

II PART
AGENDA PAPERS FOR THE 85th MEETING OF THE ACADEMIC COUNCIL
TO BE HELD ON 11th May, 2011

C O N T E N T S

<u>ITEM NO.</u>		<u>PAGE NO.</u>
2:	- <u>REPORTING ITEM:</u>	
	(ii) Incentives for NSS Volunteers.	- 2:2(1-5)
	(iii) On the Amendments to OC-14 (on Certificate & Diploma Courses) and New Regulation on P.G Diploma in Geo-informatics.	- 2:3(1-7)
	(iv) Amendments to Clause 17 of RC-9.	- 2:4(1)
	(v) Feasibility Report for starting LL.M Programme in the Department of Law.	- 2:5(1-3)
3:	- <u>RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR:</u>	
	(ii) Nomination of External Experts to the School Board of Human and Environmental Sciences.	- 3:2(1)
4:	- <u>DEFERRED ITEM:</u>	
	(ii) Guidelines for re-employment of teachers on superannuation.	- 4:2(1-8)
5:	- <u>ACADEMIC MATTERS:</u>	
5:1:	- <u>Statutes/Ordinances/Regulations & Rules:</u>	
	(ix) Amendment to the Existing rules on Travel Grants for Organising Seminars/ Conference etc.	- 5:1:9(1-6)
	(x) Review and repeal of the decision declaring Center for Science Education as Non-Vacation Centre.	- 5:1:10(1-2)
	(xi) (a) Draft Regulation of Master of Technology Programme	- 5:1:11(1-17)
	(b) Draft Regulation of Bachelor of Technology Programme	

Contd...2/-

DR (cont)

- (xii) Marking/Grading and issue of mark sheets in M.Phil/Ph.D Course work exam and M.Sc. exam. - 5:1:12(1-3)

5:2:

-

Syllabus:

- (i) M.A and M.Phil/Ph.D Course work Syllabi for English Department. - 5:2:1(1-51)
- (ii) Revised M.A Syllabus for Khasi Department (CBCS). - 5:2:2(1-22)
- (iii) Syllabus on optional paper MTHC-461 in Mathematics Department. - 5:2:3(1-2)
- (iv) Draft Syllabus for P.G. Diploma Course in theatre. - 5:2:4(1-16)
- (v) Proposed Syllabus of "Open Course No.COM O-207 MICRO Finance" Department of Commerce. - 5:2:5(1-3)
- (vi) M.Sc. Bioinformatics Syllabus. - 5:2:6(1-11)
- (vii) Ph.D Syllabus of Law Department. - 5:2:7(1-12)
- (viii) Draft Syllabus for M.Tech and B.Tech in Information Technology and Ph.D.Course work Syllabus in Information Technology - 5:2:8(1-130)
- (ix) Draft Syllabus for M.Tech and B.Tech in ECE and Ph.D.Course work Syllabus in ECE - 5:2:9(1-108)
- (x) Syllabus for Electrical and Electronics Engineering (from Third to Eight Semester) - 5:2:10(1-63)
- (xi) Syllabus for Civil Engineering (from Third to Eight Semester) - 5:2:11(1-76)
- (xii) Syllabus for Mechanical Engineering. - 5:2:12(1-63)
- (xiii) Proposed Syllabus for Post Graduate Diploma in Information Technology. - 5:2:13(1-37)

Contd..3/-

5:5:	-	<u>Examination Matters:</u>	
		(xiii) Enhancement of programme fees in Special Education(Distance Education) as prescribed by the Rehabilitation Council of India(RCI), New Delhi.	- 5:5:13(1-3)
		(xiv) Matters relating to issuance of Bilingual Certificates to the students by the University	- 5:5:14(1-5)
		(xv) Proposed Roadmap for Question setting, Moderation and Printing for Post Graduate Semester Examinations at the Department level.	- 5:5:15(1-2)
		(xvi) Matter relating to paper setters/ Examiners under Regulation RC-5:	- 5:5:16(1-7)
		(xvii) Declaration of Ph.D/M.Phil Result.	- 5:5:17(1-2)
		(xviii) Panel of Examiners for Ph.D/M.Phil.	- 5:5:18(1-2)
		(xix) Revision of Examiners and paper setter list.	- 5:5:19(1)
		(xx) Request of the Principal, St. Edmunds College, Shillong to the Head, Department of ECE, NEHU for allowing the candidates having the degree of B.Sc. (Electronics) for admission into the B.Tech programme in ECE.	- 5:5:20(1-2)
		(xxi) AICTE approval for the proposed M.Tech.Course to be offered by the University.	- 5:5:21(1-2)

5:6:	-	<u>Establishment of new Department/Course/Centre:</u>	
		(ii) Introduction of Ph.D Programme in Basic Sciences and Social Sciences (BSSS).	- 5:6:2(1-18)
		(iii) Propose opening of a Centre of the CDAC, Pune at NEHU.	- 5:6:3(1-12)

5:7:	-	<u>Affiliation cases etc.:</u>	
		(ii) Affiliation Matters.	- 5:7:2(1-58)

5:8:

-

Others:

- | | | | |
|--------|--|---|--------------|
| (xii) | Academic Calendar. | - | 5:8:12(1-5) |
| (xiii) | Appointment of Joint Supervisor in respect of Ph.D Research Scholar Shri First Born Sumer Department of Library and information Science. | - | 5:8:13(1-11) |
| (xiv) | Status of University Sophisticated Instrumentation Centre (USIC) & Bioinformatics Centre. | - | 5:8:14(1-9) |
| (xv) | Correct placement of the paper of Professional Ethics & Intellectual propriety Right (HU-701) in the Curriculum of the Course of B.Tech. IT. | - | 5:8:15(1-2) |
| (xvi) | New training proposal in the School of Technology. | - | 5:8:16(1-2) |

6:

-

ADMINISTRATIVE MATTERS:

6:2:

-

Appointment/Creation/Up-gradation of post/ Confirmation/Extension/Option/Transfer/Release /Termination etc.:

- | | | | |
|-----|--|---|------------|
| (i) | Appointment of Guest Teachers, remuneration thereof: | - | 6:2:1(1-2) |
|-----|--|---|------------|

6:3

-

Leave/Deputation:

- | | | | |
|-------|--|---|------------|
| (ii) | Credit of Earned leave in lieu of Performing duties during vacation. | - | 6:3:2(1-2) |
| (iii) | Officiating Headship. | - | 6:3:3(1) |

6:6:

-

Service condition/Financial & Other benefits:

- | | | | |
|------|--|---|------------|
| (i) | Discontinue of HASA. | - | 6:6:1(1-9) |
| (ii) | Remuneration to the teachers of the School of Technology for their Examination related work. | - | 6:6:2(1-2) |

6:7:

-

Others:

- | | | | |
|-----|--------------------------------|---|------------|
| (i) | NEHU's Environment and Ecology | - | 6:7:1(1-8) |
|-----|--------------------------------|---|------------|

Contd...5/

- 7: - **FINANCIAL MATTERS:**
- 7:4: - **Delegation of Administrative and Financial Power:**
 - (i) Delegation of Power to the Pro-Vice-Chancellor, NEHU, Tura. - 7:4:1(1-5)
- 7:6: - **Others:**
 - (i) Merged Scheme of the XIth Plan. - 7:6:1(1-9)

2:2(1)

2: - **REPORTING ITEM:**

(ii) Incentives for NSS Volunteers.

The recommendation of the committee relating to Incentives for NSS volunteers as per Academic Council Resolution No:AC:83:2010:5:8(xiv) is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

RECOMMENDATION OF THE COMMITTEE RELATING TO INCENTIVES FOR NSS VOLUNTEERS

(Vide 83rd Academic Council Resolution No: AC: 83:2010:5:8: (xiv)

Introduction: The National Service Scheme (NSS), which was established in 1969, is a noble experiment in academic expansion. The primary objective is to involve students in community services as part of the extension dimension in higher education system. It brings academic institutions closer to the community. NSS aims at arousing social consciousness of the youth with an overall objective of personality development of the students through community service. The NSS volunteers undertake two types of activities viz Regular Activities and Special Camping Programmes (7 days) in adopted villages and slums with duration of 120 hours of activities during an academic year. The regular activities and special camps of NSS have contributed significantly in areas like mass literacy, social harmony, gender justice, life skill education, blood donation, environment, health, income generation, substance abuse, disaster management, watershed and wasteland management etc. There are at present 251 Universities and 14,698 Colleges and institutions in the country having NSS units with 3.2 million volunteers.

The National Service Scheme under the supervision of NSS Cell, NEHU at present has enrolment strength of 18634 in 37 colleges, 22 higher secondary institutions, 2 PG units and one medical institute with 88 Programme Officers. In order to activate the NSS units and to motivate the students to participate effectively in community services, there have been several discussions on incentives to NSS functionaries in the review meetings of Programme Officers, the University Advisory Committee as well as the State Level Advisory committee. The matter was also discussed in the 83rd AC, and consequently a committee was constituted, which made following recommendations.

INCENTIVES: (As laid down in the NSS MANUAL, Govt. of India, Ministry of Youth Affairs and Sports)

1. The NSS volunteers should get appropriate weightage if he/she completes 2 years in NSS and gets the certificate signed by the Vice Chancellor of the University / Head of +2 council). Universities may give preference to such NSS volunteers in matters of admission, promotion and other privileges as decided by them
2. NSS volunteers / Programme Officers should be honoured at the University Level for their excellent and outstanding work in NSS. The Universities may prepare guidelines for such incentives.
3. The States may also institute state level/district level awards for outstanding NSS volunteers / Programme Officers.

INCENTIVES PROPOSED BY THE COMMITTEE FOR NSS VOLUNTEERS AND NSS PROGRAMME OFFICERS

The following types of incentives, under certain terms and conditions, are hereby proposed to be extended to the NSS volunteers of the NSS, NEHU.

The Committee feels that besides issuing normal certificates to the NSS volunteers in recognition of their participation in the NSS programmes and activities at the College/University level, the under mentioned type of incentives to both NSS volunteers as well as Programme Officers can be extended:

TYPES OF AWARD AND CRITERIA :

- **CERTIFICATE OF PARTICIPATION :**

Students, who will complete 240 hours of regular activities in a period of two years and attend one annual special camp, will be issued the NSS Certificate of participation by the Vice Chancellor / Principal.

- **CERTIFICATE OF MERIT:**

Every year Certificate of Merit will be given to one best male and one best female volunteer by the University, which will include the volunteers from different Colleges and also from the University. A certificate of merit will also be given to one best Programme Officer both from the College and the University. Criteria of selection of best volunteers will be as follows:

For College students: NSS volunteers from Colleges, who have completed their 240 hours of regular service in a period of two years and attended at least one special camp, can apply for the Certificate of Merit. Students will prepare their self-appraisal report on the basis of performance, achievements and knowledge gained through NSS and submit the same to the College programme Officer along with necessary supporting documents. The programme Officer of each College will then forward the same through the Principal to the NSS Coordinator of the University for further consideration.

For University students: NSS volunteers, who have completed their 240 hours of regular service in a period of two years and attended at least one special camp, can apply for the Certificate of Merit. Students will prepare their self-appraisal reports on the basis of performance, achievements and knowledge gained through NSS and submits the same to the University Programme Officer along with necessary supporting documents. The programme Officer of the University will forward their applications to the NSS Coordinator of the University for further consideration.

For Programme Officer: Programme Officers from the Colleges and the University, who have completed three years of active service in NSS and completed one refresher course of five days duration and one Orientation Course of ten days duration, can apply for the Certificate of Merit. Each programme Officer will prepare their self-appraisal report on the basis of performance, achievements etc. and shall submit the same to the NSS Coordinator of the University (through the Principal, in case of College teachers) for further consideration.

A committee, constituted by the Vice Chancellor, will then recommend one best male volunteer and one best female volunteer out of the applications received both from the College and the University students. The same committee will also recommend one name of best Programme Officer out of the applications received. The Certificate of Merit will be issued by the Vice Chancellor.

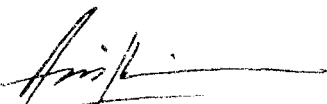
OTHER INCENTIVES FOR PROGRAMME OFFICERS:


Teachers, who will be organizing NSS activities and programmes, and those who will attend one Refresher (duration 5 days) and one Orientation course (duration 10 days) on NSS may be treated as having attended one Refresher/ Orientation course of the Academic Staff College.


RESERVATION OF SEATS FOR NSS VOLUNTEERS FOR ADMISSION TO UNIVERSITY COURSES

NSS volunteers may be given preferences for admission to different courses in the University under the category of Vice Chancellor's Quota. The criteria for consideration of admission may be as follows:

1. The candidate must have passed out from any NEHU affiliated College.
2. Completed 240 hours of service in a period of two years under the NSS and attended at least one special camp during their studies.
3. Donated blood at least once organized by the NSS.
4. Participated at the Inter-University / State/ National / International NSS events.


(Dr. A. K. Nongkynrih)
Dept. of Sociology
NEHU, Shillong


(Prof. N. Saha)
Dept. of Zoology
NEHU, Shillong


(Dr. Jemino Mawthoh)
NSS Coordinator
NEHU, Shillong

(xiv) Incentives for NSS Volunteers.

NO:AC:83:2010:5:8:(xiv): The Council considered the incentives for NSS Volunteers as per the recommendation of the Committee of Experts constituted by the University Grants Commission to consider the matter regarding integrating NSS with the curriculum to implement the policy direction of the programme of action of National Policy on Education and **RESOLVED** to constitute a Committee to look into and report the matter to the next Academic Council meeting.

ITEM NO.6**ADMINISTRATIVE MATTERS****6:6- Service Condition/Financial and Other Benefit****(i) Matter concerning HASA and Ordinance OE-10.**

NO:AC:83:2010:6:6:(i): The Council discussed in detail on the matter concerning HASA and the related Ordinance OE-10. The Council **RESOLVED** that the Ordinance OE-10 shall continue to exist in its present form.

ITEM NO.7**FINANCIAL MATTERS****7:6- Others****(i) Proposed revolving Annual Fund for Centre of Distance Education, NEHU.**

NO:AC:83:2010:7:6:(i): The Council considered the proposed revolving Annual Fund for Centre of Distance Education, NEHU and **RESOLVED** to constitute a Committee and refer the matter to the next Academic Council meeting.

2:3(1)

- (iii) On the Amendments to OC-14(on Certificate & Diploma Courses) and New Regulation on P.G Diploma in Geo-informatics.

Prof. A.C.Mohapatra, Chairman, AC Standing Committee submitted the report on the proposed amendments to OC-14(on Certificate & Diploma Courses) and New Regulation on P.G Diploma in Geo-informatics as per Academic Council Resolution No:AC:84:2010:5:2(v) (placed at Annexure 'A' and 'B' respectively).

The matter is placed before the Council for consideration.

ON CERTIFICATE AND PG DIPLOMA COURSES

Under Section 26(1) (b) of NEHU Act, 1973

Existing	Suggested Amendments
1. The University shall conduct Certificate Courses of one semester duration (six months) and PG Diploma Courses of two semester duration (One year).	1. i. The University shall conduct Certificate Courses of one semester duration (six months) and PG Diploma Courses of two semester duration (One year). ii. In addition, the University may prescribe Professional PG Diploma programmes either on regular or self-financing basis which shall be of two-semester duration. iii. In the event of a self-financing Certificate/ Diploma Course, The Vice Chancellor may constitute an Advisory Committee to over-see the functioning of the course. iv. There shall be separate regulation governing fee structure, examination system and other operational aspects for each of such Professional Diploma programme.
2. The Syllabus for the Courses shall be as prescribed by the Board of Post Graduate Studies or Steering Committee and approved by the School Board and Academic Council.	2. No change
3. The eligibility for admission to the Certificate and PG Diploma Courses shall be Bachelor Degree or equivalent.	3. i. The eligibility for admissions to Certificate courses may be prescribed in regulations for the purpose. ii. The eligibility for PG Diploma courses shall be a Bachelor's Degree. <i>or equivalent</i>
4. There shall be an examination conducted by the University at the end of the Semester.	4. i. The Course Structure ^{here} for Certificate Programmes shall be of a minimum of 18 credits for one semester. ii. The Course Structure of PG Diploma Programmes shall be based on a minimum of 36 credits spread over two semesters. ii. The University shall conduct the semester examinations and declaration of results for both the Certificate and PG Diploma courses.
5. The Course structure and distribution of marks shall be as under : i. Certificate Courses There shall be 4 Papers of 100 Marks each inclusive of Practicals. Practicals/Internal assessment should not exceed 25% of the total marks. ii. PG Diploma Courses There shall be 8 Papers of 100 Marks each inclusive of Practicals. Practicals should not	5. i. The Course Structure and distribution of marks/ credits of both Certificate and PG Diploma Programmes shall be provided in the syllabus prescribed for the purpose. ii. The sessional assessment component shall be a minimum ^{minimum} of 25% for the Certificate/ PG Diploma course but could vary among papers depending on specific requirement of the paper. The prescribed syllabus for the course shall define the practical and theory components as well as weightage on sessional assessments. iii. Details of evaluation system for practicals and

exceed 25% of the total marks.	sessional assessments shall be provided in the syllabi concerned.
<p>6. The minimum pass marks in each of the Papers shall be 35%. The successful candidates shall be classified as under :-</p> <p>i. Second Division—those who obtain 45% or more, but less than 60% of the aggregate marks.</p> <p>ii. First Division—those who obtain 60% or more, but less than 75% of the aggregate marks.</p> <p>iii. A candidate who obtains 75% or more marks in the aggregate shall be declared to have passed the Course with "Distinction".</p>	6. The evaluation of the PG Diploma course shall be in Grading System, as prescribed for the Masters Programme (OC-7).
7. Any difficulty arising in giving effect to or interpreting any of the provisions of this Ordinance shall be referred to the Vice-Chancellor whose decision thereon shall be final.	7. no change

Approved vide AC Resolution No. AC: 62 : 99: 5:1(i), dated 3rd & 4th December, 1999 and EC Resolution No. EC:105 : 99: 5:1(i), dated 9th December, 1999 respectively.

A. S. W.
2/5/99

RC-24 (?)

(Draft) REGULATIONS ON PG DIPLOMA IN GEO-INFORMATICS*(Under NEHU Ordinance OC-14)*

Title 1.	This Regulation shall be called "Regulations On PG Diploma in Geo-informatics".
Duration 2.	i. The course shall be offered at the beginning of each academic year. ii. The Course shall be operated on self-financing basis.
Advisory Committee 3.	i. There shall be an Advisory Committee to oversee the functioning of the course constituting of the following: <ul style="list-style-type: none"> (a) Dean, SH&ES, NEHU, Shillong- Chairperson (b) Head, Department of Geography- Member Secretary (c) All Professors of the Department of Geography-Ex-officio-members (d) All teachers of the department other than professors participating as instructors in the course- members (e) Course Coordinator other than the HOD, if any-convener (f) One external expert to be nominated by the Vice-Chancellor-member (g) Head, NEHU Computer Centre- member (h) Finance Officer, NEHU or Representative- member ii. The Advisory Committee shall have a two year term. iii. The Advisory Committee shall meet at least once each year. iv. The Convener shall give two-weeks' notice for the meeting with prior approval of the Chairperson. v. One-third of total members will constitute the quorum for meetings. vi. The Advisory Committee shall have the following functions: <ul style="list-style-type: none"> (a) Admission policy and its review if any; (b) Fee structure to make the course financially viable; (c) Honorarium/payments to be made to instructors from within the department and from outside, including external experts; (d) Exploring placement of outgoing students; (e) Reviewing quality of instructions and syllabus etc.; (f) Any other matter related to the course and its operationalisation, referred to by the Head of the Department of Geography.
Seats 4.	i. The number of seats shall be 20 in all for each batch. ii. Fifty percent seats (10) shall be on normal fees and the other fifty-percent shall be paid seats. iii. Fifty percent of the seats (10) shall be reserved for candidates with geography as their main (Hons) subject. iv. Any change in number of seats shall be decided by the Advisory Committee and shall be announced by 15 th March of the previous academic year.
Eligibility 5.	i. Applicants with Bachelors Degree (Hons.) in Geography, Geology and Earth Sciences, Life Sciences, Agricultural Sciences, Physical Sciences, Mathematics/ Statistics, Environmental Sciences, BE/BTech (Electronics/ IT/Computer Sciences/Telecom)/B.Arch/ B.Plan and BCA/MCA with a minimum of 60% of marks in the subject concerned or equivalent CGPA shall be eligible for

	<p>admission.</p> <p>ii. Candidates belonging to ST/SC categories shall be eligible for relaxation of minimum percentage/ CGPA to the extent of 5 % in admission to the course as per Government of India policy on the matter.</p>
Admission 6.	<p>i. Admission to the course shall be announced along with University Admission Announcement.</p> <p>ii. There shall be a written admission test conducted by the Department in July each year and the process of admission completed as per the University Calendar, OC-15.</p>
Fees 7.	<p>i. For normal seats the Tuition Fee chargeable per semester shall be Rs.10,000.00</p> <p>ii. For paid seats the Tuition Fee chargeable per semester shall be Rs.20,000/-.</p> <p>iii. Every student admitted shall deposit a laboratory caution money of Rs 5,000.00 for the duration of the course, which shall be refunded deducting claims of damages if any after the completion of the course.</p> <p>iv. Other fees, viz. Library fee, Library Caution money, Hostel fees etc shall be as per the University rules for the purpose.</p>
Course 8.	<p>The course shall be of 40 credits, 20 credits for each semester. The prescribed syllabus provides for details of course structure, credit distribution and evaluation system.</p>
Funds 9.	<p>i. The Tuition Fees received and the Laboratory caution money for the course shall be maintained in a separate (joint) account operated by the Finance Officer, NEHU and the Course Coordinator/ Head of the Department to defray expenses exclusively on running the course.</p> <p>ii. The University may deduct 20% of the Tuition Fees received from the course towards providing infrastructural facilities for the course.</p> <p>iii. Any funding of the course received either from the UGC or any other funding agency shall be deposited in the same account.</p> <p>iv. Other fees and deposits by the students shall be deposited into the University (Principal) accounts.</p>
Expenditures 10.	<p>i. Instructors shall be paid honorarium as per policy laid down by the Advisory Committee from time to time.</p> <p>ii. All consumable expenditures shall be chargeable to the designated account.</p> <p>iii. TA/DA etc for external experts/ guest teachers shall be charged to the designated account.</p> <p>iv. All repair maintenance of equipments and expenses related to soft-wares shall be provided by the University.</p>
Examination 11.	<p>i. Examinations shall be conducted as per prevalent system in the University, semester-wise.</p> <p>ii. The University may decide a separate or course specific fee structure for the Course.</p> <p>ii. Course in-charge of each paper shall be the paper setter/examiner. However, in special circumstances external examiners may be assigned the task by the Head of the Department/Course Coordinator.</p> <p>iii. All semester projects shall be evaluated with assistance of an external</p>

	<p>examiner. The concerned course instructor shall be the internal examiner.</p> <p>iii. The semester results shall be announced as per the University Calendar. However, there shall be provision for Supplementary Examination within 30 days of declaration of semester results wherein students may register to clear the back papers/improve upon papers as per University rules. But such opportunity shall be limited to only once.</p>
Removal of Difficulty 12.	In matters of disputes on interpretation or matters arising out of operation of the Course, the Vice-Chancellor of the University shall have powers to decide, which shall be final.

Amsw
2/5/14

50% award free

SE/ST

NO. 6. reservation in admissions will be followed as per unity guidelines.

NO. 7. 1 ^{seat} free ~~step~~ merit course. ~~plus~~

4 The unity may charge exam. fee.

Resolved with amendment.

(iii) Syllabus for Ph.D. Course work in Hindi.

NO:AC:84:2010:5:2:(iii): The Council considered the Syllabi for M.Phil/Ph.D. Course Work in Hindi as recommended by the School Board of Humanities and **RESOLVED** to approve the same.

(iv) M.Phil/Ph.D. Course Work in Garo.

NO:AC:84:2010:5:2:(iv): The Council considered the M.Phil/Ph.D. Course Work in Garo as approved by the School Board of Humanities and **RESOLVED** to approve the same.

(v) Course Structure & Syllabus of Professional Diploma in Geo-informatics of Geography Department.

NO:AC:84:2010:5:2:(v): The Council considered the Course Structure & Syllabus of Professional Diploma in Geo-informatics of Geography Department and **RESOLVED** to approve the same. However, proposed Ordinance was not approved. It was decided to amend the existing Ordinance on Professional Courses including Diploma to cover such courses. For further details separate Regulation may be created for each such course. The Council referred the matter to the Standing Committee for (i) reviewing the Ordinances (ii) introduction of Courses under Regulation (iii) Identification of the Practical Component. The Council also **RESOLVED** that the Controller of Examinations or his Representative be a member of the Standing Committee and that the Standing Committee may co-opt any member if the need arises. The Council further **RESOLVED** that the recommendations should be brought to the next meeting of the Academic Council.

(vi) Proposed M.Phil/Ph.D. Course work Syllabus in Statistics.

NO:AC:84:2010:5:2:(vi): The Council considered the proposed M.Phil/Ph.D. Course work Syllabus in Statistics as approved by the School Board of Physical Sciences and **RESOLVED** to approve the same and that the Course Work should be in alphabetical order.



2:4(1)

(iv) Amendments to Clause 17 of RC-9.

The Academic Council in its 84th meeting vide Resolution No:AC:84:2010:5:1(vi) had constituted a Committee to be chaired by Professor A C Mohapatra, Department of Geography to formulate guidelines on reevaluation of answer scripts which are presently covered under Regulation RC-9 of Ordinance OC-8.

In this connection, a Writ Petition had been filed before the Shillong Bench of Gauhati High Court challenging Clause 17(9) of RC-9 under Ordinance OC-8. The relevant section of the Regulation is reproduced below for ready reference:

"Clause 17 (9) of RC-9: No retrospective benefit such as award of Gold Medal, Scholarship, Fellowship, admission, promotion etc., shall accrue to a candidate as a result of re-evaluation."

Considering the fact that the petition is presently being heard in the Hon'ble Court and is, therefore, sub-judice. Pending final disposal of the Writ petition in the Hon'ble High Court, the Committee in the meantime has submitted its preliminary proposal which would be placed before the Council for consideration subsequently.

Declare the results but
with hold ranking till court
cases are settled / decided
Ranking as it is

2:5(1)

- (v) Feasibility Report for starting LL.M Programme in the Department of Law.

The Academic Council in its 80th meeting held on 3rd October, 2008 vide Resolution AC:80:2008:5:1(iv) asked the Department of Law to submitted Feasibility Report for starting the LL.M Programme. Dr. Chintamani Rout , Head, Department of Law vide his letter F.No.10/Conf/LD/2011/4018 dt. 3rd May, 2011 as placed at Annexure 'A' forwarded the Feasibility Report as placed at Annexure 'B'.

The matter is placed before the Council for Consideration.



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पु. प. वि. वि. परिषद, शिल्लोण (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 018 (Meghalaya)

Phone
Ganga Shillong

Dr. Chintamani Rout,
M.A, LL.M, Ph.D(Law)
Head, Department of Law

Phone: 2723801
94363-36103(M)

Ref: F. No.10/Conf/LD/2011/40/8

Date: 3rd May 2011

To,

Deputy Registrar,
Conference Section
North Eastern Hill University,
Shillong - 22

Sub: Submission of Feasibility Report for Starting LL.M. Programme in the Department of Law as an Agenda Item in the Academic Council.

Madam,

As per the resolution No.8:2008: 5(iv) passed in the Academic Council Meeting held on dated: 3rd Oct, 2008 the Department of Law has been asked to submit the Feasibility Report for starting the LL.M. Programme, which the Department has taken initiative since 2008 and prepared the LL.M. Regulation, Ordinance and Syllabus and also twice discussed and approved in the Board of Professional Studies in Law and also got the approval of the School Board Social Sciences NEHU, Shillong other than the syllabus in its meeting held on 3rd September, 2008 [(Item No.6 (i)]. When the matter came as an agenda item in the Academic Council for discussion, the Hon'ble members of the A.C. suggested to submit the Feasibility Report for starting the P.G. Programme in the Department of Law. Therefore, the Dept. is submitting the Feasibility Report with a request that it can be placed as an Agenda Item in the coming Academic Council which is scheduled for 11th May, 2011. Thanking you,

Yours sincerely,

[Dr. Chintamani Rout]

Head,
Department of Law
North Eastern Hill University
Shillong-22.

So (Conf)
the report will be
submitted on 4/5/11
3/5

Feasibility Report for starting LL.M. Programme in the
Department of Law

The Department of Law proposes the following points in favour of opening of the LL.M. Programme:-

1. The first batch of the B.A. LL.B. (Hons.) programme has passed out in July, 2010.
2. Out of 28 students of the first batch who appeared in the final examination in July 2010 all of them passed the examination successfully. Seven of the students were selected for admission into LL.M. Course in different National Law Universities and traditional universities. Many more students were interested in going for higher studies in law if it had been available in the Department.
3. The students of law colleges affiliated to NEHU obtaining LL.B. Degree are also not getting opportunity for Masters Degree in law under the North Eastern Hill University.
4. The students passing out with LL.B degree from the other parts of the North Eastern States are also not getting chance for higher studies in law.
5. The Department of Law has its own academic building with requisite infrastructure to run Under-graduate and Post-graduate courses in law. The academic building is being extended which will have provision for a moot court room, common rooms for boys and girls, etc. The library will be shifted to the extended academic building.
6. The Department has a sanctioned strength of ten faculties - eight posts are filled up at present and the remaining two posts are expected to be filled-up in the near future.
7. This is our experience that senior faculties especially for the post of professor are not being attracted to join our Department in absence of PG Programme in the Department.
8. It is hoped that the University will produce more qualified candidates for the post of Asst. Professor etc. who may serve the North Eastern Region.
9. The Department proposes opening of LL.M Programme with ten seats.
10. It is proposed that the student has to pay approximately the Course Fee of Rs. 10,000/- for the Programme.
11. Last but not the least; the department has already prepared the regulation, ordinance and syllabus for the LL.M. Programme.

These are the sufficient reasons proving its justification to introduce the LL.M. course in the Department of Law.

[Signature]
03-05-2011

[Signature]
3/5/11

[Signature]
3.5.11

[Signature]
3/5/11

[Signature]
3/5/11

[Signature]
03/05/11

[Signature]
3/5/11

[Signature]
A/C Head
JYS

3: - **RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR:**

- (ii) Nomination of External Experts to the School Board of Human and Environmental Sciences.

In accordance with the provisions of Ordinance OA-7 five external expert are to be nominated by the Academic Council to each of the School Boards.

The Vice-Chancellor on the recommendation of the Dean, School of Human and Environmental Sciences, has nominated the following experts to the School Board of Human and Environmental Sciences and the nomination is placed before the Academic Council for ratification.

1. Prof. K.S.Rao
Department of Botany
University of Delhi
Delhi – 110067.
2. Prof. Sachindanand Sinha
CSRD, School of Social Sciences
Jawaharlal Nehru University
New Delhi – 110067.
3. Prof. Sharit Choudhuri
Department of Anthropology
Rajiv Gandhi University
Doimukh
Arunachal Pradesh
4. Prof. Nilot Borthakur
Department of Agricultural Economics
Assam Agriculture University
Jorhat - 785013.
5. Prof. N.R.Dash
Department of Geography,
M.S. University of Baroda
Vodadra
Ahmadabad – 390002.

4: - DEFERRED ITEM:

- (ii) Guidelines for re-employment of teachers on superannuation.

The Academic Council in its 79th meeting held on 30th May, 2008 Resolved to constitute a committee vide Resolution NO.AC:79:2008:6:2:(i) under the Chairmanship of Prof. Lalthantluanga to look into the matter. The Committee has submitted the report (is placed at Annexure-'A') and placed before the 80th & 84th meeting of the Academic Council and this item was deferred.

The matter is therefore, placed again before the Council for consideration.

Comments of Model Guidelines issued by the UGC concerning reemployment of superannuated teachers

Applicability: May be accepted.

Eligibility: May be accepted, except that the Guidelines may include Readers and Lecturers as well, as in the case of colleges, for some faculty members may be superannuated without becoming professors due to some technical reasons.

Tenure: May be accepted.

Principles to be followed: Principles d, e, f and g may be accepted. Principles a, b and c are a little problematic, as elaborated below:

- a. The vacancy against which reemployment of superannuated teachers may be considered has to remain unfilled for at least one year. This may cause serious disruption in housing, teaching and research guidance of such teachers and may not be in the best interest of the University if it wants to reemploy some of its best teachers.
- b. For every two vacancies only one superannuated teacher may be reemployed. While this may appear to result in selection of better candidates, this may also result in mobilization of extra-academic resources by the superannuating professors interested in reemployment.
- c. Reemployment is permissible only against vacant and regular sanctioned posts. This may lead to difficulty if the sanctioned posts are of lower cadre because many professors who would be superannuating would be promoted to professorship through CAS of the UGC.

Selection Criteria: All the selection criteria are acceptable except Criterion Number A, which says that the University department shall have identified the subject areas wherein superannuated teachers need to be appointed. Identification of subject areas is more likely to be arbitrary than otherwise and may even lead to conflict within the department.

Reemployment Procedure: May be accepted except the proviso that empowers the Expert Committee to call any superannuated professor for discussion if necessary before arriving at its recommendation on the appointment. A superannuated professor might find this uncalled for and even humiliating.

Emoluments: May be accepted.

Duties and Responsibilities: May be accepted.

Review: May be accepted.

**UNIVERSITY GRANTS COMMISSION
NEW DELHI**

Model Guidelines for Re-employment of Superannuated Teachers

1. Background:

Of late, it is observed that many Universities and Colleges in the Country have a number of sanctioned teaching posts lying vacant for long periods. This may be due to various reasons, like non-availability of funds, ban on recruitment, non-availability of suitable candidates, difficulties in filling positions earmarked for the reserved category and problems brought out by litigation. Therefore, more often, the institutions are required to have the services of contract appointees and teachers engaged on per-lecture basis, as well as of research students for performing the required academic activities. As a result, such institutions are not able to maintain the quality and standard of their academic programmes and are also unable to keep pace with the growing expectations from their stake holders, particularly students. One of the alternatives recommended by the UGC (as early as in the year 1990) to take care of this problem, is the selective re-employment of superannuated teachers up to their reaching the age of 65 years. This has also been reiterated by the Fifth Pay Commission in 1997 and in many UGC communications, wherein it has been suggested that the institutions may use this existing provision as a short term measure. The Ministry of Human Resource Development vide notification No.1-19/2006(U.II) dated 23rd March, 2007 has extended the age of superannuation to 65 years with a provision for re-employment up to 70 years in case of Centrally funded Institutes. The Model Guidelines given below have now been framed by the UGC to facilitate the implementation of this recommendation in the higher education system in the Country. The Model Guidelines provide a frame work for the re-employment of superannuated teachers at Universities and Colleges in India.

2. Applicability:

The Model Guidelines shall be applicable to Central/State and other Universities and Constituent/ Affiliated Colleges in the Indian University system, and to any other educational institute engaged in higher/technical/professional education which opts for re-employment.

3. Eligible Category :

The category of superannuated teachers eligible for re-employment shall be:

- a) Professors only, in the case of Universities; and,
- b) Professors, Readers and Lecturers(Selection Grade) only, in the case of Colleges.

4. Tenure of Appointment:

The tenure of appointment of a superannuated teacher shall be for a maximum period of three years at a time or up to the teacher reaching the age of 65 years (70 years in case of Centrally funded institutes), whichever is earlier. However, it shall be open for the institution to make appointments for shorter periods at a time, like one/two years, or for a further maximum period of three years, as the case may be, so long as the teacher is below the age of 65 years (70 years in case of Centrally funded institutes) with a proviso that in case of Centrally funded institution, all those who superannuated after 62 years but not attained 65 years, as on 15th March, 2007 (date of Government's order), the re-appointment shall be only against sanctioned vacant posts as in the case of 65-70 years, except that the screening as per the UGC guidelines need not be mandatory which is now proposed to be applicable to 65-70 years age group. In case the number of claimants in the category of superannuated teachers who have not attained 65 years as on 15.03.2007, is more than available sanctioned posts, it may be left to the University/College to make selection of teachers from amongst the claimants, based on the requirements and availability of regular vacancies of sanctioned posts.

5. Principals to be Followed:

The institutions shall follow the following principles, while taking up the cases of superannuated teachers for re-employment:

- a) There shall be vacancies of teachers at the University Department or at the College, remaining unfilled for at least one year.
- b) The number of teachers to be re-employed in a University Department and/or College at any given time shall be limited to 50% of the vacancies identified, as above.
- c) Re-employment of superannuated Teachers may be made only against regular sanctioned posts, which could not be filled up.
- d) Re-employment of superannuated teacher/s shall be in the best interest of the concerned University Department or the College.
- e) There shall be adequate work load for the re-employed teacher/s at the concerned University Department or the College, to justify the appointment.
- f) Re-employment of superannuated teacher/s shall be possible either at the same University or College where the teacher had served before superannuating or at any other institution.
- g) The expenditure towards re-employment shall be met by the institution from its budget allocation.

6. Selection Criteria :

The institutions shall follow the following principles, while taking up the cases of superannuated teachers for re-employment:

- a) The University Department/College shall have identified the subject areas wherein superannuated teachers need to be appointed.
- b) Superannuated teachers, either from the same institution or elsewhere, shall have appropriate qualifications, experience and excellent record in the concerned subject area.
- c) Superannuated teachers shall be distinguished scholars and shall have been productive during their service and in particular, in the last five years in activities, like:
 - (i) Guidance of research scholars (M. Phil/ Ph. D);
 - (ii) Research work done and publications in learned journals;
 - (iii) Publication of books and other learning material;
 - (iv) Filing of patents and/or obtaining intellectual property rights;
 - (v) Launching of new academic programmes/courses;
 - (vi) Introducing innovations in teaching and/or examinations;
 - (vii) Undertaking sponsored research projects;
 - (viii) Rendering knowledge based advice/consultancy;
 - (ix) Taking up inter-Departmental/Institutional collaboration;
 - (x) Organizing of National/International Conferences and/or participating in them;
 - (xi) Conducting continuing education programmes and/or associating in them;
 - (xii) Undertaking of extension and/or field outreach activities.
- d) Superannuated teachers shall be medically fit to undertake the new appointment.
- e) The service record of superannuated teachers shall be highly satisfactory and they be both morally and ethically sound.

7. Re-employment Procedure:

The procedure to be followed for the re-employment of superannuated teachers at a University/College, shall be as given below:

- a) The University/College Department desirous of filling any vacancies by superannuated teachers shall obtain their CV for considering their cases.
- b) Each CV shall include a detailed account of all the contributions made by the teacher, highlighting his/her achievements during the last five years.
- c) The CV shall be discussed at a formal meeting of the Departmental Council/Committee of the University/College as the case may be, before making the Departmental recommendations.
- d) The departmental recommendation shall be forwarded to the Vice Chancellor in the case of a University through the Dean of Faculty or Chairperson, Governing Council in the case of a College through Principal for their consideration.
- e) The Vice Chancellor/ Chairperson of the Governing Council shall constitute the following Expert Committees for evaluating the proposals:-
 - i) In the case of a University:

1. Vice Chancellor	(In the Chair)
2. Two Subject Experts*	(Members)
3. Dean of the Faculty	(Member)
4. Head of the Department	(Member)
 - ii) In the case of a College

1. Chairperson of Governing Council	(In the Chair)
2. Two Subject Experts*	(Members)
3. Principal of the College	(Member)
4. Head of the Department	(Member)

(* Nominated by the Vice Chancellor/Chairperson of the Governing Council, from the approved panel of experts for the Selection Committees in the University Department/College).
- f) Each of the above Committees shall consider the full papers put up before it and also call any candidate for discussion, if necessary, before arriving at its recommendation on the appointment.

- g) The recommendation of the Committee and the terms of appointment shall be placed before Executive/Governing Council of the University/College, as the case may be.
- h) The decision of the Executive/Governing Council shall be final and binding on the teacher.

8. Emoluments and Other Privileges:

- a) A re-employed teacher shall be eligible to draw emoluments equivalent to the last pay drawn minus pension as a consolidated amount which shall remain the same through out the tenure of re-employment.
- b) The institution may consider the re-employed teachers for campus housing on prevailing terms, if available, or compensate them to the extent possible towards the house rent.
- c) A re-employed teacher shall be entitled to casual/Special Casual/Duty leave on a par with teaching faculty in regular service.
- d) The institution shall provide all the essential academic facilities to the re-employed teacher.

9. Duties and Responsibilities:

(i) A re-employed superannuated teacher shall be treated on a par with regular teachers at the institution and shall have the following duties and responsibilities, with no additional financial liability to the institution:

- a) Academic work, like teaching courses, conducting examinations and research guidance;
- b) Conducting research and/or taking up sponsored research projects;
- c) Launching continuing education programmes in new and emerging areas;
- d) Organizing / Attending national / international Conferences / Seminars / Symposia / Workshops;
- e) Undertaking knowledge-based advisory / consultancy assignments;
- f) Accepting invitations and delivering Guest Lectures at other institutions;
- g) Participation in academic/research Committees at the Institution and elsewhere , when required.

(ii) However, a re-employed superannuated teacher shall not be eligible for holding administrative or financial responsibilities at the Institution or elsewhere.

12/23/02

10. Review:

The performance of a re-employed teacher shall be reviewed periodically, by the University/College. If the performance is found unsatisfactory, his/her services may be terminated by the appointing authority by giving one month notice.

*100-^m
29/11/04*

5:1:9(1)

5: - **ACADEMIC MATTERS:**

5:1: - **Statutes/Ordinances/Regulations & Rules:**

- (ix) Amendment to the Existing rules on Travel Grants for Organising Seminars/ Conference etc.

Letter No.F.DSPS/70/Travel Grants on Sem/Conf/10/1532, dated 16th December, 2010 from Prof. R.K.Poddar, Dean, School of Physical Sciences, NEHU towards Amendment to the Existing rules on Travel Grants for Organising Seminars/Conferences etc. at (Annexure -'A') Ordinance OB-2 on Selection of Teachers Attending Conference/Seminars/Symposia etc. at (Annexure 'B') Rules on Extending Financial Support for Organising Conference/Seminars/Symposia/ Workshops approved by the 146th Deans' Committee in its meeting held on 15.4.2011 (extract of the Minutes at Annexure -'D') and the Committee resolved that the amendment to the existing rules on Travel Grants and Grants for organizing Seminar/Conference be referred to the next Academic Council.

