales of the University teachers were revised from 1.7.78 and my pay fixed at Rs 1900/- with effect from 1.7.79. I would also like to draw your attention to the letter of acceptance sent by me to the Vice-Chancellor dated 3.3.79 addressed to Vice-Chancellor by name and requesting the basic salary of Rs 2250/- per month. I also communicated in the same letter that I was drawing Rs 2100/- in my parent department. Now I have joined this University after losing 5½ years of service at the University of Calicut where I was not paid any amount of in respect of contributory provident fund (the University of Calicut has no scheme of contributory provident fund and gives pension to people after 10 years of service) gratuity, etc.

In view of the above facts, may I request you to kindly take up the matter with the Executive Council and sanction a fixation of my pay at Rs 2250/- and oblige. Expecting favourable action.

With kind regards,

Yours sincerely,

Sd/- C.L.Anand.

Shri O.K.C.Grovor,
Registrar,
NEHU, Shillong.

Annexure -IV

University of Calicut

Calicut University P.O.
673 635

Ref. No. FI(I)/79

Date 31st July, 1979.

SALARY CERTIFICA-TE

Certified that the monthly pay drawn by
Dr C.L.Anand, Professor of Education as on this date
is Rs 1,900/- only.

(Rupees one thousand nine hundred only).

Sd/-

Finance Officer
University of Calicut

To

Dr C L Anand
Professor of Education

Annexure - V

CONFIDENTIAL

No. CCU-5/SOC/79/2613

29th March, 1979.

To

The Vice-Chancellor,
North-Eastern Hill University,
Shillong.

Ref:- Your letter No. VCF.22:In:79+195 dt. 24.3.1979.

Sub:- Appointment of a University Professor in the
Department of Educational Research & Studies.

Sir,

I have gone through the Bio-data of Professor Anand sent by you to me. I fully endorse your decision regarding the appointment of a University Professor in the Department of Educational Research and Studies.

Although Dr Anand's contention for a higher salary is justified byt in my view his salary could be fixed so that he gets two increments over and above the salary he would be drawing with effect from 1.7.79 from the University of Calicut. However I leave the final decision in this regard entirely on you. My concurrence can be taken as given to whatever decision you may like to take in this regard.

Yours faithfully,

Sd/- G.S. Aurora.

Additional Item No. 5

Recognition of the transport service operated between Shillong and Gauhati Airport by the Tourism Department of the Government of Meghalaya for the purpose of claiming road mileage on tour.

- - -

Under the T.A. Rules currently in force, the recognised transport service, for the purpose of claiming mileage on tour-journey between Shillong and Gauhati is the State Transport Service plying at present between these two stations. Since Gauhati Bus station is close to the Railway station in the town, the bus service is convenient to persons travelling by train. However, for a person travelling by air from Gauhati or arriving by air at Gauhati whose journey originates or terminates at Shillong, as the case may be, the State Transport Service is not convenient as it will involve a night halt at Gauhati. Besides, he will be required to pay an additional surface transport charge for journey between the City Office of the IAC and the Airport.

The Tourism Department of the Government of Meghalaya operates a direct bus service daily between Shillong and Gauhati Airport which facilitates air passengers to and from Gauhati to begin or complete their journey from and to Shillong on the same day of their air journey. The advantage of this direct bus service is that it not only reduces the time and trouble, but costs less than the ordinary bus fare, surface charges payable to the IAC and the daily allowance put together. The present bus fare of the direct service to the Airport, fixed by the Government of Meghalaya, is Rs 22.50 which is also less than the private taxi fares which are not only speculative but not dependable from other points of view. Since the officers and teachers of the University and those visiting this University perform air journey during their tours, the question of admissibility of the fares paid by them for the

direct bus service from or to the Airport arises as this road transport service is not recognised under the T.A. Rules for the time being in force.

The proposal, therefore, is that the Transport Service operated by the Tourism Department of the Government of Meghalaya between Shillong and Gauhati Airport may also be recognised for the purpose of admitting claims of road mileage for journeys on tour, provided air journey is performed as part of the continuous journey for which direct bus service to or from Shillong is availed of.

