

MIS

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

32ND MEETING
of the
EXECUTIVE COUNCIL

M I N U T E S

Saturday, the 4th December, 1982
Shillong

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

MINUTES OF THE 32ND MEETING OF THE EXECUTIVE COUNCIL

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MINUTES OF THE THIRTYSECOND MEETING OF THE EXECUTIVE COUNCIL

The 32nd meeting of the Executive Council was held on the 4th December, 1982, at 11.00 A.M., in Room No. 2 of the Administrative Building, Shillong.

PRESENT:

A list of members attending the meeting is appended as Appendix - 1.

WELCOME:

The Chairman welcomed all the members to the 32nd meeting of the Council and also welcomed the new members nominated in place of the out-going members.

1. Prof. K.K.Gupta
2. Dr K.Chatterjee
3. Dr L.P.Vidyanthi
4. Prof. C.L.Anand

The Council also RESOLVED to place on records its appreciation for the services rendered by the following out-going members during their terms as members of the Executive Council.

1. Prof. A.G.George
2. Dr H. Hom Chaudhuri
3. Dr Rais Ahmed

The Council also extended its welcome to Prof. C.L.Anand to the Council who has been appointed as Pro-Vice-Chancellor in Mizoram Campus.

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REGRETS:

The Chairman informed the Council that he had received regrets from the following members who were not able to attend the meeting:

1. Shri Poseye, Director of Education, Nagaland
2. Shri K.N. Channa
3. Shri T.B. Kna
4. Shri. T. R. Jayaraman.
5. Shri. M. R. Kelhatkar.

Before taking up any Item from the Agenda, the Chairman apprised the Council some of the important developments during the last three months or so. The Chairman stated that the University have now the Campuses at Nagaland and Mizoram with Pro-Vice-Chancellors as their Heads. The Agricultural College at Medziphema is also now functioning under a full time Principal. The Chairman further informed that some Professors and Readers have also joined the University.

On the academic side, the Chairman informed the Council that since the University had implemented 10+2+3 system, the faculty members had been working very hard in preparing the new courses. The University had already undertaken a project for publication. In this connection, the Chairman informed the Council that the Ministry of Education provides grants for preparing text-books in the regional languages. As the medium of instruction in this region is English, text-books have to be prepared in English also. This problem had been placed before the Ministry of Education and it is expected that substantial assistance may be available.

The Chairman also informed the members that the University had started non-traditional courses in Electronics, Horticulture and Pisciculture in the three of its affiliated colleges. The Academic Council has now finalised a bigger list of non-traditional courses for Arts/Science. Some of these courses will be common for Arts and Sciences with different syllabi which might be considered as one step ahead of the UGC recommendations.

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The Chairman also informed that the Board of Pre-University Education has started functioning. Vocationalisation at the +2 stage, which is the responsibility of the University in this region, had been considered in detail in the first meeting of the Board.

The Chairman recalled that the Council had adopted a regulation governing the size of the classes. The University had approached the UGC with a proposal to increase the strength of staff so as to implement the same in the Pachhunga University College, a constituent college of the University. The UGC have agreed to create more posts.

The Chairman stated that the NEHU have been assigned the role of Coordination of the Himalayan Eco-Development Project for the North-Eastern Region. Substantial financial outlays are being made available by the Government of India. The progress in this area is now significant.

On the development of Campuses, the Chairman informed the members that as regards, finance, the University's position might be considered as satisfactory and the Finance Committee had revised the Plan documents favourable. Tenders for construction of residential quarters and hostels for students had been received. Some more tenders are being floated. He also informed the Council that the Chief Engineer had joined. The Border Road Development Organisation had agreed to help the University in its Campus development programme, but they do not have the necessary expertise. The Chairman has approached the National Building Construction Corporation. The construction agency will be finalised shortly.

As regards, Nagaland Campus, the Chairman informed the members that owing to elections in Nagaland during the last three months or so, no decisions about Campus development could be taken. Regarding Campus development at Mizoram, the Chairman informed the Council that after boundary demarcation, the Government of Mizoram will hand over a very suitable plot of land of about 808 acres,

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which would be a very valuable property for the University. He further informed that the University had engaged an Architect for the Master Plan for Pachhunga University College. This Complex would house the Pachhunga University College and the Mizan Campus till the construction of the new Campus is taken up. The urgent construction programme includes hostel for 200, staff quarters 50 and one additional floor in the academic buildings under construction.