The matter is placed before the Council for its consideration.

Same Item with pt I.5.1.1,

6:3-1



SCHOOL OF PHYSICAL SCIENCES
NORTH-EASTERN HILL UNIVERSITY
UMSHING, SHILLONG 793022

Io.F.DSPS/70/Travel Grants on Sem/Conf/10/1532

Dated: 16th December 2010

From:-

Prof. R.K. Poddar,
Dean, School of Physical Sciences,
NEHU, Shillong.

To,

The Pro Vice-Chancellor,
NEHU, Shillong.

Subject: Amendment to the existing rules on Travel Grants and Grants for organizing Seminars and Conferences etc.

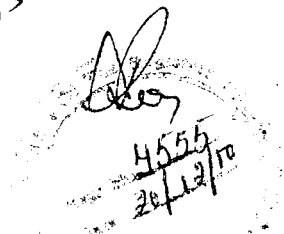
Reference: No.PL-198/Utilization/XIth Plan Grant/Merged Scheme/2010/576 Dated: 20/06/10.

Whereas,

With references to the above mentioned Notification, Members of the Committee met on 08/09/10, 24/09/10, 03/12/10 and 15/12/10. The Committee after due deliberations proposed the following:

- (i) Regulation "On Selection of teachers attending Conferences/Seminars/Symposia etc"
Note : Appropriate number to the Regulation may be provided,
- (ii) Format of "Application to be submitted by teachers seeking financial assistance from the University for attending Conferences/Seminar/Symposium",
- (iii) Rules on Extending Financial Support for Organising Conferences/Seminars/Symposia/Workshops,
Note: Appropriate number and its placement in the NEHU Ordinance may be assigned, since this is a newly proposed document.
- (iv) Format of "Application to be submitted by teachers seeking financial assistance for organizing Conferences/Seminar/Symposium/Workshop (Regional/National/International)".

To be placed in the next meeting of the committee



DR (Head)
[Signature]
[Signature]

The above mentioned documents are submitted for consideration and necessary action.

Thanking you,

Yours faithfully,



(R.K. Poddar)
Chairman

Copy to:

- 1. Prof. P. Nayak, member of the Committee
- 2. Prof. N. Kumar, member of the Committee
- 3. Deputy Registrar (Planning) – Convener of the Committee (Document is also provided in a CD)
- ✓ 4. P.A. to the Registrar for Registrar's kind information.

6:3-3

RB-7(?)

**LECTION OF TEACHERS ATTENDING CONFERENCES/SEMINARS/
SYMPOSIA ETC.**

(Under Ordinance OB - 2)

ncial Assistance shall be provided to teachers applying for Travel Grant to attend etc. abroad (international in nature) or in the country (international, national or nature) as per the following provisions:

- (i) Selection shall be made by the Deans' Committee;
 - (ii) Selection shall be made on the basis of application submitted by a teacher on a prescribed proforma duly recommended and forwarded by the Head of the Department/Centre and the Dean of the concerned School, at least three months before the date of the Conference etc. The application shall be accompanied with a copy of the letter of acceptance/invitation and a copy of the paper for presentation.
1. (i) A teacher shall be eligible for consideration after s/he has served the University for a continuous period of one year after her/his appointment.
 - (ii) No teacher shall be considered for selection for a Conference abroad for a second time before the expiry of a period of three years from an earlier visit abroad availing the grant. However, such a condition may not apply for attending a Conference held in the country;
 - (iii) A teacher who has published at least three research papers in research journals/books during three years preceding the date of applications,
 - (iv) Preference will be given to a teacher who has been sanctioned part financial assistance by a Government organization, an academic body, a research or development organization.

of Grant:

3. Allocation of Grant to the teacher shall be made as per the guidelines issued by the UGC in this regard from time to time.

Rules on Extending Financial Support for Organising Conferences/Seminars/ Symposia/Workshops

1. The University shall provide financial support for Organising Conferences/ Seminars/ Symposia/Workshops.
2. The following criteria may be followed:
 - (i) Department/Centre organizing a programme for the first time,
 - (ii) Department/Centre not being able to hold the sanctioned programme due to unavoidable circumstances, to be recorded,
 - (iii) Department/Centre organizing a programme after a gap of three years,
 - (iv) Programmes that are likely to give new awareness and break new grounds,
 - (v) Programmes in the emerging areas of research.
3. The maximum assistance to be provided for organizing the programme shall be as below:

(i)	International	Rs. 75,000/-
(ii)	National	Rs. 50,000/-
(iii)	Regional	Rs. 35,000/-
4. The financial assistance could be used under the following heads of expenditure:
 - (i) TA/DA
 - (ii) Local Hospitality
 - (iii) Transport, Stationery, Secretarial Assistance, Typing and Photocopying and other contingent expenditures
5. The application in the prescribed form must be submitted at least three months prior to the date of organizing the programme alongwith the recommendations of the Head of the Department/Centre and the Dean of the concerned School.
6. The registration fee charged from the participants may not ~~exceed~~ ^{be less than} the amount mentioned below:

(i)	International	Rs. 2000/-
(ii)	National	Rs. 1000/-
(iii)	Regional	Rs. 500/-

Note: In case of workshop, the amount of registration fee may vary between Rs. 500/- 3000/- depending upon its nature and duration.

7. The Programme Coordinator shall submit the accounts of expenditure to the University within three months of the completion of the programme.

Extract from The Minutes of 147th Deans' Committee held on 15/4/2011
(iii) Amendment to the existing rules on Travel Grants for Organising Seminars/ Conferences etc.

DC:147:6:(iii) The committee resolved that the amendment to the existing rules on Travel Grants and Grants for Organising Seminar/ Conference be referred to the next Academic Council

(iv) Financial Aid for the Students' Aid Fund

DC:147:6:(iv) The committee approved payment of financial aids from the Students' Aid Fund as requested by Prof. R.N. Sharan, DSW, with the advice that in future the matter should be submitted annually.

5:1:10(1)

- (x) Review and repeal of the decision declaring Center for Science Education as Non-Vacation Centre.

The letter received No.CSE/2011/Head/REG/M.Sc Auth/0425.029 dt.25/4/11 received from Prof. M.M.Singh, Centre for Science Education requesting to review and repeal of the decision declaring CSE as Non-Vocation centre is placed as Annexure 'A'.

The matter is placed before the Council for consideration.

*deferral till 12/11/11
in favour of the centre
is submitted*

NORTH EASTERN HILL UNIVERISTY
PERMANENT CAMPUS,
UMSHING, SHILLONG 793033
CENTRE FOR SCIENCE EDUCATION

5: 1: 10 (2)



CSE\2011\HEAD\REG M Sec Auth\0425.029

ANNEXURE- 'A'

पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०३३ (मेन्वालय)

MAN MOHAN SINGH
PROFESSOR, SCIENCE EDUCATION & HEAD

Monday 25th April 2011

URGENT FOR INFORMATION AND NECESSARY PERUSALS

Reference: Your office Letter No. AC: 85-1/Conf/2011-5 dated 7th April 2011

Further references: DR Academic Letter No. 6-15/Acad/2005 (Vol. II)-552 dated 17th March 2011 mentioning CSE as a non-vacation Centre.

To

✓ The Registrar,
Ex Officio Secretary,
Academic Council, Executive Council & University Court
NEHU, Shillong

Subject: Notice of Motion for 85th Meeting of the Academic Council, 11.05.2011: for review and repeal of the Decision, if any, declaring CSE's as non-vacation Centre.

Sir,

With reference to the above I request you to kindly place the motion before the Chairman for his appraisal and consideration of the Academic Council; the most important supervisory authority; for review and repeal of the Decision, if any, declaring 'CSE as non-vacation Centre' as referred to in the above said letter of the Deputy Registrar, for the very fact that such a decision is unreasonable and is in contravention to the Ordinance OE-5 and therefore cannot be implemented without legal implications.

In view of the initiative and expressed concern of the Vice Chancellor last month, I request you to kindly place the matter before the Academic Council for review, repeal and appropriate recommendations to the respective authorities responsible for policy matters for necessary perusals as they deem fit and proper. Accordingly the Head may kindly be advised to act absolutely safe without violating any statutory provisions.

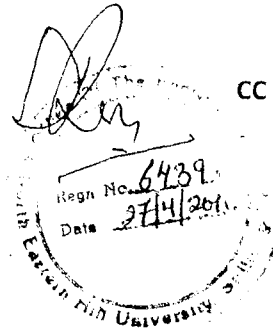
This is for your expeditious necessary perusals. I thank you in anticipation of your kind compliance, with kind regards,

Yours sincerely,

Man Mohan Singh

- The Vice Chancellor, NEHU
- The Finance Officer, NEHU
- President and Secretary NEHUTA

CC for kind information to:



DR(Conf.)

5:1:11(1)

- (xi) (a) Draft Regulation of Master of Technology Programme
- (b) Draft Regulation of Bachelor of Technology Programme

The School Board of Technology in its meeting held on 2nd May, 2011 approved the draft regulation of Master of Technology and Bachelor of Technology programme as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

Internal exchange
as to AICT norms.
eligibility: B.Tech
B.Tech
B.Tech
Committee
A.C.
Approved

Rept. book
planning report
is intended
to be published
M. Tech

Nehru
Millennium
celebrations
committee

**REGULATION OF MASTER OF TECHNOLOGY PROGRAMME
(Under Ordinance on Professional Courses: OC-XX)**

1. Eligibility criteria for admission

A) The qualification for admission to various M.Tech programmes are as mentioned below:

Programme	Eligibility
M.Tech in Information Technology	B.E./B.Tech in IT/CSE/ECE/EE or M.Sc. in Computer Science/Electronics having secured a minimum of 60 % aggregate mark (relaxable by 5 % for SC/ST candidates). GATE (qualifying) score in CSE or IT will be given preference.
M.Tech. in Electronics and Communication Engineering	B.E./B.Tech in ECE/EE or M.Sc. in Electronics having secured a minimum of 60 % aggregate mark (relaxable by 5 % for SC/ST candidates). GATE (qualifying) score of qualified candidates will be given preference.

B) Foreign candidates, children of Indian workers in the Gulf and other countries, migrants, and industrial sponsored candidates shall be admitted against appropriate quota as per the rules of NEHU.

2. Selection process

- A) The number of seats available for admission to the programme shall be 10.
- B) A merit list shall be prepared based on the Gate score and/ or entrance test conducted by concerned department.
- C) The distribution of seats is as follows:
- (i) Open category – 30%
 - (ii) Reserved for SC/ST – 50%
(Merit/score being equal, preference will be given to domiciles of Meghalaya)
 - (iii) Reserved for physically challenged -- 3%
(Such applicants will be examined by a medical board. Any or all seats remaining vacant under this category shall stand converted to the University quota category)
 - (iv) Reserved for NEHU employees, their spouses and children -- 10%
(Any or all seats remaining vacant under this category shall stand converted to the University quota category).
 - (v) University quota -- 7%
 - (vi) The weightage to be given to the graduates who have passed from NEHU or NEHU affiliated colleges and graduates who have passed from Universities other than NEHU but domicile of Meghalaya will be 10 % to entrance test score or the merit score.

(vii) 10 % of total seats shall be fixed for sponsored candidates from industry/academic institutes with atleast two years of experience in industry and/or academic institutes and such seats will be supernumerary in nature.

The seats under University quota will be earmarked for the following categories:

- (a) Candidates from educationally backward areas
- (b) Outstanding Sports women/men
- (c) Widows/wards of armed forces personnel killed/disabled in action or during peace time

(Any or all seats remaining vacant under this category shall stand reserved for the next category).

Weightages to be given for categories (iii) and (v) a & b shall be as per rules of school and that shall be added to the GATE score or Entrance test score.

3. Duration & programme structure

A) The courses shall be of 2(two) academic years. Each academic year shall consist of 2(two) semesters. The final year will primarily consist of project work/thesis etc.

B) The programme shall consist of courses as detailed in the syllabus approved by the academic council.

4. Examination

A) A student shall apply for admission to end-semester examination to the Dean, School through Head of the concerned Department who shall certify that all fees including examination fee, have been paid.

B) Each subject taken by a student in a semester shall consist of the following components of examination:

- i) Sessional examination (Theory and/or Practical)
- ii) End semester examination (Theory and/or Practical)

C) For the purpose of determining the marks obtained by a student in any part of the programme, the weightage assigned to sessional work and end semester examination shall be in the ratio of 2:3.

D) The evaluation of sessional work (in papers other than Project work) shall be made on the basis of student's performance in (a) one mid semester examination, assignments/assignments/seminars/quizzes/field reports, or any other equivalent mode of assessment/examination. The weightage for mid semester shall be 50% and the remaining 50% shall be for written assignments, seminars, quizzes, field reports, or any other equivalent mode of assessment/examination. For evaluation of the sessional work (in mid semester examination), the average of two best performances shall be taken for each student. The sessional evaluation of Project work shall not consist of written report.

E) Evaluation and award of grade point for each paper shall be done on the basis of performance in continuous sessional assessment and end-semester examination.

- F)** A student must attend a minimum of 75% classes in each paper during a semester. A student who fails to attend a minimum of 75% classes in a paper shall not be eligible to appear in the end semester examination of that paper of the semester.
- G)** The Dean of the School may consider and decide, on request from the student through the Head of the Department, for condonation of the shortage in attendance not more than 5%. Further, the student's request for condonation of any shortage in attendance not more than 5% and less than 15% may be recommended by the Head of Department to the Dean of the School to the Vice-Chancellor with full justification. The decision of the Vice-Chancellor shall be final.
- H)** A student falling short of the required attendance in a paper in a semester shall not be permitted to sit for the end semester examination of that paper.
- I)** Ordinarily, a student should complete the entire programme during the period of six semesters. However, a student may be allowed to participate in the academic programme up to a maximum of 6(six) consecutive semesters calculated from date of admission.
- J)** Students who fail to appear in the end semester examination of a paper or score a grade point '0' in a paper may repeat examination in that paper along with regular examination of the concerned semester by paying the prescribed fee. No student shall be allowed to appear more than three times in a paper including the regular one, but within the maximum period described in clause 4 (I).

5. Grading

The grade points and the corresponding description on the basis of percentage of marks obtained by a student in a *particular paper* will be as follows:

Grade	Grade points	% of marks*	Description
S	10	90 to 100	Outstanding
A	9	80 to 89	Excellent
B	8	70 to 79	Very Good
C	7	60 to 69	Good
D	6	50 to 59	Fair
E	5	40 to 49	Average
F	0	Below 40	Fail

* 0.5 and above will be rounded off to the next higher number, while less than 0.5 will be truncated to the previous lower number.

6. Grade Cards

- A)** After the results of a semester are declared, Grade Cards will be issued to each student which will contain the list of papers for that semester and the grades obtained by the student.
- B)** The Grade Point Average (GPA) for each semester will be calculated only for those students who have passed all the papers of that semester. GPA will be calculated as follows:

5:1:11 (5)

$$\text{GPA} = \frac{\sum_1^n (C_i * GP_i)}{\sum_1^n (C_i)}$$

where C_i is the number of credits of a paper, GP_i is the grade point scored in that paper and n is the total number of papers in a particular semester.

C) On successful completion of the programme, the Cumulative Grade Point Average (CGPA) will be calculated as follows:

$$\text{CGPA} = \frac{\sum_1^N (C_i * GP_i)}{\sum_1^N (C_i)}$$

where N is the total number of papers for the M.Tech. programme.

7. Award of Degree/Class

A) In order to qualify for the award of M.Tech. degree in a programme a student shall have to earn credits as per syllabus approved by the academic council for the programme. To earn credits assigned to a course, a student shall have to secure in that course at least grade point 5 in the seven-scale grading system as per clause 6.

B) Successful students shall be awarded the M.Tech. degree under the following classifications:

- (i) **First Class:** Those who obtain CGPA in the range of 6.5 and above.
- (ii) **Second Class:** Those who obtain CGPA in the range of 5 and below 6.5.

For the purpose of calculating % of marks equivalent to the CGPA secured by a student who has successfully completed M.Tech. programme of NEHU, the following conversion formulae shall be used:

$$\% \text{ of marks} = 10 * \text{CGPA} - 5$$

8. Fee structure

A) A candidate admitted to M. Tech. Course shall pay all fees laid down for general non-graduate (PG) students of science stream.

B) In addition, the student in M. Tech. Programme in the University shall be required to pay the following fees:

(I) Development fee (Payable once at the time of admission):

- (i) Indian candidates Rs. 800/-
- (ii) Foreign candidates from SAARC countries US \$ 1500/-
- (iii) Foreign candidates from non-SAARC countries US \$ 2500/-

(II) Course fee (Payable for each semester):

- (i) Indian candidates Rs. 5,000/-
- (ii) Industry/academic institutions sponsored candidate Rs. 15,000/-
- (iii) Foreign candidates from SAARC countries US \$ 1,500/-

5:1:11(6)

(iv) Foreign candidates from non-SAARC countries US \$ 3000-

(III) Repeat course participation fee (For each course):

- (i) Indian candidates Rs 2,000/-
- (ii) Foreign candidates from SAARC countries US \$ 200 -
- (iii) Foreign candidates from non-SAARC countries US \$ 400-

9. Removal of difficulties

Notwithstanding anything contained in this regulation, any difficulty arising in interpretation of, or giving effect to, any provision of this regulation, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

5:1:11(7)

PROPOSED AMMENDMENT IN
REGULATION FOR BACHELOR OF TECHNOLOGY PROGRAMME
(UNDER THE ORDNANCE OF PROFESSIONAL COURSES (OC-16))

As approved by School Board

Existing B.Tech regulation	Proposed B.Tech Regulation
<p>1. Eligibility criteria for admission</p> <p>A) A candidate who has passed the higher secondary examination in science stream or its equivalent from any recognized board having secured a minimum of 50% aggregate marks in Physics, Chemistry and Mathematics (relaxable by 5% for SC/ST candidates) and also having passed in each of these subjects shall be eligible for admission.</p> <p>B) A candidate must have a positive All India Engineering Entrance Examination (AIEEE) score.</p> <p>C) Foreign students, children of Indian workers in the Gulf and wards of Kashmiri migrants shall be admitted against supernumerary seats as per the rules of NEHU following the guidelines of Govt. of India.</p>	<p>No Change</p>
<p>2. Selection procedure</p> <p>A) The number of seats available for admission to the programme shall be sixty.</p> <p>B) A merit list shall be prepared based on the All India Engineering Entrance Examination score from amongst the eligible candidates.</p>	<p>2. Selection procedure</p> <p>A) The number of seats available for admission to the programme shall be sixty.</p> <p>B) A merit list shall be prepared based on the All India Engineering Entrance Examination score from amongst the eligible candidates.</p>

5:1:11(8)

Existing B.Tech regulation

school/institution situated in Meghalaya or (b) who are permanent domiciles of Meghalaya (supported by SC/ST or Permanent Resident Certificate), but have passed the Higher Secondary science examination/CBSE or its equivalent from any school/institution situated outside Meghalaya state, the score obtained in the AIEEE shall be raised by 10.

D) The distribution of seats shall be as follows:

(i) Open category – 30%

(ii) Reserved for SC/ST – 50%

(Merit/score being equal, preference will be given to domiciles of Meghalaya).

(iii) Reserved for physically challenged – 3%

(Such applicants will be examined by a medical board. Any or all seats remaining vacant under this category shall stand converted to the 'University quota' category).

(iv) Reserved for NEHU employees, their spouses and children – 10%

(Any or all seats remaining vacant under this category shall stand converted to 'Open' category).

(v) University quota – 7%

The seats under University quota will be earmarked for the following categories:

(a) Students from educationally backward areas

(b) Outstanding Sports women/men

(c) Widows/wards of armed forces personnel killed/disabled in action or during peace time

(Any or all seats remaining vacant under this category shall stand converted to 'Open' category).

Weightage to be given for categories (ii) and (iv) shall be as follows: (i) 10% for categories of NEHU employees, their spouses and children.

Proposed B.Tech Regulation

from any school/institution situated in Meghalaya or (b) who are permanent domiciles of Meghalaya (supported by SC/ST or Permanent Resident Certificate), but have passed the Higher Secondary science examination from CBSE or its equivalent from any school/institution situated outside Meghalaya state, **their AIEEE score obtained, shall be raised by 20.**

D) The distribution of seats shall be as follows:

(i) Open category – 30%

(ii) Reserved for SC/ST – 50%

(Merit/score being equal, preference will be given to the domiciles of Meghalaya).

(iii) Reserved for physically challenged – 3%

(Such applicants will be examined by a medical board. Any or all seats remaining vacant under this category shall stand converted to the 'University quota' category).

(iv) Reserved for NEHU employees, their spouses and children – 10%

(Any or all seats remaining vacant under this category shall stand converted to 'Open' category).

(v) University quota – 7%

The seats under University quota will be earmarked for the following categories:

(c) Students from educationally backward areas

(d) Outstanding Sports women/men

(d) Widows/wards of armed forces personnel killed/disabled in action or during peace time

(Any or all seats remaining vacant under this category shall stand converted to 'Open' category).

Weightage to be given for categories (ii) and (iv) shall be as follows:

5:1211(9)

Existing B.Tech regulation	Proposed B.Tech Regulation
AIEEE score.	shall be as per rules of NEHU and that shall be added to the AIEEE score.
<p>3. Lateral entry</p> <p>A) For being eligible to seek lateral entry to B. Tech degree programme at the second year/third semester level, a candidate must have passed the diploma in Engineering in the relevant branch with a minimum of 60% marks in aggregate from any recognized institution through a minimum of three years of institutional study after Class 10/SSLC Examination.</p> <p>B) Selection of candidates will be based on an entrance test and the merit ranking in this test shall be the basis for admission.</p> <p>C) Extent of lateral entry shall be up to a maximum of 5% of the sanctioned seats as given in Clause 2(A), which shall be supernumerary.</p> <p>election procedure</p> <p>A) The number of seats available for admission to the programme shall be sixty.</p> <p>B) A merit list shall be prepared based on the All India Engineering Entrance Examination score from amongst the eligible candidates.</p> <p>C) In case of students (a) who have passed the Higher Secondary science examination/CBSE or its equivalent from any school/institution situated in Meghalaya or (b) who are permanent domiciles of Meghalaya (supported by SC/ST or Permanent Resident Certificate), but have passed the Higher Secondary science examination/CBSE or its equivalent from any school/institution situated outside Meghalaya state, the score obtained in the AIEEE shall be raised by 20.</p> <p>D) The distribution of seats shall be as follows:</p> <p>(i) Supernumerary - 70%</p>	<p>3. Lateral entry</p> <p>A) For being eligible to seek lateral entry to B. Tech degree programme at the second year/third semester level, a candidate must have passed the diploma in Engineering in the relevant branch with a minimum of 60% marks in aggregate from any recognized institution through a minimum of three years of institutional study after Class 10/SSLC Examination or B.Sc. in Electronics/Mathematics/Physics with 50 % marks in aggregate from any recognized institution having mathematics at 10+2 level.</p> <p>B) Selection of candidates will be based on an entrance test and the merit ranking in this test shall be the basis for admission.</p> <p>C) Extent of lateral entry shall be up to a maximum of 10 % of the sanctioned seats as given in Clause 2(A), which shall be supernumerary.</p>

5:1:11(10)

Existing B.Tech regulation	Proposed B. Tech Regulation
<p>(ii) Reserved for SC/ST – 50% (Merit/score being equal, preference will be given to domiciles of Meghalaya).</p> <p>(iii) Reserved for physically challenged – 3% (Such applicants will be examined by a medical board. Any or all seats remaining vacant under this category shall stand converted to the 'University quota' category).</p> <p>(iv) Reserved for NEHU employees, their spouses and children – 10% (Any or all seats remaining vacant under this category shall stand converted to 'Open' category).</p> <p>(v) University quota – 7% The seats under University quota will be earmarked for the following categories:</p> <p>(e) Students from educationally backward areas</p> <p>(f) Outstanding Sports women/men</p> <p>(e) Widows/wards of armed forces personnel killed/disabled in action or during peace time (Any or all seats remaining vacant under this category shall stand converted to 'Open' category).</p> <p>Weightages to be given for categories (iii) and (v) a & b shall be as per rules of NEHU and that shall be added to the AIEEE score.</p>	
<p>4. Duration & programme structure</p> <p>A) The courses shall be of 4(four) academic years. Each academic year shall consist of 2(two) semesters. Each semester shall have a minimum of 30 working days inclusive of semester examination.</p> <p>B) The programme shall consist of courses as detailed in the</p>	<p>No Change</p>

5:1:11(11)

Existing B.Tech regulation	Proposed B.Tech Regulation
syllabus approved by the academic council.	
<p>5. Examination</p> <p>A) A candidate shall apply for admission to end-semester examination to the Dean of the School through Head of a Department who shall certify that all dues, including examination fee, have been paid.</p> <p>B) Each subject taken by a student in a semester shall consist of the following:</p> <ul style="list-style-type: none">i) Sessional examination (Theory and/or Practical)ii) End semester examination (Theory and/or Practical) <p>C) For the purpose of determining the marks obtained by a student in any paper of the programme, the weightage assigned to sessional work and end semester examination shall be in the ratio of 2:3.</p> <p>D) The evaluation of sessional work (in papers other than Project work) shall be made on the basis of student's performance in (a) three(3) written tests, (b) written assignments/seminars/quizzes/field reports, etc. The weightage for written tests shall be 50% and the remaining 50% shall be for written assignments, seminars, quizzes, field reports, etc. For evaluation of the sessionals, two best performances shall be considered for each student. The sessional evaluation of Project work shall not consist of written tests.</p> <p>E) Evaluation and award of grade point for each paper shall be done on the basis of performance in continuous sessional evaluation and end-semester examination.</p> <p>F) A student may attempt a maximum of 05 papers in any</p>	<p>5. Examination</p> <p>A) A student shall apply to the Dean of the School through the Head of Department for admission to end-semester examination. The Head of Department shall certify that all dues, including examination fee, have been paid by the concerned student.</p> <p>B) Each subject taken by a student in a semester shall consist of the following components of examination:</p> <ul style="list-style-type: none">i) Sessional examination (Theory and/or Practical)ii) End semester examination (Theory and/or Practical) <p>C) For the purpose of determining the marks obtained by a student in any paper of the programme, the weightage assigned to sessional work and end semester examination shall be in the ratio of 2:3.</p> <p>D) The evaluation of sessional work (in papers other than Project work) shall be made on the basis of student's performance in (a) one midterm test(b) written assignments/seminars/quizzes/field reports, etc. The weightage for written tests shall be 50% and the remaining 50% shall be for written assignments, seminars, quizzes, field reports, etc. For evaluation of the sessionals (except mid term test), two best performances shall be considered for each student. The sessional evaluation of Project work shall not consist of written tests.</p> <p>E) Evaluation and award of grade point for each paper shall be done on the basis of performance in continuous sessional</p>

5:1:11(12)

Existing B.Tech regulation	Proposed B.Tech Regulation
<p>course during a semester to be eligible to appear in the end semester examinations.</p> <p>G) The Dean of the School may consider and decide, on request from the candidate through the Head of a Department, for condonation of shortage of attendance up to 5%. Condonation of any shortage more than 5% and less than 15% may be recommended by the Head of Department & Dean of the School to the Vice-Chancellor with full justification. The decision of the Vice-Chancellor shall be final.</p> <p>H) A candidate falling short of the required attendance in a paper in a semester shall not be permitted to sit for the end semester examination of that paper.</p> <p>I) Ordinarily a student admitted to the first/third (lateral entry) semester should complete the entire programme during the period of eight/six (lateral entry) semesters. However, a student may be allowed to participate in the academic programme up to a maximum of twelve/ten (lateral entry) consecutive semesters.</p> <p>J) Students who fail to appear or secure grade point 0 in a paper may repeat examination in that paper along with regular examinations of the concerned semester by paying the prescribed fee. No student shall however be allowed to appear more than three times in a paper including the regular one, but within the maximum period described in clause 5 (I).</p>	<p>assessment and end-semester examination.</p> <p>F) A student must attend a minimum of 75% classes in each paper during a semester to be eligible to appear in the end semester examination of that paper of the semester.</p> <p>G) The Dean of the School may consider and decide, on request from the candidate through the Head of the Department, for condonation of the shortage in attendance up to 5%. Further, the student's request for condonation of any shortage in attendance with more than 5% and less than 15% may be recommended by the Head of Department & Dean of the School to the Vice-Chancellor with full justification. The decision of the Vice-Chancellor shall be final.</p> <p>H) A candidate falling short of the required attendance in a paper in a semester shall not be permitted to sit for the end semester examination of that paper.</p> <p>(I) Ordinarily a student admitted to the first/third (lateral entry) semester would be required to complete the entire programme in a period of eight/six (lateral entry) semesters. However, a student may be allowed to participate in the academic programme up to a maximum of twelve/ten (lateral entry) consecutive semesters, calculated from the date of admission.</p> <p>J) Students who fail to appear in an examination or secure grade point 0 in a paper may repeat examination in that paper along with regular examinations of the concerned semester by paying the prescribed fee. No student shall however be allowed to appear more than three times in a paper including the regular one, but within the maximum period described in clause 5 (I), above.</p>

511-11(13)

Existing B.Tech regulation				Proposed B.Tech Regulation																																																																			
<p>6. Grading The grade points and the corresponding description, percentage of marks and the division shall be as follows:</p> <table border="1"> <thead> <tr> <th>Grade points</th> <th>Description</th> <th>% of marks*</th> <th>Division</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>Outstanding</td> <td>90 to 100</td> <td>First</td> </tr> <tr> <td>8</td> <td>Excellent</td> <td>80 to 89</td> <td>First</td> </tr> <tr> <td>7</td> <td>Very Good</td> <td>70 to 79</td> <td>First</td> </tr> <tr> <td>6</td> <td>Good</td> <td>60 to 69</td> <td>First</td> </tr> <tr> <td>5</td> <td>Fair</td> <td>50 to 59</td> <td>Second</td> </tr> <tr> <td>4</td> <td>Average</td> <td>40 to 49</td> <td>Pass</td> </tr> <tr> <td>0</td> <td>Fail</td> <td>Below 40</td> <td>Fail</td> </tr> </tbody> </table> <p>* 0.5 and above will be rounded off to the next higher number, whereas less than 0.5 will be truncated to the previous lower number.</p>				Grade points	Description	% of marks*	Division	9	Outstanding	90 to 100	First	8	Excellent	80 to 89	First	7	Very Good	70 to 79	First	6	Good	60 to 69	First	5	Fair	50 to 59	Second	4	Average	40 to 49	Pass	0	Fail	Below 40	Fail	<p>6. Grading The grade points and the corresponding description on the basis of percentage of marks obtained by a student in a particular paper will be as follows:</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Grade points</th> <th>% of marks*</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>S</td> <td>10</td> <td>90 to 100</td> <td>Outstanding</td> </tr> <tr> <td>A</td> <td>9</td> <td>80 to 89</td> <td>Excellent</td> </tr> <tr> <td>B</td> <td>8</td> <td>70 to 79</td> <td>Very Good</td> </tr> <tr> <td>C</td> <td>7</td> <td>60 to 69</td> <td>Good</td> </tr> <tr> <td>D</td> <td>6</td> <td>50 to 59</td> <td>Fair</td> </tr> <tr> <td>E</td> <td>5</td> <td>40 to 49</td> <td>Average</td> </tr> <tr> <td>F</td> <td>0</td> <td>Below 40</td> <td>Fail</td> </tr> </tbody> </table> <p>* 0.5 and above will be rounded off to the next higher number, whereas less than 0.5 will be truncated to the previous lower number.</p>				Grade	Grade points	% of marks*	Description	S	10	90 to 100	Outstanding	A	9	80 to 89	Excellent	B	8	70 to 79	Very Good	C	7	60 to 69	Good	D	6	50 to 59	Fair	E	5	40 to 49	Average	F	0	Below 40	Fail
Grade points	Description	% of marks*	Division																																																																				
9	Outstanding	90 to 100	First																																																																				
8	Excellent	80 to 89	First																																																																				
7	Very Good	70 to 79	First																																																																				
6	Good	60 to 69	First																																																																				
5	Fair	50 to 59	Second																																																																				
4	Average	40 to 49	Pass																																																																				
0	Fail	Below 40	Fail																																																																				
Grade	Grade points	% of marks*	Description																																																																				
S	10	90 to 100	Outstanding																																																																				
A	9	80 to 89	Excellent																																																																				
B	8	70 to 79	Very Good																																																																				
C	7	60 to 69	Good																																																																				
D	6	50 to 59	Fair																																																																				
E	5	40 to 49	Average																																																																				
F	0	Below 40	Fail																																																																				

5:1-11 (14)

Existing B.Tech regulation	Proposed B.Tech Regulation
<p>7. Grade Cards</p> <p>A) After the results of a semester are declared, Grade Cards will be issued to each candidate which will contain the list of papers for that semester and the grades obtained by the candidate.</p> <p>B) The Grade Point Average (GPA) for each semester will be calculated only for those students who have passed all the papers of that semester. GPA will be calculated as follows:</p> $\text{GPA} = \frac{\sum_1^n (C_i \cdot GP_i)}{\sum_1^n (C_i)}$ <p>where C_i is the number of credits of a paper, GP_i is the grade point scored in that paper and n is the total number of papers in a particular semester.</p> <p>C) On successful completion of the programme, the Cumulative Grade Point Average (CGPA) will be calculated as follows:</p> $\text{CGPA} = \frac{\sum_1^N (C_i \cdot GP_i)}{\sum_1^N (C_i)}$ <p>where N is the total number of papers for the B.Tech. programme.</p>	<p>No Change</p>

5:1:11 (15)

Existing B.Tech regulation	Proposed B.Tech Regulation
<p>8. Award of Degree/Division</p> <p>A) B.Tech. degree shall be awarded on the basis of evaluation of a candidate out of a total of 8000 marks and in order to qualify for the award of B.Tech. degree a student shall have to earn 236 credits. To earn credits assigned to a course, a candidate shall have to secure in that course at least grade point 4 in the seven-scale grading system as per clause 6.</p> <p>B) Successful candidates shall be awarded B. Tech. degree under the following classifications:</p> <p>(i) First Division: Those who obtain CGPA in the range of 6 to 9.</p> <p>(ii) Second Division: Those who obtain CGPA in the range of 5 and below 6.</p> <p>(iii) Pass: Those who obtain CGPA in the range of 4 and below 5.</p> <p>C) For the purpose of calculating % of marks equivalent to the CGPA secured by a student who has successfully completed B.Tech. programme of NEHU, the following conversion formulae shall be used:</p> <p>% of marks = $10 * CGPA + 5$, applicable up to CGPA 8.5</p> <p>% of marks = $20 * CGPA - 80$, applicable above CGPA 8.5 and up to CGPA 9</p>	<p>8. Award of Degree/Division</p> <p>A) To qualify for B.Tech degree in any programme, a student has to earn credits as per the syllabus approved by the Academic council for the particular programme. To earn credits assigned to a course, a candidate shall have to secure in that course at least grade point 5 in the seven-scale grading system as per the clause 6, above.</p> <p>B) Successful candidates shall be awarded B. Tech. degree under the following classifications:</p> <p>(i) First Division: Those who obtain CGPA greater than or equal to 6.5</p> <p>(ii) Second Division: Those who obtain CGPA less than 6.5 and greater than or equal to 5</p> <p>C) For the purpose of calculating % of marks equivalent to the CGPA secured by a student who has successfully completed B.Tech. programme of NEHU, the following conversion formula shall be used:</p> <p style="text-align: right;">% of marks = $10 * CGPA - 5$</p>

5:1111(16)

Existing B.Tech regulation	Proposed B.Tech Regulation
<p>9. Fees structure</p> <p>A) A student admitted to B. Tech. Course shall pay all fees laid down for general post-graduate (PG) students of science stream.</p> <p>B) In addition, the student in B. Tech. Programme shall be required to pay the following fees:</p> <p>(i) Development fee (Payable once at the time of admission):</p> <ul style="list-style-type: none">(i) Indian students Rs.6000/-(ii) Foreign students from SAARC countries US \$ 1000/-(iii) Foreign students from non-SAARC countries US \$ 2000/- <p>(ii) Course fee (Payable each semester):</p> <ul style="list-style-type: none">(i) Indian students Rs.15,000/-(ii) Foreign students from SAARC countries US\$ 1,500/-(iii) Foreign students from non-SAARC countries US\$ 3,000/- <p>(iii) Repeat course participation fee (For each course):</p> <ul style="list-style-type: none">(i) Indian students Rs.2,000/-(ii) Foreign students from SAARC countries US \$ 200/-(iii) Foreign students from non-SAARC countries US \$ 400/-	<p>No Change</p>

5:1:11 (17)

Existing B.Tech regulation	Proposed B.Tech Regulation
<p>10. Removal of difficulties</p> <p>Nonwithstanding anything contained in this regulation, any difficulty arising in interpretation of, or giving effect to, any provision of this regulation, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.</p>	<p>No Change</p>

5:1:12(1)

- (xii) Marking/Grading and issue of mark sheets in M.Phil/Ph.D Course work exam and M.Sc. exam.

The meeting of the Heads of Department of the School of Physical Science in its meeting held on 2nd May, 2011 proposed the change in the Ordinance of M.Phil/Ph.D Course work exam and M.Sc Exam. The minutes of the meeting of the Head of Department of the School of Physical Science is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

*Revised
Prof. Mulhargy
to set up Exam.*

**Minutes of the meeting of the Heads of Departments of the School of Physical Sciences,
NEHU, Shillong, held on 2/5/2001.**

A meeting of the Heads of Departments of Physics, Chemistry, Mathematics and Statistics, was held on May 2, 2011, to

- A. point out corrections needed in the Prospectus of the University to be published soon,
- B. review some of the ordinances pertaining to grading system followed in M.Sc. and M.Phil/Ph.D. course works, and putting forward an agenda item in the forthcoming meeting of the Academic Council.
- C. suggest guidelines for the usage of the Science Seminar Hall.

The following members were present:

1. Prof. H.K. Mukerjee, Dean, School of Physical Sciences (in the chair),
2. Prof. S.S. Khare, Head, Department of Mathematics,
3. Prof. P.N. Pandita, Head, Department of Physics,
4. Prof. K.M. Rao, Representative of Head, Department of Chemistry,
5. Prof. T.K. Chakravarty, Head, Department of Statistics.

A. Following changes in the Prospectus of the University needs to be done before its publication:

- (1) On page 7 (On eligibility Criteria for admission to M.Sc. Statistics), wording needs to be changed as suggested in the Annexure-I (item 1.)
- (2) On page 17 ((C) Other Courses), some additions needs to be made as suggested in the Annexure-I (item 2.)
- (3) On page 10-11, the ordinances quoted for M.Phil and Ph.D. programmes are the old ones. New ordinances needs to be quoted.
- (4) On page 19 (Revised ordinances for Choice Based Credit System (CBCS)), the ordinances quoted is the first one, some changes have taken place since then in 2010. These changes needs to be incorporated.

B. (1) Some problem has been observed on conversion of marks to grades at M.Phil./Pre Ph.D. course level. We are not used to giving grade point/grade directly in each question. We normally give marks in each question and total it to give mark in a particular paper. Later this mark is converted to grade point/grade and finally grade point average/cumulative GPA is calculated. Conversion of marks to grade is not so trivial. In different slabs, different formula is to be used due to grade point being in seven point scale. Quite often there may be possibility of mistake in this. In view of this we propose the following change in the ordinance of M.Phil. and Ph. D. course work grades:

“In each course/paper marks be awarded out of 100, and mark sheet be issued. A table giving correspondence of marks percentage and grades be given at the back of the mark sheet, for the requirement (if any) of employers / Institutions needing the final result in terms of grade/ grade points. “

To The Deputy Registrar
(Conference)
NEHU, Shillong

(2) At M.Sc. level the present practice is to convert marks into decimal grade points, and calculate SGPA in each semester and eventually calculate CGPA at the end of the course. This CGPA is equal to the percentage of the grand total of marks obtained divided by 10. So the effort gone into the calculation as per the present practice is unnecessary. In view of this we propose the following change in the ordinance of M.Sc. (etc.) (under CBCS) :

“Marks be awarded in each paper. Marks sheets be issued in each semester. The percentage of the grand total of marks obtained at the end of the course may be converted to grade point by dividing it by 10, for the requirement (if any) of employers / Institutions needing the final result in terms of grade/ grade point.”

C. As required by the University we propose the following guidelines for the usage of the Science Seminar Hall:

(1) The Science Seminar Hall shall be used primarily for the following purposes:

- (i) Holding Seminar/Symposia/Conference/Workshop/Summer or Winter Schools/ etc.
- (ii) Conducting meetings of University Statutory Bodies like Academic Council / Board of Research Studies etc.
- (iii) Conducting General Body Meetings of NEHUTA, or any other recognized union.
- (iv) Holding Fresher's and /or Parting Socials of Students of various Departments.
- (v) Holding Fresher's and /or Parting Socials of Private (Ethnic groups) Students' associations.

(2) Conditions governing usage of the Science Seminar Hall:

- (i) For (1)(i), (1)(ii), and (1)(iii) the halls can be allotted as per the requisition, subject to availability (on first come first serve basis)
- (ii) On a working day, Loud music, or any loud sound which carries outside the Hall shall not be permitted before 4 P.M. (Because it disturbs the classes in the lecture complex)
- (iii) On a working day, Socials as mentioned in (1) (iv) and (1)(v) can only be permitted after 2 P.M. (Because it disrupts the classes). Before 4 P.M. only items which does not use any loud sound carrying outside the Hall be taken up.
- (iv) On Saturdays or Holidays, the above mentioned restrictions shall not apply.
- (v) The Hall and its surroundings shall have to be left in perfectly clean conditions after the event, and no damages shall be caused to the properties of the Hall, or else the security deposit shall not be refunded.

(3) Charges for the usage of the Science Seminar Hall shall be as under:

- (i) Charges for holding meetings as mentioned in (1)(ii) and (1)(iii) shall be fixed by the University. A refundable security deposit of Rs. 2000/- shall be taken.
- (ii) Charges for (1)(i) shall be Rs. 2000/- per day inclusive of Sound system (to be provided by the University). The organizers of conference etc. should earmark this amount in their proposal. A refundable security deposit of Rs. 2000/- shall be taken.

