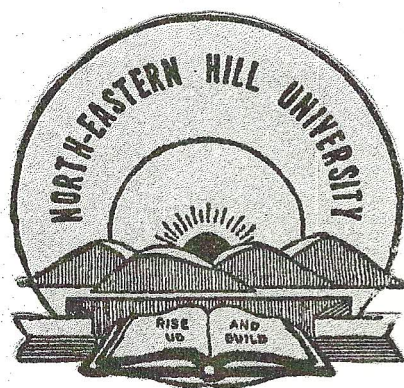


**NORTH-EASTERN HILL UNIVERSITY
SHILLONG**



MINUTES

**ONE HUNDRED TWENTY-SEVENTH
EXECUTIVE COUNCIL
MEETING**

20th December, 2006

6:4- Disciplines:**(i) Case of Shri XP Mao, Lecturer, Department of Philosophy.**

EC:127:2006:6:4:(i): This item was withdrawn by the Chair.

6:7- Others:**(i) Construction of a Permanent Building for IGNOU at NEHU Campus.**

EC:127:2006:6:7:(i): The Council considered the allotment of land to IGNOU for construction of a permanent building and **RESOLVED** that in view of the present need of NEHU an alternate plot would be allotted if IGNOU still requires the land.

(ii) Change of name of RSIC.

EC:127:2006:6:7:(ii): This item was withdrawn.

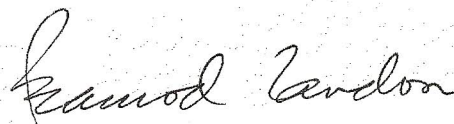
ITEM NO.7**FINANCIAL MATTERS****7:6- Others.****(i) Refund of Fees.**

EC:127:2006:7:6:(i): The Council considered the recommendation of the 76th Academic Council vide Resolution No.AC:76:2006:7:6:(i) on refund of fees and **RESOLVED** to accept the same and the Committee constituted to suggest amendments in the relevant ordinance to submit its report to be placed in the next Academic Council / Executive Council meetings.

The meeting ended with a vote of thanks from the Chair at 1400 Hours.



DT Khathing
Secretary



Pramod Tandon
Chairman

APPENDIX -I**LIST OF MEMBERS ATTENDING THE ONE HUNDRED AND TWENTY-SEVENTH MEETING OF THE EXECUTIVE COUNCIL**

- | | | |
|-----|---|----------|
| 1. | Prof. Pramod Tandon
Vice- Chancellor. | Chairman |
| 2. | Prof. SS Khare
Pro-Vice-Chancellor
Tura Campus.
Tura | Member |
| 3. | Prof. AK Sharma
Visitor's Nominee. | Member |
| 4. | Prof. SF Patil
Visitor's Nominee. | Member |
| 5. | Prof. (Mrs). Veena Tandon
Dean
School of Life Sciences. | Member |
| 6. | Prof. BK Tiwari
Dean
School of Human & Environmental Sciences. | Member |
| 7. | Prof. R. Lalthantluanga
Professor
Department of Bio-Chemistry. | Member |
| 8. | Dr. Mustaqueen Ansari
Reader,
Department of Mathematics. | Member |
| 9. | Prof. N. Srivastava
Dean,
School of Economics Managt. & Info. Sciences. | Member |
| 10. | Ms. V. Kharmawphlang
Principal, PGT College. | Member |

11. Shri W. Khylllep
Director,
Higher & Technical Education
Govt. of Meghalaya.

Member

12. Prof. DT Khathing
Registrar

Non-Member Secretary

7: - FINANCIAL MATTERS:

7:6 - Others:

(i) Refund of fees

OF-1 on fees payable by students and OF-1(7) on Refund of fees, security deposit etc. (Copy enclosed at Annexure -A). The Ordinance is completely silent on refund to students who discontinue studies prior to the University account.

The Finance Department has received applications forwarded by the HOD's for refund of caution money to students who discontinue their studies in department. As the Ordinance is completely silent the matter was referred to the DSW for comments. The comments of the DSW can be seen at Annexure 'B'.

