

5:1:1(1)

Item No:5 ACADEMIC MATTERS

5:1 Statutes, Ordinances, Regulation and Rules.

- i) Proposed Amendment on Post-graduate Examinations Regulations-RC-5 under Ordinance OC-7.

In regards to the Post-graduate Examinations implemented over the years there arises many changes and new situations which was to be practically attended to for the smooth and successful conduct of the examination process, which subsequently demand necessary changes in the provisions and regulations which govern the whole process of the examination matters.

Such realisation has been placed before the Advisory Committee on examination matters, which recommends the proposed amendment relating to the Regulation RC-5 under Ordinance OC-7 as spelt out against each Clause. The said proposed amendment is placed at annexure -'A'.

The above matter was placed before the 64th meeting of the Academic Council and the Council RESOLVED to approve the same.

The matter is placed before the Council for consideration.

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NORTH EASTERN HILL UNIVERSITY REGULATIONS

ON POST-GRADUATE EXAMINATIONS

Under Ordinance OC-7

RC - 5

EXISTING	PROPOSED AMENDMENT
<p>Appointment 1. The Board of Post-Graduate Studies in each subject of Paper-Setter/Examiner. shall draw a panel of Paper-Setters/Examiners ordinarily in the month of August every alternate year and forward the same to the Vice-Chancellor who shall appoint the Paper-Setter/Examiner for a period of two years from this panel. While drawing the panel the Chairman of the Board of Post-Graduate Studies shall take into consideration the Confidential aspect of the assignment so as to make it fool-proof. Criteria for recommending the names shall be as under:</p>	<p>No change</p>
<p>(i) Paper Setter: Only external teachers shall be appointed.</p>	<p><i>Ordinarily external teachers shall be appointed.</i> (i) Ordinarily External teachers shall be appointed.</p>
<p>(ii) A person to be appointed as a Paper-Setter must be a teacher not below the rank of a Reader in a University with at least 10 years' experience in teaching the subject/course at the post-graduate level.</p>	<p>(ii) A person to be appointed as a Paper Setter must be a teacher not below the rank of a Reader in a university with at least 10 years' experience in teaching the subject/course at the post-graduate level provided that under unavoidable circumstances if internal teacher may be appointed as paper-setter/examiner.</p>

(iii) Examiner:

Ordinarily the Paper-Setter shall act as Examiner. In case an examiner has to be appointed other than the Paper-Setter, the criteria shall be the same as for Paper setter.

Ordinarily only the Paper-Setter shall act as Examiner. Under unavoidable circumstances the practice of appointment of paper-setter as examiner may be delinked. In case an examiner has to be appointed other than the paper-setter, the criteria shall be the same as for paper-setter.

In exceptional circumstances, however, the Vice-Chancellor may relax the condition.

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Moderation Board

2. There shall be a Moderation Board for each paper/subject and shall consist of:

There shall be a Moderation Board for each subject and each shall consist of:

- (i) Dean of the School concerned;
- (ii) Chairman, Board of Post-Graduate Studies in the subject concerned
- (iii) One teacher teaching the concerned paper or a teacher nominated by the Head of the Department.

- (i) No change
- (ii) No change
- (iii) No change

Function of the Moderation Board.

- 3. (i) To ensure that the question paper has been set strictly in accordance with the syllabus and instructions given by the University covering broad areas adequately.
- (ii) to delete question(s) set from outside syllabus and to make necessary substitution, if required;
- (iii) to remove ambiguity in the language of question, if any.

- (i) No change
- (ii) No change
- (iii) to remove ambiguity in the language of questions, if any;

- (iv) to moderate all the questions properly giving ample opportunity to candidates of average and exceptional capabilities
- (v) to ensure proper distribution and indication of percentage of marks for each question or part or parts thereof, time prescribed for the paper and to correct errors, any in this regard;
- (vi) to bring to the notice of the Controller of Examinations lapses or omissions on the part of the Paper-Setter, if any;

Evaluation 4. (i) MA/M.Sc/M.Com degrees shall be awarded on the basis of evaluation of the candidate out of a total 1600 marks.

(ii) 75% of the total weightage of marks will be given to End Semester Examination whereas 25% of it will be given to continuous sessional work done during the semester.

(iii) There shall be both an End Semester Examination continuous sessional evaluation for each course of study. This applies also to all practical work done as part of the course requirement.

- (iv) to moderate all the questions properly giving ample opportunity to candidates of average as well as exceptional capabilities;
- (v) to ensure proper distribution and indication of total marks for the paper and marks for each paper or part or parts thereof, time prescribed for the paper and to correct errors, if any;
- (vi) No change
- (vii) At the time of the moderation every Chair Person to ensure that the question papers are written legibly and clearly.
- (i) M.A/M.Sc/M.Com degrees shall be awarded on the basis of evaluation of the candidate, mark prescribed for the subject concerned.
- (ii) There shall be both an End-Semester Examination and continuous sessional evaluation for each course of study. This applies also to all practical work done as part of the course requirement.
- (iii) 75% of the total weightage of marks will be given to End-Semester Examination whereas 25% of it will be given to continuous sessional work done during the semester.

