

**NORTH-EASTERN HILL UNIVERSITY
SHILLONG**

AGENDA PAPERS



**ONE HUNDRED & FIFTY SECOND
MEETING OF THE EXECUTIVE
COUNCIL**

29th October, 2012

AGENDA PAPERS FOR THE 152nd MEETING OF THE EXECUTIVE COUNCIL TO BE HELD ON 29th October, 2012

<u>ITEM NO.</u>	<u>C O N T E N T S</u>	<u>PAGE NO.</u>
1:	- <u>CONFIRMATION OF THE MINUTES:</u>	
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Contd..2/-

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- (i) Recommendation of the Selection Committee for the post of Assistant Professor (SC) for the Department of Tourism & Hotel Management.. - 6:1:1(1-23)
- 6:2: - Appointment/Creation/Up-gradation of post/ Confirmation/ Extension/Option/Transfer/ Release/Termination etc:**
- (i) Officiating promotion to higher post during short-term leave vacancy or against vacancies caused due to deputation, lien, etc. - 6:2:1(1-3)
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- 6:7: - Others:**
- (i) Memorandum of Understanding (MOU) between NEHU and Friedrich Schiller University (FSU), JENA, Federal Republic of Germany. - 6:7:1(1-6)

- (ii) Implementation of one man one post policy.- 6:7:2(1-3)
- (iii) Electrical agreement for Providing Service-connection to EFLU (English and Foreign Language University). 6:7:3(1-6)
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CDD, NEHU, Shillong for refund of his
HRA with effect from October, 2000
till June, 2005.
- (vii) De-centralization in the Selection and Appointment process of Visiting Fellows/Visiting Professors, Guest Lecturers and contract employees. - 6:7:7(1-5)

1. - **CONFIRMATION OF THE MINUTES:**

- (i) Confirmation of the minutes of the 151st meeting of the Executive Council held on 28th June, 2012
and
29th & 30th Emergent meeting of the Executive Council held on 3rd September, 2012 and 1st October, 2012.

The minutes of the 151st meeting of the Executive Council held on 28th June, 2012 and 29th & 30th Emergent meeting of the Executive held on 3rd September, 2012 and 1st October, 2012 were circulated to all the members. No comments have been received, therefore the minutes may be confirmed.

Corrigendum on the Resolution adopted in the 151st meeting of the Executive Council held on 28.6.2012 was issued as per Annexure 'A'.

The matter is placed before the Council for confirmation.

1:1(2)

ANNEXURE - 'A'

**NORTH-EASTERN HILL UNIVERSITY
Shillong.**

No:EC-151-4/Conf/2012 - 179

Dated 19th September, 2012.

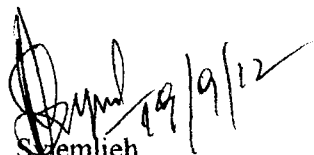
CORRIGENDUM

The following Resolutions adopted in the 151st meeting of the Executive Council held on 28th June, 2012. may be read as follows :-

- | | | | | |
|----|----------|---------------------------|------------|---------------------|
| I. | (i). | No:EC:151:2012:5:8: (i) | instead of | No:EC:151:5:8:(i) |
| | (ii). | No:EC:151:2012:6:1: (i) | ----- | No:EC:151:6:1:(i) |
| | (iii). | No:EC:151:2012:6:2: (i) | ----- | No:EC:151:6:2:(i) |
| | (iv). | No:EC:151:2012:6:2: (ii) | ----- | No:EC:151:6:2:(ii) |
| | (v). | No:EC:151:2012:6:2: (iii) | ----- | No:EC:151:6:2:(iii) |
| | (vi). | No:EC:151:2012:6:2: (iv) | ----- | No:EC:151:6:2:(iv) |
| | (vii). | No:EC:151:2012:6:2: (v) | ----- | No:EC:151:6:2:(v) |
| | (viii). | No:EC:151:2012:6:2: (vi) | ----- | No:EC:151:6:2:(vi) |
| | (ix). | No:EC:151:2012:6:3: (i) | ----- | No:EC:151:6:3:(i) |
| | (x). | No:EC:151:2012:6:3: (ii) | ----- | No:EC:151:6:3:(ii) |
| | (xi). | No:EC:151:2012:6:3: (iii) | ----- | No:EC:151:6:3:(iii) |
| | (xii). | No:EC:151:2012:6:6: (i) | ----- | No:EC:151:6:6:(i) |
| | (xiii). | No:EC:151:2012:6:6: (ii) | ----- | No:EC:151:6:6:(ii) |
| | (xiv). | No:EC:151:2012:6:6: (iii) | ----- | No:EC:151:6:6:(iii) |
| | (xv). | No:EC:151:2012:6:6: (iv) | ----- | No:EC:151:6:6:(iv) |
| | (xvi). | No:EC:151:2012:6:6: (v) | ----- | No:EC:151:6:6:(v) |
| | (xvii). | No:EC:151:2012:6:6: (vi) | ----- | No:EC:151:6:6:(vi) |
| | (xviii). | No:EC:151:2012:6:6: (vii) | ----- | No:EC:151:6:6:(vii) |
| | (xix). | No:EC:151:2012:6:7: (i) | ----- | No:EC:151:6:7:(I) |
| | (xx). | No:EC:151:2012:6:7: (ii) | ----- | No:EC:151:6:7:(ii) |
| | (xxi). | No:EC:151:2012:6:7: (iii) | ----- | No:EC:151:6:7:(iii) |

II. The word "according" as recorded in the second paragraph of the Resolution No:EC:151:6:6(vi) may please be read as "accordance"

The typographical errors is regretted.

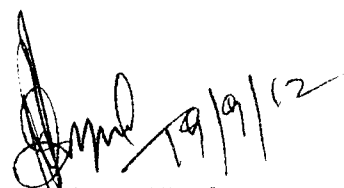

I.S. Sjemlieh
Assistant Registrar (Conf).

To

Member(s)

Copy to :-

1. SPS to the Vice-Chancellor, NEHU, Shillong.
2. SPA to the Registrar, NEHU, Shillong.


Assistant Registrar (Conf).

2: - REPORTING ITEMS:

- (i) Action taken on the minutes of the 151st meeting of the Executive Council held on 28th June, 2012.

1: - CONFIRMATION OF THE MINUTES**Action taken**

- (i) Confirmation of the Minutes of the 150th meeting of the Executive Council held on 30th March, 2012, and 28th Emergent meeting held on 31st May, 2012. - The confirmed minutes were circulated to all concerned.

2: - REPORTING ITEMS:

- (i) Action taken on the minutes of the 150th meeting of the Executive Council held on 30th March, 2012. - Noted

3: RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR.

- (i) Appointment of Head, Department of Philosophy -
- (ii) Appointment of Prof. H.Kayang as Proctor -
- (iii) Grant of lien to Prof. Vanlalnghak, Department of Philosophy NEHU, Shillong. -
- (iv) Constitution an Editorial Board for Scrutiny and editing of Annual Report of the University for the year 2011-12. -
- (v) Voluntary Retirement of Prof D.R.Syiemlieh Department of History. -
- (vi) Declaration of Ph.D/M.Phil. result. -
- } Decision of the Council communicated to D/R(Estt.II)
- } COE

5: ACADEMIC MATTERS:**5:1: Statutes/Ordinances/Regulations & Rules:**

- (i) Proposed amendment of Statute 18, Ordinance OA-8 and Regulation RC-23. - Letter to Ministry issued vide letter No:F-Conf/13-5/Ord/99 (Vol-V)- 138 dt.23.8.2012

2:1:(2)

- | | | | |
|--------|---|---|--|
| (ii) | Draft Regulation on Election of Representatives of teachers of affiliated colleges to the Academic Council. | - | Notified vide No:F-Conf/22-2/Reg/2007 (Vol- I) – 169 dt. 11.9.2012 |
| (iii) | Proposed amendments of Ordinance OD-5 on Representation of the Students of the University on the Academic Council. | - | Referred to DSW for his view |
| (vi) | Amendment of Statutes/Ordinances – NEHU. | - | Letter to Ministry issued vide letter No:F-Conf/13-5/Ord/99 (Vol- V) -138 V)- 135 dt.23.8.2012 |
| (v) | Framing of the Recruitment Rules for the Post of Hindi Translator and Hindi Typist. | - | Decision of the Council communicated to D/R(CRC) |
| (vi) | Model Recruitment Rules for Group-C Posts in Pay Band -1, with Grade Pay of Rs. 1800/- (Pre-Revised Group – D Posts) | - | |
| (vii) | Amendment of the Existing Composition of Screening Committee for the Post of System Analyst. | - | |
| (viii) | Regulation on Master of Computer Application Programme. | - | Notified vide No:F-Conf/22-2/Reg/2007 (Vol-I)-140 dt.23/8/12 |
| (ix) | Proposed amendment of Ordinance OC-4 on the Doctor of Philosophy Programme and OC-5 on the Master of Philosophy Programme and Regulation RC-5 on the Post-Graduate Examination. | - | Notified vide No:F-Conf/22-2/Reg/2007 (Vol-II)-140 dt. 23/8/12 |