The Chairman also informed the Council about some negative aspects that emerged during the last three months. The first one was a Pen-down Strike resorted by the teaching staff of the Pachhunga University College and the second one at Kohima Commerce College where the students had abstained from classes. There was some problems in relation to the elections of the students unions. The University had settled these problems amicably.

Item No. 1 CONFIRMATION OF THE MINUTES OF THE 31ST MEETING OF THE EXECUTIVE COUNCIL HELD ON 4TH SEPTEMBER, 1982 :

EC:32:82:01: RESOLVED that the Minutes of the 31st meeting of the Executive Council held on 4th September, 1982, be confirmed with the following correction on Resolution Nos. EC:31:82:18, and EC:31:82:15 respectively.

(i) Add the following after the second Para of the Resolution in question -

"The Council further RESOLVED that a Senior Lecturer of the University be entrusted with the task and the services of the Lecturer be placed with the Department of Continuing Education which would implement the work".

(ii) Add the following after the Para defining 'Objective' of Ordinance on M.Phil -

"The Course work will be at the School level and the number of courses will be four as under :

- School level course - one
- Departmental course - two
- Outside the Department - one".

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Item No. 2 REPORTING ITEMS

2.1: Minutes of the 2nd meeting of the Executive Council consisting of local members held on 1st October, 1982 -

EC:32:82:02(1): The Council approved the Minutes of the 2nd meeting of the Executive Council consisting of local members held on 1st October, 1982.

2.2: Nomination of NEHU Representatives to the different College Governing Bodies -

EC:32:82:02(2): The Council noted the nomination of Dr R. Lalthantluanga, Head, Department of Biochemistry and Dr A.L.Verna, Head, Department of Physics, to the Governing Body of Union Christian College, Barapani, and also noted the nomination of Smt. Margaret Zana, Lecturer in English, Mizoram Campus and Shri Sudhir Kumar, Lecturer in Education, Mizoram Campus, to the Governing Body of Huahthial College, Huahthial, Mizoram.

2.3: Panel of Examiners for Ph.D. Thesis/M.Phil Dissertation;

2.4: Panel of examiners for examining the Ph.D. thesis of Shri H.W.Sten, Department of English -

EC:32:82:02(3)(4): The Council noted the action of the Vice-Chancellor in accepting the panel of examiners for examining the Ph.D. thesis/M.Phil dissertation of Shri S. Mohinddin of Chemistry Department and Shri Seikholam Sithou of Political Science Department respectively and also of the Ph.D. thesis of Shri H.W.Sten of English Department.

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Item No. 3 RATIFICATION OF ACTION TAKEN BY THE
VICE-CHANCELLOR

3.1: Grant of study leave to Smti. Shidamon Swer,
Semi-Professional Assistant, Library Department,
NEHU, to enable her to prosecute studies in
B.Lib. Sc., course in Banaras Hindu University -

EC:32:82:03(1): The Council ratified the action taken by the
Vice-Chancellor in granting study leave to Smti. Shidamon Swer,
Semi-Professional Assistant, Library Department, for a period of
one year with effect from 8th October, 1982 to 7th October,
1983, to enable her to prosecute further studies in B.Lib Sc.,
course in Banaras Hindu University.

3.2: Grant of study leave to Shri A.C.Mahapatra,
Lecturer, Department of Geography -

EC:32:82:03(2): RESOLVED to ratify the action taken by the
Vice-Chancellor in granting study leave with effect from 6th
October, 1982 to 5th April, 1983 to Shri A.C.Mahapatra,
Lecturer, Department of Geography, so as to enable him to
avail of the Fellowship awarded by the Indo-Polish Government
Training Programme.