The matter is placed before the Executive Council for consideration.

Additional Item No. 6

CPF/GPF contributions made by the employees of the University

As per records the accumulations in the CPF and GPF Accounts as on January, 1980 are Rs 4,16,158.98 and Rs 71,290.86 respectively. Finance proposes that out of the said balances the amounts of Rs 3,50,000.00 and Rs 50,000.00 may be invested under long term "Fixed Deposit Account" to accrue higher rate of interest. It may be mentioned here that so far we have invested the total amounts of Rs 2,20,000.00 and Rs 40,000.00 from CPF and GPF accumulations respectively in long term Fixed Deposits earning interest at the rate of 9-10% per annum.

The matter is, therefore, placed before the Executive Council for approval.

Additional Item No. 7

To consider the case of transfer of service of Dr. Brijraj Singh, Reader in English from N.E.H.U. to Delhi University.

It may be recalled that in pursuance of the resolution of the Executive Council at its meeting held on 26.5.1978(E.CF 15:78:26), Dr. Brijraj Singh, Reader in the Department of English, NEHU, was granted Extra-Ordinary Leave for a period of one year w.e.f. 17.7.78. consequent upon his new assignment in the Delhi University, Delhi.

Before the expiry of the leave granted to Dr. Brijraj Singh, the Delhi University has written to this University for transfer of his services. Subject to ratification by the Executive Council, the Delhi University has been informed that this University has no objection to the permanent absorption of Dr. Brijraj Singh and the matter is being finalised very soon. In view of this, the Post of Reader vacated by Dr. Brijraj Singh may be treated as a regular vacancy with effect from the proposed date of his transfer i.e. 17.7.78.

The matter is placed before the Executive Council for consideration.

Additional Item No. 8

Payment of Daily allowance to students while on Educational Tours/Excursions.

The financial guidelines prescribed by the University in respect of educational excursions etc. provide that the University will pay the students the actual 2nd class railway fare at concessional rates, local conveyance cost by the cheapest mode of travel and also Halting Allowance at the rate of Rs. 5/- per student per day for journey, but will not bear the expenses on food and lodging. The total expenditure on travel, halting allowance and local conveyance per student for a tour of thirty days is to be limited to Rs. 300/- (Annexure VI)

The students, most of whom come from poor families of this comparatively backward region, face difficulties due to the inability of the parents to subscribe towards these excursions, though benefits derived from such tours are fully realised. The students of the Pachhunga University College have therefore come up with a request for payment of D.A. at the rate of Rs. 10/- per day per student. (Annexure VII).

The students of the Pachhunga University College claim that the Government of Mizoram usually sanction D.A. at the rate of Rs. 10/- per day per student while on excursion and the students of the Government Aided Colleges in the Union Territory continue to draw the amount and they have now been deprived of it with the taking over of the College by the University.

There is no provision in the University under the financial guidelines for payment of Daily Allowance and the University pays only the halting allowance for the days of halt at the rate of Rs. 5/- per day per student. This payment is made with a view to subsidising a portion of the expenditure incurred by students and not to reimburse the entire cost, though the purchasing power of Rs. 5/- a day may be low in the present day context of high price rise.

Chandran D.S. Davanesan,
Vice-Chancellor

No. G.11-7/5/10-G/76-
Dated December 8, 1976.

All Heads of the Departments
North-Eastern Hill University

Subject :- Financial Guidelines for Educational Excursions etc.

It is notified for information^{of} all concerned that the University will meet the expenditure on approved educational excursions etc. as follows :-

1. Actual 2nd Class railway fare at concessional rates for students.
2. Actual railway fare for the accompanying teacher/s plus usual D.A.
3. H.A. @ Rs. 5/- per student per day for journey.
4. Local conveyance cost by the cheapest mode of travel as far as practicable and possible.
5. The total expenditure on travel, H.A. and local conveyance per head per student for a tour of 30 days should be limited to Rs. 300/-
6. Excess expenditure over and above the amount sanctioned for the purpose will not normally be met by the University.
7. Expenses on food and lodging of the party including the accompanying staff members will not be met by the University.
8. The tour programme should include visits to centres of studies and places which have relevance to the courses of studies of the students as far as possible

The above rules will be operative with immediate effect.