5:2:1(1)

5:2: - **Syllabus:**

- (i) M.A and M.Phil/Ph.D Course work Syllabi for English Department.

The School Board of Humanities in its meeting held on 11th April, 2011 considered and approved the M.A and M.Phil/Ph.D Course work Syllabi for English Department as placed at Annexure 'A' and 'B' respectively.

The matter is placed before the Council for consideration.

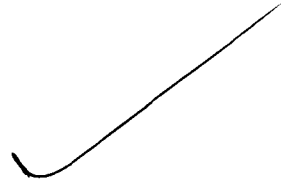


5:2:2(1)

(ii) Revised M.A Syllabus for Khasi Department (CBCS).

The School Board of Humanities in its meeting held on 11th April, 2011 considered and approved the revised M.A Syllabus for Khasi Department (CBCS) as placed at Annexure 'A'.

The matter is placed before the Council for consideration.



5:2:3(1)

(iii) Syllabus on optional paper MTHC-461 in Mathematics Department.

The School Board of Physical Sciences in its meeting held on 19th April, 2011 considered and approved the Syllabus MTHC-461 Algebraic Number Theory of Mathematics Department as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

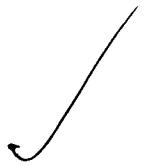


5:2:4(1)

(iv) Draft Syllabus for P.G. Diploma Course in theatre.

The School Board of Social Sciences in its meeting held on 21st April, 2011 considered and approved the Draft Syllabus for P.G. Diploma Course in theatre in the Department of Cultural and Creative Studies as placed at Annexure 'A'.

The matter is placed before the Council for consideration.



5:2:5(1)

- (v) Proposed Syllabus of "Open Course No.COM O-207 MICRO Finance" Department of Commerce.

The School Board of Economics, **Management & Information Sciences** in its meeting held on 4th April, 2011 considered and approved the Proposed Syllabus of "Open Course No.COM O-207 MICRO Finance" Department of Commerce as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

✓ sig. approved
MT to start this
Acadmic sem.
NO add. staff
finance will be
into hand
feasibility report
for approval of
A.C.

5:2:6(1)

(vi) **M.Sc. Bioinformatics Syllabus.**

The School Board of Life Sciences in its meeting held on 21st April, 2011 considered and approved the **M.Sc. Bioinformatics Syllabus** for I and II Semester as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

5:2:7(1)

(vii) Ph.D Syllabus of Law Department.

The School Board of Social Sciences in its meeting held on 21st April, 2011 considered and approved the Ph.D Syllabus of Law Department with suggestions for further improvement as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

Done as 6:2:5

5:2:8(1)

- (viii) Draft Syllabus for M.Tech and B.Tech in Information Technology and Ph.D Course work Syllabus in Information Technology

The School Board of Technology in its meeting held on 2nd May, 2011 approved the draft Syllabus for M.Tech, B.Tech and Ph.D Course work Syllabus in Information Technology as placed at Annexure 'A', 'B' and 'C' respectively.

The matter is placed before the Council for consideration.

Done as 3:2:5

5:2:9(1)

- (ix) Draft Syllabus for M.Tech and B.Tech in ECE
and Ph.D.Course work Syllabus in ECE

The School Board of Technology in its meeting held on 2nd May, 2011 approved the draft Syllabus for M.Tech, B.Tech and Ph.D Course work Syllabus in Electronics and Communication Engineering as placed at Annexure 'A', 'B' and 'C' respectively.

The matter is placed before the Council for consideration.



See → 5.2.5

5:2:10(1)

- (x) Syllabus for Electrical and Electronics Engineering (from Third to Eight Semester)

The School Board of Technology in its meeting held on 2nd May, 2011 approved the Syllabus for Electrical and Electronics Engineering (from Third to Eight Semester) as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

5:2:11(1)

(xi) Syllabus for Civil Engineering (from Third to Eight Semester)

The School Board of Technology in its meeting held on 2nd May, 2011 approved the Syllabus for Civil Engineering (from Third to Eight Semester) as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

5:2:12(1)

(xii) Syllabus for Mechanical Engineering.

The School Board of Technology in its meeting held on 2nd May 2011 approved the Syllabus for Mechanical Engineering as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

5:2:13(1)

- (xiii) Proposed Syllabus for Post Graduate Diploma in Information Technology.

The School Board of Technology in its meeting held on 2nd May, 2011 approved the Proposed Syllabus for Post Graduate Diploma in Information Technology as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

(Notified)

5: - ACADEMIC MATTERS:

5:5: - Examination Matters:

- (xiii) Enhancement of programme fees in Special Education(Distance Education) as prescribed by the Rehabilitation Council of India(RCI), New Delhi.

Dr. S.N.Sharma, Head, Centre for Distance Education vide his letter No.F.21/Dist/B.ED-SEDE/11-123 dt. 11.4.2011 placed at Annexure 'A' forwarded the Enhancement of programme fees in Special Education(Distance Education) as prescribed by the Rehabilitation Council of India(RCI), New Delhi and the fee Structure is placed at Annexure 'B'.

The matter is placed before the Council for consideration.

6757
15/4/11



NORTH - EASTERN HILL UNIVERSITY

BIJNI COMPLEX, Shillong – 793003 (Meghalaya)

Dr. S.N. Sarma

HEAD

Centre for Distance Education

Tel: (0364) 2226822 (O)

FAX: 0364-2228705

(M) 9436703963

No.F.21/Dist/B.ED-SEDE/11-123

Date: 11/4/11

To

The Vice Chancellor
North Eastern Hill University
Shillong.

[Handwritten signature]

Subject : Enhancement of programme fees in Special Education as prescribed by the Rehabilitation Council of India (RCI), New Delhi.

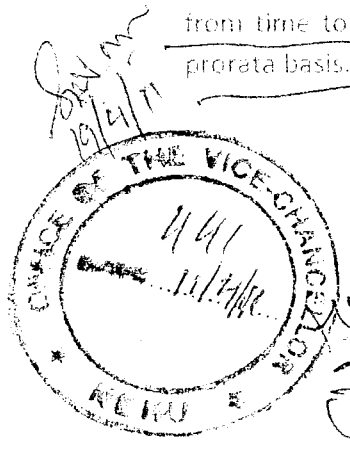
Sir,

The Centre for Distance Education (CDE), North-Eastern Hill University, has successfully launched three programmes, i.e B.Ed-SFDE, PGPD-SSEDE, and FC-SEDE in distance mode. This has been done as per the MOU signed between the North-Eastern Hill University and Rehabilitation Council of India (RCI) New Delhi.

The Academic Council of the University had approved the Regulations of these courses and in the Regulation it was clearly stated that the programme fee shall be followed as prescribed by the RCI from time to time. In the 84th meeting of the Academic Council held on 15th November 2010 under the Ordinance OC-19 on Distance Mode of Education, Annexure – II (Regulation on B.Ed –SFDE) B.Ed-SEDE it was stated about fee that “ (A)Application fee Rs.600/-

(B) Course fee – Rs. 15000/- or prescribed by RCI from time to time, payable at the time of admission”.

Regarding the Foundation Course on Education of Children with Disabilities (FC-SEDE), the Minutes of the 83rd meeting of the Academic Council states that the course fee of Rs.1500/- as prescribed by RCI from time to time and the course fee shall be distributed among NEHU, RCI and Study Centers on prorata basis.



(Distance Educn)
① Ac has mentioned that fee to be as prescribed by RCI from time to time. Hence RCI be revised fee notified by an agenda be sent to AC for information & ratification.
11/4/11

CENTRE FOR DISTANCE EDUCATION
NEHU, SHILLONG.

AN AGENDA FOR THE ACADEMIC COUNCIL MEETING:

The following fee structure for Special Education (distance education) Programme was revised and finalized:

SL.NO.	Name of the programme	Existing fee structure (in Rs)	Revised fee structure (in Rs.)	w.e.f the Academic Year Session
1	B.ED.-SEDE	15,000/-	20,000/-	2011-13
2	PGPD	5,000/-	8,000/-	2011-13
3	FC-SEDE	1,500/-	2,000/-	2011-13

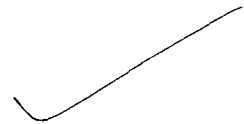
5:5:14(1)

- (xiv) Matters relating to issuance of Bilingual Certificates to the students by the University

Government of India through the Ministry of Human Resource Development has mandated for issuance of Bilingual Certificates to the students after their graduation. A format of the certificates containing both English and Hindi version are placed at Annexure -I, II, III & IV.

The matter is placed before the Council for consideration.

Do body to check for errors.



North-Eastern Hill University

पूर्वोत्तर पर्वतीय विश्वविद्यालय



CERTIFICATE

प्रमाणपत्र

This is to certify that
RAPHEL LYGDOH

bearing Roll No. 12345 Registration No. 67890 of (2007-08)
has been examined and found qualified for the Degree of

MASTER OF SCIENCE in
BOTANY

of this University in the year 2011 and was placed in the **FIRST Division**
with **6.50 C.G.P.A.**

प्रमाणित किया जाता है कि

राफेल लिंगडो

अनुक्रमांक १२३४५ पंजीकरण संख्या ६७८९० वर्ष (२००७-०८)

को परीक्षित किया गया और इस विश्वविद्यालय के वर्ष २०११ में

वनस्पतिविज्ञान विषय में निष्णात विज्ञान की

उपाधि के लिए योग्य पाया गया तथा ६.५० सी.जी.पी.ए. के साथ

प्रथम श्रेणी प्रदान किया गया।

Given under the seal of the University.

विश्वविद्यालय की मुहर के अंतर्गत प्रदत्त।

Shillong / शिलांग

Date / दिनांक

Serial No. / क्रम संख्या

Vice-Chancellor

कुलपति

North-Eastern Hill University

पूर्वोत्तर पर्वतीय विश्वविद्यालय



CERTIFICATE

प्रमाणपत्र

This is to certify that

Amit Gupta

bearing Roll No. 12345 Registration No. 67890 of (2007-08)
has been examined and found qualified for the Degree of

Bachelor of Arts (Honours) in

POLITICAL SCIENCE

of this University in the year 2011 and was placed in the **FIRST Class.**

प्रमाणित किया जाता है कि

अमित गुप्त

अनुक्रमांक १२३४५ पंजीकरण संख्या ६७८९० वर्ष (२००७-०८)

को परीक्षित किया गया और उन्हें वर्ष २०११ में

राजनीतिविज्ञान विषय

में प्रथम स्थान के साथ विश्वविद्यालय की निष्णात कला उपाधि प्रदान की जाती है।

Given under the seal of the University.

विश्वविद्यालय की मुहर के अंतर्गत प्रदत्त।

Shillong / शिलांग

Date / दिनांक

Serial No. / क्रम संख्या

Vice-Chancellor

कुलपति

North - Eastern Hill University

पूर्वोत्तर पर्वतीय विश्वविद्यालय



MASTER OF PHILOSOPHY

दर्शन निष्णात

This is to certify that

A. C. MARAK

has been admitted to the Degree of Master of Philosophy in this University in Philosophy in the School of Humanities in the year 2011.

प्रमाणित किया जाता है कि

ए. सी. मराक

को वर्ष २०११ में इस विश्वविद्यालय के मानविकी संकाय के अंतर्गत दर्शनशास्त्र विषय में दर्शन निष्णात की उपाधि प्रदान की जाती है ।

Given under the seal of the University.

विश्वविद्यालय की मुहर के अंतर्गत प्रदत्त ।

Shillong / शिलांग

Date / दिनांक

Serial No. / क्रम संख्या

Vice-Chancellor

कुलपति

North-Eastern Hill University
पूर्वोत्तर पर्वतीय विश्वविद्यालय



DOCTOR OF PHILOSOPHY

विद्या वाचस्पति

This is to certify that

RAPHEL LYNGDOH

has been admitted to the Degree of Doctor of Philosophy in this University in Zoology in the School of Life Sciences in the year 2011.

प्रमाणित किया जाता है कि

राफल लिंडो

को वर्ष २०११ में इस विश्वविद्यालय के जीवविज्ञान संकाय के अंतर्गत जंतुविज्ञान विषय में विद्या वाचस्पति की उपाधि प्रदान की जाती है ।

Given under the seal of the University.

विश्वविद्यालय की मुहर के अंतर्गत प्रदत्त ।

Shillong / शिलांग
Date / दिनांक
Serial No. / क्रम संख्या

Vice - Chancellor
कुलपति

5:5:15(1)

- (xv) Proposed Roadmap for Question setting, Moderation and Printing for Post Graduate Semester Examinations at the Department level.

The 147th meeting of the Deans' Committee which met on 15th April 2011 had deliberated on the modus-operandi of the roadmap for paper setting, moderation of papers and printing of question papers for Post Graduate Semester Examinations accordingly had resolved to place the matter before the Academic Council for further deliberation. The agenda note placed before the 147th Deans' Committee is again reproduced at Annexure 'A'.

The matter is placed before the Council for consideration.

Moderation to be done by the
Deptt; wanted expenditure
perhaps cells will arrange
funds.

Annexure – ‘A’

The Government of India through the Ministry of MHRD and UGC has imposed substantial financial cut to the tune of 50% in the Non Plan budget of all Central Universities. The said cut has adversely affected the normal functioning of the Universities in all spheres of its activities. Accordingly, in the meeting of the Deans of Schools with the Controller of Examinations chaired by the then Pro-Vice Chancellor Professor R Lalthantluanga it was emphasized that the Examination Department should initiate necessary steps for curtailment of the expenditures of the said department with regard to conduct of UG / PG examinations. Hitherto the setting up of question papers including printing have been centralized in the Examination Department which involves a substantial amount and in order to mitigate the increased cost of printing of the confidential papers, the suggested the following roadmap for paper setting / printing and custodian of the confidential materials in terms of Regulation RC-5 under Ordinance OC-7:

1. **Paper Setting:** Manner of appointment of paper setters / examiners will be as maintained in the Regulation RC – 5. The process of paper setting may be completed by the Departments before 15th of October and 15th of May for the 1st / 3rd semester examinations and 2nd / 4th semester examinations respectively and may be deposited to the respective Heads of Departments.
2. **Moderation of Papers:** The Head of the Department may convene the Moderation Board Meetings to moderate the papers and the same may be completed by 30th October and 30th May for the 1st / 3rd semester Examinations and 2nd / 4th Semester Examinations respectively.
3. **Printing of Question Papers and Course-wise packing:** The moderated question paper may be printed departmentally under the strict supervision of the respective Heads of Department. The printed question papers may be packed course-wise in a sealed packet and deposited with the respective Deans of the Schools for the safe custody.

The Departments under the School of Technology, Department of Law and Department of Management may need to be de-linked from the above suggestions as they have the same courses operating in some affiliated colleges.

5:5:16(1)

(xvi) Matter relating to paper setters/Examiners under Regulation RC-5:


The amended Regulation under RC-5 under Clause 6 provides inter-alia that the Board of Post Graduate Studies in each subject shall draw a panel of papers setters/ examiners and forward to the Academic Council through the School Board. *The paper setters must be full time teacher of the University having at least 5 years of PG teaching experience (at Annexure 'A').*

The above Clause of Regulation have further been amended vide 81st Academic Council Resolution No:AC:81:2009:5:1:(iv) in which the question paper shall be ordinarily be set by teacher(s) servicing the course(s) and the answer scripts shall be ordinarily evaluated by the respective paper setters (at Annexure 'B').

It is observed by the Examination Department that the basic criteria of 5 years of teaching experience has not been amended which has resulted in some of the Departments not recommending the teachers servicing the Course(s) for setting up question papers as they have less than 5 years of teaching experience.

In consideration of the above amendment the purpose of drawing a panel by the Board of Post Graduate Studies may be in-fructuous since the question(s) shall be set by a teacher servicing the course notwithstanding the years of experience. However, the BPGS may draw up the panel of paper setters/examiners in respect of practical examinations only.

The matter is placed before the Council for consideration.



Approved vide 77th A/c & 157th EC adopted as conference/committee
11/10/2018

5: 5: 16(2)

Annexure - A
RC-5

ON POST-GRADUATE EXAMINATIONS

RC-5

Under Ordinance OC-7

1. On Course structure

- i. **Core Courses** shall be those, knowledge of which is deemed essential for students of a particular Master's degree programme. It may also have an elective component.
- ii. **OPEN Choice Courses** are intended to allow students to acquire knowledge and skills in areas of her/ his choice. Such courses may be offered by the concerned department and/ or other departments in various schools of study within the university.
- iii. Each course of a particular programme of study shall have the following:
 - (i) course code; (ii) course title; (iii) credits assigned (iv) maximum marks; (v) number of contact hours for teaching of theory per week and per semester; (vi) Number of Contact hours for teaching of practical per week and per semester; (vii) whether the course is a core (C) and/ or an open choice course (O)

2. On Distribution of credits

Each semester shall have uniform distribution of credits.

3. On Distribution of core and open courses across semesters

The open choice courses shall be offered only in semester 2 and 3.

4. On student advisor and students hand book

- i. Each Department shall have a student's advisor(s) who shall advise the students about choosing courses offered under open choice.
- ii. Each department shall prepare a student's handbook which shall contain complete list of courses including the core and the open choices.
- iii. Immediately after joining a programme of study student shall fill up a plan declaring the choice of courses to be taken. Depending upon the availability of courses in each semester every student must register for the courses she/ he intends to undergo in that semester. Students have to apply in the prescribed proforma (in triplicate) duly signed by the candidate, student advisor and the Head of the Department (within the deadline notified in the academic calendar).
- iv. Late registration may be allowed up to two weeks after the commencement of the semester.
- v. A student shall register for a minimum of 18 credits in a semester. Withdrawal from a course shall be permitted up to two week from the date of registration.

- vi. After registration, a student can drop a choice based course opted earlier and can substitute it by another choice based course with the consent of the Student Advisor and the Head of the department before the deadline for withdrawal of courses.

Provided withdrawal from a course will not be permitted for those who undergo late registration.

5. On continuous assessment

- i. Evaluation of continuous assessment for each course shall be made on the basis of the student's performance in the best two of the three written tests which may also include one seminar organized for this purpose by the Department concerned.
- ii. The schedule for the continuous assessment shall be made known to the students at the beginning of the semester. The tests shall be evenly spaced out throughout the semester.
- iii. The marks/grades awarded for continuous assessment shall be made known to the candidates ordinarily within ten days of the conduct of the test etc. Candidates may seek clarifications, if any, about their performance from the teacher concerned within a week of the declaration of marks/grades.
- iv. Each Department shall constitute an Examination Committee consisting of at least three members of its faculty to oversee all work connected with evaluation of sessional work. The Head of the Department shall be the ex-officio Chairman of this Committee.
- v. The awards given by the teacher(s) concerned shall be kept confidential until they are moderated and approved by the Departmental Examination Committee. It shall be the responsibility of this Committee to maintain the standard of evaluation.

6. On end-semester examinations (Non-merged) - Annexure - 1X

- i. Appointment of Paper-Setter/Examiner
The Board of Post-Graduate Studies in each subject shall draw a panel of Paper- Setters/Examiners ordinarily in the month of August every alternate year and forward the same to the Academic council through the Board of School which shall appoint the Paper-Setter/Examiner. While drawing the panel, the Chairman of the Board of Post-Graduate Studies shall take into consideration the confidential aspect of the assignment.

A person to be appointed as a Paper-Setter must be a full time teacher of the University having at least 5 years PG teaching experience.

In exceptional circumstances, however, the Vice-chancellor may relax the condition of experience.

Ordinarily the Paper-Setter shall act as Examiner. In case, an examiner has to be appointed other than the Paper-Setter, the criteria shall be the same as for Paper-setter.

ii. Moderation Board

There shall be a Moderation Board for each subject/ programme of study and it shall consist of:-

Dean of the School concerned

Head of the concerned Department;

One teacher teaching the concerned course(s) or a teacher(s) nominated by the Head of the Department.

The function of the board shall be

- a. to ensure that the question paper has been set strictly in accordance with the syllabus and instructions given by the University covering broad areas adequately;
- b. to delete question(s) set from outside syllabus and to make necessary substitution, if required;
- c. to remove ambiguity in the language of question, if any;
- d. to moderate the questions properly giving ample opportunity to candidates of average and exceptional capabilities;
- e. to ensure proper distribution and indication of marks for each question or part or parts thereof, time prescribed for the paper and to correct errors, if any, in this regard;
- f. to bring to the notice of the Controller of Examinations lapses or omission on the part of the Paper-Setter, if any.

iii. Evaluation

a. There shall be both an End-Semester Examination and continuous assessment for each course of study. This applies also to all practical work done as part of the course requirement.

b. The ratio of weight age of marks between end-semester examination and continuous assessment shall be applicable to each course.

c. The question paper for the end-semester examinations for each course shall be set by the paper setter appointed for the purpose.

d. It shall be the responsibility of the paper setter to ensure that the syllabus for the course is adequately covered in the question paper.

e. The answer scripts for End-Semester Examination shall be evaluated preferably, by the respective paper-setters.

The end-Semester Practical Examination shall be jointly conducted by an external and an internal examiner. If for any reason, the external examiner is not available, a panel of at least three internal examiners shall conduct the practical examination in question.

- g. Master's degrees shall be awarded on the basis of evaluation of the candidate out of a total of 1800 marks. 75% of the total weightage of marks/grades shall be given to end-Semester Examination and 25% of it shall be given to continuous assessment during the semester.
- h. There shall be a Moderation Board to moderate the results of the end-semester examinations in each subject/programme of study and it shall consist of:
 - Vice-Chancellor
 - Deans of all the Schools of Studies
 - Head of the concerned Department
- i. The Board shall scrutinize the statistics of results prepared by the tabulators and moderate the same, if need be, before the declaration / publication of results.

7. On Grade card

- a. The **Grade Card** issued at the end of each semester to each student registered for a course shall contain the following:
 - (i) Course code
 - (ii) Course title
 - (iii) Per cent marks obtained for each course
 - (iv) Credits earned for each course
 - (v) Grade point

Course code	Course title	%marks secured	Credits earned	Grade point
-------------	--------------	----------------	----------------	-------------

- b. The cumulative grade point statement of all the courses after completing the programme of study shall be issued as under ordinance OC7(17)

(iv) Regulation RC-5 under Ordinance OC-7 on Master Degree Programme in Arts, Science & Commerce with special reference to Choice Based Credit System.

NO:AC:81:2009:5:1:(iv): The Council considered the amendment of Regulation RC-5 under Ordinance OC-7 on the Master Degree Programme in Arts, Science & Commerce with special reference to Choice Based Credit System and **RESOLVED** to approve the same with minor modifications as per Annexure-IX. Further the Council also **RESOLVED** that a Standing Committee shall look into the amendments.

(v) Student feedback on teaching.

NO:AC:81:2009:5:1:(v): The Council considered the Student feedback on teaching and **RESOLVED** to approve the format without the signature of the student.

(vi) Proposed addendum in the Ordinance OB-6.

NO:AC:81:2009:5:1:(vi): The Council considered the proposed addendum in the Ordinance OB-6 and **RESOLVED** to approve the same as per Annexure- X.

(vii) Proposed Amendment of Regulation on Five Year Integrated B.A. LL.B. (Honours) Degree Course.

NO:AC:81:2009:5:1:(vii): The Council considered the proposed amendment of Regulation on Five Year Integrated B.A. LL.B. (Honours) Degree Course and **RESOLVED** to approve the same as per Annexure -XI.

(viii) Allied and Cognate subjects for the Departments of Bio-Technology and Bio-informatics, Law, Statistics and Management.

NO:AC:81:2009:5:1:(viii): The Council considered the Allied and Cognate subjects for the Department of Bio-Technology and Bio-informatics, Law, Statistics and Managements in RA-4 as per Clause -iv & v of Ordinance OA-8 and **RESOLVED** to approve the same as per Annexure -XII.

ON POST-GRADUATE EXAMINATIONS
(Under Ordinance OC-7)

Clause-6 On end-Semester examinations.

- iii. c. The question paper for the end-semester examinations for each course shall ordinarily be set by teacher(s) servicing the course(s). The answer scripts for the end-semester examinations shall be ordinarily evaluated by the respective paper setter(s).
- e. Practical and Project work shall be evaluated both by internal and external examiner(s)

5:5:17(1)

(xvii) Declaration of Ph.D/M.Phil Result.

The respective School Board(s) considered and approved the Ph.D/M.Phil result for the following candidates:

<u>Name of the candidate</u>	<u>Department</u>	<u>Degree</u>
1. Mhathung Yanthan	Botany	Ph.D.
2. Sierra Rebecca Hynniewta	Botany	Ph.D
3. Mr. Arun Chettri	Botany	Ph.D
4. Jamesteward L.Khongsngi	Zoology	Ph.D
5. Saipari Sailo	Zoology	Ph.D
6. Shyamashree Das Gupta	Zoology	Ph.D
7. Goutam Thanjam	Zoology	Ph.D.
8. Amrita Bhattacharjee	Bio-Chemistry	Ph.D.
9. Isabelle Marbaniang	Political Science	Ph.D.
10. Lucas P.Rymbai	Political Science	Ph.D.
11. Rajiv Kumar Roy	Political Science	M.Phil
12. Baniateilang Majaw	Political Science	M.Phil
13. Iengskhem Rynki Synniang	Political Science	M.Phil
14. Iaribhalang Rymbai	Political Science	M.Phil
15. Armstrong Swer	Political Science	M.Phil
16. Anita Das	Political Science	M.Phil
17. Shivani Phukan	Political Science	M.Phil
18. Sarah Hussain	History	Ph.D
19. Jayati Bhattarjee	History	Ph.D.
20. Hayder Hussain	History	Ph.D.



5:5:17(2)

21. Mr. Niranjan Das	Geography	Ph.D.
22. Mr. R.Lalmuankima	Geography	Ph.D.
23. Mr. Soilalsiam	Geography	Ph.D.
24. Mr. Debraj Sarma	Geography	Ph.D.
25. Ms. Subha Lakshmi Raj Kumari	Geography	Ph.D.
26. Ms. Valerie Dkhar	Anthropology	Ph.D.

The matter is placed before the Council for consideration.

(xviii) Panel of Examiners for Ph.D/M.Phil.

The respective School Board (s) considered and approved the panel of Examiners of Ph.D/M.Phil in respect of the following candidates:

<u>Name of the candidate</u>	<u>Department</u>	<u>Degree</u>
1. Biplab Kumar Saha	Zoology	Ph.D
2. Mr. Jeremy Dkhar	Botany	Ph.D.
3. Ms. Subarna Hajong	Botany	Ph.D.
4. Mr. Shrawan Kumar	Botany	Ph.D.
5. Ms.Preeti Ahujah	Botany	Ph.D.
6. Ms.Markiyoo Challam	Zoology	Ph.D.
7. Mr. Holdingstone Kharbani	Zoology	Ph.D.
8. Ms. L.S.Songachan	Botany	Ph.D.
9. Ms. Sharmila Thokchom	Biotechnology & Bioinformatics	Ph.D.
10. Ms. Purabi Saikia	-do-	Ph.D.
11. Mr. Th.Nilachandra Singh	Zoology	Ph.D
12. Ms. Evanylla Kharlyngdoh	Botany	Ph.D
13. Mr. Mark Kordor Lyngdoh	Botany	Ph.D
14. Mr. Johnny Lalbiaklian	Sociology	Ph.D
15. Mr. Thongkholai Haokip	Political Science	Ph.D
16. Mr. Lalrinnunga Hmar	History	Ph.D
17. Ms. Roplyneda Lyngdoh	CCS	Ph.D
18. Ms. Chitrani Sanowal	CCS	Ph.D
19. Ms. R.K.Pamri	CCS	Ph.D
20. Ms. Cherry Kordor Kharshiing	CCS	Ph.D.
21. Purabi Baruah	CCS	Ph.D
22. Poolenthang Khongsai	Pol.Sc.	Ph.D
23. Ms. Hannah Tia	Sociology	Ph.D
24. Ms. Moupali Deb	Sociology	M.Phil
25. Ms. Victoria Kurbah	Sociology	M.Phil
26. Bijaya Konwar	Pol.Sc.	M.Phil



5:5:18(2)

27.	Mary Magdalyne Kurbah	Pol.Sc.	M.Phil
28.	E.Phieladdalin Nongsiej	Pol.Sc.	M.Phil
29.	Baiadalynti Christine Lanong	Pol.Sc.	M.Phil
30.	Chalsung Sungte	Pol.Sc.	M.Phil
31.	Letminthang Khongsai	Anthropology	Ph.D
32.	Anjali Haloi	Anthropology	Ph.D.
33.	Pyngad Kamar	Anthropology	Ph.D.
34.	Happystone Syngkon	Anthropology	Ph.D.
35.	Kabita Deka	Anthropology	Ph.D.
36.	Shanpam Kashung	Anthropology	Ph.D.
37.	Jennier Khyriem	Anthropology	Ph.D.
38.	P.Nylla Rymbai	Environmental Studies	Ph.D
39.	K.Sarma	Environmental Studies	Ph.D
40.	Athoibi Nongmaithem	Environmental Studies	Ph.D
41.	Arvind Kumar	Environmental Studies	Ph.D
42.	Andrew Lyngdoh	Environmental Studies	Ph.D
43.	Nandu Giri	Environmental Studies	Ph.D
44.	Nabanita Kanungo	Geography	Ph.D
45.	Prasenjit Das	Geography	Ph.D
46.	Margaret Lalbiakthangi	RDAP	Ph.D

The matter is placed before the Council for consideration.

5:5:19(1)

(xix) Revision of Examiners and paper setter list.

The School Board of Technology in its meeting held on 2nd May, 2011 resolved that the existing list of Examiners and paper setters for B.Tech. programme in ECE & IT be maintained and utilized by the Examination Department of the University and also approved the list of Examiners and paper setters for the new programme & B.Tech in Civil Engg, Mechanical Engg, and Electrical & Electronics Engg.

The matter is placed before the Council for consideration.



5:5:20(1)

- (xx) Request of the Principal, St. Edmunds College, Shillong to the Head, Department of ECE, NEHU for allowing the candidates having the degree of B.Sc. (Electronics) for admission into the B.Tech programme in ECE.

The School Board of Technology in its meeting held on 2nd May, 2011 resolved that the request of the Principal, St. Edmunds College, Shillong to the Head, Department of ECE, NEHU for allowing the candidates having the degree of B.Sc. (Electronics) for admission into the B.Tech programme in ECE, subject to approval of the Academic Council. An extract from the minutes of School Board of Technology is placed at Annexure 'A'.

The matter is placed before the Council for consideration.



5:5:20(2)

Extract taken from the minutes of the School Board of Technology

Agenda item 7: Any other matter -

(a) Request of the Principal, St. Edmunds College, Shillong to the Head, Department of ECE, NEHU for allowing the candidates having the degree of B.Sc. (Electronics) for admission into the B.Tech programme in ECE – In light of the merit of the case, the members **resolved** that such candidates may be allowed for applying for the admission to the B.Tech programme in ECE, as per the provisions laid down by AICTE in this regard. Further, the Board resolved that such candidates shall be considered for admission through the procedure of Lateral Entry in the third semester, at par with the candidates holding the diplomas in the respective branch/discipline. At the same time, the School Board also resolved that the candidates with the B.Sc. degree in Physics/Mathematics from a recognized institute/university may also be covered under the provisions laid by AICTE, subject to approval of the Academic Council.

- (xxi) AICTE approval for the proposed M.Tech.Course to be offered by the University.

The School Board of Technology in its meeting held on 2nd May, 2011 decided that the University may apply for the AICTE approval for the proposed M.Tech.Course to be offered by the University. An extract from the minutes of School Board of Technology is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

Referend.

5:5:21(2)

Extract taken from the minutes of the School Board of Technology

(b) AICTE approval for the proposed M.Tech.Course to be offered by the University- The matter was proposed by the Chairman for consideration. Looking into various benefits to the students and the teachers of Technology courses, like, Q.I.P, fund availability for technology oriented projects, financial assistance to the GATE passed students to pursue M.Tech., etc., from AICTE/MHRD, the members unanimously decided that University may apply for the AICTE approval of the proposed M.Tech. courses to be offered by the University. The matter was decided to be placed before the Academic Council for due permission.

5:6:2(1)

5:6: - Establishment of new Department/Course/Centre:

- (ii) Introduction of Ph.D Programme in Basic Sciences and Social Sciences (BSSS).

Dr. A.K.Das, Associate Professor, Department of BSSS and Convener of Committee vide his letter No.F. 1/Committee/Ph.D issue/BSSS/2011-08 dt. 25.4.2011 is placed at Annexure 'A' forwarded the recommendation of the committee looking into introduction of Ph.D Programme in the Department of Basic Sciences and Social Sciences is placed at Annexure 'I' to 'X'.

The matter is placed before the Council for consideration.

**NORTH-EASTERN HILL UNIVERSITY
PERMANENT CAMPUS, SHILLONG-793 022**

No.F.1/Committee/Ph.D issue/BSSS/2011-08

Dated, April 25, 2011

To
The Registrar and Secretary,
Academic Council,
North-Eastern Hill University,
Shillong- 793 022.

*Recd
to the Registrar
26/4/11*

Sub: Submission of the final Recommendation of the Committee looking into introduction of Ph.D Programme in the Department of Basic Sciences and Social Sciences, and request for inclusion of the same in the Agenda of the 85th Meeting of the Academic Council scheduled for 11th May, 2011-2011 regarding.

Sir,

Enclosed please find herewith the final recommendation of the 'Committee Looking into Introduction of Ph.D Programme in the Department of Basic Sciences and Social Sciences (BSSS)' in the Minutes of its meeting held on April 07, 2011 at 3.00 P.M. (Annexure-I), for your necessary action.

The minutes of the four preceding meetings of the Committee are also attached hereto in the retrograde order (Annexure -II to V) for your information and necessary action.

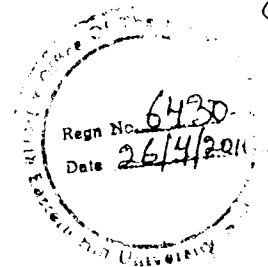
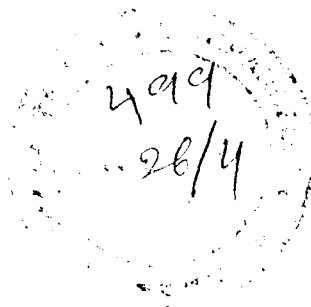
In this connection, this Committee was constituted vide letter no.G.26-13/Acad/ SB/Tech-731, dt. 12.10.2009 (Annexure- VI), and a further notification vide letter No. 26-13 / Acad / SB / Tech / 93 dt. 29.10.2010 was issued for the continuance of its Chairmanship in Prof. R. Lalthantluanga, Department of Bio-Chemistry, NEHU (Annexure- V!!).

The Committee gave its earlier recommendation in the Minutes of its meeting held on 19.11.2009 (Annexure -V), which was placed in the 83rd Academic Council Meeting held on 28th May 2010. In the wake of the Resolution No: AC: 83: 2010: 5:6: (iii) of the said AC Meeting (copy enclosed, Annexure-VIII) on the issue, the Committee was extended by co-opting more members, the composition of the Committee at present reading as:

1. Prof. R. Lalthantluanga, Professor, Department of Bio-Chemistry - Chairman;
2. Prof. K. Ismail, Professor, Department of Chemistry - Member;
3. Prof. R. Sharma, Professor, Department of Bio-Chemistry - Member;
4. Prof. H.K. Mukherjee , Dean, School of Physical Sciences - Member(Ex-officio);
5. Prof. B.K. Sharma , Dean, School of Life Sciences - Member(Ex-officio);

SC (Acad)
DR (Acad)
S.O (Conferees)

[Signature]



6. Prof. B.S. Mipun, Dean, School of Human & Environmental Sciences - Member(*Ex-officio*);
7. Dr. A. K. Das, Associate Professor, Department of BSSS - Convenor.

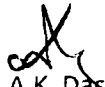
The Committee has so far held five meetings as already indicated above (Annexure- I to V). It considered the feedback from the Faculty of BSSS (Annexure- IX) and also the minutes of the meeting of HOD's of the School of Physical Sciences (Annexure- X). All these considerations together with a close look at the criteria of eligibility for a teacher to be a PhD Supervisor, as laid down under the NEHU Ordinance OC4, converge nevertheless on the final recommendations of the Committee as stated at Annexure- I.

May I, therefore, request you kindly to take the necessary action in the above regard for inclusion of the matter in the Agenda of the 85th Meeting of the Academic Council to be held on 11th May, 2001, as the issue has been long pending.

The present submission is made under the instruction of the Chairman of the Committee.

With kind regards,

Yours faithfully,



(Dr. A.K. Das)
Associate Professor, Department of BSSS
and Convener

Encls:

1. Annexures- I to X, as stated above

Copy to:

- ✓ 1. The Vice-Chancellor and Chairman, Academic Council , NEHU, Shillong , for his kind information and necessary action ;
2. Prof. R. Lalthantluanga, Professor, Department of Bio-Chemistry, NEHU, Shillong and Chairman of the Committee for his kind information.
3. Committee Convener's file.


(Dr. A.K. Das) 25/4/2011

NORTH-EASTERN HILL UNIVERSITY
PERMANENT CAMPUS, SHILLONG-793 022

MINUTES OF THE MEETING OF THE COMMITTEE LOOKING INTO INTRODUCTION OF Ph.D. PROGRAMME
IN THE DEPARTMENT OF BSSS HELD ON April 07, 2011 AT 3.0 P.M

The meeting was held in the Committee Room of the Administrative Building.

Agenda.

1. Welcoming and Briefing of the outcome of earlier discussions by the Chairman;
2. Modus Operandi of BSSS teachers' conducting the Ph D Programme through existing BPGS's of The University in their respective subjects;
3. Preparation of the Final Report /Recommendation of the Committee on the issue.

The Chairman welcomed the members and initiated the discussion. He made a briefing of the outcome of the discussions which took place in the earlier meetings of the Committee. The house was informed that Prof. K. Ismail, Member could not attend the meeting as he had gone out of station on an urgent matter.

Members once again contended that the creation of separate and parallel BPGS's for the subjects, namely, Mathematics, Physics, Chemistry, Statistics, Environmental Sciences, Biotechnology, English and Economics/Commerce, coming under the Department of Basic Sciences & Social Sciences (BSSS) in the School of Technology will be a mere duplication and an expensive affair, and will hence be impractical. At the same time, a single BPGS cannot serve the requirements of all the concerned subjects of this Department.

Members also looked at Clause 3 of the NEHU Ordinance OC4 with a view to confirming the criteria of eligibility of a teacher to be a supervisor in the PhD Programme in a subject and took note of the same.

In cognizance of all these aspects, the Committee finally recommends that the eligible supervisors from the Department of Basic Sciences & Social Sciences, as per the provision OC4 of the NEHU Ordinances, be considered for participation including research supervision in the Ph D/M Phil Programmes in the post-graduate Departments of their respective subjects.

As to the modus operandi of the above suggested provision, the Committee further recommends that the Department of BSSS shall communicate the names of eligible supervisors in the subjects coming under their purview along with the number of existing vacancies according to the entitlement of a teacher as per rules, for each such subject, to the concerned post-graduate Departments well in

advance for a common advertisement by the University; and in this way the eligible supervisors of the Department of BSSS shall participate in the PhD/M Phil Programmes offered by the post-graduate Departments of their subjects, and they shall also contribute to those Departments as required in this process. In this exercise, the Department of BSSS and the parent Departments shall be in liaison for smooth functioning of the provision.

In the above, a post-graduate Department means a Department having its own BPGS in the concerned subject.

Members present were:

1. Prof. R. Lalthantluanga Chairman
2. Prof. H.K. Mukherjee,
3. Prof. R. Sharma
4. Prof. B.K. Sharma
5. Prof. B.S. Mipun
6. Dr. A. K. Das Convener

The meeting ended with a vote of thanks from the Chair.



(Prof. R. Lalthantluanga)

Chairman

NORTH-EASTERN HILL UNIVERSITY
PERMANENT CAMPUS, SHILLONG-793 022

MINUTES OF THE MEETING OF THE COMMITTEE LOOKING INTO INTRODUCTION OF Ph.D. PROGRAMME
IN BSSS HELD ON DECEMBER 06, 2010 AT 10.00 AM

The meeting was held in the Committee Room of the Administrative Building.

Agenda:

1. Consideration of feed backs from the Department of BSSS and others concerned ;
2. Preparation of the Final Report (Recommendation) of the Committee on the issue ;
3. Any other point (s), if needed.

The Chairman welcomed the members and initiated the discussion.

Prof. R. K. Poddar, Dean , School of Physical Sciences read out the minutes of the meeting of the Heads of the Departments of the School of Physical Sciences held on 4.10.10 at 2.30 PM on the issue, which was put on record.

The feedback from the teachers of the Department of BSSS expressed in the minutes of the Faculty Meeting of the Department held on the issue on September 13, 2010 at 12.00 noon was read out by the Convener and was also put on record. He also referred to the relevant Sections , mainly 2(g) and 4, of the NEHU Act 1973 to substantiate the feed back of the Faculty.

Most members contended that the Committee with co-opted members was given to work out the operational aspect of its two earlier recommendations already considered by the 83rd Academic Council. On the contrary, Prof. Poddar opined that the matter should be considered afresh by the extended Committee with co-opted members. Nevertheless, a consensus was arrived at in the following resolution:

The Teachers of BSSS who are eligible to guide students leading to the PhD / M. Phil degree shall be considered for doing so through the BPGSS of the Departments of their respective subjects and through the concerned School Boards. The modus operandi in this regard is however to be laid down.

It was further resolved to co-opt the Dean, School of Human and Environmental Sciences and the Dean, School of Life Sciences into the Committee for their valuable suggestions on the issue before the final recommendation is made.

(contd.)

Members present were:

- | | |
|----------------------------|----------|
| 1. Prof. R. Lalthantluanga | Chairman |
| 2. Prof. R. K. Poddar | |
| 3. Prof. K. Ismail | |
| 4. Prof. R. Sharma | |
| 5. Dr. A. K. Das | Convener |

The meeting ended with a vote of thanks from the Chair.