3.3: Extra-ordinary leave of Dr. P.K.Ganguly,
Lecturer, Department of Educational Research
& Studies, NEHU -

EC:32:82:03(3): The Council ratified the action taken by
the Vice Chancellor in granting extra-ordinary leave for one
year with effect from 6th September, 1982 to 5th September, 1983,
to Dr P.K.Ganguly, Lecturer, Department of Educational Research
& Studies, to enable him to join as Senior Research Officer at
A.N.S. Institute of Social Studies, Patna.

3.4: Appointment of Dr Milton S.Sangma as Proctor, NEHU -

EC:32:82:03(4): The Council noted the recommendation of
the local Executive Council for appointment of Dr Milton S.
Sangma as Proctor of the University.

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3.5: Representation submitted by the B.Ed. students admitted under the B.Ed. Ordinance (New Course) -

EC:32:82:03(5): The Council ratified the action taken by the Vice-Chancellor under Section 12(3) of NEHU Act, 1973, in amending Ordinance 5(2) as represented by the B.Ed. students to amend the Ordinance 2.

3.6: Extension of the term of appointment of Shri K. Nakro, Lecturer, Department of History (temporary) for a further period of six months -

EC:32:82:03(6): RESOLVED to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Shri K. Nakro, Lecturer, Department of History for a further period of six months with effect from 1st October, 1982.

Item No. 4 ACADEMIC MATTERS

4.1: Affiliation of Mokokchung Law College upto Preliminary level -

EC:32:82:04(1): The Council noted the recommendation of the Academic Council for granting provisional affiliation to Mokokchung Law College with effect from 1981-82.

4.2: Upgradation of Kolasib College to Degree level -

EC:32:82:04(2): The Council accepted the recommendation of the Academic Council at its meeting held on 26th and 27th November, 1982, for granting permission to Kolasib College to start Degree Class with effect from 1982-83 with the observation that the College should shift to its own building within six months.

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4.3: Opening of Geology/Psychology/Statistics and Commerce subjects in the Pachhunga University College, Aizawl -

EC:32:82:04(3): The Chairman gave the background of opening of these new Departments in the Pachhunga University College. He pointed out that the Pachhunga University College is to be developed as a pace-setting institution in Mizoram. While the University College may have all streams, the size of these streams has to be regulated. The University should provide for these streams also which answer the need of diversification and which other colleges of that region cannot afford.

The Council RESOLVED to authorise the Vice-Chancellor to implement introduction of new courses as recommended by the Academic Council.

4.4: Introduction of Non-Traditional Courses -

EC:32:82:04(4): The Chairman apprised the Council that in the current academic year, NEHU had already introduced Electronics, Horticulture and Pisciculture in St. Edmund's College, Patkai Christian College and St. Anthony's College respectively. The Chairman also informed the Council about the UGC scheme provides for Rs. 1.00 lakh for each college per year for five years for introducing traditional courses.

While considering the list of traditional courses, it was pointed out that the Academic Council may work out the details of the courses and overlaps, if any, may be avoided. The Council RESOLVED to approve the introduction of the courses.

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4.5: Introduction of New Programmes -

EC:32:82:04(5): The Chairman informed the members that the Planning Commission had approved the following three schemes and the North-Eastern Council had agreed to provide the necessary support:

1. Centre for Educational Technology - at Aizawl
2. Centre for Rural Development - at Medziphema
3. Innovative self-employment oriented programmes.

During the discussion of the new academic programmes, one member expressed the opinion that in selecting such programmes the University should see that the benefit of these programmes could be absorbed by the region.

As these proposed new courses for 1983-84 had been discussed in detail in several local Academic Council meetings and also discussed and approved by the 15th meeting of the Academic Council, the Executive Council RESOLVED to accept the following new courses:

1. Public Administration
2. Psychology
3. Linguistics (as a part of English Literature)
4. Statistics
5. Home Science
6. Social Work
7. Business Administration
8. Earth Sciences
9. Ancient Indian History (Independent as a major specialisation of History).

4.6: Regulations in connection with the various matters relating to affiliation of colleges -

EC:32:82:04(6): The Council accepted the Regulations on the affiliation of colleges as recommended by the Academic Council in its meeting held on 26th and 27th November, 1982.