Sd/- C.D.S.Devanesen
Vice-Chancellor

Copy to :-

1. Officer on Special Duty (Administration).
2. Officer on Special Duty (Finance).
3. Staff Adviser, Post-Graduate Students' Union, NEHU.
4. Shri Eugene D. Thomas, Secretary, NEHU Post-Graduate Students Union.

VI - ANNEXURE

The matter is, therefore, placed before the Executive Council for consideration if Daily Allowance may be paid to students while on Educational Tours/Excursions and if it is considered necessary, what should be the rate of daily allowance for Post-Graduate students and Under-Graduate students of the constituent Colleges. Decision is also requested if payment of halting allowance of Rs. 5/- may be continued in addition to Daily Allowance.

Subject :- Financial Guidelines for Educational Excursions etc.

It is notified for information all concerned that the University will meet the expenditure on approved educational excursions etc. as follows :-

1. Actual and Glass railway fare at concessional rates for students.
 2. Actual railway fare for the accompanying teacher/s plus usual D.A.
 3. H.A. @ Rs. 5/- per student per day for journey.
 4. Local conveyance cost by the cheapest mode of travel as far as practicable and possible.
 5. The total expenditure on travel, H.A. and local conveyance per head per student for a tour of 30 days should be limited to Rs. 300/-.
 6. Excess expenditure over and above the amount sanctioned for the purpose will not normally be met by the University.
 7. Expenses on food and lodging of the party including the accompanying staff members will not be met by the University.
 8. The tour programme should include visits to centres of studies and places which have relevance to the courses of studies of the students as far as possible.
- The above rules will be operative with immediate effect.

Sd/- C.D.S. Devaraj
Vice-Chancellor

Copy to :-
1. Officer on Special Duty (Administration)
2. Officer on Special Duty (Finance)
3. Staff Adviser, Post-Graduate Students' Union, WNUU
4. Shri Eugene D. Thomas, Secretary, WNUU Post-Graduate Students' Union

OFFICE OF THE STUDENTS UNION
PACHHUNGA UNIVERSITY COLLEGE
Aizawl-796001, Mizoram

Sub :- Sanction of D.A. at the rate of Rs. 10/- each for members of excursion party from Pachhunga University College, Aizawl.

Sir,

I beg to address this letter to you on the subject noted above and am to request you to accord sanction of D.A. Rs. 10/- each for members of the excursion party from Pachhunga University College, Aizawl.

In this connection I beg to draw your attention to the basis on which this request has been made to you, given as follows :-

- a) That, it has been the practice of the Govt. of Mizoram to send a big group of students from this College on excursion every year to enable the tribal students in this remote and hilly area see different places of historical value in India and it has also been the practice of the Government to include D.A. at the rate of Rs. 210/- for each student per day in the sanction for expenditures.
- b) That, it is also a usual practice on the part of the student-participants in the excursion party to deposit the amount of Rs. 50/- each as caution money.
- c) That, such being the practice, students from other colleges (Govt. & Aided colleges) in Mizoram continue to enjoy the benefit of D.A. at the said rate and it is disheartening for students of this college to be deprived of the benefit hitherto enjoyed by them under the Govt. of Mizoram. It is, therefore, considered that the students of this college are placed at a disadvantageous position in being under the NEHU. The demand and contention of the students is to have the status quo maintained in respect of the amount sanctioned for excursion.
- d) That, whereas the students of this University College expect more or better facilities than what they used to enjoy under Govt. of Mizoram, it will be discouraging to have the usual benefit of D.A. cut off.

Contd..../-

(e) That, in case the amount of D.A. for excursion could not be increased under NEHU it is the minimum expectation of the students that the facilities made for us should at least, be made on par with those currently made available to our fellow students of other colleges in Mizoram.

We, therefore, demand and pray that D.A. at the rate of Rs. 10/- each for 70 students for 25 days be sanctioned by the University. An early action in the matter will be highly appreciated.

Yours faithfully,

Sd/- F. LALNIENGA
General Secretary
Students' Union
Pachhunga University College,
Aizawl.