5:5:- Examination Matters:

- | | | | |
|-------|--|---|--|
| (i) | Panel of Examiners for Ph.D/M.Phil candidates. | - | Decision of the Council communicated to COE. |
| (ii) | Panel of Paper Setters/Examiners. | - | |
| (iii) | Panel of Examiners for Ph.D candidate | - | |
| (iv) | Panel of Paper Setters–cum Examiners. | - | |
| (v) | Panel of Examiners for Ph.D/M.Phil candidates. | - | |

5:6:- Establishment of new Departments /Centres/Courses:

- | | | | |
|-----|--|---|--|
| (i) | Feasibility of starting the new Departments/Courses, Lab. facilities etc. in the School of Technology. | - | Decision of the Council communicated to the D/R (Planning) |
|-----|--|---|--|

5:7:- Affiliation Matters:

- | | | | |
|-----|--|---|---|
| (i) | Inspection Reports of various Colleges | - | Decision of the Council communicated to the Director CDC. |
|-----|--|---|---|

5:8:- Others:

- | | | | |
|-------|--|---|---|
| (i) | Minutes of the meeting of the Institutional Biosafety Committee. | - | } Notified vide No. F151-4 /Conf/91(Vol-II-115 dt.6.8.2012. |
| (ii) | Placing the Department of Desk Top Publishing Tools & Multi Media in an appropriate School. | - | |
| (iii) | Placing the Board of Studies for Professional Courses in Computer Science and Engineering (CSE) under an appropriate School. | - | |
| (iv) | Non-functioning of the Centre for Science Education. | - | Decision of the Council communicated to the D/R(Acad). |

6:- ADMINISTRATIVE MATTERS:

6:1:- Selection Committee:

- | | | | |
|------|---|---|--|
| (i) | Recommendation of the Screening Committee for promotion of teachers from stage 2-3 and 1-2 under Career Advancement Scheme as per New Regulation. | - | } Decision of the Council communicated to the D/R(Estt.II) |
| (ii) | Guidelines for short listing applicants to be called for interview for teaching position in the University. | - | |

6:2:- Appointment/Creation/Up-gradation of post/ Confirmation/Extension/Option/Transfer/Release /Termination etc.

- | | | | |
|-----|--|---|--|
| (i) | Confirmation cases in respect of Assistant Professors. | - | Order issued to all the teachers concerned |
|-----|--|---|--|

2:1(4)

- | | | | |
|-------|---|---|---|
| (ii) | Appointment of Registrar/OSD. | - | Decision of the Council communicated to D/R (Estt.II) |
| (iii) | Appointment of Head, Department of Mathematics. | - | |
| (iv) | Appointment of Head, Department of English(Shillong). | - | |
| (v) | Voluntary Retirement of Dr. A.C.Dubey, former Reder, Department of Economics, NEHU, Shillong. | - | |
| (vi) | Appointment of Shri Gino Sangma as As Proctor, Tura Campus. | - | |

6:3: - Leave/Deputation:

- | | | | |
|-------|--|---|---|
| (i) | Study Leave in respect of Shri B.L.Dhanwar, Asstt.Professor, Department of Linguistics, NEHU, Shillong | - | Decision of the Council communicated to D/R (Acad) |
| (ii) | Deferment of period of Sabbatical Leave in respect of Prof. P.N.Pandita, Department of Physics. | - | Decision of the Council communicated to D/R (Estt.II) |
| (iii) | Study leave in respect of Dr. B.T.Langstieh, Associate Professor, Department of Anthropology. | - | Decision of the Council communicated to D/R (Acad) |

6:6:- Service condition/Financial & Other benefits:

- | | | | |
|-------|--|---|---|
| (i) | Final Report of Departmental Enquiry Committee in respect of Dr.A.K. Kundu, Ex- Deputy Librarian,NEHU,Tura Campus and release of Retirement Gratuity – Reg. | - | Decision of the Council communicated to D/R (Estt-II) |
| (ii) | Payment of Hospitalization reimbursement claims to NEHU pensioners. | - | Decision of the Council communicated Finance Officer |
| (iii) | Fixation of pay in respect of Junior Engineer on grant of First Financial Upgradation (FFU). | - | Decision of the Council communicated to D/R (Estt.I). |
| (iv) | Extension of Upgrade Scale of Pay of Rs.2000-3500/-(Rs.6500-10,500/- Revised) to Senior Statistical Assistants w.e.f. 1.1.86 or from date of Joining which ever is latter. | - | Decision of the Council communicated to D/R (CRC) |

2:1(5)

- | | | | |
|-------|--|---|---|
| (v) | Matter regarding implementation of ACP benefits under 8 + 12 pattern. | - | Decision of the Council communicated to D/R (CRC) |
| (vi) | Modus operandi for switching over to MACP Scheme implemented wef 1.9.08. | - | |
| (vii) | Driver's promotional Scheme vis-à-vis MACPS. | - | |

6:7: - Others:

- | | | | |
|-------|---|---|---|
| (i) | Enhancement of Sitting Fee. | - | Decision of the Council communicated to Finance Officer |
| (ii) | NEHU Foundation Day. | - | Circulated vide No:F.19-3/Admn/2009-102 dt. 5/9/2012 |
| (iii) | Empanelment of Shri Apoorv Kumar as the Standing Counsel of NEHU in the Hon'ble Supreme Court of India. | - | Decision of the Council communicated to D/R (Estt.II). |

7:- FINANCIAL MATTERS:

7:5:- Annual Account/Annual Reports:

- | | | | |
|-----|--|---|---|
| (i) | Annual Account for the year 2011-2012. | - | Decision of the Council communicated to Finance Officer |
|-----|--|---|---|

8:- ITEM FROM THE CHAIR:

- | | | | |
|------|--|---|---|
| (i) | Appointment of Chancellor-reg | - | Notified vide No:Misc-8-14/Conf/87-205 dt. 3.10.2012. |
| (ii) | Invitation of Chief Guest to the Convocation | - | Decision of the Council communicated to D/R (Acad) |

- (ii) Appointment of Teacher-in-charge in the newly established Department-Reg.

With the recruitment of faculty members for new Academic Departments in the University, the Vice-Chancellor has appointed the following **Asstt.Professors** as Teacher-in-charge in the following departments:

Sl. No.	Name	Department	place
1.	Shri Kamaljit Chirom	Journalism and Mass Communication	Shillong Campus
2.	Dr.B.F.Lyngdoh	Tourism and Hotel Management	Shillong Campus
3.	Shri Nitin Sahai	Bio-Medical Engineering	Shillong Campus
4.	Dr. L.Robindro Singh	Nano Technology	Shillong Campus
5.	Shri Samrat Paul	Energy Engineering	Shillong Campus
6.	Shri Ansuman Kumar	Computer Applications	Tura Campus
7.	Dr. Amit Kr. Upadhyay	History & Archaeology	Tura Campus
8.	Smti Sheena Haorongbam	Agri-Business Management and Food Technology	Tura Campus
9.	Dr. Arvind Kr. Chaurasiya	Horticulture	Tura Campus

Administrative orders issued to this effect are placed below vide at **Annexure**
A to I.

The matter is reported to the Council for information.



पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिल्लॉंग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-5/Estt-II/JMC/12/- 3933

Dated 21st September, 2012.

Phone :

Grams : NEHU

ORDER

*The Vice-Chancellor, NEHU is pleased to appoint **Shri Kamaljit Chirom**, Assistant Professor as Teacher-In-Charge of the Department of Journalism and Mass Communication, NEHU, Shillong with effect from the date of assuming charge and until further orders.*

(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, /Tura Campus, Tura -for information
2. All Deans of Schools, NEHU, Shillong- for information.
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Shri Kamaljit Chirom, Deptt. of Journalism and Mass Communication,, NEHU, Shillong . He is requested to submit the Charge report to be duly countersigned by the Dean of the School concerned.
5. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU. -for information.
9. PS to the Registrar, NEHU. -for information.
10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar(Estt-II)



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No.F.5-5/Estt-II/THM/12/-3932

Dated 21st September, 2012.