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4.7: Amendment of Clause 15 on Affiliation of Colleges -

EC:32:82:04(7): RESOLVED that the proposed amendment to Clause 15 on affiliation of colleges, be approved. The Council further authorised the Vice-Chancellor to edit the provisions suitably.

4.8: First Ordinance relating to the maintenance of discipline and proper conduct among the students of the University -

EC:32:82:04(8): The Council noted the First Ordinance relating to the maintenance of discipline and proper conduct among the students of the University and suggested that similar procedure should also be worked out for the Campuses.

4.9: Draft First Ordinance on NEHU Publications -

EC:32:82:04(9): The Council noted the First Ordinance on NEHU Publications.

The Chairman informed the Council that six books in regional languages were under print.

4.10: Amendment of Academic Ordinance No. 4.5(a) on the Board of Schools -

EC:32:82:04(10): RESOLVED that the proposed amendment to Ordinance 4.5(a) on the Board of Schools, be approved.

4.11: Amendment of Ordinance relating to the First Convocation of the University, 1976, transitory provision for the award of Medals and Prizes -

EC:32:82:04(11): The Council approved the addition of the following proviso after Clause 4 on the Ordinance relating to the Convocation and be re-numbered as Clause 5 under the heading "B-Prizes".

"5. Any academic excellence at the University level can be awarded in a prize form at the Convocation".

The Council also authorised the Vice-Chancellor to make other consequential changes in the Ordinance.

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4.12: Diplomes in Languages -

EC:32:82:04(12): The Council considered the recommendation of the Academic Council in its meeting held on 26th and 27th November, 1982, for starting a certificate and diploma courses in Khasi, Garo, Jaintia, Sanskrit and Hindi and also diploma course in Banking and RESOLVED to approve the same.

The Chairman also informed the Council that a diploma course in French, German and Spanish were being planned in the University in pursuance of their earlier decision. The Council noted the same.

4.13: Amendment of Clause 4(k & l) of the Academic Ordinance No. 4 on the School of Studies - Board of School -

This Item was considered alongwith the following Items :

1. Amendment of Academic Ordinance 12 on Master of Philosophy;
2. Amendment of Academic Ordinance No. 13 on Doctor of Philosophy; and
3. Amendment of Ordinance governing leave to teachers (Clause 10:2 - Study Leave) -

EC:32:82:04(13-16): The Council approved the amendments of the above-mentioned Ordinances and RESOLVED to authorise the Vice-Chancellor to finalise the editing of all amendments to the Ordinances.

4.17: Payment of Registration Fee to teachers attending International Conferences/Seminars -

EC:32:82:04(17): The Chairman withdrew this Item.

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Item No. 5 ADMINISTRATIVE MATTERS

5.1: Pay fixation of Shri L.R.Saha, Lecturer in Plant Pathology, College of Agriculture, Medziphema -

EC:32:82:05(1): The Council decided that the pay fixation of Shri L.R.Saha, Lecturer in Plant Pathology, College of Agriculture, Medziphema, be determined as per the Government of India's Rules.

5.2: Final TA bills of Shri G.M.War, Ex-Director of Sports, NEHU -

EC:32:82:05(2): The Council RESOLVED to authorise the Vice-Chancellor to finalise the matter.

5.3: Permission to Dr B.Pakem, Reader, Department of Political Science, for filing nomination to the State Legislature -

EC:32:82:05(3): RESOLVED that Dr B.Pakem, Reader, Department of Political Science be allowed to file nomination to the State Legislature.

The Council further RESOLVED that teaching work-load of members of Parliament and State Legislature should be one-half of the workload prescribed by the University. Suitable provisions to this effect may be made in the Regulation.

5.4: Appointment of Dr S.K.Das, Professor as Head of the Department of Commerce -

EC:32:82:05(4): The Council approved the appointment of Prof. S.K.Das as Head of the Department of Commerce in place of Dr B.K.Tandon, as per provision under Rule 7(1-5).

