

**NORTH-EASTERN HILL UNIVERSITY
SHILLONG**

AGENDA PAPERS



**ONE HUNDRED FIFTY
MEETING OF THE EXECUTIVE
COUNCIL**

30th March, 2012

AGENDA PAPERS FOR THE 150th MEETING OF THE EXECUTIVE COUNCIL TO BE HELD ON 30th MARCH, 2012

<u>ITEM NO.</u>	<u>C O N T E N T S</u>	<u>PAGE NO.</u>
1:	- <u>CONFIRMATION OF THE MINUTES:</u>	
	(i) Confirmation of the minutes of the 149 th meeting of the Executive Council held on 25 th November, 2011	- 1:1(1-2)
2:	- <u>REPORTING ITEMS:</u>	
	(i) Action taken on the minutes of the 149 th meeting of the Executive Council held on 25 th November, 2011.	- 2:1:(1-8)
3:	- <u>RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR:</u>	
	(i) Appointment of Head, Department of Geography.	- 3:1:(1-2)
	(ii) Appointment of Head, Department of Basic Sciences & Social Sciences.	- 3:2(1-2)
	(iii) Appointment of Dean, Student's Welfare, NEHU.	- 3:3(1-2)
	(iv) Appointment of Dean, School of Economic, Management and Information Sciences.	- 3:4(1-2)
	(v) Nomination of member to the Finance Committee NEHU, Shillong.	- 3:5(1-2)
5:	- <u>ACADEMIC MATTERS:</u>	
5:8:	- <u>Others:</u>	
	(i) Memorandum of Agreement for the engagement of Ranger Security Guards on contract basis.	- 5:8:1(1-10)
	(ii) UGC-Faculty Recharge Programme.	- 5:8:2(1-8)
6:	- <u>ADMINISTRATIVE MATTERS:</u>	
6:2:	- <u>Appointment/Creation/Up-gradation of post/ Confirmation/Extension/Option/Transfer/Release /Termination etc.</u>	
	(i) Appointment of Chancellor-reg.	- 6:2:1(1-3)

PAGE NO.	(ii)	Transfer of Shri Laishram Shyam Kumar, Deputy Registrar and Shri S.Myrchiang, Asstt. Registrar from NEHU, Tura Campuss to Head Quarter, Shillong.	-	6:2:2(1-11)
1:1(1-2)	(iii)	Criteria to be followed for placement of Lecturer in the Sr. Scale and Selection Grade under Old Regulation.	-	6:2:3(1-7)
2:1(1-8)	(iv)	Acceptance of technical resignation in respect of Prof.R.Lalthantluanga, Bio-chemistry, NEHU.	-	6:2:4(1-10)
3:1(1-2)	(v)	Compulsory Retirement of Shri. F. R. Khyriem, Assistant from NEHU Service.	-	6:2:5(1-11)
3:2(1-2)	(vi)	Compulsory Retirement of Shri. R.P. Sapkota from NEHU Service.	-	6:2:6(1-36)
6:7:	-	<u>Others:</u>		
3:3(1-2)	(i)	Minutes of the 106 th & 107 th Building Committee held on 9.2.2012 and 2.3.2012.	-	6:7:1(1-8)
3:4(1-2)	(ii)	Higher Administrative Grade.	-	6:7:2(1-2)

ACADEMIC MATTERS:

Others:

3:8(1-10)	(i)	Memorandum of Agreement for the engagement of Ranger Security Guards on contract basis.		
3:8(1-8)	(ii)	UGC-Faculty Recharge Programme		

ADMINISTRATIVE MATTERS:

3:2(1-3)	(i)	Appointment of Chancellor-reg		
----------	-----	-------------------------------	--	--

1:1(1)

1. - **CONFIRMATION OF THE MINUTES:**

- (i) Confirmation of the minutes of the 149th meeting of the Executive Council held on 25th November, 2011.

The minutes of the 149th meeting of the Executive Council held on 25th November, 2011 were circulated to all the members. No comments have been received, therefore the minutes may be confirmed.

Corrigendum regarding regarding EC Resolution No:EC:149:2011:5:1(iii) and No:EC:149:2011:5:1(iv) was issued as per Annexure 'A'.

The matter is placed before the Council for consideration.



1:1(2) ANNEXURE- A
पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. वि. वि. परिसर, शिलांग-793022 (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

Ms. L. Zadeng
Deputy Registrar
Conference
e.mail.drconf@nehu.ac.in

Tel.No.0364-2721043

No.EC:149-4/Conf/2011- 188

Dated 23rd January, 2012.

CORRIGENDUM

As the words " and approved" are missing from Resolutions NO:EC:149:2011:5:1:(iii) and Resolutions NO:EC:149:2011:5:1:(iv) as recorded in the Minutes of the 149th Executive Council circulated earlier, the same are inserted in the appropriate places so that the two resolutions may be read as follows:

NO:EC:149:2011:5:1:(iii): The Council considered **and approved** the recommendation of Local Cadre Review Committee on amendment to the qualifications as provided in the respective Recruitment Rules for the posts of University Deputy Librarian/ University Assistant Librarian/College Librarian/ Documentation Officer, Deputy Registrar, Assistant Registrar and Assistant Director of Physical Education and Sports as follows:

Existing	Proposed
<p>1. <u>Deputy Librarian</u></p> <p>Minimum Qualification:</p> <p>(i) Master Degree in Library Science/ Information Science/Documentation with at least 55% marks or its equivalent grade of 'B' in the UGC Seven Point Scale and consistently good academic record.</p> <p>(ii) Five years experience as a Assistant University Librarian/College Librarian.</p> <p>(iii) Evidence of innovative library services, published work and professional commitment, computerization of library.</p>	<p>1. <u>Univesity Deputy Librarian</u></p> <p>Minimum Qualification:</p> <p>(i) Master's Degree in Library Science/ Information Science/Documentation with at least 55% marks or its equivalent grade of 'B' in the UGC Seven Point Scale and consistently good academic record.</p> <p>(ii) Five years experience as University Assistant Librarian/College Librarian.</p> <p>(iii) Evidence of innovative library services and organization of published work and professional commitment, computerization of Library.</p>

<p>Desirable:</p> <p>M.Phil/Ph.D. degree in Library Science/ Information Science / Documentation / archives and manuscript keeping, computerization of library.</p>	<p>Desirable:</p> <p>M.Phil/Ph.D. degree in Library Science/ Information Science / Documentation / archives and manuscript keeping, computerization of library.</p> <p>Provided that fulfillment of the requirement of 55% marks or its equivalent grade 'B' in the UGC Seven Points scale may be relaxed by the university for SC/ST candidates and departmental candidates subject to the minimum of 50% marks.</p>
<p>2. <u>Assistant Librarian / College Librarian / Documentation Officer</u></p> <p>Minimum Qualification:</p> <ol style="list-style-type: none"> i. Qualifying in the National Level Test conducted for the purpose by the UGC or any other agency approved by the UGC. ii. Master's Degree in Library Science/ Information Science/Documentation or an equivalent professional degree with at least 55% marks or its equivalent grade of B in the UGC seven points scale plus a consistently good academic record, computerization of Library. 	<p>2. <u>University Assistant Librarian / College Librarian / Documentation Officer</u></p> <p>Minimum Qualification:</p> <ol style="list-style-type: none"> i. A Master's degree in Library Science/ Information Science/ Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a seven point scale wherever grading system is followed) and a consistently good academic record with knowledge or computerization of Library. ii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. iii. However, candidates who have been awarded Ph.D. degree in accordance with the University Grants commission (Minimum Standards and procedure for Award of Ph.D Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Librarian/ College Librarian or Documentation Officer. <p>Provided that fulfillment of the requirement of 55% marks or its</p>

	<p>equivalent grade 'B' in the UGC Seven Points scale may be relaxed by the university for SC/ST candidates and departmental candidates subject to the minimum of 50% marks.</p>
--	--

<p>3. Deputy Registrar</p> <p>Minimum Qualification:</p> <p>(i) Master degree with at least 55% marks or its equivalent grade 'B' in the UGC Seven Points scale subject to at least 50% marks in the case SC/ST candidates.</p> <p>(ii) 5(five) years experience as Lecturer in a university or college with experience in Educational Administration.</p> <p style="text-align: center;">OR</p> <p>Comparable experiences in research establishments/or other Institutions of</p>	<p>3. Deputy Registrar</p> <p>Minimum Qualification:</p> <p>(i) Master degree with at least 55% marks or its equivalent grade 'B' in the UGC Seven Points scale.</p> <p>(ii) Nine years experience as a Lecturer/Assistant Professor in the AGP of 6000 and above with experience in educational administration.</p> <p style="text-align: center;">OR</p> <p>Comparable experiences in research establishments and /or other Institutions of Higher Education.</p>
<p>Higher Education.</p> <p style="text-align: center;">OR</p> <p>5 (five) years administrative experience as Assistant Registrar or in an equivalent post.</p> <p>Provided that fulfillment of the requirement of 55% marks or its equivalent grade 'B' in the UGC Seven Points scale may be relaxed by the University for departmental candidates subject to the minimum of 50% marks. Provided further that preference will be given to candidates having experience of working in an educational/University system with special emphasis for those working in the Central Universities.</p>	<p style="text-align: center;">OR</p> <p>Five years of administrative experience as Assistant Registrar or in an equivalent post.</p> <p>Provided that fulfillment of the requirement of 55% marks or its equivalent grade 'B' in the UGC Seven Points scale may be relaxed by the University for SC/ST candidates and departmental candidates subject to the minimum of 50% marks.</p>

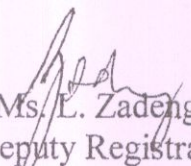
<p>4. Assistant Registrar</p> <p>Minimum Qualification</p> <p>Good academic record plus Master degree with atleast 55% marks or its equivalent grade 'B' in the UGC Seven Points scale subject to at least 50% marks in the case of SC/ST candidates or its equivalent grade in the UGC Seven Points scale.</p> <p>Provided that fulfillment of the requirement of 55% marks or its equivalent grade 'B' in the UGC Seven Points scale may be relaxed by the University for departmental candidates subject to the minimum of 50% marks. Provided further that preference will be given to candidates having experience of working in an educational/University system with special emphasis for those working in Central Universities.</p>	<p>4. Assistant Registrar</p> <p>Minimum Qualification</p> <p>Master's degree with at least 55% marks or its equivalent grade 'B' in the UGC seven point scale with a consistently good academic record.</p> <p>Provided that fulfillment of the requirement of 55% marks or its equivalent grade 'B' in the UGC Seven Points scale may be relaxed by the University for SC/ST candidates and departmental candidates subject to the minimum of 50% marks.</p> <p>Provided further that preference will be given to the candidates having administrative experience.</p>
---	--

<p>5. Assistant Director of Sports</p> <p>Minimum Qualification</p> <ol style="list-style-type: none"> i. Ph.D or certificate of having cleared in the national test conducted for the purpose by the UGC. ii. Master's degree in Physical Education (two years course) or Master's degree in Sports or an equivalent degree with at least 55% marks or its equivalent grade B in the UGC seven point-scale plus consistently good academic record. iii. Record of having represented the University / College at the inter- University / inter - Collegiate competitions or the State in National Championship. iv. Passed the physical fitness test. 	<p>5. Assistant Director of Sports</p> <p>Minimum Qualification</p> <ol style="list-style-type: none"> i. Master's degree in Physical Education or Master's Degree in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record. ii. Record of having represented a University / College at the inter-University / inter - Collegiate championship or the State and / or National championships. iii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. iv. Passed the physical fitness test conducted in accordance with relevant UGC Regulations. v. However, candidates, who are, or have been awarded Ph.D degree in
--	---

1:1: (6)

	<p>accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D Degree), Regulation 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Director of Physical Education / College Director of Physical Education & Sports.</p> <p>Provided that fulfillment of the requirement of 55% marks may be relaxed by the University for SC/ST candidates and departmental candidates subject to the minimum of 50% marks.</p>
--	--

NO:EC:149:2011:5:1: (iv): The Council noted the information **and approved** to adoption of revised Pay under 6th C.P.C. Central Civil Services (Revised Pay) 2008, Pay Band and Grade Pay in respect of Group A, B and C Non Teaching posts in the University. The LCRC Committee had recommended that the said revised Pay Band and Grade Pay be incorporated in the respective Recruitment Rules for the above mentioned Group A, B and C Non Teaching posts.


Ms. L. Zadeng
Deputy Registrar

Copy to:

1. Deputy Registrar(CRC), NEHU, Shillong.
2. All Members of the Executive Council, NEHU, Shillong.
3. SPS to the Vice-Chancellor, NEHU, Shillong.
4. SPA to the Registrar, NEHU, Shillong.

Deputy Registrar

2: - REPORTING ITEMS:

- (i) Action taken on the minutes of the 149th meeting of the Executive Council held on 25th November, 2011.

1: - CONFIRMATION OF THE MINUTES**Action taken**

- (i) Confirmation of the Minutes of the 148th meeting of the Executive Council held on 30th September, 2011. - The confirmed minutes were circulated to all concerned.

2: - REPORTING ITEMS:

- (i) Action taken on the minutes of the 148th meeting of the Executive Council held on 30th September, 2011. - Noted

3: RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR.

- | | | |
|--|---|--|
| (i) Grant of lien to Prof. D.R.Syiemlieh, Department of History. | - | } Decision of the Council communicated Concerned Section |
| (ii) Regularization of the services of the Temporary Status Casual Labourers. | - | |
| (iii) Salary and other expenses of Hindi posts. | - | |
| (iv) Case No. Case WP(C) No.412(SH) of 2005 filed by the University in connection with investment of GPF money in KVP and NSC. | - | |

4:- DEFERRED ITEMS:

- (i) Headship in the Centre for Science Education. - Notification vide No: F.5-5/Estt.II/Sc.Edun/2004-05-2412 dt. 15.12.2011
- (ii) Extension of Revised Dynamic Assured Career Progression (DACP) scheme to the Medical Officers of the University. - Decision of the Council communicated to D/R(Estt.II)
- (iii) Medical Treatment to retired employees – teachers of NEHU. - Decision of the Council communicated to D/R(Finance)
- (iv) Payment of Remuneration in respect of Shri W.R.Lyngdoh, LDC, Deptt. Of Botany for performing Additional work of Store Keeping. - Decision of the Council communicated to D/R(Estt.II)

- | | | | |
|--------|--|---|--|
| (v) | Representation of Prof. M.M.Singh, Centre for Science Education-Pay Fixation regarding. | - | Decision of the Council communicated to D/R(Estt.II) |
| (vi) | Missing of Treadmill from Health Centre and report of fact finding committee thereof. | - | Decision of the Council communicated Concerned Section. |
| (vii) | Genesis of shifting to NEHU Permanent Campus at Tura Campus, Chasingire and subsequent Developments. | - | Decision of the Council communicated to P.V.C, Tura Campus |
| (viii) | Provision of pressure breaker Tank for new P-Type quarters near V.C's residence at Permanent Campus, NEHU, Shillong. | - | Decision of the Council communicated to UE, CDD. |
| (ix) | Community Centre and Rules pertaining to its usage and allotment, 2011. | - | Decision of the Council communicated to D/R(Estate) |
| (x) | Providing of Laptops to the Deans of Schools. | - | Decision of the Council communicated to D/R (P&S) |

5:- ACADEMIC MATTERS:

5:1: Statutes/Ordinances/Regulations & Rules:

- | | | | |
|-------|---|---|--|
| (i) | (a) Review of House Allotment Rules. | - | } Decision of the Council communicated to D/R(Estate) |
| | (b) Inclusion of Deputy Registrar (Estate) as permanent invitee to the Residence Allotment Committee. | - | |
| (ii) | Amendment to the qualifications for the post of Executive Engineer, System Analyst and Information Scientist. | - | Decision of the Council communicated D/R(CRC) |
| (iii) | Amendment to the qualifications for Direct Recruitment to the posts of (i) Deputy Librarian (ii) Assistant Librarian (iii) Dy. Registrar, (iv) Assistant Registrar (v) Documentation Officer and (vi) Assistant Director of Sports. | - | Corrigendum issued vied No:EC:149-4/ Conf/2011-188 dt. 23.1.2012 |

- | | | | |
|--------|--|---|---|
| (iv) | Revised Pay Band and Grade Pay for Group A, B, and C Non Teaching posts pursuant to 6 th C.P.C and incorporation of the same in the respective Recruitment Rules. | - | Corrigendum issued
vied No:EC:149-4/
Conf/2011-188
dt. 23.1.2012 |
| (v) | Amendment to the Ordinance OC-6 on Governing Leave to teachers of the University. | - | This item was
withdrawn |
| (vi) | Proposed amendment of Regulation RC-13 on Award of Gold Medals and Prizes. | - | Under process |
| (vii) | Proposed amendment of Regulation RC-20 on Master's Degree Programme in Management under Ordinance OC-17. | - | Under process |
| (viii) | Correction of Minutes of 85 th Academic Council relating to amendment of Statute-20. | - | Under process |
| (ix) | Amendment to the admission policy for Master's and Professional Courses Programme. | - | Under process |
| (x) | Regulation on Master's in Social Work (under Ordinance OC-7, OC-17 and OC-18. | - | Under process |
| (xi) | (a) Draft Regulation of Master of Technology Programme
(b) Draft Regulation of Bachelor of Technology Programme | - | Under process |

5:5:- Examination Matters:

- | | | | |
|-------|--|---|---|
| (i) | Fee Structure for conduct of M.Phil & Ph.D. Course work examination. | - | } Decision of the
Council communicated
to COE |
| (ii) | Matter relating to Registration of Ph.D. Students Examination. | - | |
| (iii) | Panel of Paper Setters and Examiners. | - | |
| (iv) | Rationalization of tuition and hostel fees for foreign students. | - | |

- | | | | |
|--------|--|---|---|
| (v) | Self-Scrutiny in lieu of Re-evaluation. | - | } Decision of the Council communicated to COE |
| (vi) | Panel of Examiners for Ph.D/M.Phil candidates. | - | |
| (vii) | Declaration of Ph.D/ M.Phil. result. | - | |
| (viii) | Cancellation of admission of Mr. Soumitra Kumar Bera, Ph.D.Scholar, Department of Economics. | - | |
| (ix) | Disclosure of Evaluated answer scripts under the RTI Act, 2005. | - | |

5:7:- Affiliation etc:

- | | | | |
|-------|---|---|---|
| (i) | Affiliation Matters. | - | } Decision of the Council communicated to CDC |
| (ii) | Nomination of NEHU Representatives to the Governing Bodies of the Affiliated Colleges. | - | |
| (iii) | Cancellation of affiliation for Shillong Engineering College and Management (SEMC) Jorabat. | - | |

5:8:- Others:

- | | | | |
|-------|--|---|--|
| (i) | Proposed MOU between NEHU and Aarha University, Denmark. | - | Letter to Legal Officer issued vide No. F.12-47/Acad/MoU/Aarhas/2010-1998 Dt. 13.12.2011 |
| (ii) | Appointment of Supervisor/Joint Supervisor. | - | } Decision of the Council communicated to COE |
| (iii) | Recognition of Joint Supervisor. | - | |
| (iii) | Disbursement of funds for Academic Study Tour. | - | Decision of the Council communicated to D/R(Finance) |
| (v) | Letter from University Grants Commission | - | |

6:- ADMINISTRATIVE MATTERS:**6:1:- Selection Committee:**

- | | | | |
|-------|--|---|---|
| (i) | Nomination of subject experts in the Selection Committee for Non-Teaching Group 'A' post. | - | } Decision of the Council communicated D/R(Estt.II) |
| (ii) | Recommendation of the Departmental Promotion Committee for promotion of Selection Officers to the post of Assistant Registrar. | - | |
| (iii) | Panel of experts, constitution of Screening Committee & Selection Committee for the post of Professor in SAIF. | - | |
| (iv) | Panel of Experts for selection of Faculties in various Departments. | - | |

6:2:- Appointment/Creation/Up-gradation of post/ Confirmation/Extension/Option/Transfer/Release /Termination etc.

- | | | | |
|-------|---|---|---|
| (i) | Appointment of Head, Department of History | - | Notification issued vied No.F.5-5/VI/ Estt.II/89-2386 dt. 14.12.11 |
| (ii) | Appointment of Head, Department of Economics | - | Notification issued vied No.F.5-5/ Estt.II/Eco/II/2381 dt. 14.12.11 |
| (iii) | Appointment of Head, Department of Geography | - | Notification issued vied No.F.5-5/ Estt.II/89-2411 dt. 15.12.11 |
| (iv) | Appointment of Head, Department of Chemistry | - | Notification issued vied No.F.5-5/XVI/ Estt.II/89-2388 dt. 14.12.11 |
| (v) | Appointment of Head, Department of Commerce | - | Notification issued vied No.F.5-5/XIX/ Estt.II/89-2383 dt. 14.12.11 |
| (vi) | Appointment of Head, Department of Biochemistry | - | Notification issued vied No.F.5-5/ Estt.II/89-2383 dt. 14.12.11 |

2:1(6)

- (vii) Appointment of Head, Deptt. of Political Science. - Notification issued vide No.F.5-5/(V) Estt.II/89-2387 dt. 14.12.11
- (viii) Unauthorised absence from duty in respect of Shri Robert Kharbuli, Peon, - Decision of the Council communicated to D/R(Estt.II)
- (ix) Appointment of Head, Department of Biotechnology & Bioinformatics - Notification issued vide No.F.5-5/ Estt.II/BTBI/2011-2385 dt. 14.12.11
- (x) Appointment of Head, Department of Physics - Notification issued vide No.F.5-5/Estt.II /Physics/85-11/2380 dt. 14.12.11
- (xi) Appointment of Dean, School of Human and Environmental Sciences - Notification issued vide No.F.5-5/ Estt.II/SHES/10-2389 dt. 14.12.11
- (xii) Appointment of Dean, School of Life Sciences - Notification issued vide No.F.5-5/ Estt.II/SLS/10-2390 dt. 14.12.11
- (xiii) Confirmation of services of Shri Manoj Rana, Assistant Librarian, Central Library - Order issued vide No: F.14-214/Estt.II/2005 2377 dt.13-12.2011
- (xiv) Appointment of Head, Department of English(Tura) - Notification issued vide No.F.5-5/Estt.II /ENG-TC/II/2384 dt. 14.12.11
- (xv) Technical Resignation of Dr. A.C. Dubey, former Reader, Department of Economics, NEHU, Shillong. - Decision of the Council communicated to D/R(Estt.II)
- (xvi) Engagement of Legal Officer. - Decision of the Council communicated to D/R(Estt.II)
- (xvii) Appointment of Chief Vigilance Officer of the University. - Notification issued vide No.F..4-1/Vol-II Estt.II/89-2403 dt. 15.12.2011

- | | | | |
|---------|---|---|--|
| (xviii) | Confirmation of services of Dr. (Mrs.) C.A.R.Diengdoh, Director, College Development Council (CDC), NEHU, Shillong. | - | Order issued vide No. F.14-232/Estt.II/2008 -2376 dt. 13.12.2011 |
| (xix) | Re-engagement of Shri R.R.Dutta Adhikari as Internal Audit officer. | - | Decision of the Council communicated to D/R(Estt.II) |
| (xx) | Status of the University Sophisticated Instrumentation Centre (USIC). | - | Letter to UGC issued vide No.F.EC/149-4/ Conf/2011-192 dt. 22.2.2011 |

6:3: - Leave/Deputation:

- | | | | |
|------|---|---|--|
| (i) | Sabbatical leave in respect of Prof. P.N.Pandita, Department of Physics, NEHU, Shillong. | - | Decision of the Council communicated to D/R(Acad) |
| (ii) | Study leave in respect of Ms.Suranjana Choudhury, Assistant Professor, Department of English, NEHU, Shillong. | - | Letter issued vide No.F.7-125/Acad/ Eng/2011/2077 dt.17.1.2012 |

6:6:- Service condition/Financial and Other Benefits:

- | | | | |
|------|--|-----|---|
| (i) | Grant of Temporary Status to Casual Labourers in terms of the GOI Scheme 1993. | -) | Decision of the Council communicated to D/R(Estt.I) |
| (ii) | Representation of Shri Pradeep Kumar Kar, Data Entry Operator, Bio- Informatics Centre, NEHU, for placement in the appropriate core pay scale of ` .4500-7000/- (PR)/ PB – 1 ` .5200-20200 + Grade Pay of ` .2800/- for the post of Data Entry Operator. | | |

6:7:- Others:

- | | | | |
|------|---|---|---|
| (i) | Delegation of financial power in respect of the Registrar, Pro-Vice-Chancellor and Finance Officer. | - | Notified vied No.F.14-3/Admn/DOP/2004-2011-2136 dt.16.12.11 |
| (ii) | Application of Shri Khalid Khan, Advocate, for empanelment of his name as University Legal Adviser. | - | Decision of the Council communicated to D/R(Estt.II) |

2:1(8)

- (iii) Handing over the key belonging to officer of the Head, Centre for Science Education. - Decision of the the Council communicated to D/R(Estate)
- (iv) Appeal under section 32 of the Act for Review & Repeal of irregular decision; reform & restoration of CSE and Allotment of appropriate space for shifting the materials from Bijni Compus. - Letter to the HoD, Environmental Studies issued vide No.7-1/Adad/2007/2020 dt.20.12.2011.
- (v) Use of NEHU – football ground. - Decision of the the Council communicated to D/R(Estate)
- (vi) Higher Administrative Grade. - The matter is placed again before the 150th EC.
- (vii) Leasing out of Bijni Comples - Decision of the the Council communicated to D/R(Estt.II)

7:- FINANCIAL MATTERS:

7:1:- Finance Committee:

- (i) Nomination of a Pro-Vice-Chancellor to the Finance Committee under Statute 19.(1)(ii) vice Prof. David R.Syiemlieh. - Notified vide No.F. 19-1/Conf/91(Vol-II)/180 dt.16.12.2011

7:2:- Budget Estimate/Financial contributions to other organization:

- (i) Revised Estimates for the year 2011-12 and Budget Estimates for the year 2012 -13. -

Decision of the the Council communicated to D/R(Finance)

7:5:- Annual Accounts/Annual Reports:

- (i) Audited Annual Accounts for the year 2010-11. -

7:6:- Others:

- (i) Utilisation of interest generated out of XI Plan Grants for resuming the work on the Project 'Cluster of Classrooms' under the XI Plan General Development Grants. -
- (ii) Charging the excess expenditure Rs. 50.01 lakhs on the 96th Indian Science Congress from the interest generated out of XI Plan Grants. -

Decision of the the Council communicated to D/R(Planning)

3: - RATIFICATION OF ACTION TAKEN BY
THE VICE-CHANCELLOR.

