

NORTH-EASTERN HILL UNIVERSITY REGULATIONS

RC-9

**ON ADMISSION TO AND CONDUCT OF EXAMINATIONS
FOR THE THREE YEARS INTEGRATED DEGREE
COURSES IN ARTS, SCIENCE, HOME SCIENCE
AND COMMERCE**

(Under Ordinance OC-8)

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| Admission
Criteria | 1. For admission to the Degree (General) Courses, a candidate shall have passed the Plus Two Level of Education and for admission to the Degree (Honours) Courses, a candidate shall have passed the same with 45% marks in the subject concerned or 45% marks in overall aggregate for the subjects not offered/taken at the Plus Two Level. Provided further that candidates of streams other than Arts shall also be eligible for admission to the Arts Stream fulfilling the criteria set. |
| Procedure in
the conduct of
Examinations | 2. (a) There shall be two examinations for the Three Years Integrated Degree Course, Part I Examination at the end of the Second Year and Part II Examination at the end of the Third Year.

(b) A candidate shall be permitted to appear for the Part II Examinations only after having cleared all the papers of the Part I Examinations.

(c) A candidate, failing in not more than two papers in the Part I or Part II Examinations, shall be permitted to appear in the failed paper(s) as Non-collegiate.

(d) A candidate, failing in more than two papers, shall be required to appear in all the papers as a Regular or Non-collegiate candidate, as the concerned college may permit. |
| Permissible
Chances | 3. A candidate shall be required to clear the Three Years Integrated Degree Course within a span of 5 (five) years, failing which, he/she shall be required to take re-admission into the first year. |
| Faculty for
Improvement | 4. There shall be facility for Improvement Examination for desiring candidates after successful completion of the course (on the recommendation of the college). The facility will be available only once and immediately on the following year of passing the course, subject to the fulfilment of the following conditions:

(i) Both for the General and Honours candidates, the facility for improvement shall be extended only to those securing less than 45% marks in aggregate in one of the Elective Subjects concerned. If eligible, such candidates shall have to appear in all the papers of the concerned subjects. For General all the three concerned papers and for Honours all the eight papers i.e., 5+3 irrespective of the marks obtained in each paper. |

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- (ii) A candidate, choosing to go for Improvement, shall be eligible for Division/Class if only he/ she improves in the aggregate, for which the marks obtained in all the papers of the previous examinations shall be taken into account in respect of the General candidates. In respect of the Honours candidates, the marks obtained in all the eight Honours papers shall be taken into account. Such candidates shall, however, not be eligible for Ranking.
- (iii) No forfeiture condition shall be applied to the candidates, choosing to go for improvement but better of the whole shall be taken into account for determining the results of the candidates and certificates issued, shall indicate the year during which he/she improved only.
- (iv) In case of improvement, the original marksheet and the improved marksheet shall both be given to the concerned candidates. However, the fact that the marksheet is of the Improved examination shall be clearly indicated.
- Dropping of Honours** 5. Dropping of Honours shall not be allowed beyond the Part I Examinations.
- Change of Subjects** 6. Change of subject combinations shall not be allowed beyond the successful completion of the Part I Examinations.
- Registration** 7. A candidate shall be required to register under the University before the Part I Examinations.
- Migration** 8. Migration from other Institutions to the University beyond Part I Examinations shall be allowed only on the merit of each case.
- Transfer** 9. No local transfer shall be allowed beyond Part I Examinations. Other transfers shall be allowed only on the merit of each case.
- Results** 10. (i) For purpose of determining results in respect of general candidates, marks secured in all the papers shall be taken into account. In respect of Honours candidates, only the marks secured in the Honours papers shall be taken into account, provided that the candidate shall have obtained the minimum pass marks in the other papers.
- (ii) For the General Courses, successful candidates, securing 60% and above shall be placed in First Division; 45% and above but less than 60% in Second Division and 33% and above but less than 45% in Simple Pass.
- (iii) For the Honours Courses, successful candidates, securing 60% and above shall be placed in the First Class; 45% and above but less than 60% in Second Class and 33% and above but less than 45% in Simple Pass.
- (iv) A candidate securing 75% and above in a particular subject shall be awarded Distinction in that particular subject, but a candidate shall require a minimum of 85% marks to obtain Distinction in the General Foundation Course.