(Prof. R. Lalthantluanga)

Chairman

MINUTES OF THE MEETING OF THE COMMITTEE LOOKING INTO INTRODUCTION OF Ph.D. PROGRAMME
IN BSSS HELD ON AUGUST 18, 2010 AT 2.30 PM

Agenda: Matters related to the issue.

The Chairman welcomed the members and initiated the discussion.

A letter addressed to the Chairman from the Head, Department of BSSS along with a joint memorandum of the teachers of the concerned Department were read out and put on record. Some discussions took place over the contents of the same.

Members also deliberated on the implication and practicability of the two recommendations made earlier by the Committee, which were already placed before the 83rd Academic Council, with a view to evolving a modality in the operation of the same, if deemed suitable. However, discussions in this regard remained inconclusive and to be continued.

It was nevertheless resolved that:

1. *The faculty of BSSS be asked to convey their view in clear and specific term as to what they really expect to be done for resolving the issue;*
2. *The Departments of the concerned subjects may also be consulted in the matter, and a list of teachers of BSSS (subject-wise) with designations be made available for reference in this connection.*

Members present were:

- | | | |
|----------------------------|---|----------|
| 1. Prof. R. Lalthantluanga | - | Chairman |
| 2. Prof. R.K. Poddar | - | Member |
| 3. Prof. K. Ismail | - | Member |
| 4. Prof. R. Sharma | - | Member |
| 5. Dr. A.K. Das | - | Convener |

The meeting ended with a vote of thanks from the Chair.


(Prof. R.Lalthantluanga)

Chairman

Minutes of the Meeting of the Committee Looking into Introduction of Ph.D. Programme
in BSSS Held on June 25, 2010 at 3.00 P.M.

Agenda: Matters for the issue and those in the light of the AC resolution.

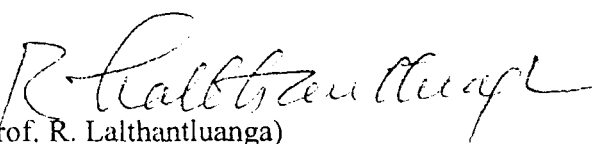
The Chairman welcomed the members and pointed out that some members were to be co-opted into the Committee as per the 83rd AC resolution on the matter.

It was resolved that the Dean, School of Physical Sciences (Ex-officio) be co-opted into the Committee, for active participation and suggestion on the issue.

Members present were:

- 1) Prof. R. Lalthantluanga (Chairman)
- 2) Prof. K. Ismail
- 3) Prof. R. Sharma
- 4) Dr. A.K. Das (Convener)

The meeting ended with a vote of thanks from the Chair.


(Prof. R. Lalthantluanga)
Chairman

MINUTES OF THE MEETING OF THE COMMITTEE CONSTITUTED VIDE LETTER NO.G.26-13/ACAD/SB/TECH-731 DATED OCTOBER, 12TH 2009, HELD ON 19TH NOVEMBER, 2009 AT 2.30 P.M.

Members present:

1. Prof. R.Lalthantluanga	-	Chairman
2. Prof. R. Sharma	-	Member
3. Prof. K. Ismail	-	Member
4. Dr. A.K. Das	-	Member-Secretary

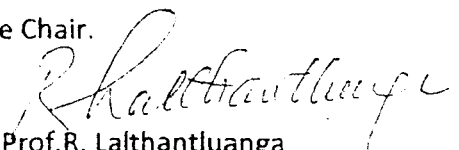
The Chairman welcomed the Members and explained the Agenda of the meeting, i.e. Examine the possibility of Introduction of Ph.D. Programme in the Department of Basic Science and Social Science (under the School of Technology).

The Committee observed that the Department of Basic Science and Social Science is an Under-graduate Department. At present Ph.D. programme in NEHU is conducted in the Post graduate Departments and according to Ordinance on Ph.D. Programme. The application for Ph.D. research is submitted to the School Board and is to be routed to the Board of Post Graduate Studies.

Since the Department of Basic Science and Social Science does not have BPGS, it will be difficult to consider the application by the School Board without being routed through BPGS. Moreover, NEHU has already post graduate Departments of all disciplines present in the Department of Basic Science and Social Science. Hence, providing infrastructure facilities for Ph.D. Programme in the Department of Basic Science and Social Science will be an obligation and very expensive. Considering all these aspects, the Committee recommends that the faculty members in the Department of Basic Science and Social Science may be placed in the respective Ph.D. Programme from where they may service the courses in different Departments in the School of Technology and they may also be treated as faculty of Post graduate Departments for guiding Ph.D. scholars.

Alternatively, the faculty members in the Department of Basic Science and Social Science may be considered as post graduate teachers for the purpose of guiding research scholars and the Ph.D. registration of their students may be routed through the BPGS of the respective disciplines/departments for consideration of the concerned School Board.

The meeting ended with the vote of thanks from the Chair.


Prof.R. Lalthantluanga
Chairman

Ph.D

NORTH EASTERN HILL UNIVERSITY
NEHU Campus, Shillong - 793 022

No.G.26-13/Acad/SB/Tech - 731

October 12, 2009.

NOTIFICATION

The Vice-Chancellor, NEHU, Shillong, is please to constitute a Committee comprising of the following members to examine the decision of the faculty meeting on the need of immediate introduction of Ph.D. in the Department of Basic Sciences & Social Sciences.

- | | | | |
|----|---------------------------------------|---|----------|
| 1 | Pro - Vice Chancellor, NEHU, Shillong | - | Chairman |
| 2 | Prof. Ramesh Sharma | - | Member |
| ✓3 | Prof. K. Ismail | - | Member |
| 4 | Dr. A.K. Das, Department of B.S.S.S. | - | Convener |



N Purkayastha
Deputy Registrar (Academic)

Copy to : -

1. S.P.S. to V.C., NEHU, Shillong for information to V.C.
2. P.S. to Registrar, NEHU, Shillong for information to Registrar, NEHU, Shillong.
- ✓3. Concerned members.

Ph.D. issue file

5:6:2(12)

ANNEXURE - VII

North-Eastern Hill University
Shillong-793022(Meghalaya)

No.G.26-13/Acad/SB/Tech/ 93

Dated : 29.10.2010

To

Prof. R. Lalthantluanga
Department of Bio-Chemistry
NEHU, Shillong.

Sir,

I am directed to inform you that Vice-Chancellor desires that you will continue to be the Chairman of the committee constituted vide letter No. G.26-13/Acad/SB/Tech/731 Dated October 12, 2009, in connection with the Ph.D. Programme in the Department of Basic Sciences & Social Sciences.

Yours Faithfully


N. Purkayastha

Deputy Registrar (Academic)

Copy to :

1. S.P.S. to V.C., NEHU, Shillong for V.C.'s information.
2. P.A. to the Registrar, NEHU, Shillong for Registrar's information.
3. All Members of the Committee for information.

(x) On Grade Card under Choice Base Credit System.

NO:AC:83:2010:5:5:(x): The Council considered the Grade Card under Choice Base Credit System and **RESOLVED** to approve amendment in Regulation RC-5 Clause 7 (a) and (b) On the Grade Card as per **Annexure-'J'**

**5:6: Establishment of new Departments/
Centres/Courses:****(i) Establishment of Medical College.**

NO:AC:83:2010:5:6:(i): The Council considered the establishment of Medical College as per the Joint Secretary's UGC's D.O. No.F.24-11/2008/(CU) of 13th January, 2010 for financial provision for starting Medical Colleges in Central Universities and **RESOLVED** accept the same.

(ii) Proposal for P.G. Diploma in Theatre.

NO:AC:83:2010:5:6:(ii): The Council considered the proposal for P.G. Diploma in Theatre in the Department of Cultural & Creative Studies and the Council **RESOLVED** to refer back the matter to the School Board of Social Sciences.

**~~(iii)~~ Introduction of Ph.D. Programme in the Department
of Basic Sciences & Social Sciences.**

NO:AC:83:2010:5:6:(iii): The Council considered the introduction of Ph.D. Programme in the Department of Basic Sciences & Social Sciences and **RESOLVED** to refer the matter to the same Committee with co-opt members.

**~~(iv)~~ Computer Centre for recognizing it as
an Academic Centre.**

NO:AC:83:2010:5:6:(iv): The Council considered the recognition of Computer Centre as an Academic Centre and **RESOLVED** that to approve it in principle and entrusted the same Committee along with the Management Committee of



Department of Basic Sciences and Social Sciences

NORTH-EASTERN HILL UNIVERSITY

MAWLAITHISHING, SHILLONG - 793 022

Ph. No: 0364-272251

M. 98030 90741

hodbss@nehu.ac.in

F.38/BSSS/Ph.D/Programme/2010-2

September 17, 2010

To,
The Chairman,
Committee for 'Introduction of Ph.D. in BSSS Dept.',
NEHU, Shillong - 793022

Subject: Introduction of Ph. D. Programme in the Dept. of BSSS -- regarding.

Sir,
As communicated by the convener of the Committee constituted for looking into the aspect of 'Introduction of Ph.D. Programme in the Dept. of BSSS, School of Technology, NEHU' regarding the desire of the said committee to obtain

- (i) the 'clear & specific opinion of the faculty of the Dept. of BSSS on what the concerned faculty expects to be done with regard to solve the issue as mentioned in the subject above'
- (ii) the list of the teachers of the Dept. of BSSS along with particulars of their subject they belong to and their designation,

kindly find enclosed here with the necessary and relevant information on both the above mentioned points, under the Annexures 1 & 2, respectively.

With regards,
Yours faithfully,

(A.Sinha)
Teacher In-charge

CC. :

1. Prof. K.Ismail, Dept. of Chemistry, Member of the 'Committee for Introduction of Ph.D. in the BSSS Dept., NEHU, Shillong', for kind information.
2. Prof. R.Sharma, Dept. of Biochemistry, Member of the 'Committee for Introduction of Ph.D. in the BSSS Dept., NEHU, Shillong', for kind information.
3. Prof. R.K. Poddar, Dean, School of Physical Sciences, NEHU and Member of the 'Committee for Introduction of Ph.D. in the BSSS Dept., NEHU, Shillong', for kind information.
4. Dr. A.K.Das, Dept. of BSSS, Convener of the 'Committee for Introduction of Ph.D. in the BSSS Dept., NEHU, Shillong', for kind information.


(A.Sinha)

Review
20/9/10 40 1-20 P. 17

ANNEXURE I

MINUTES OF THE FACULTY MEETING OF DEPARTMENT OF BSSS HELD ON SEPTEMBER 13, 2010 AT 42 NOON ON THE ISSUE OF INTRODUCTION OF Ph.D. PROGRAMME IN BSSS

The Chairman welcomed the members present and invited their opinion on the issue.

- It is once again deeply felt and noted by the teachers of the Department of BSSS that the issue of 'Introduction of Ph.D programme in the Department of BSSS' is a long pending one. We have been deprived of this programme for the last four vital years, since the very inception of the Department in the School of Technology. We wonder this great loss would ever be repaired !
- The teachers have once again strongly reasserted their keen interest in guiding research leading to a Ph.D degree in their respective subjects, namely, Mathematics, Physics, Chemistry, Statistics, Environmental Sciences, Biotechnology, English and Economics/Commerce. This is very much needed not only to fulfill the requirements for achieving the objectives of the very establishment of the University, as laid down under U/S 4 of the NEHU Act 1973, but also to help promote career advancement of the teachers as required by the prescribed UGC Promotion Criteria.
- It is needless to mention that the introduction and running of the Ph. D programme in a particular subject requires the BPGS in that subject. However, the esteemed Committee looking into the issue of 'Introduction of Ph. D programme in the Department of BSSS' has already made an observation that the creation of separate BPGS's for the above mentioned subjects will just be a mere duplication and hence an expensive affair, vide observations of the Committee leading to the recommendations which were already placed before the 83rd AC, since BPGS's in the said subjects are already in-existence in the University. So, the creation of parallel BPGS's in the School of Technology in these subjects proves to be redundant, in keeping with the normal mode of functioning of a University system such as ours. It is also worthwhile to mention here that a single BPGS cannot serve the requirements of all the concerned subjects of BSSS.
- Furthermore, The Department of BSSS was not created with any specific programmes of studies in view, in contradistinction with Section 2 (g) of the said NEHU Act, wherein the concept of a Department is clearly defined. Therefore, the Department of BSSS has indeed no academic *locus standi* in the School of Technology in particular and the University in general !

Resolutions:

In view of the above observations, we, the teachers of the Department of BSSS have unanimously resolved that the Programme of guiding research leading to Ph D degree in our respective subjects ought to be through the existing BPGS's of the University, and this may be possible if the teachers are placed in the Departments of our respective subjects.

The Faculty have further resolved to appeal to the wisdom of the Committee to suggest as to how the issue of Ph.D programme can be resolved—once and for all for the betterment of the teachers, so that justice is vindicated !

Members present:

Dr. M.D. Kushiwaha

Dr. M.M. Singh

Shri Sainkumar M.N. Mawiong

Shri Jibitesh Dutta

Dr. A.K. Das

Shri Regenei S. Kharwanlang

Shri A.B. Chetry

Dr. (Mrs.) Jyoti Narayan


Shri Phrangstone Khongjee


Dr. Krishna Upadhaya

Dr. Hiranjit Choudhury

Smt. Evapynhun Giri

The meeting ended with a vote of thanks from the Chair.


(A. Sinha)


(Dr A. Sinha)

Chairman

ANNEXURE - 2

Sl.No.	Name of the Teacher	Subject/Discipline	Designation
1.	Dr. M.D. Kushwaha	Mathematics	Assistant Professor
2.	Dr. M. M. Singh	----- do -----	Assistant Professor
3.	Shri Sainkumar Mawiong	----- do -----	Assistant Professor
4.	Shri J. Dutta	----- do -----	Assistant Professor
5.	Dr. A.K. Das	Physics	Associate Professor
6.	Shri Regenel S.Kharwanlang	----- do -----	Assistant Professor
7.	Prof. (Mrs.) P.V. Koparkar	----- do -----	Professor (Adjunct to BSSS)
8.	Shri A.B. Chetry	Chemistry	Associate Professor
9.	Dr. A. Sinha	----- do -----	Assistant Professor
10.	Dr. (Mrs) Jyoti Narayan	----- do -----	Assistant Professor
11.	Shri Phrangstone Khongjee	Statistics	Assistant Professor
12.	Dr. Hiranjit Choudhury	Biotechnology	Assistant Professor
13.	Dr. Krishna Upadhaya	Environmental Sci.	Assistant Professor
14.	Smt. Evapynhun Giri	English	Assistant Professor

ANNEXURE - X

Minutes of the meeting of the Heads of the Departments of the School of Physical Sciences held on 04/10/10 at 2.30.p.m. regarding "Introduction of Ph.D. Programme in the Department of Basic Sciences and Social Sciences".

Following members were present:

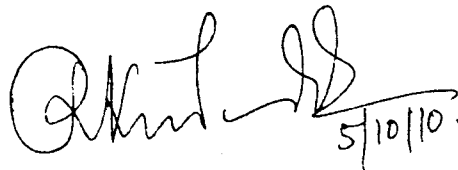
- | | |
|-------------------------|-------------------------------------|
| 1. Prof. P.N. Pandita | - Head, Department of Physics |
| 2. Prof. H.K. Mukerjee | - Head, Department of Mathematics |
| 3. Prof. B. Myrboh | - Head, Department of Chemistry |
| 4. Dr. T.K. Chakrabarty | - Head, Department of Statistics |
| 5. Prof. R.K. Poddar | - Dean, School of Physical Sciences |

Dean, School of Physical Sciences welcomed the members and informed them about the various communications with regard to the matter under consideration.

Following points were raised/ decision taken:

- (i) Out of the 14 teachers of the department of BSSS, 6 teachers do not possess Ph.D. degree and hence are not eligible to supervise Ph.D. thesis work .
- (ii) Under the Ordinance OC-4, a teacher outside parent department may be appointed only as joint Supervisor. In view of the above, all teachers of the department of BSSS, eligible and willing to supervise Ph.D. research may be asked to submit their Biodata for consideration of recognition as joint Supervisor to the concerned BPGS, School Board and the Academic Council.
- (iii) No teacher from BSSS shall be appointed as a supervisor in the parent department.
- (iv) Some of the teachers of BSSS had applied for a faculty position in the parent department in the past and they were not selected.

The meeting came to an end at 3.30 p.m. with thanks from the Chair.



5:6:3(1)

- (iii) Propose opening of a Centre of the CDAC, Pune at NEHU.

The School Board of Technology in its meeting held on 2nd May, 2011 approved the opening of a Centre of the CDAC, Pune at NEHU. The MoU between the Centre for Development for Advance Computing(C-DAC) and North-Eastern Hill University, Shillong for establishing of Centre of Excellence in Information & Communication Technology is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

Refs to the Standing
MOU Committee
He can be ^{invited} ~~invited~~ as special
invitee.
Chairman.

5: 6: 3(2)

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CENTRE FOR
DEVELOPMENT FOR ADVANCED COMPUTING (C-DAC) AND NORTH-EASTERN
HILL UNIVERSITY, SHILONG FOR ESTABLISHMENT OF CENTRE OF
EXCELLENCE IN INFORMATION & COMMUNICATION TECNOLOGY**

Centre for Development of Advanced Computing, a national initiative of the Department of Information Technology, Ministry of Communications and Information Technology, Government of India registered under the Societies Registration Act 1860 and the Bombay Public Trust Act 1950 and having its registered address at Pune University Campus, Ganeshkhind, Pune 411 007, hereinafter referred to as "C-DAC" which expression shall unless it be repugnant to context and meaning thereof, include its successors or assignees, administrators and executors Party of the first part

And

North-Eastern Hill University was set up by an Act of Parliament and notified on 19th July 1973. The objectives of the University, as laid down in the act, are "to disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit; to pay special attention to the improvement of the social and economic conditions and welfare of the people of the hill areas of the North-eastern region, and in particular, the intellectual, academic and cultural advancement".

Hereinafter both C-DAC and NEHU collectively referred as Parties

Whereas

- a) C-DAC has designed and developed India's first supercomputer and also has been engaged in creating quality manpower in IT by way of Education and Training through its Advanced Computing Training School (ACTS), Pune, hereinafter referred to as C-DAC ACTS, Pune.
- a) b) Whereas C-DAC ACTS, Pune has developed the expertise in design, management and delivery of education & training programmes and services, in Information & Communication Technology (ICT) and related areas.
- a) c) Whereas NEHU offers wide range of educational programmes in the field of Engineering & Technology and leading to BTech, MTech, PhD, & MCA degrees and has rich tradition of academic excellence, value based education. It offers high standard of teaching-learning services through its excellent pool of faculty and well developed infrastructure which makes it one of the premier technological institution of India.
- a) d) Whereas with a view to promote academic interaction, proliferate and spread the education & training programme in ICT and related services by using the expertise of C-DAC in this field and of NEHU in the field of higher technical education with its legacy of contributing to nation's development by producing highly skilled engineers.
- a) e) And whereas after discussions between the parties, both the parties have agreed to impart training programmes at North-East region of India and accordingly enter in to this Memorandum understanding on the following terms and conditions :

Formatted: Bullets and Numbering

VISION

- Create a pool of knowledge workers and generate employment opportunities.
- Create world class IT professionals to attract investment into North-East region of India and generate revenues.

MISSION

- To benefit the citizens of North Eastern States by the various initiatives of the C-DAC Training Centres.
- To improve the quality of life by faster exchange of Right Information at Right Time to the Right People.
- To benefit the students aspiring to make career in the field of IT & Professionals interested in migrating to IT / upgrading their skills in IT by the specialized IT training programmes.
- To upgrade the skills of IT faculty in North East region through the trainers development programme.
- To increase the IT literacy amongst the employees through specially designed training programmes that would benefit Government employees. This will enable creation of IT Cadre in Government.
- To benefit the Public and Private Institutions by providing the opportunity for services through the training Centres.
- To setup state -of-the-art Centre of Excellence of ICT (CoLECT) at NEHU, Shillong.
- To provide the necessary literature, course material & reference books for the courses to be imparted at CoLECT.

ARTICLE-1

The NEHU shall provide a cooperation package that would involve the building infrastructure, including classrooms, Laboratory rooms with basic amenities like desks, chairs, and power supply with the following capacities as mentioned in Annexure-I and with temperature and humidity control facilities as per the directions of C-DAC and the same shall be necessarily available on all working days during normal working hours.

C-DAC shall provide IT Infrastructure for setting up the centre as mentioned in Annexure-II

Annexure No I and II be read as part and parcel of this MOU

ARTICLE-2

The C-DAC ACTS shall provide the following counterpart assistance for the Project:

1. To provide the methodology and set the standards for the conduct of courses.
2. The duration and schedule of the IT course(s) will be laid out as per the convenience of NEHU and C-DAC, ACTS mutually.
3. Shall make available the facility for students to fill in the application forms online on ACTS website <http://acts.cdac.in>. Separate login shall be provided to the NEHU for viewing various admission related reports.
4. Shall make available to NEHU the details of the course material as required by NEHU before the commencement of the course. NEHU, Shillong will be responsible for the procurement and distribution of the prescribed course material to each and every student before commencement of course / module from C-DAC ACTS.
5. Undertakes to conduct the formative as well as the final evaluation and certification leading to the award of the courses.
6. Answer sheets for the Course end examination to be evaluated by C-DAC, ACTS Pune.
7. The certificate shall be issued to all eligible and successful students by C-DAC ACTS, Pune subject to the receipt of full fees and other dues, if any, from the individual student. The certificate is to be jointly signed by NEHU, Shilong and C-DAC ACTS.
8. If required, the duplicate certificate and / or mark sheet can be issued by C-DAC ACTS, Pune after receiving the extra fees prescribed by C-DAC, ACTS Pune from time to time.
9. C-DAC ACTS, Pune shall not be responsible for students' understanding / absorption / uptake / grasping / performance etc. in respect of lectures / practical / presentations / tests. C-DAC ACTS, Pune's responsibility is limited only to course design and guidelines on course delivery, selection of faculty. It shall also not be liable / responsible for quality of teachers / faculty of Centre / overall delivery of the course / module by Centre of Excellence. C-DAC does not give any placement assurance to the students. C-DAC may provide placement assistance. However, if any offer of appointment is issued by any organization/employer to the student, as a result of placement assistance provided by C-DAC or otherwise, such offer will be a transaction governing only the employer and that offered student and C-DAC shall not be

responsible/liable for any act/omission of either such employer or student. This clause may be brought to the notice of all students by Centre of excellence before taking admission to the courses.

11. C-DAC ACTS, Pune shall be the marketing, advertisement, promotion and publicity for the courses from time to time.

ARTICLE-3

The NEHU shall provide the following counterpart assistance for the Project:

1. Provide an ~~exclusive shared~~ Building with necessary space, interior partitions, interior decorations, connectivity (LAN/Phone/ISDN etc.), Power, UPS/DG Set (~~alternate~~ power supply), water, heating, air conditioning, etc as per requirement and directions of C-DAC and maintain the same in proper condition.
2. Identify and nominate the faculty members to send to C-DAC ACTS Pune under faculty development programme of C-DAC ACTS, Pune. So that, these faculties can handle the C-DAC courses at the Centre of Excellence of ICT for the students, Corporates, Government Agencies, teachers, and Citizens in the NE region. These faculties shall be on the Rolls/Contract of the NEHU, Shillong for conducting the C-DAC courses.
3. Shall provide required manpower for administration work at the Centre of Excellence of ICT on permanent basis, salaries of those employees are paid by NEHU.
4. Shall ~~regularly~~ conduct limited number of courses as per available resources from the list of authorized courses, in consultation with C-DAC ACTS.
5. Shall coordinate and cooperate the overall functioning of the training programme including selection and admission process, look after academic management, materials management, infrastructure management and maintenance as per the norms and guidelines by C-DAC ACTS, Pune.
6. The design and contents of any public announcement or of publicity material shall be displayed/published/circulated subject to written approval of C-DAC.
7. Undertake to send the final list of participants of each IT course to C-DAC ACTS before commencement of course.
8. Procurement of course material through C-DAC ACTS and distribution to each and every student before commencement of course / module.

9. Shall make available facilities, required manpower and material resources to C-DAC for various events like conduct of the Common Entrance Tests or any other examinations/ Seminars / workshops / conferences / training programmes or any other events conducted / coordinated / organized by C-DAC ACTS, Pune.
10. To submit from time to time to C-DAC ACTS, Pune the requested information in the prescribed format.
11. Certificates and mark sheet shall be distributed to the students issued by C-DAC ACTS, Pune after receiving the fees prescribed by C-DAC, ACTS, and Pune from time to time.
12. Shall direct each student to pay the fees as per the guideline / instructions given by C-DAC ACTS, Pune from time to time. All fees and other charges collected by the NEHU shall be forwarded to C-DAC after deduction of expenses such as AMC charges etc. immediately as per the mode of payment described hereunder. In the event the fees are collected by the NEHU and the same are not forwarded to C-DAC ACTS, Pune. C-DAC ACTS, Pune shall have no legal, financial or any other liability and responsibility towards the students or for conducting course/tests, certifying them etc. The liability arising out of such cases will be exclusively to the account of and shall be borne by the NEHU, Shilong. In case of any legal action taken by the students the same shall be defended by C-DAC at the cost and consequences of NEHU, to be met from the earnings.
13. Provide all statutory approvals and permission required for establishment and Operation of Centre.
14. Shall be custodian for all the IT infrastructure installed under this project, all Maintenance work shall be done by NEHU from the earnings.
15. To do all such things related to the smooth and effective delivery of courses and workshops as are necessary or as advised by C-DAC ACTS, Pune from time to time, expenses of which shall be met out of the earnings.

ARTICLE-4

Intellectual Property Rights and confidentiality and non-disclosure

It is expressly stated by C-DAC, and agreed by NEHU, that all the intellectual property rights, to and in the course content, course name, syllabus, methodology, assignments, question papers, website content, software, hardware design/ development work entrusted to NEHU are the exclusive intellectual property owned by C-DAC ACTS, Pune and NEHU shall not: -

- 4.1 Reproduce in any form, make any modifications, alterations therein or deletions thereto.
- 4.2 Make any copies, permit to publish or cause to be published the said as its own.
- 4.3 Circulate it to others not concerned or provided for by this agreement or commercially exploits it.
- 4.4 Mix or utilize it with the others courses of other party if same are permitted hereunder.
- 4.5 Adopt, formulate any part/portion there of use any other trade mark or logo or trade name for it.
- 4.6 Do any such thing as would diminish or dilute the distinctiveness, validity, quality and standard of the C-DAC ACTS, Pune to the detriment of C-DAC's name and interest.
- 4.7 Prejudice its confidentiality.
- 4.8 use/ transfer/ license/ sub-license/ copy/ circulate/ reproduce/ distribute in violation/excess of permission given under this agreement, any Intellectual Property arising out of or incidental to or related to this/other authorization/ agreement/ assignment/ contract/ engagement signed between C-DAC and NEHU

The parties confirm that neither Party shall disclose nor distribute to any third party any information transmitted by the other side in the process of cooperative activities under this Memorandum, except as and to the extent authorized in writing to do so by the other Party or required by judicial process. Any such information/ data/ report in public domain should not be treated as confidential.

ARTICLE-5 (Refer to Legal Cell, NEHU)

Any dispute, arising from duties or performance, shall be resolved on the basis of mutual understanding, discussion and consultations and the decision shall be binding on both the Parties. A dispute or difference arising out of this MOU or in connection with this MOU or interpretation of this MOU (including this clause), if not resolved as mentioned herein above within 30 days from referring the dispute for settlement shall be referred to the sole arbitration. The Director/Executive Director/Director General of C-DAC and Director, NEHU shall jointly appoint the arbitrator. The Arbitration proceedings shall be held in Pune and the decision of the sole arbitrator shall be final and binding on both the parties. The Arbitration proceeding shall be in English language only. The Indian Arbitration ACT 1996 will apply for this purpose.

The parties hereby agree that Courts in Pune shall have exclusive jurisdiction to the exclusion of all other Courts and Forums who may have jurisdiction and shall be governed by laws of India. However, for any claim/action / demand made by any student / faculty / associate / supplier arising out of or in relation to course delivery, quality / teaching expertise / expression / manner of faculty, infrastructure & computing facilities and all other matters / issues / disputes except course material contents, NEHU alone & not C-DAC shall be liable / responsible. If C-DAC is required to attend/appear before any court / forum, engage advocate etc, all expenses including but not limited to attorney fees, travel, lodging, boarding, conveyance, communication, stationery etc. in relation to such claim/demand/action shall be paid / borne / reimbursed by NEHU or adjusted /deducted / recovered by C-DAC from any payments / amounts due to NEHU under this or any other agreement / account.

Any amendments to this Memorandum shall be done in separate Minutes signed by both the Parties, which shall become an integral part of the Memorandum.

ARTICLE-6

Memorandum of Understanding shall enter into force on the date of signing it by the Parties.

The Memorandum shall be valid up to the certification of completion of the project by the Parties or within _____ years from date of signing of this MOU, whichever is later.

Either party may terminate this Contract by one month's written notice sent through RPAD() to the other party in case of breach of any clause mentioned in this MOU or any changes in the ownership or, management or, control of NEHU. C-DAC ACTS, Pune decision in such matter shall be final and binding on NEHU. Either Party may terminate this MOU for their convenience by issuing 3 months notice to the other Party. It will however be ensured by both the parties that the course(s) currently underway be duly completed. Upon termination C-DAC is entitled to receive all payment of the training programme which are completed as well as initiated.

ARTICLE-7

Sharing of fee between C-DAC ACTS and NEHU shall be as follow:

1. C-DAC ACTS : 30%

2. NEHU : 70%

After deduction of various expenses involved in running the courses NEHU shall pay 30% of net fees to C-DAC by Demand Draft in favour of "C-DAC-ACTS", drawn upon any nationalized bank, payable at Pune, seven days prior to the commencement of the courses.

The fees of each training program shall be decided by CDAC ACTS from time to time the same shall be binding on NEHU. C-DAC ACTS can add / modify / delete any training program, its period or its fees, if required or observed through the students/industry of faculty feedback anytime during the period of this MOU.

All Duties / Taxes / Levies, if applicable shall be borne and paid by the NEHU from the earnings.

No deductions should be made at source or otherwise while making any payment to C-DAC ACTS, Pune.

ARTICLE-8

Courses have been designed by C-DAC, ACTS which shall be conducted at NEHU. The duration and schedule will be laid out as per the convenience of NEHU and C-DAC ACTS mutually. Detail list of course has been attached as an Annexure-III.

ARTICLE-9

Designation:

Telephone No. (O):

Telephone No. (R):

Fax No.:

Email:

Mobile No.:

Website:

10.2 Provision of Notice

Any notice or other information given by post pursuant to the above Clause which is not returned to the sender as undelivered shall be deemed to be given on the seventh day after the envelope containing the same was so posted and the proof that the envelope containing any such notice or information was properly addressed, adequately paid, registered and posted and that it has not been so returned to the sender, shall be sufficient evidence that such notice or information has been duly given. Any notice or information given by Telex, facsimite transmission or comparable means of communication shall be deemed to have been duly sent on the date of transmission, provided that a confirming copy thereof is sent by first class pre-paid post to the other party at the address referred to in this agreement within 24 hours after transmission

10.3 Serving of Notice

Service of any notice concerning or arising out of this MOU shall be affected by causing the same to be delivered or sent by registered post to the party at its address given in this MOU.

ARTICLE 11

Neither party of the Contract shall be liable to the other party for any delay or failure on its part in performing any of its obligations under this Agreement resulting from any cause beyond its reasonable control, including but not limiting to strikes, riots, civil commotion or other concerted action of workmen, material shortages, fire, floods, explosions, acts of God, acts of state, war, enemy action or terrorist action etc.

ARTICLE 12

The parties of this MOU are independent institutions and not the employee, representative or agent of the other. None of the party has the power to bind or commit the other party for any obligations, liability, the other incurs and hereby agrees to indemnify and keep saved and indemnified the other from the same.

ARTICLE 13

NEHU may use C-DAC's or C-DAC ACTS's name only for the purpose of identifying the C-DAC training activity and shall not use, or be entitled to use, C-DAC's or C-DAC ACTS's name, trademarks, logos, trade name or any other intellectual property in any other way without the prior written consent or as may be authorized under a separate written consent. Upon termination by efflux of time, or prior determination thereof as provided for herein, of this MOU NEHU shall immediately stop using C-DAC's or C-DAC ACTS's name, trademarks, trade name and logos, etc. as also the C-DAC ACTS's educational and training material except as may be authorized under a separate agreement between the parties.

ARTICLE 14(Refer to Legal Cell, NEHU)

NEHU agreed to indemnify and keep indemnified C-DAC, its representatives, agents, employees, successors and assigns harmless against all losses, damages or expenses of whatever form or nature, including, without limitation, attorney's fees and costs and costs of appeals, whether direct or indirect, which they or any of them may sustain or incur as a result of any acts or omissions of NEHU or any of its representatives, agents or employees including but not limited to any breach of this MOU or otherwise in writing, or any violation thereof by NEHU of any applicable law, or regulation or order.

In WITNESS WHEREOF the undersigned representatives of the Parties being duly authorized by their respective Management have signed and sealed this Memorandum of Understanding.

Done at Smiling on --- day of --- month, 2010 in original English language, all texts being equally authentic.

In witness whereof, this MOU has been executed by the authorized signatory of C-DAC on behalf of C-DAC and by the authorized signatory of the NEHU, Shilong on the date, month and year mentioned first herein above.

<p>For and on C-DAC behalf of</p> <p>Signature</p>	<p>For and on NEHU behalf of</p> <p>Signature</p>
--	---

<i>Name:</i> <i>Designation:</i> WITNESSES <i>Signature</i>	<i>Name:</i> <i>Designation:</i> WITNESSES <i>Signature</i>
<i>Name:</i> <i>Designation:</i> <i>Signature</i>	<i>Name:</i> <i>Designation:</i> <i>Signature</i>
<i>Name:</i> <i>Designation:</i>	<i>Name:</i> <i>Designation:</i>

5:7: - Affiliation cases etc.:

(ii) Affiliation Matters.

Director, CDC, vide his letter No.CDC/A.56/2002-04/Vol.II/1124 dt. 3rd May, 2011 forwarded the affiliation matters of various Colleges as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

I. Inspection Report received from Colleges after the Inspection:-

1. Renewal of Provisional Affiliation to subject(s)/course(s) of study in an Affiliated College/Institution:

Sl. No	Name of Colleges	Subject(s)/Course(s) applied for	Recommendation of Inspection Team	Recommendation of the Affiliation Committee
1.	Regional College of Higher Education, Guwahati (<u>Minority Institution</u>)	B. Sc. (Hons) Bio-technology, Biochemistry, Environmental Science & Electronics, BBA, BCA and BSW.	<p>The Inspection Team visited the College on 4th June, 2010</p> <p>B. Sc. (Hons) In Biotechnology</p> <p>Observations:</p> <ol style="list-style-type: none"> 1. Faculty (Full Time) should be increased as per UGC norms. 2. Laboratory space & equipments should be increased. 3. New edition books may be added to the library. <p>Renewal of provisional affiliation may be granted for the session 2010-11.</p> <p>Observation/comments noted above be taken into consideration.</p> <p>B. Sc. (Hons) in Biochemistry</p> <p>Observations:</p> <ol style="list-style-type: none"> 1. Faculty strength should be increased as per UGC norms. 2. Where possible Laboratory space & equipments should be increased/enhanced. 3. Shifting to permanent site be expedited. 4. Some new edition books be added to the library. <p>Renewal of provisional affiliation may be granted for</p>	<p>Due to oversight, the College Development Council did not place the matter in the Affiliation Committee till the 25th April, 2011. In view of this the Affiliation Committee resolved to recommend to the Academic Council that affiliation as recommended by the Visiting Team be granted for the academic session 2010-11 as well as for academic session 2011-12, provided the college submits the application and pays the prescribed fees. The College be informed to furnish the status on fulfillment of conditions laid down by the Visiting Team.</p> <p>The Affiliation Committee also resolved that in future, all Visiting Teams be briefed about the</p>

			<p>one year for the session 2010-11. Observation/comments noted above be taken into account.</p> <p><u>B. Sc. (Hons) in Environmental Sc.</u></p> <p>Observations/Conditions:</p> <ol style="list-style-type: none"> 1. Number of books should be increased, regularly. 2. Attempt may be made to shift the college to its permanent site as soon as possible. 3. One more teacher should be appointed. <p>Recommendations:</p> <p>Renewal of Provisional Affiliation may be granted for one more year(session 2010-11) as infrastructure is adequate to run the B. Sc. (Hons) in Environmental Science course.</p> <p><u>B. Sc. (Electronics)</u></p> <p>Observations/Conditions:</p> <ol style="list-style-type: none"> 1. There is only one Laboratory classroom. But this is not sufficient when all the 3 batches (Semesters) will be there. So, one more laboratory is to be made ready. 2. Faculty strength should be increased to at least Five. <p>Recommendations:</p> <p>Renewal of Provisional Affiliation for one year may be granted for the session 2010-11.</p> <p><u>BBA</u></p> <ol style="list-style-type: none"> 1. Renewal of provisional affiliation may be granted for a period of one more 	<p>necessity to point out specific lacunae and make specific recommendations which CDC should communicate to the Colleges.</p>
--	--	--	--	--

			<p>year for the session 2010 - 11.</p> <p>2. Within this year (2010 - 11) the classes should be shifted to the permanent buildings.</p> <p style="text-align: center;"><u>BCA</u></p> <p>1. Renewal of provisional affiliation may be granted for one more year for the session 2010 - 11.</p> <p>2. Shifting of classes to the permanent campus should be within the year (2010 - 11).</p> <p style="text-align: center;"><u>BSW</u></p> <p>Observations:</p> <p>1. At present, the college is functioning from a temporary rental building.</p> <p>2. The available infrastructure for starting Bachelor of Social Work is adequate at present.</p> <p>3. The practical equipments (computers common access) and classrooms available now can cater to the need of both First and Second year students only.</p> <p>4. The college has already acquired the land for construction of the college. The construction work is in progress. This was physically verified by the visiting team chairman and the members. The buildings shall be ready by next year.</p> <p>5. At present they have 247 Books (titles) in the library. On physical verification, the college has 200 books in the library. 47 books were issued to the students.</p>	
--	--	--	--	--

			<p>Further the college has ordered an additional 80 books.</p> <p>6. There are only two full time faculty members.</p> <p>Conditions:</p> <ol style="list-style-type: none"> 1. Books of Social Work to be procured as according to the syllabus. 2. The college should appoint two more faculties on full time basis. The teachers should be selected through duly constituted selection committee as per the university rules. 3. The third year course should start in the new building by April 2011. 4. The college should immediately provide 4 teacher cubicals with 10 chairs in each cubical for facilitating individual and group conference for the purpose of field work papers. Each cubical should have one standard size Almirah for field work records of the students. <p>Recommendations: Renewal of provisional affiliation for one year may be granted for the session 2010 - 11.</p> <p>Sd/- Prof. O. P. Singh (Chairman) Sd/- Dr. B. P. Sahu (Member) Sd/- Dr. D. Syiem " Sd/- Mr. S. K. Dutta "</p>	
2.	Phukan Memorial College, Dalu,	B. A. (Pass) in English, Garo, Philosophy, Political	<p>Report of the Visiting team on their visit to Phukan Memorial College on <u>16th September, 2010.</u></p>	The Affiliation Committee resolved to recommend to the Academic Council that

	West Garo Hills	Science, Economics, History & Bengali	<p>The visiting team comprised of the following members, visited the Phukan Memorial College, Dalu on 16th Sept' 10 at 11.00 AM to verify the recommendations of the earlier Inspection Team which had inspected the college on 1st Sept'09.</p> <p>Name of the Team members:</p> <ol style="list-style-type: none"> 1. Prof. B. S. Mipun, Dept. of Geography 2. Prof. B. Mishra, Dept. of Economics 3. Dr. B. Mohapatra, Dept. of Political Science 4. Dr. F. K. Marak, Dept. of Garo. <p>The observations and recommendations of the visiting team are as follows:</p> <p><i>Observations:</i></p> <ol style="list-style-type: none"> i) The college has now requisite number of teachers in all subjects but most of them are part time teachers. The Principal assured that these part time teachers will be made permanent within a short period. ii) The college has procured about 1100 books after the visit of the last inspection team. However there is a need to enrich the library collections by procuring more books. The Principal has again assured that these books will be acquired out of the funds sanctioned by the local MLA. iii) The new library building is now operational with 	as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2010-2011 to 2012-2013, subject to the fulfillment of conditions as mentioned in the observations, clause. No. (i) & (ii) within a period of one year.
--	--------------------	--	---	--

			<p>adequate space for reading and for keeping books.</p> <p><i>Recommendations:</i></p> <p>The Visiting team recommends provisional affiliation may be granted to the college for a period of three years subject to the fulfillment of conditions as mentioned in the observations, clause. No.(i) & (ii) within a period of one year.</p> <p>Sd/- Prof. B. S. Mipun (Chairman)</p> <p>Sd/- Prof. B. Mishra (Member)</p> <p>Sd/- Dr. B. Mohapatra "</p> <p>Sd/- Dr. F. A. Marak "</p>	
3.	William-nagar Government College, William-nagar, East Garo Hills	<p>(i) B. A. (Pass) in English, Political Science, History, Economics, Education, Garo (MIL & SL) and</p> <p>(ii) B. A. (Hons) in English & Garo</p>	<p>The visiting team comprising the following members visited William Nagar College today on <u>7th December, 2010</u> at 11 a.m.</p> <p>Member present</p> <ol style="list-style-type: none"> 1. Prof. B. K. Agarwal (Convener) 2. Prof. S. Gurudev (Member) 3. Dr. B. K. Mohapatra " 4. Dr. F. K. Marak " <p>The team found that Williamnagar College has been provincialized and as such has becomes a government college w.e.f. 18th February, 2009. The Government of Meghalaya, Education Department vide letter no. EDN. 81/2009/42 dated 3rd May, 2010 has informed the college about creation/sanction of five posts of lecturers in English, Garo, Political Science, History, Economics, Education and a post of Deputy Librarian for the college. The process of filling up of the vacancies has</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of three years w.e.f. academic session 2010-11 to 2012-13, subject to filling up of the vacant posts as sanctioned by the State Government by the end of March, 2011.</p>

