

- (iv) Appointment of Co-Ordinator IGNOU Study Centre in view of redesignation as Unit In-Charge instead of Director Centre of Distance Education.

The Notification dt.26.11.95 notified that the Director of Distance Education will look after the office of IGNOU Study Centre in addition to the normal duties with immediate effect until further orders. Till date Prof(Mrs)B Lyndem, Professor in Distance Education is still holding charge as Co-Ordinator Study Centre. The EC minutes vide resolution No:EC:93:97:5:1(iii) held on 15.7.97 Annexure 'A' amended the Ordinance OA-3, OA-4, OA-11, OB-13. Further vide Notification dated 20.10.97 Annexure-B & Notification dt.4th Sept,1998 Annexure-C all the Centres of Studies in the University were re-Organised into 5 Centres with the Centre of Distance Education re-named as one of the Units of the Centre for Supportive Learning Systems.

Consequently, the appointment of Head of Centre of Distance Education issued under office notification dt.20.3.97 had been withdrawn. Further in accordance with the amended regulation rest restructuring of Centres by the Academic Council vide resolution No:AC:57:98:5:6(v) held on 11th and 12th June 1998 and EC vide resolution No:EC:97:98:5:1(vii) held on 15.9.98 notified vide No:Conf/22-1/REGN/87(vol)/Part-945 dt.4.9.98 and 7.9.98 at Annexures -C&D. Under Cl.4(b) each Unit is to have a Unit In-Charge responsible for the programmes of the Unit.

The matter was placed before the 62nd meeting of the Academic Council and the Council Resolved to approve the same.

The matter is placed before the Council for consideration.

SG)

## (v) Regulation on Centres of Studies

No:AC:57:98:5:6(v) - The Council considered the recommendation on the Regulation on Centres of Studies & RESOLVED to constitute a Committee consisting of the following to edit the same before placing it to the Executive Council.

- 1) Prof. M.K.Mahanti - Chairman
- 2) Prof. R.P.Sharma - Member
- 3) Prof. N.Hasan - -do-
- 4) J.M.S.Khongwir - Convener

The Council further RESOLVED that a Committee consisting of the following to frame an Ordinance on the structure of diploma Certificate courses & that Regulation RA - 1 on the Certificate & Diploma course on Statistics be deleted. Further, the fee structure on Diploma & Certificate Courses be worked by the C.O.E.

- 1) Prof. M.C.Pandey
- 2) Prof. A.C.Mohapatra
- 3) Prof. M.K.Mahanti
- 4) Prof (Mrs) Helen Giri
- 5) John M.S.Khongwir

Convener

The Committee shall elect its own Chairman.

E.C.Meeting held on 15.9.98

## (vii) Regulation on Centre of Studies

EC:97:98:5:3:(i) - The Council considered the Regulation on Centres of Studies and RESOLVED to approve the same as per Annexures.

%%/%%/%%

No. Conf/13-2/Ord/87 (Vol. IV)/457,

Dated the 20th Oct., 1997.

NOTIFICATION  
ON  
REVISION OF ORDINANCES

The Vice-Chancellor, NEHU is pleased to notify the revision of Ordinances OA-3, OA-4, and OA-11 - "On the Establishment of Centre of Studies", "On Assignment of Departments to the School of Studies", and "On the Establishment, Structure and Management of Centres in the University" respectively as appended herewith.

The revision has been approved by the Academic Council in its 55th meeting held on 2nd and 3rd May, 1997 and the Executive Council in its 93rd meeting held on 15th July 1997 and also has the approval of the Visitor as conveyed vide letter No. F.8-33/97-Desk(U) of 29th Sept, 1997 of the Ministry of Human Resource Development, Department of Education, New-Delhi.

The earlier provisions in the above mentioned Ordinances stands repealed with immediate effect except the Departments notified under the following notifications :

1. Notifications No. Conf/13-2/Ord/87 (Vol. III)-178 dated 7th January 1997 regarding inclusion of the Department of Garo under Ordinances OA-4, and
2. Notification No. Conf/13-2/Ord/87 (Vol. III)-239, dt. 5th March 1997 regarding inclusion of the following Departments in Ordinance OA-4 under the School for Studies of Spiritual and Moral Values:
  1. Department of Christian Studies.
  2. Department of Traditional Religion.
  3. Department of Buddhist Studies.
  4. Department of Hinduism and
  5. Department of Islamic Studies.

sd/-  
J.M.S. Khongwir  
Deputy Registrar.