ORDER

The Vice-Chancellor, NEHU is pleased to appoint Dr.B.F.Lyngdoh, Assistant Professor as Teacher-In-Charge of the Department of Tourism and Hotel Management, NEHU, Shillong with effect from the date of assuming charge and until further orders.

(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura -for information
2. All Deans of Schools, NEHU, Shillong- for information.
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Dr.B.F.Lyngdoh, Deptt. of Tourism and Hotel Management, NEHU, Shillong. He is requested to submit the Charge report to be duly countersigned by the Dean of the School concerned.
5. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU. -for information.
9. PS to the Registrar, NEHU. -for information.
10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

(T.K.Singha)

Deputy Registrar(Estt-II)



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-5/Estt-II/BME/12/- 4001

Dated 4th October, 2012.

ORDER

In cancellation to the Order No.F.5-5/Estt-II/BME/12/-3931 dated 21st September, 2012, **Shri Nitin Sahai**, *Assistant Professor is hereby appointed as Teacher-In-Charge of the Department of Bio-Medical Engineering, NEHU, Shillong vice Shri Sudip Paul with effect from the date of assuming charge and until further orders.*

(This issues with the approval of the Vice-Chancellor.)

(T.K.Singha)

Deputy Registrar(Estt-II)

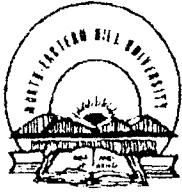
Copy to:

1. The Pro-Vice-Chancellor, NEHU, /Tura Campus, Tura -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Shri Nitin Sahai, Asstt. Professor, Deptt. of Bio-Medical Engineering, NEHU, Shillong. He is requested to submit the Charge report to be duly countersigned by the Dean of the School concerned.
5. Shri Sudip Paul, Asstt. Professor, Deptt. of Bio-Medical Engineering, NEHU, Shillong- for information & necessary action.
6. All Dy. Registrars/Asstt. Registrars NEHU, Shillong/Tura Campus-for information.
7. The In-Charge, NEHU Publication, NEHU, Shillong.-for information.
8. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
9. SPS to the Vice-Chancellor, NEHU.-for information.
10. PS to the Registrar, NEHU.-for information.
11. PS to the Finance Officer, NEHU, Shillong-for information.
12. PA to the COE, NEHU, Shillong-for information.
13. Personal file.

Deputy Registrar(Estt-II)

222(5)

MINING



पूवोत्तर पर्वतीय विश्वविद्यालय

Phone :

Grams : NEHU

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-5/Estt-II/NT/12/- 3930

Dated 21st September, 2012.

ORDER

*The Vice-Chancellor, NEHU is pleased to appoint **Dr.L. Robindro Singh**, Assistant Professor as Teacher-In-Charge of the Department of Nano Technology, NEHU, Shillong with effect from the date of assuming charge and until further orders.*

(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Shillong, Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information.
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Dr.L.Robindro Singh, Deptt. of Nano Technology, NEHU, Shillong. He is requested to submit the Charge report to be duly countersigned by the Dean of the School concerned.
5. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
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10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar(Estt-II)

2.2 (6)

ANNEXURE



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिल्लोङ-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

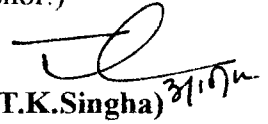
No.F.5-5/Estt-II/EE/12/- 3984

Dated 3rd October, 2012.

ORDER

In cancellation to the Order No.F.5-5/Estt-II/EE/12/-3929 dated 21st September, 2012, **Shri Samrat Paul**, *Assistant Professor is hereby appointed as Teacher-In-Charge of the Department of Energy Engineering, NEHU, Shillong vice Shri Manmit Saikia with effect from the date of assuming charge and until further orders.*

(This issues with the approval of the Vice-Chancellor.)

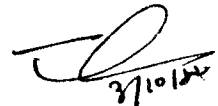


(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Shri Samrat Paul, Asstt. Professor, Deptt. of Energy Engineering, NEHU, Shillong. He is requested to submit the Charge report to be duly countersigned by the Dean of the School concerned.
5. Shri Manmit Saikia, Asstt. Professor, Energy Engineering, NEHU, Shillong- for information & necessary action.
6. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
7. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
8. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
9. SPS to the Vice-Chancellor, NEHU.-for information.
10. PS to the Registrar, NEHU.-for information.
11. PS to the Finance Officer, NEHU, Shillong-for information.
12. PA to the COE, NEHU, Shillong-for information.
13. Personal file.



Deputy Registrar(Estt-II)



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग - ७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No.F.5-5/Estt-II/CA/12/- 3927

Dated 21st September, 2012.

ORDER

*The Vice-Chancellor, NEHU is pleased to appoint **Shri Ansuman Kumar**, Assistant Professor as Teacher-In-Charge of the Department of Computer Applications, NEHU, Tura Campus with effect from the date of assuming charge and until further orders.*

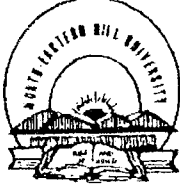
(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Shri Ansuman Kumar, Deptt. of Computer Applications, NEHU, Tura .He is requested to submit the Charge report to be duly countersigned by the Pro-Vice-Chancellor, NEHU, Tura Campus, Tura.
5. All Dy. Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU. -for information.
9. PS to the Registrar, NEHU. -for information.
10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar(Estt-II)



पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No.F.5-5/Estt-II/H&A/12/- 3928

Dated 21st September, 2012.

ORDER

*The Vice-Chancellor, NEHU is pleased to appoint **Dr. Amit Kr. Upadhyay**, Assistant Professor as Teacher-In-Charge of the Department of History & Archaeology, NEHU, Tura Campus with effect from the date of assuming charge and until further orders.*

(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Dr. Amit Kr. Upadhyay, Deptt. of History & Archaeology, NEHU, Tura. He is requested to submit the Charge report to be duly countersigned by the Pro-Vice-Chancellor, NEHU, Tura Campus, Tura.
5. All Dy. Registrars/Asstt. Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU. -for information.
9. PS to the Registrar, NEHU. -for information.
10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar(Estt-II)



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिल्लोंग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.F.5-5/Estt-II/ABMFT/12/-3935

Dated 24th September, 2012.

Phone :

Grams : NEHU

ORDER

*The Vice-Chancellor, NEHU is pleased to appoint **Smti. Sheena Haorongbam**, Assistant Professor as Teacher-In-Charge of the Deptt. of Agri-Business Management and Food Technology, NEHU, Tura Campus with effect from the date of assuming charge and until further orders.*

(T.K. Singha)

Deputy Registrar(Estt-II)

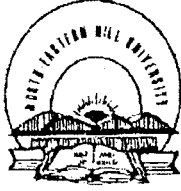
Copy to:

1. The Pro-Vice-Chancellor, NEHU, /Tura Campus, Tura -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Smti. Sheena Haorongbam, Deptt. of Agri-Business Management and Food Technology, NEHU, Tura Campus, Tura . She is requested to submit the Charge report to be duly countersigned by the Pro-Vice-Chancellor, NEHU, Tura Campus, Tura .
5. All Dy. Registrars/Asstt. Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU. -for information.
9. PS to the Registrar, NEHU. -for information.
10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar(Estt-II)

212(10)

ANNEXURE-I



पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No.F.5-5/Estt-II/HORTI/12/- 3926

Dated 21st September, 2012.

ORDER

The Vice-Chancellor, NEHU is pleased to appoint Dr.Arvind Kr.Chaurasiya, Assistant Professor as Teacher-In-Charge of the Department of Horticulture, NEHU, Tura Campus with effect from the date of assuming charge and until further orders.

(T.K.Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Shillong/Tura Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Dr.Arvind Kr.Chaurasiya, Deptt. of Horticulture, NEHU, Tura .He is requested to submit the Charge report to be duly countersigned by the Pro-Vice-Chancellor, NEHU, Tura Campus, Tura.
5. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
6. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
7. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
8. SPS to the Vice-Chancellor, NEHU. -for information.
9. PS to the Registrar, NEHU. -for information.
10. PS to the Finance Officer, NEHU, Shillong-for information.
11. PA to the COE, NEHU, Shillong-for information.
12. Personal file.