(i) Appointment of Head, Department of Geography.

Prof.A.C.Mohapatra was appointed as Head, Deptt. of Geography w.e.f. 05.01.2009 for a period 3 years and his Headship was due to expire on 04.01.2012(AN). Accordingly, an agenda was placed before the Executive Council in its 149th meeting held on 25.11.2011. The Council vide its Resolution No.EC:149:2011:6:2(iii) resolved to appoint Prof.Z.H.Qureshi as Head, Department of Geography for a period of 3 years w.e.f. 05.01.2012(FN).

In the meantime, Prof.A.C.Mohapatra vide his letter dt.24.10.2011 **(ANNEXURE-A)** had requested the Vice-Chancellor to relieve him from the Office of the Head by the end of the concerned semester. In consideration of the request made by Prof.A.C.Mohapatra, the Vice-Chancellor has allowed Prof.Mohapatra to be relieved of the Headship w.e.f. 16.12.2011 (being the last working day preceding the Winter Vacation) and Prof.Qureshi took over the charge of the Office of the Head of the Department of Geography w.e.f. 16.12.11(AN).

As a sequel to this, the appointment of Prof.Z.H.Qureshi as Head, Deptt. of Geography may be considered w.e.f. 16.12.11(AN) instead 05.01.12(FN) for a period of 3 years as resolved by the Executive Council vide Resolution No. EC:149:2011:6:2:(iii).

The matter is submitted before the Council for consideration/ratification.

3:1(2)

ANNEXURE-A'

85



NORTH-EASTERN HILL UNIVERSITY

Department of Geography, Permanent Campus, Umsing-Mawkynroh, Shillong-793022, INDIA
☎ 91-0364- 2723203 (O)/ 91-364-2520702, Email: acmohapatra@hotmail.com, acmohapatradr@gmail.com

A. C. Mohapatra, Ph.D
Professor & Head

No.ACM/8/2011-314
October 24, 2011

The Vice Chancellor
North-Eastern Hill University
Shillong

Sub: Term of Office of Head Dept of Geography

Handwritten notes:
24/10/11
25/10/11
DR (SH&ES - II)
n.a.
DR

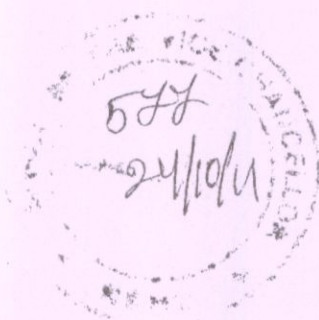
Sir,

My term of Office as Head of Dept of Geography, SH&ES, NEHU comes to an end on 4.1.2012. However, I desire to handover the charge by the end of this semester, say 20th of December, 2011.

I, therefore, request you to kindly take of the appointment of the next HOD of the Department, so that the new incumbent may take charge of the headship by end of this semester.

I also, keep on record my appreciation of all support extended by the University administration and also, I would like to personally thank you for your support to the Department at all levels.

Thanking you,



Yours sincerely,

Handwritten signature of A.C. Mohapatra
A.C.Mohapatra

NB: The department still struggles in its working due to no positioning of a PA after the unfortunate demise of late Shri V.Murali, despite my several request to the administration for a replacement for now nearly one-year.

Handwritten note:
D.e.
24/10/11

Handwritten signature

3:2(1)

- (ii) Appointment of Head, Department of Basic Sciences & Social Sciences.

Consequent upon permanent placement of Prof.(Mrs) P.V.Koparkar in the Department of Basic Sciences & Social Sciences, NEHU and in terms of provisions laid down under Statute 7 of the NEHU Act 1973 and subject to the ratification by the Executive Council, the Vice-Chancellor had appointed **Prof.(Mrs) P.V.Koparkar** as Head, Deptt. of Basic Sciences & Social Sciences, NEHU for a period of 3(three) years w.e.f. 21.02.2012(FN) vice Dr.Aseem Sinha vide notification **ANNEXURE-A.**

The matter is placed before the Council for ratification.

312(a)

ANNEXURE - 'A'



पूवोत्तर पर्वतीय विश्वविद्यालय

Phone :

Grams : NEHU

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-5/Estt-II/BSSS/07/- 2547

Dated 2nd February, 2012

NOTIFICATION

Consequent upon permanent placement of Prof.(Mrs) P.V. Koparkar in the Deptt. of Basic Sciences & Social Sciences, NEHU and in terms of provisions laid down under Statute 7(2) of the NEHU Act 1973 and subject to the ratification by the Executive Council, the Vice-Chancellor is pleased to appoint Prof.(Mrs) P.V. Koparkar as Head, Deptt. of Basic Sciences & Social Sciences, NEHU for a period of 3 years w.e.f. 21.02.2012(FN) vice Dr.Aseem Sinha.

Provided that, if the term of Headship ends during the academic session, it shall automatically stand extended upto the end of the concerned semester.

(T.K.Singha)

Deputy Registrar (Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Shillong/Tura Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Prof.(Mrs)P.V.Koparkar, Deptt. of Basic Sciences & Social Sciences, NEHU, Shillong. She is requested to takeover the charge of Office of the Head and submit the Charge report duly countersigned by the Dean of the School concerned.
5. Dr.Aseem Sinha, Asstt.Professor, Deptt. of Basic Sciences & Social Sciences ,NEHU, Shillong- for information & necessary action.
6. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
7. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
8. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
9. SPS to the Vice-Chancellor, NEHU. -for information.
10. PS to the Registrar, NEHU. -for information.
11. PS to the Finance Officer, NEHU, Shillong-for information.
12. PA to the COE, NEHU, Shillong-for information.
13. Personal file.

Deputy Registrar (Estt-II)

(iii) Appointment of Dean, Student's Welfare, NEHU.

Prof.R.N.Sharan was appointed as Dean,Students' Welfare w.e.f. 14.02.2009 for a period of 3 years. Thus, he would complete his term on 13.02.2012.

In order to consider appointment of next Dean,Student's Welfare in accordance with the provision laid down under Statute 8 of NEHU Act 1973, and subject to the ratification by the Executive Council, the Vice-Chancellor has re-appointed Prof.R.N . Sharan as Dean,Students' Welfare,NEHU, for another period of 3 years w.e.f. 14.02.2012(FN) in addition to his normal duties as Professor in the Department of Bio-Chemistry, NEHU, Shillong vide **ANNEXURE- A**.

The matter is placed before the Executive Council for ratification.

3.3(2)

ANNEXURE - 'A'



पूर्वोत्तर पर्वतीय विश्वविद्यालय

Phone :

Grams : NEHU

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-3/Estt-II/84/- 2552

Dated 3rd February, 2012.

NOTIFICATION

*In terms of provisions as laid down under Statute 8 of the NEHU Act 1973 and subject to the ratification by the Executive Council, the Vice-Chancellor is pleased to re-appoint **Prof.R.N.Sharan**, Deptt. of Bio-Chemistry, NEHU as Dean, Students' Welfare, NEHU, for a further period of 3(three) years **w.e.f. 14.02.2012(FN)** in addition to his normal duties as Professor in the Deptt. of Bio-Chemistry, NEHU, Shillong.*

Dr.R.N.Sharan shall be entitled to a remuneration of Rs.1500/-p.m. for holding additional charge of the office of Dean, Students' Welfare.

(T.K.Singha)

Deputy Registrar (Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Shillong/Tura Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Prof. R.N.Sharan, Dean, Students' Welfare, NEHU, Shillong- for information & necessary action.
5. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong.-for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU.-for information.
9. PS to the Registrar, NEHU.-for information.
10. PA to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar (Estt-II)

3:4(1)

- (iv) Appointment of Dean, School of Economic, Management and Information Sciences.

Prof. P.Nayak was appointed as Dean, School of Economics, Management and Information Sciences, NEHU w.e.f. 04.03.2009 for a period of 3 years and completed his term on 03.03.2012.

In order to consider appointment of next Dean of the School in accordance with the provision laid down under Statute 6 of NEHU Act 1973, the Vice-Chancellor subject to the ratification by the Executive Council, has appointed Prof.N.M.Panda as Dean, School of Economics, Management & Information Sciences, NEHU, for a period of 3 years w.e.f. 03.03.2012(AN) vide **ANNEXURE- A.**

The matter is placed before the Executive Council for ratification.

3:4(2)

ANNEXURE - 'A'



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प० विवि० परिसर, शिल्लोङ-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-5/Estt-II/SEMIS/10 2605-

Dated 1st March, 2012.

Phone :

Grams : NEHU

NOTIFICATION

*In terms of provisions laid down under Statute-6 of the NEHU Act 1973 and subject to the ratification by the Executive Council, the Vice-Chancellor is pleased to appoint **Prof.N.M.Panda**, Department of Commerce, as Dean, School of Economics, Management and Information Sciences, NEHU, Shillong w.e.f. **03.03.2012(AN)** for a period of 3(three) years vice Prof.P.Nayak.*

(T.K.Singha)

Deputy Registrar, Estt-II

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura-for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus.
4. Prof.N.M.Panda, Deptt. of Commerce, NEHU, Shillong- He is requested to take over the charge of the Deanship and submit the Charge Report duly countersigned .
5. Prof.P.Nayak, Dean, School of Economics, Management and Information Sciences , NEHU, Shillong- He is requested to handover the charge of the Deanship to Prof.N.M.Panda.
6. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
7. The In-Charge, NEHU Publication, NEHU, Shillong.-for information.
8. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
9. SPS to the Vice-Chancellor, NEHU.-for information.
10. PS to the Pro-Vice-Chancellor, NEHU, Shillong-for information.
11. PS to the Registrar, NEHU.-for information.
12. PS to the Finance Officer, NEHU, Shillong-for information.
13. PA to the COE, NEHU, Shillong-for information.
14. Personal file.

Deputy Registrar, Estt-II

3:5(1)

- (v) Nomination of member to the Finance Committee
NEHU, Shillong.

Consequent upon the expiry of the term of Deanship of Prof. P.Nayak in School of Economic, Management & Information Sciences and in term of Provisions laid down under Clause 1(iii) of Statute 19 and subject to ratification by the Executive Council, the Vice-Chancellor has appointed Prof. J.War, Dean, School of Humanities as member in the Finance Committee, NEHU, Shillong with immediate effect for a period of 3(three years) vice Prof. P.Nayak vide notification a Annexure 'A'.

The matter is placed before the Council for ratification.



315 (2)
पूवोत्तर पर्वतीय विश्वविद्यालय
फू प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

ANNEXURE - A
Phone :
Grams : NEHU

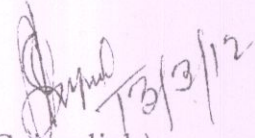
No:F.29-1/Conf/91(Vol.II)- 199

Dated 13th March, 2012

NOTIFICATION

In accordance with the provisions contained under Clause 1(iii) of Statute 19 on composition of the Finance Committee, the Vice-Chancellor is pleased to appoint Prof. J.War, Dean, School of Humanities, NEHU, Shillong as a member of the Finance Committee of the University with immediate effect for a term of three years or until further orders whichever is earlier.

The appointment is subject to ratification by the Executive Council.

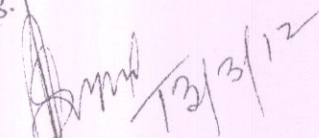

(I.S.Syiemlieh)
Asstt.Registrar(Conf)

To

_____ Member(s)

Copy to:

1. The Finance Officer, NEHU, Shillong.
2. Prof. J.War, Dean, School of Humanities, NEHU, Shillong.
3. Asstt. Registrar, Finance(Budget), NEHU, Shillong.
2. SPS to the Vice-Chancellor, NEHU, Shillong.
3. SPA to the Registrar, NEHU, Shillong.


Asstt.Registrar(Conf)

5: - ACADEMIC MATTERS:

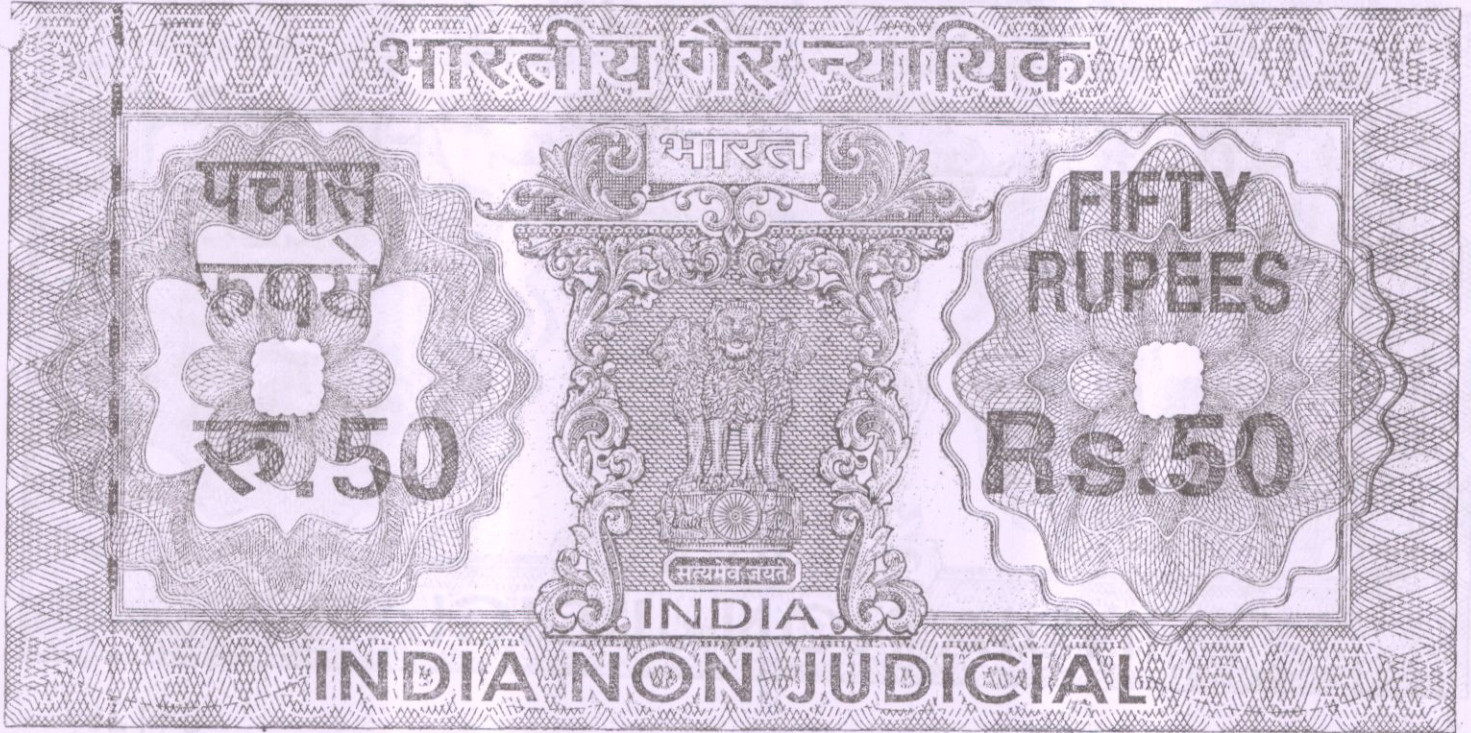
5:8: - Others:

- (i) Memorandum of Agreement for the engagement of Ranger Security Guards on contract basis.

The Memorandum of Agreement signed between the University Authority and Shri T.Pathaw, Chairman, Ranger Security & Service Organization (R.S.S.O) for the extension on the engagement of Ranger Security Guards on contract basis for the period of 1(one) year, w.e.f. 1st January, 2012 is placed at annexure 'A'.

The Memorandum of Agreement includes the terms and conditions of the contract such as, (i) General duties and functions of Second Party and (ii) Terms of Engagement, Payment etc.

The Memorandum of Agreement as executed between the two parties is placed before the Executive Council for information.



मेघालय MEGHALAYA

041266

MEMORANDUM OF AGREEMENT


This Memorandum of Agreement is made on this day 24th (date) of January (month) of the year two thousand and twelve between the North-Eastern Hill University, Shillong, an autonomous Institution, represented by the Registrar, North-Eastern Hill University, hereinafter called the First Party which terms unless repugnant to the context shall mean and include its successors in office and assigns of the one part and the Ranger Security & Service Organization (RSSO), Mawlai, Shillong represented by its Chairman hereinafter called the Second Party which terms unless repugnant to the context shall mean and include its successors-in-office and assigns of the other part.

Whereas the First Party is desirous of having a Security watch and ward measures for its offices and Campus and whereas the Second Party is willing to supply the related manpower Security measures to the First Party.

Now this Indenture witnesseth as follows:-

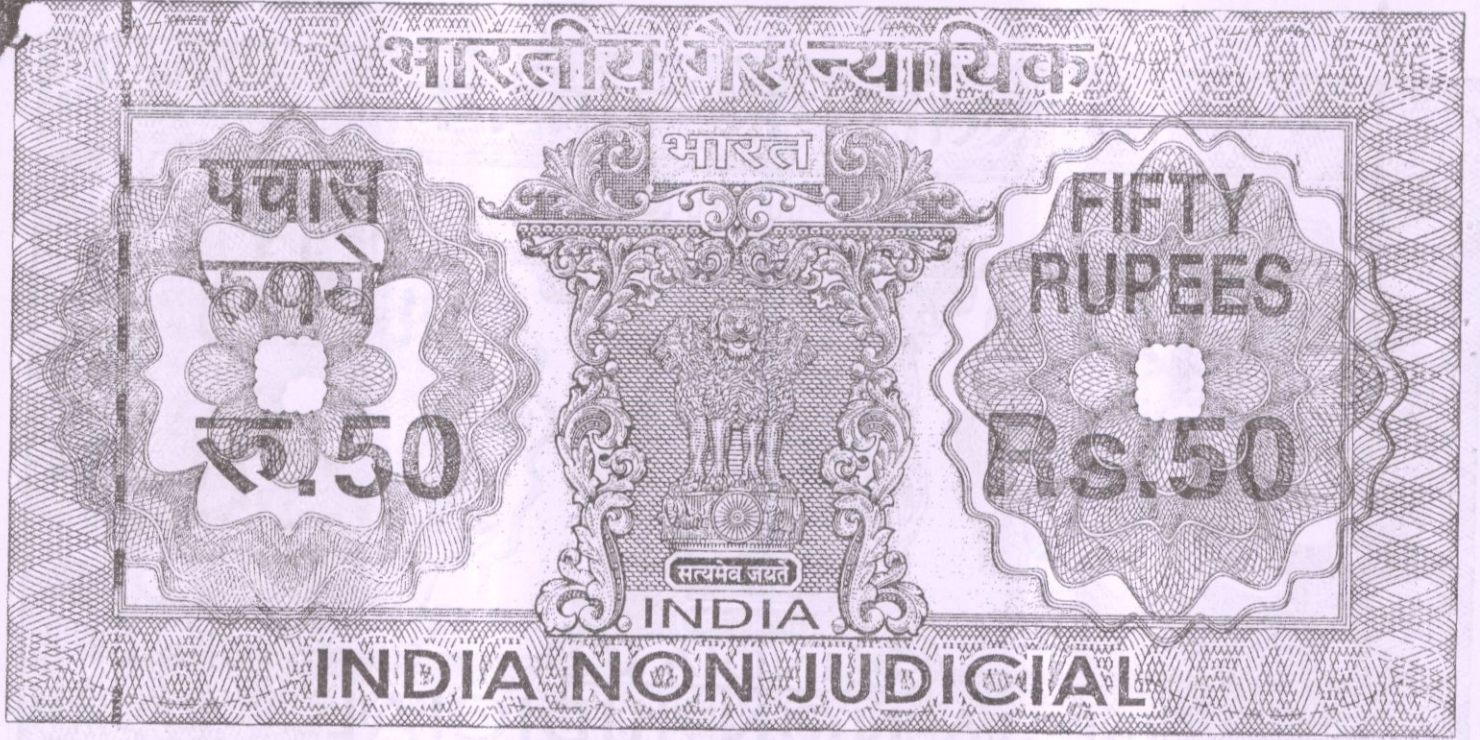
General duties and functions of Second Party:

1. That the Second Party shall provide well-trained security personnel having requisite qualifications/eligibility criteria as per the provision of the Private Security Agencies (Regulation) Act 2005 (as amended by the Central government and notified in the Official Gazette from time to time) to the First Party, in the Campuses of the University as required.


कुलेसचिव / Registrar

नेह, शिलांग
NEHU, Shillong






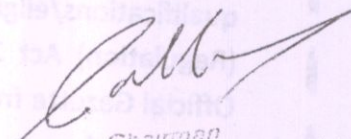
मेघालय MEGHALAYA

041267

2. That the Second Party shall function under the direct administrative control of the First Party.
3. That the Second Party shall provide security manpower to the first Party as per requirement of the first Party.
4. That the deployed Security personnel must be physically fit for performing security service round the clock in the NEHU Campus on all working days as well as Sundays and all holidays, throughout the period of contract, for guarding and protecting the properties/movable items etc. in the entire campus of the University, which among others, include:- all buildings of the University, like offices, classrooms, guest houses, hostels, staff/faculty quarters and all movable and immovable properties therein.
5. That the Second Party shall be responsible for providing and proper maintenance and neatness of uniforms to its Security personnel posted within the NEHU Campus at its own cost. The deployed personnel should carry photo identity cards and wear their nametags attached on their Uniform when on duty.


कुलसचिव / Registrar


नेहू, शिलांग
NEHU, Shillong


Chairman
Ranger Security / Security Organisation
101, Mawlab, Shillong-786 003

6. That the Second Party shall be responsible in providing non prohibited weapons and fire arms to its Security personnel deployed within the Campus. They must also carry sticks torch lights etc. and must remain alert, active and ensure full fledged security in their areas of duty at all times and to the satisfaction of the First Party.
7. That the Second Party shall be responsible for maintaining strict discipline of Security personnel provided to the First Party at all times. In case any of the security personnel deployed by the Second Party commits any act of misconduct or indiscipline, the first Party shall have the right to immediately discharge the security personnel concerned, under intimation to the Second Party who is liable and responsible to take necessary action against the Security personnel and to replace the discharged personnel.

Terms of Engagement, payment etc.

8. That the First Party shall pay to the Second Party @ of Rs. 4,830/- pm for each Supervisor and Rs. 4,300/- pm for each Security personnel. The Security personnel so deployed shall perform 24 hours duty in 8 hours shift. The Second Party shall submit a monthly bill for the Security Services so provided to the first Party at the end of each month. The bill shall be submitted to the Security Cell for verification of attendance which in turn will be submitted to the finance Department for preparation and payment of their monthly wages. The payment will be made to the Second Party, Chairman RSSO by account payee cheque.
9. The Second Party shall be liable and responsible for the implementation of all statutory provisions in respect of minimum wages and payment of EPF, ESI, income tax/professional tax and pay all taxes (including service tax as claimed in his bill) whatsoever on account of fringe benefits and/or payment receipt from the First Party, as hiring charges of Security personnel etc. will be paid and deposited by the Second Party. No extra amount will be paid by the First Party over and above the amount calculated based on the rate agreed upon by both parties as per clause 8 of this agreement.
10. That the Second Party shall maintain proper attendance and duty registers of Security personnel deployed for duty with the First Party and furnished the particulars of the Supervisor(s) and security personnel provided/deployed with the First Party.
11. That the first Party shall have no liability or obligation legal or otherwise, in the matter of appointment of Security personnel by the second Party.



कुलसचिव / Registrar

नेहू, शिलांग
NEHU, Shillong



Chairman
Ranger Security & Service Organisation
HQ : Mawlai, Shillong-E

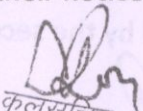
5:8:1(5)

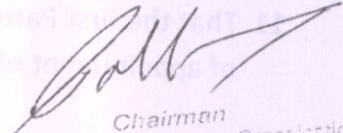
- 12. That the Second Party shall not engage or hire any security personnel for deployment with the First Party without proper verification by the competent authority of their character and antecedents.
- 13. That the Second Party shall not sublet this Contract directly or otherwise to any Third Party and in case of violation thereof, the Agreement will be terminated.
- 14. That the Supervisor(s)/Security personnel provided by the Second Party to the First Party shall not have any right to claim any appointment on regular basis or otherwise, in any Organizations of the First Party.
- 15. That in the event of death, illness, bodily injury, permanent disablement or otherwise of the Supervisor(s)/Security personnel deployed in the NEHU, Campus, the First Party shall not in any way be responsible/liable for payment of any sort of compensation or rendering financial assistance thereof.
- 16. That the Second Party shall provide a substitute whenever a Security Supervisor(s) or Security personnel is absent from duty for any reason whatsoever.
- 17. That the Second Party shall strictly follow the relevant provisions of the Private Security Agencies (Regulation) Act 2005 as modified by the Central Government and notified in the official gazette from time to time in so far as they relate to the instant Agreement.

18. **Standard Operation Procedures of duties:-** Whereas the First Party is desirous for the Second Party to operate the duties as specified herein below:

(A) Security of the Campus:

- (i) Patrolling by the Second Party of the entire Campus to ensure security of buildings, equipments, materials and persons in the Campus.
- (ii) Ensuring high level of alertness and watchfulness on the part of all the on-duty security guards alert/watchful to their assigned responsibilities.
- (iii) To inform the DR(Security)/SO/SI regarding any occurrence/incidents/development which has any bearing in the security of the University which might have come to their notice.