4.	Don Bosco College of Teacher Education, Tura, West Garo Hills	B. Ed.	<p>been initiated and as per the Principal's knowledge, these posts will be filled up by January/February, 2011.</p> <p>Inspection team recommends renewal of provisional affiliation for a period of three years for B. A. (Pass) in English, Pol. Sc., History, Education, Economics & Garo and B. A. (Hons) in English and Garo subject to filling up of the vacant posts as sanctioned by the State Government by the end of March, 2011.</p> <p>Sd/- Prof. B. K. Agarwal (Convener)</p> <p>Sd/- Prof. S. Gurudev(Member)</p> <p>Sd/- Dr. B. K. Mohapatra "</p> <p>Sd/- Dr. F. K. Marak "</p> <p>The Inspection Team visited the College on <u>14th December, 2010</u>.</p> <p>The inspection team recommends the renewal of provisional affiliation for the period of three years (w.e.f. 14th December, 2010 to 13th December, 2013) with the following conditions.</p> <p>(i) Three regular teachers, besides the present qualifications, should have the qualifications of M. Ed/M.A. (Education) as per NCTE norms and Ph.D. qualification or NET/SLET clearance as per UGC requirement.</p> <p>(ii) The library should further be updated so as to have 5000 books in the B. Ed. College itself with 600 books per course/paper</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of three years w.e.f. academic session 2010-11 to 2012-13. The CDC was directed to keep abreast of NCTE norms on qualifications of teachers teaching the B. Ed Course.</p> <p style="text-align: right;">✓</p>
----	---	--------	--	--

	<p>5. Acheng Rangmanpa College, Mahendraganj, West Garo Hills</p>	<p>(i) B. A. (Pass) in English, M.I.L. (Assamese, Bengali & Garo), Economics, History, Philosophy & Political Science & Philosophy (ii) B. A. (Hons) in English & Philosophy</p>	<p>having the ratio of 1:5. The books should also be organized according to call numbers. Sd/- Prof. P. K. Gupta (Chairman) Sd/- Dr. Madhusan J. V. Sd/- Mr. M. Rana.</p> <p>Inspection Team Report on renewal of Provisional Affiliation for B. A. Pass courses in English, M.I.L. (Assamese, Bengali & Garo), Economics, History, Philosophy & Pol. Science & Honours courses in English & Philosophy in Acheng Rangmanpa College, Mahendraganj.</p> <p>The Inspection/Visiting Team comprising the undersigned members visited Acheng Rangmanpa College on <u>28th February 2011</u> at 11. 30 AM.</p> <p>The Team after physical verification of the College, its assets and on the information supplied to the Team on demand observed the following:</p> <ol style="list-style-type: none"> 1. The College is situated in a remote place close to the Bangladesh border. It has adequate resource in terms of fixed deposits and proper infrastructure in term of buildings, class rooms, furniture, toilet, play ground, etc; 2. There are 24 qualified faculty members in all including Principal of the College of which 2 of them are having Ph. D. degree 	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College authorities should procure substantial number of copies of existing books, particularly the latest edition books for the honours courses which need to be assigned accession number under the guidance of a qualified Librarian.</p>
--	---	--	---	---

			<p>and 2 are NET qualified. Minimum number of four teachers for the honours courses and three teachers for the pass courses have been appointed in various courses;</p> <p>3. The College authorities have taken steps to encourage teachers to attend orientation and refresher courses and prepare for NET examinations;</p> <p>4. The College Library in total has 1285 books in the relevant subjects. To strengthen the library and to help the students, the College authorities should procure substantial number of copies of existing books, particularly the latest edition books for the honours courses. Besides the books need to be assigned accession number under the guidance of a qualified Librarian.</p> <p>In the light of the above observations, the Inspection Team recommends renewal of provisional affiliation for 3 years to the College for the honours courses w.e.f. 01.07.2011 to 30.06.2014 and pass courses w.e.f. 01.06.2011 to 31.05.2014.</p> <p>Sd/- Prof. P. Nayak (Chairman)</p> <p>Sd/- Dr. H. Srikant (Member)</p> <p>Sd/- Dr. S. N. Lamare “</p> <p>Sd/- Dr. L. Lenka “</p> <p>Sd/- Shri. A. K. Mondal “</p> <p>Sd/- Ms. Angela R. W. Ingty “</p>	
--	--	--	--	--

6.	Lady Keane College, Shillong	B. Sc. (Pass & Hons) in Computer Science	<p>The Inspection Team visited the College on <u>28th February, 2011.</u></p> <p>1. Number of teachers and their workload - Number of Teachers:- At present there are two teachers with the following qualifications (1) M. Sc. (IT) from Sikkim Manipal University Shillong Campus. (2) MCA from Madurai through Correspondence course. Advertisement has been given out for three (3) more additional posts.</p> <p>Workload:- From the present time table for the first lecturer the number of teaching periods (theory classes)/wk is 15, and for the second lecturer the number of teaching periods (theory classes) is 18/week against the norm of 25 periods/week per lecturer according to RB-3.</p> <p>The practical classes are 4 hours/week against the requisite of 6 hours/week. Each student is expected to give one Seminar. Since the students have appeared only in one examination that is the 1st year B. Sc., the results are not yet out.</p> <p>2. Size of the computer Laboratory - Size of the 1st year B. Sc. Computer lab. Breadth:- 26'10" Length:- 28'10" Condition RB - 4 has been</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council as per recommendations of the Visiting Team grant of renewal of Provisional Affiliation for a period of 1 (one) year w.e.f. academic session 2011-2012. The College should fulfill all the conditions as laid down by the Inspection Team.</p>
----	------------------------------	--	---	---

			<p>fulfilled as far as the size is concerned.</p> <p>At present there are four(4) students in General course and three (3) in the Major course, which is well within the conditions as laid in RB-6</p> <p>There are altogether 18 functioning PCs.</p> <p>The lab is equipped with Power Point facility.</p> <p>In addition to the above there is also a generator of 65kw which works by diesel, at 440 volts.</p> <p>Size of the theory class room both for General and Major courses:-</p> <p>Length:- 24'11"</p> <p>Breadth:- 18'1"</p> <p>Another room is under construction.</p> <p>3. Library books –</p> <p>The library is fully computerized through the use of library management software.</p> <p>There is no journal exclusively for Computer Science which is not in accordance with RB – 5.</p> <p>The number of text/reference books are attached herewith, they are quite adequate for the present.</p> <p>We suggests that college should make arrangements for appointing more teachers and getting more labs and class rooms constructed. At least one journal relating to Computer Science should be subscribed.</p> <p>Based on the above points we</p>	
--	--	--	---	--

	7. Mendipathar College, Mendipathar, East Garo Hills	B. A. (Hons) in English, Economics, History & Garo	<p>recommend that the college should be granted renewal of provisional affiliation of B. Sc. (Pass & Hons) in Computer Science course.</p> <p>Sd/- Prof. B. Jyrwa, Physics Dept., NEHU (Convener)</p> <p>Sd/- Dr. T. Sinha, Computer Centre, NEHU</p> <p>Sd/- Mrs. J. Thabah, Library Science Dept., NEHU</p> <p>Report of the Inspection Team on Renewal of Provisional Affiliation for B. A. (Hons) courses in English, Economics, History and Garo in Mendipathar College, East Garo Hills, Meghalaya</p> <p>The Inspection Team, comprising the following members visited Mendipathar College, East Garo Hills, on the 1st March, 2011 at 11:00 am:</p> <p>Dr. J. Prodhani, Dept. of English, Tura Campus</p> <p>Dr. J. R. Marak, Dept. of Garo, Tura Campus</p> <p>Mr. A. K. Mondal, Dept. of Library, Tura Campus</p> <p>Dr. M. S. N. Rahman, Dept. of History, Shillong Campus</p> <p>Prof. B. Mishra, Dept. of Economics, Shillong Campus</p> <p>After a thorough physical verification of the factual data, supplied by the college on demand, the committee observes the following:</p> <p>1. That the college has adequate infrastructure in terms of space for class rooms, furniture and sufficient financial resources (i.e, more than</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of three years w.e.f. academic session 2010-11 to 2012-13. The College should appoint one more teacher each in English, Economics & History within one year and new appointments to be made as per UGC norms.</p>
--	--	--	--	---

			<p>Rs. 11,00000/- (eleven lakh) in the form of bank fixed deposit for smoothly running the honours courses that the college has applied for affiliation.</p> <p>2. That the college has come up with a computer laboratory with 19 nos. of computers for the use of the students.</p> <p>3. That the college has 6 (six) teachers in Garo, thereby satisfying the minimum requirements (RB 2:2) for continuing honours course in Garo.</p> <p>4. The college has 4 (four) full time teachers in English. The commitment made by the college to appoint the fifth teacher in English to the last Inspection Team, visited the college for recommending the renewal of affiliation, has not been fulfilled. The committee suggests that the fifth teacher be appointed within one year.</p> <p>5. That the college has 3 (three) teachers in History and Economics each. The Inspection Team recommends that the fourth teacher should be appointed in each subject (History and Economics) within one year and the new appointments to be made as per UGC norms and it should be communicated to the Director, CDC, NEHU, Shillong, within the</p>	
--	--	--	---	--

			<p>stipulated time as suggested by the Inspection Team.</p> <p>6. That the college has a good number of books in each major subject (English-3077, Economics-1729, History-1329, and Garo-3023) and journals are being subscribed in History, English and Garo. The Inspection Team observes that a qualified Librarian be appointed for efficient functioning of the library.</p> <p>7. The college may be asked to subscribe to some of the important journals in Economics and procure more recent books for the Dept. of Garo and History.</p> <p>8. That the college has shown consistent good results in the last three years in terms of pass percentage of the students in the respective honours courses.</p> <p>In the light of the above observations, the Inspection Team recommends renewal of provisional affiliation to the college for B. A. (Hons) in English, Economics, History and Garo for a period of three years.</p> <p>Sd/- Prof. B. Mishra (Convener) Sd/- Dr. J. Prodhani (Member) Sd/- Dr. J. R. Marak " Sd/- Mr. A. K. Mondal " Sd/- Dr. M. S. N. Rahman "</p>	
8.	St. Mary's College,	B. Com. Hons	Report of the Visiting Team for renewal of Provisional	The Affiliation Committee resolved to

	Shillong	<p>Affiliation for B. Com. (Hons) course in St. Mary's College, Shillong.</p> <p>The visiting team comprising Prof. N. M. Panda, Dr. R. A. J. Synkon, and Dr. B. Laloo visited the above mentioned college on <u>8th March, 2011</u> at 1:00 p.m. in connection with the application of the college for renewal of provisional affiliation for B. Com. (Hons) course. The visiting team had access to some of the relevant records of the college. It has also sought clarification on a number of items, which were provided by the principal of the college. The team observes that:</p> <ol style="list-style-type: none"> 1. The college has employed five full time teachers in the subject, out of which one is NET qualified and thus the college complies to the minimum number of teachers stipulated by the university. The college recruits its teachers through a selection committee with two university representatives. 2. The college has adequate physical infrastructure to run commerce classes and there are 10 PCs in its computer laboratory for one computer related paper in B. Com. (Hons) course. 3. The college has taken positive steps on the suggestion given by the university following the recommendation of the 	<p>recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14.</p>
--	----------	---	--

			<p>earlier visiting team to strengthen the library resources. The team observes that the college has already procured some new books (349) and subscribed for 5 relevant journals during last two years.</p> <p>The team, taking into consideration the faculty strength, infrastructural facilities and financial resources in the form of Fixed Deposits and improvement in library resources unanimously resolves to recommend the renewal of provisional affiliation for B. Com. (Hons) course for a period of three years.</p> <p>Sd/- Prof. N. M. Panda (Convener)</p> <p>Sd/- Dr. R. A. J. Syngkon (Member)</p> <p>Sd/- Dr. (Ms) B. Laloo “</p> <p><u>Report of the Inspection Team visiting Regional Institute of Science and Technology (RIST), Baridua, Meghalaya</u></p> <p>The inspection team constituted by the Vice Chancellor, NEHU, Shillong comprising of the following members to visit Regional Institute of Science and Technology (RIST) provisional affiliation for the courses BTech in Civil, Mechanical, Electrical and Electronics Engineering, Electronics & Communication Engg., Information Technology and Computer Sc. & Engg. Visited the institution on 17th March, 2011.</p>	
9.	Regional Institute of Science & Technology, 9 th Mile, Baridua, Ri-Bhoi, Meghalaya	B. Tech in 1) Information Technology, 2) Computer Science & Engineering, 3) Electronics & Communication Engineering, 4) Electrical & Electronics Engineering, 5) Civil Engineering and 6) Mechanical Engineering.	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 1 (one) year w.e.f academic session 2011-12. The Institute has to fulfill the conditions as laid down by the Inspection Team, particularly,</p>	

			<ol style="list-style-type: none"> 1. Prof. S. Choudhury, (Chairman) 2. Dr. P. Hansing, Member 3. Dr. Md. Iftekhar Hussain, Member 4. Dr. L. J. Singh, Member 5. Dr. Durlav Hazarika, Member 6. Dr. Diganta Goswami, Member 7. Dr. Dibendu Kr. Mahanta, Member 8. Mr. P. Karmakar, Member <p>General Observations: After having meetings with the representatives of the governing body and faculty members of the institution and physically visiting the infrastructure facilities of the institution, the inspection team has made the following observations.</p> <ol style="list-style-type: none"> 1. The institute has acquired a total area of 16 acres of land out of which 10 acres is being used for academic and administrative blocks and the rest 6 acres are being used for residential purposes, which is adequate for present requirement. 2. The institute has separate seating rooms for the Director and senior faculty members. 3. At present the institute has ten class rooms of sixty sitting capacity each and six tutorial rooms. Besides this, three additional big rooms are also available for classes. This is adequate for 	<p>increase in the number of text and general reference books as per minimum standards of the University and development of one central computational facility.</p>
--	--	--	--	---

			<p>running the proposed additional courses. Toilet facilities are available in every floor for ladies and gents separately.</p> <p>4. The institute has a canteen which is sufficient to cater the needs of the students and staffs. There are also separate common rooms for girls' and faculty members. Gymnasium and indoor games facilities are also available inside the campus.</p> <p>5. The institute has a big workshop of 9000 Sqft area with adequate number of machineries required for running first year courses.</p> <p>6. The institute has two computational laboratories with internet facilities having a total of 120 PCs with centralized UPS facility. There are 4 servers attached to these laboratories. This is adequate for existing courses.</p> <p>7. The institute has a conference room of 70 seating capacity with modern facilities.</p> <p>8. Besides the above infrastructure facilities, the institute is constructing another academic block of about 22000 Sq ft. floor areas for all specialized branches which is proposed to be completed by June 2011.</p> <p>9. A boys' hostel of 200 capacities is available</p>	
--	--	--	---	--

			<p>inside the campus. Construction of another building has started with capacity 100.</p> <p>10. The institution should increase the no. of text and general reference as per the minimum standard of the university. Manual cataloguing or library software to be installed and make the library an open access system. The stack area and the reading room should be connected while the size of the reading room should be increased in proportion to the no. of students.</p> <p>11. One central computational facilities with 100 machines has to be developed for all the students of the institutions.</p> <p>12. Currently the institution is having 2Mbps connectivity which needs to be upgraded further to cater the needs of all users.</p> <p>13. The number of faculties provisionally appointed for the proposed courses are as follows:</p> <p>(a) Civil Engg. 4 (Professor), 4 (Asst. Prof)</p> <p>(b) Mechanical Engg. 7 (Asst. Prof)</p> <p>(c) Electrical & Electronics Engg. 2 (Professor), 5 (asst. Prof)</p> <p>(d) Computer Science & Engineering 1 (Assoc. Prof), 7 (Asst. Prof)</p> <p>(e) Information Technology 8 (Asst. Prof)</p> <p>(f) Electronics & Communication Engg.</p>	
--	--	--	---	--

			<p style="text-align: center;">7 (Asst. Prof)</p> <p>Department Wise Observation:</p> <p>1. Computer Science and Information Technology</p> <p>a) At least 15 user license of Adobe CS4 Design to be procured for 4th semester Computer Graphics & Multimedia Laboratory.</p> <p>b) Oracle has to be procured for at least 15 user licenses.</p> <p>2. Electrical and Electronics Engg.</p> <p>a) Basic electrical laboratory has 2 DC machine sets, 2 Shunt Motors, 6 transformers and most of the instruments and equipments are required for a machine laboratory. Therefore it is believed that the machine laboratory which is planned in the 4th semester can be managed with the available items. In addition to that, the institute has initiated the process for procuring machines for the proposed machine laboratory in the new building.</p> <p>b) Analog Electronics and Digital Electronics laboratories for the electrical students could be managed in the Linear Electronics Lab of ECE Dept. during 3rd and 4th sem respectively.</p> <p>3. Electronics & Communication Engg.</p> <p>a) The number of laboratory enclosures would be adequate as soon as the new building is ready though at present they have only two enclosures.</p> <p>b) The number of kits in all the laboratories should be increased to make it 1:2 kit student ratio.</p>	
--	--	--	---	--

			<p>4. Civil Engg.</p> <p>a) The number of laboratory enclosures would be adequate as soon as the new building is ready which is proposed to be ready by July 2011.</p> <p>b) The institute has started the process of procuring the necessary instruments and equipments for the laboratories of 3rd and 4th semesters.</p> <p>5. Mechanical Engg.</p> <p>a) The number of laboratory enclosures would be adequate as soon as the new building is ready which is proposed to be ready by July 2011.</p> <p>b) The institute has started the process of procuring the necessary instruments and equipments for the laboratories of 3rd and 4th semesters.</p> <p>c) For thermal engineering lab for 4th semester, a boiler should be procured (either model or live)</p> <p>Recommendation: In view of the above observation, the inspection team recommends that provisional affiliation may be continued to Regional Institute of Science and Technology (RIST, Baridua, Meghalaya to be continued for another year. Sd/- Prof. Sushabham Choudhury, (Chairman) Sd/- Dr. P. Hangsing, (Member) Sd/- Dr. Md. Iftekhar Hussain, " Sd/- Dr. L. J. Singh, " Sd/- Dr. Durlav Hazarika, " Sd/- Dr. Diganta Goswami, " Sd/- Dr. Dibendu Kr. Mahanta, " Sd/- Mr. P. Karmakar, "</p>	
10.	Mawlai Presbyte-	B. A. (Pass) in English, Khasi	The Inspection Team visited Mawlai Presbyterian College	The Affiliation Committee resolved to

	rian College, Shillong	(MIL & SL), Political Science, History, Economics, Education and Sociology	on the <u>18th March, 2011</u> at 1:30 p.m. The College has appointed a full-time qualified Principal and has also shifted to its permanent campus. The team recommends that renewal of Provisional Affiliation be granted to the College. However, the College must take all necessary steps to have a proper functioned library with the required number of books as specified in the University Regulation RB-5 before the expiry of the renewal of affiliation. Sd/- Dr. P. Hangsing Sd/- Dr. R. K. Satapathy Sd/- Dr. U. K. De Sd/- Smt. N. Syiem Sd/- Prof. B. War(Chairperson)	recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College must take necessary steps to have a properly functioned library with the required number of books.
11.	Tirost Sing Memorial College, Mairang	B. Com. Pass	Report of the visiting team for grant of provisional affiliation for B. Com. (Pass) course in Tirost Sing Memorial College, Mairang. The visiting team comprising Prof. N. M. Panda (convener), Dr. A. P. Pati (Member), Dr. M. Naga (Member) and Dr. H. Iangrai (Member as the govt. nominee) visited the above mentioned college on <u>18th March, 2011</u> at 11:00 a.m. in connection with the application of the college for renewal of provisional affiliation for B. Com. (Pass) course. The visiting team had access to some of the relevant records of the college. The following are the observations of the team: • <i>The college has adequate</i>	The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period 1 (one) year w.e.f. academic session 2011-12. The College has to procure around 150 books in the subject (relevant to B.Com. Pass course) before admitting the students for the academic session 2011-12.

			<p><i>infrastructural facilities (building, furniture, computer lab with more than a dozen PCs etc) to start B. Com. (pass) course.</i></p> <ul style="list-style-type: none"> • <i>The college has appointed four lecturers in the subject which satisfies the minimum statutory requirement for B. Com. (Pass) course.</i> • <i>The college has procured around 300 books in the subject but many of those books relate to +2 course. The college is regularly receiving five journals having relevance to the subject.</i> • <i>The college has partially complied with the conditions laid down by the university as per the recommendation of the previous visiting team.</i> <p>Taking into consideration the above mentioned observations, location and the target market segment of the college, the members of the visiting team unanimously resolve to recommend the college for the renewal of provisional affiliation for B. Com. (Pass) course for a period of one year subject to fulfillment of the following condition:</p> <ol style="list-style-type: none"> 1. The college has to procure around 150 books in the subject (relevant to B. Com. Pass course) before admitting the students for the academic session 2011-12. <p>Sd/- Prof. N. M. Panda (convener) Sd/- Dr. A. P. Pati (Member) Sd/- Dr. M. Naga “</p>	
--	--	--	--	--

12.	Jaintia Eastern College, Khliehriat, Jainta Hills	B. Com. (Pass & Hons)	<p>Sd/- Shri. H. langrai “ (Govt. nominee)</p> <p>Report of the visiting team for grant of provisional affiliation for B. Com. (Pass & Hons) course in Jaintia Eastern College, Khliehriat.</p> <p>The visiting team comprising Prof. N. M. Panda (Convener), Dr. K. C. Kabra (member), Dr. M. Naga (member) and Shri. H. langrai (member as the govt. nominee) visited the above mentioned college on <u>22nd March, 2011</u> at 1:00 p.m. in connection with the application of the college for renewal of provisional affiliation for B. Com. (Pass & Hons) course. The visiting team had access to some of the relevant records of the college. The following are the observations of the team:</p> <ol style="list-style-type: none"> 1. The college has adequate infrastructural facilities (building, furniture, computer lab with more than a dozen PCs etc) to start B. Com. (pass and Hons) course. 2. The college has appointed three lecturers in the subject but none of them has been appointed through the recommendation of a properly constituted selection committee. The faculty strength, though adequate for the first year B. Com. Course, falls short of the statutory requirement of minimum 	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 1 (one) year w.e.f. academic session 2011-12. The College has to regularize all the appointments (three lecturers in commerce and the librarian of the college) and recruit two more lecturers in the subject by constituting a proper selection committee before admitting students for the current academic session 2011-12.</p>
-----	---	-----------------------	---	---

			<p>five teachers in the subject.</p> <ol style="list-style-type: none"> 3. The college has already procured around 500 books in the subject having relevance to the course. The strength of the library (books and relevant journals) is adequate to start the B. Com. (pass and honours) course. 4. Further, the college has appointed a librarian who has a master degree in Lib. Sc. (with 58% marks). 5. The financial strength of the college is judged to be adequate to support the programmes of the college. 6. The college has complied with all the conditions laid down by the university as per the recommendation of the previous visiting team. <p>Taking into consideration the above mentioned observations, location and the target market segment of the college, the members of the visiting team unanimously resolve to recommend the college for the renewal of provisional affiliation for B. Com. (Pass & Hons) course for a period of one year subject to fulfillment of the following condition:</p> <ol style="list-style-type: none"> 1. The college has to regularize all the appointments (three lecturers in commerce and the librarian of the college) and recruit two more lecturers in the subject by constituting a proper selection committee before admitting students for the 	
--	--	--	---	--

			current academic session 2011-12. Sd/- Prof. N. M. Panda (Convener) Sd/- Dr. K. C. Kabra (member) Sd/- Dr. M. Naga " Sd/- Shri. H. langrai " (govt. nominee)	
13.	Mawsyn-ram Border Area College, Mawsyn-ram	B. A. (Hons) in Khasi	The Inspection Team visited the College on <u>24th March, 2011.</u> Recommended that renewal of Provisional Affiliation for B. A. (Hons in Khasi) be granted for another period of 3 years. The College has a spacious library but needs to procure more text books, reference books and journals to fulfill University Regulation RB-5. Sd/- Prof. B. War(Chairperson) Sd/- Dr. D. R. L. Nonglait Sd/- Dr. B. Laloo	The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College needs to procure more text books, reference books and journals.
14.	Synod College, Shillong	B. A. (Hons) in Sociology	The Inspection Team visited the College on <u>28th March, 2011.</u> The Inspection Team recommends the provisional affiliation in Sociology for a period of three years. Sd/- Dr. M. M. Naga, Member Sd/- Dr. A. K. Nongkynrih, " Sd/-Prof.C.L.Imchen, Chairman	The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2010-11 to 2012-13.
15.	Morning Star College, Shillong	B. A. (Pass) in Khasi & Mizo (MIL & SL), English, Alternative	The Inspection Team visited the College on <u>28th March, 2011.</u> (a) The Visiting Team noted seating arrangement	The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team

		English, Environmental Studies, Political Science, Economics, Education, Sociology, History, Philosophy and Anthropology.	<p>for the teachers need to be upgraded.</p> <p>(b) Teaching staff serving in the Departments of Sociology and Philosophy were found to be two each (however the Principal of the College assured the Inspection Team that they will immediately advertise the posts.</p> <p>The Visiting Team recommended renewal of Provisional Affiliation of B. A. (Pass) for 3 years term in the following subjects: Khasi & Mizo (MIL & SL), English, Alternative English, Environmental Studies, Political Science, Economics, Education, Sociology, History, Philosophy and Anthropology.</p> <p>Sd/- Dr. (Ms) U. Sewa (Member) Sd/- Prof. R. Khongsdier “ Sd/- Dr. (Ms) S. Sengupta “ Sd/- Dr. D. V. Kumar “ Sd/- Ms. J. Khongtim “ Sd/- Prof. A. Henia (Convener)</p>	<p>recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College should appoint one more teacher each in the subjects Sociology and Philosophy.</p>
16.	St. Anthony's, Shillong	M. C. A. (P. G. Department)	<p>The Committee visited St. Anthony's College on <u>1st April, 2011</u> at 11:30 A.M. for renewal of provisional affiliation of MCA course for the residual period of two years.</p> <p>The Committee:</p> <p>(i) met nine teachers involved in the teaching of MCA course,</p> <p>(ii) inspected three class rooms that can accommodate 30 students each, and are equipped with AV facilities,</p> <p>(iii) inspected two large</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council, that the College may be granted renewal of Provisional Affiliation for a period of 2 (two) years w.e.f. academic session 2011-12 to 2012-13, provided the College submits a fresh application and pays the prescribed fee.</p>

			<p>computer labs with more than 35 computers in each lab, networked with WiFi LAN and 3 Mbps bandwidth internet,</p> <p>(iv) Inspected the library that has approximately 1000 books related to MCA course, and a good reading room with approximately 30 computers with internet connectivity.</p> <p>In view of the above we recommend renewal of provisional affiliation for the residual period of two years.</p> <p>Sd/- Prof. P. Shukla (Chairman) Sd/- Dr. I. Hussain Sd/- Ms. J. Khongtim Sd/- Shri. H. langrai (Govt. nominee)</p>	
17.	Durama College, Tura, West Garo Hills	<p>B. A. (Pass) in English, History, Political Science, Philosophy, Garo, Education & Economics and</p> <p>B. A. (Hons) in English, History, Political Science, Philosophy, Garo & Education</p>	<p>The visiting team inspected Durama College, West Garo Hills, on <u>6th April, 2011</u> at 10.30 a.m.</p> <p>The team inspected the documents supplied by the college, college premises and the library.</p> <p>The college has a good building. The library is adequately stocked and the librarian is pursuing the courses for B. Lib. Degree.</p> <p>The college requires one more teacher each in the following subjects: English, Political Science, Garo & Economics and two more teachers each in the following subjects: History, Philosophy & Education. The Principal clarified that since the visit of the last inspection team the college has already initiated the process of filling up the</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 1 (one) year w.e.f. academic session 2011-12. The College requires one more teacher each in English, Political Science, Garo and Economics and two more teachers each in History, Philosophy and Education.</p>

			<p>vacancies.</p> <p>Therefore, the visiting team recommends that renewal of Provisional Affiliation may be granted for one year for (i) B. A. (Pass) in English, History, Political Science, Philosophy, Garo, Education, Economics and (ii) B. A. (Hons) in English, History, Political Science, Philosophy, Garo and Education.</p> <p>Sd/- Prof. B. K. Agarwala (Chairman)</p> <p>Sd/- Prof. S. Gurudev</p> <p>Sd/- Dr. F. K. Marak</p> <p>Sd/- C. W. Momin (Addl. Director of School Education & Literacy (E.W.S.) Garo Hills, Meghalaya, Tura.</p>	
18.	Bormanik College, Upper Shillong	B. A. (Pass) in English, Alternative English, Khasi (SL & MIL), Political Science, Education, Economics and History	<p>The Inspection Team visited Bormanik College on <u>6th April, 2011</u> for renewal of Provisional Affiliation for B. A. (Pass) in English, Alt. English, Khasi (SL & MIL), Political Science, Education, Economics and History courses.</p> <p>The Team after physically verifying the College building, infrastructure, classrooms, library, relevant documents etc and meeting with faculty makes the following observations and recommendation.</p> <ol style="list-style-type: none"> 1) Although the College has procured some additional books since the visit of the last Inspection team, it needs to procure more books as per NEHU norms. 2) It is suggested that a full time, qualified librarian be 	<p>The Affiliation Committee resolved to recommend to the Academic Council, that the College may be granted renewal of Provisional Affiliation for a period of 1 (one) year w.e.f. academic session 2011-12. The College has to fulfill all the conditions as laid down by the Inspection Team.</p>

			<p>immediately appointed.</p> <p>3) The College has appointed one additional teacher in English and another in Khasi. However College should take immediate steps to fill all post with full time teachers.</p> <p>4) Teachers should be encouraged to qualify NET.</p> <p>5) Further enhancement of salary of teachers be considered.</p> <p>6) The construction of the college main building has started and at least 10 rooms are expected to be completed by June 2011 and the college can use these 10 rooms as classrooms.</p> <p>The College has got a handsome grant from DONER for its infrastructure development. The new building is expected to be ready before the next session which should provide adequate infrastructure to the College.</p> <p>The College results have been satisfactory thus far.</p> <p>The Team recommends that the College be given renewal of Provisional Affiliation for the above mentioned subjects for a period of two years.</p> <p>Sd/- Prof. R. B. Borgohain (Chairperson)</p> <p>Sd/- Dr. B. Panda Sd/- Dr. P. Hangsing Sd/- Dr. M. M. Mazumdar Sd/- Shri. H. langrai</p>	
19.	Synod College, Shillong	B. Com. (Pass)	<p>The visiting team comprising Prof. N. M. Panda (Converer), Dr. A. P. Pati (Member) and Dr. M.</p>	<p>The Affiliation Committee resolved to recommend to the</p>

			<p>Moses (Member) visited the Synod College on <u>13th April, 2011</u> at 11 a.m. in connection with the application of the College for renewal of provisional affiliation for B. Com. (Pass) course. The visiting team after having access to some of the records of the College observes the following.</p> <p>(i) The College has complied with the conditions laid down by the university as per the recommendation of the previous visiting team (Procurement of books)</p> <p>(ii) The College has four teachers in the department of Commerce out of which one is from Economics background. (M. A. in Economics)</p> <p>(iii) The College has adequate infrastructure and equipments to run B. Com. Course.</p> <p>(iv) The College has procured around 200 books during 2008-10.</p> <p>In the light of the above observation the members of the team unanimously resolve to recommend the College for renewal of provisional affiliation for B. Com. (Pass) course for a <u>period of three years</u> subject to fulfillment of only one condition that;</p> <p>(1) The College appoints one more teacher in Commerce before admitting the students for the academic session 2011-12.</p> <p>Sd/-Prof.N. M. Panda (Convener)</p>	<p>Academic Council, that as per Visiting Team recommendations, the College may be granted renewal of Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College should appoint one more teacher in commerce before admitting students for the academic session 2011-12.</p>
--	--	--	---	---

20.	Khadar Doloi Law College, Jowai, Jaintia Hills	LL.B.	<p>Sd/- Dr. A. P. Pati (Member) Sd/- Dr. M. M. Naga "</p> <p>Inspection Team to Khadar Doloi Law College, Jowai, on <u>19th April, 2011.</u></p> <p style="text-align: center;"><u>Report</u></p> <p>The Inspection Team constituting of the following members visited the college on April 19, 2011 at 11:00 hrs as scheduled:</p> <ol style="list-style-type: none"> 1. Prof. A. C. Mohapatra, Convener 2. Dr. C. Rout, Member 3. Dr. J. J. Mozika, " 4. Dr. M. Naga, " <p>(i) The inspection was carried out in the premises of the college. The Chairman and some members of the Governing Body of the college, the Acting Principal, representative of Govt of Meghalaya, two teachers and other staff of the college were present.</p> <p>(ii) However, there were no students available on the premises, it being a working day.</p> <p>(iii) The Acting Principal was requested to make a short presentation about the college with particular reference to conditions stipulated by the last Inspection Team visiting the college on April 30, 2010.</p> <p>(iv) The College has its own buildings and land, which for the current requirement of the College appears to be adequate.</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, grant of renewal of Provisional Affiliation to the College is regretted for the academic session 2011-12, and existing students may be allowed to continue till completion. The College is required to show cause as per provision of University's Statute 33 Clause [5].</p>
-----	--	-------	---	--

			<p>(v) The facts about the college are as follows:</p> <ol style="list-style-type: none"> a. The regular principal of the college, appointed by the college has been on long leave (a few years) on medical ground and no regular Principal with requisite qualifications & experience has been appointed as stipulated by the last Inspection Team, though, as reported by the Acting Principal the post was advertised in 2010 and a Selection Committee was held, but no suitable candidate was found. b. The BCI stipulation of 5 regular teachers with LLM qualification as per UGC norms remains to be fulfilled. Only one LLM qualified teacher was appointed on 1/12/2010 (Mr. J. Islam) who is yet to obtain NET qualification. The stipulation of the last Inspection Team remains to be fulfilled. c. There appears to be only a part-time librarian and no full-time regular librarian has been appointed. A separate library building is ready, but is yet to be furnished and arranged for students' use. d. There has been no addition of books and journal to the library as per stipulation of the last Inspection team. e. The BCI affiliation of the College has ended in 2009-10 and college informed that they have applied for 	
--	--	--	---	--

			<p>renewal, but the BCI team is yet to inspect the college. So as of the date, there is no BCI affiliation to the College.</p> <p>Therefore, largely the College has not been able to fulfill the conditionalities imposed by the last Inspection Team of 2010.</p> <p>(vi) It was noted that the college faces a serious problem of attracting sufficient number of students and as reported, specifically after 2009–10 when the LLB semester system was introduced. It admitted only 14 students in 2009–10 and 21 in 2010–11. It is not clear how many of these students pursue the course regularly. From the results of the college, it is observed that only one or two students appear the University Examinations and clear the courses. The Team expressed its concern to the College authorities, whether it is worthwhile pursuing the programme in the college when net output from the College may be just one or two students. This raises the whole question of viability of the college both on grounds of finances as well as academic ends.</p> <p><u>Recommendation:</u></p> <p>Under the circumstances that (a) the college being unable to attract qualified teachers and sufficient number of students; (b) unable to fulfill the conditionalities stipulated by the Inspection Team of 2010 for</p>	
--	--	--	--	--

			<p>further continuance of Provisional Affiliation, and (c) based on facts as cited and enclosed in the proforma, the Inspection Team is of unanimous view that the appropriate bodies and Authorities of the University may consider regretting further extension of Provisional Affiliation to Khadar Doloi Law College, Jowai with effect from 2011-12.</p> <p>Sd/- Dr. C. Rout, Member Sd/- Dr. J. J. Mozika " Sd/- Dr. M. M. Naga " Sd/- Prof. A. C. Mohapatra, Convener</p>	
--	--	--	--	--

2. Provisional Affiliation to subject(s)/course(s) of study in an Affiliated College/Institution:

Sl. No.	Name of Colleges	Subject(s)/Course(s) applied for	Recommendation of Inspection Team	Recommendation of the Affiliation Committee
1.	Khrawsing Christian College, Mawngap, Mawphlang	B. A. (Pass) in English, Pol. Science, Economics, History, Education, MIL & SL(Khasi), Sociology and Man & Environment.	The Inspection Team undertook the visit on Monday, <u>20th September, 2010</u> . A team of six members comprising of the Convener, four faculty members from NEHU and a government of Meghalaya representative visited the college. The visit started with a meeting with the Principal-in-charge of the College along with some members of the Presbytery (sponsoring body) at the college premises at Mawngap at 10.30 a.m. This was followed with a meeting with the Acting Principal, and other members of the faculty and a visit to the class rooms, office room and the Library.	The Affiliation Committee after consideration of the Inspection Report submitted by the Team has resolved to regret grant of Provisional Affiliation and the matter to be placed in the Academic Council. The College should submit a fresh application after fulfilling the conditions laid down by the Inspection Team.

After verification of the documents and seeking clarification on certain points, the Team inspected the various rooms in the college and finally the library.