Copy to :-

1. Dr. D.K. Paliwal, Asstt. Educational Adviser, Ministry of Human Resource Development, Deptt. of Education, New-Delhi - 110001.
2. The Pro Vice-Chancellor, NEHU, Shillong.
3. The Pro Vice-Chancellor, NEHU, Mizoram Campus, Aizawl.
4. The Pro Vice-Chancellor, NEHU, Tura Campus, Tura.
5. All Deans of Schools, NEHU, Shillong.
6. All Heads of Departments/Centres, NEHU, Shillong/Aizawl/Tura.
7. All Officers, NEHU, Shillong/Aizawl/Tura.
8. P.S to V.C, NEHU, Shillong.

sd/-  
Deputy Registrar.

OA - 3  
REVISED ORDINANCE

ON THE ESTABLISHMENT OF CENTRE OF STUDIES  
(Section 26(1)(k) of the NEHU Act, 1973.)

1. The following Centres of Studies may be established in the University for the present.:

- (i) Centre for Supportive Learning Systems.
- (ii) Centre for Cultural and Creative Studies.
- (iii) Centre for Environmental Studies.
- (iv) Centre for Applied Statistics.
- (v) Centre for Rural Development.

2. The Organisational set up of the Centres and the assignment of work to the Centre shall be provided through separate regulations.

## NORTH-EASTERN HILL UNIVERSITY

OA - 4  
Revised Ordinance

ON ASSIGNMENT OF DEPARTMENTS TO THE SCHOOL OF STUDIES  
(Section 26(1)(g) of the NEHU Act, 1973 read with Clause  
5(a) of Statute 17.)

The School of Studies shall consist of the Departments/  
Centres mentioned under each as and when they are established :

1. School of Social Sciences.
  - (1) Department of History and Archaeology
  - (2) Department of Political Sciences
  - (3) Department of Public Administration.
  - (4) Department of Sociology.
  - (5) Department of History.
  - (6) Department of Psychology.
  - (7) Department of Social Work.
  - (8) Centre for Cultural and Creative Studies.
2. School of Economics, Management and Information Sciences.
  - (1) Department of Economics.
  - (2) Department of Commerce.
  - (3) Department of Library and Information Sciences.
  - (4) Department of Business Management.
3. School of Life Sciences.
  - (1) Department of Bio-Chemistry.
  - (2) Department of Botany.
  - (3) Department of Zoology.
  - (4) Department of Microbiology.
  - (5) Department of Home Science.
4. School of Human and Environmental Sciences.
  - (1) Department of Anthropology.
  - (2) Department of Geography.
  - (3) Department of Geology.
  - (4) Centre for Environmental Studies.
5. School of Physical Sciences.
  - (1) Department of Chemistry.
  - (2) Department of Mathematics.
  - (3) Department of Physics.
  - (4) Centre for Applied Statistics.

Contd.....P/-

6. School of Humanities and Education.

- (1) Department of English.
- (2) Department of Khasi.
- (3) Department of Linguistics.
- (4) Department of Philosophy.
- (5) Department of Hindi.
- (6) Department of Education.
- (7) Department of Mizo.
- (8) Department of Garo.
- (9) Centre for Supportive Learning Systems.

7. School of Agricultural Sciences and Forestry.

- (1) Department of Animal Production.
- (2) Department of Horticulture.
- (3) Department of Rural Development and Planning.
- (4) Department of Soil Conservation.
- (5) Department of Forestry.
- (6) Centre for Rural Development.

8. School for Studies of Spiritual and Moral Values.

- (1) Department of Christian Studies.
- (2) Department of Traditional Religion.
- (3) Department of Buddhist Studies.
- (4) Department of Hinduism.
- (5) Department of Islamic Studies.

## NORTH-EASTERN HILL UNIVERSITY

OA-11  
Revised Ordinance.

ON THE ESTABLISHMENT, STRUCTURE AND MANAGEMENT OF CENTRES  
IN THE UNIVERSITY.