Deputy Registrar(Estt-II)

3: - **RATIFICATION OF ACTION TAKEN BY
THE VICE-CHANCELLOR:**

- (i) Extension of Study Leave in respect of Ms. D.W.Thangkhiew, Asstt.Professor, Department of Economics.

Ms. D.W.Thangkhiew, Assistant Professor, Department of Economics was sanctioned 1 year Study Leave w.e.f 1st August, 2011 to pursue Ph.D. Programme at the Department of Economics, NEHU as approved by the 146th Executive Council resolution vide No:EC:146:2011:6:3:(ii) and the period expires on 31st July, 2012.

Ms.D.W.Thangkhiew vide her letter No.Nil dated 30.7.2012 has requested for extension of her study leave for another period of six months w.e.f. 1st August, 2012 to 31.1.2013 duly recommended by the Head, Department of Economics & Dean School of Economics, Management & Information Sciences at (Annexure-I).

She has submitted the required progress report of her research guide as required under Sub Clause (i) of Clause 10 of Ordinance OC-6 at (Annexure-II).

In term of Sub Clause (ii) of Clause 10 of Ordinance OC-6 the Executive Council on the recommendation of the Head of department and the School Board shall grant Study Leave upto a period of 3(three) year. The matters has been placed before the School Board of Economics Management & Information Sciences which has approved for extension of Study Leave for a period of six months w.e.f. 1st August, 2012 to 31st January, 2013 (School Board resolution at Annexure-III).

In view of the period of one year which expires on 31.7.2012 and the request for extension of study leave for a period of six months w.e.f. 1.8.2012 to 31.1.2013, has been approved by the Vice-Chancellor subject to ratification by Executive Council

The matter is placed before the Executive Council for ratification.

3:1(2)

ANNEXURE - 1

15^c

To,

The Deputy Registrar (Academic)
North Eastern Hill University,
Shillong.

(Through the Dean, School of Economics, Management & Information Sciences.)

Subject: Extension of study leave

Reference: Your Letter No.F.7-123/Acad/SL/Eco/DWT/2011-46, Dated: 1/6/12.

Sir,

I am currently pursuing my Ph.D in the Department of Economics under the supervision of Dr.P: S. Suresh, Associate Professor, Department of Economics. I have been granted study-leave from 1st August, 2011 to 31st July, 2012 (order enclosed). I have applied for the extension of study-leave for one more year to the department in a letter dated 21st march, 2012. The following are the facts of the case:

- The department had recommended the leave (minutes enclosed) and forwarded the application to the Office of the Dean School of Economics, Management & Information Sciences, to be placed in the BPGS (Economics).
- The BPGS, in its meeting held on the 30th March, 2012, had approved the same and it was put up to the School Board (minutes enclosed).
- The School Board in its meeting held on the 23rd April, 2012, recommended the extension of the study-leave (minutes enclosed).
- The application along with a letter, dated 30th April, 2012, from the Dean's Office was sent to your office (copy enclosed).

However, in your letter No.F.7-123/Acad/SL/Eco/DWT/2011-46, Dated: 1/6/12 addressed to me your had stated that the said application could

forwarded for a prompt action as her leave expires on 31st July 2012. Further it is certified that the application is duly forwarded by the Head and Chairman of the School Board (EMIS).

20/7/12
Shillong.

S.P
20/7/12

not be processed and the extension of leave cannot be granted for the following two reasons:

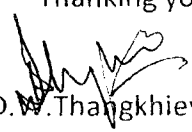
1. The Head of Department has not endorsed the application.
2. A progress report from the concern research guide has not been submitted.

On the above two reasons, I would like to clarify that I was not aware of the HOD not endorsing my application as it was directly put up to the Dean's Office after the Department meeting. **In fact the Head had recommended the extension of leave as per the decision of the department but did not put his signature on the application.**

As per requirement I had submitted a progress report to the Dean along with my application through the head of department on the 28th February, 2012, i.e. within the stipulated time. The said report was verified and counter signed by the research guide (copy enclosed). **Unfortunately, the report was not sent to your office.**

I request you to kindly review the case in the light of the above information and to expedite in processing the file since my study leave expires 31st July 2012. *The original application rehearsed by your office is attached herewith for prompt action at your end.*

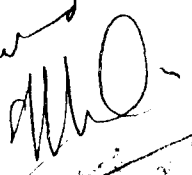
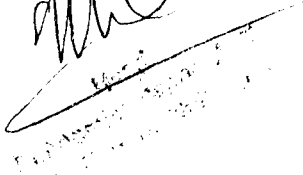
Thanking you,


(D.W. Thangkhiew)

Research Scholar & Assistant Professor,
Department of Economics,
North eastern hill University,
Shillong.

Date: 30.07.12.

Place: Shillong.

Forwarded



3:1(4)

ANNEXURE-11
3

To,

The Dean
School of Economics, Management & Information Sciences,
North Eastern Hill University,
Shillong.

(Through the Head, Department of Economics)

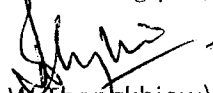
Subject: **Extension of study leave**

Sir,

I am currently doing my research under the supervision of Dr. P. S. Surésh, Associate Professor, Department of Economics. A one year study leave had been granted to me, w.e.f, **1/08/2011 to 31/07/2012**. I have applied for extension of study leave through proper channel. This is to inform you that I have received a letter from the **Deputy Registrar (Academic), Np.F.7-123/Acad/SL/Eco/DWT/2011-46, dated: 1/6/12**, regarding the application for extension of Study-leave. The letter attached herewith, stated that the application could not be processed as it was not endorsed by the head and the progress report of the research guide has not been submitted. I am bringing to your notice the fact that I had no knowledge that the application has not been endorsed by the Head of Economics Department as I was not in a capacity to do so. As for the Progress Report, I have submitted the six-monthly report to your Office after the expiry of the six months and the report had been counter signed by the supervisor concerned.

I am resending the above letter along with the application to your office for necessary actions to be taken. For convenience I am also attaching a progress report issued by my supervisor in order to support the progress report submitted earlier.

Thanking you,



(D.W. Thangkhiew)

Research Scholar & Assistant Professor,
Department of Economics,
North eastern hill University,
Shillong.

Date: 30.07.12

Place: Shillong.

Forwarded
s/m
Shillong

3:1 (5)

NO-1070

24

To,

The Dean
School of Economics Management and Information Sciences,
NEHU,
Shillong.

Through the Head, Dept of Economics.

Subject: Six-monthly Progress Report of Research Work under Study-Leave.

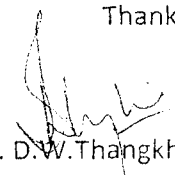
Sir,

In accordance with the Ordinance laid down by the University, regarding study-Leave, I am submitting my six-monthly progress report for the period 1st August 2011 to 1st February 2012, to show the progress of my PhD work, titled, '**Investment Behavior In Iron And Steel Industry In India: An Econometric Study**', Registration Number is **1187 of 14.9.2007**. For your convenience the progress of my work has been listed below.

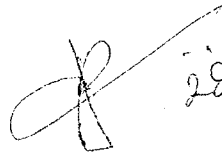
1. Review literature on fixed Investment.
2. Review literature on Inventory Investment.
3. Review literature on Dividend behavior.
4. Review literature on External Financing.
5. Review literature on Iron and steel Industries in India.
6. Written three chapters of the thesis.

These are the works I have been able to complete within these six months and currently continue to work in order to complete my research in due time.

Thanking you,


(Mrs. D.W.Thangkiew).

Scholar,

 28/02/2012
(P.S.Suresh)


Supervisor,

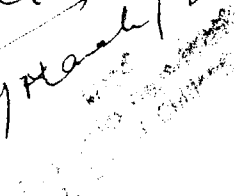
Associate Professor,

Department Economics, NEHU.

Date: 28/2/2012

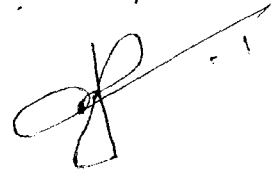
Place: Shillong.

Is it a copy to
HOD?


Forwarded
8/11/12
2/2/2012


PROGRESS REPORT

This is to certify that Mrs. D.W.Thangkiew, Ph.D Research scholar under my supervision has been working on the research topic titled 'Investment Behavior in Iron and Steel Industry In India: An Econometric Study'. She has availed of study leave for one year w.e.f. 1.08.2011. She has made good progress during the study-leave period. I have examined the contents of the work submitted to me from time to time and found that the progress is satisfactory. To this extent a progress report was submitted by the scholar to the Dean, School of Economics, Management & information Sciences and duly counter-signed by me. The remaining work of her research is expected to be completed within one year. I therefore strongly recommend the extension of her study leave for one more year, that is, from 1st August 2012 to 31st July 2013.