 कुलसचिव / Registrar
 नेहू, शिलांग
 NEHU, Shillong

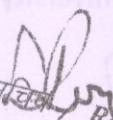

 Chairman
 Ranger Security & Service Organization
 HC : Pawlaj, Shillong - 8

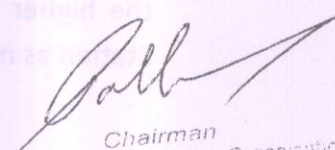
5: 8/1(6)

- (iv) Proper operation by the Security personnel of the CCTV.
- (v) Provide mobile telephone number of security personnel which will be accessible to the First Party on 24 hours basis on all working days and holidays.

(B) Regulation of duties of the gates:

- (i) a) Entry of vehicles with NEHU stickers will be allowed without checking through gate No. 2, 3 & 4 on working days.
- b) On holidays, entry of vehicles with NEHU stickers will be allowed through gate 3 and 4 without checking.
- c) Entry of private vehicles will be allowed through gate No. 2 and 3 on working days and the registration number to be recorded in the vehicles recording sheet with signature of the driver.
- d) On holidays entry of private vehicles will be allowed only through gate No. 3 and the registration number to be recorded in the vehicles recording sheet with signature of the driver.
- (ii) That entry/exit of private & commercial vehicles and two wheelers and three wheelers through gates No. 2 & 3 on working days and gate No. 3 on holidays will be allowed only after thorough checking at the gates and the registration numbers and name of the driver to be recorded in the vehicle recording sheets with signature of the driver for verification by the University at any time.
- (iii) On holidays the gate No. 2 as well as a small gate at gate No. 2 should be locked. On working days gate No. 2 as well as a small gate should be opened at 6.30 AM. A big gate to be locked at 7.00 PM and a small gate to be locked at 7.30 PM.
- (iv) Gate No. 5 should be locked for 24 hours. Entry will be allowed only for NEHU-vehicles, vehicles bearing NEHU-stickers and the residents of NEHU-quarters on production of identity cards. Entry of pedestrians should be allowed only in emergency cases when their names are to be entered in the register as maintained by the security guards, during the timing from 6.30 AM to 7.30 PM.


कुलसचिव, Registrar
नेहू, शिलांग
NEHU, Shillong


Chairman
Ranger Security & Service Organisation
HQ : Mawlai, Shillong-8

5:8:1 (7)

(C) Regulation of duties at the Hostels:

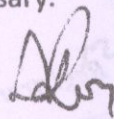
- (i) The security guards provided by the Second Party are authorized to check whether written permission of the Warden concerned has been obtained by any hosteller who is out of the hostels after 9.00 PM as per OD-4, RU-3 of Rule 3 and to report the matter to the Warden concerned immediately.
- (ii) The Security guards should take immediate action to inform the Authority in case any untoward incident and take preventive measures to control the situation pending arrival of the University authorities concerned.
- (iii) Any threat perception should be immediately informed to the Wardens concerned and the Security Officer/Security Inspector or any other higher authority in case SO/SI is not available.

(D) Regulation of entry and exit at the Administrative Building:

- (i) Entry and exit to and from Administrative Building may be strictly monitored and regulated. The Second Party shall be responsible for checking the entry and exit of employees and outsiders whenever deemed necessary. Entry and exit after office hours shall be only through the door at the reception counter.
- (ii) The Security guards shall be responsible for the entry and exit of the employees attending office/works on holidays and also those working late (i.e. after office hours). Their names should be recorded in the register by the security guards showing the time of entering and leaving the office.
- (iii) Outsiders should not be allowed to enter the building after office hours unless they have been authorized by the DR(Security) or Security Inspector or they are accompanied and vetted by an employee of the University.


(E) Occurrence of any Criminal Offence etc. in the Campuses:

- (i) If any incidents such as theft, burglary etc. occurs in the University Campus, The Second Party should immediately and without any delay report the matter to the Security Inspector, DR(Security) or, if they are not available to the higher authority of the University who will lodge an FIR to the Police Station as may be necessary.



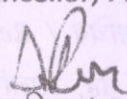
कुलसचिव / Registrar

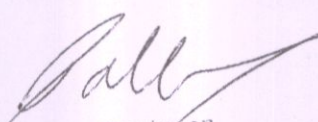
नेहू, शिलांग
NEHU, Shillong



Chairman
Ranger Security & Service Organisation
HQ : Mawlai, Shillong-8

- (ii) The Second Party shall maintain high degree of alertness and vigilance at all time to prevent any disruption of law and order in the Campus and should immediately inform the Security Inspector, DR(Security) or any higher authority in case of any such occurrence or likelihood of such occurrence.
- (iii) The Second Party shall do its utmost to prevent anti-social and/or unauthorized persons from entering into the University and shall prevent occurrences of anti-social activities within the University Campus. The Security personnel at the entry points should be able to recognize the legitimate residents and visitors without causing any embarrassment or discourtesy.
- (iv) Ensure that trees, flowers, plants lawns etc. are not damaged either by the Campus inmates or by outsider(s). If it is not physically possible to stop the offences, the Second Party is duty bound to inform DR(Security)/SO/SI by any means.
- (v) Prevent entry of stray animals like cows, buffaloes etc. in the Campus.
- (vi) Extend full help/co-operation in all kinds of disaster management that may break out in the institute due to fire, natural calamities, mob violence, strikes, riots etc.
- (vii) In any abnormal situation, the security guards are required to record events, take down vehicle registration numbers and recall related features and report to the authority.
- (viii) Unauthorized vehicles should not be allowed to park in the office premises and other places within the Campus premises especially during the night.
- (ix) The security guards on duty should not leave the place of duty during duty hours.
- (x) The above operation procedure is subject to changes from time to time depending on the requirement.
- (xi) If the situation so requires the Second Party shall provide security to the person(s) of the vice-Chancellor, Pro-Vice Chancellor, Registrar, Controller of


कुलसचिव / Registrar
नेहू, शिलांग
NEHU, Shillong


Chairman
Ranger Security & Service Organisation
H.O. Jawahar, Shillong-8

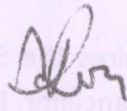
5:8:1(9)

Examination and Finance Officer and any other University employee as directed by the authorities as required, subject to the Provision of the Private Security Agency(Regulation) Act 2005.


- (xii) The Second Party shall as far as possible augment/supplement the work done by the police as and when required.

(F) Security of movable properties:

- (i) The Second Party shall be fully responsible for the security and safety from theft and any act of vandalism in respect of all equipments, articles, furniture etc. in the buildings for which the Second Party has been entrusted for its security.
- (ii) In case of any article or equipments etc. from such building is missing or has been vandalized or stolen has in case all efforts to recovered such missing article etc. is unsuccessful and the cause is negligence on the part of the Second Party the value of the missing/stolen/vandalized items will have to be borne by the Second Party to be deducted from the overall dues payable by the Second Party.
- (iii) The First Party however shall maintain up to date inventory of all movable properties including items of furniture, equipments, computers accessories, utensil, electrical appliances, decorative items and books kept in the open that is not locked up in the almirah.
- (iv) The aforesaid inventory shall be made available to the Second Party and any change thereof due to new purchase or removal and disposal of any such items should be intimated to the Second Party by the First Party.
- (v) The Second Party shall not allow removal of any movable items outside the building for the security of which they are responsible without a proper and written authorization of the officer in-charge of the concerned sections/departments etc.
- (vi) The Second Party shall not allow removal/transport of any tree/log/tree branches/timber/firewood from the campuses either on head load or by vehicle without a valid pass duly signed by the authorized officer of CDD and countersigned by DR (Security)/SO/SI. The pass shall be valid for one day but may be extended by the issuing and countersigning authority/officer.


कुलसचिव / Registrar

नेहू, शिलांग
NEHU, Shillong

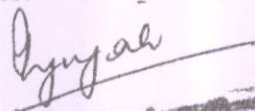
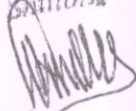

Chairman
Ranger Security & Service Organisation
HQ : Mowial, Shillong-8

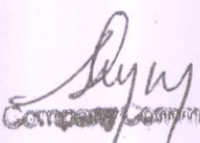
5:8:1(10)

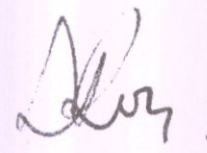
19. That this Agreement is terminable by either Party on serving of a prior notice of 3(three) months by either side.
20. That the term and conditions of this Agreement is renewable/amended with the mutual consent of both the Parties.
21. That in the event of any dispute/difference arising out of this Agreement the decision of the First Party shall be final and binding on the Second Party.
22. That any dispute not specially governed under this Agreement shall be referred to the Vice-Chancellor NEHU, whose decision shall be final and binding on the Parties.
23. That this Agreement shall be for a period of 1(one) year w.e.f. 1st January 2012 extendable for further period on terms and conditions on the basis of mutual consent by both the Parties.

In witness whereof, the Parties hereto have signed, sealed and delivered this Agreement on the day month and year first above written in the presence of

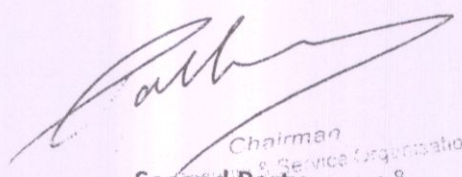
Witness:


 ज्ञानक कुलसचिव (अध्यापक-1)
 नेहू, शिलांग
 Asstt. Registrar (Admin.-II)
 NEHU, Shillong

 NEHU, Shillong


 1st RANGER
 RANGERS



First Party
 For and on behalf of the University
 नेहू, शिलांग
 NEHU, Shillong



Chairman
 Ranger Security & Service Organisation
 Ranger Security & Service Organisation
 HQ: Mawmaw Shillong-8

5:8:2(1)

(ii) UGC-Faculty Recharge Programme.

- Letter D.O. No. F.4-5/2006[BSR], dated 9th December, 2011 towards UGC-Faculty Recharge Programme received from the UGC Chairman is placed at annexure A. The scheme was designed to induct fresh talent and augment faculty resources in Indian Universities which are presently facing shortage of faculty.
- A Memorandum of Understanding [MOU], duly signed and forwarded by the Registrar, as per the UGC Chairman's requirement is placed and annexure B.
- The matter has been placed before the Emergent Dean's Committee in it's meeting held on 15th December, 2011 which resolved that the matter be reported to the next Executive Council extract of the Committee Minutes is placed annexure C.
- A copy of the letter of acceptance to the UGC is placed at annexure D.

The matter is placed before the Executive Council for its consideration.

5:8:2(a)

ANNEXURE-A

शुविद्यालय अनुदान आयोग
 रशाह जफर मार्ग, नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
 IADUR SHAH ZAFAR MARG,
 V DELHI - 110 002
 : (011) 23234019
 : (011) 23236350
 < : (011) 23239659
 1ail : cm@ugc.ac.in



ज्ञान-विज्ञान विमुक्तये

Urgent
For Dean's Committee

काश
 16
Prof. Ved Prakash
 Chairman (Vc)

SPEED POST

9 DEC 2011

D.O.No. F. 4-5/2006 (BSR)

December, 2011

Dear Vice-Chancellor,

DR. (acc)
To do the needful
14/12/11

The UGC, under its scheme "Strengthening of Basic Science Research" co-ordinated by the MHRD / UGC Empowered Committee, has launched the "UGC-Faculty Recharge Programme" as an innovative means of providing high quality faculty with proven flair for research and teaching. These positions shall be at the level of Assistant Professor, Associate Professor and Professor in basic sciences, viz., Physics, Mathematics, Chemistry, Biology, and Engineering and Earth Sciences. Hon'ble Minister for HRD, Shri Kapil Sibal, has launched the web-portal of the Programme on 9th June, 2011.

This scheme has been designed to induct fresh talent and augment faculty resources in Indian universities which are presently facing severe shortage of faculty. Under the scheme, the UGC has planned to induct 1000 faculty at the national level to enable the Universities to rejuvenate their faculty resources.

The 'Faculty Recharge' positions shall initially be for a tenure of five years. However, depending upon the peer group assessment report, the positions may either be extended or elevated to the next higher level or in some exceptional cases could even be terminated. The age of superannuation of the incumbents in these positions will be the same as prevalent in Central Universities. The faculty selected under this Programme will receive emoluments at par with those in the Central University, grants would be provided by the UGC through the respective University where they would be placed. Placement of these faculties shall, however, be subject to signing of an MoU between UGC and the University and on the terms and conditions governing the Programme. The details of the 'UGC- Faculty Recharge Programme' can be seen at <http://www.ugcfrp.ac.in>

159

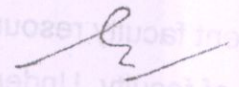
Universities which are desirous of upgrading their faculty resources in basic science may do so under this programme.

- ① You are hereby requested to please let the UGC know how you would take advantage of the new MHRD / UGC initiative. Also, you may project your faculty requirements and express your willingness to sign an MoU with the UGC, a copy of which is enclosed.
- ②
- ③

A reply to this effect may kindly be sent to Dr (Mrs) Renu Batra, Joint Secretary, BSR Bureau (UGC), Bahadur Shah Zafar Marg, New Delhi – 110 002 on or before 10th January, 2012.

With warm regards,

Yours sincerely,



(Ved Prakash)

Encl:-as above

The Vice-Chancellor
North Eastern Hill University
P.O. NEHU Campus
Mawkynroh Umshing
Shillong-793 022

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding is made and entered into force this day 21st Dec of 2011 at New Delhi.

BETWEEN

The University Grants Commission, a Statutory Body established under the UGC Act, 1956 having its office at Bahadur Shah Zafar Marg, New Delhi - 110 002, represented by its Secretary (hereinafter referred to as "UGC") which expression shall unless the context requires otherwise, mean and include its successors, representatives and permitted assigns of the FIRST PART

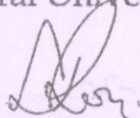
AND

North-Eastern Hill University, Shillong, established by Act of Parliament, 1973 having its office at Shillong, Meghalaya represented by its Registrar (hereinafter referred to as "NEHU.") Which expression shall, unless the context requires otherwise, mean and include its successors, representatives and permitted assigns of the SECOND PART.

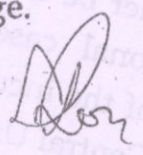
WHEREAS, the "UGC" has launched a novel scheme called, "Operation Faculty Recharge" for national level recruitment of faculty in Science, Engineering & Technology to strengthen high quality research in Science - related disciplines at internationally competitive levels and promote innovative teaching in the Universities through induction of fresh talent at the levels of Assistant Professors, Associate Professors and Professors.

Therefore, both parties to this Memorandum of Understanding agreed and undertake to abide by the following terms and conditions:

- (i) The 'Faculty Recharge' positions shall initially be for a tenure of five years. However, depending upon the peer group assessment report, the positions may either be extended or elevated to the next higher levels or in some exceptional cases could even be terminated. The age of superannuation of the incumbents in these positions will be the same as prevalent in the Central Universities.



- (ii) The recurrent financial implications of all the 'Faculty Recharge positions' shall be met by UGC. Such positions shall be made available to both Central and State Universities, which are eligible for receiving UGC funds under section 12-B of UGC Act, 1956, and which are signing a Memorandum of Understanding (MoU) with UGC.
- (iii) The "MoU" is intended to facilitate the legal and technical requirements for the recipient Universities to accept the Faculty - Recharge positions. It shall also authenticate and undertake to UGC that all Academic & Administrative facilities will be extended to the appointees under the Faculty Recharge Scheme as per the terms and conditions of appointment to be decided and communicated separately to both appointee and university.
- (iv) It shall also be mandatory for the recipient Universities to accept and implement all norms & guidelines pertaining to the "UGC Operation Faculty Recharge Scheme" from time to time.
- (v) It shall be incumbent on the part of the recipient Universities to provide teaching, research, co-curricular & extra-curricular facilities to the faculty - recharge scheme teachers.
- (vi) All the above conditions are agreed to by the recipient Universities and annual release of funds towards the faculty recharge positions provided will be made by UGC to the recipient Universities on a recurrent basis subject to the UGC - fund release norms applicable to Central/State Universities and the recipient Universities shall submit Utilization Certificates and Audited Statement of accounts annually to UGC as per UGC norms.
- (vii) Notwithstanding anything contained in this MoU, it is clarified between both the parties to this MoU and towards third party who may be involved in future that the detailed terms and conditions of service of person to be appointed as Faculty Recharge shall be specified separately in the letter of appointment or through separate terms and conditions to be communicated to the appointee and institution at the time of appointment of faculty recharge.



IN WITNESS THERE OF, the parties hereto have signed this Memorandum of Understanding on the ...21st...day of ...Dec..., two thousand eleven.

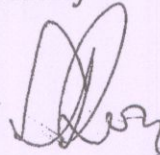
For and behalf of
University Grants Commission

For and on behalf of
University

Signature
Name:.....

Designation: Secretary, UGC

Official Stamp



Signature श्री लम्बा रॉय
Sri Lambha Roy
कुलसचिव / Registrar
Name:
नेहू, शिलांग
NEHU, Shillong - 793022

Designation: Registrar

Official Stamp

Name & Address of Witness

1.....

2.....

Name & Address of Witness

1.....
(T.K. Singh) उप कुलसचिव
Deputy Registrar
स्थाप- II/Estt-II
नेहू, शिलांग/NEHU, Shillong

2.....
Allohu

Extract Minutes of Emergent Meeting of Dean's Committee held on 15.12.2011

6

5:(i) The Chairman briefed the members on the importance and urgency on UGC Chairman's D.O.letter No.4-4/2006(BSR) dated 9th December, 2011 regarding the UGC-Faculty Recharge Programme and resolved as under:-

- ✓(a) The Committee accepted the Commission's proposal on UGC-Faculty Recharge Programme at National level.
- (b) The Heads of Departments be requested to Project faculty requirements keeping in view the requirement of new departments that are likely to be started in the 12th Plan.
- ✓(c) It was resolved that the MOU be signed and forwarded by the Registrar as desired by the UGC Chairman vide letter D.O.F.No.4-5/2006(BSR), dated 9th December, 2011 after the faculty requirements are projected by the concern departments along with a note from the Dean SOT.
- ✓(d) The Dean, School of Technology will prepare a note highlighting the shortages of faculties in the departments due to proceeding of regular faculty members on leave and on retirement. The note should also highlight the requirements of new faculties for the proposed new departments under the 12th Plan.
- (e) The Chairman also informed that considering the time factor, all the Deans are expected to submit their proposal before the Winter Vacation to enable the office to submit its proposal to the Commission on or before 10th January, 2012 as desired.
- (f) The Committee further resolved that the matter be reported to the next Deans' Committee and Executive Council.

Reported on 15.12.11

yet to initiate

(ii) The recommendations of the Sub-Committee held on 8.12.2011 constituted by the 151st Deans' Committee to allocate the unspent fund under Equipments grant to the academic departments placed for consideration.

I: 5:(ii) The Committee resolved to approve the allocation of Equipment Grant under 11th Plan as recommended by the Sub-Committee held on 8th December, 2011. It further resolved that the concern Dean of Schools brief the Heads under their School to utilize the fund allocated judiciously before the end of 11th Plan i.e. 31st march, 2012

5:8'2(8)
ANNEXURE-D
SPEED POST
32



पूर्वोत्तर पर्वतीय विश्वविद्यालय
पु. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Grams : NEHU

-24/Acad/DC:EM/UGC-FRP/2011/2027

The 21st December, 2011

Ms) Renu Batra
t Secretary.
Bureau (UGC)
adur Shah Zafar Marg.
w Delhi - 1100 02

o : UGC-Faculty Recharge Programme.
f : Letter No.-5/2006/(BSR) dated 09/12/2011

adam,

With reference to the subject cited above and UGC Chariman's D.O. letter No.U-5/2006/(BSR) dated 09/12/2011, I am to inform you that this University accepts the Commission's proposal on UGC-Faculty Recharge Programme at the National level and a signed copy of MoU is enclosed. Requirement of faculty is also enclosed along with a note on advantages.

Yours faithfully,

(L. Roy)
Registrar

Emel:a.a,

o/c

6:2:1(1)

6: - ADMINISTRATIVE MATTERS:

**6:2: - Appointment/Creation/Up-gradation of post/
Confirmation/Extension/Option/Transfer/Release
/Termination etc.**

(i) Appointment of Chancellor-reg.

Letter No.F-No:8-5/2008-Desk-U dt. 29.02.2012 received from the under Secretary to the Govt.of India, MHRD, Department of Higher Education on the appointment of Chancellor which is placed at Annexure 'A'.

The matter is placed before the Council for consideration.

6/2/11 (2)

Annex 'A'

By Speed Post

F. No. 8-5/2008-Desk U
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi the 29.02.2012

To,
Prof. M. G. K. Menon, FRS,
K-5 (Rear), Hauz Khas Enclave,
New Delhi- 110016.

Subject: Acceptance of resignation as Chancellor of NEHU-reg

Sir,

I have been directed to refer to your letter dated 29.10.2011, addressed to Hon'ble Minister for Human Resource Development, on the subject mentioned above and to say that Hon'ble President of India in her capacity as Visitor of North Eastern Hill University has been pleased to accept your resignation from the position of Chancellor of NEHU.

Yours faithfully,

(Ramji Pandey)
Under Secretary to the Govt. of India
Tel No: 23384412

Copy to:-

1. Sh Barun Mitra, Joint Secretary to the President, President's Secretariat, New Delhi for information w.r.t. ID No 28(7)(i)/2012-CA(II) dated 27.02.2012.
2. The Vice-Chancellor, North Eastern Hill University, Shillong-793022, Meghalaya with request to take necessary action as requested vide this office letter of even no. dated 17.01.2012 (copy enclosed).

Reg.
① copy be filed.
② The attached letter be put up in next EC.

13/3/12 (Conference)
245
13/3
NEHU

(Ramji Pandey)

Paley
14/3/12

6:2:1(3)

No-450

By Speed Post

F.No.8-5/2008-Desk U

Government of India

Ministry of Human Resource Development

Department of Higher Education

New Delhi, the 17.10.2012

To,

The Vice-Chancellor,
North Eastern Hill University,
Shillong-793022,
Meghalaya.

Subject: Appointment of Chancellor-reg

Sir,

I have been directed to refer to the subject mentioned above and to say that Prof. M.G.K Menon, FRS, Chancellor of the University, has requested to accept his resignation from the position due to bad health. He has further mentioned that other than occupying a ceremonial position as Chancellor, he is not actually serving the University in real sense. The request of Prof. Menon has been considered by the HRM and the same is being submitted to Visitor for acceptance.

The University is, therefore, requested to forward a panel of 3 names with the recommendation of Executive Council for consideration of Visitor and appointment of Chancellor of the University in place of Prof. Menon.

Yours faithfully,

(Ramji Pandey)

Under Secretary to the Govt. of India

Tel No: 23384412

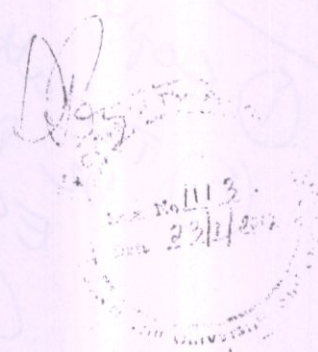
Important:

Reg,
Please put
up in next
E.C.

SR (Conf.)

[Handwritten signature]
23/10/12

A/R (Conf)
24/10/12
Paleri



- (ii) Transfer of Shri Laishram Shyam Kumar, Deputy Registrar and Shri S. Myrchiang, Asstt. Registrar from NEHU, Tura campus to Head Quarter, Shillong.

Case of Shri Laishram Shyam Kumar

Shri Laishram Shyam Kumar, Deputy Registrar, NEHU, Tura Campus submitted a representation dated 1st February, 2012 (Annexure – I) requesting for his transfer from Tura campus to Shillong H.Q. on the ground that is explicitly mentioned in his representation.

It may be mentioned that Shri L.S. Kumar was offered the appointment to the post of Deputy Registrar at Tura campus. For reference Annexure – II appended with the representation of Shri Kumar may kindly be seen. On having accepted the offer of appointment, Shri L.S. Kumar has joined the post of Deputy Registrar, Tura campus on 1st April, 2011 and continuing till date.

It may further be mentioned that there is shortage of officers/staff at Tura campus to man the administration and as such transfer of any officer, from Tura campus, at this stage shall result dislocation of work.

In view of the above and smooth functioning of the administration, perhaps the requests of Shri L.S. Kumar can not be acceded to.

Case of Shri S. Myrchiang.

Shri S. Myrchiang, Asstt. Registrar, NEHU, Tura Campus submitted a representation dated 2nd February, 2012 (Annexure – III) requesting for his transfer from Tura campus to Shillong H.Q. on the ground that is explicitly mentioned in his representation.

It may be mentioned that Shri S. Myrchiang was appointed as Assistant Registrar at Tura campus specifically against the sanctioned post of Assistant Registrar approved by UGC for Tura campus. Shri Myrchiang time and again requested for his transfer from Tura campus to H.Q. Shillong and same was regretted on the ground that he was appointed against the post of Assistant Registrar specifically sanctioned for Tura campus, which he was aware at the time of applying for the post.

In his instant representation Shri Myrchiang has requested that he may be transferred to H.Q. against the post of Assistant Registrar vacated by Shri S. Pautu, who has superannuated on 29th February, 2012.

6:2:2(2)

-2-

It may be noted that Shri S. Pautu, who has superannuated, was promoted from the post of Section Officer to the post of Assistant Registrar. As per recruitment Rules for the post of Assistant Registrar adopted by the University, it has categorically been mentioned that the post of Assistant Registrar which is vacated by a promote shall be filled by promotion. As such, transfer of Shri Myrchiang against the post of Assistant Registrar vacated by Shri S. Pautu may amount to filling up the post meant for promotes by a direct recruit.

In view of the above, perhaps the requests of Shri S. Myrchiang can not be acceded to.

The matter is submitted before the Council for consideration.

6.2.2(3)

29

ANNEXURE-I

To

The Registrar
North Eastern Hill University
Shillong-22.

Through the Pro- Vice Chancellor, NEHU Tura Campus, Tura.

Subject: Request for transferring place of my posting from NEHU, Tura Campus to Shillong Campus.