(Section 26(1) (K) of the NEMU Act, 1973)

1. This Ordinance may be called 'North-Eastern Hill University Centres' Establishment, Structure and Management Ordinance 1986.
2. The University may establish Centre(s) in any of its Schools for the purposes designated herein in any of its Campuses or anywhere else within its territorial jurisdiction. A Centre may also have one or more sub-Centre.
2. A Centre may have one or more of the following functions:
  - (i) Inter-disciplinary research.
  - (ii) Teaching of inter-disciplinary courses or teaching in any discipline not specifically assigned to any Department or which may be necessary as a common service facility to a number of Departments or teaching-cum-research in such disciplines.
  - (iii) To provide guidance, facilities and opportunities for development of certain facilities of the student over a wide spectrum including creative arts.
  - (iv) Field studies in relation to any facet of social and cultural and cultural life of the people including activities involving providing facilities for training in relation thereof.
  - (v) Basic studies in any aspect of Education including pilot programmes and field studies associated therewith.
  - (vi) Formulate and conduct programmes as a pilot basis to make the new advances in various fields of knowledge in a form which can be appreciated and assimilated by the people and become a living link between the University or any section thereof and the Community.
  - (vii) To provide any services by way of studies, lectures training and such life for the advancement of social and economic conditions of the people living in the hill areas and instilling scientific temper in the Community.
4. (1) A Centre shall comprise members of faculty in the grade equivalent to Professors/Directors/Reader/Deputy Director, Lecturer/Assistant Director.
  - (2) The designation in the Centre may be Professor/Director/Reader/Deputy Director, Lecturer/Assistant Director.

However, in case of Units in the Centre a faculty member may be designated as Acting Director in the Centre.
5. The Head of a Centre will be designated as Head. However, if the Head of the Centre happens to be in a grade lower than the Readers, he will be designated as In-Charge.

Contd...../-

6. The faculty of a Centre will comprise a small nucleus of permanent positions and such number of visiting positions as may be necessary in each case.

7. The Head of the Centre will be appointed for a tenure not exceeding 3 years and he will be eligible for re-appointment, but not in succession.

8. The Centres may have visiting faculty drawn from outside the University for a tenure not exceeding three years which may be renewed in suitable cases.

9. The Teachers in the University or of other Institutions will have the option of retaining their original designations while working for centres.

10. Each centre may be provided such administrative and technical support as may be necessary in each case but the nucleus of the permanent staff shall be as small as possible. However, the field and research support in a centre shall be provided entirely on project basis without creating any permanent structure whatsoever.

11. (1) Each centre shall have a Steering Committee with the Head as its Chairman and the following as members :

- a) All members of the Centres in the rank of Professors/Director.
- b) One Deputy Director/Reader.
- c) One Assistant Director/Lecturer.
- d) Not more than two members from Visiting Faculties/Adjunct Faculties other than Professors.
- e) Three persons from other departments within the School or from other Schools.
- f) Two members from other centres having interdisciplinary interest recommend by the concerned School Board.
- g) One Reader/Lecturer from Unit of the Centres not represented, if any.
- h) Three outside experts nominated by the Vice-Chancellor.

2. The term of members of the Steering Committee shall be three years.

12. The functions of the Steering Committee shall be as follows :

- a) To formulate a long-term perspective for the centre and approve a plan of action in consonance with the University's plan work. (taken from function of Advisory Committee).
- b) To formulate and approve the programme of the centre within the policy laid down by the School Board and Academic Council.
- c) To review half yearly or the progress of work done in the centre, identify the bottlenecks if any and make suggestions for their removal.
- d) To discharge such other functions as may be assigned by a competent authority.

13. Every member of the Centre shall prepare a brief resume or his work and submit to the Head half-yearly.
14. The Head shall prepare a general resume of the Centre's activity based on the assessment by its members which will be placed before the Steering Committee.
15. The Steering Committee will send this report alongwith its comments to the concerned School Board for their informations and suggestions, if any.
16. Each member of the Centre shall also prepare a resume of his work at the end of the year and submit it to the Head.
17. The Head shall prepare a detailed review of work in his centre for the year in a prescribed proforma bringing out clearly the achievements with reference to tasks undertaken during the year and progress made in relation to achieving its basic objectives. This report shall be finalised by the end of the year and placed before the Steering Committee soon after.
18. The report alongwith the observation of the Steering Committee shall be sent to the School Board for information and suggestion if any.
19. The annual report of the centre, approved by the Steering Committee shall be sent to the appropriate authority for further necessary action.
20. The specific objective of each centre shall be laid down in the Regulations.
21. Notwithstanding anything contained in the provisions of the Ordinance, the organisation and structure of a centre established for teaching, interdisciplinary course and research relating thereto may be the same as of Department of the University provided a decision to this effect is taken by the Academic Council and is approved by the Executive Council.

%%%

6:2:4(10)

2:4(10)

ANNEXURE - C

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

No. Conf/22-1/REGN/87 (Vol. II) /Part-945

September 4, 1998.