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- (v) Both Honours and General candidates shall be required to secure minimum 30% marks in each theory paper and 40% marks in each practical paper for the purpose of passing.
- Qualification of Candidates for Examinations** 11. The application must be forwarded by the Principal concerned testifying to:
- (i) the eligibility of the candidate to appear in the examination;
 - (ii) the good conduct of the candidate;
 - (iii) the satisfactory progress of the candidate in studies during the course; and
 - (iv) a minimum of 75% attendance of the candidate in the lectures/tutorials and practicals.
- Fees** 12. A candidate for the examinations shall be required to pay such fees as may be prescribed by the University.
- Procedures Governing change of Centre of Examinations** 13. (i) A candidate, requiring change of centre for examination, shall apply in the prescribed form through the Principal of the Parent college, endorsed by the Principal of the Centre, to which the change is being sought.
- (ii) The application form for the change of centre shall be accompanied by an identification certificate and a passport size photograph, duly attested by a Gazetted Officer stationed at the place where the centre of examination is sought, to ensure ready identification, if need be.
- (iii) One copy of the identification certificate shall be with the candidate for production at the examination centre, if asked for.
- (iv) A prescribed fee of Rs.30/- (Rupees Thirty) shall be deposited either by a Bank Draft Challan, payable to 'North-Eastern Hill University' and the instrument of payment shall be attached to the application form referred to in sub-clause (1) above.
- (v) A candidate shall not be permitted to change his/her centre of examination to a college to which the affiliation of the subject(s) in his/ her combination has not been given by the University.
- Scrutiny of Answer-Scripts** 14. A candidate by request in writing, may apply for scrutiny of answer-scripts in subject(s) within 30 days of declaration of the result(s). The request shall be accompanied by a fee of Rs.30/- per paper in the form of Bank Draft/University Challan drawn in favour of NEHU.
- The answer-scripts shall be scrutinised by the University and the result of such a scrutiny shall be communicated to the candidate concerned.

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- Carrying Over of Examination fees** 15. A candidate who is unable to appear in an examination due to illness or otherwise may within one month of the completion of the examination, apply through the Principal of the college concerned for carrying over of the examination fees.
- The University may permit such carrying over of the fees on the merit of the case. But no application for carrying over shall be entertained in respect of candidates who have been debarred by the Discipline Committee or whose dues have been ordered to be cancelled.
- Refund of Examination Fee** 16. A candidate who has been refused permission to appear at an examination may, within one month of the completion of examination, apply for refund of examination fees.
- The University may, on the merit of the case, permit such refund. However, no requests for refund shall be entertained in respect of candidates who have been debarred by the Discipline Committee.
- Re-Evaluation** 17.
1. A candidate may apply for re-evaluation within 30 days of declaration of the concerned results.
 2. Re-evaluation is permissible for a maximum of two papers only @ Rs. 300 (Rupees three hundred) only per paper.
 3. The facility for Re-evaluation is not applicable to practical papers.
 4. Candidate securing less than 15% in a paper shall not be eligible to apply for re-evaluation.
 5. All applicants for re-evaluation shall be accompanied by:
 - (i) Banker's Cheque/Demand Draft of State Bank of India drawn in favour of NEHU, Shillong, or by NEHU - Challan for the amount prescribed above.
 - (ii) The original mark-sheet issued by the University.
 6. The application shall be screened by the Controller of Examinations and shall be sent to two Examiners, other than the ones who have examined the script earlier, appointed by the Vice-Chancellor.
- Although the University shall make all efforts to declare the results of re-evaluation as early as possible, but because of various safeguards required to be taken, re-evaluation cannot be a time bound process. The University reserves its right of preserving the confidentiality of the re-evaluation process and the results.

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7. Average of the two closer marks awarded by the examiners shall be the marks awarded after re-evaluation.
8. The score after re-evaluation shall supersede the earlier score, provided that a candidate who was declared pass initially shall not be declared unsuccessful as a result of – re-evaluation and downwards revision of marks shall be limited to pass level.
9. No retrospective benefit such as award of Gold Medal, Scholarship, Fellowship admission, promotion etc., shall accrue to a candidate as a result of re-evaluation.
10. Candidates who secure less than or equal to 4/5 (80%) of the average percentage of marks obtained in the rest of the papers shall be eligible for re-evaluation, to illustrate whereas under the old formula a candidate wishing to go for re-evaluation where he/she has secure 42% was to have secured 70% in the rest of the papers, now under the new formula a candidate with 42% marks in a paper can go for re-evaluation of a paper if she/he secures 56% in the rest of the papers. For ready reference please see the 'Ready Reckoner' appended below.
11. In addition to the modified provisions of re-evaluation the rate for scrutiny shall be Rs.100/- per paper.
12. If the improvement in the re-evaluation is equal to or less than 5% over the original marks, the difference will be ignored and shown as NO IMPROVEMENT over the original and the original marks shall be retained.

Ready Reckner:

Average % obtained in the rest of papers	Minimum % of marks to be obtained in the concerned paper as per the existing rule.	Minimum % of marks to be obtained in the concerned paper as per the new rule
67%	40.2%	53.6%
70%	42%	56%
80%	48%	64%
90%	54%	72%

Clause 17 amended Vide Ac:65:2001:5:1 (vi) and EC:110:2001:5:1 (vi).

Clause 4 amended Vide Ac:65:2001:5:1 (v) & EC:110:2001:5:1 (iii).