Sir,

With due respect, I would like to state the following for your kind consideration:

1. That, with reference to the advertisement No.F1-4/Estt.11(B)/09-194 dtd. 26/2/2010 for the post of Deputy Registrar, Shillong Campus, I applied the said post (enclosed Annexure -I). I was called for interview and was selected for the post of Deputy Registrar. I was given posting at Tura Campus. Accordingly, I joined with the hope that I might be transferred to the Shillong Campus.
2. That, my wife Smt. Gehabati Chanambam is working as Assistant Director in the North Eastern Police Academy, Ministry of Home Affair, Government of India, Barapani, Umsaw, Meghalaya. The Academy is imparting training to the Police Officer of the North Eastern States Police Organization (enclosed Annexure-II).
3. That, I have one child (daughter) who is 3 years 8 months old and studying in KG Class at Pine Brooke English School, Uimbang, Meghalaya. That, I faced many difficulties when my wife and daughter felt sick. Also it is difficult for my wife to give due attention to our daughter especially health and education as she is also working in the Central Government Organization.

In view of the above, I humbly requested to you to kindly consider transferring my place of posting from Tura Campus to Shillong Campus to enable us to lead a normal family life, ensuring the education, health and welfare.

Thanking you,

Date: 01/2/2012

Handwritten signature and date: 27/66 / 8/2

Handwritten signature: DR (G.H. II)

Yours sincerely

Handwritten signature of Laishram Shyam Kumar

Laishram Shyam Kumar
Deputy Registrar,
NEHU, Tura Campus, Tura.

Copy to: PS to the Vice Chancellor, NEHU, Shillong for V.C's kind information.

Forwarded

Handwritten signature
Pro-Vice Chancellor
NEHU, Tura Campus
Chandmari-794002, Tura.

Handwritten signature
344
6/2/12

6:2:2(4)

30

To,

The Vice Chancellor
North Eastern Hill University
Shillong-22.

*My L.S. Kumar
(DR - Tura Campus)
you are to
submit this to
Registrar Through
PVC Tura.*
AC 23/1/12

Subject: Request for transferring place of posting from Tura campus to Shillong campus.

Sir,

With due respect, I would like to state the following for your kind consideration:

1. That, with reference to the advertisement No.F1-4/Estt.11(B)/09-194 dtd. 26/2/2010 for the post of Deputy Registrar, Shillong Campus, I applied for the said post (enclosed Annexure -I). I was called for interview and was selected for the post of Deputy Registrar. I was given posting at Tura Campus. Accordingly, I joined with the hope that I might be transferred to the Shillong Campus.
2. That, my wife Smt. Gehabati Chanambam is working as Assistant Director in the North Eastern Police Academy, Ministry of Home Affair, Government of India, Barapani, Umsaw, Meghalaya. The Academy is imparting training to the Police Officer of the North Eastern States Police Organization (enclosed Annexure-II).
3. That, I have one child (daughter) who is 3 years 8 months old. She is studying in KG Class at Pine Brooke English School, Umbang, Meghalaya. That, I faced many difficulties when my wife and daughter felt sick. Also it is difficult for my wife to give due attention to our daughter especially health and education as she is also working in the Central Government organization.

In view of the above, I humbly request you to kindly consider transferring my place of posting from Tura Campus to Shillong Campus to enable us to lead a normal family life, ensuring education, health and welfare.

Thanking you.

Date: 23/01/2012



Yours sincerely,

L. S. Kumar
(Laishram Shyam Kumar)
Deputy Registrar
NEHU, Tura Camus, Tura.

Copy to :-

1. PVC, NEHU Tura Campus for kind information.
2. Registrar, NEHU Shillong for kind information.

S ue



Legislative Assembly way at Agartala on

n extending full sup-
complete the ongoing
n time. It may be re-
that while rail-link up
ipur is scheduled to
mpleted by 2012, the
Gauge (BG) conver-
work upto Agartala is
to be over by 2014.
his speech, the Govern-
also highlighted the
government's develop-
and welfare activities
atterment of the people.

pays mually eachers

he deputy inspectors of
ool (DIS) of Dimapur,
land and Longleng, due
the lack of adequate co-
eration from the govern-
ent employees working
der these establishments
(S), the chief secretary
id.

Blaming undue interfer-
e from 'outside elements'
one of the reasons for the

NEHU students unhappy with shifting decision

From Our Correspondent

TURA: The post graduates students union (PGSU) of NEHU, Tura Campus, has expressed their displeasure over the decision of the university authorities to shift the existing temporary campus to the permanent site outside Tura.

The students are unhappy on the grounds that the new campus is yet to come up with its administrative block which is essential for the normal functioning of any university.

The students' body has opposed the proposed functioning of the administrative block from the premises of the girls hostel and also questioned the safety norms of the university with the new building blocks developing cracks, absence of retaining walls and grills on window panes.

In view of various constraints faced by the university students at the proposed shift the students union is seeking the immediate construction of the administrative block, repair of the cracks on the new buildings, construction of retaining wall for the boys' and girls hostels, installation of safety grills on the terracota walls and windows of both the hostels, among other matters.

TEACHERS WANTED

Qualifications- B.A., B.Ed (Eng, Hist, Pol. Science) Salary Rs. 3680/- B.Sc. (Royal) Rs. 5060/- Contact the Secretary on or before 8-03-2010. Secretary, Tiny Rose School, Dadenggre, Pin- 794104, West Garo Hills. Mobile No. 9615177757.

North Eastern Hill University MAWKYNROH - UMSHING - SHILLONG - 793022

No.F.1-4/Estt.II(B)/09-T94 Dated: the 26th February 2010
EMPLOYMENT NOTICE

Applications in the prescribed form are hereby invited from Indian Nationals for filling up of following non-teaching Group 'A' posts at the North Eastern Hill University Shillong / Tura Campus.

Shillong Campus:
Sl.No. 1, Name of the Post: Registrar, Number of Post(s): 1 (for a tenure of 5 years); Sl.No. 2, Name of the Post: Finance Officer, Number of Post(s): 1 (for a tenure of 5 years) (Application on deputation will also be considered); Sl.No. 3, Name of the Post: University Engineer, Number of Post(s): 1 (Application on deputation will also be considered); Sl.No. 4, Name of the Post: Deputy Registrar, Number of Post(s): 2 (one of the post will be available on 1st July 2010); Sl.No. 5, Name of the Post: Executive Engineer, Number of Post(s): 1; Sl.No. 6, Name of the Post: Assistant Librarian, Number of Post(s): 1; Sl.No. 7, Name of the Post: Medical Officer. The Medical Officer shall be a resident Doctor and would be required to stay at the Permanent Campus of the University. The candidates who have applied earlier in response to the Employment Notice No.F.1-4/Estt-II(B)/07-08-875 dated 03/09/09 need not apply again. However, such candidates need to intimate their willingness to stay in the University Campus, if selected). Number of Post(s): 1; Sl.No. 8, Name of the Post: Assistant Editor. (Those who have applied earlier against the Employment Notice No. F.1-4/Estt-II(B)/07-08-875 dated 03/09/09 need not apply again, Number of Post(s): 1; Sl.No. 9, Name of the Post: Information Scientist, Number of Post(s): 1

Tura Campus
Sl.No. 1, Name of the Post: Assistant Librarian, Number of Post(s): 1; Scale of Pay: 1. Registrar, Finance Officer, Pay Band: Rs. 37,400-67,000/-, Grade Pay: Rs.10,000/-; 2. University Engineer, Pay Band: Rs.37,400-67,000/-, Grade Pay: Rs.8,700/-; 3. Deputy Registrar, Pay Band: Rs.15,600-39,100/-, Grade Pay: Rs.7,600/-; 4. Executive Engineer, Pay Band: Rs.15,600-39,100/-, Grade Pay: Rs.6,600/-; 5. Assistant Librarian, Pay Band: Rs.15,600-39,100/-, Grade Pay: Rs.6,000/-; 6. Medical Officer, Information Scientist, Asstt. Editor, Pay Band: Rs.15,600-39,100/-, Grade Pay: Rs.5,400/-

How to Apply:
The prescribed application form along with other details can be obtained in person or by sending a self addressed stamped envelop to the Section Officer (Estt. II(B), NEHU, Mawkynroh-Umshing, Shillong - 793022 on payment of Rs. 120/- (towards the cost of application form Rs. 20/- and application fee Rs.100/-) for general candidates and Rs.70/- (towards the cost of application form Rs. 20/- and application fee Rs.50/-) for SC/ST/OBC candidates in the form of Banker Cheque / Demand Draft or through University Challan drawn in favour of the Finance Officer, NEHU, Shillong and payable at the State Bank of India, NEHU Branch (Code No. 4295). The form can also be downloaded from the University website www.nehu.ac.in and similar fee shall be chargeable at the time of submission of the application. However, physically challenged candidates are exempted from payment of application fee.

Last date of submission of application form is 25th March, 2010.

Sd/
Registrar

MILITARY ENGINEER SERVICES

1. Chief Engineer (Air Force) Shillong Zone, Shillong-09 on behalf of President of India invites applications by 12 Mar 2010 from eligible enlisted contractors of MES and enlisted/un-enlisted contractors working with other Govt. Departments meeting eligibility

Filed on the same night at the

6.2.2(6)

32



पूर्वोत्तर पर्वतीय विश्वविद्यालय
पू. प. विधि. परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Grams : NEHU

No. F. 14-252/Estt-II/2011-80/

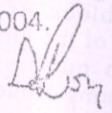
Dated the 28th April, 2011.

APPOINTMENT ORDER

In continuation to the letter No. F. 26-2/Estt.II(B)/2011-12 dated the 7th February, 2011 Shri.Laishram Shyam Kumar is hereby appointed as Deputy Registrar(Tura Campus), NEHU, Tura,The pay of Shri. Laishram Shyam Kumar has been fixed at the stage of Rs.15600/- plus grade pay of Rs.7600/- in the pay band of Rs. 15600-39100 with Grade Pay of Rs.7600/- plus other allowances as admissible. The appointment will take effect from the date of joining i.e. 01.04.2011 (F.N).


The appointment of Shri. Laishram Shyam Kumar will be subject to the following terms and conditions:

1. That his services will be governed by the Act, Statutes, Ordinances, Rules and Regulations of the University in force including CCS Rules as amended from time to time.
2. That he will be on probation for a period of two years w.e.f. 01.04.2011(F.N)
3. That he will be governed by the New Pension Scheme of the Govt. of India , as applicable to the Central Government employees w.e.f. 1.1.2004.


Registrar

Copy forwarded to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura, for information.
2. The Finance Officer, NEHU, Shillong for informat
3. Shri. Laishram Shyam Kumar, Deputy Registrar , NEHU, Tura. He is requested to send the PRAN No. to the undersigned and to inform the parent department that for the purpose of New Pension Scheme during the period of lien his DDO office will be North Eastern Hill University.
4. The Deputy Registrar (Conf.), NEHU, Shillong for information.
5. The Deputy Registrar ,NEHU, Tura Campus,Tura for information.
6. The In Charge Publication Cell, NEHU for information and necessary action.
7. The Assistant Registrar (Finance/Salary), NEHU, Shillong.
- 8 The In Charge VSAT/NDVN,NEHU, for information and necessary action.
9. The S.O.(Fund Section) NEHU, Shillong for information.
10. S.P.S. to V.C., NEHU for information
11. P.S to the Registrar, NEHU, Shillong.
12. Personal File/ Guard File.


Registrar

ITEM NO.6

ADMINISTRATIVE MATTERS

6:1- Selection Committee

- (i) Recommendation of the Selection Committees for appointment to the post of Deputy Registrar, Medical Officer, Assistant Librarians, Assistant Editor and recommendation of the Selection Committee for placement of Assistant Librarians in the Selection Grade under CAS.

NO:EC:145:2011:6:1:(i): The Council considered the recommendations of various Selection Committees for recruitment of Group-A officers as well as cases under Career Advancement Scheme and **RESOLVED** to approve as under:

<u>Name of the post</u>	<u>Person(s) recommended</u>	<u>Waiting list</u>
1. Deputy Registrar 2(two posts)	- 1. Shri Tapan Kr. Singha - 2. Shri Laishram S. Kumar	Nil
2. Medical Officer 1(one post)	-Dr. Mark B.G. Momin	1. Dr. (Mrs) G.B.M. Mihsill 2. Dr. (Mrs) A.J. Rynjah
3.(i) Assistant Librarian (Permanent Campus) 1(one post)	- Shri Jonathan P. Nongbri	1. Shri Alexander Blah
(ii) Assistant Librarian - (Tura Campus) 1(one post)	Shri Angom J. Singh	1. Shri Alexander Blah
4. Assistant Editor 1 (one post)	- Smt. Georgina Umdor	

Cases under Career Advancement Scheme

1. Shri P.K. Mitra
2. Smt. M.V. Soanes

6:2:2(8)

Annexure-II (34)

Ministry of Home Affairs
North Eastern Police Academy
Umsaw - 795 123 : Umiam
Meghalaya

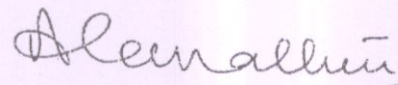
No. NEPA/PAD/1334)

Dtd...7/1/2012

TO WHOM IT MAY CONCERN

This is to certify that, Smti Chanambam Gehabati, has been working as Assistant Director (Lecturer) in North Eastern Police Academy, Ministry of Home Affairs, Govt. of India, Umsaw, Meghalaya since 13/6/2003.

She is residing in Govt. accommodation in NEPA Campus, Umsaw


(A K Mathur, IPS)
Director

6:2:2(9)

ANNEXURE - II

SPEED POST 8/1

Phone :
Grams : NEHU



पूवोत्तर पर्वतीय विश्वविद्यालय
पू. प० विधि० परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F. 26-2/Estt-II(B)/2011 -12

Dated the 7th February, 2011.

Subject: Offer of appointment to the post of Deputy Registrar, NEHU (Tura Campus)

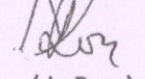
On acceptance of the recommendation of the Selection Committee by the Executive Council in its 145th meeting held on 4.2.2011, vide resolution No.EC:145:2011:6:1:1(i), Shri Laishram S.Kumar is hereby offered the appointment to the post of Deputy Registrar in NEHU(Tura Campus) .The post shall carry Pay Band of Rs.15600-39100 with Grade Pay of Rs. 7600 plus other allowances as admissible. The appointment, however, will be subject to the following terms and conditions:-

1. That his services will be governed by the Act, Statutes, Ordinances, Rules and Regulations of the University in force including CCS (Rules) as amended from time to time.
2. That he will be on probation for a period of two years from the date of joining the post.
3. That he will be governed by New Pension Scheme of the Govt. of India in force w.e.f. 1.1.2004 . However, in case his present service is governed by CCS Pension Rules 1972, he shall be entitled to retirement benefits in accordance with the CCS Pension Rules of 1972.

If the above terms and conditions are acceptable to Shri Laishram S.Kumar , he may report for duties to the Pro-Vice Chancellor, NEHU, Tura Campus within one month from the date of issue of this offer. Shri Laishram S. Kumar however, would be required to submit the following documents at the time of joining.

- a) Verification of character and antecedent certificate issued by the Deputy Commissioner/Sub-Divisional Magistrate of the District where he resides in the prescribed Proforma enclosed.
- b) Medical Certificate of fitness issued by the Civil Surgeon of the District that he resides or by the Medical Officer of NEHU in the prescribed format enclosed.

Yours faithfully,


(L. Roy)
Registrar

To
Shri Laishram S.Kumar
Assistant Registrar (Estt)
Indian Institute of Technology, Guwahati,
Guwahati-781039.

North-Eastern Hill University

Tura Campus, Chanduari- 794002
Tel: 03651 223107, 220014, 221201(O) Fax: 223953
Email: nehu@nehu.ac.in

CHARGE REPORT

Certified that the charge report for the post of Deputy Registrar.....
.....in the North-Eastern Hill University, Tura
Campus, Chanduari, has been assumed / resumed by me this forenoon /
afternoon of 1.4.11.....in accordance with Memo
No. F.28-2/ESH-11(B) 2011-12.....dated 7.12.11

Signature.....[Signature]
01/4/2011

Name.....Mr. Lashram Shyam Kumar

Designation.....Deputy Registrar

Dated Tura, the 1st April, 2011

Copy to:-

1. The Registrar, NEHU, Shillong for favour of information.
2. The Finance Officer NEHU, Shillong for favour of information.
3. The Finance & Accounts Section, NEHU, Tura Campus for information and necessary action.
4. The Deptt. / Section ofNEHU.....Tura Campus Chanduari.
5. Dr/Dr(Mrs)/Shri./Smt.....
6. Personal file.

[Signature]
01/4/11
Pro-Vice-Chancellor
NEHU Tura Campus
Chanduari Tura.

Countersigned:.....

Signature:.....
(Date & seal)

Enclosed :

- ① Candidate Statement & Declaration
- ② Medical certificate of fitness
- ③ Release Order
- ④ Terms and conditions for grant of leave
- ⑤ Undertaking on non-judicial stamp paper.

[Handwritten notes]
DR
AR
3/28
4/4/11
4/4/11

[Signature]
01/04/2011

6!2?2 (11)

ANNEXURE - III

56

Dated Tura, 2nd February, 2012

To

The Registrar,
North-Eastern Hill University,
Shillong-793022
(Through the Pro-Vice Chancellor, NEHU Tura Campus)

SOEZA
PI-Mentor
DR. C. West. 15/2/12
2763
8/2

Subject: Application for transfer

Sir,

With reference to the subject mentioned above, I beg to state that I have been posted and joined the NEHU Tura campus as Assistant Registrar w.e.f 10. 05. 2004 almost 8 (eight) now. During this period of posting here, I have personally faced lots of difficulties which may be stated as below for favour of your kind consideration:

1. On joining the campus, I have developed some kind of health related problems which I never had before. I suffered and still suffering from hypertension with increasing high Blood Pressure since November 2004. I am still under medication but it is difficult to cope with the problem inspite of necessary care and attention taken by me as I am staying alone here in Tura.
2. I could not move my family to Tura because of better education available for the children in Shillong. However, it is very difficult for my wife to take care and bring up the children all by herself in the absence of the father. As expected of the father, I am obliged to give support and guidance to the children at the time when they need me most while pursuing their studies and live a decent life from day to day.
3. As I am due for retirement on superannuation only in 2013, I may kindly be allowed for transfer back to the NEHU headquarter, Shillong before my retirement.

In view of the aforesaid above, may I humbly pray for transfer to the NEHU Headquarter, Shillong and may be adjusted against the post to be vacated by shri. S. Pautu, Assistant Registrar whose retirement is due in the month of February, 2012.

Submitted for kind consideration.

Yours faithfully,

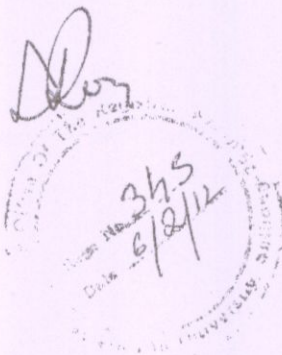
(S. Myrchiang)

15/2/12

Assistant Registrar
NEHU, Tura Campus

Forwarded

03/2/12
Pro-Vice Chancellor
NEHU, Tura Campus
Chandmari-794002, Tura.



- (iii) Criteria to be followed for placement of Lecturer in the Sr. Scale and Selection Grade under Old Regulation.

Mrs. I. S. Syiem, Assistant Professor, Deptt. of Education, submitted the self appraisal report to consider her case for placement in the Senior Scale under CAS in accordance with the UGC Regulation 2000.

The application of Mrs. Syiem has been examined and in consideration of her previous service at PGT College, Shillong as well as having attended the required Orientation and Refresher courses, she becomes eligible to be considered for Senior Scale w.e.f.23.12.2008.

It may be mentioned that as per practice, the self appraisal report of the candidate concerned, even for Senior Scale are sent to three External Experts for evaluation and only on receipt of positive reports from the experts the matter is placed before the Selection Committee provided under Statute 20 clause 2(c).

As per UGC guidelines on CAS, adopted by the University, there is no provision to send the appraisal report to the referees in the case of placement of Lecturer in the senior scale and placement of Lecturer in Selection Grade as well. Similarly, there is no provision in the guidelines that the placement of Lecturer in the senior scale shall be subject to the recommendation of the Selection Committee except for placement of Lecturer in the Selection Grade. As mentioned above, the Statute 20 2(c) provide that a Selection Committee for Career Advancement shall be the same as those of direct recruitment for each category i.e. Professor, Reader, Lecturer respectively.

Since there is no category such as Lecturer Senior Scale, perhaps the provision as laid down under Statute 20 2 (c) may not be invoked for considering the placement of Lecturer in the Senior Scale instead a Local Selection Committee can be constituted.

1. For placement of Lecturer in the senior scale under Regulation 2000, the self appraisal report may not be referred to three External Experts for assessment instead the self appraisal report of the candidate concerned may be examined by the Local Selection Committee and the recommendation of the Local Selection Committee be placed before the Executive Council for consideration and approval.

2. The Local Selection Committee may be constituted comprising of the following members:

1. Vice Chancellor	Chairman
2. Senior -most Professor of the University	Member

3. The Dean of the School concerned	Member
4. The Head of the Department/Centre concerned (at least 3 members shall constitute the quorum)	Member

3. In the matter of placement of Lecturer in the Selection Grade, the self appraisal report may not be sent to the External Experts for evaluation instead the self appraisal report may be examined by the Selection Committee, which shall be the same for promotion to the post of Reader as provided in the UGC guidelines. On the basis of the recommendation of the Selection Committee and subject to the approval of the Executive Council, the concerned Lecturer may be placed in the Selection Grade.

A copy of the guidelines on Career Advancement Scheme contained under OE-15 is appended below vide Annexure-'A'.

The above matter is placed before the Council for consideration and approval.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OE-15

ON CAREER ADVANCEMENT SCHEME

(Under Section 26 (1) (n) of the NEHU Act, 1973)

1. There shall be a career advancement scheme (CAS) for placement /promotion of teachers of the University from lecturer to lecturer (Senior Scale), from lecturer (Senior Scale) to Lecturer (Selection Grade) /reader and from reader to professor.
2. Selection committees for CAS shall be the same as those for direct recruitment for each category.
3. The existing scheme of career advancement for other academic staff shall continue.
4. Qualification and requirements.

(a) Lecturer (Senior Scale)

A lecturer shall be eligible for placement in the senior scale if he /she has

- (i) Completed 6 years of service after regular appointment with relaxation of one year and two years, respectively, for those with M.Phil and Ph.D.
- (ii) Participated in one orientation course and one refresher course of approved duration, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC. Candidates with Ph.D. degree shall be exempted from one refresher course, and
- (iii) Satisfactory self appraisal report.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES**(b) Lecturer (Selection Grade).**

A lecturer in the senior scale shall be eligible for placement in the selection grade if he/she has

- (i) Completed 5 years of service in the senior scale or 11 years of combined service as Lecturer/Lecturer in the senior scale (9 years in the case of Ph.D degree holders and 10 years in the case of the M.Phil degree holders.
- (ii). Participated after placement in the senior scale, in two refresher courses/ summer institutes of approved duration or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC.
- (iii). A good record in teaching and has contributed to the corporate life of the University/ institutions examination work or through extension activities and
- (iv). Satisfactory self appraisal report.

Whenever the requirement of orientation/ refresher course has remained incomplete, the placement would not be held up but these may preferably be completed by the year 2000 and not later than 2002.

(c) Reader

A lecturer (senior Scale) shall be eligible for promotion as reader if he/ she has

- (i) completed 5 years of service in the senior scale or 11 years of combined service as lecturer/lecturer in the senior scale/selection grade (9 years in the course of Ph.D. degree holders).
- (ii) Obtained a Ph.D, degree or has equivalent published work.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES

- (iii) Made some mark in the areas of scholarship and research as evidenced by self-assessment, reports of referees, quality of publication, contribution to educational innovation, design of new courses and curricula and extension activities.
- (iv) Participated in two refresher courses/ summer institutes of approved duration after placement in lecturer (senior scale), or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the University Grants Commission, and
- (v) Consistently satisfactory self-appraisal report(s).

Provided that a lecturer in the selection grade may offer himself/ herself for fresh assessment to be designated as Reader after obtaining a Ph.D. degree or fulfilling other requirements for promotion to readership.

- (d) The requirement of participation in orientation/refresher courses/ summer institutes, each of at least 3 weeks duration, and consistently satisfactory performance appraisal reports, shall be mandatory requirements for career advancement from lecturer to lecturer (Senior scale) and from lecturer (Senior Scale) to lecturer (Selection Grade) /reader . Wherever the requirements of orientation/ refresher courses/ summer institutes has remained incomplete , the promotion would not be held up but these must be completed by the year 2000 but not later than 31.12.2002.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES

Provided that if an applicant for promotion to the post of lecturer (Senior Scale)/ Lecturer (Selection Grade/reader) does not have required number of summer institutes/ orientation of refresher courses, he /she shall be required to bring this fact to the notice of the university giving reasons for his /her not being able to participated in such course.

(e) Professor.

A reader in the university shall be eligible for promotion to the post of Professor if he/she has.

- (i). Completed a minimum of 8 years of service as reader.
- (ii). Submitted satisfactory self appraisal report for the period including 5 years from the date of eligibility
- (iii). Submitted a minimum of 5 research publications out of which 2 could be books, for evaluation /assessment before the interview , and
- (iv). Attended seminars./ conference or made contribution to teaching./academic environment/institutional corporate life, or participated in extension and field outreach activities.

5. Procedure of scrutiny:

A copy each of five research publications, out of which two could be books, of the candidate for professorship shall be sent well in advance to three eminent external experts in the subject for evaluation/assessment before the interview for promotion is held. These experts will be different from those called to conduct the interview.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES

Only those candidates who have received minimum of three positive recommendations from the experts on their research publications/ books will be called for interview.

In case the recommendation of one out of the three experts is negative, the research publications/ books will be sent to the fourth expert for evaluation. In all there shall be a minimum of three positive recommendations out of the four experts in case the fourth expert has participated in the exercise due to one negative report out of the initially three experts involved in evaluation/ assessment.