NOTIFICATION

Regulation on Centres of Studies

The Vice-Chancellor, North-Eastern Hill University is pleased to notify the Regulation under Ordinance OA-3 and OA-11 as approved by the Academic Council vide Resolution No. AC:57:98:5:6:(v) and the Executive Council vide Resolution NO:EC:97:98:5:1:(vii)

This Regulation comes into force with immediate effect.

The Regulation shall be numbered as Regulation No. RA-9.

Sd/-

J.M. Khongwir  
Deputy Registrar

Copy to :-

1. Mr. D.K. Bhawsar, Assistant Educational Adviser, Deptt. of Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New-Delhi - 110001.
2. Pro Vice-Chancellors, NEHU, Shillong/Aizawl/Tura.
3. All Deans of Schools, NEHU, Shillong.
4. Registrar, NEHU, Shillong.
5. Finance Officer, NEHU, Shillong.
6. Controller of Examinations, NEHU, Shillong.
7. All Heads of Departments/Centres/Units, NEHU, Shillong/Aizawl/Tura.
8. All other Officers of the University, Shillong/Aizawl/Tura.
9. P.S to V.C, NEHU, Shillong.

REGULATION  
On Centres of Studies

(Under Ordinance OA-3 and OA-11)

1. These Regulations shall be called the Regulation on the Centres of Studies and shall be applicable to all the Centres of Studies in the University.
2. These Regulations shall come into force with effect from the date of Notification.
3. The existing Centres, i.e., Centre for Adult & Continuing Education, Centre for Science Education, and Centre for Distance Education shall form the Centre for Supportive Learning Systems (CSLS). The Centre for Literary and Cultural Studies (~~CCCS~~) and Creative Arts shall form the Centre for Cultural & Creative Studies (CCCS). The Centre for Eco-Development will be designated as Centre for Environmental Studies. The Centre for Applied Statistics and the Centre for Rural Development shall remain as such.
4. a. The existing Centres shall become Units within the new Centres.  
b. In each Unit there shall be a Unit In-charge responsible for the programmes of the Unit.  
c. The allocation of the maintenance grant for a Centre shall be distributed among the constituent Units according to their justifiable needs. The funds sanctioned for a particular Unit will be utilised for that Unit alone and shall be accounted for by the Unit In-Charge.  
d. The ongoing schemes and their in-charge will remain unchanged.
5. The Centres may conduct Diploma & Certificate Courses, Training Programmes and short term courses, in addition to other activities. The duration of a Diploma Course shall be one Semester (six months).
6. The teachers of the Centres may participate in programmes of teaching and research in other departments, as per provisions laid down in the Ordinance on Adjunct Faculty.
7. The following shall be the Objectives of the respective Centres of Studies.

(I) Centre for Supportive Learning Systems

(a) Unit on Distance Education :

1. To conduct and develop material for Correspondence Courses at the Post-Graduate level.
2. To conduct and develop material for vocational type of Correspondence courses.
3. To promote innovative methods of distance education.

(b) Unit on Adult & Continuing Education:

1. To conduct short term courses on population education, entrepreneur education, adult education, skill improvement programmes, consumer protection and Vocational programmes.
2. To organise seminars and workshops related to Adult education and extension programmes.
3. To monitor and evaluate and promote training in adult education and extension programmes in the service area.
4. To develop promote and disseminate audio, visual and or print material relating to adult, continuing and extension education in the service area.

(c) Unit for Science Education:

1. To conduct programmes related to Science and Mathematics Education and promote scientific temper among School/College/University students and the Community at large.
2. To conduct extension activities to sensitise and create scientific awareness among the youth.
3. To promote innovative methods of science and mathematics education.

(II) Centre for Cultural and Creative Studies :(a) Unit for Creative Arts :

1. To offer courses and conduct training on :
  - (i) Fine Arts and other related arts.
  - (ii) Performing Arts
  - (iii) Tribal/Traditional Art forms.
  - (iv) Folk, Classical and Modern Music.
2. To promote and develop creative activities and material on audio-visual and other documentation activities.
3. To conduct seminars, symposia and other programmes to create awareness of the need and importance of arts and crafts for self-employment and improvement of creative skills.

(b) Unit for Literary and Cultural Studies :

1. To promote activities in language, literature and literary culture.
2. To promote collection and dissemination of literature on folk-lore, and musical festivals.
3. To promote innovative perspectives on folk-lore, festivals and culture.