(Dr. P.S.Suresh.)

Research Supervisor
Associate Professor,
Department of Economics,
North Eastern Hill University,
Shillong.

Forwarded
[Signature]
[Signature]
ECONOMICS DEPARTMENT
N. E. H. U. SHILLONG

3:1(7)

ANNEXURE-III

104



School of Economics, Management & Information Sciences

North-Eastern Hill University, Shillong
MEGHALAYA - 793 022: INDIA

Prof. N.M.Panda
Dean, School of EMIS

F.No.2/SEMIS/SB/2011 - 530

Dated 30th April 2012

To

Deputy Registrar (Academic)
NEHU: Shillong

Sub: Minutes of the School Board Meeting held on 23.4.2012.

Sir/Madam,

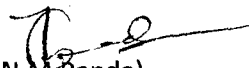
With reference to the subject mentioned above, I would like to draw your attention to the resolution of the following item No. of the minutes of the School Board Meeting held on 23.4.2012, for necessary action from your end: -


Item No 5. Extensions of time for Study leave:


The Board considered the application of Ms. D.W. Thangkhiew , Asst. Professor, Dept. of Economics for extension of study leave for one (1) year and resolved to recommend extension of study leave for one (1) year w.e.f. 1st August 2012 for pursuing Ph.D work registered with NEHU (Regn. No.1187 of 14.9.2007, Dept. of Economics).

Thanking you,

Yours faithfully,


(N.M.Panda)


M. Bala W


P.P
2/5

3:1(8)

22



School of Economics, Management & Information Sciences
North-Eastern Hill University, Shillong
MEGHALAYA – 793 022: INDIA

Prof. N.M.Panda
Dean, School of EMIS

F.No.2/SEMIS/SB/2011 - 530

Dated 30th April 2012

To

Deputy Registrar (Academic)
NEHU: Shillong

Sub: Minutes of the School Board Meeting held on 23.4.2012.

Sir/Madam,


With reference to the subject mentioned above, I would like to draw your attention to the resolution of the following item No. of the minutes of the School Board Meeting held on 23.4.2012, for necessary action from your end: -

Item No 5. Extensions of time for Study leave:

The Board considered the application of Ms. D.W. Thangkhiew, Asst. Professor, Dept. of Economics for extension of study leave for one (1) year and resolved to recommend extension of study leave for one (1) year w.e.f. 1st August 2012 for pursuing Ph.D work registered with NEHU (Regn. No.1187 of 14.9.2007, Dept. of Economics).

Thanking you,

Yours faithfully,


(N.M.Panda)

02

311(9)

19

MINUTES OF THE SCHOOL (SEMIS) BOARD MEETING HELD ON 23rd APRIL 2012

A meeting of the School Board of SEMIS was held on 23rd April 2012 at 11.00.a.m. in the Committee Room of the School, NEHU, Shillong.

Members Present:

1. Prof. K.C Panda	Member
2. Prof. B. Raja Shekhar	-do-
3. Prof. G.C Maheshwari	-do-
4. Prof. B. Mishra	-do-
5. Prof. M. M. Raza	-do-
6. Prof. S. K. Mishra	-do-
7. Prof. P. Nayak	-do-
8. Prof. G. Singaiah	-do-
9. Prof. N. Srivastav	-do-
10. Prof. D.K. Nayak	-do-
11. Dr.K. C. Kabra	-do-
12. Dr. A. P. Pati	-do-
13. Dr. J. U. Ahmed	-do-
14. Dr. B. K. Dutta	-do-
15. Dr. B. K. Gupt	-do-
16. Dr. Moses M. Naga	-do-
17. Ms. J. Khongtim	-do-
18. Mr. B.F. Lyngdoh	-do-
19. Ms. S. Kharmawphiang	-do-
20. Mr. B.R. Upadhyay	-do-
21. Prof. N. M. Panda	Chairman

Welcome: The Chairman welcomed all the members to the meeting of the Board.

1. Confirmation of the Minutes of the meeting held on 9.9.2011, Special Meeting held on 3.11.2011 and Emergent meeting held on 7.3.2012.

The Board Considered the minutes of the meetings held on 9th September 2011, the Special meeting held on 3rd November 2011 and the Emergent meeting held on 7th March 2012 and since no comment was received from the members, it was resolved to confirm the minutes

2. Matter arising out of the minutes:

The Chairman briefed the action taken on the minutes of the meetings and the Board accepted the same.

3. Reporting items and ratification of Dean's action:

3.1. Award of Ph.D degree to Ms. Moon Moon Hussain, Regn. No. 988 of 28.10.2005, Dept. of Economics on her dissertation, "Growth, Pattern and Determinants of Public Expenditure in Assam" under the supervision of Dr. P.S.Suresh.

3.2. Award of Ph.D degree to Mr. Benjamin Franklin Lyngdoh, Regn. No. 1200 of 14.9.2007, Dept. of Commerce on his dissertation, "Impact of Micro-Finance on Women Empowerment: A Study of Meghalaya" under the supervision of Dr.A.P.Pati. (Mr. B.F. Lyngdoh was granted a leave of absence for this item.)

4. Extension of time for submission of Ph.D Thesis:

The Board considered the applications for extension of time for submission of Ph.D. Thesis and resolved to recommend the extension of time as follows.

4.1. Mr. Firstborn Roy Sumer (Regn.No. 1225 of 14.9.2007) Dept. of Library & Information Science, for one (1) year w.e.f.14.09.2012.

4.2. Ms. Apsaralin (Regn.No. 1134 of 27.4.20-07), Dept. of Economics for one (1) year w.e.f.27.04.2012.

4.2. Ms. D.W.Thangkhiew (Regn.No.1187 of 14.9.2007), Dept. of Economics, for one (1) year w.e.f. 14.09.2012.

4.3. Ms. Sangeeta Dasgupta (Regn No. 1065 of 12.10.2006), Dept. of Economics, for one (1) year w.e.f.12.10.2012.

4.4. Mr. Krishna Chauhan (Regn No. 1186 of 14.9.2007), Dept. of Economics, for one (1) year w.e.f.14.9.2012.

5. Extension for Study Leave for one (1) year:

The Board considered the application of Ms. D.W.Thangkhiew, Asst. Prof. Dept. of Economics for extension of study leave for one (1) year and resolved to recommend extension of study leave for one (1) year w.e.f. 1st August 2012 for pursuing Ph.D work registered with NEHU. (Regn No. 1187 of 14.9.2007, Dept. of Economics).

6. Panel of Examiners for evaluation of Ph.D Thesis:

The Board considered the panel of examiners for evaluation of Ph.D. thesis in respect of the following research scholars and resolved to approve the same:

6.1. Mrs. Ampareen Lyngdoh (Regn No. 1006 of 28.10.2005) Dept. of Library & Inf.Science.

Title: Influence of Media On Public Opinion during the Period of Social Unrest: A study of Meghalaya.

6.2. Mr. Purna Prasad Sharma (Regn. No. 1238 of 15.4.2008), Dept. of Commerce.

3:2(1)

- (ii) Study Leave in respect of Dr. B.T.Langstieh, Associate Professor, Department of Anthropology.

The 151st Executive Council vide resolution No:EC:151:6:3:(iii) in its meeting held on 28th June, 2012 had approved the Study Leave to Dr. B.T.Langstieh, Associate Professor, Department of Anthropology for a period of 8th months w.e.f. 1st September, 2012 to 30th April, 2013 to enable her to join the Fulbright Fellowship 2012-2013 at the University of Washington, USA and vide letter No.Nil dated 2nd August, 2012 Dr. B.T.Laingstieh requested for correction of dates w.e.f 16th September, 2012 to 15th May, 2013. The Vice-Chancellor has also approved the same subject to ratification by the Executive Council.

The matter is placed before the Executive Council for ratification.

3:3(1)

(iii) Appointment of Head, SAIF, NEHU.

Prof. B.B.P.Gupta was appointed as Head, Sophisticated Analytical Instrument Facility (SAIF), NEHU, Shillong w.e.f. 09.04.2009(FN) and until further orders in addition to his normal duties as Professor of Zoology on remuneration of Rs. 1,500/-p.m.

