

No. 1114-07 LTC Dir. 96-11  
 Dated the \_\_\_\_\_ Sept. 98.

(ii) L.T.C. CLAIM OF THE UNIVERSITY EMPLOYEES.

The teaching/Non-teaching Staff listed at Annexure A, A + B + C have requested the University authorities to consider condonation of late submission of final LTC Bills due to various reasons furnished by each of them. In this connection, it may be stated that as per C.C.S(LTC) Rules 15(vi) it is mentioned that where an advance has been drawn by the Govt. servant the claim for re-imburement of expenditure incurred on the journey shall be submitted within one month of the completion of the return journey. On the Govt. servant's failure to do so he shall be required to refund the entire amount of advance forthwith in one lumpsum. No request for recovery of an advance in instalments shall be entertained. As for the power to relax such claims, the Rule 18 says, "Save as otherwise in these rules, where any ministry or Deptt. of the Govt. is satisfied that the operation of any of these rules causes un-due hardship to any particular case that Ministry or Deptt. as the case may be, may by order for reasons to be recorded in writing dispense with or relax the requirements of that rule to such an extent and subjected to such exceptions and conditions and it may be considered necessary for dealing with the case in a just and equitable manner provided that no such order shall be made except with the concurrence of the Deptt. of personal and Training."

In this connection, it may be stated that such cases were earlier put up to the EC for consideration and approval. The EC Vide Resolution non EC:89;96:6:6(xx) while condoning such delay in a few specific cases RESOLVED that in future reasons for delay should be clearly stated.

Further EC Resolution No. :EC:91:96:6:6 (viii) resolved that the condonation will be given only once to an employee during his/her service career at N.E.H.U. and the finance Department will maintain a register of employees who have availed of this condonation. The same would apply to LTC claims also".

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The justification in respect of such categories ~~ix~~ of defaulters are given in the statement enclosed herewith. None of the defaulters had availed of the condonation earlier in so far as the records available in Finance Department is concerned.

In view of the circumstances given above, the matter is placed below the Executive council for favour of consideration and necessary orders.

STATEMENT OF TIME BARRED LTC CLAIM

Sl. No.	Name and the Department to which attached.	Amount of advance drawn	Block years during which LTC was availed.	Date of comfd of R/Journey	Date of submission of this bill	Total	Remarks.
1	2	3	4	5	6	7	8
1.	Dr. A.C. Dubey, Deptt. of Economics	7,500/-	1994-97	15/2/96	22/3/96	7days	Dr. A.C. Dubey vide his letter dt. 25.3.97. has stated that he had proceeded on EOL for 1 year w.e.f. 1.4.96. & also was busy with numbers of things before the leave., he could not submit the LTC in time which he requested for condonation.
2.	Shri G.D. Ghosh	2,800/-	1994-97	6.9.95.	26.10.95	20days	Shri Ghosh in his letter dt. 21.3.97. informed that on his return from the journey his son went to Silchar to collect some papers from GCCollege along with railway tickets and other relevant papers. This was caused him the delay for late submission of the Bill.
3.	Dr. H.N. Pandey Reader Deptt. of Botany	12,000/-		13.2.94.	4.4.94.	21days	Dr. H.N. Pandey in his letter dt. 22.3.97. stated that he was ignorant of the LTR rules & was under the impression that normal TA rule with regard to submission of bill is applicable in LTC also. Hence the delay.

1	2	3	4	5	6	7	8
4.	Dr. A. Raghuvarman Professor, Deptt. of Zoology.	Rs. 7200/-	1990-1993	8.7.92	19.10.94	2 years 2 months	Prof. A. Raghuvarman in his letter dt. 19.10.94 & 25.10.95 states that due to his heavy academic schedule and his daughters marriage he has forgotten to submit the bill in time. As such, he requested for condonation of the Bill.
5.	Dr. V. K. Kumar Prof. & Head Deptt. of Commerce	Rs. 11200/-	1994-1997	12.2.97.	13.3.97.	6 days	Dr. V. K. Kumar in his letter dt. 13.8.97. states that during winter vacation he had to go to Delhi to purchase books at U.C.s instance. On his return from Delhi, he had to go to Academic staff college of Saurashtra University to deliver lectures only after his return from Saurashtra submitted the bill by which will it was time barred.
6.	Smt M. G. Lyngdoh Planning Section.	Rs. 13,600/-	1994-97	26.12.96.	10.3.97.	1 Month 16 days	Smt M. G. Lyngdoh in her letter dt. 2.8.97. states that it is due to her ignorance of LTC Rules, bill. She requested for condonation of the Bill.
7.	Smti Z. Lyngdoh Academic Sec.		1997-97			1 Month	Smt. I. Lyngdoh in her letter dt. 30.9.97. states that due to her ignorance of LTC Rule and fathers sickness she could not submit the Bill in time.

1	2	3	4	5	6	7	8
8.	Dr. B.K.Gupta Lecturer, Centre for applied statistics	8,200	1986-89	22/2/91	13/6/91	2month 13 days	Dr. B.K.Gupta in his letter dt. 14.10.97.states that he was under the impression that the final bill is subm- itted within 6 months and moreover since he was busy with other departmental works he couldnot submit the bill within specific time.

On account of the lapse and irregularity committed by Shri WR Lyngdoh the Council RESOLVED to impose a minor penalty on him by withholding one increment of his pay for a period of one year only without cumulative effect in terms of Rule 11 Clause iv of the CCS CCA Rules on Disciplinary Proceedings. The withholding of increment takes effect from the date of increment accruing to Shri WR Lyngdoh ,AE, after the issue of the Punishment Order.

6:6: Service Condition/Financial & Other Benefits.

(i) Retirement on Invalid - Extension of Invalid Pension to Shri Barton Kharmalki, Gate-Keeper, Library Department.

EC:95:97:6:6:(i): The Council considered the premature retirement of Shri Barton Kharmalki on health grounds and RESOLVED to grant him invalid pension w.e.f. 30.11.96.

(ii) L.T.C. claim of the University employees.

EC:95:97:6:6:(ii): The Council considered condonation of late submission of LTC adjustment account of the following employees and RESOLVED to condone the same provided they are first time offenders.

<u>Name</u>	<u>Department</u>	<u>Amount</u>
1. Dr. A.C. Dubey	Economics	7,500/-
2. Shri G.D. Ghosh, Assistant Audit Officer(Retired)		2,800/-
3. Dr. H. N. Pandey	Botany	13,000/-
4. Dr. V. K. Kumar	Commerce	11,200/-
5. Smt. M. G. Lyngdoh	Planning Section	13,600/-
6. Smti. Z. Lyngdoh	Academic Section	
7. Dr. B. K. Gupta	Centre for Applied Statistics	8,200/-

(iii) Qualification for the post of Technical Officer-I, USIC, NEHU.

EC:95:97:6:6:(iii): The Council considered the qualifications for the post of Technical Officer -I and RESOLVED to refer the matter to the University Grants Commission.

(iv) Proposal for condonation of the required educational qualification in respect of two peons appointed by the erstwhile NEHU, Nagaland Campus.

EC:95:97:6:6:(iv): The Council considered the condonation of qualifications in respect of the following peons appointed by the erstwhile Nagaland Campus of the