Dated Aizawl
the 23rd
Jan., 1980.

Copy to :- 1) The Principal,
Pachhunga University College, Aizawl for
information and necessary action.

(F. LALNIENGA)
General Secretary
Students' Union
Pachhunga University College,
Aizawl.

-///- -///- -///-

Additional Item No. 9

Nomination of OSD of Nagaland Campus and Mizoram Campus as members of the Governing Bodies of the affiliated Non-Government colleges in Nagaland and Mizoram respectively in lieu of teacher of the University - vide NEHU Act, 1973 Clause 33 1(I).

NEHU Act, 1973 clause 33 1(I) provides that every College or Institution admitted to the privileges of the University shall have a regularly constituted Governing Body consisting of not more than fifteen persons, approved by the Executive Council and including among others, two teachers of the University to be nominated by the Executive Council In this connection, the two teachers members of the University often expressed their inability to attend the Board's meeting. Principals of affiliated colleges, therefore, suggested that instead of putting two teachers at least one teacher representative can be substituted by the OSD of Nagaland for colleges in Nagaland and the OSD of Mizoram for colleges in Mizoram. In this way, it is hoped that the OSD will be able to attend the Board's meeting more regularly. Possibly there will be less expenses on account of TA/DA also.

If the Executive Council agrees, both the OSD of Nagaland and Mizoram Campuses therefore may be nominated by the Executive Council as members of the Governing Body of Non-Government Colleges in Nagaland and Mizoram respectively.

Technically speaking they are not eligible to be appointed as such because they are not teachers of University as per the NEHU Act. The matter is placed before the Executive Council for its decision.

Additional Item No. 10

Principles of fixation of the initial pay
of the teachers of the University

....

- 1(a) In accordance with the provisions of the University Act and the Statutes, the Executive Council is competent to create teaching posts, make appointments thereto and define the conditions of service of the teachers of the University including those in the institutions maintained by the University. The Executive Council is, therefore, competent to fix the initial pay of the teachers.
- (b) Every appointment of teacher in the University is made by Selection by a Statutory Selection Committee except in the case of appointments under Statute 21 which are made by the Executive Council.
- (c) The University has to ensure that academically good persons are attracted to this region and that their enthusiasm is not detracted by reasons of salary offered to them by the University. The University has to intimate the teacher of the initial pay offered to him at the time of offer of appointment.
2. The question of the initial pay to be offered to a teacher is referred to the Selection Committee which interviews the candidates, as a competitive selection provides an opportunity to the Committee to go into all aspects relevant to the pay. The candidates also furnish a written statement indicating the details of emoluments drawn by them and the pay they expect on appointment in NEHU. The Selection Committee's recommendations including that, if any, with reference to pay are considered by the Executive Council. However, the Executive Council is competent to finally decide on the initial pay to be fixed.

Contd/..

3. The UGC's guidelines on fixation of salary of academic and non-academic staff in Central Universities contained in their letter No.F.1-1/72(D-5c) dated 1.6.77, are at Annexure - VIII. It is considered necessary to lay down principles of fixation of salary of teachers based on the guidelines issued by the University Grants Commission.

4. In the guidelines of the UGC referred to above, there are two categories of pay fixation namely (1) the fixation of pay by the University without reference to the UGC and (2) fixation of pay with the prior concurrence of the UGC.

(i) In the case of a person whose initial pay has been fixed in the University scale upto the fifth incremental stage from the minimum of the scale, no reference to the UGC is necessary. Also, in the case of a person who was previously in employment in another University in the country and his pay has been fixed in this University at a stage next above his last pay in the parent institution, no reference to UGC is necessary. In the latter case the following disparity is likely to arise from the date of next increment.

Since all the Universities are under the UGC pay scales, a Reader or Professor joining NEHU will be coming from the corresponding lower grade of Lecturer or Reader. If a teacher joins NEHU immediately after drawing his last increment due in the parent post, he gets the benefit of an additional increment in NEHU whereas a teacher who joins NEHU before drawing his next increment due in the parent post his benefit is only marginal. This disparity will arise, of course, in appointing senior and experienced teachers whose initial pay has to be fixed at a stage beyond the fifth incremental stage, for a reference to UGC for their prior approval will be necessary.