Meanwhile, Prof. B.B.P.Gupta, the present Head, SAIF vide his letter dt. 08.08.12 at **Annexure-A** addressed to the Vice-Chancellor has stated that he has already completed more than 3 years as Head of SAIF, NEHU and requested that necessary steps be taken to relieve him from the post of Head, SAIF as early as possible.

In view of the above, the Vice-Chancellor, subject to ratification by the Executive Council, has appointed Prof. K.M.Rao as Head, SAIF in addition to his normal duties in the Department of Chemistry.

A notification issued to this effect may be seen at **Annexure -B.**

The matter is placed before the Executive Council for ratification.

3:3(2)

ANNEXURE - A

Department of Zoology
North-Eastern Hill University
Shillong - 793 022

Prof. B. B. P. Gupta, FNASc

August 8, 2012

Tel.: 272 2316 (Direct), 272 2317 (Lab), 272 2304 (O), 2550085 (R); Cell: 9436100185; Fax: 2550108
E-mail: gupta@nehu.ac.in & brajbansh@gmail.com

To
The Vice-Chancellor
North-Eastern Hill University
Shillong - 793 022

Subject: Request to relieve from the additional charge of the Head of SAIF.

Dear Sir,

I wish to inform you that I was appointed as the Head of SAIF, NEHU, Shillong in addition to my normal duties in the Department of Zoology, and joined the post w.e.f. 9th April, 2009. I have already completed more than three years as the Head of SAIF, NEHU.

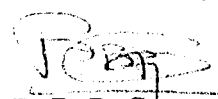
Therefore, I would like to request you to kindly take necessary steps to relieve me from the post of the Head of SAIF, NEHU, Shillong, as early as possible, and oblige.

I shall remain always grateful to you for your kind guidance and help extended to me during my tenure as the Head of SAIF, NEHU.

Thanking you.

With kind regards.

Yours sincerely,


B. B. P. Gupta

beg
put up with file
9/8/12

Please put up
9/8/12

A complete list of all teachers of the university may be made available

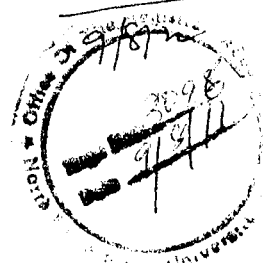
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699
9/8/12





पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya) -

No.F.5-5/Estt-II/SAIF/09/- 3846

Dated 13 August, 2012.
28th

Phone :

Grams : NEHU

NOTIFICATION

*Subject to ratification by the Executive Council, the Vice-Chancellor is pleased to appoint **Prof.K.M.Rao** as Head, Sophisticated Analytical Instrument Facility (SAIF) NEHU, Shillong vice Prof.B.B.P. Gupta, in addition to his normal duties as Professor of Chemistry.*

The appointment shall take effect from the date of assuming the charge and Prof.K.M.Rao shall be entitled to a remuneration of Rs.1500/- p.m. for holding additional charge.

(L.Roy)

REGISTRAR

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Shillong/Tura Campus, -for information
2. All Deans of Schools, NEHU, Shillong- for information.
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus-for information.
4. Prof. K.M.Rao, Deptt. of Chemistry, NEHU, Shillong. He is requested to takeover the charge of Office of the Head and submit the Charge report duly countersigned.
5. Prof.B.B.P.Gupta, Deptt.of Zoology, NEHU, Shillong,- for information & necessary action.
6. All Dy.Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
7. The In-Charge, NEHU Publication, NEHU, Shillong. -for information.
8. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
9. SPS to the Vice-Chancellor, NEHU. -for information.
10. PS to the Registrar, NEHU. -for information.
11. PA to the Finance Officer, NEHU, Shillong-for information.
12. PA to the COE, NEHU, Shillong-for information.
13. Personal file.

REGISTRAR

3:4:(1)

- (iv) Reconstitution of Management Committee for Computer Centre and Health Centre.

The term of the office of the Board of Management of the Health Centre and for Computer Centre expire on 5.9.2012 and needs to be reconstituted. Subject to ratification by the Executive Council the Vice-Chancellor has to nominated members for reconstitution of the said Committee.

The matter is placed before the council for ratification.

3:5:(1)

- (v) Grant of lien to Prof. T.B.Subba on being appointed Vice-Chancellor to Sikkim University.

The Ministry of Human Resource Development, Govt of India Ministry of Human Resource Development vide letter No.F.36-9/2011-Desk(U) dated 19th September, 2012 (Annexure A) has conveyed that the President of India, In his capacity as Visitor of Sikkim University has been pleased to appoint Dr. Tanka Bahadur Subba Professor, Department of Anthropology NEHU Shillong as the Vice-Chancellor of Sikkim University.

On receipt of the above communication from the Ministry, Prof.T.B.Subba vide his letter dated 26th September, 2012 (Annexure -B) has requested the Vice-Chancellor to allow him to retain lien against the substantive post of Professor Department of Anthropology NEHU with effect from 15th October, 2012 and relieve him from the University with effect from 13th October, 2012 so as to enable him to take up the assignment as the Vice-Chancellor of Sikkim University (13th & 14th are holidays being Saturday & Sunday).

The Vice-Chancellor, subject to ratification of the Executive Council, while granting lien to Prof. T.B.Subba with effect from 15th October, 2012 (for the term of his appointment as Vice-Chancellor, Sikkim University) has relieved him from NEHU with effect from 13th October, 2012 to enable him to join his assignment as Vice-Chancellor, Sikkim University on 15th October, 2012.

The matter is placed before the council for ratification.

3:5(2)

158

No. 36-9/2011- Desk (U)
Government of India
Ministry of Human Resource Development
Department of Higher Education
Shashtri Bhawan, New Delhi

ANNEXURE-A

Dated: 19.09.2012

To,

The Registrar,
Sikkim University,
6th mile, Samdur, P.O. Tadong- 737102,
Gangtok, Sikkim.
(Fax No. 00-91-3592-251438)

Subject: Appointment of Vice-Chancellor of Sikkim University - reg.

Sir,

I am to refer to the subject mentioned above and to say that President of India, in his capacity as the Visitor of the University, and in exercise of powers conferred upon him by the Statutes of Sikkim University Act, 2006, has been pleased to appoint Prof. Tanka Bahadur Subba, Professor in the Department of Anthropology, North- Eastern Hill University (NEHU), Shillong, Meghalaya as the Vice-Chancellor of Sikkim University.

The terms and conditions of service of Prof. Tanka Bahadur Subba, as the Vice-Chancellor of Sikkim University, will be those set forth in the Acts, Statutes and Ordinances of the University.

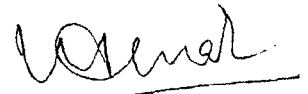
Yours faithfully,

(Umesh Kumar)

Under Secretary to the Government of India
Tel: 011-23073528

Copy to:-

- ✓ 1. Prof. Tanka Bahadur Subba, Professor, Department of Anthropology, North-Eastern Hill University (NEHU), Shillong, Meghalaya.
2. President's Secretariat, New Delhi (Kind Attn: Sh. Suresh Yadav, OSD to the President) w.r.t. ID No. 28 (25)(i)/2012- CA (II) dated 13.09.2012
3. The Secretary, UGC, New Delhi
4. The Secretary General, Association of Indian Universities, New Delhi
5. PS to HRM/ MOS
6. Sr. PPS to ES/ PS to JS (CU&L)



(Umesh Kumar)

Under Secretary to the Government of India

315(3)

157



North-Eastern Hill University

ANNEXURE-B

Department of Anthropology
Shillong 793022 INDIA

Tel. +91-364-2551717/2726106 (R) 2723101 (o) 94361-02150 (M)
2550076 (Fax) Email: tbsubba.shg@gmail.com

Dr. T.B. Subba
Professor & Head

26 September 2012

*DB (ESH-II)
Footlock Shukla
26/9/12*

The Vice-Chancellor
North-Eastern Hill University
Shillong

Sub: Request for grant of lien for a period of five years w.e.f. 10th of October 2012

Sir,

I am glad to inform you that I have been appointed as the Vice-Chancellor of Sikkim University for a period of five years (copy of the letter enclosed).

I intend to assume the new post on 11th of October 2012. I shall therefore be grateful if lien is granted to me against my substantive post from the above mentioned date and a release order issued prior to my departure on 10th of October 2012.