6. An applicant for promotion under the CAS shall be entitled to the benefit of regular and continuous previous service in the equivalent grade and scale of pay outside this university/ institution like a university, college or other research organisations, such as CSIR, ICAR, DRDO, ICSSR, ICHR, and other such institutions up to a maximum of half of number of years required to be eligible for such promotion subject to the guidelines issued by the UGC from time to time.

7. A professor already appointed under the direct recruitment shall not be eligible for promotion under this scheme.

8. Re-submission of application.

Those candidates, who have not been found suitable by the selection committee, shall become eligible again after an expiry of one year from the date of previous eligibility.

9. Notwithstanding the various clauses, above this ordinance shall remain in force till such time as the Career Advancement Scheme of the University Grants Commission remains in force and any change or changes notified by the Commission from time to time shall automatically be treated as having been incorporated in this ordinance.

- (iv) Acceptance of technical resignation in respect of Prof.R.Lalthantluanga, Bio chemistry,NEHU.

The Ministry of Human Resource Development vide its letter No.13-5/2010-Desk(U) dated 10.05.2011 had communicated that the President of India in her capacity as Visitor of the Mizoram University has appointed Prof.R.Lalthantluanga, Department of Biochemistry,NEHU as Vice-Chancellor of Mizoram University for a period of 5 years from the date he assumes the office or till he attains the age of 70 years, whichever is earlier.

On receipt of the communication from the Ministry of Human Resource Development, Prof.R.Lalthantluanga has expressed his desire to take voluntary retirement from NEHU with effect from 18.05.2011(AN) so as to enable him to take up the assignment. Further, he has also requested to waive the requirement of 3 months notice for the purpose.

Due to paucity of time and subject to the ratification by the Executive Council, the Vice-Chancellor has allowed Prof.R. Lalthantluanga to go on voluntary retirement with effect from 18th May,2011(AN).

The Executive Council in its 146th meeting held on 24.05.2011, vide resolution No.EC:146:2011:6:2:(xvi) resolved to accept the proposal of voluntary retirement in respect of Prof.R.Lalthantluanga, Deptt. of Biochemistry and ratified the action taken by the Vice-Chancellor in the matter.

Before the finalization of retirement benefits payable to Prof.R.Lalthantluanga on account of voluntary retirement, Prof.R. Lalthantluanga vide his letter dated 22.09.2011 (**ANNEXURE-A**) has requested the University not to take any further course of action in the matter as the Mizoram University is going to amend its Statute on the emoluments, terms and conditions of service of the Vice-Chancellor as per the advisory from the Visitor of the Central Universities.

Now that the Mizoram University has amended its Statute concerning the service condition of the Vice-Chancellor, Prof.R.Lalthantluanga vide his letter dated 29.02.2011 (**ANNEXURE-B**), in support of other documents appended below vide **ANNEXURE-C**, has requested the University to ignore his request for voluntary retirement and to consider the period from 18.05.2011 to 27.02.2012 as lien and thereafter, to consider his technical resignation w.e.f. 28.02.2012 so as to enable him to get his service transfer from NEHU to Mizoram University.

As per the amended Statute of Mizoram University, there is a provision that the Vice-Chancellor may be allowed to avail of the retirement benefits including drawal of pension under the GPF-cum-Pension Scheme of the University provided he/she had not attained the age of superannuation prior to his appointment as Vice-Chancellor, and he/she was holding a pensionable post under the Central Government, a Central Autonomous Body, a State Government or a State Autonomous Body subject to the following conditions:

(a)He/she severed his/her connection with the previous organization through technical resignation and joins the post of Vice-Chancellor in the University on immediate absorption basis.

In view of the above, it is proposed that Prof.R.Lalthantluanga may be allowed to retain his lien w.e.f. 18.05.2011 and at the same time his technical resignation from the post held by him in NEHU may be considered from the same date i.e. 18.05.2011(AN).

The matter is placed before the council for consideration.

6:2:4(2)
SPEED POST

ANNEXURE-A'

Dated 22nd September, 2011.

To
The Vice-Chancellor
NEHU
Shillong.

DR (Estt-II)
[Signature] 28/9/11

Sub: Technical Resignation.

Sir,

I submitted my technical resignation (voluntary retirement) from the post of Professor, Department of Biochemistry, NEHU, Shillong before I joined Mizoram University as Vice-Chancellor in the month of May, 2011. In view of the advisory from the Visitor of Central Universities, as communicated by the Ministry of Human Resource Development, Department of Higher Education vide No. F.1-23/2004-Desk(U) dated 3rd September, 2010, I request you not to take final decision for the time being on my technical resignation as Mizoram University is going to amend its Statutes on the emoluments, terms and conditions of service of the Vice-Chancellor. I shall be grateful if NEHU can allow me to avail of the proposed new provision.

Yours faithfully,

R. Lalthantluanga
(R. LALTHANTLUANGA)

Professor of Biochemistry

40 Mizoram University

AR (Estt-II)
[Signature] 28/9/11

SO ESTT-II
A 2369
29/9

[Signature] 29/9

4586
29/9/11
S8
[Signature] 29/9/11



6:2:4(3)

ANNEXURE-B



मिज़ोरम विश्वविद्यालय,
अडवाक 190, आइजोल 796004

Mizoram University

Post Box 190

Aizawl 796004

प्रोफेसर आर. ललथान्तलुआंग
कुलपति

Prof. R. Lalthantluanga
Vice-Chancellor

7,101/89 2 3366 0151 100, 9889 2 3366/191 191

Mobile: 9436011165, 9436011166, 9436011167

www.mizoramuniversity.edu.in

No. A-1/07/MZU(VC)/_____

Dated 29th February, 2012.

To
The Vice-Chancellor
NEHU
Shillong.

Subject: Technical Resignation.

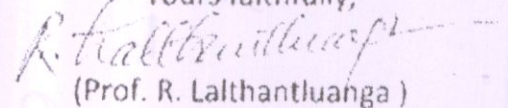
Sir,

I have applied for Voluntary Retirement when I was to join Mizoram University as Vice-Chancellor since there seemed to be no other alternative at that time. On receipt of the advisory from the President of India as Visitor of Central Universities (copy enclosed), the Mizoram University proposed amendment in its statutes regarding the service condition of the Vice-Chancellor. The proposed amendment was approved by the President of India in her capacity as Visitor of Mizoram University (the amended Statute and the letter from MHRD conveying its approval by the President of India are enclosed).

In view of the changed circumstances, I request you to kindly ignore my request for voluntary retirement and to consider the period from 18th May, 2011 to 27.2.2012 as lien and 28.2.2012 as the date of my technical resignation and to take necessary action for transfer of my service to Mizoram University.

Thanking you,

Yours faithfully,


(Prof. R. Lalthantluanga)

Professor of Biochemistry,
(Presently Vice-Chancellor,
Mizoram University).



6:2:4(A)
"Spud Post"

ANNEXURE-C

NO.13-3/2011- Desk(U)
Government of India

Ministry of Human Resource Development,
Department of Higher Education,

Shastri Bhavan, New Delhi
Dated the 27th Feb, 2012

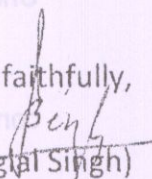
To,
The Registrar,
Mizoram University,
Aizawl-796009

Subject- Proposal for addition in clause 5(ii) of Statute -1 of Mizoram University
Act- regarding

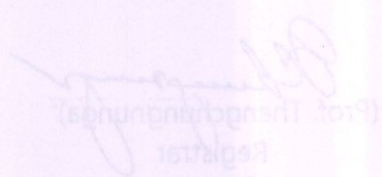
Sir,

I am directed to refer to your letter No.MZU/Acad-6/19/11/4017 dated 20.12.2011 on the subject noted above and to say that President of India, as Visitor of Mizoram University has been pleased to approve addition in clause 5(ii) of Statute-1 of Mizoram University Act, pertaining to service conditions of Vice Chancellor.

Yours faithfully,


(Jugal Singh)

Under Secretary to the Government of India
Tel-23387342


Registrar
Mizoram University

मिजोरम विश्वविद्यालय

तानशील, वाइवाकॉन, आइज़ल - ७९६००९



MIZORAM UNIVERSITY

Tanhrii, Vaivakawn, Aizawl - 796009

A Central University established by an Act of Parliament No. 8 of 2000 (25.4.2000)

No.MZU/Acad-6/19/11/4017

Dated : 20th December, 2011

To

Sri. Juglal Singh,
Under Secreary to the Govt. of India,
Ministry of Human Resource Development
Central University Bureau,
Dept. of Higher Education
Shastry Bhawan
New Delhi- 110 001

Subj. : Proposal for Amendment in Statute - 1 (on the Vice-Chancellor)

Sir,

Please find enclosed herewith a Proposal for amendment in Mizoram University Statute-1 on the Vice-Chancellor

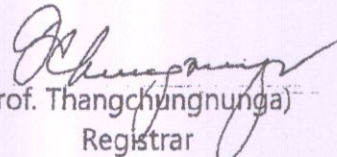
Please note that this proposed amendment and proposal for an additional provision at 5(ii) in the Statute has been duly approved by the Executive Council of the University in its 30th meeting held on 19.12.2011 vide resolution No. EC:30:5(15).

It is requested to kindly take necessary action in the matter at your earliest convenience.

Thanking you,

Yours faithfully,

Encl. : a.a.


(Prof. Thangchungnunga)
Registrar

कुलसचिव
Registrar
मिजोरम विश्वविद्यालय
Mizoram University

(F) 6:2:4(6)

ANNEXURE 3!

PROPOSAL FOR AMMENDMENT TO THE STATUTE 1: ON THE VICE CHANCELLOR

As existing	As proposed
<p>1. (1) The Vice-Chancellor shall be appointed by the Visitor from a panel of not less than three persons who shall be recommended by a Committee as constituted under clause (2).</p> <p>Provided that if the Visitor does not approve of any of the persons included in the panel, he may call for a fresh panel.</p>	<p>No change</p>
<p>(2) The Committee referred to in clause (1) shall consist of three persons, none of whom shall be an employee of the University or an institution associated with the University, or a member of the Executive Council or Academic Council or of any other authority of the University. Out of the three persons, two shall be nominated by the Executive Council and one by the Visitor and the nominee of the Visitor shall be the convener of the Committee.</p>	<p>No change</p>
<p>(3) The Vice-Chancellor shall be a whole-time salaried officer of the University.</p>	<p>No change</p>
<p>(4) The Vice-Chancellor shall hold office for a term of five years from the date on which he enters upon his office, or until he attains the age of seventy years, whichever is earlier, and he shall be eligible for re-appointment for not more than another term.</p> <p>Provided that notwithstanding the expiry of the said period of five years, he shall continue in office until his successor is appointed and enters upon his office:</p> <p>Provided further that the Visitor may direct any Vice-Chancellor after his term has expired, to continue in office for such period, not exceeding a total period of one year, as may be specified by him or till his successor is appointed and enters upon his office, whichever is earlier.</p>	<p>No change</p>
<p>(5) The emoluments and other conditions of service of the Vice-Chancellor shall be as follows:-</p>	<p>No change</p>
<p>(i) The Vice-Chancellor shall be paid a monthly</p>	<p>No change</p>

<p>salary and allowances other than the house rent allowance, at the rates fixed by the Central Government from time to time and he shall be entitled, without payment of rent, to use a furnished residence through out his term of office and no charge shall fall on the Vice-Chancellor in respect of the maintenance of such residence.</p>	
<p>(ii) The Vice-Chancellor shall be entitled to such terminal benefits and allowances as may be fixed by the Executive Council with the approval of the Visitor from time to time.</p> <p>Provided that where an employee of the University or a College or an Institution maintained by or affiliated to it, or of any other University, is appointed as the Vice-Chancellor, he may be allowed to continue to contribute to any provident fund of which he is a member and the University shall contribute to the account of such person in that provident fund at the same rate at which the person had been contributing immediately before his appointment as the Vice-Chancellor.</p> <p>Provided further that where such employee had been member of any pension scheme, the University shall make the necessary contribution to such scheme.</p>	<p>No change</p>
	<p>(iii) Vice Chancellor may be allowed to avail of the retirement benefits including drawal of pension under the GPF-cum-Pension Scheme of the University provided he/she had not attained the age of superannuation prior to his appointment as Vice Chancellor, and he/she was holding a pensionable post under the Central Government, a Central Autonomous Body, a State Government or a State Autonomous Body subject to the following conditions:</p> <p>(a) He/she severed his/her connection with the previous organization through technical resignation and joins the post of Vice Chancellor in</p>

	<p>the University on immediate absorption basis, and (b) His/her previous employer agrees to share the liability for the period of service he/she rendered in the previous organization.</p>
<p>(iii) The Vice-Chancellor shall be entitled to traveling allowance at such rates as may be fixed by the Executive Council.</p>	<p>(iv) No change</p>
<p>(iv) The Vice-Chancellor shall be entitled to leave on full pay at the rate of thirty days in a calendar year and the leave shall be credited to his account in advance in two half-yearly installments of fifteen days each on the 1st day of January and July every year. Provided that if the Vice Chancellor assumes or relinquishes charge of the office of the Vice-Chancellor during the currency of a half year, the leave shall be credited proportionately at the rate of two and-a-half days for each completed month of service.</p>	<p>(v) No change</p>
<p>(v) In addition to the leave referred to in sub-clause (iv), the Vice-Chancellor shall also be entitled to half pay leave at the rate of twenty days for each completed year of service. This half pay leave may also be availed of as commuted leave on full pay on medical certificate. When commuted leave is availed, twice the amount of half pay leave shall be debited against half pay leave due.</p>	<p>(vi) No change</p>
<p>(6) If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise, or if he is unable to perform his duties due to ill health or any other cause, the Pro-Vice-Chancellor shall perform the duties of the Vice-Chancellor. Provided that if the Pro-Vice-Chancellor is not available, the senior most Professor shall perform the duties of the Vice-Chancellor until a new Vice-Chancellor assumes office or until the existing Vice-Chancellor attends to the duties of his office, as the case may be.</p>	<p>No change</p>
<p><i>Powers and duties of the Vice-Chancellor</i></p>	<p>No change</p>
<p>2 (1) The Vice-Chancellor shall be <i>ex officio</i> Chairman of the Court*, Executive Council, the</p>	

6:2:4(9)

Academic Council and the Finance Committee and shall preside at the convocations held for conferring degrees.	
(2) The Vice-Chancellor shall be entitled to be present at, and address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat unless he is a member of such authority or body.	No change
(3) It shall be the duty of the Vice-Chancellor to see that this Act, the Statutes, the Ordinances and the Regulations are duly observed and he shall have all the powers necessary to ensure such observance.	No change
(4) The Vice-Chancellor shall exercise control over the affairs of the University and shall give effect to the decisions of all the authorities of the University.	No change
(5) The Vice-Chancellor shall have all the powers necessary for the proper maintenance of discipline in the University and he may delegate any such powers to such person or persons as he deems fit.	No change
(6) The Vice-Chancellor shall have the power to convene or cause to be convened the meeting of the Court*, Executive Council, the Academic Council and the Finance Committee.	No change

6.2.4(10)

ANNEXURE 30

(7)

No.F.1-23/2004-Desk (1)
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, the 3rd September, 2010.

To
The Registrar,
North-Eastern Hill University,
Shillong.

Subject: Banaras Hindu University - Amendment to Statute 2 relating to the emoluments, terms and conditions of service of the Vice-Chancellor.

Sir,

I am directed to say that recently the President, in her capacity as the Visitor of Banaras Hindu University, has been pleased to remit an amendment to the Statutes of the University relating to the emoluments, terms and conditions of service of the Vice-Chancellor for further consideration by the Executive Council with the following observations:

"The Vice-Chancellor of a Central University may be allowed to avail of the retirement benefits under the GPF-cum-Pension Scheme of the University, if he had not attained the age of superannuation prior to his appointment as Vice-Chancellor and was holding a pensionable post under the Central Government, a Central Autonomous Body, a State Government or a State Autonomous Body, subject to the conditions that he severs his connection with the previous organisation (through technical resignation) and joins the post of Vice-Chancellor in the University on immediate absorption basis and his previous employer agrees to share the liability for the period of service he rendered in the previous organisation."

2. The President has also been pleased, in her capacity as the Visitor of North-Eastern Hill University, to approve issuance of an advisory to the said University to amend its existing Statutes on the subject keeping in view the above observations.
3. You are requested to initiate necessary action in the matter accordingly at an early date under intimation to this Ministry.

[Handwritten Signature]
[Circular Stamp: 13/9/10]
[Handwritten: BR (Conf)]

Yours faithfully,
[Handwritten Signature]

(S.S. Mahlawat)
Under Secretary to the Government of India

6:2:5(1)

(v) Compulsory Retirement of Shri. F. R. Khyriem, Assistant from NEHU Service.

On the subject cited above, the Council may be appraised as follows :

Besides being habitually irregular in attendance and lacking in contribution to his Official works, Shri. F. R. Khyriem has also been found to be in the habit of consuming intoxicating drinks during the course of his duty in gross violation of Rule – 22 of CCS(Conduct) Rules (Annexure – I)

As used to be his habit, Shri. F. R. Khyriem, on 16th November, 2011 at 3.00 P.M, was found to be under the influence of intoxicating drinks during the course of his duty. He was medically examined and the medical report is placed at Annexure-II. It may be noted that the medical report also advised psychiatric counselling.

On the strength of the Medical Report a Memorandum along with Articles of Charge framed against him was issued to Shri. F.R. Khyriem vide No.F. 3-47/Estt-I/Per/91(Vol.III)-2186 dt: 21.12.11, giving him 10 (ten) days time to submit written statement in his defence (Annexure-III).

The written statement in defence submitted by Shri. F.R. Khyriem, is placed at Annexure-IV in which he has admitted all the charges and asked for pardon for his above misconduct and assured that such act will not be repeated in future.

His case was processed and examined in his personal file and finding that such promises and undertaking to keep good conduct by Shri. F.R. Khyriem in the past have not worked and the case is incorrigible. Therefore, it has been proposed that the case of Shri. F.R. Khyriem may perhaps be considered for sending him on Compulsory Retirement from NEHU service.

The matter is placed before the Council for consideration.

party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Declaration to be obtained from new entrants to Government service

1. I, Shri/Shrimati/Kumari declare as under—

- *(i) That I am unmarried/a widower/a widow.
- *(ii) That I am married and have only one spouse living.
- *(iii) That I have entered into or contracted a marriage with a person having a spouse living. Application for grant of exemption is enclosed.
- *(iv) That I have entered into and contracted a marriage with another person during the lifetime of my spouse. Application for grant of exemption is enclosed.

2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date Signature

*NOTE.— Please delete clause/clauses not applicable.

Application for Grant of Exemption

[vide Paragraph I (iii)/I (iv) of the Declaration]

To
The

Sir,

I request that in view of the reasons stated below, I may be granted exemption from the operation of restriction on the recruitment to service of one having more than one wife living/a woman who is married to a person already having one wife or more living.

Reasons: Yours faithfully,
Date Signature

¹21-A. Deleted.

22. Consumption of intoxicating drinks and drugs

A Government servant shall—

- (a) strictly abide by any law relating to intoxicating drinks or drugs in force in any area in which he may happen to be for the time being;

1. Deleted by G.I., C.S. (Dept. of Per.), Notification No. 11013/14/76-Ests. (A), dated the 24th August, 1977.

- (b) not be under the influence of any intoxicating drink or drug during the course of his duty and shall also take due care that the performance of his duties at any time is not affected in any way by the influence of such drink or drug;
- (bb) refrain from consuming any intoxicating drink or drug in a public place;
- (c) not appear in a public place in a state of intoxication;
- (d) not use any intoxicating drink or drug to excess.

EXPLANATION.— For the purpose of this rule 'public place' means any place or premises (including a conveyance) to which the public have, or are permitted to have, access, whether on payment or otherwise.

GOVERNMENT OF INDIA'S DECISIONS

(1) Conviction under Prohibition Act.— The following points were raised for clarification:—

(1) Whether the orders which are applicable in cases of officials guilty of offences under IPC and IPO Act, etc., connected with the official's work and conduct in the discharge of his official duties are also applicable for his conduct beyond duty hours for breaching of State Laws like Prohibition, Gambling, etc.

(2) Since prohibition is not in force in many States, Central Government officials would not get the right of uniform treatment of their conduct at the hands of their departmental officers inasmuch as what is not considered as a vice in one State, would be treated as an offence involving moral turpitude in another State and may even meet with the extreme penalty of dismissal. In view of this, whether offence under prohibition law should be placed on par with the criminal conduct of offences under IPC.

The matter has been considered in consultation with the Ministry of Home Affairs and the position in regard to the above points is indicated below *ad seriatim*:—

(1) The reply is in the affirmative.

(2) Criminal charge used in proviso (a) to Clause (2) of Article 311 of the Constitution includes conviction under any law which provides for punishment for a criminal offence, whether by fine or imprisonment. No distinction is made between crimes involving moral turpitude and other crimes. Conviction under Prohibition Law would, therefore, attract proviso (a) to Clause (2) of Article 311 of the Constitution. Further, departmental action can be taken against an official in addition to such action as may be taken against him under the Prohibition Law. This position is confirmed by the provision contained in Rule 22 (a) of the CCS (Conduct) Rules, 1964. It is true that there cannot be any violation of the Prohibition Law where there is no prohibition, but even in such areas Government servants are required to observe the provisions of Clauses (b), (c) and (d) of

Rule 22 of the CCS (Conduct) Rules, 1964 and departmental action can be taken against them also for violation of any of those provisions.

It was already clarified that the quantum of punishment in case of persons convicted of offences under the Prohibition Law is a matter to be determined by the competent authority on merits with reference to the relevant facts and circumstances of each case and the mere fact of conviction need not necessarily lead to the extreme penalty of dismissal/removal from service. This provision adequately ensures uniformity in treatment at the hands of the departmental officers in the case of Government servants serving in areas where Prohibition is in force and those serving in other areas.

[D.G., P. & T., Letter No. 6/4/67-Disc., dated the 4th August, 1967.]

(2) Severe punishments to be imposed on Government servants proved guilty of violating Rule 22.— While it is expected that every Government servant will scrupulously adhere to the provisions of this rule, it is also expected of the disciplinary authorities to keep a strict watch on the conduct of Government servants in regard to matters covered by the aforesaid provisions. Violation of any of the provisions of this rule will constitute a good and sufficient reason for taking disciplinary action against a Government servant. While any of the penalties specified in Rule 11 of CCS (CCA) Rules, 1964, can be imposed on a Government servant for good and sufficient reason after following the prescribed procedure, the disciplinary authorities should take a very serious view of any violation of Rule 22 of the CCS (Conduct) Rules, 1964 and should not hesitate to impose the severest punishment on such Government servants as are proved guilty of violating the said rule.

[G.I., C.S. (Dept. of Per.), O.M. No. 11013/17/75-Ests. (A), dated the 28th November, 1975.]

In the context of the present policy of the Government to introduce total prohibition in the entire country in a phased manner and in view of the need for Government servants to set an example in this matter, the instructions contained above are once again brought to the notice of all concerned for guidance and strict compliance.

Ministry of Finance, etc., are requested to give wide publicity to the aforesaid instructions so that all Government employees may observe the provisions in the Conduct Rules regarding the consumption of intoxicating drinks or drugs scrupulously.

[G.I., M.H.A., Dept. of Per. & A.R., O.M. No. 11013/3/79-Ests. (A), dated the 30th May, 1979.]

Government's attention has been drawn recently to a few instances of violation of the above-mentioned conduct rules and instructions. It is, therefore, once again reiterated that—

- (i) every Government servant should scrupulously adhere to the provisions of the Conduct Rules relating to the consumption of intoxicating drinks or drugs;

- (ii) the disciplinary authorities should keep a strict watch on the conduct of Government servants in regard to matters covered by the aforesaid provisions of the Conduct Rules; and
- (iii) the disciplinary authorities should take very serious view of any violation of Rule 22 of the CCS (Conduct) Rules, 1964 and should not hesitate to impose the severest punishment on such Government servants as are proved guilty of violating the said rule.

The Ministry of Finance, etc., are requested to bring the above instructions to the notice of all Government servants and disciplinary authorities under their control for strict compliance.

[G.I., D.P. & A.R., O.M. No. 11013/3/84-Estt. (A), dated the 29th March, 1984.]

(3) Clarification regarding public place.— With reference to Rule 22 of the CCS (Conduct) Rules, 1964, the following questions have been raised by some Ministries/Departments:—

- (i) Whether the definition of public place would include a club meant exclusively for members where it is permissible for the members to invite non-members as guests, and
- (ii) Whether a hotel would be a public place or not for the purpose of the said rule.

2. The position in regard to the above two points is clarified as under—

- (i) The club of the nature mentioned above would be a public place not only for the non-member guests, but also for members who may be Government servants.
- (ii) Drinking in the lodging room in a hotel will not attract the provisions of Rule 22 but drinking at the bar or restaurant where the public is permitted would attract the aforesaid rule.

3. In their Letter No. 20-10/75-SD, dated 21st February, 1976 (*not printed*), to all Chief Secretaries, a copy of which was also forwarded to all Ministries and Departments, the Department of Social Welfare had advised the State Governments to make certain special provisions in the interests of Foreign Missions, foreign visitors, tourists and others, in the context of the programme for reducing consumption of alcoholic beverages. The special provisions are as follows:—

- (a) There need be no restriction on serving of liquor in the precincts of foreign embassies; foreign embassies may also be allowed to serve liquor in halls/lounges of hotel and clubs, provided such halls/lounges are exclusively reserved or taken on hire by them to entertain a select number of invitees.
- (b) The exemption referred to in (a) above may also be extended to parties hosted by others in honour of foreigners, subject to the condition that the number of invite does not exceed 100, and those

hosting such parties obtain permits from the Deputy Commissioner/District Magistrate concerned.

- (c) Service of drinks to foreigners in bars or special rooms earmarked for the purpose in hotels and restaurants approved by the Ministry of Tourism and Civil Aviation may be permitted. In such approved hotels, there may not also be objection to the service of beer both to foreigners and Indians, but the facility of service of wine in dining rooms should be restricted to foreigners only.
- (d) Clubs may be permitted to be provided for service of drinks in their bar rooms only; beer, however, may be permitted to be served anywhere within the precincts of such clubs.
- (e) Alcoholic beverages may be permitted to be served in official parties hosted by the Government of India/State Governments in "closed lounges" in hotels, clubs, etc., where important foreign visitors are required to be entertained.