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5.5: Dr Syed Hasan Ahmed's request for release from NEHU to rejoin his parent University (A.M.U.) -

EC:32:82:05(5): Taking into view the academic interest of the University, the Council RESOLVED to authorise the Vice-Chancellor to request Dr Syed Hasan Ahmed to continue to serve in the University till the end of the current academic session. The Council also agreed to release him from 28th February, 1983 if Dr Syed Hasan Ahmed so desired but he would be entitled for half-pay leave for the vacation period.

5.6: Note on Wardens of Lodges and the question of payment of allowances -

EC:32:82:05(6): The Council approved that the Wardens of Lodges be paid an allowance of Rs 150/- per mensem.

5.7: Dr Banwar Memorial Trophy -

EC:32:82:05(7): The Council welcomed and approved the proposal for instituting an annual Basketball Tournament on All-India basis in memory of (late) Dr S.C. Banwar, Acting Vice-Chancellor of the University.

The Council observed that in pursuance of the objective set for the University under Section 4 of NEHU Act, the University should take a lead in promoting sports and games in the region. The Council RESOLVED to constitute a Commission for the purpose in Particular to identify the potential in the area for sports and games the steps which NEHU and States should undertake including establishment of Sports Complexes, Institutions.

The Council also RESOLVED that Shri Vicki Kapoor would be the Chairman of the Commission and authorised the Vice-Chancellor to nominate other members of the Commission and draw up the terms of reference.

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5.8: Introduction of courses in Shorthand and
Typewriting -

EC:32:82:05(8): The Council considered the report of the Committee appointed by the Academic Council on the introduction of courses in Shorthand and Typewriting in the University and RESOLVED to approve the report with certain modifications as suggested by the Academic Council.

5.9: To fix the date of the 8th meeting of the
Court of the University and the Convocation -

EC:32:82:05(9): The Council RESOLVED that the next meeting of the Court be held prior to the Convocation and that the date of Convocation be in the first or second week of May, 1983, depending on the University Examination programmes. The Council requested the Vice-Chancellor to discuss the matter with the Chancellor and authorised him to fix the date of the Convocation accordingly.

The Council RESOLVED that the 33rd meeting of the Executive Council be held in the latter part of February, 1983.

5.10: University Rovers -

EC:32:82:05(10): The Council accepted the proposal for visiting a group of students comprising debaters, players and singers to other Central Universities and on the occasion of 'Republic Day' to acquaint themselves with the culture of the country.

5.11: Study leave case of Dr Surjit Singh -

EC:32:82:05(11): The Council RESOLVED to approve granting of study leave for a period of one year with effect from February, 1983, to Dr Surjit Singh, Lecturer, Department of Physics, subject to the provision of the Ordinance governing leave to teachers.

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5.12: Study leave case of Shri N.K.Sinha,
Lecturer, Department of Geography,
Pachhunga University College -

EC:32:02:05(12): RESOLVED that Shri N.K.Sinha, Lecturer,
Department of Geography, Pachhunga University College, Aizawl,
be granted study leave to enable him to pursue research studies in
Shillong.

5.13: Extension of study leave to Shri P.Sudhir,
Lecturer, Department of History -

EC:32:02:05(13): The Council approved the extension of study
leave to Shri P.Sudhir, Lecturer, Department of History, for
another period of four months with effect from 1st October,
1982, to enable him to complete his studies at the University of
London, London, UK, subject to the provisions of the Ordinance
governing leave to teachers.

5.14: Guidelines for the implementation of the
Merit Promotion Scheme for University
appointed Teachers -

EC:32:02:05(14): The Council noted the Guidelines issued by
the University Grants Commission for the implementation of the
Merit Promotion Scheme for the University appointed teachers and
RESOLVED to accept the same.

Item No. 6 FINANCIAL MATTERS

6.1: Inclusion of a representative of ICAR in the
meetings of the Finance Committee, MEHU -

EC:32:02:06(1): The Council accepted the proposal for
inclusion of a representative of ICAR in the meetings of the University's
Finance Committee, taking into consideration of the fact that
the ICAR also involves in the College of Agriculture.

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6.2: Revised Sixth Five Year Plan Proposals -

EC:32:82:06(2): The Council accepted the Revised Sixth Five Year Plan proposals of the University.