The Inspection Team has the following observations:

1. The present building and infrastructure is adequate although it is situated in a building of the Presbytery, which has of course given a No Objection Certificate to the College for using the building for their institutional purposes.
2. The College has required number of qualified teachers in all the subjects except for environment in which there is only one teacher. All the teachers are appointed at a purely temporary basis and at consolidated salaries which vary between Rs. 3000.00 – Rs. 3500.00. Though the teachers are qualified not a single teacher is paid proper salary in a prescribed scale.
3. There is a qualified Librarian on a temporary basis at a consolidated salary of Rs. 3000.00.
4. The number of text and reference books in most subjects, particularly History, Political Science and Economics are adequate except for environment and English in which the collection is poor. No good referred

			<p>journals are being subscribed to currently.</p> <p>5. The college has a Fixed Deposit of Rs. Five Lakhs in its name and has acquired its own land.</p> <p>The last visiting team pointed out that there was only one regular teacher in each of the subjects. This observation does not seem to apply now. However, the fact remains that now there is not even one teacher who is paid a regular scale and all the teachers are appointed as temporary and at small consolidated salaries. It appeared to the team that the teachers are only part time. The teacher for Man and Environment takes only two classes a week. The last visiting team did not mention the status of the post of the Principal but we found that the College did not have a qualified Principal. However, the next day following our visit the College Governing body met and decided to advertise the post of Principal. A copy of the minutes of the meeting of the G. B. was forwarded to the Convener of the Visiting team. We suggest that the College should have adequate books in the subject of Man and Environment and English and subscribe to referred journals.</p> <p>The College is in an area which requires such an institution. But as on the day of inspection it did not fulfill the conditions for affiliation. After</p>	
--	--	--	--	--

			<p>our visit the College has informed that it is appointing a principal and a Librarian. It appears that the college is taking steps. We recommend that another inspection is carried out in the College's own expense to examine if now the conditions are fulfilled.</p> <p>Sd/-Prof. A. K. Baruah (Convener)</p> <p>Sd/-Prof. N. Srivastav (Member)</p> <p>Sd/-Dr. S. Battacharjee "</p> <p>Sd/-Dr. D. R. L. Nonglait "</p> <p>Sd/-Ms. J. Khongtim "</p>	
2.	Bormanik College, 3 rd Mile, Upper Shillong	B. A. (Hons) in Khasi & Education.	<p>Recommendation of the Inspection Team.</p> <p>Name of the College: Bormanik College, 3rd Mile Nongkseh, Upper Shillong.</p> <p>Subjects applied for: BA (Hons) in Khasi & Education.</p> <p>The inspection team comprising of the following members visited Bormanik College 3rd Mile Nongkseh, Upper Shillong on the <u>1st March 2011</u> at 2:00 p.m. for permission/provisional affiliation of new subjects: BA (Hons) in Khasi and Education.</p> <ol style="list-style-type: none"> 1. Prof. S. Dkhar(Chairperson) 2. Prof. S. M. Sungoh (Member) 3. Dr. M. M. Naga <p>Observations:</p> <p>After having meeting with the members of the Governing body and faculty members of the College and physically visiting the infrastructure facilities and strength of the</p>	<p>The Affiliation Committee resolved to recommend to the Academic Council, that as per Visiting Team recommendations, the College may be granted Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College should procure more books for the subjects Khasi and Education since the College is intending to open up honours in the subjects mentioned and classification of all books is compulsory.</p>

			<p>faculty in both the subjects applied for, the inspection team has made the following observations:</p> <ol style="list-style-type: none"> 1. The College has extended its building by constructing ten additional rooms which will be completed by the end of April 2011. The existing class rooms for the general subjects are adequate. 2. As reported by the principal, the College has a regular qualified Librarian. Existing library needs to be shifted to a new building with reading space for students. More books are to be procured especially for Khasi and Education, since the College is intending to open up honours in the subjects mentioned and classification of all books is compulsory. 3. The College has adequate number of teachers for BA (Hons) in Khasi and Education as per Regulations of the University, but salary for the teachers need to be enhanced to retain them in the College. <p>In light of the above, the committee recommends that the College be given Provisional affiliation to Bormanik College for BA (Hons) in Khasi and Education for the period of three years with effect from the Academic session of 2011.</p> <p>Sd/- Prof. S. Dkhar Sd/- Prof. S. M. Sungoh Sd/- Dr. M. M. Naga</p>	
--	--	--	---	--

3.	Nabon Synod College, Shillong	B. A. (Hons) in English, Economics & Education	<p>Inspection Team Report on Provisional Affiliation for B. A. Hons courses in Economics, Education and English in Nabon Synod College, Shillong. The Inspection/Visiting Team comprising the following members visited Nabon Synod College on <u>8th March 2011</u> at 3:00 p.m.:</p> <ol style="list-style-type: none"> 1. Prof. E. Syiem, Member 2. Dr. P. Hangsing, " 3. Prof. S. M. Sungoh, " 4. Shri. H. langrai, " Nominee of DHTE, GoM. 5. Prof. P. Nayak, Chairman <p>The College authorities were surprised to see the visiting team, as they claimed, had no prior information regarding the visit. Neither had they received the letter nor any telephonic communication from the office of CDC. This is quite unfortunate on the part of the CDC and care must be taken in future to avoid such type of embarrassing situation.</p> <p>The Team after physical verification of the College, its assets and on the information supplied to the Team on demand observed the following:</p> <ol style="list-style-type: none"> 1. Nabon Synod College, Shillong is an undergraduate women's college having side by side provision of study for +2 level courses. It caters to the needs of students mostly from rural areas. At present the College is offering honours courses in four different disciplines besides having pass courses 	<p>The Affiliation Committee after consideration of the Inspection Report submitted by the Team has resolved to regret grant of Provisional Affiliation and the matter to be placed in the Academic Council.</p>
----	-------------------------------	--	--	--

			<p>in many subjects. The College premises are neat and clean.</p> <ol style="list-style-type: none"> 2. The College has minimum number of teachers for various courses offered and proposes to offer; 3. It has got a library having minimum number of books in various disciplines. To introduce three more honours courses it must procure more books and few journals in the proposed disciplines; 4. At present infrastructure in terms of class rooms, office, principal chamber etc are inadequate; 5. No. of enrolment in the existing honours courses are either one or two students in each discipline. There is a need to increase their number and the performance of those honours students in the University examinations; 6. Though the College has potential to improve and offer many more courses in future, keeping in view the present infrastructural facilities and honours enrolment, the College may wait for 2-3 years to propose for provisional affiliation for additional honours courses. <p>In the light of the above observations, the Inspection Team is constrained to recommend for provisional affiliation of honours courses in Economics, Education and</p>	
--	--	--	---	--

4.	K. L. Bajoria College, Shillong	B. A. (Hons) in English, Economics, Political Science, Sociology and History	<p>English. Sd/- Prof. E. Syiem, Member Sd/- Dr. P. Hangsing, " Sd/- Prof. S. M. Sungoh, " Sd/- Prof. P. Nayak, Chairman</p> <p>Recommendation of the Inspection team to K. L. Bajoria College, Shillong Members present: 1. Dr. (Ms) Cecile Mawlong 2. Dr. (Ms) U. Sewa 3. Dr. P. Hangsing 4. Dr. P. Malngiang 5. Prof. B. Mishra 6. Prof. C. L. Imchen</p> <p>The inspection team visited K. L. Bajoria College, Shillong, on the <u>30th March, 2011</u> at 1:30 p.m. The team asked for the original documents of the following for the purpose of verification:</p> <ol style="list-style-type: none"> i. Fixed deposit of Rs. 8 lakhs to run the Honours courses that the College has asked for affiliation. ii. Appointment letters of the Principal, teachers and the Librarian. iii. List of books in the Library. <p>After verification of the factual data and records supplied by the Principal on demand, the committee observed the following:</p> <ol style="list-style-type: none"> 1. The college had fulfilled most of the conditions laid down by the previous inspection team except acquisition of quality books. 2. The college has a fixed deposit of Rs. 8 lakhs which the team feels is sufficient to run the Honours courses 	<p>The Affiliation Committee resolved to recommend to the Academic Council, that the College may be granted Provisional Affiliation for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College should procure adequate numbers of books as per NEHU specifications in all the subjects including general reference.</p>
----	---------------------------------	--	--	--

			<p>that the college has asked for affiliation.</p> <p>3. The college has sufficient space in terms of class rooms, staff room and Library/Computer Lab.</p> <p>4. The college has got adequate numbers of teachers in the subjects: English, Economics, Political Science, Sociology and History.</p> <p>5. The Library collection for English is woefully inadequate. Majority of them are texts and there are hardly any books for background reading and general reference in respect of History there were hardly any books on Medieval and North-East India.</p> <p>The visiting team recommends provisional affiliation for a period of 2 years to the following subjects: English, Economics, Political Science, Sociology and History subject to the condition that adequate books are procured as per NEHU specifications in all the subjects including general reference.</p> <p>Sd/- Dr. (Ms) Cecile Mawlong Sd/- Dr. (Ms) U. Sewa Sd/- Dr. P. Hangsing Sd/- Dr. P. Malngiang Sd/- Prof. B. Mishra Sd/- Prof. C. L. Imchen</p>	
5.	Umshyrpi College, Shillong	i) B. Sc. (Pass) in Physics, Chemistry, Botany, Zoology, Statistics &	The visiting team constituted vide letter No. CDC/A.37/2000/Vol.II/1034, dated 24 th March, 2011, and No. CDC/A.37/2000/Vol.II/1048, dated 29 th March, 2011	The Affiliation Committee resolved to regret grant of Provisional Affiliation and the matter to be placed in the Academic

	<p>Mathematics and ii) B. A. (Hons) in Hindi</p>	<p>issued by the CDC, NEHU, visited Umshyrpi College, Shillong, on <u>2nd April, 2011</u> at 10:00 a.m. for considering Provisional Affiliation for B. Sc. (Pass) in Physics, Chemistry, Botany, Zoology, Statistics & Mathematics and B. A. (Hons) in Hindi.</p> <p>The college was granted permission to start these subjects/courses, vide letter no. CDC/A.136/2000-06/Vol.III/416, dated 24th August, 2010 issued by the CDC with the following instructions:</p> <ul style="list-style-type: none"> - The college is advised to take necessary steps to fulfill the requirements as per NEHU norms, - The college should not admit students till provisional affiliation is granted by the University. <p>The present visiting team on its visit to the college on 02-04-2011 made the following Observations:</p> <p>1. <u>Physical Infrastructure:</u></p> <p>(1) Laboratories for Physics, Chemistry, Botany and Zoology, which the team inspected are currently the facilities for Class 11 and 12 students. The college authorities told the team that all these are going to be expanded and converted to B. Sc. Labs and the Labs for class 11 and 12 are going to be shifted to new building which is under construction. There is no statistics lab at present, they propose to</p>	<p>Council. The College is required to provide all the necessary infrastructure and human resources in order to be able to admit students for the proposed courses. On fulfillment of conditions, the College should submit a fresh application for grant of Provisional Affiliation.</p>
--	--	---	---

			<p>build it in the new buildings under construction.</p> <p>(2) The visiting team was not shown physically what equipments for the Laboratories they have procured or are going to procure and install.</p> <p>(3) There is a computer lab catering to the needs of the computer courses in the class 11 and 12 syllabus. They plan to expand this to cater to B. Sc. level courses.</p> <p>(4) The college has procured fair number of books in the subjects under consideration, however more books should be procured in each subject (as per norm) for the Library.</p> <p>(5) The college is doing a lot of building construction for Science block, Arts block, etc. to meet the space requirement for class rooms as well as labs for all the courses they are currently running (class 11 and 12) and are proposing to run in the future.</p> <p>2. <u>Faculty positions:</u></p> <p>(1) The current status of faculty positions is as follows: Physics – one lecturer (Non – NET), Chemistry – one lecturer (NET-JRF), Botany – one lecturer (Non-NET), Zoology – no lecturer, Statistics – no lecturer, Mathematics – two lecturers (Non-NET), Hindi – one full time and one part time (Non-NET) lecturers.</p> <p>(2) These teachers are also</p>	
--	--	--	---	--

		<p>teaching class 11 and 12.</p> <p>(3) They have advertised in Shillong times on February 15, 2011, teaching positions (lecturers with UGC norms) in Physics, Chemistry, Botany, Zoology and Statistics, but <u>not</u> in Mathematics. They have also advertised in Shillong times on March 10, 2011, teaching positions (lecturers with UGC norms) in Hindi.</p> <p>(4) Against these advertisements they have also received applications as per the following details: Physics - 6 applications, none with NET, Chemistry - 21 applications, 3 with NET, Botany - 16 applications, 11 with NET, Zoology - 19 applications, one with Ph.D. (Net exempted), Statistics - 3 applications, none with NET, Mathematics - Not advertised, Hindi - 6 applications, one with NET.</p> <p>(5) The Vice-President of the Governing body of the college has given written letter of Assurance (letter enclosed) that they will appoint required number of teachers as per University and UGC norms within the month of April, 2011.</p> <p>RECOMMENDATIONS:</p> <p>On the basis of the visit, inspection and the verification of documents received from the college, the present team feels that the college has the resources to start the proposed courses in the near future. But</p>	
--	--	---	--

			<p>July 2011 is too close and the college will need a bit more time to advertise posts in Mathematics, and to get all the necessary infrastructure and human resources in place to be able to admit students for the proposed courses.</p> <p>The team therefore recommends that provisional affiliation for B. Sc. (Pass) in Physics, Chemistry, Botany, Zoology, Statistics and Mathematics, and B. A. (Hons) in Hindi may be given to the College with effect from 1st July 2012 for three years, subject to fulfillment of university norms on the number of teachers in each subject, classroom, laboratory facilities and library facilities. The college should not admit any student in the proposed courses during the session commencing from July 2011. The next visiting team should be sent before July 2012 to verify that the college has fulfilled all the University norms before admitting any students for the session commencing from July 2012.</p> <p>Sd/- Prof. H. K. Mukerjee, Dept. of Mathematics, NEHU, Shillong, Chairman</p> <p>Sd/- Prof. B. K. Sharma, Dept. of Zoology, NEHU, Shillong, Member</p> <p>Sd/- Prof. R. A. Lal, Dept. of Chemistry, NEHU, Shillong, Member</p> <p>Sd/- Prof. A. K. Misra, Dept. of Botany, NEHU, Shillong, Member</p> <p>Sd/- Dr. Y. N. Tiwari, Dept. of</p>	
--	--	--	---	--

			<p>Physics, NEHU, Shillong, Member</p> <p>Sd/- Dr. T. K. Chakrabarty, Dept. of Statistics, NEHU, Shillong, Member</p> <p>Sd/- Dr. M. P. Pandey, Dept. of Hindi, NEHU, Shillong, Member</p> <p>Sd/- Dr. M. M. Naga, Dept. of Library & Information Science, NEHU, Shillong, Member</p> <p>Sd/- Mr. H. langrai, Govt. Representative (DHTE), Room No. 219, Additional Secretariat, Shillong.</p>	
--	--	--	--	--

3. Permanent Affiliation of Subject(s)/Course(s) of study in permanently affiliated Colleges:

Sl. No.	Name of Colleges	Subject(s)/Course(s) applied for	Recommendation of Inspection Team	Recommendation of the Affiliation Committee
1.	St. Anthony's College, Shillong	B. Music (Hons)	<p><u>Visiting Team Report</u></p> <p>The Visiting Team for Permanent Affiliation for B. Music in respect of St. Anthony's College went to the College on <u>23rd March, 2011</u> at 11:30 a.m. and made the necessary inspection by physically verifying the building, infrastructure, class rooms, library, computer laboratories and documents and found them satisfactory. On the basis of this, the Visiting Team makes the following recommendations:</p> <p>1. That permanent affiliation for B. Music in respect of the College be given subject to recruitment of one teacher with specialization in Indian</p>	<p>The Affiliation Committee regretted grant of Permanent Affiliation for B. Music (Hons). The College should first fulfill all the conditions as laid down by the Inspection Team. However, Provisional Affiliation may be renewed for a period of 3 (three) years w.e.f. academic session 2011-12 to 2013-14. The College should take steps to appoint a teacher with specialization in Indian Classical Music and make attempts to meet the University requirements as far as subject books are concerned.</p>

			<p>Classical Music within a period of one year.</p> <p>2. The team is satisfied that the course relating to Indian Classical Music component has been covered by the existing faculty but recommends that steps should be taken to recruit a teacher with specialization in Indian Classical Music.</p> <p>3. The team has been made to understand than an attempt to recruit a teacher of the above specialization was made by the College through newspaper advertisement but the Screening Committee of the College found the candidates who had applied not suitable for issuing call letters for interview. Copies of advertisement were shown to the Visiting Team Members.</p> <p>4. That the College has to make attempts to meet the University requirements as far as subject books are concerned.</p> <p>Signatures of the members of the Inspection Team: Sd/-Prof. D. L. Kharmawphlang (Chairman) Sd/- Dr. L. Syiem Sd/- Dr. P. Hangsing Sd/- E. K. Mawkhiew</p>	
--	--	--	--	--

5:7(ii) Miscellaneous Items:-

1. Ratification of the action taken by the Vice Chancellor in nominating Prof. N. Kumar as member of the Affiliation Committee in place of Prof. E. D. Thomas, Pro-Vice Chancellor, Tura Campus, Tura w.e.f. 24th March, 2011 to 31st August, 2013.



2. Withdrawal of Affiliation for Shillong Engineering and Management College, Jorabat for the courses of BE (ECE, CSE & IT), BBA and BCA. Please see agenda note at Annexure-I.
3. Implementation of Semester System for the Under Graduate Courses:
 - The Affiliation Committee noted the decision of the University to implement the Semester System at the Under Graduate Level in all affiliated Colleges from the 2012 academic session. Please see agenda note at Annexure-II.
4. Annual Affiliation Fee for Colleges:
 - In addition to the prescribed Application fee structure for Affiliation under Regulation RB-8, the Affiliation Committee resolved that the proposal put forward by the University for charging the Colleges an annual affiliation fee including quantum of fee, be considered by the Academic Council. The annual affiliation fee may be based on the following criteria, viz. number of students enrolled, whether Provisionally /Permanently affiliated college, types of courses offered etc.
This proposal further corroborates implementation of Statute 33 (4), which requires biannual College Inspection to strengthen the affiliated Colleges and to maintain academic standards.
5. Bissau College, Shillong:
 - The Affiliation Committee resolved that the CDC should prepare a detailed report of the Court case of the College and place the matter in the Academic Council. Please see agenda note at Annexure-III.
6. Matters associated with Affiliation:
 - The Affiliation Committee noted that despite all efforts made by the University, colleges are not adhering to the time frame as laid down in the Ordinance and Regulation, in submitting their applications for renewal of affiliation. The Affiliation Committee resolved that a circular may be sent to all Colleges for strict adherence to the Ordinance i.e. submission of application 6 (six) months before the expiry of the earlier affiliation.
 - With regard to submission of late fee, at the rate 10% of renewal fee for each month's delay, as stipulated by the Regulation RB-8, the Affiliation Committee resolved to recommend to the Academic Council that for renewal of affiliation, submission of applications with a late fee up to 3 (three) months **only** will be processed by the University.
 - The Affiliation Committee noted with concern that Regulation RB-8 under Ordinance OB-6 on Prescribed Fees/ Reserve Fund Related to Affiliation for Under Graduate Courses in Colleges approved by 77th Academic Council of May, 2007 and 129th Executive Council of July, 2007 has not been implemented by the CDC in respect of fee charged subject wise for Renewal of Provisional Affiliation for general subject/course. The Affiliation Committee directed the CDC to furnish an explanation to the Academic Council on its non implementation. The Committee also resolved to place before the Academic Council as to quantum of fees to be charged for composite courses such as B. Com., Home Science etc.

- The Affiliation Committee also noted that Colleges/Institutions intending to start Courses/Professional subjects not offered by the University has resulted in a situation posing a burden on financial resources of the University. The Committee resolved that the University and the College/Institution explore the possibilities with the National Commission For Minority Educational Institutions (NCMEI), Govt. of India, for purposes of funding.

5:7(iii) Reporting Items:-

In pursuance of the 73rd Academic Council Resolution No.AC:73:2005:6:5:7(ii) the Vice Chancellor, NEHU, Shillong has been pleased to replace the following NEHU Representatives (who have retired/expired/holding new assignment) to the Governing Body of the Colleges as per details mentioned below:

Sl. No.	Name of College	NEHU Representatives	Replaced by	Term
1.	St. Mary's College, Shillong	Prof. E. D. Thomas, Deptt. of Economics	Prof. B. J. Deb, Deptt. of Political Science	w.e.f. 13. 12. 2010 to 14. 06. 2013.
2.	Acheng Rangmanpa College, West Garo Hills	Prof. E. D. Thomas, Deptt. of Economics	Dr. (Ms) J. R. Marak, Deptt. of Garo, NEHU, Tura Campus, Tura	w.e.f. 13. 12. 2010 to 13. 07. 2011.
3.	Lady Keane College, Shillong	Prof. T. Ao, Deptt. of English	Prof. B. Mishra, Deptt. of Economics	w.e.f. 13. 12. 2010 to 13. 07. 2011.
4.	Sohra Government College, Cherrapunjee	Prof. W. S. Wangu, Deptt. of Education	Prof, C. Nongbri, Deptt. of Education	w.e.f. 13. 12. 2010 to 13. 07. 2011.
5.	Shillong College, Shillong	Prof. Y. S. Jain, Deptt. of Physics	Prof. S. N. Ramanujam, Deptt. of Zoology	w.e.f. 13. 12. 2010 to 13. 07. 2011.
6.	Phukan Memorial College, West Garo Hills	Dr. L. R. Saha, Deptt. of RDAP, NEHU, Tura Campus, Tura	Prof. G. Singaiah, Deptt. of Management, NEHU, Tura Campus, Tura	w.e.f. 01. 08. 2010 to 13. 07. 2013
7.	Morningstar College, Shillong	Prof. D. Roy, Centre for Distance Education	Prof. R. H. D. Lyngdoh, Deptt. of Chemistry	w.e.f. 01. 03. 2009 to 14. 07. 2011.

The matter is placed for information of the Council.

Annexure – I.

Withdrawal of Affiliation for Shillong Engineering and Management College, Jorabat for the courses of BE (ECE, CSE & IT), BBA and BCA.

- i. The 83rd Academic Council held in May 2010 vide resolution No. AC: 83:2010:5:7: (i) has regretted grant of renewal of Provisional Affiliation to SEMC due to non-fulfillment of conditions laid down by the Inspection Teams from time to time. The decision of the Academic Council has been conveyed to the College vide this office's letter dated 16.6.2010.
- ii. The College on receipt of our letter has gone to Court challenging the decision of the University. Subsequently vide letter dated 1/11/2010 has requested this University to withdraw their affiliation w.e.f. 2011-12 academic session.
- iii. The matter of cancellation of affiliation has been placed before the 84th Academic Council held on 15-11-2010 which resolved to refer the matter to the legal cell in view of the fact that the issue is subjudice.
- iv. An emergent Affiliation Committee has been held on December 3rd 2010 to consider the cases of Shillong Engineering and Management College, Jorabat and Bissau College, Shillong. The Committee noted that the case is subjudice, therefore the Affiliation Committee resolved to grant renewal of Provisional Affiliation for above mentioned courses for the academic session 2010–11 and students admitted may be allowed to appear the examination. The Committee also resolved to issue a show cost to the college as to why affiliation be not cancelled mentioning the non-fulfillment of conditions as laid down by different Inspection Teams.
- v. This office vide letter dated 20/12/2010 in consultation with the legal counsel of the University has informed the College of the above decision.
- vi. The Secretary NEITED vide his letter dated 23/12/2010 has again requested the University for cancellation of Affiliation of SEMC w.e.f. the academic session 2011–12 and also informed that he had instructed their Advocate to withdraw the Writ Petition No. 175 (SH) 2010 immediately and the same matter may now be treated as closed.
- vii. Subsequently, a letter dated 2/2/2011 has been received from Shri. H. S. Thangkhiew University Legal Counsel enclosing an order from the Court withdrawing the Writ Petition of SEMC stating that the Injunction order passed earlier also stands vacated.

The matter is placed before the Council for decision of cancellation of the Affiliation of Shillong Engineering and Management College, Jorabat.



Agenda notes on Implementation of Semester System for the Under Graduate Courses

The University Grants Commission new initiatives under the 11th Five-Year Plan has involved steps for Academic and Administrative reforms in Higher Education.

The University has come to a consensus that the Semester System will be implemented at the Under Graduate level in Colleges from the 2012 academic session. In this regard, a Committee comprising of NEHU Officials and Executive Committee members of the Meghalaya College Principals Council (MCPC) has been constituted for the purpose to evolve a workable framework for implementation of the Semester System.

The First meeting decided to adopt in principle the following points:

1. The switching over of the Annual Pattern of examination of the Under Graduate courses as adopted by NEHU to the Semester Pattern.
2. The implementation of relevant academic practices associated with the Semester System for the Under Graduate courses such as Credit based courses with continuous internal assessment and End-of-semester evaluation and their integration, Choice – Based Credit System (CBCS), Curriculum revision/Re-configuration/flexibility and Examination reforms such as introduction of Grading system – Cumulative Grade Point Score (CGPS).
3. The revision of pay of teachers in universities and colleges following the revision of pay scales to Central Government employees on the recommendation of the Sixth Central Pay Commission Gazette Notification “UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010”, has direct bearing for Academic Performance and service requirements for promotion/career advancement of teachers in universities and colleges. In this connection Academic Performance Indicators (APIs) highlight proposed scores to be earned.

Further, in a Second meeting with the NEHU Officials, Government Officials and MCPC members, the important points that emerged out of the discussion were:

1. To implement the Semester System in Colleges, College Principals requested the Government to provide additional teaching posts for the Colleges. The Chairman emphasised that NEHU Ordinances and Regulations relating to faculty positions in Colleges be implemented to the extent possible to enable Semester System to be put in place in the Under Graduate Colleges.
2. The Principal Secretary Education, Government of Meghalaya, wanted from the MCPC the minimum number of teachers required in the Colleges in order to implement the Semester System.

3. Principal Secretary Education informed that it may be possible for the State Government to finance Guest Lecturers in Colleges to enable the Affiliated Colleges to meet the requirement of teachers as per NEHU Ordinance. It was agreed that the Chairman of Principals' forum along with some members should prepare the requirements for Colleges and meet Principal Secretary Education (Government of Meghalaya) for further discussion and approval in this regard.
4. The student/teacher ratio is to be followed as per University norms. In this connection it was suggested that in those subjects where there are no student takers or numbers of students are few in number or where certain subjects are no longer viable, teaching posts may be transferred to other departments/subjects thereby restructuring/utilizing the posts in the best possible manner. The University will keep this in mind when granting or renewing affiliation of a College.
5. The Controller of Examination, NEHU, made a request to the MCPC members to look into the matter of delay of evaluation of answer scripts and the consequent delay in announcing of the results. It was felt that central evaluation should be adopted effectively for timely declaration of results.
6. The Chairman put forward a suggestion that a dynamic system of review of affiliation in the Colleges by the University is required. The Principals' meeting may come to a consensus on the subject of review system, which may be either annual or biannual. It was also suggested that the University may charge an all inclusive affiliation fee on an annual basis.
7. There is a need to build up a reliable and up to date data base from the State Government on staff of Colleges and the CDC would prepare the same in consultation with the MCPC.

Another Committee has been constituted by the Vice Chancellor comprising of President and Secretary MCPC, University representatives, Principals of Affiliated Colleges and Senior Lecturers of Affiliated Colleges as nominated members of MCPC.

The first meeting of the above Committee was held on 9th March, 2011 at St. Edmund's College, Shillong, to work out the Skeletal framework for the introduction of the Semester System for the Under Graduate Programmes.

The committee agreed to introduce the Semester System from 2012 academic session without implementing the Choice Based Credit System (CBCS) to be implemented at a later date.

The views of the committee relates to

- (a) The examination load at each end semester examination be of equal weightage (say of 300-400 inclusive of Practical and the Internal Assessment component)
- (b) The total score at the end of all the 6 Semesters may stand at say 1800-2400 Marks for the B. A., B. Sc., B. Com., B.S.W., B.B.A.; etc. programmes.

It also suggested to arrange a meeting of all Chairpersons of BUGS and the same was held on 28/4/2011. Another view is that the University authority may take necessary steps to amend the Ordinances, Rules and Regulations.

Another meeting of the Committee was held on 1/4/2011 including the 2 (two) members of Meghalaya College Teachers' Association (MCTA) and the following suggestions were made

- a. To enable smooth introduction of the semester system, distinction between pass and honours course may be abolished and students admitted to degree courses maybe allowed to pursue an honours degree to facilitate their future progress in higher studies. Accordingly, each degree student may compulsorily choose a honours subject along with two more elective subjects of their choice besides the other compulsory subjects such as MIL/Alt. English, Environmental Studies(for Arts & Commerce Stream) that they are required to study now in the existing system.
- b. To enable the above to be made effective, the existing minimum eligibility criteria for admission to an honours course are revisited and modified accordingly doing away with the existing stipulation in this regard.
- c. Considering the huge student load particularly in Arts and Commerce stream, the internal assessment component comprising of a score of 20% of the total marks in a subject as an essential element of evaluation may not be introduced forthwith. This may be incorporated in the system at a later stage.
- d. As regards the B. Ed. Course, it is suggested that NCTE be approached to confirm whether semester system has already been put to place by it in this course or not. In case, it has not yet done so, introduction of semester system in B. Ed. for the time being may be kept in abeyance. In case, NCTE confirms that such a system is already in place then the schematic draft submitted showing the load breakup at each end semester may be accordingly modified to accommodate the Practical component in both the semesters keeping in mind the need to have more or less equal load in each of them.
- e. To ensure credibility, setting of question papers for all semesters and evaluation (possibly centralized) of the answer scripts may be carried out by the University Examination Department as is the practice now. Since commencement of classes in a semester system is independent of the declaration of results, this may not have an adverse impact on admission process as also the conduct of classes.

The matter is placed before the Council for consideration.

Genesis of the Court Case of Bissau College.

Agenda note on the status of affiliation of Bissau College.

Renewal of Provisional Affiliation was granted to the College for a period of 3 years w.e.f. 23.11.2005 to 22.11.2008. Vide CDC letter No.142/99–2005/Vol.II–2336 dated 23.1.2006. and No.A/142/99–2005/Vol.II–2446 dated 24.1.2006. On 19.6.2008, the College submitted an application for grant of renewal of Provisional Affiliation for B. A. (Pass) in English, Alternative English, MIL(Assamese, Bengali, Garo, Hindi, Khasi, Mizo & Nepali), Economics, Education, Political Science, Sociology and History and B. A. (Hons) in English, Economics, Education, Political Science, Sociology and History and B. Com. (Pass & Hons).

The application was returned back to the College on 11.8.2008 and the College was asked to pay the difference in affiliation fee and to resubmit back the application to the University, which was done on 12.8.2008.

The Inspection Team visited the College on 9.3.2009. The Inspection Team report was placed in the 81st Academic Council held on 29.5.2009. which resolved that renewal of Provisional Affiliation of the courses is regretted vide Resolution no.AC:81:2009:5:7:[i] and the College not to admit students from academic session 2009. The 137th Executive Council held on 10.6.2009 vide Resolution No.EC:137:2009:5:7:[i] noted that the College has not fulfilled conditions laid down in the Ordinance/Regulation and is required to Show Cause as to why the affiliation should not be withdrawn from the College as per provision of University's Statute 33 clause[5].

The decisions of the Academic Council and Executive Council were conveyed to the College vide letter No.CDC/A.124/99–2006/Vol.II/3847 dated 12.6.2009 to reconsider renewal of affiliation. The College replied the Show Cause of the University with an appeal vide letter dated 25.6.2009. Based on her letter and on the report of the Inspection Team which visited the College on 21/10/2009, sent to verify the facts as well as fulfillment of conditions, the 138th Executive Council held on 26/10/2009 resolved to grant extension of Provisional Affiliation for a period of 1(one) year w.e.f. 21.11.2008 to 20.11.2009. The College applied for grant of renewal of Provisional Affiliation on 15.12.2009.

An Inspection Team constituted for the purpose visited the College on 30/3/2010. The report of the Team was placed in the 51st Affiliation Committee held on 27/4/2010 where it was resolved that since observations made by the Team were not specifically conclusive the Affiliation Committee resolved to send another Team to verify the observations made by the Inspection Team and to submit a report to the Academic Council.

The visit of the Team was carried out on 11.5.2010, which verified the documents of the College, discussed various issues, and recommended that Provisional Affiliation be extended for the residual period of two years applied for i.e.2010–11 to 2011–12 .

The Affiliation Committee after consideration of the Inspection Report submitted by the Sub-Committee has recommended grant of renewal of Provisional Affiliation for a period of 2(two) years and resolved that the Inspection Report of the earlier. Inspection Team be placed to the Academic Council alongwith the Report of the Sub-Committee. The 83rd Academic Council held on 28/5/2010, regretted grant of renewal of Provisional Affiliation since the College could not fulfill the conditions as laid down by the Inspection Team. The College should not admit students from the academic session 2010-11. The decision of the Academic Council was conveyed to the College vide this office letter No.CDC/A.142/99/Vol.II/131 dated 16/6/2010.

The College filed a Writ Petition(C) No.181 (SH) of 2010 in the Gauhati High Court against the University and Ors.

The University has received an Order dated 5/7/2010 passed by the High Court in Misc. Case No.274(SH) 2010 stating that pending disposal of the connected writ petition, the operation of the impugned letter of the University dated 16/6/2010 **shall remain stayed**.

Consequently the University called for an Emergent Affiliation Committee Meeting on 3/12/2010 to consider the cases of Shillong Engineering & Management College, Jorabat and Bissau College, Shillong.

Bissau College, Shillong:

The Affiliation Committee noted that the case is subjudice.

Pending disposal of the Writ Petition, the Committee resolved to grant renewal of Provisional Affiliation for B. A. (Pass & Hons) and B. Com. (Pass & Hons) for the academic session 2010-11 and the students admitted may be allowed to appear for the final examination and the College should not admit students from the session 2011 onwards till all the conditions laid down by the Inspection Team are fulfilled.

The decision has been conveyed to the college vide letter No.CDC/A.71/2010/574 dated 22/12/2010.

The University has been informed vide No. MC(SH) No. 69/2011/575 dated 25/3/2011 from Assistant Registrar, Gauhati High Court, Shillong Bench that the College has filed another Writ Petition WP(C)(SH) No. 69/2011, seeking Court's intervention on being communicated the decision of the Emergent Affiliation Committee held on 3/12/2010, vide No. CDC/ A.71/2010/574 dated 22/12/2010 that the College should not admit students from the session 2011 onwards till all the conditions laid down by the Inspection Team are fulfilled.

The University has filed an affidavit-in-opposition on 4/4/2011 and till the next returnable date, the operation of the letter communicated from the College Development Council dated 22/12/2010, shall not be given effect to.

The matter is placed before the Council for decision.

5:8:12(1)

5:8: - Others:

(xii) Academic Calendar.

The President and General Secretary, NEHUTA vide letter dt. 25/4/2011 is placed at Annexure 'A' has requested that the University Academic Calendar should be maintained as it used to be in the past i.e Semester break from 20th July to 31st July and winter vacation from 19th December to 18th February ad also enclosed Academic Calendar of Jawaharlal Nehru University at Annexure 'B' and minutes of the NEHUTA Sub-committee on NEHU Calendar at Annexure 'C'.

The matter is placed before the Council for consideration.

*Semester break maintain
to continue as before.*

status quo.

North-Eastern Hill University Teachers' Association
NEHU, Shillong-793 022

To
The Chairman
Academic Council
NEHU Shillong-22

Dated: April 25, 2011

Handwritten signature

Subject : Agenda item for the forth coming AC meeting to be held on 11-5-2011 - Academic Calendar

Madam,

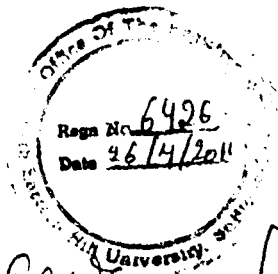
It is requested that University Academic calendar should be maintained as it used to be in past i.e. semester break 20th July to 31st July and winter vacation 19th December to 18th February. In this connection the necessary concern from NEHUTA has been communicated earlier to the Registrar (Letter dated 18-11-2010, and 25-11-2010). Further, this is to bring to kind notice that the committee constituted by NEHUTA last year did a thorough work on this which was discussed and approved by the NEHUTA GBM. The approved report from the committee from NEHUTA is being enclosed for your perusal. In fact in the Central university like JNU which also follows five days a week for its working, the holidays are much more than NEHU. The copy of the Academic calendar of JNU is also being enclosed for your perusal.

Thus, it is requested to kindly put this as an agenda item to be discussed in the forthcoming Academic Council meeting to be held on 11-5-2011.

Thanking you.

Sincerely Yours

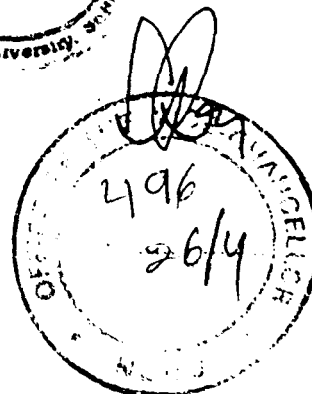
(S.B. PRASAD)
(S.B. PRASAD)
President, NEHUTA



(P. BISWAS)
(P. BISWAS)
General Secretary, NEHUTA

Encl. as above

AC Gen



DR (Acad) / S.O (Acad)
S/O Conference

DO (Conf)
27/4

Jawaharlal Nehru University

जवाहरलाल नेहरू विश्वविद्यालय



U, New Delhi

Academic Calendar

SCHEDULE

Monsoon Semester	Winter Semester	Winter Break	Summer Vacation
22 July 2011 to 05 December 2011	06 January 2012 to 12 May 2012	06 December 2011 to 05 January 2012	13 May 2012 to 21 July 2012

* updated on 8/2/2011

Ref.: <http://www.inu.ac.in/main.asp?sendval=AcademicCalender>

Minutes of the Meeting of the NEHUTA subcommittee on NEHU Calendar

The NEHUTA subcommittee constituted to review NEHU academic calendar approved by 83rd AC and notified by the registrar, met twice, first on 15th July 2010 and then on 16th July 2010.

The following members attended the meetings:

Prof. Debendra Kumar Nayak (Convenor)

Prof. O.P. Singh (Member)

Dr. D. V. Kumar (Member)

The committee discussed the issue and the following points emerged from the discussion

- a) Amended Calendar as circulated by the Registrar does not correspond to the decision taken in AC and the minutes circulated thereof.
- b) The amendment to the University Calendar in the 83rd AC appears to have been made in undue haste and is flawed on several counts. The approved Calendar has internal contradictions making the document less practical. Some of these flaws and contradictions are outlined below:
 - i) The Semester calendar as amended is based on an empiricist logic of work processes in a university system as compartments. The calendar views teaching days/weeks restricted to teaching at MA/MSc or BA/BSc level only oblivious of the fact that teachers do impart knowledge on a continual basis in programmes such as Mphil/Ph.D. coursework that involves classroom teaching, Mphil/Ph.D. supervision etc. Such teaching days easily intrude into what are designated as examination/admission/semester break. If one counts teaching days that includes all programmes of study and not restrict oneself to MA/MSc or BA/BSc level-as has been done by the amended calendar, NEHU teachers contribute more than 36 weeks (the minimum suggested by UGC). The committee is of the considered opinion that the duration of examination must be counted as part of teaching days/weeks for the reasons above.
 - ii) Various types of duties/works performed by teachers in a university are essentially simultaneous in nature and do not render itself to be easily broken down into compartments/categories which are exclusive in terms of time management within a semester system. For example, teachers teach M.Phil/Ph.D. courses when MA/MSc examinations are underway. Likewise, a teacher may be engaged in examination work and/or teaching while involved in admission work. In reality, all these compartments of work overlap far too often not permitting definite weeks to be allotted to a particular assignment. They can at best be indicative and not definitive.
 - iii) Going by the amended Calendar, the number of teaching days is not uniform in two semesters. In the semester beginning from August, the number of available teaching days is around 90, while the semester that begins from February, the same is a little over 100. This discrepancy in a semester based programme is neither ideal nor acceptable.
 - iv) The issue of two weeks of public holidays remains ambiguous. In the amended Calendar, Admission and examination (From July 1 till July 31st and from 1st Dec. till 21st Dec.) works out to 7 weeks. If two weeks of public holidays are added, it becomes 9 weeks and not 8 weeks as mentioned. Where does one adjust one week? It appears it has been done by curtailing a week from the period of vacation enjoyed by the teachers under the pre-amended calendar.
 - v) Reduction of 6 days in the period of winter vacation is entirely unjustified as there are five to seven holidays (as per NEHU holiday list) that fall during the period of vacation.



The earlier vacation of eight weeks had taken due cognizance of these holidays which were added to eight weeks (56 days) and a total of 62 days were counted towards winter vacation. There is no justification for reduction in the duration of the winter vacation.

- vi) The Calendar is seriously flawed in case of dates for starting the Ph.D. Classes. This is unrealistic when the MA/MSc. results are to be declared by 14th August as per the amended Calendar. While accepting such a date the Calendar is silent on how on earth the candidates from NEHU shall go through the Ph.D. admission process on a single day and join classes from 17th August. This is not possible under the amended Ph.D. ordinance that requires MA/MSc. marks to be part of the admission criteria and written test, interview to be held for all applicants. It is not desirable that the Calendar will be not adhered to consciously year after year. A more realistic calendar must be in place with regard to M.Phil/ Ph.D. admission and classes
- vii) It is highly objectionable to delete clause OC-15:3: ii (note- i) in the pre-amended Academic Calendar that stipulated entitlement of EL @ one third of the period of curtailment of vacation. This deletion in the amended ordinance appears to be inadvertent and must be restored.

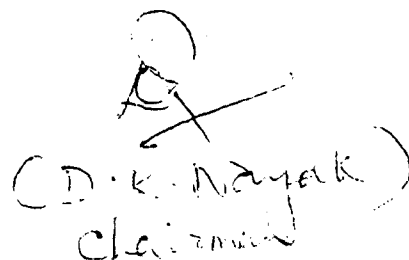
On the basis of the above, the committee recommended the following:

- i) The amended Calendar clearly merits a thorough review by the AC and the EC.
- ii) Any Committee entrusted with the task of amending the Calendar should prepare a draft that must be widely circulated and debated before it is placed in the AC.
- iii) The pre-amended duration of vacation (19th Dec-18th Feb.) and the Semester Break (20th July-31st July) must remain unchanged for reasons given earlier and for the fact that this arrangement never created any problems in the past whatsoever.
- iv) The teaching days/weeks shown up to 31st June/30th Nov. is unrealistic and should incorporate the so called period of examination and up to the end of a semester. This is the practice in most Central Universities and is more realistic
- v) Earlier arrangement of the provision of EL @ one third of two weeks curtailment of vacation must be restored as a clause.
- vi) The University Calendar should read as follows (suggested by the Committee):

• Completion of admission (Undergraduate and post graduate courses)	31 st July
• Completion of admission (Ph.D. courses)	21 st Aug
• Monsoon (Odd) Semester	1 st Aug-18 th Dec.
• Monsoon Semester Examination	1 st -15 th Dec.
• MPhil/Ph.D. Examination	12 th -16 th Dec.
• Winter Vacation	19 th Dec.-18 th Feb
• Spring (Even) Semester (including Varsity week)	19 th Feb. -18 th July
• Spring Semester Examination	1 st July-15 th July
• Semester Break	20 th -31 st July

Note: (a) Teaching weeks = Close to 42 weeks (one may subtract one week for varsity week and another week for holidays) which is much more than what UGC has stipulated

(b) All attempts should be made to complete the examination within the duration indicated. Wherever examinations cannot be completed within the stipulated time, individual departments may suitably adjust the schedule by holding practical examinations earlier than that of the date of beginning of the semester examination. No examination however should be held after the last date of the duration indicated.

(D.K. Nayak)
Chairman

5:8:13(1)

- (xiii) Appointment of Joint Supervisor in respect of Ph.D Research Scholar Shri First Born Sumer Department of Library and information Science.

The proposal to appoint Prof. A.R.D.Prasad as Joint Supervisor received from Dr.P.Hangsing and recommendation of the School Board as per Annexure 'A' and 'B' respectively was placed in the 80th and 81st Academic council and its resolution is placed at Annexure 'C' & 'D'.

The Revised RC-4 that was placed in the 81st Academic Council by the Committee and the same was already revised hence the matter was referred back to the Standing Committee on Ordinance and the 83rd Academic Council has considered the recommendation which is placed at Annexure 'E' & "F" respectively.

The matter is again placed before the Council for consideration.

~~Considered the proposal
to revise the Regular RC-4
& Resolved to refer to
the same committee.~~



Dated Shillong the 22nd March 2011

To,

The Vice Chancellor,
NEHU, Shillong.

Sub: Request for appointment of Prof. A.R.D. Prasad, Head, DRTC, ISI Bangalore as Joint Supervisor

Ref: No:AC:80:2008:5:8:(iii) & :2 : (ii) dated October 3, 2008

Respected Sir,

With reference to the above-mentioned subject and extract of AC minutes under reference. I humbly would like to inform that *Shri Firsthorn Roy Sumer, Research Scholar & Deputy Librarian, Central Library, NEHU has been registered for PhD in our department under my supervision with the Registration No. 1225 of 14.9.2007.* The title of his research work is "*A Comparative Study of the Standards of Selected Open Source Digital Library Software*". Having diligently worked on the various aspects directly related to the topic for the past three years, as a supervisor, it is felt that professional input and experience from an expert with in-depth knowledge and research experienced on the topic will be enriching and beneficial for the research work. Therefore, Prof. A.R.D. Prasad, Head, Documentation & Research Centre (DRTC), Indian Statistical Institute, Bangalore was proposed as a Joint Supervisor for which the matter was taken up in the 80th Academic Council held on 3rd October 2008 with a resolution as referred above. (Annexure 'A')

For your kind information, Prof. A.R.D. Prasad, is a renowned library and information science professional, both nationally and internationally and has been focusing his research interest in the area related with Digital Library Open Source Software. He, as Joint Supervisor had guided Ph.D. Work (completed) which were carried out by scholars from University of Mysore, Mysore and Vidyasagar University, Midnapore. Presently he is also Jointly Supervise Ph.D. work in Pune University, Pune (enclosed as annexure 'B'). Apart from his regular teaching and research activities in his own institute he has contributed immensely in the field of Library & Information Science in the form of publications in reputed journals, both foreign and Indian. In addition to this, he also is associated as member of various active associations/projects responsible to promote initiatives related with open access and digital libraries through the application of open source software. To name a few, he was a member of the working group of the National Knowledge Commission, Government of India, was a member, UGC Electronic Theses & Dissertation Guidelines etc. He was also associated with our school & university earlier as a member of our School Board (2005-2008) and as an invited expert to suggest and recommend ideas related with NEHU's Library Digitization Project during the initial stage of the project. A detailed CV of Dr. Prasad is also enclosed herewith for your kind and ready reference (enclosed as annexure 'C').

Since till date, no formal notification have been received, thus assumed pending, it is therefore humbly requested that the matter be kindly taken up for kind consideration and necessary approval.

Thanking you in anticipation,

Yours faithfully,



Dr. P. HANGSING
Asst. Professor
Dept. of Lib. & Inf. Sc.
NEHU, Shillong

Encl: a.a.