Contd/...

(ii) In all other cases where UGC's prior approval is considered necessary, the University will not be in a position to offer appointments to the selected candidates till all matters pertaining to the fixation of initial pay are finalised by the Executive Council and the UGC.

5. While it is necessary to keep in mind the UGC guidelines in laying down the principles of fixation of initial pay of teachers, the Executive Council is apprised of the difficulties likely to arise in strictly following the UGC guidelines.

(i) In the case of a person whose initial pay has been fixed in the University scale upto the fifth incremental stage from the minimum of the scale, no reference to the UGC is necessary. Also, in the case of a person who was previously in employment in another University in the country and his pay has been fixed in this University at a stage next above his last pay in the parent institution, no reference to UGC is necessary. In the latter case the following disparity is likely to arise from the date of next increment.

Since all the University teachers under the UGC pay scales, a Reader or Professor joining NENU will be coming from the corresponding lower grade of Lecturer or Reader. If a teacher joins NENU immediately after drawing his last increment due in the parent post, he gets the benefit of an additional increment in NENU whereas a teacher who joins NENU before drawing his next increment due in the parent post his benefit is only marginal. This disparity will arise, of course, in appointing senior and experienced teachers whose initial pay has to be fixed at a stage beyond the fifth incremental stage, for a reference to UGC for their prior approval will be necessary.

Contd...

University Grants Commission
Bahadurshah Zafar Marg
New Delhi

...

No.F.1-1/72)D-50)

1-June, 1977.

All Central Universities

Subject:- Grant of advance increments to academic and non-academic staff - mode of fixation of salary on appointment in Central Universities.

Sir,

I am directed to say that in accordance with the guidelines in force as contained in this office letter No.F.1-1/72(CB-I) dated 26th March, 1973 regarding advance increment to the academic and non-academic staff the universities are free to give upto five advance increments on the minimum of the scale to each category of staff with the approval of appropriate authorities of the University subject to the condition that the expenditure is met from within the sanctioned block grant or development grants to which most of such staff is debited and such cases need not be referred to the Commission. But if it is proposed to give a higher start to a person than that stated above, the matter is to be referred to the University Grants Commission giving full justification for the proposal the approval of the University Grants Commission obtained before appointing the person.

2. In cases where a person appointed in the University was previously in employment in another University and if the pay to be allowed in the University is at the stage next higher to the pay last drawn by him in his previous employment the University may give such number of advance increments as to give him the initial pay at the stage next higher to the last pay drawn by him without referring the matter to the University Grants Commission.

Contd/..

3. Exceptional and rare cases where a person is to be granted a salary more than the next higher stage over the last pay drawn by him and if the number of advance increments to be allowed over the minimum of the time scale exceeds five the University may seek prior concurrence of the Commission indicating in detail the special circumstances justifying a relaxation of the prescribed guidelines.

The special provisions applicable to persons previously in employment in another University are not applicable to cases of persons previously in employment in foreign universities. In such cases if the number of advance increment exceeds five a reference is to be made to the Commission with full details.

In the case of Central Universities a person joining from one Central University to another Central University in the same pay scale he carries with him the pay last drawn by him and also the date of increment. The same is the position of staff joining Central Universities from Delhi Colleges.

The Commission on the recommendations of the Vice-Chancellors of Central Universities has decided that the above guidelines may continue to be followed subjects to the following :-

(a) Since every appointment in the University's academic post is done on the basis of open selection and there being no reserved quota for internal candidates, all persons whether working in the University or outside be considered on par for the purpose of fixation of their initial salary on an appointment to be made on the recommendations of the Selection Committee, subject to other existing provision in this regard.

Contd/.....

(b) The Universities may offer higher salary than that being drawn by him to a person moving from one Central University to another in the same scale in exceptional circumstances with the concurrence of the Commission giving full justification for the same.

The above guidelines may be kept in view while considering the grant of advance increments to the staff.