6.3: Annual Accounts and Audit Report for the year 1980-81 -

EC:32:82:06(3): The Council approved the Annual Accounts and Audit Report for 1980-81 presented to it.

6.4: Revised Estimates, 1982-83 and Financial Estimates, 1983-84 -

EC:32:82:06(4): RESOLVED that the Revised Estimates, 1982-83 and Financial Estimates, 1983-84, be approved.

6.5: Delegation of Administrative and Financial Powers to the Pro-Vice-Chancellor posted at Aizawl and Kohima -

EC:32:82:06(5): The Council was of the view that the delegation of Administrative and Financial Powers to Pro-Vice-Chancellors and other officers is a matter to be finally decided by the Vice-Chancellor. They RESOLVED accordingly and noted the scheme of delegation. (Appendix - 2).

6.6: Introduction of provisions similar to those of the CCS(Pension Rules) 1972 regarding the effect of departmental/judicial proceedings on the Retirement Benefits, etc. -

EC:32:82:06(6): The Council RESOLVED to defer consideration of this Item.

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6.7: Opening of a separate non-drawing current account with the State Bank of India in different Centres at Shillong, Medziphema, Kohima and Aizawl -

EC:32:82:06(7): The Council approved the opening of a separate non-drawing current account with the State Bank of India in different Centres at Shillong, Medziphema, Kohima and Aizawl and also RESOLVED to authorise the Finance Officer of the University to operate on these accounts on behalf of the University.

Item No. 7 ITEMS FROM THE CHAIR

1. Professor in Khasi -

EC:32:82:07(1): The Chairman informed the Council that the Selection Committee in Khasi has recommended Prof. R.S.Lyngdoh to be appointed as Professor in Khasi and Shri H.W.Sten as Reader in Khasi. The Council approved the recommendation of the Selection Committee.

(2) Professor in Sociology -

EC:32:82:07(2): As decided in the last meeting of the Executive Council, the Vice-Chancellor had a dialogue with Dr S.M.Dubey. He did not find him suitable for appointment as a Professor or even for Visiting Professorship in the Department of Sociology in this University. The Vice-Chancellor informed the Council that the Selection Committee had recommended Dr M.N.Karna, an internal candidate for the post of Professor.

The Council RESOLVED that the recommendation of the Selection Committee in Sociology be accepted and the offer of appointment to Dr M.N.Karna be issued.

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3. Other appointments -

EC:32:82:07(3)(i): The Council considered the Bio-Data of Dr K.N.Singh for appointment as Visiting Professor in the College of Agriculture, Medziphema and RESOLVED that he be offered the post of Visiting Professor of Agricultural Extension on contract basis for two years.

EC:32:82:07(3)(ii): The Council considered the Bio-Data of Dr R.N.Pal and Dr R.N.Desai for appointment as Visiting Professor of Animal Science in the College of Agriculture, Medziphema.

As the specialisation required for the post was Animal Production, the Council RESOLVED to authorise the Vice-Chancellor to finalise the appointment from the panel of names placed before the Council if the required specialisation is fulfilled.

EC:32:82:07(3)(iii): The Council considered the Bio-Data of Dr D.D.Pant and observed that his area of specialisation may not be a high priority for the University at the moment.

EC:32:82:07(3)(iv): The Council considered the Bio-Data of Dr T.B.Lahari for the Shillong Sub-Centre of Rural Development Centre with placement in Department of Geography.

EC:32:82:07(3)(v): The Council considered the Bio-Data of Dr G.R.Udas and Dr B.S.Tewari for appointment as Professors in Geology and RESOLVED to authorise the Vice-Chancellor to consult Dr H.N.Sethna, Chancellor of the University and finalise.

EC:32:82:07(3)(vi): The Council considered the Bio-Data of Dr K.H.Saksena for appointment as Professor in Mathematics and was of the view that his area of specialisation is not suitable.

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EC:32:82:07(3)(vii): The Council considered the Bio-Data of Dr D.P.Khandelwal for appointment as Professor in Physics and was of the view that his specialisation is not a high priority for the University.