(iv) The ratio of weightage of marks between End-Semester Examination and sessional work shall be applicable to each course of study.

(iv) to be deleted

(iv) A candidate shall be required to obtain a minimum of 35% in each paper to be eligible for the award of degree. A candidate shall not be required to pass sessional examination separately.

Continuous Sessional Work:

(v) Evaluation of continuous sessional work shall be made on the basis of the student's performance in (i) tests organized for this purpose by the Department concerned (ii) written assignments and/or seminars, field work, etc. The minimum work required for sessional evaluation shall be three tests and one written assignment/seminar for each course of study.

(v) No change

(vi) The schedule for the tests shall be made known to the students at the beginning of the semester and each test shall assess the student on that part of the course which is covered during the period preceding the test. The tests shall be evenly spaced out throughout the semester.

(vi) No change

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(vii) The marks awarded for sessional test shall be made known to the candidates within  $+ \frac{1}{5}$  days of the conduct of the test. Candidates may discuss and seek clarifications, if any, about their performance from the chairman of the Examination Committee within a week of the declaration of marks.

(vii) No change

(viii) Each Department shall constitute an Examination Committee consisting of atleast three members of its faculty to oversee all work connected with evaluation of sessional work. The Head of the Department shall be the ex-officio Chairman of this Committee.

(viii) No change

(ix) The award given by the teacher(s) concerned shall be kept confidential untill they are moderated and approved by the Departmental Examination Committee. It shall be the responsibility of this Committee to maintain the standard of evaluation.

(ix) No change

(xiii) No change

## End Semester Examination:

- (x) The questions for the end-semester examinations for each course of study shall be set by an external examiner. The teacher(s) responsible for instruction in each course shall set a model question paper, covering the entire syllabus of the course concerned, for the guidance of the external examiner. The external examiner may, if he so wishes, incorporate in the final question paper not more than 50% of the total number of questions in the model paper.
- (xi) It shall be the responsibility of the external examiner to ensure that the syllabus for the course is adequately covered by the question paper.
- (xii) The answer scripts for End semester examination shall be evaluated externally, preferably, by the respective paper-setters.
- (xiii) End Semester practical examination shall be jointly conducted by an external and an internal examiner. If for any reason, the external examiner is not available, a panel of at least of three internal examiners shall conduct the practical examination in question.
- (x) The questions for the end semester examinations for each course of study shall ordinarily be set by an external paper-setter. The teacher(s) responsible for instruction for each course shall set a model question paper, covering the entire syllabus of the course concerned, for the guidance of the external paper-setter. The paper-setter may, if he so wishes, incorporate in the final question paper not more than 50% of the total number of questions in the model paper.
- (xi) No change
- (xii) The answer scripts for End semester examination shall be ordinarily evaluated externally, preferably by the respective paper-setters.
- (xiii) No change.

Moderation of Results

5. There shall be a Moderation Board to moderate the results of the end-semester examinations in each subject and it shall consist of:

- (i) Vice-Chancellor
- (ii) Deans of all the Schools of Studies

Function of the Board

6. The Board shall scrutinise the statistics of results prepared by the Tabulators and moderate the same, if need be, before the declaration/publication of results.

(xiv) Submission of dissertation, if any, should be submitted for evaluation within the concerned semester.

There shall be a Moderation Board to moderate the results of the end-semester examinations and it shall consist of :

- (i) No change
- (ii) Deans of all the Schools of Studies

No change

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13. Lungsingh Kharbuli	-do-	-do-
14. Sarabha Kharbangar	-do-	-do-
15. Nidaioh Biam	-do-	-do-
16. Banrilin Snaitang	-do-	-do-
17. Bernadette Kharlyngdoh	-do-	-do-
18. Olisha Warjri	-do-	-do-
19. Ms. M. Goswami	Geography	-do-
20. Tinzalel Gangte	-do-	-do-
21. Lalrinmawia	-do-	-do-

Item No.5

**ACADEMIC MATTERS****5:1- Statutes, Ordinances, Regulation & Rules.**

(i) Proposed amendment of Post-Graduate Examinations Regulations –RC-5 under Ordinance OC-7.

EC:108:2000:5:1:(i): The Council considered the proposed amendment to Regulation RC-5 under Ordinance OC-7 and RESOLVED to approve the same as per Annexure 'A'.

(ii) Amendment / Modification of Clause 5 (1) of OE-4 on procedure of Scrutiny.

EC:108:2000:5:1:(ii): The Council considered the proposed amendment to Clause 5 (1) of Ordinance OE-4 on the procedure scrutiny and RESOLVED to approve the same.

(iii) Proposed amendment of Regulation RC-10 on the Paper Setting/ Evaluation /Moderation of Under-Graduate Examinations.

EC:108:2000:5:1:(iii): The Council considered the proposed amendment of Regulation RC-10 on Paper Setting / Evaluation / Moderation of the Under-Graduate Examinations and RESOLVED to approve the same as per Annexure 'B'.