In view of the suggestion of the DSW an amendment to the Ordinance under OF-1(7) clause 6 and 7 may be added for refund of security deposit to students who discontinue their studies subject to fulfillment of the conditions suggested by the DSW. The matter of fees being wrongly deposited to the University account due to ignorance was also discussed with DSW and accordingly it is suggested that such fees may be refunded to the students, if the claim for refund is made within the financial year in which the said fees was received/deposited.

The same has been placed before the Academic Council held on 20.11.06 & decision of the Council is placed at Annexure 'C'.

The matter is placed before the Council for consideration.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OF - 1

ON FEES PAYABLE BY STUDENTS

Under Section 26(1) (e) of the NEHU Act, 1973

1. Fees payable by students

Refund of Fees
Security Deposit,
etc.

7. (1) Security deposits are refundable on an application from the student on his leaving the University, after deduction of all dues, fines and other claims against him.
- (2) If any student does not claim the refund of any amount lying to his credit within one calendar year of his leaving the University, it shall be considered to have been donated by him to the Students' Aids Fund.
- Explanation* : The period of one year shall be reckoned from the date of announcement of the result of the examination taken by the student or the date from which his name is struck off the rolls of the University.
- (3) If, after having paid the fees, a candidate desires the admission to be cancelled, he shall be refunded all fees and deposits, except

Tuition Fee for one month, Admission fee and Enrolment Fee, provided his application for withdrawal is received by the Registrar at least five clear days before the commencement of the academic session concerned.

- (4) If after having paid his fees a candidate does not join the University, only the Caution Money shall be refunded to him provided his application for withdrawal is received by the Registrar not later than 15 clear days after the commencement of the academic session concerned.
- (5) If a student owes any money to the University on account of any damage he may have caused to the University property, it shall be, alongwith outstanding tuition fee and fines, if any, deducted from the Caution Money due to him.



North-Eastern Hill University
NEHU Campus, Shillong - 793 072 (Meghalaya)

Debendra Kumar Nayak,
Dean, Students' Welfare
No. F.7-7/DSW/04/1178

Tel.No. 272-1181
email: dswnehu.Yahoo.com
Dated 23.6.04.

To

The Deputy Registrar(Finance),
NEHU., Shillong.

Subj :- Refund of caution Deposit.

Ref: FA-10/Cash/Refund of caution deposit/03 dt. 22.6.04. *

Madam :

This has reference to the above. In this connection, my considered views are as given below :

- 1) It is true that the Ordinance is silent on the nature of refund of caution deposits to the students who have discontinued study after a certain period of time.
- 2) This anomaly needs to be corrected and the matter should be referred to the Academic Council/ Standing Committee on Ordinance.
- 3) However, for the moment, an administrative decision must be taken with regard to the applications for refund of caution deposits by some students who have since discontinued their studies.

By very nature, caution deposits are to be refunded, (unless the concerned applicant owes any money to the University on account of any damage he/she may have caused to the University property) and it is in fitness of things that the caution money be refunded to students who have discontinued their studies subject to the following conditions.

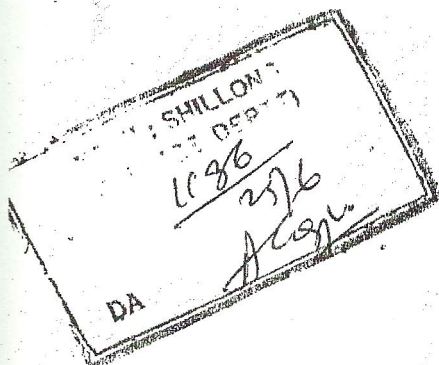
- (i) An application for refund should clearly state that the concerned student has discontinued studies. The application must be signed and forwarded by the concerned Head of the Department.
- (ii) The applicant must attach no dues certificates from the Department concerned, hostel and library.
- (iii) The applicant should also produce evidence of his/her having paid tuition and other fees (including hostel fee, if resident) till the date of his/her application for refund of caution deposit.

I am confident that this administrative measure shall be effective, and this may also act as a guideline for an amendment to the existing Ordinance, OF.I.

Thanking you,

Yours faithfully,

(D.K.Nayak)



30 (cash)

23/6

7:6:1(4)

ANNEXURE - 'C'

7:6 - Others

(i) Refund of fees.

AC:76:2006:7:6:(i): The Council approved the refund of fees and **RESOLVED** that a committee be constituted to suggest amendments in the relevant Ordinance.