EC:32:82:07(3)(viii): The Council considered the Bio-Data of Dr(Mrs) Adha Pant and considered that her specialisation may not be of high priority for the University.

EC:32:82:07(3)(ix): The Council considered the Bio-Data of Shri D.R.Dua and authorised the Vice-Chancellor to have a dialogue with him.

4. First Ordinance on Mahatma Gandhi Visiting Professorship Fund and Verrier Elwin Memorial Endowment Lecture Fund -

EC:32:82:07(4): The Council noted the First Ordinance on Mahatma Gandhi Visiting Professorship Fund and Verrier Elwin Memorial Endowment Lecture Fund presented to it by the Vice-Chancellor.

5. Progress Report on Himalayan Eco-Development Project for the period ending 31st October, 1982:

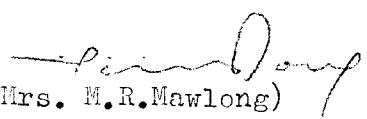
EC:32:82:07(5): The Council noted the Progress Report on Himalayan Eco-Development Project.

6. Committee appointed by the Academic Council about the Departments of Sociology & Anthropology -

EC:32:82:07(6): A question was raised about the appointment of the Committee by the Academic Council about the Departments of Sociology, Anthropology and the possibility of opening Human Biology. The Council RESOLVED to await the Report of the Committee and the recommendations of the Academic Council therein.

The meeting ended with a Vote of Thanks from the Chair.

JL/C/xvi/


(Mrs. M.R. Mawlong)
Secretary,
Executive Council

LIST OF MEMBERS ATTENDING THE MEETING OF
THE EXECUTIVE COUNCIL

1. Dr B.D.Sharma
Vice-Chancellor
 2. Prof. C.L.Anand,
Pro-Vice-Chancellor
 3. Prof. M. Sridharan
 4. Shri Vicki Kapoor
 5. Prof. R.N. Mishra
 6. Shri Kireewati
 7. Shri Hranthanga
 8. Shri Lalawia
 9. Fr. Paul Petta
 10. Prof. H. Junjappa
 11. Dr K.Chatterjee
 12. Prof. D.P.Singh
 13. Prof. K.K.Gupta
 14. Mrs. M.R.Hawlong,
Registrar
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DELEGATION OF ADMINISTRATIVE & FINANCIAL POWERS TO
THE-PRO-VICE CHANCELLOR POSTED AT AIZAWL AND KOHIMA

1. General Limitations of -

- (i) It is a primary condition that financial powers should be exercised with a view that University money be spent only on legitimate objects of expenditure.
- (ii) The power to sanction expenditure is subject to any general or special direction which may be issued from time to time by the Executive Council.
- (iii) The powers which have not been delegated shall rest with the Vice-Chancellor/Finance Officer/ Executive Council.
- (iv) The power to sanction expenditure which involves the introduction of a new principle or practice likely to lead to increased expenditure in future shall not be exercised without prior concurrence of the Finance Officer.

2. Effect of Sanction -

- (i) No expenditure shall be incurred against the sanction unless funds are placed at the disposal of the concerned authorities by the University.
- (ii) Sanction to recurring expenditure becomes operative when funds to meet expenditure of the first year are made available and remains effective for each subsequent year subject to appropriation in such years and subject to the terms of the sanction.

3. Limitations on the powers of -

Re-appropriation of Funds -

- (i) Funds shall not be re-appropriated to meet expenditure which has not been sanctioned by Competent Authority.
- (ii) Funds shall not be appropriated or re-appropriated to meet expenditure on the new services not provided for in the annual Budget Estimates unless prior approval of the University is obtained.

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4. No sanction for expenditure be issued unless the authority satisfies that -

(i) The rules, orders and norms prescribed for supply/purchase of stores, stationery articles, etc., have been followed.

(ii) In case of any departure from the rules, orders, norms, etc., prior concurrence of the Finance Officer should be obtained.

5. Communication of Sanctions -

All orders sanctioning expenditure or advance of University money of Rs 500/- and above, in exercise of the power conferred by this Delegation shall be communicated to the Finance Officer.

6. Power to Relax -

Notwithstanding anything contained in this Delegation, the Executive Council may by general or special order relax any provision of this Delegation.