Copy to: 50 (Acad), NEHU
26/04/11

Minutes of the Meeting of the School Board of Economics, Management and Information Sciences, NEHU held on 10th September, 2008 at 11 a.m. in the Committee Room of the Dean, SEMIS, NEHU, Shillong

Members Present:

1. Prof. P. Nayak	Member
2. Prof. S.K. Mishra	"
3. Prof. E.D. Thomas	"
4. Prof. B. Mishra	"
5. Dr. U.K.De	"
6. Ms. B. Laloo	"
7. Mr. A.L. Warjri	"
8. Dr. S. Umdor	"
9. Dr. V.K. Shrotriya	"
10. Dr. K.C. Kabra	"
11. Dr. H.N. Prasad	"
12. Dr. M.M. Naga	"
13. Prof. A. Yumnam	"
14. Prof. G. Singaiah	"
15. Prof. D. K. Nayak	"
16. Prof. G. Das	"
17. Dr. Y. Satya	"
18. Prof. N.M. Panda	"
19. Prof. N. Srivastav	Chairman

1. Apologies for inability to attend the meeting were received from Dr. K. Mishra, and Mr. B.F. Lyngdoh Department of Management, NEHU, Tura.
2. The Chairman welcomed all the members.
3. The Minutes of the School Board meeting held on 15th April, 2008 were confirmed.
4. The Board took note of the following reporting items and ratified the action of the Dean in recommending the following cases :
 1. In respect of the Award of Ph. D. Degree to Mrs.Lalremsiami, (Registration No. 494 of 10.11.2000) of the Department of Library and Information Science on her thesis "*Role of Village Libraries in Development: A Case Study of Mizoram*" under Dr. P. Hangsing as the Supervisor and Prof. A.S. Chandel as Joint Supervisor (3.9.2008).
 2. In respect of the Award of Ph.D degree to Shri Manjit Das, (Regn. No. 867 of 25.10.2004), Department of Economics on his thesis, "*Problems and Prospects of Ericulture in Assam with Special Reference to Barpeta District*" under the supervision of Dr. U.K. De (5.9.08).
 3. In respect of Pre-Submission Seminar Evaluation Report of Shri Ashutosh Dey (Regn. No. 682 of 07.11.01) of the Department of Economics.

4. In respect of Pre-Submission Seminar Evaluation report of Shri George Nathottam (Regn. No. 1048 of 12.5.2006) of the Department of Library & Information Science.
 5. In respect of Pre-Submission Seminar Evaluation Report of Shri Sabindra Rajbongshi (Regn. No 853 of 25.10.2004) of the Department of Commerce.
 6. In respect of Pre-Submission Seminar Evaluation report of Ms. Sampurna Bhuyan (Regn. No. 278 of 14.09.2007), M.Phil. of the Department of Economics.
5. The Board suggested to nominate Mr. David J. Marbaniang, Department of BBA, St. Anthony's College and Ms. Shweta Pran Wadhwa, Department of Management Studies, Metas-Adventist College, Surat in place of Mr. S.K. Pradhan, St. Anthony's College, Shillong (S.No. 4) and Mrs. K.K. Elizabeth, St. Edmund's College, Shillong (S. No. 5) for the BUGS in Business Administration.

6.1. The Ph. D. proposal of the following scholars were accepted and the Chairman of the Board was authorised to do the needful:

Name of candidate	Topic of Research	Supervisor
1. Mr. Gadapani Sarma	<i>A Study on the Socio-Economic Conditions of Labourers in the tea Gardens of Jorhat District, Assam.</i>	Prof. S.K. Mishra,
2. Mr. Mangkhollen	<i>Pricing Models and Usage of E-Journal in a Consortia Environment: A Case Study</i>	Dr. P. Hangsing
3. Mr. Md. Abdul Rashid	<i>Institutional Financing of Small and Medium Enterprises: A Study in Garo Hills of Meghalaya.</i>	Dr. J.U. Ahmed

6.2. The Ph. D. proposal of the following Scholars was accepted with modifications and the Chairman of the Board was authorised to do the needful:

Name of candidate	Topic of Research	Supervisor
1. Mr. Bhabananda Bayan	<i>Technological Modernisation of Agriculture in Assam: A Case Study of Barpeta District.</i>	Dr. U.K. De
2. Mrs. Bobby Goswami Baruah	<i>Relevance of Library and Information Science Education in Indian Job Market: A Study of Indian Universities and Corporate Libraries</i>	Dr. P. Hangsing
3. Mrs. J.J. Thabah	<i>Structuring Competency Model for Library Professional.</i>	Dr. P. Hangsing

- 7.1. The Board approved the request for extension of the time of submission of Ph.D. thesis of Mr. Bitkumar Laitflang of Economics Department for one year w.e.f. 30.05.2008 to 29.05.2009. His Registration number is 751 of 30.05.2003.
- 7.2. The Board approved the request for extension of the time for submission of the Ph. D. thesis for Mr. A.N. Shankar of the Department of Commerce for one more year w.e.f. 29.10.2008 to 28.10.2009. His Registration number is 1056 of 29.10.2002.
8. The Board approved the request for extension of the time for submission of M.Phil. thesis for Ms. Rupa Bakor Kharshiing, (Regn. No. 279 of 14.09.07) and Ms. Julie Saikia (Regn. No.280 of 14.09.07) of the Economics Department for six months extension of time w.e.f. 14.09.08 to 13.03.09.
- 9.1. The Board approved the Panel of Examiners of the following M. Phil scholars of the Department of Economics:
- (i) Ms. Bidisha Mahanta, (ii) Ms. Sampurna Bhuyan and (iii) Mr. T. Deka.
- 9.2. The Board approved the Panel of Exminers of the following Ph. D. Scholars:
- | | |
|----------------------------|-------------------------|
| (i) Mr. Jugal Saikia | Department of Economics |
| (ii) Mr. Dipankar Shome | Department of Commerce |
| (iii) Ms. Roshmi Dey (Das) | " |
| (iv) Ms. Priya J.R. Dkhar | " |
| (v) Mr. A.N. Shankar | " |
10. The Board approved the appointment of Dr. A.R.D. Prasad, Associate Professor, Documentation Research and Training Centre, Indian Statistical Institute, Bangalore as Joint Supervisor for the Ph.D. research of Mr. First Born Sumer, "*A Comparative Study of the Standards of Selected Open Source Digital Library Software*" under the supervision of Dr. P. Hangsing, with subject to condition that Dr. A.R.D. Prasad be a person recognised as according to the University Regulations as per the provisions of NEHU Ordinance, O.C.4:3 (2).
11. The Board approved the Panel of Paper Setters/Examiners for the ensuing
- (i) I & III Semester Examinations in Economics.
(ii) I Semester Examinations (CBCS) in Commerce
(iii) I & III Semester Examination for Library & Informtion Science.
(iv) I , II, III & IV Semester Examinations for Masters in Business Administration.
12. The Board approved the draft of M.Phil (Economics) Syllabus and the Chairman was authorised to do the needful.

As there was no more item to be discussed the meeting ended with a vote of thanks from the Chair.

Dated: September 15, 2008


(N. Srivastav)

(ii) Affiliation case of Khad-Ar-Doloi Law College.

NO:AC:80:2008:5:7:(ii): The Council considered the recommendation of the 47th Affiliation Committee held on 11.9.2008 and **RESOLVED** that an Inspection team be sent to inspect the college to verify whether the college has complied with the conditions laid down by the earlier Inspection Team.

5:8: Others.**(i) 5% exclusive reservation for wards of Ex-servicemen in all educational institutions under the purview of the Ministry of Human Resource Development.**

NO:AC:80:2008:5:8:(i): The Council considered the 5% exclusive reservation for wards of Ex-servicemen in all educational institutions under the purview of the Ministry of Human Resource Development and **RESOLVED** to constitute a Committee to look into the reservation issue and report the matter back to the next meeting of the Council. The Council further **RESOLVED** that till such time the report of the Committee is received the 5% reservation for the wards of ex-servicemen may be provided by creating supernumerary seats.

(ii) Nomination of three members to the Boards of Under-Graduate Studies in (a) B. Sc. Nursing and (b) Mizo.

NO:AC:80:2008:5:8:(ii): The Council considered the matter of nomination of three members to the Boards of Under-Graduate Studies in B. Sc. Nursing and Mizo and authorized the Chairman, Academic Council to nominate the same.

(iii) Appointment of Joint Supervisor & Recognition as Joint Supervisor for Ph.D. students in Statistics.

NO:AC:80:2008:5:8:(iii) & 2:(ii): The Council considered the appointment of Joint Supervisor of Dr. A.R.D. Prasad, Associate Professor, DRTC, ISI, Bangalore as Jt. Supervisor for the Ph.D. Research of Mr. First Born Sumer, Department of Library & Information Science and recognition as Joint Supervisor for Ph.D. students in Statistics and **RESOLVED** that a Committee be constituted to review Regulation RC-4 and refer the matter back to the next meeting of the Council.

(iii) Amendment to Ordinance OA-11 on Establishment, Structure and Management of Centres in the University

NO:AC:83:2010:2:(iii): The Council considered the amendment to Ordinance OA-11 on Establishment, Structure and Management of Centres in the University and **RESOLVED** to accept the same with modifications as per **Annexure 'B'**.

(iv) Amendment to Ordinance OC-4 on the Doctor of Philosophy Programme.

NO:AC:83:2010:2:(iv): The Council considered the amendment to Ordinance OC-4 on the Doctor of Philosophy Programme and **RESOLVED** to accept the same with modifications as per **Annexure 'C'**.

(v) Amendment to Ordinance OC-5 on the Master of Philosophy Programme.

NO:AC:83:2010:2:(v): The Council considered the amendment to Ordinance OC-5 on the Master of Philosophy Programme and **RESOLVED** to accept the same with modifications as per **Annexure 'D'**.

(vi) Proposed New Regulation RC-23 on M.Phil and Ph.D. Degree Programme (under Ordinance OC-4 and OC-5).

NO:AC:83:2010:2:(vi): The Council considered the proposed new Regulation RC-23 on M.Phil and Ph.D. Degree Programme (under Ordinance OC-4 and OC-5) and **RESOLVED** to accept the same with modifications as per **Annexure 'E'**.

(vii) Proposed New Regulation RC-24 on Departmental of Research Committee (under Ordinance OC-4 and OC-5).

NO:AC:83:2010:2:(vii): The Council considered the proposed new Regulation

ON THE DOCTOR OF PHILOSOPHY PROGRAMME

Under Section 26(1)(b) of the NEHU Act, 1973

Existing

Amended by 83rd AC (28/5/10 & 31/5/10)

Existing	Amended by 83 rd AC (28/5/10 & 31/5/10)
<p>Admission and Eligibility 1.</p> <p>i. The admission to the Ph.D. Programme will be done preferably in the beginning of each semester. The candidates with at least 55% marks in their Master's Degree in the subject concerned or allied/cognate subject offered by the Departments/Centres of Studies will be required to appear in a written test and/or an interview to be conducted by the Department/Centres of Studies. The candidate will be selected according to merit determined after giving suitable weightage to the following as defined in the Regulations:-</p> <p>a. Persons with M.Phil. Degree from this University.</p> <p>b. Students securing average 'A' grade or 60% and above in the course work of M.Phil. Programme of this University.</p> <p>c. Percentage in Master's Degree or equivalent (at least 50% weightage)</p> <p>d) Performance in the test and/or performance in the interview.</p> <p>ii. Candidates qualifying in any of the National Level tests recognized by UGC will also be considered for Selection.</p> <p>iii. Subject to availability of seats, candidates belonging to the following categories and possessing a Master's Degree may also be admitted on the recommendation of the Department/Centre of Studies.</p> <p>a. Recognised teachers of NEHU.</p> <p>b. Teachers of colleges affiliated to this University possessing Master's Degree with an experience of at least 3 years of uninterrupted service.</p> <p>c. Persons with M. Phil. Degree from any other recognised University.</p> <p>d. Persons who have completed at least one year of research in a research laboratory / institute.</p> <p>e. Persons having Master's degree in the relevant or allied subject and at least seven years experience of administration, management and specialised knowledge in the proposed field of research to the satisfaction of the University Department/Centre of Studies concerned.</p> <p>f. Persons who have completed at least one year</p>	<p>Admission 1 (A):</p> <p>i. The admission to the Ph.D programme shall be only once in a year, during the month of August.</p> <p>ii. Each Department and Centre of Study shall decide the total number of Ph.D candidates to be admitted each year and convey the same to the Registrar of the University before March 15.</p> <p>Eligibility 1(B): (replacing the existing)</p> <p>iii. Candidates with 55% marks or 'B' grade (CGPA) in the 7-point UGC Scale at the Masters Degree level or equivalent will be eligible for admission to the Ph.D programme. However, in cases of candidates belonging to ST/SC categories, the minimum percentage/CGPA may be relaxed to the extent provided by Government of India policy on such matters. Further, subject to availability of vacancies, candidates from disciplines/subjects other than those dealt by the concerned Departments/ Centres may be admitted, provided they belong to cognate subjects and/or expertise in such subjects are available in the department/Centre.</p> <p>iii. deleted</p>

of research in a University/Institution after his registration, provisional or otherwise under the supervision of a teacher who may have since joined the University. SC/ST candidates shall be given 5% Relaxation for eligibility to the Ph. D. programme.

The National Reservation Government of India on SC/ST candidates mentioned in the notification for admission. v. Admission procedure shall be as per Regulations (RC-23) for such purposes. vi. The list of selected candidates shall be forwarded by the Heads of the relevant departments/centres to the University.

Coursework 2.

Those Departments/Centres of Studies who wish to have course work in Ph.D. programme may do so. Such courses should be limited between two to four courses. The number of such courses will not vary in one and the same Department/Centre of Studies. Such courses will be formally examined and the grades obtained therein will be reflected in the final result.

- i. All Ph.D students will be required to complete one-semester coursework of 12 credits. Those with M.Phil Degrees, and are required to clear the coursework with the requisite grade 'B' or above, to be eligible to be registered for the degree (as per Regulations, RC-23)
- ii. In order to qualify for registration of the candidate is required to secure a CGPA of 'B' (4.00) in the coursework with a minimum of 'C' (3.00) grade in each paper.
- iii. Papers shall be evaluated internally as per the grading system provided in Regulations.
- iv. If a candidate having completed M.Phil /Ph.D. coursework with requisite CGPA has discontinued the programme and is admitted again for Ph.D. programme, the coursework requirement may be exempted in such cases. Further, candidates who have completed Ph.D coursework in another recognised University/ Deemed University/ Institution of Higher Learning is admitted to Ph.D. programme in NEHU, s/he may be exempted from coursework requirement subject to production of transcript to this effect.
- v. In the event of a candidate failing to obtain the required CGPA in the semester, s/he will be given one additional chance in the succeeding year, to clear the paper(s) failing which the admission of the candidate shall stand cancelled.

Supervisor 3.

- i. The Department/Centre of Studies shall appoint a supervisor. The supervisor shall be a Professor, Reader or a Lecturer with Ph.D. and with at least three years experience of research/teaching experience and should be a teacher of this University.
- ii. Provided that the Department/Centre of

Supervisor 3.

- i. A teacher holding a Ph.D. degree, after one year of continuous service in the University shall be eligible to supervise a Ph.D candidate.
- ii. The department/centre shall appoint a

Studies may, with the approval of the School Board, appoint one or two joint supervisors in addition to the Supervisor, in which case the Supervisor shall be in overall charge of the supervision. A joint supervisor need not necessarily be a teacher of the University but should be a person recognised as per the University Regulations.

supervisor to a candidate within 30 days of admission. A department/centre may appoint Supervisor(s) from within or from other department/centres depending on the academic requirement of the research topic, on recommendation of the Supervisor. Provided further that a Joint Supervisor(s) may be appointed from another recognised University/Deemed University/Accredited Institutes of Higher Learning/Centrally-established Research Laboratory as per relevant Regulations for the purpose.

iii. The maximum intake of Ph.D students of a Supervisor at any given point of time shall be as follows:

- (a) Professor/Director-8
- (b) Associate Professors/Readers-6
- (c) Assistant Professors-4

A vacancy in the intake capacity of a supervisor shall arise only after a registered Ph.D candidate submits the thesis.

The Supervisor shall be in overall charge of the academic progress of the candidate concerned.

iv. During a given year, no supervisor shall take more than two Ph.D candidates.

v. In the event of a Supervisor of a registered candidate leaving the University or under circumstances of death or incapacitation of a supervisor making her/him unable to supervise a registered candidate, the department/centre shall appoint an alternative supervisor within 30 days of such eventuality with intimation to the Dean of the School concerned.

vi. No teacher may be allotted a Ph.D. student if s/he is likely to superannuate in less than three years. However, she/he may be allowed to supervise students as a Joint supervisor. In case a supervisor superannuates during the period of registration of Ph.D. candidate(s) under her/his supervision, the department/centre may appoint a Joint supervisor from the faculty to oversee the progress of the candidate and facilitate the administrative aspects relating to candidate(s).

Registration 4:

i. The application for registration of Ph.D. shall be made to the Department/Centre of Studies concerned in the proforma as may be prescribed by the University along with a detailed research proposal including the topic, scope of its study,

Registration 4:

i. The application for Registration for Ph.D. shall be made to the department/centre concerned in the proforma prescribed by the University upon securing requisite CGPA in the coursework, along with the detailed Research Proposal including

5:8:14(1)

(xiv) Status of University Sophisticated Instrumentation Centre (USIC) & Bioinformatics Centre

In the annual report of the for the year 2009-10, the activities/functions of University Sophisticated Instrumentation Centre (USIC) and Bioinformatics Centre were included. In this connection Prof T.B Subha Chairman, Editorial Board (Annual Report) vide his letter dated 1st March 2011 (Annexure-A) sought a clarification on the current status of USIC and the Bioinformatics Centre so as to enable the board to take necessary steps for inclusion or exclusion of the aforesaid Centre's from the Annual Report of the University for the 2010-11.

In order to get the feed back on the activities of Bioinformatics Centre, the Co-ordinator, Bioinformatics Centre was requested to provide necessary details. The details submitted by the Deputy Co-ordinator, Bioinformatics Centre, may kindly be seen at Annexure-'B'.

In regard to USIC, the Council may like to note that the USIC has become non-functional with the deployment of its staff to various departments/wings of the University. The decision to deploy the staff of USIC to various wings was taken in consideration of recommendation made by the sub-committee, which was constituted by the Dean's committee, followed by approval of the Academic Council and Executive Council in their 77th and 129th meeting. For reference, the report of the sub-committee along with the extract of the minutes of the said Academic Council and Executive Council may be seen vide Annexure -'C', 'D' & 'E'.

Pursuant to the decision of the Academic Council and Executive Council the staff of USIC were deployed/attached to various wings of the University in August 2007. However, their temporary attachment was not reviewed after one year as it was required as per decision of the Academic Council and Executive Council.

The matter is placed before the Council for consideration.

USIC
① Review by same committee
② Bioinformatics to include in the Annual Report.
D.B.T. of computer is obtained
clarification actual status of the centre to be confirmed

Shillong

Dear Sir,

The Editorial Board, in its meeting held in the office of the undersigned on 25.2.2011 at 2 pm, decided, among others, to request you to clarify the current status of (1) USIC and (2) Bioinformatics Centre in order to enable the Board to take appropriate decision to include/exclude them from the annual report of our university for the year 2010-11.

Tel: +91 364 2551717/2726106 (R) 2723101 (O) 94361-02150 (M) 2550076 (Fax) Email: tbsubba.shg@gmail.com

Thanking you,

Dr. T. B. Subba
Yours sincerely,
Professor & Head

The Registrar
(T. B. Subba) 4/3/11
NEHU Chairman, Editorial Board
Shillong Annual Report 2010-11

1 M. 14/04/11
(i) re: USIC (2) letter b
Coordinate Bio Inf
Center
2/3/11

Dear Sir,

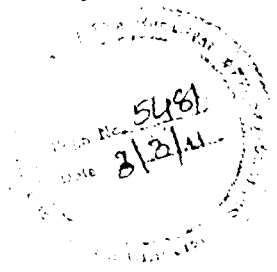
The Editorial Board, in its meeting held in the office of the undersigned on 25.2.2011 at 2 pm, decided, among others, to request you to clarify the current status of (1) USIC and (2) Bioinformatics Centre in order to enable the Board to take appropriate decision to include/exclude them from the annual report of our university for the year 2010-11.

Thanking you,

Yours sincerely,

(T. B. Subba) 4/3/11
Chairman, Editorial Board
Annual Report 2010-11

Please find
(i) re: USIC (2) letter b
Coordinate Bio Inf
Center
2/3/11



D. B. (Exec II)
JOEWA
2/3/11

(141)

**BIOINFORMATICS CENTRE
NORTH-EASTERN HILL UNIVERSITY
SHILLONG 793 022**

Professor Pramod Tandon
Coordinator
Professor Veena Tandon
Deputy Coordinator

No.F-7/NEHU/BIO-INFO/DBT/NEHU-CORR/220

March 09, 2011

Shri. T.K. Sinha
Deputy registrar
Estt II
North-Eastern Hill University
Shillong 793 022

Subject: Status of Bioinformatics Centre, NEHU**Reference:** your letter No.F.9-24/Estt. II/95/439 dated March 04, 2011

Dear Shri Sinha,

With reference to the above mentioned subject this is to apprise you that the Bioinformatics Centre(BIC) at North-Eastern Hill University (NEHU) has been setup in a project mode by Department of Biotechnology (DBT), Ministry of Science & Technology under the **Biotechnology Information System Network (BTIS) program** since November 1999 with a view to catering to the needs of the scientific community in the far-flung northeastern region of the country and to augmenting their research activities through information inputs.

The recurring and non-recurring grant for the Centre is funded by DBT, GOI, while the sanctioned posts (7 nos.) of manpower, having been merged with the University system (as per the requirement of DBT) w.e.f. July 2006, are supported by the University as regular non-teaching staff of NEHU. At present the manpower strength includes: Information Officer (1), Senior Technical Assistant (1), Technical Assistant (2), Computer Operators (2) and Data entry Operator (1).

In view of the ongoing high end research activities of the Centre, it has been recommended for up-gradation from **Sub-Distributed Information Centre (subDIC) to Distributed Information Centre (DIC) w.e.f. 2010**. [At present there are only 11 DICs and 5 Centre of Excellençes (COEs) in the entire BTIS network spanning the whole country].

The BIC at NEHU has also been:

- inducted as one of the **Examination Centers for conducting the National Level Bioinformatics Certification Exam (BINC)**, 2008 onwards.

50224
Pr. Pramod Tandon
14/3
14/7
11/3

T.K.
14/3/11

5:8:14(4)

del -1

५० प० विवि० टिप्पणी
NEHU NOT

142

- identified as **nodal centre for the entire North-East Bioinformatics Network (NEBI net) comprising 26 Bioinformatics facility- through Biology teaching (BIF-BTBI) Centres since 2008.**
- *designated as a* nodal centre for operating DBT-sponsored **Online Access Facility of Library Resources (OAFLR) for secondary and Senior Secondary Schools in North Eastern States of India.**
- identified to operate and monitor the **DBT e-Library Consortium (DeLCON) facility** (comprises a total of 917 selective Journals and a Database (SCOPUS) for the NEHU).
 - awarded with extramural research projects:
 - a) Collaborative project with IGIB, New Delhi and TCGA, New Delhi on **North-East Parasite Information and Analysis centre (NEPIAC): an *in silico* analysis** September 2008-September 2011 sponsored by DIT, GOI
 - b) Collaborative project with JNU, New Delhi on **“Next Generation Sequencing and Genome Information of Parasite Biodiversity of medico-veterinary significance in North-East India”** sponsored by DBT, GOI under NER-Twinning scheme
 - c) Collaborative project with CDAC, Pune on **“Grid enabled software service for identification of protein functions”** sponsored by DIT, GOI
- identified for the **first phase of Bio-Resource Information Centre (BRICs) and portal development under Indian Biodiversity Information Network (IBIN), DBT, Govt. of India**

The inclusion of the Centre's inputs in the University's Annual report entirely rests on the decision of the competent authority of the University. We would be glad to send Centre's inputs if and when asked to do so.

This is for favor of your kind information and necessary action at your end.

Thanking you,

Sincerely yours,

Veena Tandon

Veena Tandon

1. Dr. AA Mao,
Scientist-D,
Botanical Survey of India Eastern Circle,
Laitumkhrah,
Shillong -1.
2. Dr. B. Bera, In-charge, Biotechnology Department.
Plant Improvement Division
Tocklai Experimental Station
Tea Research Association
Jorhat - 785002. Assam, India.

**(ix) Regulation on Five Year Integrated B.A.LL.B(Hons)
Degree Course - Fee structure.**

AC:77:2007:5:8:(ix): The Council **considered** the Regulation on Five Year Integrated B.A.LL.B(Hons) Degree Course - Fee structure and **RESOLVED** to approve the same as per Annexure - 'K'.

(x) Change of Nomenclature.

AC:77:2007:5:8:(x): The Council **considered** the change of nomenclature of the Jowai Campus to 'College of Applied Sciences' and **RESOLVED** to approve the same.

(xi) Status of USIC- NEHU and its future within the University.

AC:77:2007:5:8:(xi): The Council **considered** the report of the Committee to look into the status of USIC- NEHU and its future within the University and **RESOLVED** to accept the recommendations of the Committee as under:

- (i) The mechanical, electrical and electronic sections along with the staff and technical officers may be attached to the School of Technology.
- (ii) Carpentry section along with the staff may be attached to the Estate Section.
- (iii) Glass blowing section along with the staff may be attached to the Chemistry Department.
- (iv) Prof. (Mrs.) PV Koparkar may be appointed as an Adjunct Faculty in the Department of Basic Sciences and Social Sciences of the School of Technology in accordance with the provisions of Ordinance OB-13.

This arrangement may be reviewed after a period of one year from the date of implementation.

(xii) Award of Honorary Degrees.

AC:77:2007:5:8:(xii): The Council considered the award of Honorary Degree to the following renowned personalities and **RESOLVED** to approve the same.

1. Prof. Henry F. Schaefer, Director of Centre for Computation Chemistry, University of Georgia USA.
2. Mr. MM Jacob, former Governor of Meghalaya.
3. Prof. Amartya Sen, Nobel Laureate

(xiii) Enhancement of superannuation age in respect of Deputy Librarian / Deputy Director of Physical Education / Assistant Librarian etc.

AC:77:2007:5:8:(xiii): The Council considered the enhancement of superannuation age in respect of Deputy Librarian / Deputy Director of Physical Education/Assistant Librarian etc. and **RESOLVED** to approve the same as laid down by the University Grants Commission. and **RESOLVED** that necessary amendments may be made in the Ordinances.

(xiv) XI Plan Proposal.

AC:77:2007:5:8:(xiv): The Council considered at length the XI Plan Proposal and **RESOLVED** to approve the same.

(v) Status of USIC-NEHU
University.

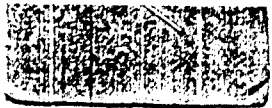
5: 8: 14(7)

ANNEXURE - 1

EC:129:2007:5:8:(v): The Council considered the recommendation of the Academic Council taken in its 77th meeting in approving the report of the Committee to look into the status of USIC- NEHU and its future within the University and **RESOLVED** to approve the same as under:

- (i) The mechanical, electrical and electronic sections along with the staff and technical officers may be attached to the School of Technology.
- (ii) Carpentry section along with the staff may be attached to the Estate Section.
- (iii) Glass blowing section along with the staff may be attached to the Chemistry Department.
- (iv) Prof. (Mrs.) PV Koparkar may be appointed as an Adjunct Faculty in the Department of Basic Sciences and Social Sciences of the School of Technology in accordance with the provisions of Ordinance OB-13.

This arrangement may be reviewed after a period of one year from the date of implementation.



MINUTES OF THE SUB-COMMITTEE, TO REVIEW THE STATUS OF USIC IN NEHU, MEETING HELD ON 9.5.2007 AT 2:00 P.M. IN THE COMMITTEE ROOM, ADMINISTRATIVE BUILDING, NEHU, SHILLONG.

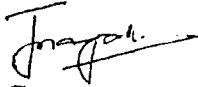
Member Present:-

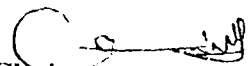
1. Prof.K.Ismail, Dean, School of Physical Sciences & - Chairman
Dean, School of Technology,
2. Prof.B.K.Tiwari, Dean, School of Human & - Member
Environmental Sciences
3. Prof.P.Shukla, Department of Physics - Member
4. Prof.B.Myrboh, Head, SAIF - Member
5. Dr.J.N.Nayak,Dy.Registrar(Academic) - Convener

The adjourned meeting was continued on the 9th May, 2007.

1. The Chairman informed that the Committee visited USIC on 13.4.2007 at 12:00 hours for an 'On the Spot' assessment. The Committee also interacted with all the Staff present on that day. The interaction was done in a very light atmosphere and it was a fruitful interaction.
2. After the Committee's visit to USIC, it has been confirmed that the machines lying in USIC have not been utilized for long and it is not possible to revive USIC as the University does not have sufficient resources.
3. The comments obtained in the prescribed format from various departments, on the services of USIC, was reviewed by the Committee. After threadbare discussion it was resolved as follows:-
4. (i) The mechanical electrical and electronic sections along with the Staff and Technical Officers of USIC be attached to School of Technology
(ii) Carpentry Section along with the Staff be attached to Estate Section
(iii) Glass blowing Section along with the Staff be attached to the Chemistry Department.
(iv) Head, USIC may be appointed as an Adjunct Faculty Member in the department to Basic Sciences and Social Sciences of School of Technology in accordance with the provisions of Ordinance OB-13.
5. This arrangement can be reviewed after one year.

Finally the meeting ended with a vote of thanks from the Chair.


Convener


Chairman

Report of the Committee constituted by the Deans' Committee to look into theUSIC

The committee first met on 12th April 2007 and discussed in detail about the functioning of USIC. In this meeting it was decided that (i) feed-back would be obtained from the Departments and Centres about the level of satisfaction on the work done by the USIC and (ii) the members of the committee would visit the USIC.

All the members of the committee visited the USIC on 13th April 2007 and collected first-hand information about the functioning of the USIC after physically verifying the status of equipments and interacting with the staff of the USIC.

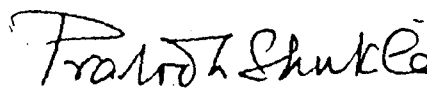
The committee met again on 9th May 2007 and once again deliberated in detail on the functioning and status of the USIC. The feed-back received from the Departments and Centres was also assessed. Strengthening of the USIC was considered to be a difficult proposition due to discontinuation of the USIC scheme by the UGC.

In view of the above, the committee makes the following recommendations:

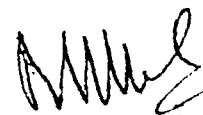
- (i) The mechanical, electrical and electronic sections along with the staff and technical officers may be attached to the School of Technology.
- (ii) Carpentry section along with the staff may be attached to the Estate section.
- (iii) Glass blowing section along with the staff may be attached to the Chemistry Department.
- (iv) Head, USIC may be appointed as an Adjunct Faculty member in the Department of Basic Sciences and Social Sciences of the School of Technology in accordance with the provisions of the Ordinance OB-13.

This arrangement may be reviewed after a period of one year from the date of implementation.

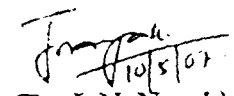

(Prof. K. Ismail)


(Prof. P. Shukla)


(Prof. B. K. Tiwari)


(Prof. B. Myrboh)


(Prof. B. B. P. Gupta)


(Dr. J. N. Nayak)

5:8:15(1)

- (xv) Correct placement of the paper of Professional Ethics & Intellectual propriety Right (HU-701) in the Curriculum of the Course of B.Tech. IT.

The School Board of Technology in its meeting held on 2nd May, 2011 resolved that the paper of Professional Ethics & Intellectual propriety Right" be interchanged with the paper of " Marketing Strategies & Planning". An extract from the minutes of the School Board of Technology is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

Extract taken form the Minutes of the School Board of Technology

- (e) Correct placement of the paper of Professional Ethics & Intellectual Property Right (HU-701) in the curriculum of the course of B.Tech. IT – The matter was placed by the Head, Department of IT consideration. It was **resolved** by the Board that the paper of 'Professional Ethics & Intellectual propriety Right', i.e, the existing (HU-701) be interchanged with the paper of ' Marketing Strategies & Planning' (the existing HU-801), thereby exchanging their paper codes too, in order to maintain the uniformity with the B.Tech. curriculum of the Department of ECE. The members proposed the matter to be placed before the Academic Council for due approval.

5:8:16(1)

(xvi) New training proposal in the School of Technology.

The School Board of Technology in its meeting held on 2nd May, 2011 resolved that the proposal of any Special training programme for the benefit of the Students may be taken up by concerned Department for the feasibility conveniences. An extract from the minutes of the School Board of Technology is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

10 min in the
School Board

5:8:16(2)

Annexure 'A'

Extract taken form the Minutes of the School Board of Technology

Agenda item 6: New training proposal in the School of Technology-

The School Board resolved that the proposal of any special training programme for the benefit of the students, may be taken up by the concerned Department of the School of Technology in future in consultation with the faculties of the Department for the feasibility conveniences. The members proposed to place the matter before the Academic Council for due approval.

6:2:1(1)

6: - **ADMINISTRATIVE MATTERS:**

6:2: - **Appointment/Creation/Up-gradation of post/
Confirmation/Extension/Option/Transfer/Release
/Termination etc.:**

(i) Appointment of Guest Teachers, remuneration thereof

The UGC vide its letter No F 10-1/2009(PS) dated 05 02 2010(Annexure -A) has prescribed the Revised Guidelines for the Scheme of appointment/honorarium of Guest/part time teachers. The Guidelines, inter-alia, provides that the Guest/part time teachers be appointed only against sanctioned post.

The Department of Law and the Departments under the School of Technology have to take care of core subjects and allied subjects as well. For instance, the Department of Law, apart from core law papers, has to teach other allied papers such as English, Political Science, Sociology, Economics etc. and for which the UGC did not sanction any post in the Department of Law. As a result, the University has to resort to the appointment of College teachers as Guest teachers in the University with lot of inconvenience and expenses. A similar situation also prevails in the School of Technology.

In order to meet the situation, it is proposed to engage regular teacher(s) of the University in the concerned subjects, wherever possible, to reach the subject(s) to the students of Law and other Departments in the School of Technology. Such teachers may be granted equivalent adjustment/relief in the workload in his/her Department for delivering lectures to other Department or alternately the teacher concern may be paid suitable honorarium to be decided by the Council.

The matter is placed before the Council for consideration.

Rs 5000/-
per 90 min lecture





UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI 110002

SPEED POST

No. F. 10-1/2009 (PS)

February 2010

The Registrar
North Eastern Hill University,
Shilong 793 022

25 FEB 2010

Subj: Revised Guidelines for the Scheme of Appointment / Honorarium of Guest/Part-Time Teachers.

Sir/Madam,

I am directed to say that the UGC has accepted the recommendation of Vi Pay Review Committee regarding revised guidelines for the Scheme of Appointment - Honorarium of Guest/Part Time Teachers

The UGC has decided that the Guest/Part-time Teachers who possess the minimum qualification for the post of an Assistant Professor should be paid Rs 1,000/- per lecture to a maximum of Rs 25,000/- per month. Revised guidelines for the appointment of Guest/Part-time Teachers are as under -

1. Guest/Part time Teachers may be appointed only against sanctioned post
2. The qualifications for Guest/Part time Teachers should be same as those prescribed for the regular teachers of Universities/Colleges in UGC's Regulation
3. Selection procedure for appointing Guest/Part time Teachers should be the same as for a regularly appointed teachers
4. Guest/Part time Teachers may not be treated like regular teachers of the faculty for the purpose of voting rights or for becoming the members of the boards of studies
5. Retired teachers may also be considered for appointment for Guest/Part time teachers
6. Guest/Part time teachers may not be given the benefit of allowances, pension, gratuity etc

These guidelines will come into force w.e.f 1.1.2010

The contents of the letter may be brought to the notice of all the affiliated Colleges/Institutions

Yours faithfully,

(B.K. Singh)
Deputy Secretary

140
18/2
Sreeya
H. Prady
18/2/10

246
18/2/10

1126 (ART II)

DR. E.A. II

1336
18/2/10
AB
18/2/10

18/2/10

6:3:2(1)

(ii) *Credit of Earned leave in lieu of Performing duties during vacation.*

Clause 5(a) under Section OE-6 of the Ordinance (Annexure 'A') interalia provides that a teacher of the University is entitled to Earned leave in the proportion of 1/3rd of the total period of duty performed by him or her during the vacation.

In consideration of the said provision, hitherto, the claims preferred by teachers on account of (i) looking after the department as vocational in-charge (ii) to escort students for study tours during the winter vacation and (iii) associated with the admission process in the department during the semester break are being entertained

Requests are also being received from the concerned teachers to credit Earned leave for having performed duties in connection with evaluation of scripts during the winter vacation. However, such claims have not been entertained so far as it is assumed that such assignment may not be considered as a part of duty as per said provisions since teachers are paid remuneration for evaluation work.

Since the provision as mentioned above lacks clarity, it is therefore proposed that the Council may like to specify categorically the nature of duties for the purpose of claiming Earned leave in lieu of duty performed during winter vacation including semester break.

The matter submitted before the Council for consideration.



NORTH-EASTERN HILL UNIVERSITY ORDINANCES

Earned Leave

5. (i) Earned leave admissible to a teacher shall be-

(a) $\frac{1}{30}$ th of actual service including vacation plus $\frac{1}{3}$ rd of the period, if any, during which he is required to perform duty during vacation.

Note: For purposes of computation of period of actual services, all periods of leave except casual and special casual leave shall be excluded.

(ii) Earned leave at the credit of a teacher shall not accumulate beyond 240 days. The maximum earned leave that may be sanctioned at a time shall not exceed 120 days. Earned leave exceeding 120 days may, however, be sanctioned in the case of higher study or training or leave on medical certificate or when the entire leave or a portion thereof is spent outside India.

Note: 1. When a teacher combines vacation with earned leave the period of vacation shall be reckoned as leave in calculating the maximum amount of leave on average pay which may be included in the particular period of leave.

2. In case where only a portion of the leave is spent outside India, the grant of leave in excess of 120 days shall be subject to the condition that the portion of leave spent in India shall not, in the aggregate exceed 120 days.

Half-pay Leave

6. (i) Half-pay leave admissible to a permanent teacher shall be 20 days for each completed year of service. Such leave may be granted

6:3:3(1)

(iii) Officiating Headship

The Executive Council in its 103rd meeting, vide Resolution No EC 103 99 5 8 (i), had considered the question of officiating Headship and resolved that unless an officiating Head is appointed, the Head of Department proceeding on leave etc. may hand over the charge to the senior most teacher available in the Department and is willing to take over, failing which the next teacher available and willing and so on in that order.

The said resolution was forwarded to all the heads of Academic Department and Centres of Studies on 18th March, 2008 for information and compliance.

While implementing the decision of the Council, some of the Heads of Department are not clear about handing over charge to the senior most teacher available in the Department if such teacher is also holding some other administrative positions such as deans of Schools etc.

In view of the above, the Council may like to consider that in the event of his/her proceeding on leave or for other purpose the Head of the Department may hand over the charge to the next senior most teacher available who is not holding any administrative position.

The matter is placed before the Council for consideration.

J. S. C.

6:6:1(1)

6:6: - Service condition/Financial & Other benefits:

(i) Discontinuance of HASA.

The letter No.F.21-2/2010(CU) dt.25th April, 2011 received from Deputy Secretary, UGC to discontinue payment of HASA and take corrective measures and make recovery of irregular payment of HASA wef. 1.9.2008 may kindly be seen at Annexure 'A'. In reply Registrar had sent a letter explaining the position of the University and not to penalise NEHU by withholding Rs. 2.00 Crores for payment of HASA (vide Annexure 'B').

In pursuance to the Resolution of the 145th Executive Council meeting held 4.2.2011 the Registrar had earlier sent a letter to Dr. Renu Batra, Jt Secretary, UGC giving justification for payment of HASA and to restore the amount withheld under Non-Plan Budget (Annexure 'C').

The matter is placed before the Academic Council for consideration

✓
Ac. Council explained
the position of the
University and not to
penalise NEHU by
withholding Rs. 2.00
Crores for payment
of HASA.

उत्तर प्रदेश विद्यापीठ परिषद
UNIVERSITY GRANTS COMMISSION



उत्तर प्रदेश विद्यापीठ परिषद
UNIVERSITY GRANTS COMMISSION
NEW DELHI

सं. १०१०/२०१०
२०१०-११
२०१०-११ ११००२

All communications should be addressed to the Secretary, UGC at the address mentioned by name.

No.F. 21-2/2010 (CU)

April, 2011

The Registrar
North Eastern Hill University
NEHU Campus,
Shillong - 793 022
Meghalaya

25 APR 2011

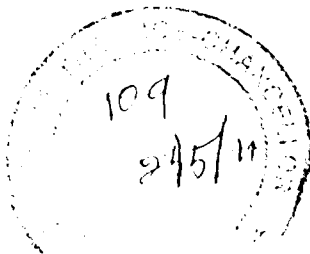
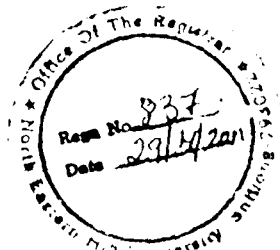
Sub: Discontinue of HASA w.e.f. 1.9.2008 and make recovery of irregular payment of HASA w.e.f. 1.9.2008.

Sir,

I am directed to refer to the subject cited above and to say that the University is giving the HASA and SDA both inspite of the fact that as per rules of Govt. of India, only SDA is applicable w.e.f. 1.9.2008. UGC has already intimated the University vide its letter No F. 30-10/2000(CU) dated 9th September, 2009 and F.No.21-16/2009(CU) dated 22nd December, 2009 that only one of the allowance either HASA or SDA can be paid and requested to take corrective measures and make recovery of the irregular payment of HASA w.e.f. 1.9.2008. Now, it has been observed that University has not taken any corrective measures so far. Therefore, in pursuance of the decision taken in the RE 2010-2011 meeting held in the UGC office from 22nd - 25th February, 2011, I am directed to inform you that it has been decided that till the University may take corrective measures in this regard an amount of Rs.2.00 crore may be withheld under Non-Plan Budget (Rs.1.00 crore which was withheld in the previous year shall remain continue to be withheld in this financial year and Rs.1.00 crore for the current financial year).