Thanking you,
Yours sincerely,

T. B. Subba
T. B. Subba 26/9/12

*A. OZLA
P1. put up.*

*947
29/9*

*SO
29/9/12*



3:6:(1)

- (vi) Nomination of EC's nominee in the Selection Committee for the post of Registrar and Controller of Examinations.

The University have advertised the posts of Registrar and Controller of Examinations. For appointment of Registrar and Controller of Examination, the composition of the Selection Committee as laid down under Statute 20(2) (2) (d) may read as follows:

1. Vice-Chancellor - Chairman
2. Nominee of the Visitor - Member
3. Three experts in the concerned field - Member
not in the service of the University
to be nominated by the Executive
Council.
4. Registrar/Librarian/COE/FO/Director/- Member
Head of the Department/Centre.
In case the selection is for Registrar
/FO / COE / Librarian and Director,
Nominee to be nominated by the
Council.
5. Senior-most Pro-Vice-Chancellor/ - Member
Professor

(At least four members, including two experts shall constitute the quorum)

The Executive Council in its 149th meeting had authorized the Vice-Chancellor to nominate experts on behalf of the Council, except nominee in the Selection Committee.

With the consent of the Visitor's nominee on the Selection Committee for the post of Registrar and Controller of Examinations, the Selection Committees was fixed on 18th September, 2012. Due to time constraint, the Vice-Chancellor on behalf of the Council has nominated Prof. P.Shukla to be the nominee of the Executive Council in the aforesaid Committees

The matter is therefore placed before the council to ratify the action taken by the Vice-Chancellor.

3:7:(1)

- (vii) Acceptance of resignation tendered by the Dr. Amarendra Pratap Singh, Associate Professor, Department of Management, Tura Campus.

Dr. Amarendra Pratap Singh had joined this University as Associate Professor in the Department of Management, Tura Campus on 11.07.2012. After serving the University for less than two months, due to personal reasons on 01.09.2012 Dr. Amarendra Pratap Singh submitted a letter of resignation (**Annexure-A**) requesting the Vice-Chancellor to accept the same and relieve him from the services of the University w.e.f. 15th September, 2012.

The Vice-Chancellor, subject to ratification by the Executive Council, accepted the resignation tendered by Dr. Amarendra Pratap Singh and relieved him the services of the University w.e.f. 15.09.2012 (**Annexure 'B'**).

The matter is placed before the council for ratification.

9:7:12

ANNEXURE - A

7

To
The Vice-Chancellor
North Eastern Hill University
Shillong, Meghalaya

Date: 1st September 2012

Through Proper Channel

Subject: Resignation from the Service

Respected Sir,

This is to bring to your kind notice that due to certain personal reasons I will not be in a position to give my services to the university anymore. I am taking this decision with a very heavy heart and indebtedness on my part to the administration of the university. I would like to thank you for giving me wonderful opportunity to serve this esteemed university.

I would also like to thank the Pro Vice-Chancellor Sir and also my HOD and my other colleagues in the department for their kind support and cooperation at every stage.

I am extremely grateful to the administration of the university for giving me wonderful opportunity to serve this esteemed university. I shall be glad to continue my association with the university no matter where I am and shall be happy if I am of any assistance to the department and university as well.

I shall be highly obliged if you could consider the same and relieve me at the earliest by 15th Sept 2012.

Thanking you,

Yours Sincerely

(Dr. Amarendra Pratap Singh)

Associate Professor
Department of Management
NEHU, Tura Campus
Tura, Meghalaya

*Forwarded to regular Pvc
for needfull
Sir
3/9/12*

Dr. U. Ahmed
Head, Dept. of Management
NEHU, Tura Campus

Forwarded

*7
05/9/12*

*397
8/9/12
[Signature]*

[Signature]

AK (EITG)

5/9/12

*ESST
For Wg*

26/9/12

26/9/12

317(3)

ANNEXURE - D

(9)



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Grams : NEHU


No. F. 18-409/Estt-II/2012 - 3913,

Dated the 13th September, 2012.

ORDER


Subject to the ratification by the Executive Council, the Vice-Chancellor of the University is pleased to accept the resignation tendered by Dr. Amarendra Pratap Singh, Associate Professor, Department of Management, NEHU, Tura Campus w.e.f. 15.09.2012.

Dr. Amarendra Pratap Singh stands released from the services of the University w.e.f. 15.09.2012.


Assistant Registrar,
Establishment - II.

Copy to :

1. The Pro Vice-Chancellor, NEHU, Tura Campus, Tura. The relieving will be done from Tura Campus subject to clearing any outstanding dues lying against him.
2. Dr. Amarendra Pratap Singh, Deptt. of Management, NEHU, Tura Campus, Tura.
3. The Dean, School of Economics, Management and Information Sciences, NEHU, Shillong.
4. The Head, Department of Management, NEHU, Tura Campus, Tura.
5. The Finance Officer, NEHU, Shillong.
6. The Deputy Registrar, Finance, NEHU, Shillong.
7. The Deputy Registrar, NEHU, Tura Campus, Tura.
8. The Assistant Registrar, Finance (Salary), NEHU, Shillong.
9. S.P.S. to the Vice Chancellor, NEHU, Shillong for information.
10. P.S. to the Registrar, NEHU, Shillong for information.
11. Section Officer, Establishment - II(B), NEHU, Shillong.
12. Personal file.


Assistant Registrar,
Establishment - II.



3:8:(1)

(viii) Appointment of Head, Department of Anthropology.

Prof. T.B.Subba was appointed as Head, Department of Anthropology, NEHU, for a period of 3 years w.e.f. 19.12.2009 (FN).

Meanwhile, Prof. T.B.Subba has been appointed as Vice-Chancellor of Sikkim University, Sikkim and he shall stand relieved from NEHU w.e.f 15.10.2012 so as to take up the new assignment.

In view of the above, the Vice-Chancellor, subject to ratification by the Executive Council, has appointed Prof. R.Khongsdier as Head of the Department of Anthropology, NEHU for a period of 3 years w.e.f. 10.10.2012(FN) and a notification issued to this effect may be seen at **Annexure -A**.

The matter is placed before the council for ratification.



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :


Grams : NEHU

No.F.5-5/Estt-II/ANTH/85/- 4003

Dated 8th October, 2012.

NOTIFICATION

*In terms of provisions laid down under Statute-7 of the NEHU Act 1973 and subject to the ratification by the Executive Council, the Vice-Chancellor is pleased to appoint **Prof.R.Khongsdier**, as Head of the Deptt. of Anthropology, NEHU, Shillong for a period of 3 years w.e.f. **10.10.2012(FN)** vice Prof.T.B.Subba since appointed as Vice-Chancellor of Sikkim University.*



(T.K. Singha)

Deputy Registrar(Estt-II)

Copy to:

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura-for information
2. All Deans of Schools, NEHU, Shillong- for information..
3. All Heads of Departments/Centres, NEHU, Shillong/Tura Campus.
4. Prof.R.Khongsdier, Deptt. of Anthropology, NEHU, Shillong- He is requested to take over the charge of the Headship and submit the Charge Report to be duly countersigned by the Dean concerned.
5. Prof.T.B.Subba, Deptt. of Anthropology, NEHU, Shillong- He is requested to handover the charge of the Headship to Prof.R.Khongsdier.
6. All Dy. Registrars/Asstt.Registrars NEHU, Shillong/Tura Campus-for information.
7. The In-Charge, NEHU Publication, NEHU, Shillong.-for information.
8. The Administrative In-Charge, NDVN(VSAT) facility, NEHU, Shillong information and needful action.
9. SPS to the Vice-Chancellor, NEHU.-for information.
10. PS to the Registrar, NEHU.-for information.
11. PS to the Finance Officer, NEHU, Shillong-for information.
12. PA to the COE, NEHU, Shillong-for information.
13. Personal file.



Deputy Registrar, (Estt-II)

3:9:(1)

(ix) Responsibilities of teachers in different positions.

A note vide No.NEHU-VCF/13-1/2012-139 dt. 30.10.2013 received from the Vice-Chancellor, NEHU, Shillong as placed at Annexure – 'A'.

The matter is placed before the council for ratification.