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In exercise of powers conferred in Statute 43 of the NEHU Act, 1973, the Vice-Chancellor is pleased to delegate the Administrative and Financial Powers to the Pro-Vice-Chancellor at Aizawl and Kohima as shown in the Schedule below :

	Authority to whom delegated	Extend of Delegation
1. Re-appropriation of Funds	Pro-V.C.	Full powers - from one minor head to another under the same major head with intimation to Finance Officer.
2. Appointment(Officiating)	Pro-V.C.	Full powers - to fill up the existing vacancies upto the maximum pay scale of Rs 1,000/- p.m.
3. Grant of Casual Leave/Duty Leave/Quarantine leave, Maternity leave etc., and permission to leave/vacation/holidays and grant of E.L. without substitute.	Pro-V.C.	Full powers in respect of Deputy Registrar, Principals, Teachers.
4. To sanction Honorarium to employees	Pro-V.C.	Full powers and should not exceed the following ceiling during financial year: 1. S.O. - Rs 500/- 2. U.D.A/ Rs 350/- Steno 3. LDA/ Rs 250/- Typist 4. Grade IV Rs 150/-
5. (a) To sanction medical reimbursement within the State.	Pro-V.C.	Full powers.
(b) To sanction H.R.A. to employees according to scales and rules prescribed.	Pro-V.C.	Full powers.
(c) Permission to non-entitled officers to Air travel within the North-Eastern Region and upto Calcutta.	Pro-V.C.	Full powers.
(d) To sanction TA bills to officers/teachers/staff.	Pro-V.C.	Full powers.

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(e)	To sanction study tour expenses including D.A. to students as per approved rate.	Pro-V.C.	Full powers.
(f)	To sanction TA advance on tour/leave salary advance/Festival advance/LTC advance.	Pro-V.C.	Full powers.
6. (a)	To sanction purchase of office equipments/stores furniture, typewriters, stationery, Camping materials.	Pro-V.C.	Full powers.
(b)	To sanction repairs to typewriters, office equipments, furniture, etc.	Pro-V.C.	Full powers upto Rs 1,000/- at a time..
(c)	Maintenance and repairs of vehicles.	Pro-V.C.	Full powers.
7.	To sanction installation of residential Telephones	Pro-V.C.	Full powers.
8.	To sanction printing and binding except publication	Pro-V.C.	Full powers.
9.	To sanction purchase of books Journals, Periodicals for library.	Pro-V.C.	Full powers (on the recommendation of the Librarian).
10.	To sanction maintenance of permanent assets like playgrounds, etc.,	Pro-V.C.	Full powers.
11.	To sanction Telephone charges (residential tele- phone), payment of House Rents for hired buildings and stationery.	Pro-V.C.	Full powers.
12.	To sanction employment of unskilled casual labourers.	Pro-V.C.	Full powers- subject to the rates approved by the local Deputy Commissioner/District Magistrate.
13.	Write off losses including books after investigation	Pro-V.C.	Upto Rs 500/-.
14.	To sanction purchase of liveries/uniforms of University employees.	Pro-V.C.	Full powers.

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15. To sanction expenditure on petty works.	Pro-V.C.	Upto Rs 15,000/- per item according to norms.
16. To sanction annual repairs	Pro-V.C.	Full powers.
17. To sanction payment of legal expenses.	Pro-V.C.	Full powers.
18. To sanction temporary advance from GPF/CPF to staff/teachers.	Pro-V.C.	Full powers.
19. To sanction grants of loans out of students Aid Funds.	Pro-V.C.	Full powers with the recommendation of the Student's Aid Fund Committee.
20. To sanction purchase of utensils, crockeries, furnitures, etc., to hostels/ guest house.	Pro-V.C.	Full powers.
21. To sanction hire of house/ building as class rooms/ office/hostels.	Pro-V.C.	Full powers.
22. To sanction hire of conveyance during meetings/ seminars/conferences.	Pro-V.C.	Upto Rs 1,000/-.
23. To sanction Overtime Allowance to Ministerial staff.	Pro-V.C.	Full powers.