Yours faithfully,
Sd/- V.M. Seth
Assistant Secretary

Copy with a copy of letter No.F.1-1/72(CU-I) dated 26th March, 1973, for information and necessary action to :-

1. Registrar, Hyderabad, University, "Golden Threshold" Nampally Station Road, Hyderabad - 500 001.
2. The Officer on Special Duty(Admn.) North-Eastern Hill University, Shillong - 793 001.

Sd/- V.M.Seth
Assistant Secretary

Additional Item No. 11.

To Consider the proposal for confirmation of Teachers who will be completing their term of probation.

Placed below is the list showing the names of Professors, Readers and Lecturers who will be completing their term of probation.

2. The Clause 6 (first part) of the Ordinance governing the Service Conditions of Teachers etc. reads as follows :-

' Professors and Readers shall be appointed on probation ordinarily for a period of twelve months and Lecturers for a period of 24 months but in no case shall the total period of probation exceed twenty four months.'

In pursuance of the above clause, the Executive Council may please consider the question of confirming the Professors, Readers and Lecturers as per list attached.

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LIST SHOWING THE NAMES OF TEACHERS WHO WILL BE COMPLETING THEIR TERM OF PROBATION AND WHO ARE ELIGIBLE FOR CONFIRMATION.

Name of Teacher	Post held	Deptt.	Date of joining	Date of completing probationary period	REMARKS
1	2	3	4	5	
1. Dr. C.L. Anand	Professor	Educational Research & Studies	4.8.79	3.8.80	
2. Dr. T.S.B. Narasaraaju,	-do-	Chemistry	16.8.79	15.8.80	
3. Dr. M.K.Choudhury,	Reader	Chemistry	9.5.79 (A.N.)	9.5.80	
4. Dr. Asit Banerjee	-do-	Economics	18.7.79 (A.N.)	18.7.80	
5. Dr. Prabodh Shukla	-do-	Chemistry	31.7.79	30.7.80	
6. Shri Lovingson Gassah,	Lecturer	Pol.Science	14.6.78	13.6.80	
7. Shri Nikhlesh Kumar	-do-	Sociology & Anthropology	14.6.78	13.6.80	
8. Shri Sandeep Chowla	-do-	History	19.6.78	18.6.80	
9. Dr. Y.S . Jain	-do-	Physics	22.6.78	21.6.80	
10. Dr. Milton Sangma	-do-	History	26.6.78	25.6.80	
11. Shri Sudhir Jacob George.	-do-	Pol.Science	3.7.78	2.7.80	

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Additional Item No. 12

Appointment of Heads in the Post-Graduate Departments.

The names of the Professors and Readers who have been holding charge as Heads of Departments are indicated in the list enclosed as Annexure - IX.

According to Clause 7 of the Statute in the NEHU Act 24 of 1973, the Executive Council have been given the option to appoint, on the recommendations of the Vice-Chancellor, either a Professor or a Reader as Head of Department and the person so appointed shall hold office for a period of three years and shall also be eligible for re-appointment.

The Executive Council may now kindly consider alternative appointment of the Heads of Departments as envisaged in Statute 7(i) on the recommendations of the Vice-Chancellor which will be tabled during the course of the meeting in respect of the following teachers whose terms of three years as Heads of Departments will be expiring soon on the dates shown against their names :

1. Dr R.G.Michael,
Professor, Zoology - 2nd May, 1980.
2. Dr Mrinal Miri,
Professor, Philosophy - 31st May, 1980.
3. Dr S.N.Rao,
Reader, History - 30th April, 1980.
4. Dr A.G.George,
Professor, English - 30th July, 1980.
5. Dr P.S.Ramakrishnan,
Professor, Botany - 5th August, 1980.

Contd/..

- 6. Dr G.S.Aurora,
Professor, Sociology & Anthropology. - 30th April, 1980/
31st May, 1980
- 7. Dr C.N.Bhalerao,
Professor, Political Science - 3rd September, 1980.
- 8. Dr T. Mathew,
Professor, Economics - 6th October, 1980.

According to Clause 7 of the Statute in the WBHU Act of 1973, the Executive Council have been given the option to appoint, on the recommendations of the Vice-Chancellor, either a Professor or a Reader as Head of Department and the person so appointed shall hold office for a period of three years and shall also be eligible for re-appointment.