4. A question has been raised whether consumption of intoxicating drinks by Government servants in the places and under the circumstances mentioned in the preceding paragraph would amount to violation of Rule 22 of the CCS (Conduct) Rules, 1964. The position is clarified below, seriatim—

- (a) In terms of the clarifications given in Paragraph 2 above, a Government servant cannot take drinks in the clubs or in the halls/lounges. However, where officers are required to attend official entertainments arranged by Foreign Missions in halls/lounges of hotels and clubs, in the discharge of their official duties, taking drinks at such official entertainments will not attract Rule 22 of the CCS (Conduct) Rules, 1964, provided the places where the entertainments are arranged are exclusively reserved or taken on hire by the Foreign Missions to entertain a select number of invitees.
- (b) The clarification at (a) above would apply to this circumstance also, subject to the condition that the parties are hosted by Government or any organization controlled by Government, like Autonomous Bodies, Public Sector Undertakings, etc.
- (c) & (d) Government servants will not be exempt from the operation of Rule 22 of the CCS (Conduct) Rules, 1964, in the places and circumstances referred to.
- (e) The provisions of Rule 22 of the CCS (Conduct) Rules, 1964, would not apply to Government servants invited to such parties in their official capacity.

5. Ministry of External Affairs, etc., are requested to bring the clarifications contained in the preceding paragraphs to the notice of all Government servants serving under their control.

[G.I., C.S. (Dept. of Per.), O.M. No. 11013/16/76-Estt. (A), dated the 30th October, 1976.]

6:2:5(4)

In the context of the present policy of the Government aimed at progressive introduction of prohibition in the country, the position regarding consumption of intoxicating drinks by Government servants has been reviewed. In partial modification of Paragraphs 4 (a), (b) and (c) above, it has been decided that Government servants should refrain from consuming intoxicating drinks even at official parties arranged by Foreign Missions, whether within the Mission premises or in halls/lounges exclusively reserved. The same position would obtain in respect of consumption of intoxicating drinks at parties arranged by Government or semi-Government Organizations where foreigners are entertained or at similar parties hosted by others.

The Ministry of Finance, etc., are requested to bring the contents of this OM to the notices of all Government servants serving under their control.

[G.I., M.H.A., O.M. No. 11013/10/77-Estt. (A), dated the 7th December, 1977.]

22-A. Prohibition regarding employment of children below 14 years of age

No Government servant shall employ to work any child below the age of 14 years.

GOVERNMENT OF INDIA'S DECISION

Prohibition regarding employment of children below the age of 14 years.—

2. It is enshrined in Part-IV of the Constitution relating to Directive Principles of State Policy that the State shall, in particular direct its policy towards securing that the citizens, men and women equally have the right to an adequate means of livelihood and that children are given opportunities and facilities to develop in a healthy manner and in conditions of freedom and dignity and that childhood and youth are protected against exploitation and against moral and material abandonment. The Central Government/State Governments have taken various measures in pursuance of these principles for ameliorating the pitiable conditions of children below 14 years. With a view to improving economic and social conditions of children below 14 years of age and to encourage them to go to schools and become enlightened citizens of tomorrow, various measures have been taken by the Central Government/State Governments for further improving their lot.


3. The Central Government has also enacted Child Labour (Prohibition and Regulation) Act, 1986 in keeping with this objective. The Ministry of Labour and Employment have further augmented *vide* Notification S.O. 1029 (E), dated the 10th July, 2006, the following occupations in the Schedule to the Act, namely:—

1. Inserted by G.I., Dept. of Per. & Trg., Notification No. 11013/5/97-Estt. (A), dated the 14th October, 1999 and published as GSR 342 in the Gazette of India, dated the 23rd October, 1999.

CONFIDENTIAL 6:25(5)

(68)

Annexure - II


NORTH EASTERN HILL UNIVERSITY
HEALTH CENTRE : PERMANENT CAMPUS
MAWLAI : SHILLONG.

No.F.87/HC/Admn./2011/-1028

Dated the 22nd November'2011.

To

The Registrar,
NEHU, Shillong.

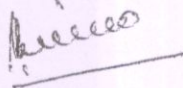
Sub: Medical report.

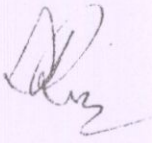
Sir,

I am enclosing herewith a thorough medical report issued by Dr. M.B.G. Momin, Resident Medical Officer, Health Centre on Shri F.R.Khyriem, Estt. I department who was examined at your office on the 16th Nov.'20-11-2011 at 3:00 p.m. , for the necessary action.

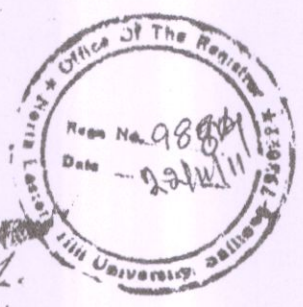
Thanking you,

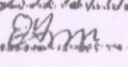
Yours faithfully,


Dr. I. Hussain,
Chief Medical Officer & Incharge,
Health Centre, NEHU, Shillong.

These files are ready
DR (Estt I) 
22/11/11

DR (K P)
24/11



Ref: Section No
R. No. 6271.
Date 25/11/11
D. A. 

sch / 25/11/11
AS at. Jack.
29/11/11

6:2:5(6)
GENERAL PHYSICAL EXAMINATION

(68)

A1 REGISTRATION OFFICE, NEHU.

Name: Mr. F. R. Khyriem.

ID mark: Vitiligo patch on Neck.

Age: 56 / male

Resident: q: NEHU CAMPUS Type III Staff Quarters

Witness

Signature

Dr. Estate

On call for examination of individual at Registration office NEHU PNT campus at 1500h on 16 NOV 20

Patient examined is an elderly male, age as stated above is alleged state of inebriation, He is awake and conversant with slurred speech, mild sway in gait & locomotion by limbs stammering

Copy handed to

Registration office

BP - 100/60 mmHg

Pulse 90/min.

Mild Icterus (+) at B/c conjunctiva.

Chest - air entry & Breathing B/c Vesicular.

Breath smells of alcohol.

P/A - Soft. Dry skin, No local tenderness
No inflammation on skin

? Hepatomegaly - Hepatic margin felt 0.3 inches beyond costal margin

Other organ systems CVS, SIS (+) no murmurs.

Impression

Patient is a case of ALD; Hypotension
& Breath smelling of alcohol.

Advice

will need complete Haematological tests to ascertain organ disease & also need Psy counselling

Reg. No. 6271
Date 25/11/20
Dr. Estate



6.2.15(7)
पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

78

Annexure - III

No.F. 3-47/Estt-I/Per/91-Vol.III -2186

Dated: 24/1/11

MEMORANDUM

It is proposed to hold an enquiry against Shri.F.R.Khyriem ,Asstt., Equal Opportunity Cell, NEHU,Shillong on matter of misconduct committed by him while functioning as an employee of NEHU, Shillong. The substance of misconduct or misbehavior in respect of which the enquiry is proposed to be held is set out in the enclosed statement of article of charge (Annexure -I). A statement of imputation of misconduct or misbehavior in respect of article of charge is enclosed (Annexure -II). A list of documents by which and a list of witnesses by whom the article of charge are to be sustained are also enclosed (Annexure -III & IV)

He is directed to submit within 10(ten) days of receipt of this memo, a written statement in his defence and also to state in writing whether he desires to be heard in person.

He is informed that an inquiry will be held only in respect of those of articles of charge which are not admitted. He is, therefore, specifically to admit or deny each article of charge.

He is further informed that if he does not submit his statement of defence on or before the date specified in paragraph 2 above, the case will be decided exparte

His attention is invited to the fact that as an employee of NEHU, and as general good conduct of being such an employee requires that he shall not bring or attempt to bring any political or outside influence to bear upon any superior under NEHU. If any representation is received on his behalf from another person in respect of any matter dealt within these proceedings it will be presumed that he is aware of such representation and that it has been made at his instance and action will be taken against him for misconduct.

Receipt of this memorandum may be acknowledged.

Registrar.

To

Shri.F.R.Khyriem,

Assistant, EOC,NEHU,Shillong.

80

6:2:5(8)

(19)

Annexure-II

Annexure-I

STATEMENT OF ARTICLES OF CHARGE FRAMED AGAINST SHRI.F.R.KHYRIEM, ASSISTANT, DEPARTMENT OF EQUAL OPPORTUNITY CELL, NEHU, SHILLONG.

That Sri.F.R.Khyriem, Assistant, as an employee of the University shillong, while functioning as such was found in a state of inebriation on 16.11.2011 due to consumption of intoxicating drinks. This act of Shri.F.R.Khyriem is in gross violation of the provisions of Rule-22 of the CCS(Conduct) Rules, 1964 as amended from time to time; and attracts award of major penalty under the provisions of Rule-11 of CCS(CCA) Rules, 1965, as amended from time to time.

The medical report in this connection certified by Shri.M.B.G.Momin, Medical Officer, Health Centre, NEHU, Shillong, confirms that the said Shri.F.R.Khyriem, Assistant had consumed intoxicating drinks.

As per the CCS(Conduct) Rules, under the provision of Rule 22, Consumption of intoxicating drinks and drugs is strictly prohibited and violation of the said provisions constitutes a good and sufficient ground for award of major penalty under the provisions of Rule -11 of the CCS(CCA) Rules, 1965, as amended from time to time.

By his above act, Shri.F.R.Khyriem has committed a serious misconduct and has rendered himself liable for disciplinary action under the CCS(CCA) Rules as referred to above.

Annexure-III

List of Documents

Medical Report
No.F.877HC/Admn/2011-1028 dt. 22nd November 2011, Pw8 & 89C

Annexure-IV

List of witnesses

1. Smt. P. Wanjin, Deputy Registrar, Estate/EOI, NEHU, Shillong.
2. Shri.R.Rajesh, Section Officer, Est-I(Appt), NEHU, Shillong.

STATEMENT OF IMPUTATION OF MISCONDUCT/MIS-BEHAVIOUR IN RESPECT OF THE ARTICLE OF CHARGE FRAMED AGAINST SHRI.F.R.KHYRIEM, ASSISTANT.

That Sri.F.R.Khyriem, Assistant, an employee of the University, Shillong while functioning as such was found in a state of drunkenness due to consumption of alcohol/intoxicating drinks on 16.11.2011 at 3.00 pm during office hours in gross violation of the provisions of Rule-22 of the CCS(Conduct) Rules,1964, as amended from time to time.

The medical report in this connection certified by Shri.M.B.G.Momin, Medical Officer, Health Centre, NEHU,Shillong, confirms that the said Sri.F.R.Khyriem , Assistant had consumed intoxicating drinks.

As per the CCS(Conduct) Rules, under the provision of Rule 22 , Consumption of intoxicating drinks and drugs is strictly prohibited and violation of the said provisions constitutes a good and sufficient ground for award of major penalty under the provisions of Rule -11 of the CCS(CCA) Rules, 1965, as amended from time to time.

By his above act, Shri.F.R.Khyriem has committed a serious misconduct and has rendered himself liable for disciplinary action under the CCS(CCA) Rules as referred to above.

List of Documents

Annexure -III

Medical Report

No.F.87/HC/Admn/2011-1028 dt. 22nd November 2011 P/68 & 69C.

List of witness

Annexure-IV.

1. Smt. P. Warjri, Deputy Registrar, Estate/EOL, NEHU, Shillong.
2. Shri.B.Rynjah, Section Officer, Estt-I(Apptt), NEHU, Shillong.

6:2:5(10)

To

The Registrar
NEHU, Shillong

84

Annexure - IV

Ref. Memo No 2186, dt. 26/12/2011.

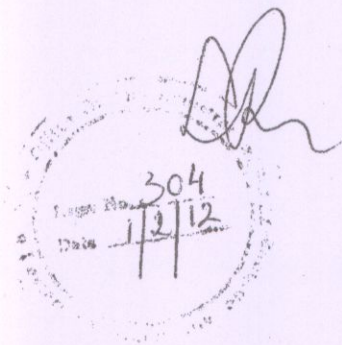
Sir, Reference Memo as stated above, I am to acknowledge receipt of the Memo on 20/1/2012.

Further, I am to state that the fact stated in your Memo are true, and this occur due to negligence and desperation arising from time to time. The act of misconduct is very much regretted, and for which such act will not take place in future, and I seek pardon for it.

Therefore, I may be mentioned that till date I am still bed ridden and unable to move myself freely, and for which I was treated locally by herbal medicine. Also the leave for my absence had been submitted so that my salary is not held up so as to lighten up my financial constraint.

Thanking you.

Yours Sincerely
Rhyriem
(F.R. RHYRIEM)
Assn.



OR (Est. I)

572
5/2/12

S.Ch
MM
6-2-2012
SO (K.P.)
2/2

6:2:5(11)

Registered Post

Estt-I (P)



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

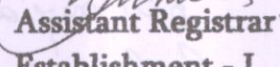
No.F.3-48/Estt-I/Per/91(Vol-III)-2789

Dated, 19/08/12

NOTICE

Shri. F. R. Khyriem, Asstt, NEHU, Shillong is hereby informed that on 16th November, 2011 he was found under the influence of toxicating drink during the course of his duty in gross violation of Rule-22 of the CCS (Conduct) Rule which he has duly admitted. His case is, therefore being placed before the Executive Council for consideration of his compulsory Retirement from NEHU service.

This issue with the approval of the Registrar.


Assistant Registrar
Establishment - I

To
Shri. F.R. Khyriem.,
Arch Bishop House,
Laitumkhrah,
Shillong- 793003

6:2:6(1)

(vi) Compulsory Retirement of Shri. R.P. Sapkota from NEHU Service.

Shri. R.P. Sapkota, UDC, as an employee of the University has proved to be a habitual defaulter in not attending his normal duties and frequently absenting from duties without any prior permission from / information to the Controlling Officer.

On many occasions, Shri. R.P. Sapkota was cautioned by serving warnings, Memos and Show Cause Notices and in most cases he has shown utter disregard to those Show Cause and Memos by way of not replying the same and not attending office regularly. The period of his un-authorised absence were treated as "Dies Non". However, this action against him failed to evoke any improvement in his conduct as an employee of the University.

The Show Cause Notices / Memos issued to him in recent time are as under:

- i.) 2282 dt:02.12.2009
- ii.) 3133 dt: 31.03.2010
- iii.) Reminder Vide No. 2474 dt: 27.01.2011
- iv.) Memo vide No. 2365 dt: 17.01.2011
- v.) Show Cause No. 23 dt: 06.04.2011
- vi.) Memo Vide No. 462 dt: 26.05.2011
- vii.) Memo Vide No. 669 dt: 24.06.2011
- viii.) Memo Vide No. 975 dt: 01.08.2011

Lastly, a departmental inquiry was initiated against Shri. Sapkota as per the provisions of the CCS (CCA) Rules to investigate the case thoroughly for his unauthorised absences as under vide Memorandum No. F. 5-70/Estt-I/Per/Vol.III/975, dt: 01.08.2011 (Annexure-I). Pg.no. 56.

- i.) 01.02.2010 to 03.02.2010
- ii.) 09.02.2010, 18.06.2010 and 06.07.2010
- iii.) 25.10.2010 to 29.10.2010
- iv.) 09.11.2010 to 12.11.2010
- v.) 18.11.2010 to 30.11.2010
- vi.) 01.12.2010 to 22.02.2011
- vii.) 17.03.2011 till date

In this connection, the Inquiry Report is placed at Annexure-II (Pg.no. 70 – 72). The findings of the Inquiry states that Shri. R.P. Sapkota is found to be a habitual absconder from duties without proper leave application. The Show Cause Notices / Memos issued to him have not improved his habitual absence from duties and that he is negligent to his duties and thus, has committed misconduct by remaining absent without proper permission from the concerned authority.

Since, Shri. Sapkota is guilty of non-devotion to his duties as an employee of the University it has been proposed to send him on **Compulsory Retirement** in terms of Rule 11(vii) of the CCS (CCA) rules, placed at Annexure-III (pg.no. 50 & 51).

The matter is placed before the Council for consideration.



6:2:6(2)
 पूर्वोत्तर पर्वतीय विश्वविद्यालय

पूर्व प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

Annexure - I

No.F. 5-70/Estt-I/Per/Vol.III/-975.

Dated: 01/08/2011.

MEMORANDUM

It is proposed to hold an enquiry against **Shri. R.P. Sapkota**, UDC for misconduct committed by him while functioning as an employee of NEHU, Shillong. The substance of imputation of misconduct or misbehavior in respect of which the inquiry is proposed to be held is set out in the enclosed statement of article of charge (Annexure-I). A statement of imputation of misconduct or misbehavior in respect of article of charge is enclosed (Annexure-II). A list of documents by which and a list of witnesses by whom the articles of charge are to be sustained are also enclosed (Annexure-III & IV).

He is directed to submit within 10(ten) days of receipt of this **Memo**, a written explanation statement in his defence and also to state in writing whether he desires to be heard in person.

He is informed that an inquiry will be held only in respect of those articles of charge as are not admitted. He is, therefore, specifically, to admit or deny each articles of charge.

He is further informed that if he does not submit his written statement of defence on or before the date specified in paragraph 2 above, the case will be decided exparte.

His attention is invited to the fact that as an employee of NEHU and as general good conduct of being such an employee requires he shall not bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his services under NEHU, If any representation is received on his behalf from another person in respect of any matter dealt within these proceedings it will be presumed that he is aware will be taken against him for misconduct.

Receipt of this Memorandum may be acknowledged.

(L. Roy)
REGISTRAR

To

1) **Shri. R.P. Sapkota**, UDC,
 Internal Audit, Finance,
 NEHU, Shillong.

2) **Shri. R.P. Sapkota**,
 Gora lane, Bishnupur,
 Shillong - 793004,

6:2:6(3)

Annexure - I

STATEMENT OF ARTICLE OF CHARGE FRAMED AGAINST SHRI. R.P. SAPKOTA, UDC

ARTICLE - I

That the said Shri. R.P. Sapkota an employee of the University while functioning as such have absolutely failed in maintaining devotion to his duties by his acts of habitually and persistently absent from duty un-authorizedly. In the instant case, Shri. Sapkota remained absent from duty un-authorizedly for the following days / periods:

- 1) 1.2.2010 to 3.2.2010
- 2) 9.2.2010, 28.6.2010 and 6.7.2010
- 3) 25.10.2010 to 29.10.2010
- 4) 9.11.2010 to 12.11.2010
- 5) 18.11.2010 to 30.11.2010
- 6) 1.12.2010 to 22.2.2011
- 7) 17.3.2011 till date.

By this above acts, Shri. Sapkota, UDC, has committed a serious misconduct in gross violation of the provision of Rule-3(1)(ii) of the CCS (Conduct) Rules, 1964 under which every Government servant is required to maintain devotion to duty all times, and thus, Shri. Sapkota has, rendered himself liable for stern disciplinary action against him under Rule-11 of the CCS (CCA) Rules, 1965.

Countersigned by

Deputy Registrar
Establishment - I

**STATEMENT OF IMPUTATION OF MISCONDUCT OR MISBEHAVIOUR IN
SUPPORT OF THE ARTICLE OF CHARGE FRAMED AGAINST SHRI. R.P. SAPKOTA,
UPPER DIVISION CLERK**

ARTICLE OF CHARGE - I

That Shri. R.P. Sapkota, Upper Division Clerk of the University while functioning as such have been served with the **Show Cause Notice** vide No. 5-70/Estt-I/Per/91/Vol.II/23 dated: 06.04.2011 directing him to furnish the Charge Report on expiry of the recommended leave for the period w.e.f. 01.02.10 to 03.02.10, 09.02.10, 28.06.10 & 06.07.10 and the recommended leave on medical ground w.e.f. 25.10.10 to 29.10.10.

That Shri. R.P. Sapkota was also directed to Show Cause for his un-authorized absent from duty from 09.11.10 to 12.11.10, 19.11.10 to 30.11.10.

And that Shri. R.P. Sapkota on his promotion as Upper Division Clerk he was released from Examination Deptt. on 01.12.2010 vide release order No.F. 1-7/Ex/CC/AR/2005-1836 dt: 01.12.2010 to enable him to join his new place of posting in Pension Cell, NEHU, Shillong and whereas Shri. R.P. Sapkota joined his duty in Audit Cell on 23.02.2011 and thus un-authorizedly remained absent from duty for 84 days w.e.f. 01.12.2010 to 22.02.2011.

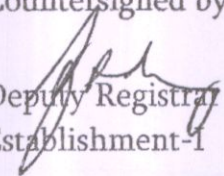
That Shri. R.P. Sapkota while functioning as such reported for duty in the Audit Section on the 23.02.2011. Within a short period from the date of his joining, Shri. R.P. Sapkota has un-authorizedly remained absent from duty w.e.f. 17.03.11 without any leave application or intimation to the Competent Authority and that Shri. R.P. Sapkota has also un-authorizedly remained absent from duty on 07.04.11, 08.04.11, 27.04.11, 29.04.11, 02.05.11, 06.05.11, 09.05.11 and from 16.05.11 onwards without any intimation or leave application.

That Shri. R.P. Sapkota, Upper Division Clerk as an employee of the University while functioning as such has submitted his reply vide his letter dated 24.06.11 & dt: 27.06.11 against the Show Cause Notice of even No. 23 dt: 06.04.2011 and that the reply submitted by Shri. R.P. Sapkota was found to be unsatisfactory.

Thus Shri. R.P. Sapkota have committed a serious misconduct which is highly immoral in character and thus violates a CCS (CCA) Conduct Rules and most unbecoming of him as an employee of the University.

By the above act Shri. R.P. Sapkota have thus failed to maintain devotion to duty as expected of him as an employee of the University. It also proved that Shri. R.P. Sapkota is no longer interested in his job and thus rendered himself unfit for further retention of his service in the University and thus reliable for stern disciplinary action and dismissal from service.

Countersigned by

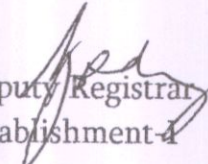

Deputy Registrar
Establishment-I

6:2:6(5)
Annexure - I

LIST OF WITNESSES AT ANNEXURE - IV

- 1) Assistant Registrar (Certificate Cell)
Examinations Department.
- 2) Internal Audit Officer
Finance Deptt.

Countersigned by

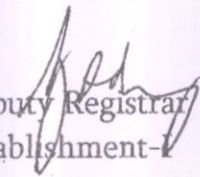

Deputy Registrar
Establishment-4

6:2:6(6)
Annexure - I

LIST OF DOCUMENTS AT ANNEXURE-III

- 1) Show Cause Notice No.F.5-70/Estt-I/Per/91(Vol.II)-2282 dt: 02.12.2009
- 2) Reply of Show Cause Notice dt: 05.02.2009
- 3) Show Cause Notice No.F. 5-70/Estt-I/Per/91(Vol.II)-3133 dt:31.03.2010
- 4) Reply of Show Cause Notice dt: 19.04.2010
- 5) Reply of Show Cause Notice dt: 05.02.2010
- 6) Reminder No.F. 5-70/Estt-I/Per/91(Vol.II)- 2474 dt: 27.01.2011
- 7) Memo No.F. 5-70/Estt-I/Per/91(Vol.II)- 2365 dt: 17.01.2011
- 8) Show Cause Notice No.F. 5-70/Estt-I/Per/91(Vol.II)- 23 dt: 06.04.2011
- 9) Memo No.F. 5-70/Estt-I/Per/91(Vol.II)- 462 dt: 26.05.2011
- 10) Memo No.F. 5-70/Estt-I/Per/91(Vol.II)- 669 dt: 24.06.2011
- 11) Reply of Show Cause Notice dt: 27.06.2011

Countersigned by


Deputy Registrar
Establishment-I

6:2:6(8)

38

Annexure II

[Handwritten signature]

Annexure-I

**NORTHEASTERN HILL UNIVERSITY
SHILLONG**

U.O. No F 1-7/EX/CC/AR/2005- 1877.
Dated 20th December, 2010

This is to bring to your notice, that Shri R.P. Sapkota, UDC, has been released from Examination Department w.e.f 1st December, 2010, But he has not come to collect his release order which is lying pending till date.(Copy enclosed).

Shri Sapkota has got no more C.L. to his credit and he has been absented from duty w.e.f. 9th to 12th November and 19th to 30th November. This is for favor of information and necessary action.

[Signature]
Assistant Registrar,
Certificate Cell.

Assistant Registrar
Establishment -I

So. Ex (A)

197
11/2/10

21/12/10
INF.
A. put up
[Signature]
11/1/2011

6:2:6(9)
Annexure II

49

Annexure - I

NORTH EASTERN HILL UNIVERSITY : PERMANENT CAMPUS : SHILLONG – 793 022.

No. 133-FIN.VI/MISC/IA/06

dated, Shillong, the 24th May 2011.

To

The Deputy Registrar,
(Establishment I)
NEHU, SHILLONG.

Sub : Report on the unauthorized absence from duty by Shri R.P.Sapkota, UDC.

Madam,

In continuation of this Sectional notes dated 21-03-2011 on the subject cited above, I am to inform you that Shri R.P.Sapkota, UDC remained absent from his allotted duties on 07.04.2011, 08-04-2011, 27-04-2011, 29.04.2011, 02-05-2011, 06-05-2011, 09-05-2011 and from 16.05.2011 to date without any intimation.

This is for your kind information and necessary action. The posting of a suitable substitute in place of Shri Sapkota is absolutely necessary for smooth functioning of the working of this Section.

Yours faithfully,

(R.R.Dutta Adhikari)

Dist. Section I (A)
R. No. 5011
Date 20/5/11
S. A. 1

Urgent
AOC (E/P)
MD
18/5/11

72573
A demand has been send for non-compliance to show cause vide dt 6-4-2011
file no-462
of 26-5-2011

62.6(10)
Annexure - II

45

Annexure - I

Subject : Unauthorized absence from duty by Shri R.P. Sapkota, UDC.