(III) Centre for Environmental Studies :

1. To promote enquiries into the scientific management of natural resources and various aspects of sound environmental and ecological principles.
2. To promote awareness on :
  - i) Environmental Management
  - ii) Environmental Impact Assessment
  - iii) Bio-mass energy
  - iv) Conservation Ecology
  - v) Natural Resource Management.
  - vi) Wastelands Development
  - vii) Eco Development
  - viii) Bio-Diversity

3. To conduct training programmes for improving skills in the conservation of environment.

(IV) Centre for Applied Statistics

To conduct Courses in Applied Statistics.

(V) Centre for Rural Development

To promote and conduct the planning, evaluation and monitoring of rural development projects.

%%/%%/%%/%%

62:4(14)

ANNEXURE - D

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG

No.F.PL.66-1/ROC/98/2068

The 7th September, 1998.

NOTIFICATION

In pursuance of the revised Ordinance OA-3 and OA-11 as approved by the Academic Council vide resolution NO.AC:57:98:5:6:(v) and the Executive Council resolution No.EC:97:98:5:1(vii) and Regulation No.RAS on Centre of Studies notified vide No.Conf/22/REGN/87(Vol.II)/Part-945 dated 4th September, 1998, the Vice-Chancellor is pleased to notify that all Centres of Studies in the University are re-organised as under :-

(I) Centre for Supportive Learning System

- (a) Unit in Distance Education
- (b) Unit on Adult & Continuing Education
- (c) Unit for Science Education.

(II) Centre for Cultural & Creative Studies

- (a) Unit for Creative Arts
- (b) Unit for Literary & Cultural Studies

(III) Centre for Environmental Studies

(IV) Centre for Applied Statistics

(V) Centre for Rural Development

The new Centres will come into ~~existence~~ existence with effect from the date of issue of this Notification.

Sd/-  
(A.Patton)  
Registrar

Copy to :-

1. Shri D.K.Bhawsar, Asstt. Educational Adviser, Deptt. of Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New-Delhi - 110001.
2. Pro Vice-Chancellor, NEHU, Shillong/ Aizawl/Tura.
3. All Deans of Schools, NEHU, Shillong.
4. Registrar, NEHU, Shillong,
5. Finance Officer, NEHU, Shillong.
6. Controller of Examinations, NEHU, Shillong.
7. All Heads of Departments/Centres/Units, NEHU, Shillong.
8. All Officers of the University, Shillong/Aizawl/Tura.
9. P.S to the V.C, NEHU, Shillong.

Item No.6

## ADMINISTRATIVE MATTERS

**6:1- Selection Committee**

- (i) Recommendations of various Selection Committees for placement of Lecturers in the Senior Scale / Reader under Career Advancement Scheme of the following:

EC:105:99:6:1: (i): The Council considered the placement of the following teachers and RESOLVED to approve the same.

1. Dr. Sujit Das, Lecturer in Chemistry(PUC) - Selection Grade
2. Dr. YN Tiwari, Lecturer in Physics(PUC) - -do-
3. Dr.(Ms) S. Wangu, Lecturer in Botany(PUC) - Senior Scale
4. (Ms) C. Mawlong, Leturer in History(S) - -do-

**6:2- Appointment / Creation -up-gradation of posts / Confirmation / Extension / Option / Transfer/ Release/ Termination etc.**

- (i) Confirmation of Service of Sri. SK Jha, Lecturer, PUC.

EC:105:99:6:2: (i): The Council considered the confirmation of Shri SK Jha as Lecturer in Statistics at PUC w.e.f. 23.8.97 and RESOLVED to approve the same.

- (ii) Confirmation of service of Smti. Zoengpari.

EC:105:99:6:2: (ii): The Council considered the confirmation of service of Smti. Zoengpari as lecturer in Psychology at PUC w.e.f 20.12.95 and RESOLVED to approve the same.

- (iii) Confirmation of service in respect of Dr. BBP Gupta, Reader, Zoology, NEHU, Shillong.

EC:105:99:6:2: (iii): The Council considered the confirmation of service of Dr. BBP Gupta as reader in Zoology, Shillong Campus w.e.f 12.7.90 and RESOLVED to approve the same.

- (iv) Appointment of Co-ordinator IGNOU Study Centre in view of re-designation as Unit In-charge instead of Director, Centre of Distance Education.

EC:105:99:6:2: (iv): The Council considered the appointment of Prof. B. Lyndem as Co-ordinator for the IGNOU Study Centre and RESOLVED to approve the same.