The Executive Council may now kindly consider alternative appointment of the Heads of Departments as envisaged in Statute 7(i) on the recommendations of the Vice-Chancellor which will be tabled during the course of the meeting in respect of the following teachers whose terms of three years as Heads of Departments will be expiring soon on the dates shown against their names :

- 1. Dr R.G.Michael,
Professor, Zoology - 2nd May, 1980.
- 2. Dr Minnal Nair,
Professor, Pathology - 31st May, 1980.
- 3. Dr S.W.Hao,
Reader, History - 30th April, 1980.
- 4. Dr A.C.George,
Professor, English - 30th July, 1980.
- 5. Dr R.S.Ramkishan,
Professor, Botany - 5th August, 1980.

Contd..

APPOINTMENT OF HEADS OF DEPARTMENTS. AS ON 31.3.80.

Annexure - IX

Sl. No.	Names	Post held	Department where working	Date from which working as Head of Department	REMARKS
1	2	3	4	5	6
1.	Dr A.G.George	Professor	English	* 31.7.77 to 30.7.80	*Approved by Executive Council on 12.8.77.
2.	Dr P.S.Ramakrishnan	-do-	Botany	*6.8.77 to 5.8.80	
3.	Dr G.S.Aurora	-do-	Sociology & Anthropology	**2.3.79 and until further orders.	**Approved by Executive Council on 17.2.79.
4.	Dr R.G.Michael	-do-	Zoology	@@ 3.5.77 to 2.5.80	***Approved by Executive Council on 22.9.79.
5.	Dr T.Mathew	-do-	Economics	*7.10.77 to 6.10.80	****Approved by Executive Council on 29.1.80.
6.	Dr H.Junjappa	-do-	Chemistry	***1.7.79 to 30.6.82	@Approved by Executive Council on 17.7.76
7.	Dr M. Miri	-do-	Philosophy	*1.6.77 to 31.5.80	@@Approved by Executive Council on 23.9.78.
8.	Dr C.L.Anand	-do-	Educational Research & Studies	***20.8.79 to 19.8.82	@@@Approved by Executive Council on 19.5.79.
9.	Dr C.N.Bhalerao	-do-	Pol.Science	*4.9.77 to 3.9.80	
10.	Dr Y.S.T.Rao	Reader	Physics	@@@ 14.6.79 to 13.6.82	
11.	Dr S.N.Rao	-do-	History	*1.5.77 & until further orders.	
12.	Dr Majid Hussain	-do-	Geography	**** 1.3.79 to 28.2.82	
13.	Dr P.Jothilingam	-do-	Mathematics	*** 2.9.79 to 1.9.82.	

Additional Item No. 13

To consider the request received from
Dr G.S.Aurora, Professor & Head of the
Department of Sociology & Anthropology,
NEHU.

- - -

Dr G.S.Aurora, Professor & Head of the
Department of Sociology & Anthropology in his
letter (Annexure - X) has requested the Vice-
Chancellor for effecting the date of resignation
from 30th April, 1980 to 31st May, 1980.

The Executive Council in its meeting held
on the 29th January, 1980 had already accepted the
resignation tendered by Dr G.S.Aurora with effect
from 30th April, 1980.

The matter is again placed before the
Executive Council for consideration.

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North-Eastern Hill University
Shillong - 793 001

No. PER-GSA/Soc/80-4101(165)
Date 10th April, 1980.

To
The Vice-Chancellor,
NEHU, Shillong.

Subj:- Postponement of the date of
resignation from 30th April
to 30th May, 1980.

Sir,

Kindly refer to our conversation in your Chamber on Monday 7th of April, 1980. In view of somewhat slower progress of the work on the project sponsored by the Rural Electrification Corporation and also due to other problems discussed with you I beg to request for the postponement of the date of my resignation from NEHU as Prof & Head of the Department of Sociology & Anthropology by a period of one month. If agreed by you I may kindly be released on the 31st of May, 1980 instead of the date requested earlier.

Thanking you,

Yours faithfully,

Sd/- G.S.Aurora,
Head, Department of
Sociology & Anthropology,
NEHU