Shri S.P. Sapkota, UDC has taken over charge in this section on 23rd February, 2011.

Since he is a new hand in this section, I personally tried to impart training to him so far as the works relating to the Audit Section is concerned but his frequent absence from the section even during the office working hours compelled me to bring it to the notice of the Deputy Registrar, Establishment I section about his (Shri Sapkota's) reluctance and lack of personal involvement in the learning process. During this short spell of his posting in this section for less than a month, Shri Sapkota remained absence from his duties without intimation on several occasions, At present, he is not attending office with effect from 17.03.2011 (AN). Neither any leave application nor any intimation for leave was sent by him to this section as of now. As a result, the sectional work has been hampering badly.

In view of the above, the Deputy Registrar, Establishment I, is requested to consider posting of a suitable substitute in place of Shri Sapkota so as to enable this section to run the day-to-day work of the section smoothly.

AO (E-P)
Phase all
explanatory
22/3

Naahuley
21/3/11
INTERNAL AUDIT OFFICER

✓ DEPUTY REGISTRAR, ESTABLISHMENT I

Memo. No. 133. FIN. VII/MISC/IA/06 Dated, Shillong, the 21st March, 2011.

- Copy forwarded ^{Kind} for information to :
- 1) The Registrar, NEHU, Shillong.
 - 2) The Finance Officer, NEHU, Shillong

INTERNAL AUDIT OFFICER

STO: Section I(A)
R. No. 3971
Date 23/3/11
O. A. *[Signature]*

WK
[Signature]
20/3/11

Annexure II 6.2.0 (11)

पू० प० वि० टिप्पणी

NEHU NOTES

53

U.O. No. F. 5-70-Estt-I/Per/ 91(Vol.II) 720

Dated: 5/7/2011

I am returning herewith the reply of the Show Cause Notice against the Show Cause Notice of this Office Vide even No. 669 dt: 24.06.2011, address to Deputy Registrar, Estt-I, through Internal Audit, NEHU, Shillong, submitted by Shri. R.P. Sapkota, UDC, Internal Audit, NEHU, Shillong. The same may be returned to the undersigned with comments / recommendations of the Controlling Officer.

[Signature]
Assistant Registrar, Estt-I

Audit Officer (Inter Audit)

Shri R.P. Sapkota, UDC joined the Internal Audit Section on 24.02.11. As such, no comment can be offered for the period of his absence upto 30.11.2010. As regards his absence from duties for the different spells falling between 24.02.11 and 04.7.2011, this Sectional noted dated 21.03.11, 24.05.11 and 10.6.11 addressed to the DR (E-I) may please be referred to. Shri R.P. Sapkota was superseded from Internal Audit Section vide this Sectional letter dated 10.6.2011. Neither any charge report nor any medical certificate was submitted by Shri Sapkota to this Section as stated by him in reply to the show cause notice.

Sgt: Bostid
R. No. 52230
Date 11/7/11
S. A. [Signature]

[Signature]
489
5.7.11

DR (E-I)

19
05/7/11

6.2.16 (12)

Annexure - III

<<1>>

(1)



पूर्वोत्तर पर्वतीय विश्वविद्यालय
पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

Phone :
Grams : NEHU

North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

No. F. 5-70/Estt-I/Per/91-(Vol.-II) 2282

Dated: 2/11/09

"Show Cause Notice"

Attention of Shri. R.P.Sapkota, LDC, Examination Department, NEHU, Shillong is hereby drawn to the following misconduct committed by him in the past:

1. That, Shri. R.P.Sapkota remained absent unauthorisedly for the period from 06.04.1993 to 07.06.1993 for which he was issued with a memo of even No. 1084 dated 31.5.1993 directing him to explain for his unauthorised absence from duty and on considering his explanation the period was regularised by grant of leave, taking a lenient view.
2. He again remained absent from duty w.e.f. 19.9.1993 to 03.10.1993 and from 17.1.1994 to 17.3.1994 for which he was issued with Memo of even No. 6908 dated 28.2.1994 directing him to explain in writing and again taking a lenient view of his case, the aforesaid periods were regularised by grant of leave.
3. He again remained absent w.e.f. 8.12.1994 to 31.12.1994 without any application or leave being granted to him by the competent authority for which a memo of even No. 6053 dt: 31-03-1993 was issued, directing him to explain his unauthorised absence from duty, but his explanation not being found acceptable, the above period of his absence was treated as 'Dies-non', vide order of even No. 605 dt: 17-05-1995.
4. Another report of his unauthorised absence from duty w.e.f. 26-04-1995 to 04-03-1996 was received in this office and memo of even No. 5020 dt: 11-01-1996 was issued, directing him to report for duty immediately and after he submitted the written explanation along with leave application duly supported by Medical Certificate, his explanation was considered and the period was regularised by grant of leave.
5. He was again reported to have remained absent from duty w.e.f. 14-03-2001 to 19-03-2001 and from 10-04-2001 for which the office had issued a memo of even no. 279 dt: 01-05-2001 directing him to explain in writing and thereafter he had submitted the written explanation and on consideration of his explanation, with a lenient view, his leave was regularised.
6. Another memo was issued to Shri. S.P. Sapkota for his irregularities in attending official duty, vide memo of even No. 455 dt: 18-05-2001 with a caution that he should not repeat the same in future, failing which disciplinary action will be taken.
7. Memo No. 3012 dt: 04-01-2001 was issued by the Deputy Registrar, Finance for Shri. Sapkota's unauthorised absence from duty on 04-12-2000 to 08-12-2000 and on 13-12-2000

<<2>>

for which he was directed to explain in writing and again considering his explanation his leave was regularised.

8. Again, he was reported absent from duty w.e.f. 01-10-2001 to 03-01-2002 and also, he did not attend the Office on 25th, 26th, 30th & 31st July, 2001 and from 1st to 3rd, and 23rd to 24th August, 2001, for which a memo of even no. 2063 dt: 12-11-2001 was issued and again considering his explanation the period was regularised by grant of leave.

9. Again, he remained absent from duty w.e.f. 18-02-2002 without any proper leave application or sanctioned leave, and after a prolonged unauthorised absence from duty, he submitted his leave application with Medical Certificate and joined duty on 15-03-2002 for which the office had issued a memo of even no 96 dt: 10-04-2002, directing him to show cause as to why disciplinary proceedings should not be drawn against him and treat the period as 'Dies-non'. But again, considering his explanation, the proposed penalty to treat the period of his absence as 'Dies-non' was dropped and the period was regularised by grant of leave.

10. Again, it was reported that Shri. R.P. Sapkota remained absent from duty w.e.f. 16-08-2004 to 20-08-2004 and from 25-08-2004 onwards and also for the following periods:

10-09-2004 to 17-09-2004 = 8 days

27-09-2004 to 30-09-2004 = 4 days

18-10-2004 to 31-10-2004 = 14 days

03-11-2004 to 10-11-2004 = 8 days

10-11-2004

In view of his repeated misconducts of unauthorised absences, the office proposed to hold an enquiry against Shri. R.P. Sapkota, vide memorandum of even No.531 dt: 07-06-2005, but, on receiving his written explanation submitted along with the leave application, the proposed Departmental inquiry was dropped and the entire period of his absence was regularised by grant of the kind of leave due and admissible to him.

11. Again, he remained absent from duty w.e.f. 19-09-2006 and in the month of September, 2006 he attended duty only for 4 days i.e. 01.09.2006, 12.09.06, 13.09.06 & 15.09.06 for which he was issued with memo of even no. 2145 dt: 06-11-2006 and this time also, the office on considering his explanation, had regularised the period of his absence by granting leave as due and admissible to him.

12. Again, memo of even No. 3366 dt: 20-03-2008 was issued in view of his unauthorised absence from duty in which he attended office only for 6 days in the month of August 2007 and remained absent for the remaining days without any leave application or permission being obtained from the Competent Authority. In view of his non-compliance to the above memo, this office had further issued another memo of even No. 220 dt: 22-04-2008 wherein

was called for explanation for his un-authorised absence for 25 days in the month of August, 2007 which has not been received by this office till date. Moreover, another report was also received that he is in the habit of signing the attendance register to show his presence and disappearing for the second half of the day for which also a memo of even No.220 dt: 22-04-2008 was issued.

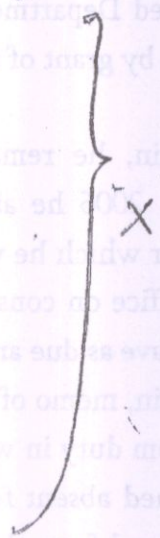
The written explanation submitted by him has not been considered till date in view of the fact that he submitted the same directly to this office, without routing it through his then Controlling Officer i.e. Deputy Registrar, Estt-II, where he was posted. The office returned the same for views and comments from the Deputy Registrar, Estt-II, but inspite of repeated remainders, the same has not been received till date. As a result, his explanation along with leave application remains unsettled till date.

Recently also a complaint regarding his unauthorised absence from duty has been received as stated below:

1) That Shri. R.P. Sapkota LDC, attached to Examination Deptt. had remained absent from duty on (13th and 14th May,) 2009 and again from 19th till date without prior leave authorisation being obtained from the Competent Authority. The first memo of even No. 885 dt: 28-05-2009 was issued by the Office of the COE's Office, NEHU, Shillong and then followed by memo of even No. 801 dt: 24-06-2009 issued by this office. In response to the above memo, Shri. Sapkota, as usual has submitted his written explanation along with leave application applying leave from 20-05-2009 to 12-06-2009 which has not been recommended by his Controlling Officer. Resultantly, his leave for the period from 13-06-2009 to 01-07-2009 remains unsettled till date.

2) Further, another report of unauthorised absence on the following dates has been received:

- i) January, 23rd to 30th 2009 = 8 days ✓
- ii) February, 13th, 2009 = 1 day ✓
- iii) March, 10th to 30th, 2009 = 21 days ✓
- iv) May, 1st to 15th and 19th to 29th 2009 = 26 days ✗
- v) June, 1st to 30th, 2009 = 30 days-
- vi) July, 1st to 2nd & 20th to 24th, 2009 = 7 days ✓
- vii) August, 24th, 28th to 31st = 5 days
- viii) September, 1st to 12th, 2009 = 12 days ✓



Total period of absence is 110 days.

In view of his past as well as present records as stated above, it is found that Shri. R.P.Sapkota is a habitual and persistent defaulter and not at all amenable to discipline, and that as an employee of the University, Shri. Sapkota has grossly failed in abiding by the provisions, of Rule 3(1) of the CCS (Conduct) Rules 1964, as amended from time to time, which require every government servant (i) to maintain absolute integrity (ii) to maintain devotion to duty, and (iii) do nothing which is unbecoming of a government servant, at all times.

In view of the above facts, Shri. R.P. Sapkota is hereby directed to Show Cause as to why disciplinary proceedings should not be drawn against him under Rule 14 of the CCS (CCA) Rules, inspite of considering the past cases.

His written explanation duly routed through his Controlling Officer should reach the undersigned with in 7 days from the date of receipt of this Show Cause, failing which necessary actions will be initiated against him as per rules.

Deek
Deputy Registrar
Establishment-I

Amforced
62

To
Shri. R.P. Sapkota,
LDC,
Examination - eptt.
NEHU, Shillong.

Copy to:

- 1) The Controller of Examinations, NEHU, Shillong.
- 2) The Deputy Registrar, Examinations, NEHU, Shillong, for information.

ok

To
The Deputy Registrar
Estt (I) NEHU, Shillong

Sub:- Reply to Show Cause Notice, dated 2/12/09
(Through Assst Registrar Certificate Cell Exam
Madam, Deptt)

Kindly refer to the Show Cause Notice
No F. 6-70/Estt-I/Per/91-(Vol-II)-2282, dt 2/12/09 which
in my leave from 20-5-09 to 12/06/09 has not been taken
since the same was not recommended by the Controlling
offices. In this regard, I may like to state that the
said leave application was duly recommended by the
controlling offices and forwarded to Estt(I) later on.

As regard the report of unauthorised period of
absence stated in the page 3, para (2) of the aforesaid
notice, I am to state that the reply for the period of
absence as mentioned in para (2) from (i) to vii have
since been replied and forwarded to Estt(I) vide
my application dated 9/12/09.

As for the unauthorised absence w.e.f. septemb
1st to 12th sept. 2009, I could not attend the office
due to urgent domestic work for which I have
applied to my controlling offices for recommendation
and the same will be submitted to you. My reply
was held-up in view of the agitation in NEHU.
Dated:- 5/02/10

Yours faithfully
[Signature]

Since / attached
present not
submitted + copy
signed by Rec.
c.c.

R. No. 9250
D. No. 15/11/10

Forwarded
MS
Registrar
Call Cent

10.02.2010 CAPKOTA

Annexure III 6:2:6(17)

(7)

पूवोत्तर पर्वतीय विश्वविद्यालय

Phone :

Grams : NEHU

पू. प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Annexure - 1

5-7-10-21/191-Val-II

- 2132 dt 21/3/10

SHOW CAUSE NOTICE

Attention of Shri. R.P. Sapkota, LDC is hereby drawn to this Department Show Cause Notice of even No. 2282 dated: 02-12-2009 wherein he was directed to submit his explanation for frequent unauthorised absence from duty. He submitted his explanation vide his letter dated: 05.02.2010 along with the leave application for the entire period as specifically mentioned in the said Show Cause after a period of nearly two months from the date of issue of the Show Cause Notice.

Further, attention of Shri. R.P. Sapkota is also invited to the fact that in the past, several instances of unauthorised absence from duty have been noticed and reported against him for remaining absent from duty without leave application or leave being sanctioned by the Competent Authority. It has also been observed that he is in the habit of submitting leave application at the time of joining his duty. Despite several cautionary note issued to him from time to time, Shri. R.P. Sapkota has not shown any improvement.

In view of his habitual and persistent behavior since 1993 till 2008 of remaining absent from duty abruptly and subsequently applying for leave only after the memos/Show cause notices are issued to him, Shri. R.P. Sapkota is hereby directed to Show Cause as to why his leave application under reference should not be rejected and the period of his unauthorised absent be treated as 'Dies Non'.

His explanation duly routed through the Controlling Officer should reach the undersigned within 7(Seven) days from the date of receipt of this Show Cause failing which the matter will be decided as mentioned above.

This issues with the approval of the Registrar.

Shri. R.P. Sapkota, LDC,
Examinations Department,
NEHU, Shillong.

Assistant Registrar
Establishment-I

Copy to:

1. Deputy Registrar, Examinations, NEHU, Shillong.
2. Assistant Registrar, Examinations, NEHU, Shillong.

Annexure - III

8

Annexure - I

The Assistant Registrar,
Establishment-I,
NEHU, Shillong.

(Through Asstt.Registrar, Examinations Department)

Sub: Show Cause Notice reply.

Ref: F.5-70/Estt-II/Per/Vol.II/3133 dt. 31/3/10.

With reference to your letter cited above I would like to lay down following few lines for your kind consideration and necessary action.

As indicated in your letter Show Cause Notice, I accepted my lapses and violating the norms of office. I assure you that such mistake in future will not repeated again. I will abide by the rules and regulation of the office and also prove my self in my duty. I assure you that in future if I do such mistake your course of action deem to be fit is accepted by me.

As per Para 3(three) from your letter once again I request you to kindly consider my letter, considering my length of service remaining only 7(Seven) years.

Lastly I request you to kindly consider my letter sympathetically and I shall ever remain grateful to you.

Thanking you

Yours faithfully

(R.P. Sapkota)
LDC, Exam, Department

Dated: 19/04/10

Shri Sapkota has been remaining absent from duty w.e.f. 16th April till date without any leave application.

Assistant Registrar
Certificate Cell
Examination Department
NEHU.

PS
19/4/10

19/4/10

PS

19/4/10

1367

S.O, E.I (Per)

19/4/10

Annexure - F

To
The Deputy Registrar
Estt (I) NEHU, Shillong

Sub:- Reply to Show Cause Notice, dated 2/12/09
(Through Asslt Registrar Certificate Cell Exam
Madam, Dept)

Kindly refer to the Show Cause Notice
No F. 6-70/Estt-I/Per/91-(Vol-II)-2282, dt 2/12/09 which
in my leave from 20-5-09 to 12/06/09 has not be sanctioned
since the same was not recommended by the Controlling
offices. In this regards, I may like to state that the
said leave application was duly recommended by the
Controlling offices and forwarded to Estt(I) later on.

all cases
it not see
at his then

As regard the report of unauthorised period of
absence stated in the page 3 para (2) of the aforesaid
notice, I am to state that the reply for the period of
absence as mentioned in para (2) from (i) to vii have
since been replied and forwarded to Estt (I) vide
my application dated 9/12/09.

15/11/10
9.25a
15/11/10

As for the unauthorised absence w.e.f. September
1st to 12th Sept. 2009, I could not attend the office
due to urgent domestic work for which I have
applied to my Controlling offices for recommendation
and the same will be submitted to you. My reply
was held-up in view of the Agitation in NEHU.

Dated:- 5/02/10

Yours faithfully
I am

Forwarded
MS
-ISTRAR

6:2.6(20)
Annexure - III

Annexure - I

42

Phone :

Grams : NEHU

पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

REMINDER

No. 05-70/Estt.I/Per/91(Vol-II)- 2474

Dated : 27 January, 2011.

Reference; This Office orders of even No.1687 dt.14/10/2010

In inviting a reference to this office orders cited above(Copy enclosed), Shri. R.P. Sapkota, UDC Pension Cell is hereby directed to furnish the same at the earliest possible.

Deputy Registrar,
Establishment-I

To

Shri. R.P. Sapkota,
UDC, Pension Cell,
NEHU, Shillong.

Annexure III 6:2:6(21)

Phone :

Grams : NEHU

43

पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Annexure - I

No.F.5-70/Estt.-I/Per/91 (vol-II) 2365

Dated 17th January, 2011.

MEMO

It has been reported that Sri R.P.Sapkota, UDC, has been absenting from duty for 4 days w.e.f. 9th to 12th November, 2010 and for 12 days w.e.f. 19th to 30th November, 2010, and subsequently absconded from duty with effect from 1st December 2010 till date without any information, or leave authorization being obtained from the competent authority.

In view of the above, Shri R.P.Sapkota is directed to report for duty immediately specifically the reason of unauthorized absent so as to reach the undersigned within 10 days from the date of issue of this Memo failing which, the periods of his unauthorized absence from duty will be treated as 'Dies non' and that stern disciplinary proceeding may be initiated against him as deemed fit and proper.

Deputy Registrar,
Establishment-I.

To,

Sri R.P.Sapkota, UDC,
Internal Audit Cell,
NEHU, Shillong.

Copy to :

- (1) The Internal Audit Officer, NEHU, Shillong for information.
- (2) The Assistant Registrar, Finance Department NEHU, Shillong. The salary of Shri R.P.Sapkota, UDC NEHU, Shillong for the month January 2011 and onwards may not be Drawn and disbursed till further order.
- (3) The Section Officer, Finance Department (Salary) Section NEHU, Shillong.

Handwritten signature/initials.

Handwritten signature/initials.

Copy to :
Audit Officer, NEHU, Shillong for information.

Handwritten signature/initials.



6:2-6(22)
Annexure - III

पूर्वोत्तर पर्वतीय विश्वविद्यालय
पू. प० विवि० परिसर, शिल्लॉंग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Grams : NEHU

46

Annexure - I

No.5-70/Estt-I/Per/91-Vol-II/-23

Dated 6/ April, 2011.

SHOW CAUSE NOTICE.

Attention of Shri R.P.Sapkota, UDC is hereby drawn to this Office order of even No. 1687 dated 14-10-2010 and reminder letter of even No. 2474 dt.27-1-2011 with which, Shri R.P.Sapkota was directed to furnish the Charge Report on expiry of the recommended leave for the period w.e.f. 1-2-10 to 3-2-10, 9-2-10, 28-6-10 and 6-7-10., and that the recommended leave on medical ground w.e.f. 25-10-10 to 29-10-10. His leave has remained unregularized for non receipt of the medical certificate/fitness certificate, and countersigned charge report.

It has also been reported that Shri R.P.Sap[kota has been absenting from duty from 9-11-10 to 12-11-10, and w.e.f. 19-11-10 to 30-11-10 without any information or prior permission being obtained from the Controlling Officer, for which, a memo under No.2365 dated 17-2-2011 was issued, directing Shri R.P.Sapkota to report for duty immediately specifically mentioning the reasons of unauthorized absent within 10 days from the date of issue of the aforesaid memo. Shri Sapkota neither has he submitted the explanation nor applying for any kind of leave till date.

Attention of Shri R.P.Sapkota is also invited to the fact that though he was released from examination department on 1-12-2010 to enable him to join Audit cell, but as reported, Shri R.P.Sapkota joined the duty in Audit Cell on 23-2-2011 and remained absent unauthorizedly from duty for 22 days w.e.f. 1-12-2010 to 22-2-2011 and that during the short spell of his joining to the Audit Cell, Shri R.P.Sapkota has shown habitual absenting from duty on several occasion without information and remained absent from duty w.e.f. 17-3-2011 without any leave application or intimation.

In view of the above, Shri R.P.Sapkota is hereby directed to show cause as to why disciplinary proceeding should not be drawn against him for non compliance to the aforesaid memo/letter and non devotion to duty. The written explanation duly routed through the Controlling officer should reach the undersigned within 10 days from the date of issue of this Notice, failing which it will be presumed that he has nothing to say in the matter, and action will be taken against him as deemed fit and proper.

To,
Shri R.P.Sapkota, (UDC)
Internal Audit Cell, NEHU, Shillong.

Deputy Registrar
Establishment-I

Copy to :

1. Audit Officer, NEHU, Shillong for information.

Received
me
6/4/11



पूवोत्तर पर्वतीय विश्वविद्यालय 6.2.6(23) Grams: NEHU

पू प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

WB

No.F.5-70/Estt-I/Per/Vol.II - 462

Dated: 26/5/2011

Annexure-I

MEMO

In referring to this Office Show Cause Notice Vide No.5-70/Estt-I/Per/91/Vol.II/23 Dated: 06.04.2011, Shri. R.P. Sapkota was directed to send his reply within 10 days from the date of receiving of the Show Cause Notice but till date no reply has been received by this Office. Shri. S.P. Sapkota is hereby reminded to submit the reply within 7 days from the date of receipt of this Reminder, failing which, disciplinary action will be taken against him for non compliance of the Show Cause Notice.

de

Deputy Registrar
Establishment-I

To

Shri. R.P. Sapkota,
UDC, Internal Audit,
NEHU, Shillong.

ok

6:2:6(24)
Kegal Post

50



पूवोत्तर पर्वतीय विश्वविद्यालय

Phone :
Grams : NEHU

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Annexure - I

No.F.5-70/Estt-I/Per/Vol.II - 669

Dated: 24/6/2011

MEMO

Attention of Shri. R. P. Sapkota, UDC, NEHU, Shillong is invited to this Office Show Cause Notice Vide No.5-70/Estt-I/Per/91/Vol.II/23 Dated: 06.04.2011 and No.462 dt. 26.05.2011(Copies enclosed) wherein he was directed to explain within 10(ten) days from the date of receiving of the show cause notice for his unauthorised absence.

In this connection, Shri. R. P. Sapkota is hereby once again directed to furnish his explanation within 10(ten) days from the date of issue of this Memo.

Encls: a.a.

[Signature]
Assistant Registrar
Establishment - I

To
Shri. Ram Prasad Sapkota,
Gora Lane, Bishnupur
Shillong- 793004

[Signature]

6:2:6(25)
Annexure III

(9)

Annexure - I

To
The Assistant Registrar
Establishment (I)
NEHU, Shillong

Subj: Reply of Show Cause Notice

Ref:- No. J-5-70/Est-I/Per/Vol-II/669, dt. 24/6/11

Sir,

I would like to lay down following few lines for your kind Consideration from your end

Sir, due to some personal home affairs I was ~~was~~ unable to submit my reply in said time, for your kind information I have submitted my Show Cause Notice through Internal Audit-officer.

Sir this is for your kind information

Thanking you.

Dated:- 27/6/11.

Yours faithfully

Sd/- (Per)
May kindly confision
A' above

Sapkota
(RAM PRASAD SAPKOTA)
UDC
Internal Audit-Section
NEHU Shillong

460
20/6/11

30/6/11
11/7/11

Att: Section I
R. No. 522
Date 11/7/11
C. A. [Signature]

6! 2! 6 (26)

(57)

Annexure - I

To,

The Registrar,
North Eastern Hill University,
Shillong.

Ref :- Your Memo No. F.5-70/Estt.I/Per/Vol.III-975,
Dated 1.8.2011.

Subject :- Written statement of defense.

Sir,

I apologies at the very outset for not being able to reply to your notice under reference in time as I received the same very late.

In reply to your statement of Article of charges framed against me, I beg to state that I have all along been rendering my services to the University most sincerely and diligently and with utmost devotion.

It is not a fact that I have been habitually and persistently absent from duty unauthorizedly. In this connection I had explained my position in my several letters to your Office.

However, as desired by you I am submitting my written statement of defense against the alleged unauthorized absence duty, as follows :-

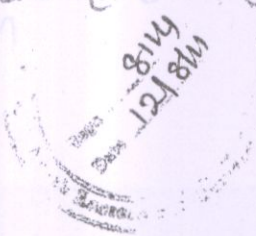
1) Alleged unauthorized absence from duty w.e.f. 1.2.2010 to 3.2.2010

I was absent on the aforesaid dates from duty as I was sick for which I had requested for medical leave vide my letter dated 29.7.2011 and I had requested for accepting my Charge Report for the said period.

Contd...2/-...

NR (Ext-3)

M.D. 8/11



Handwritten signature and date 11/9/11

Encl. Section I
R. No. 54889
Date 16.8.11

2) Alleged unauthorized absence from duty on 9.2.2010, 28.6.2010 and 6.7.2010 :-

I was absent on the aforesaid dates from duty as I was sick for which I had requested for medical leave vide my letter dated 29.7.2011 and I had requested for accepting my Charge Report for the period.

3) Alleged unauthorized absence from duty on 25.10.10 to 29.10.2010

I was absent on the aforesaid dates from duty as I was sick for which I had requested for medical leave while submitting my medical Certificate vide my letter dated 29.7.2011.