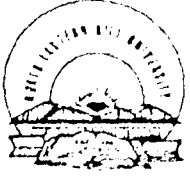
Yours faithfully,

(Dr. Shakeel Ahmad)
Deputy Secretary



70
So (Conf)
4/5
()

ve
[Handwritten scribbles]



पुनोत्तर परवतीय विश्वविद्यालय
(पुनोत्तर परवतीय विश्वविद्यालय, मेघलया)

Process
Grants NEHU

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.EC:144-4/Conf/2010-

Dated the 4th May, 2011.

To

Dr. Shakeel Ahmed,
Dy. Secretary to the Government of India,
Ministry of Human Resource Development,
Shastri Bhavan,
New Delhi 110115.

Sub:- Payment of HASA by North-Eastern Hill University.

Sir,

With reference to your letter No.21-2/2010(CU) dated 25.4.2011, I am directed to say that:-

- 1) Your letters No F.30-1-/2000(CU) dated 9.9.2000 and No F.21-16/2009(CU) dated 22.11.09 have been duly received and given serious consideration by the University.
- 2) In reply thereto, the undersigned has explained the position of the University in considerable detail to Dr. Renu Batra, Joint Secretary, UGC vide letter No.EC:145:-4/Conf./2011-989 dated 15.2.2011 (copy enclosed). We presume that the same has been duly received by the UGC. We therefore do not understand why in your letter referred to above, no acknowledgement, reference or response has been made to our letter especially because several pertinent points have been made justifying payment of HASA by the North Eastern Hill University.
- 3) As may be seen in our letter aforesaid, on receipt of direction of the UGC to stop the payment of HASA, the Academic and the Executive Councils of the University constituted a Committee consisting of representatives from the Teachers Association, Non-teaching Staff Association and of the Executive council to go into various aspects of HASA.' The Committee held two meetings and their observations as per the minutes of the two meetings have been enclosed at Flags 'A' and 'B'.

4) We would like to draw the kind attention of the UGC to the fact that All India Service Officers serving in the North-East are being paid the "Special allowance for officers belonging to North-East Cadres of AIS" @ 25% of their basic pay in addition to all other allowances including SDA payable to them in accordance with the DOPT Memorandum F. No.14017/4/2005-AIS(2) dated 10.2.09. We do not grudge these Officers this benefit but would merely highlight the fact the NEHU is not an isolated case of a Central Govt organisation which pays its employees another special allowance over and above the Special Duty Allowance. It may be mentioned at this point that Hill Areas Special Allowance (HASA) is being paid at the rate of 12% of the Basic Pay as against 12.5 % for Special Duty Allowance. We therefore earnestly request that NEHU should not be discriminated against in this respect.

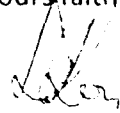
5) It is also pertinent to emphasise that payment of HASA is based on a solid legal framework in the form of the **Ordinance 10** of the Ordinances of the University. It may also be mentioned that subsequent to the implementation of the Pay Scales recommended by the 5th Central Pay Commission, the aforesaid Ordinance 10 was amended so as to remove the ceiling of Rs 1000 pm and His Excellency the President of India in his capacity as Visitor of NEHU was pleased to accord his assent to the amended Ordinance 10.

6) Lastly we would appeal to UGC to review its decision to penalise NEHU by withholding Rs 2.00 Crores for the reason that (a) for us this is a huge amount as we have extremely limited scope to raise funds from our own resources and (b) also in order not to neutralise the benefits of NEHU being selected as one of only nine Universities With Potential For Excellence selected in the country so far.

In view of the above we would once again request UGC to allow us to continue payment of HASA and to refrain from withholding funds as this will very adversely affect the functioning of the University.

Encl: a.a.

Yours faithfully,



(L. Roy)
Registrar



पूयो नर पर्वतीय विश्वविद्यालय
 Poojyohar Parvatiya Vidyapeetham

0364-2551634
 0364-2551634

North-Eastern Hill University

NEHU, Umajuli, Nalbari, Assam - 781022, India

Shri Lambha Roy
 Registrar

No.F.C:145-4/Conf/2011-

The 15th February, 2011

To

Dr Renu Batra
 Joint Secretary,
 University Grants Commission,
 Bahadurshah Zafar Marg,
 New Delhi-110 002.

Sub: Payment of Hill Area Special Allowance (HASA) to the employees of NEHU

Ref: Letter No.F.21-2/2010(CU) dt. 13.10.2010 from Dr Shakeel Ahmed, Deputy Secretary, UGC

Madam,

I. With reference to the letter cited above, I am directed to state that in letters received from the Government of India and the University Grants Commission instructing NEHU to discontinue payment of HASA to its employees, we have been informed that payment of both HASA and SDA is against the instructions of the Government of India. Reference to such instructions of the Government was made in letter No.F.4-23/2009-(U)II A dated 10.8.2009 from Shri V.Umashankar, Director(UGC) addressed to Dr R.K.Chauhan, Secretary, UGC as well as in letter No.F.30-10/2000(CU) dated 9.9.09 from Dr Shakeel Ahmed, Deputy Secretary, UGC addressed to the Registrar, NEHU. May I therefore, request you kindly to furnish the relevant Government of India circular against payment of both HASA and SDA.

II. As you are aware, the HASA is paid to all the employees of NEHU at the rate of 12% of their basic pay on the strength of Ordinance OE 10. This Ordinance was framed as per resolution of 94th Executive Council held on 23.9.97 and the same had been duly noted by the Government of India, MHRD, Department of Education vide their letter No.F.8-35/97-Desk(U) dated 26.9.97, which implies that the Ordinance had been duly submitted to the Visitor and that the Visitor had no objection to the same. Therefore, the Ordinance was duly implemented by the University and in accordance therewith HASA is being paid w.e.f 1.1.95 in addition to the pay in the respective scales and such other allowances as may be sanctioned by the UGC from time to time. In as much as SDA allowance is part and parcel of the pay package awarded by the 6th Central Pay Commission and sanctioned by UGC, the Ordinance OE-10 provides for payment of HASA over and above SDA. We therefore, strongly feel that payment of HASA is in order and not in violation of any instructions available in the University.

We would also like to mention that on receipt of UGC letter No.F.21-16/2008(CU) dated 24th March, 2009 from Smti. Raj Rani, Under Secretary, UGC addressed to the Registrar, we have replied vide our letter No.F.2-3/Regr/Fin/2009/1096 dated 9th April, 2009, where we have pointed out that stoppage of payment of HASA when the relevant Ordinance OE-10 is still in force, may have legal implications. Further, on receipt of letter No.F.30-10/2000(CU) dated 9th September, 2009 from yourself addressed to the Registrar, NEHU, the Executive Council of the University met on 26th October, 2009 to discuss the issue and resolved to request Ministry of Human Resource Development (MHRD) and University Grants Commission (UGC) to continue

the payment of Hill Area Special Allowance (HASA) to its employees for which a provision already exists in the Ordinances of the University.

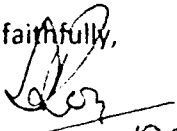
The decision of the UGC to withhold Rs.2 crores of the Non-Plan Budget due to continued payment of HASA by the University has severely affected the smooth functioning of the University. The adverse impact of this has been further compounded by the 50% reduction in the Non-Plan Non-Salary budget of Central Universities and academic programmes also are being adversely affected.

It may also be mentioned that All India Service Officers serving in the North-East are being paid 25% over and above the Special Duty Allowance, which would indicate that it is permissible that some other allowance also over and above the SDA could be paid to certain categories of Central Government employees. In other words, payment of HASA to employees of NEHU is not an insolated instance.

The whole matter was further discussed in the Academic Council and Executive Council of the University through a Committee, which was set up by the Vice Chancellor as per their recommendation. The minutes of the two meetings of the Committee are appended herewith and have been approved by the Executive Council in its 145th meeting held on 4.2.2011.

In view of the above, I am directed to request you kindly to review your decision and restore the amount withheld under the Non-Plan budget of the University as to the best of our understanding, information and belief, payment of HASA is very much legal and regular.

Yours faithfully,


(L.Roy) 19/2/11

The Committee consisting of one representative each from the three authorities (the Executive Council, the Academic Council and the Court), two Associations (teachers and non-teaching employees) and University Administration was constituted by the Vice-Chancellor in pursuance of the resolution No.EC:144:2010:6:6(vi) for suggesting reply to the UGC letter No.F21-2/2010(CU) dated 13/10/2010. The Committee invited the Finance Officer as a special invitee and met on 13th December, 2010 at 2:00 P.M. in the Committee Room of the University.


Members present :

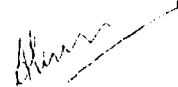
1. Prof. R.P. Bajpai - Chairman
2. Prof. A.K. Baruah
3. Prof. S.B. Prasad
4. Shri Santosh Prasad
5. Finance Officer and D.R.(Finance) (special invitee)
6. Smti L. Zadeng - Convener


The Committee requested the Finance Officer to present the case of the administration and his discussion with the Ministry of Human Resource Development and the University Grants Commission on the matter of Hill Area Special Allowance (HASA). After hearing the Finance Officer's version the Committee decided to recommend unanimously that the University write to the UGC in response to the letter of the Deputy Secretary, UGC dated 13/10/2010 with the following points :

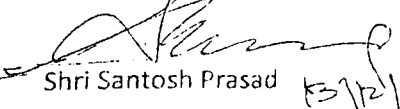
- (i) As per the above mentioned letter and the reference made therein to an earlier communication No.F.21-16/2009(CU) dated 22/11/2009, it appears that funds are being withheld on the ground that there was an instruction of the Government of India to the effect that only SDA shall be paid to the Government employees in North East India and that HASA is an irregular allowance. These two positions are not tenable because no specific instruction of the Government of India to the effect referred to have been cited.
- (ii) There is no reasonable explanation given as to why HASA is an irregular allowance. The University has an Ordinance OE-10 duly approved by the President of India, who is the Visitor of the University (MHRD letter No.F.8-35/97-Desk(U) dated 26/9/1997). Hence, it is not pertinent for the Ministry to question payment of this particular allowance. It is now clear from the above that withholding of the funds on account of the issues raised in the letter of the Deputy Secretary, UGC is unfair. Since the University's financial position might become difficult because of withholding of funds and that could adversely affect the University's obligation for the upliftment of the Region as enshrined in the NEHU Act, we request you to urgently release the funds so far withheld.

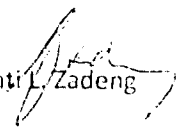
A copy of the minutes may be sent to the Executive Council members by e-mail for information.


Prof. R.P. Bajpai 13.12.10


Prof. A.K. Baruah


Prof. S.B. Prasad


Shri Santosh Prasad 13/12/10


Smti L. Zadeng

On receipt of certain additional comments and suggestions from the University authorities, the Committee met again on 15/12/2010 at 2:00PM in the Committee room.

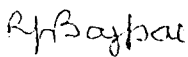
Members present:

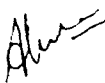
- | | | |
|--|---|----------|
| 1. Prof. R.P. Bajpai | - | Chairman |
| 2. Prof. A.K. Baruah | | |
| 3. Prof. S.B. Prasad | | |
| 4. Prof. A.K. Misra | | |
| 5. Shri Santosh Prasad | | |
| 6. Finance Officer and D.R.(Finance) (special invitee) | | |
| 7. Smti L. Zadeng | - | Convener |

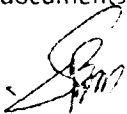
In view of the fact that in certain quarters there is a confusion that HASA and SDA are two allowances for the same purpose, we present the following facts that show a clear distinction between these two allowances.

<u>HASA</u>	<u>SDA</u>
1. is NEHU specific allowance provided for in Ordinance OE-10.	1. Is a special compensatory allowance specific to all Central Government employees serving in the North-Eastern Region (NER).
2. Rate of HASA is 12 per cent.	2. SDA is 12.5 per cent.
3. HASA as per OE -10 is over and above all other allowances received by Government of India employees.	3. SDA is an allowance included in the 6 th pay package. Therefore, HASA is over and above SDA also.
4. HASA is not a compensatory allowance. The objective of HASA is to attract and retain talent in NEHU. It is an incentive like the additional incentive of 25 per cent given to the IAS, etc. in North-Eastern Region.	4. SDA is a compensatory allowance. The objective of SDA is to compensate difficulties faced in serving in NER.
5. HASA is a part of service condition and hence cannot be altered to the disadvantage of the employees.	5. SDA has no such stipulation.
6. HASA has the approval of the President of India who is the Visitor of the University.	6. SDA is a part of the pay package.

It is necessary to note that the Finance Officer of NEHU has already clarified that payment of HASA is not irregular. The comments on audit inspection and other necessary documents are appended.

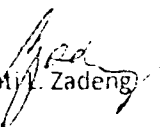

Prof. R.P. Bajpai


Prof. A.K. Baruah


Prof. S.B. Prasad


Prof. A.K. Misra


Shri Santosh Prasad


Smti L. Zadeng

6:6:2(1)

- (ii) Remuneration to the teachers of the School of Technology for their Examination related work.

The School Board of Technology in its meeting held on 2nd May, 2011 **resolved** that the University may be requested to make the uniform rule of remuneration of the exam related assignments for all the teacher of the University, in order to avoid any discrepancies within the system. An extract from the minutes is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

6:6:2(1)

Annexure 'A'

Extract taken from the Minutes of the
School Board of Technology

(c) The matter was submitted by the Head, Department of BSSS for consideration. The Chairman apprised the members that the teachers are not remunerated for their examination related assignments at par with the other teachers of the University. In light of this, the members resolved that the University may be requested to make the uniform rule of remuneration of the exam related assignments for all the teacher of the University, in order to avoid any discrepancies within the system. The members proposed to placed the matter before the Academic Council for due approval.

6:7:1(1)

6:7: - Others:

(i) **NEHU's Environment and Ecology**

Dr. A.K.Nongkynrih, Department of Sociology vide his letter No. Nil dt. 03/05/2011 forwarded the **NEHU's Environment and Ecology** as agenda item for discussion as placed at Annexure 'A' & 'B' respectively.

The matter is placed before the Council for consideration.

03/05/11

To
The Registrar
North Eastern Hill University
and
Secretary
Academic Council
North-Eastern Hill University

Sir,

I have the honour to kindly request you if you could consider the issue – NEHU's Ecology and Environment as an agenda item for discussion in the Academic Council of the University.

ε c ?

Thanking You.

Sincerely,

A.K. Nongkynrih
(Dr. A.K. Nongkynrih)

Deptt. Of Sociology

NEHU

DR (copy)
AO (copy)
14/5



NEHU's Environment and Ecology: Issues and Suggestions

- A.K.Nongkynrih¹

The brief note is about NEHU and our relationship with NEHU's environment and ecology. NEHU has forestlands with good canopy cover and varieties of plant species, wild life and water sources. However, today they are under impending threats and far reaching consequences. As a member of the University I present this subject-matter for discussion in two parts: part one deals with issues and part two brings up some suggestions².

Part – I: Issues Identified

1. Campus planning, development, sites selection and construction was carried-out without taking into account the environment and ecology of the place or without conducting environmental impact assessment. For instance, the buildings constructed for various purposes are without proper system of waste management, as if users of such buildings are not going to generate any waste.
2. Environmental and ecological mapping has not been carried-out as yet.
3. We do not have any environmental and ecological policy.
4. Collectively students, teachers, non-teaching staff and the administrative leaderships at various levels have not given serious attention to environmental and ecological issues.
5. The campus is presently comprised of the administrative office, departments, students' hostels, guest houses, and residential quarters of both teaching and non-teaching staff, restaurant, canteens and other vendors. Secondly, there are students (hostellers and day-scholars), teachers (residential and non-residential), staffs (residential and non-residential), workers and vendors of various canteens and tea stalls. Every day all kinds of waste (both bio-degradable and non-biodegradable or hazardous waste from laboratories) are disposed off. Some wastes are thrown in dustbins and some wastes are found all over the place in the campus.
6. It is apparent that some departments and schools, hostels and guest houses, and some areas where residential quarters are located are without any dustbins or collection units.
7. We have the University truck which collects the waste from various locations. The waste that is collected everyday is being thrown and dumped in the forest (i.e., on the side of the linking-road towards Mawiong village). However, it is also observed that solid waste has been indiscriminately dumped in other parts of the forest of NEHU.

¹ Department of Sociology, NEHU, Shillong - 22.

² Presented at the National Seminar on Maintenance of Teaching Standards in Higher Education: Issues, Problems and Reforms, organised by NEHUTA, March 25-26, 2011, Shillong.

8. We have constructed a pond which is a sustainer of aquatic life and a source for under ground water. However, it seems that some drains and waste from the administrative office and from one of the canteens opposite the administrative office flow straight into the pond. The water in the pond has a collection of oil-like substance, and if left unchecked the pond will be contaminated.
9. The campus is surrounded by forests, however, it should be noted that there are areas in the campus where the canopy cover is thick; and there are many areas where the canopy cover is very thin and in some places there are no more trees. In few years time, if we do not re-afforest or take care we may have denuded landscape.
10. During the winter months or dry months (beginning from December to April) forest fires in the campus is another threat to the environment and ecology, and annual forest fires have resulted in the loss of many young plants and destruction of other species in forests; and threat to life in some cases.
11. We have constructed the gate system in the front-side of the campus to ensure security. However, there are many portions along the NEHU wall where are left open without any gates or security guards for "free passage" of outsiders. The practice of free passage should continue but we need to have proper gates and security personnel in such places. This can ensure proper protection of environment and ecology, and other aspects of the security system of the university.
12. Pine trees near to or very close to residential quarters pose threat to life in case of storm or strong winds and also some of them are too near to electrical supply lines.
13. NEHU does not have so much land as before, as we have already parted away with big plots of land to two or three non-NEHU organisations. As a growing academic body we cannot afford to part any more lands to outside agencies or bodies.

Part- II: Suggestions

In order to ensure the protection (weeding, bush clearing and forest fires, security against illegal felling of trees, etc), conservation (planting of trees, protection of water sources, ponds) and beautification (weeding, flower gardens, etc) of NEHU landscape; and to have proper system of waste management (dustbins, waste dumping site and incinerators, cleaning of drains, sweeping and collection of waste along the road -side) will require sustainable funding to carry-out the activities and hiring of contract workers (preferably farmers).

Role of NEHU

Urgent and Immediate Attention	Responsibility for action
1. Construction of temporary waste dumping pit so that waste is not disposed off indiscriminately.	Management, CDD, Estate
2. Construction of waste collection bins (avoid plastic bins) for Departments/ hostels/ Guest houses, restaurants, bus -points, canteens, auditorium, community hall, etc.	..
3. Cleaning and clearing of solid waste dumped from NEHU's forestlands (e.g., road to Mawiong; behind sub-station I, road behind old guest house, hostels, etc.).	..

<p>4. Stopping the flow of liquid waste to the pond from the Administrative Building canteen and another canteen opposite the administrative building or hazardous liquid waste from laboratories.</p> <p>5. Construction of gates in those areas which is left open-access for passage and for the purpose of social and environmental security.</p>	
<p>Policy Issues</p>	
<p>1. Environment and ecology of NEHU must be included in the University's Planning and Budget.</p> <p>2. Environmental Impact Assessment should be included as part of University's policy.</p> <p>3. Non-NEHU bodies in NEHU should be guided by NEHU's Environmental and Ecology policy.</p>	<p>Management, Academic Council, Executive Council.</p>
<p>4. Impose total ban of the use of plastic cups, glasses, water bottles, spoons, forks, plates, etc. and aluminium foil packages, etc in meetings, conferences, seminars, workshops, any gatherings, canteens, tea shops, restaurant.</p>	<p>Management, Departments, Academic staff college, Estate, and all non-NEHU bodies housed inside the campus of NEHU.</p>
<p>5. Annual cleaning drive should be included as part of the university duty and should be held preferably on the third Saturday of March. This can control bush and forest fires.</p>	<p>Management, NEHUTA, NEHUNSA, NEHUSU, Depts., and residents, and transport.</p>
<p>6. Annual tree plantation (Alder trees and indigenous trees) should be included as part of University duty and should be held on the 5th June, and plantation should be done in various parts of the campus and in particular where canopy cover is very less and in denuded areas. Annual tree plantation will increase canopy cover and also increase the biodiversity of NEHU's forestlands. It should also be note that plantation of pine trees should be discouraged because it does not contribute towards biodiversity, soil fertility and water retention.</p>	<p>Management, NEHUTA, NEHUNSA, NEHUSU, Depts., residents, and transport.</p>
<p>7. Contributions towards Environment and Ecology Fund of NEHU:</p> <p>Officers and Teachers @Rs.1200 per annum; Staff @Rs.600 per annum; and students' @Rs.300 per annum.</p>	<p>Contribution of Officers, teachers, staff and students.</p>
<p>8. Environment and Ecology Management Unit for the purpose of managing and supervising such as campus site inspection,</p>	<p>Management/EEM Unit</p>

workers, waste management, nursery, landscape keeping, cleaning, weeding of forestlands, water sources, construction of micro-water sheds in forestlands, ponds, gardens and beautification, clearing of waste from the pond and plantation of trees along the side of the pond, emergency response in case of forest fires or in case of felling of trees or braches, etc.	
9. Site identification and protection of catchment areas, water sources, and construction of low cost micro-water sheds in various parts of NEHU's forestlands.	Management/CDD/Estate/EEM Unit.
10. Construction of proper collection waste bins in various parts of the campus and construction of permanent waste dumping site; and cleaning and clearing of drains.	Management /CDD/Estate
11. Construction of Bio-diversity gardens/Parks for NEHU fraternity.	Management/CDD/Estate/Experts /EEM Unit
12. Emergency response in case of forest fires /bush fires; construction of water tanks in various parts of the campus for emergency response.	Management/CDD/Maintenance/ EEM Unit/Security
13. Checking and cutting of pine trees or trees located very near to residential quarters that could be potential threat to human lives; and emergency response in case of broken branches or felling of trees.	Management/Maintenance/EEM Unit/Security/
14. Private parties or others hiring the facilities of NEHU or NEHU must adhere to the rules of NEHU with regard to waste disposal, etc. and to ensure cleaning and clearing of waste from such facilities.	Management/Estate/EEM Unit
Other Issues	Responsibility
1. To educate every member of NEHU with regard to responsible waste disposal, and greening of the environment and landscape.	Management/EEM Unit
2. Cluster Quarter Committees of teaching or non-teaching members should educate household members and housemaids on separation of biodegradable and non-biodegradable waste, waste disposal, and to protect the forests from fires or indiscriminate waste disposal.	Residents and Cluster Committees
3. Classrooms should have large size plastic bins	Management
4. Setting-up of nursery unit which can supply trees and flowers, etc. for the purpose of improving the biodiversity of NEHU's landscape and includes compost making (i.e., recycling of	Departments, Wardens, NEHUTA, NEHUSU,

weeds, shrubs, grasses and other bio-degradable waste).	NEHUNSA.
5. Canteens, restaurant, tea shops, etc must also collect and clean waste around its vicinity.	Management, CDD and Estate.
6. Security Agency must also take the responsibility of environmental and ecological security of NEHU's environment and particularly illegal felling of trees, forest fires, emergency response, etc.	Management and Security Agency
Manpower - Environment and Ecology Management Unit	
7. 20 full-time skilled workers (approximately and preferably local farmers on contractual basis) is required for weeding, clearing, planting and nursery keeping, compost making, gardening and beautification, etc. and 10 full-time trained workers to professionally handle waste management.	Management/EEM Unit
8. Sweepers, cleaners and Malis to be attached to the unit; and given re-orientation and to be trained related with their specific area of works.	"
9. One Supervisor to manage, plan, organise, supervise and allotment of duties zone-wise to workers.	Management

Role of Non-NEHU Bodies

Policy and Action Issues	Responsibility for action
1. To develop proper system of waste collection points and to construct waste disposal dumping site in the plot of land allocated to them; and ensuring that the landscape of NEHU should never be affected.	Management
2. To develop proper system of liquid waste disposal management and system of containment within the boundary of allocated plot of land.	Management
3. To formulate policy banning the use of plastic cups, glasses, water bottles, spoons, forks, plates, etc. and aluminium packages, etc.	Management
4. To educate staff/students on waste disposal; and keeping the campus clean.	Management
5. To conduct annual tree plantation (indigenous species) in their plots; and develop biodiversity	Management/ staff/students

gardens.	
6. Private parties or others hiring the facilities of Non-NEHU must adhere to the rules of NEHU with regard to waste disposal, environmental security, etc.	Management
7. Ensuring that at all times the environment and ecology of NEHU will never be adversely affected; and to contribute towards improving the environment and ecology of NEHU.	Management
8. Shillong Science Centre should collect and it should have its own system of disposal of the waste left-over by visitors in the parking area which falls under NEHU's land.	Management

Conclusion

As it stands today, NEHU's environment and ecology is under threat unless its members take action and initiate the process of protecting it. However, the process of intervention and action will not happen if we wait for the administration to do everything, we must share the responsibility equally. Our action and contribution at this juncture is critical.

7:4:1(1)

7: - **FINANCIAL MATTERS:**

7:4: - **Delegation of Administrative and Financial Power:**

(i) Delegation of Power to the Pro-Vice-Chancellor, NEHU, Tura.

Letter No.F.2-5/PVC/SH/NEHU/2011-174, dated 11.3.2011 from Pro-Vice-Chancellor, NEHU, Shillong towards **Delegation of Power to the Pro-Vice-Chancellor, NEHU, Tura** placed at Annexure-'A', the schedule of delegation of powers to the Pro-Vice-Chancellor, NEHU, Tura Campus approved by the 9th Executive Council in its meeting held on 18.7.1996 at(Annexure – 'B') and the matter was placed before the 147th Deans' Committee in its meeting held on 15.4.2011 (Extract of the minutes at Annexure –'C') and the Committee agreed in principle to be placed before the Academic Council for final approval.

The matter is placed before the Council for consideration.



7:4:1(2)

Shillong - 'A'

6:1-1

Office of the Pro Vice-Chancellor

North-Eastern Hill University

Shillong

No. F. 2-5/DVC/SH/NEHU/2011-174

Dt. 11/3/2011

The Vice-Chancellor in discussion with the undersigned and the PVC Tura campus yesterday has suggested that an agenda be placed for the consideration of the next Deans Committee on delegation of powers to the PVC Tura campus. The matter may be discussed with the VC before the agenda is prepared for the Deans Committee.

Registrar

PVC *[Signature]*
11/3/11

Copy to SPS to VC for Vice-Chancellor's information

[Signature]
11/3/11

DR (Acad)

5623
11/3/11

151
14/3/11

SO (Acad)

Urgent

Pl. dinan.

3
14/3

~~Signature~~

[Signature]

Rule of delegation of powers to the Pro-Vice-Chancellors

Anneaux - 'B'

(3)

TURK CAMPUS

No.	Name of powers delegated :	Extent of power delegated.
	Re-appropriation of Funds.	Full powers from one minor head to another under the same major head with intimation to Finance Officer.
	Appointment (Officiating)	Full powers to fill up the existing vacancies upto the maximum pay scale of Rs.3,500/-.
	Grant of Casual Leave/Duty Leave/Maternity Leave etc. and permission to leave/vacation/holiday and grant of E.L./Leave not due without substitute. To sanction Honorarium to employees.	Full Powers in respect of the Deputy Registrar, Principals, Teachers and all Group 'A' Officers and Group 'B' employees. Full powers as per Central Civil Service Rules and guidelines given by the Head Office.
	(a) To sanction medical reimbursement within the State.	Full Powers.
	(b) To sanction TA Bills to Officers/teachers/staff.	Full Powers.
	(c) To sanction study tour expresses including D.A. to students as per approved rate.	Full Powers.
	(d) To sanction T.A. Advance on tour/leave salary advance/Festival advance/LTC advance.	Full Powers.
	(a) To sanction purchase of office equipments/stores furniture typewriters, stationery, Camping materials.	Full Powers.
	(b) To sanction repairs to typewriters, office equipments, furniture etc.	Full Powers.
	(c) Maintenance and repairs of vehicles.	Full Powers.
	To sanction installation of residential telephones.	Full Powers.
	To sanction printing and binding except publication.	Full Powers,
	To sanction purchase of books journals, periodicals for Library.	Full Powers on the recommendation of the Library Sub-committee.
	To sanction maintenance of	Full Powers.

6:1

6:1-4

(Page... 2)

- | | |
|---|--|
| 11) To sanction employment of unskilled casual labourers. | Full Powers (as per State Govt. rates). |
| 12) Write off losses including books after investigation. | Upto Rs.5000/- |
| 13) To sanction purchase of liveries/ uniforms of University employees. | Full powers within the Campus subject to budget provision. |
| 14) To sanction expenditure on petty works. | Upto Rs.20,000/- per item according to norms. |
| 15) To sanction annual repairs. | Full Powers. |
| 16) To sanction payment of legal expenses. | Full Powers. |
| 17) To sanction temporary advance from GPF/CPF to staff/teachers. | Full Powers. |
| 18) To sanction purchase of utensils, crockeries, furnitures, etc. to hostels/guest house. | Full Powers. |
| 19) To sanction hire of house/building as class rooms/office/hostels. | Full Powers. |
| 20) To sanction hire of conveyance during meetings/seminars/conferences. | Upto Rs.6,000/- |
| 21) To sanction overtime allowance to Ministerial staff. | Full powers in respect of essential staff. |
| 22) To condemn unserviceable articles. | Full powers on recommendation of condemnation Committee. |
| 23) Transfer of Ministerial staff within the Campus. | Full Powers. |
| 24) Sanction of grants from Estt. Fees, Medical fees collected from Hostel Boards on recommendation of Hostel Warden. | Full powers subject to provision of the ordinance. |

.....

Extract from ^{7:4:1(5)} the Minutes of 147th ~~Announ-~~!
held on 15.4.2011. Scens' Committee

ITEM NO. 6: OTHERS ITEMS

(i) Delegation of Power to the Pro-Vice-Chancellor, NEHU, Tura,

DC: 147:6:(i) The committee approved the delegation of power to the PVC, Tura Campus in appointing Guest Lecturers following the norms of new guidelines and in appointing Visiting Fellows/ Professors strictly under the guidelines of the Merged Scheme with prior concurrence from the Finance Section. However, this has been agreed in principle and the matter shall be placed before the Executive Council for final approval.

7:6:1(1)

7: - **FINANCIAL MATTERS:**

7:6: - **Others:**

(i) Merged Scheme of the XIth Plan.

Under Merged Scheme of the XIth Plan an amount of Rs. 35.00 lakhs was allocated for Publication Grant (Annexure -I), while allocating the grant, UGC also issued guidelines on Modusoperandi on utilization of the grant (Annexure-II). This issue was examined by the Deans Committee and the committee constitute a Sub-committee to formulate working principles (Annexure -III). The Sub-committee submitted its report which was placed before the Deans' Committee held on 15.4.2011 (Annexure -IV). The Deans' Committee Resolved to placed the same to the Academic Council (Annexure-V).

The matter is placed before the Council for consideration.



**MAXIMUM FINANCIAL LIMIT FOR MERGED SCHEMES FOR
CENTRAL UNIVERSITIES
UNDER XITH PLAN**

Name of University : North Eastern Hill University

Sanctioned Teaching Strength = 344
Existing Teaching Strength = 274
New Proposed Teaching Staff = 31
During XI Plan
Women Enrolment = 1541

(Rupees in Lakhs)

S. No.	Name of the Scheme	Maximum Eligibility grant payable to University (Rs. in lakhs)	Amount recommended by the Visiting Committee	Amount recommended by UGC
1	Travel Grant	60.00	12.00	60.00
2	Conferences/ Seminars / Workshops / Symposia/ Short-Term Training Programmes	35.00	6.00	35.00
3	Publication Grant	35.00	6.00	35.00
4	Appointment of Visiting Professors/ Fellows	30.00	8.00	30.00
5	Day Care Centre	5.00	Availed	5.00
6	Adventure Sports & Development of Sports Infrastructure and equipments.	50.00	50.00	50.00
7	Special Development Grant for Universities in Backward/ Rural/ Remote/ Boarder Areas	Not Applicable	100.00	Not Applicable
8	Special Development Grant for Young Universities and Rejuvenation Grant for Old Universities.	100.00	Not Applicable	Not Applicable
9	Instrumentation Maintenance Facility (IMF)	32.50	0.00	32.50
10	Special Scheme for construction of Women's Hostels	100.00-for non-metro 200.00 for metro	100.00	100.00

R. Ballu

- Secretarial / clerical, including Class IV assistance, transport, office supplies, postage, cyclostyling, Xeroxing and other items as per rules of the university concerned.
- Honorarium to the Director of the Programme and the resource persons should not exceed Rs.1500/- each.

International, National, Regional and State Level Conferences

Assistance for International / National/ Regional / State Level Conferences may be provided as under:

- International Level Conference upto Rs.3.00 lakh
- National Level Conference up to Rs.2.00 lakh
- Regional/State Level Conference up to Rs.1.00 lakh

The quantum of support may be determined depending on the number of participants and the status of the Conference.

Proforma for submitting the statement of expenditure incurred at Annexure-VI.

3. PUBLICATION GRANT

For this scheme the financial assistance will be as follows:

Permanent Faculty Strength as on 1st April of the previous year	UGC support per year (Rs. in lakh)
Up to 50	3.00
51-100	4.00
101-300	5.00
Above 300	7.00

- I. The UGC support to Universities under publication grants is for publication of:

- Doctoral thesis
- High Quality research papers
- Lectures delivered such as National Lectures of UGC or lectures instituted in the name of leading personalities
- Scholarly contributions of the faculty (not text-book)
- Seminar or conference papers.

This support should be given mainly by way of supplementing the work of private publishers. In case of publication of articles in

refereed journals, full support may be extended by the Universities. However, for publications other than doctoral thesis, the quantum of assistance to be provided for publication may be considered with the help of an Expert Committee to be constituted by universities for this purpose.

- II. Proposals from the college teachers who wish to get their Ph.D. thesis/ high quality research work published may also be considered by the respective universities. The University may get such work/ thesis evaluated by two experts, other than the examiners. The University may pay honorarium up to Rs.500/- to each of the experts, for evaluating a thesis/ research work out of the allocation made by the UGC.
- III. The expenditure on publication of proceedings of international or national conferences or seminars, hosted by a University, could also be considered by the university under the scheme.
- IV. The university may provide a maximum of Rs.30,000/- per annum for continuing the publication of quality journals identified by the UGC, on the advice of various panels, initially for a period of 3 years, under the scheme. Quantum of assistance to a particular journal may be determined on the merits of the case, such as the circulation of the journal, the number of printed pages each year, the number of copies printed and sold during the past 3 years, the rate of subscription and income, including subsidy from various sources, and expenditure.
- V. Repetitive publication of books should not be considered under this scheme. Assistance would be available only once for the first publication. The publication should be printed in India only.
- VI. The university may either publish the work under its supervision and control or get it published through reputed publishers. Payments towards the cost of a publication should not be made to the author, but directly to the publisher by the university. The author could be consulted regarding the publisher, if it is not done through the university press.
- VII. The authors should not be permitted to make any financial contribution towards publication of their work under this scheme.
- VIII. The university may follow the Indian Copyrights Act for deciding the question of Copyright of the work approved for the publication under this scheme.
- IX. With a view to ensuring high academic standards, the universities should take utmost care in making proper selection of the research work and thesis for publication. The manuscripts

should be assessed normally by two experts (other than the examiner) of the area concerned.

- X. The university may avail of the services of professional people for editing, referencing, spacing of the manuscripts from the point of view of quality and presentation, and may meet expenditure from the grant allocated for the purpose.
- XI. Besides seeking the advice of commercial publishers/distributors while selecting a manuscript for publication, the universities may consider the desirability of appointing State and/ or regional selling agents/ distributors for the published work.
- XII. The amount of subsidy for publication of a thesis should not exceed Rs.20,000/- unless the university is publishing the thesis on its own, in such case it may meet actual expenses on publication.
- XIII. Where assistance to a publication is substantial, the university should undertake it as its own publication and a major part of the money realized through the sale (after making provision of royalty to the author, commission to retailers, etc.) should be credited to the fund for publication, so that it can support publication of other books. The money obtained through sales of books, published with the UGC support, should not be used by the universities as revenue.
- XIV. There should be proper coordination among the agencies providing financial assistance for similar purposes, i.e. ICHR, ICSSR, NBT, Indian Institute of Advanced Study, Simla, etc. To avoid duplication of assistance, the universities should add a column in the application form for inviting such proposals, whether any other organization has been approached for the same publication and if so, with what result. Proforma for submitting the Statement of Expenditure at Annexure-VII.

4. Appointment of Visiting Professors/Fellows

For this scheme the financial assistance will be as follows:

Permanent Faculty Strength as on 1 st April of the previous year	UGC support per year (Rs. in lakh)
Up to 50	2.00
51-100	3.00
101-300	4.00



पूर्वोत्तर पर्वतीय विश्वविद्यालय
 फू. प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
 NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No: 30-2/Acad/Pub. Grants/2010 - 194

6th December, 2010.**NOTIFICATION**

In terms of the decision of the Deans Committee adopted in its 146th Meeting held on 29th November, 2010 a sub-committee is constituted to formulate working principles within the frame work of UGC's guidelines for allocation of publication grants approved / released by the UGC under Xith Plan Merged Scheme.

The composition of the Committee is as under

- | | |
|---|------------|
| 1. Prof. B.K. Sharma, Deans, School of Life Sciences | - Convener |
| 2. Prof. P. Nayak, Dean, School of Eco. Management & Information Sciences, NEHU, Shillong | - Member |
| 3. Prof. S. Choudhury, Dean, School of Technology NEHU, Shillong. | - Member. |

The sub-committee is requested to submit its report at the earliest for placing in the next meeting of the Deans Committee.

N. K. Dey
 Deputy Registrar
 Academic

Copy to:

1. SPS to VC, NEHU, for VC's information.
2. Prof. B.K. Sharma, Dean, School of Life Sciences, NEHU, Shillong.
3. Prof. P. Nayak, Dean, School of Economics, Management & Management & Information Sciences
4. Prof. S. Choudhury, Deans, School of Technology.
5. Prof. R.N. Sharan, Department of Biochemistry, NEHU.
6. Dr. U.K. Dey, Department of Economics, NEHU.

along with the extract of the minutes of the meeting of the Deans Committee and copy of UGC Guidelines.

for information. This has a reference to their application for payment of publication grants.

4000

Minutes of the meeting, held on March 21, 2011, of the sub-committee constituted, vide 146th Deans Committee meeting, to formulate working principles within the frame work of UGC's guidelines for allocation of publication grants approved under XI Plan Merged scheme.

Members present:

Prof. B K Sharma Convener
 Prof. P. Nayak Member
 Prof. S. Choudhury Member

The Committee after threadbare discussion resolved to suggest the following

Allocation of the grant:

The grant of Rs. 7.5 lakh per year be allocated as per the following break-up:

1. Doctoral thesis: - Rs. 2, 50,000/-
2. Scholarly contributions of the Faculty / National Lectures: Rs. 60,000/-
3. Proceedings of International / National Conferences/ Seminar; Rs, 1, 00,000/-
4. Publication of High quality research papers /
 International journals Rs. 1, 80,000/-
 National journals Rs. 1, 00,000/-
5. Publication of High quality journals: Rs. 60,000/-

Procedures:

1. All the Departments/ Centers of the Study University should be duly informed about the availability of the grant.
2. Applications for seeking the grant should be submitted by all the concerned at least twice in a year.
3. Proposals for publication of Ph. D thesis / Scholarly contributions of the faculty / National Lectures / Proceedings of Conferences/Symposia hosted by the University / journals should be evaluated by at least two experts. For Ph. D thesis, the experts should be other than the examiners.
4. Maximum of ten doctoral theses may be considered for publication per year.
5. The quantum of assistance to be considered for various publication proposals may be considered with the help of an expert committee to be constituted by the university.

Report received
 Prof. Sharma
 23/11/11

6. To avoid duplication of assistance given by other funding agencies (viz. ICHR, ICSSR, NBT, IAS), the proposers may be required to indicate in their applications.
7. The decision for award of the grant should be taken by the Dean's Committee.
8. Assistance should be available only once for the first publication. Repetitive publication of the same book/ work may not be considered under the scheme.
9. The potential authors may be encouraged to get partial assistance from other sources but should not be permitted to make any personal financial contribution towards publication under the scheme.
10. The university may follow the Indian Copyrights Act while deciding the question of copyright of the work approved for publication under the scheme.

Publication of quality research papers:

1. Proposals may be considered for providing assistance for publication of research papers in reputed, peer-viewed and indexed international / national journals.
2. The proposals may be considered under this category up to three co-authors.
3. The role of the author seeking such assistance should be clearly indicated,
4. The single author publications should be accorded priority for assistance.
5. Maximum one assistance to be given to an applicant a particular financial year.
6. ^{Maximum} of up to Rs. 30,000/- and Rs. 15,000/- may be considered for papers published / accepted for publication in International and National journals respectively.
7. In case of higher publication charges, partial assistance may be extended subject to the stated ceiling.
8. In cases of nominal publication charges required for publications in the Indian journals, assistance may be considered liberally to encourage quality research papers.

P. K. Sharma

15/4/11

(12). Report of the Sub-Committee constituted vide 148th Deans Committee Meeting to formulate working principle for Publication Grants under Merged Scheme.

DC:147:3(b)

The committee considered the minutes of the sub-committee constituted vide 148th Deans Committee meeting to formulate working principle with in the frame work of UOI guidelines for allocation of Publication Grants under XII Part Merged Scheme and Resolved to approve the allocation of publication grants of Rs. 71 lacs per year as per the following breakup-

Allocation of the Grant:

- 1 Doctoral thesis - Rs 2.50 000/-
- 2 Scholarly contributions of the Faculty/
National Lectures and Publication of
High Quality journals - Rs 1.20.000/-
- 3 Proceedings of International/ National
Conferences/Seminar - Rs 1.00 000/-
- 4 Publication of High Quality Research Papers/

International Journals - Rs 1.80 000/-
National Journals - Rs 1.00.000/-

The committee further resolved to place the matter to the Academic Council for deliberation

The Minutes of the meeting...

The Action taken by the meeting was that...