4) Alleged unauthorized absence from duty w.e.f. 9.11.2010 to 12.11.10

I was absent from duty on the aforesaid dates on account of my personal difficulties and as such vide my letter dated 29.7.2011 I had applied for earned leave on private affairs.

5) Alleged unauthorized absence from duty w.e.f. 18.11.10 to 30.11.10

I was absent on the aforesaid dates from duty as I was sick and due to sickness I could not inform the Office in time accordingly vide my letter dated 29.7.2011 I had submitted my medical certificate for that period and had requested for granting me leave on medical ground for the said period.

6) Alleged unauthorized absence from duty w.e.f. 1.12.2010 to 22.3.2011

I was absent on the aforesaid dates from duty as I was under medical treatment and as such vide my letter dated 29.7.2011 I had submitted my medical certificate to that effect.

Contd...3/-...

(FC) 6.2.6(28)

7) Alleged unauthorized absence from duty w.e.f. 17.3.2011 till date ..

It is not a fact that I am on unauthorized absent till date as I have been discharging my duties now I am attending the Office regularly. In so far as my absence from duty w.e.f. 17.3.2011 to 28.3.2011 and 16.5.2011 to 27.7.2011, it was not deliberate but was due to reasons beyond my control as I was under medical treatment and was completely bed ridden and I had submitted leave application to the Audit Officer and so also vide letter dated 29.7.2011 a medical certificate was submitted for consideration.

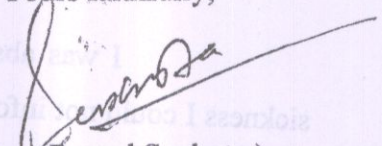
In view of the above, I beg to submit that I have not committed any misconduct and have not violated the provisions of Rule 3(i) (ii) of the C.C.S. (Conduct) Rules, 1964 and therefore, I am not liable for any disciplinary action under Rule 11 of the C.C.S. (CCA) Rules 1965.

I, therefore, request you not to initiate any proceeding against me.

And for which act of kindness I shall ever remain grateful to you.

Thanking you,

Yours faithfully,



(Ram Prasad Sapkota)
U.D.C.

Audit Cell, NEHU, Shillong.

Dated Shillong,
The 11th August, 2011.

6.7.6(30)

~~Annexure III~~

Annexure - I

(5)

To

The Assistant Registrar
Establishment (I)
NEHU, Shillong

Sub:- Reply of Show Cause Notice

Ref:- No. J-5-70/Estt-I/Per/Vol-II/669, dt. 24/6/11

Sir,

I would like to lay down following few lines for your kind consideration from your end

Sir, due to some personal home affairs I was ~~was~~ unable to submit my reply in said time, for your kind information I have submitted my Show Cause Notice through Internal Audit-officer.

Sir this is for your kind information

Thanking you.

Dated:- 27/6/11.

Yours faithfully

Sd/- (Per)

May kindly confirm
A' above.

(Signature)
30/6/11

(Signature)

(RAM PRASAD SAPKOTA)

UDC

Internal Audit Section
NEHU Shillong

460
30/6/11

am: Booked
R. No. 5722
Date 11/7/11
C. A. *(Signature)*

(Signature)
11/7/11

6:2:6(31)

Annexure ~~II~~ II

(70)

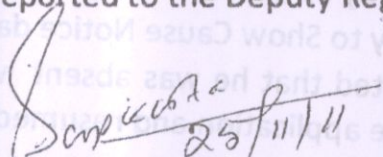
Report of the Preliminary inquiry into the charges framed against Shri R.P. Sapkota, UDC for un-authorized absence from duty vide order No.F.5-70/Estt-I/Per/91(vol.II) -1239 dated 26.8.2011 held on 25th November, 2011 at 11:00 AM

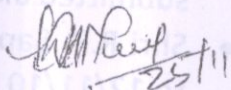
- Shri R.P. Sapkota, UDC admitted that he was absent on 1/2/10 to 3/2/10 and stated that he was on medical leave w.e.f. 1/2/10 to 3.2.10 but did not apply in a proper format nor has he submitted the medical certificate and charge report.
- Shri R.P. Sapkota, UDC admitted that he was absent on 9/2/10, 28/6/10 and 6/7/10 without any leave application. He stated that he joined duty without regularization of the periods of absence.
- Shri R.P. Sapkota, UDC stated that he had applied for leave in the prescribed application form on medical ground before proceeding on leave for a period of five days w.e.f. 25/10/10 to 29/10/10. He has also admitted that he joined without submitting the charge report due to the students' (NEHUSU) strike. The Medical Certificate was submitted along with the reply to Show Cause Notice dated 29/7/10.
- Shri R.P. Sapkota, UDC admitted that he was absent w.e.f. 9/11/10 to 12/11/10 without any leave application and resumed duty without regularization of the period of absence.
- Shri R.P. Sapkota, UDC admitted that he was absent w.e.f. 18/11/10 to 30/11/10 without submitting leave application. The Medical Certificate was enclosed in reply to the Show Cause Notice dated 29/7/10. He further stated that he joined duty without submitting the Charge Report as the leave was not regularized.
- Shri R.P. Sapkota, UDC admitted that he proceeded on leave on medical ground period w.e.f. 1/12/10 to 22/2/11 without submitting the leave application in the prescribed form. The MC was submitted for 22 days with effect from 1/12/10 along with the reply to the Show Cause Notice dated 29/7/10. The period of un-authorized absence from duty mentioned in the Show Cause Notice dated 6/4/2011 states for 22 days with effect from 1/12/10 to 22/2/2011 which in fact should have been for 84 days.

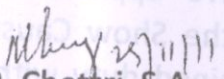
6.12.6(32)

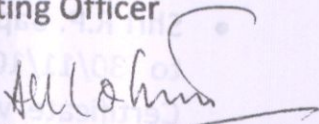
71

- Shri R.P. Sapkota, UDC has stated that it is not a fact that he was absent wef 17/3/2011 till date. He stated that he was present wef 17/3/11 to 28/3/11 on medical ground and has submitted leave application in the prescribed form to the Audit Officer. The medical certificate was enclosed in his Show Cause Notice dated 29/7/10. He further stated that he resumed his duties after expiry of the period but no charge report was submitted in view of non regularization of the leave period.
- For the period wef 16/5/11 to 27/07/11, Shri Sapkota stated that he has submitted the leave application on medical ground. The medical certificate is enclosed in his Show Cause Notice dated 29/07/10. He stated that Charge Report has also been submitted and countersigned by the Audit Officer.
- Further, Shri Sapkota informed that he resumed duties wef 28/07/11 and reported to the Deputy Registrar (Establishment-I) till date.


Sri R.P. Saokota, UDC
Charged Official


Shri K. Tariang, S.O.
Presenting Officer


Sri N.B. Chettri, S.A.
Defence Assistanance


Shri BS Mohat, D/R(Acad)
Inquiry Officer

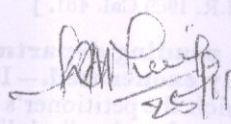
25/11/2011

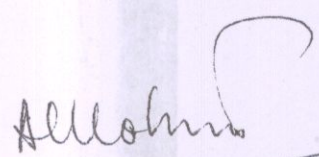
6:2:6 (33)

72

Comments/Views

- There is no record to substantiate the claim of Sri Sapkota that he had resumed duties in between 29.3.11 and 28.7.11 where as the statement of imputation indicates that he was absent on 7.4.11, 8.4.11, 27.4.11, 29.4.11, 2.5.11, 6.5.11, 9.5.11 and from 6.5.11 onwards.
- The charged official Shri R.P. Sapkota, UDC was examined and as per records available he is found to be a habitual absconder from duty without proper leave application. In earlier occasions he had been served with show cause notices but appears to have not improved his habitual absence from duty without proper leave application inspite of his assurance in his show cause notice reply dated 19.4.2010 that he would not repeat again and if repeated any course of action would be accepted by him. It is evident that he is negligent to his duties and has committed misconduct by remaining absent without proper permission from the concern authority. The credibility of his frequent illness cannot be substantiated by the supporting Medical certificates.


 Shri. K.S. Tariang
 Section Officer (Transport)
 Presenting Officer


 Shri. B.S. Mehat
 Deputy Registrar (Academic)
 Inquiry Officer

25/11/2011

PART V - PENALTIES AND DISCIPLINARY AUTHORITIES

Penalties

11. The following penalties may, for good and sufficient reasons and as hereinafter provided, be imposed on a Government servant, namely—

Minor Penalties—

(i) censure;

(ii) withholding of his promotion;

(3) **Initiation or continuance of proceedings on same allegations cannot revive an order of suspension unless specifically provided in the Rules.**—The High Court recalled the following principles of law laid down by the Supreme Court :—

- (i) Where a Government servant has been suspended pending a criminal investigation or trial, the order of suspension automatically ceases to be operative as soon as criminal proceedings terminate by an acquittal or discharge of the Government servant (Devendra v. State of Uttar Pradesh A.I.R. 1962 S.C. 1334).
- (ii) Immediately after such acquittal or discharge in the criminal case, the delinquent should be deemed to have been reinstated and is accordingly entitled to recover his full salary and allowances since the date of his suspension (ibid).
- (iii) Notwithstanding the acquittal or discharge, the Government may initiate or continue departmental proceedings against the delinquent officer on the same charges upon which the criminal case had been brought. But the initiation or continuance of departmental proceedings on the same allegation cannot revive the old order of suspension which had expired by operation of law with the termination of the criminal proceedings. If the Government intends to keep the Government servant under suspension pending the disposal of departmental proceedings after the termination of criminal case, a fresh order of suspension has to be made by the Government except where there are statutory rules providing for automatic revival and continuance of the order of suspension (Partap Singh v. State of Punjab A.I.R. 1964 S.C. 72 and Khem Chand v. Union of India A.I.R. 1963 S.C. 687).

[J. N. Mondal v. State of West Bengal A.I.R. 1969 Cal. 461.]

(4) **Withholding of promotion pending departmental proceedings-status to be restored after fully exonerated.**— If the disciplinary proceedings was the only ground on which the petitioner's claim for promotion was overlooked and if it turned out that the disciplinary proceedings had no legs to stand upon and the charges with which it was concerned were groundless, it should follow indisputably that the refusal of promotion was based on irrelevant and non-existent ground and on his exoneration, the petitioner became entitled to be promoted with effect from the date on which his junior was promoted.

[M.G. Sirsikar v. State of Mysore A.I.R. 1967 Mysore 136.]

PART V—PENALTIES AND DISCIPLINARY AUTHORITIES

Penalties

11. The following penalties may, for good and sufficient reasons and as hereinafter provided, be imposed on a Government servant, namely—

Minor Penalties—

- (i) **censure ;**
- (ii) **withholding of his promotion ;**

6.2.6 (35)

(52)

- (iii) recovery from his pay of the whole or part of any pecuniary loss caused by him to the Government by negligence or breach of orders ;
- (iv) withholding of increments of pay ;

Major Penalties—

- (v) reduction to a lower stage in the time-scale of pay for a specified period, with further directions as to whether or not the Government servant will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay ;
- (vi) reduction to lower time-scale of pay, grade, post or Service which shall ordinarily be a bar to the promotion of the Government servant to the time-scale of pay, grade, post or Service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or Service from which the Government servant was reduced and his seniority and pay on such restoration to that grade, post or Service ;
- (vii) compulsory retirement ;
- (viii) removal from service which shall not be a disqualification for future employment under the Government ;
- (ix) dismissal from service which shall ordinarily be a disqualification for future employment under the Government.

EXPLANATION.—The following shall not amount to a penalty within the meaning of this rule, namely :—

- (i) withholding of increments of a Government servant for his failure to pass any departmental examination in accordance with the rules or orders governing the Service to which he belongs or post which he holds or the terms of his appointment ;
- (ii) stoppage of a Government servant at the efficiency bar in the time-scale of pay on the ground of his unfitness to cross the bar ;
- (iii) non-promotion of a Government servant, whether in a substantive or officiating capacity, after consideration of his case, to a Service, grade or post for promotion to which he is eligible ;

- (iv) reversion of a Government servant officiating in a higher Service, grade, or post to a lower Service, grade or post, on the ground that he is considered to be unsuitable for such higher Service, grade or post or on any administrative ground unconnected with his conduct ;
- (v) reversion of a Government servant, appointed on probation to any other Service, grade or post, to his permanent Service, grade or post during or at the end of the period of probation in accordance with the terms of his appointment or the rules and orders governing such probation ;
- (vi) replacement of the services of a Government servant, whose services had been borrowed from a State Government or any authority under the control of a State Government, at the disposal of the State Government or the authority from which the services of such Government servant had been borrowed ;
- (vii) compulsory retirement of a Government servant in accordance with the provisions relating to his superannuation or retirement ;
- (viii) termination of the services—
 - (a) of a Government servant appointed on probation, during or at the end of the period of his probation, in accordance with the terms of his appointment or the rules and orders governing such probation, or
 - (b) of a temporary Government servant in accordance with the provisions of sub-rule (1) of Rule 5 of the Central Civil Services (Temporary Service) Rules, 1965, or
 - (c) of a Government servant, employed under an agreement, in accordance with the terms of such agreement.

GOVERNMENT OF INDIA'S INSTRUCTIONS

(1) **Departmental action for neglect of family by Government servant.**—Instances of failure of Government servants to look after the proper maintenance of their families have come to Government's notice. It has been suggested that a provision may be made in the Central Civil Services (Conduct) Rules, to enable Government to take action against those Government servants who do not look after their families properly.

The question has been examined and it has been decided that it will not be possible to make such a provision in the Conduct Rules as it would entail administrative difficulties in implementing and enforcing it. However,

6:7:1(1)

6:7: - **Others:**

- (i) Minutes of the 106th & 107th Building Committee held on 9.2.2012 and 2.3.2012.

The minutes of the 106th & 107th Building Committee held on 9.2.2012 and 2.3.2012 are placed at Annexure 'A' & 'B' respectively.

The matter is placed before the Council for consideration.

MINUTES OF THE 106th BUILDING COMMITTEE MEETING
HELD ON 09th FEBRUARY 2012 AT 12.00 NOON IN THE
COMMITTEE ROOM OF THE ADMINISTRATIVE BUILDING,
NEHU, SHILLONG.

The following members were present in the meeting:

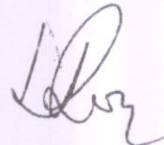
- | | |
|---|------------------|
| 1. The Vice Chancellor, NEHU, Shillong | Chairman |
| 2. The Pro Vice Chancellor, NEHU, Tura Campus | Invitee |
| 3. The Registrar, NEHU, Shillong | Member Secretary |
| 4. The Finance Officer, NEHU, Shillong. | Member |
| 5. Deputy Registrar (Planning) | Member |
| 6. The University Engineer, CDD, NEHU, Shillong. | Member |
| 7. The Additional Chief Engineer (Elect).
Eastern Zone, MeECL, Shillong. | Member |
| 8. The Senior Architect, Meghalaya PWD (Buildings), Shillong. | Member |

At the outset the Chairman Building Committee welcomed all the members present in the meeting.

Item no BC: 106:1 Approval of the estimate for Widening of existing Football field by cutting side hillock including removal of top layer of soil, filling the same in the valley side and providing Part stone masonry wall along the valley side of the football field.

The Committee perused the agenda notes wherein the Campus Development Department has furnished 3 (Three) options to execute the work. After careful examination of the different alternatives, the Committee resolved that the proposal to take up the work as per the estimate based on the Meghalaya PWD Schedule of Rates for NH Circle 2010-11 (other than National Highway) is the most beneficial to the University and accordingly decided to approve the estimate for an amount of Rs.99,73,920.00.

The Committee further resolved that henceforth, all the contractors who are awarded works of value of Rs.5.00 Lakhs and above will



627:1(3)

have to sign an integrity pact as notified by the Government of India.

Item no BC: 106:2 Release of funds to Tura campus for taking up departmental works.

The Committee resolved to approve the estimates totaling to Rs..13, 56,956.0 as detailed below:

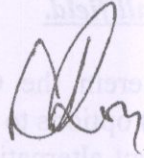
1. Construction of Check Dam, Sump & Pump House near Girls Hostel and laying of pipe line & installation of centrifugal pump.
=Rs.7, 63,055.00.
2. Construction of Check Dam & Water Storage Tank with Centrifugal Pump near Boy's Hostel. = Rs.2, 61,653.00
3. Construction of Check Dam & Sump with Centrifugal Pump near Library. = Rs.3, 32,248.00

The Committee further resolved that the Pro Vice Chancellor, Tura Campus may procure the Water tanker after observing the required procedures of the University.

Accordingly the Committee resolved to transfer the funds to take up above mentioned works and procurement of water tanker for an amount not exceeding Rs.31.00 Lakhs.

Item no BC: 106:3 Construction of NEHU's Guest House at Borjhar Airport Guwahati – Issues relating to tenders received.

The Committee after careful examination and threadbare deliberations resolved to disqualify all the tenders who do not fulfill the eligibility criteria as laid down in the Notice Inviting Tender for the work.


Registrar,
NEHU, Shillong.
Member Secretary, Building Committee

Sd/- A.N. Rai
Vice-Chancellor
NEHU, Shillong.
Chairman, Building Committee

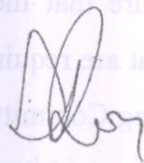
**MINUTES OF THE 107th BUILDING COMMITTEE MEETING
HELD ON 02nd March 2012 AT 11.00 AM IN THE COMMITTEE
ROOM OF THE ADMINISTRATIVE BUILDING, NEHU,
SHILLONG.**

The following members were present in the meeting:

- | | |
|--|------------------|
| 1. The Vice Chancellor, NEHU, Shillong | Chairman |
| 2. The Registrar, NEHU, Shillong | Member Secretary |
| 3. The Finance Officer, NEHU, Shillong.
Represented by Deputy Registrar (Finance) | Member |
| 4. Deputy Registrar (Planning) | Member |
| 5. The University Engineer, CDD, NEHU, Shillong. | Member |
| 6. The Additional Chief Engineer (Elect).
Eastern Zone, MeECL, Shillong. | Member |
| 7. The Senior Architect, Meghalaya PWD (Buildings), Shillong. | Member |

Item no BC: 107:1 **Confirmation of minutes of 105th and 106th Building Committee meeting held on dated 15th December 2011 and 09th February 2012 respectively.**

Since no comments were received from any members on the minutes of the 105th and 106th Building Committee meetings, circulated vide letter dated 20th December 2011 and 10th February 2012 respectively, the Committee confirmed the minutes.



6:7:1(5)

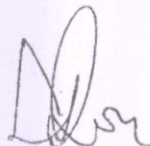
Item no BC: 107:2 Award of work for the Construction of Guest House at Borjhar
Airport Guwahati.

After a threadbare discussion on the tenders received, comparative statement, justification of the tender etc. prepared by CDD, the Committee resolved to award the work to the lowest tenderer M/S J.C.Enterprise, for a tender value of Rs.6,25,84,107.00 which is well with in the justified amount of Rs.654.05 Lakhs.

However it was further resolved that the work order shall only be issued to the contractor upon receipt of all clearances from local authorities and Airport Authority of India.

During scrutiny of the tender it was observed that, items relating to Cabling for telephone and TV was inadvertently left out from the schedule of items of electrical work of the said tender. The CDD was directed to prepare cost for this component of the work and get the same executed through the same contractor after obtaining prior approval of the Chairman, Building Committee who was duly authorized by the members of the Committee for the purpose. The approved rate of the extra item shall be informed to the contractor and the tender value shall be enhanced accordingly. The expenditure towards this shall be met from the contingency provision of the estimate. The additional cost should not exceed 1% of the tender value.

The Building Committee reiterates its earlier decision that prior to calling of tenders the CDD shall ensure that the estimate shall include all components of the work that are required for the total completion of the Building. The Building Committee expressed its concern over the non inclusion of the aforesaid items in the present work.



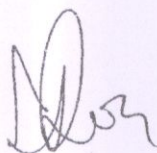
6.7.1(6)

Item no BC: 107:3 Award of the work for the Construction of Administrative Block Building Ph. I for Tura Campus at Tura.

After a threadbare discussion on the tenders received, comparative statement, justification of the tender etc. prepared by CDD, the Committee resolved to award the work to the lowest tenderer Sh.Harmel A Sangma for an amount of Rs. 1,21,60,697.00 which is within the justified amount of Rs. 1,33,74,076.00.

During scrutiny of the tender it was observed that, item relating to Cabling for telephone and internet was inadvertently left out from the schedule of items of electrical work of the said tender. The CDD was directed to prepare cost for this component of the work and get the same executed through the same contractor after obtaining prior approval of the Chairman, Building Committee who was duly authorized by the members of the Committee for this purpose. The approved rate of the extra item shall be informed to the contractor and the tender value shall be enhanced accordingly. The expenditure towards this shall be met from the contingency provision of the estimate. The additional cost should not exceed 1% of the tender value.

The Building Committee reiterates its earlier decision that prior to calling of tenders the CDD shall ensure that the estimate shall include all components of the work that are required for the total completion of the Building. The Building Committee expressed its concern over the non inclusion of the aforesaid items in the present work.



6:7:1(7)

Item no BC: 107:4 Award of the work for the Construction of R.C.C Overhead tank for One Lakh Liter Capacity for Tura Campus at Tura.

The Building Committee resolved to award the work to the lowest tenderer Shri Neil Armstrong A Sangma for an amount of Rs.10,90,993.00 (All inclusive) against the estimated cost of Rs. 10,91,390.00.

Item no BC: 107:5 Enhancement of Tender Value for "Installation, testing, and commissioning of transformers in the sub station of NEHU" under UPE, Main head Providing regular power supply under Holistic Development of UPE.

The Committee was informed that the total executed cost of work amounting to Rs. 6,71,040.00 against the original tender value of Rs. 6,22,800.00 was approved by the then Consultant Sh.K.Najjar exceeding his financial limit as conferred by the delegation of powers.

Such being the position the Committee has no other option but to approve the accrued liability.

Item no BC: 107:6 Implementation of Integrity pact in the contract document for the works undertaken by NEHU.

The draft Integrity Pact tabled before the Committee was perused in detail by the members and resolved to make the following amendments:



6:7-1(8)

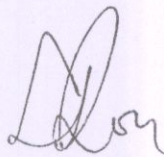
1. Fall clause is to be incorporated wherein the comparison of the rate shall be limited to the state of Meghalaya only.

2. The validity of the pact shall be a for a period of 5 (Five) years from the date of its signing or completion of the contract including warranty period which ever is later. However the security Deposit of the contractor shall be released on the expiry of defect liability period of 12 (Twelve) months from the date of completion of the work.

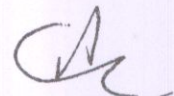
The modified Integrity Pact shall be adopted for construction work only. Further, the pact shall be placed before the Executive Council in its next meeting. The Committee further resolved that the Registrar, shall take up the matter with the CVC on the issue of appointment of monitor for which appointment of C.V.O NEHU as monitor may also be explored by suitable modification of the Integrity Pact.

The pact shall come into force for all future works of the University costing Rs.1.00 Crore and above.

The Committee ended with thanks from the Chair.



*Registrar,
NEHU, Shillong.
Member Secretary, Building Committee*



*Vice-Chancellor
NEHU, Shillong.
Chairman, Building Committee*

6:7:2(1)

(ii) Higher Administrative Grade.

The Executive Council in its 149th meeting held on 25.11.2011 vide its Resolution No:EC:149:2011:6:7:(vi), Resolved to refer the matter back to Academic Council, since the same is in conformity as per UGC regulation which is placed at Annexure 'A'

The matter is placed before the Council for consideration.

- 6.4.5. The upward movement from the entry level grade (stage 1) to the next higher grade (stage 2) for all Assistant Professors shall be subject to their satisfying the API based PBAS conditions laid down by the UGC in this Regulation.
- 6.4.6. Assistant Professors who have completed five years of service in the second grade (stage 2) shall be eligible, subject to meeting the API based PBAS requirements laid down by these Regulations, to move up to next higher grade (stage 3).
- 6.4.7. Assistant Professors completing three years of teaching in third grade (stage 3) shall be eligible, subject to the qualifying conditions and the API based PBAS requirements prescribed by these Regulations, to move to the next higher grade (stage 4) and to be designated as Associate Professor.
- 6.4.8. Associate Professor completing three years of service in stage 4 and possessing a Ph.D. Degree in the relevant discipline shall be eligible to be appointed and designated as Professor and be placed in the next higher grade (stage 5), subject to (a) satisfying the required credit points as per API based PBAS methodology provided in Table I-III of Appendix IV stipulated in these Regulations, and (b) an assessment by a duly constituted selection committee as suggested for the direct recruitment of Professor. *Provided that no teacher, other than those with a Ph.D., shall be promoted or appointed as Professor.*
- 6.4.9. In the case of Associate Professors in Colleges, promotion to the post of Professor under CAS shall be further subject to Clause 6.5.1. and 6.5.2 of this Regulation.
- 6.4.10. Ten percent of the positions of Professors in a university, with a minimum of ten years of teaching and research experience as professor either in the pre-revised scale of Professor's pay or the revised scale pay will be eligible for promotion to the higher grade of Professorship (stage 6), on satisfying the required API score as per Tables I and II through the PBAS methodology stipulated in these Regulations through a duly constituted Expert committee, and such teachers promoted to the higher grade shall continue to be designated as 'Professor'. As this AGP elevation for Professor is applicable to only university departments, additional credentials are to be evidenced by:
- (a) post-doctoral research outputs of high standard;
 - (b) awards / honours /and recognitions;
 - (c) *Additional research degrees like D.Sc., D.Litt., J.D., etc.; patents and IPR on products and processes developed / technology transfer achieved in the case of teachers in science and technology.*

The selection is to be conducted by the university by receiving duly filled PBAS proformas from eligible professors based on seniority, three times in number of the available vacancies in each faculty. In case the number of candidates available is less than three times the number of vacancies, the zone of consideration will be limited to the actual number of candidates available. The assessment process shall be through an Expert-Committee evaluation of all credentials submitted as stipulated in Table-II(A) of