North - Eastern Hill University
SHILLONG 793 022

No. NEHU-VCF/13 - 1 /2012-139
3rd October, 2012

At present Prof. T.B. Subba is holding a number of responsibilities in the University [copy of Prof. Subba's letter enclosed]. However, consequent upon the appointment of Prof. Subba as the Vice-Chancellor, Sikkim University followed by his eminent release from NEHU to join the new assignment, the following steps be taken:

Ad (Conference)
3/10/12

1. Following three positions held by Prof. Subba be placed in the Academic Council to be held on 17th October '12:
 - Chairman of the BUGS in Nepali;
 - AC Nominee as Member of the Governing Body, Sankardev College;
 - Member, Standing Committee on Ordinances;
2. Prof. P. Nongkynrih be informed that she will be the Chairperson of Reception Committee for 20th Convocation to be held on 6th November '12.
3. Prof. A.K. Mishra be informed that he will be the Chairman of the Editorial Board for the Annual Report 2011-12.

Necessary Notification be issued for the following:

1. Prof. R. Khongsdier, Dept. of Anthropology as In-Charge, Publication Unit;
2. Dr. H. Srikant, Dept. of Political Science as Editor, NEHU Journal;
3. Dr. V. K. Shrotriya, Dept. of Commerce as Co-ordinator, NEHU Extension Lecture;

For appointment of the new Head, Department of Anthropology, an Agenda be placed in the Executive Council to be held on 29th October '12.

Further, Dr. Shovan Lamare, Associate Professor in the Department of History be made as Sports In-Charge in place of Dr. L. Cajee who has been appointed as the Controller of Examinations.

The above be also reported to EC for info/sanctification -

[Signature]
Vice-Chancellor

vc (conf)
[Signature]
4/10/12

Registrar



6:1:1(1)

6: - ADMINISTRATIVE MATTERS:

6:1: - Selection Committee:

- (i) Recommendation of the Selection Committee for the post of Assistant Professor (SC) for the Department of Tourism & Hotel Management.

The Executive Council in its 28th Emergent meeting held on 31.5.2012, vide resolution No:EEC:28:2012:6:1(i), considered the recommendation of various Selection Committees for appointment to teaching posts and approved the same except for Assistant Professor(SC) in Tourism & Hotel Management.

The Council **RESOLVED** not to accept the Selection Committee's recommendation at this stage since serious allegations has been made against the recommended person. The Council further **RESOLVED** to refer the allegation made to the current employer of the recommended person for necessary vetting/confirmation. University will also write to the complainants to ascertain their bonafide/identity after which the whole matter will be brought back to next Executive Council.

In compliance with the decision of the Executive Council, the matter was referred to the Principal, Institute of Hotel Management, Catering Technology and Nutrition, vide **Annexure-A** for necessary feedback.

The feedback received from the principal, IHMCTAN may kindly be seen vide **Annexure -B**. However, there has been no response from the complainant so far

The matter is placed before the Council for consideration.

6:1:1(2) ANNEXURE - A
SPEED POST

(62)

CONFIDENTIAL



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७२३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No. 26-2/Estt-II(B)/2012- 2033.

Dated the 3rd July, 2012.

Phone :

Grams : NEHU

To,

The Principal,
Institute of Hotel Management,
Catering Technology & Applied Nutrition,
Lumpyngad' Bishop Cotton Road,
Shillong- 793001.

Sir,

As you are aware Shri. Ashok Kumar one of the faculty members of your Institute has applied for the post of Assistant Professor in the Department of Tourism & Hotel Management against the advertisement issued by the University vide Employment Notice No. F. 1-4/Estt-II(B)/2011-235 dated 7th December, 2011.

Shri. Ashok Kumar has appeared for the interview on 24.4.2012 before the Selection Committee constituted for the purpose. However, due to serious allegations brought to the notice of the University against Shri. Kumar during his current appointment in your Institute, the University is unable to take a clear decision on the application of Shri. Ashok Kumar.

In view of the above you are requested to kindly verify and confirm the allegations made against Shri. Kumar on the basis of the relevant correspondences enclosed herewith.

Kindly accord priority to the matter.

Yours faithfully,

(L. Roy)

Registrar

[Handwritten signature]

621:1 (3)

ANNEXURE - B

(85)

Institute of Hotel Management
Catering Technology and Applied Nutrition

CONFIDENTIAL

Ref: IHMCTAN/ESTT/PER/2003-04/50/156

Dated: 06/07/2012

To,

The Registrar
North Eastern Hill University
NEHU Campus, Shillong-793022 (Meghalaya)

Your Reference No: 26-2/Estt-II (B)/2012-2033, dated the 3rd July, 2012

Subject: Documents Verification in Regards to Shri Askok Kumar, Lecturer IHM Shillong

Dear Sir,

With Reference to the subject cited above, it is to be mentioned that after verification the documents submitted by you are found to be authentic and genuine.

Further, the correspondences enclosed by you are correct and true to the knowledge of the office as per the official records.

Yours Faithfully

Vijay Kumar
(Vijay KUMAR)

Principal IHMCTAN, SHILLONG

Please find up

DR

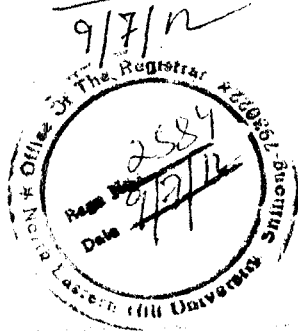
9/7/12

DR (Estt II)

Mrs. G. Sree
22/7/12

6/7/12
11/7

11/7/12



611/14

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
AND APPLIED NUTRITION
'LUMPYNGAD' BISHOP COTTON ROAD, SHILLONG**

IHMCTAN/Estt/Per/2003-04/50/ 25

Dated 20th April 2012

OFFICE ORDER

The Executive Committee in its 5th Meeting held on 27th March 2012 under Agenda item No.6 resolved that the probation period of Mr.Ashok Kumar on the post of Lecturer is extended for another period of 1 (one) year due to the following reasons :

Failure to shoulder higher responsibility like Academic In-charge, contributing in revenue generating activities. Not utilizing the resources, infrastructure and technology available and also not able to manage student's conduct and behavior. Mr Ashok Kumar is also found to be weak in designing training modules and direct training skills. He is also found to be of stubborn in nature, disrespectful, Non cooperative and is unable to work in a team.

Final grading in Annual Performance Appraisal Report for the period from 1st February 2011 to 31st January 2012 is graded "Poor".

This has the approval of the Competent Authority.

2
PRINCIPAL & SECRETARY
IHMCTAN, SHILLONG

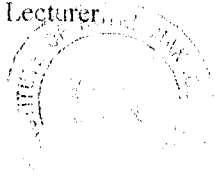
IHMCTAN/Estt/Per/2003-04/50/

Dated 20th April 2012

Copy to :

1. The Commissioner & Secretary (Tourism)
Govt. of Meghalaya & Chairperson IHM Shillong
for kind information please.
2. Secretary (Tourism)
Govt. of Meghalaya & Chairperson IHM Shillong
for kind information please
3. Mr. Ashok Kumar, Lecturer,
4. Personal File

APR 23 2012



Vijay Kumar
PRINCIPAL & SECRETARY
IHMCTAN, SHILLONG

6111(5)

KA LYMPUNG KI SENG KYNTHEI SHILLONG
C/o Theilin Phanbuh 30 Lachumiere
Shillong 793001

KLKSK 2012/1

Dated Shillong 29.2.2012

To,

The Director, *Principal*
Institute of Hotel Management (IHM)
Shillong

Dear Sir,

At the outset we would like to introduce ourselves to you. We are a coordinating body of 29 women's associations in and around Shillong, working for the well being of our society in general. In our 20 years of existence we have taken up many issues related to women and children and the youth.

When the IHM was opened in Shillong, we welcomed it with happiness and hope that another channel has opened for our youth to develop their skills for gainful employment. Lately, however, we have come to know that many of the students have dropped out of their studies. These students and some of their parents have complained to us of harassment by particularly two instructors/lecturers, Shri Nagesh Waren, Asst Lecturer and Shri Ashok Kumar, Lecturer.

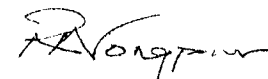
It has been reported that these two lecturers are in the habit of verbally abusing the students in a language that smacks of arrogance and contempt, as if the students are inferior beings. It is alleged that at least on one occasion one of the lecturers has even struck one of the students. One student told us that unless you learn to bear all the harassment and abuses, one can never complete and pass the course from IHM.

As it is our desire to see that the IHM becomes an institute of repute, where our youth can proudly hone their skills and get placement in different organizations, on the lines of IIM Shillong, we request you to look into the matter and if necessary, transfer the offending lecturers, for the smooth functioning of the Institute and benefit of the youth.

Thanking you.

Yours faithfully


President,


Gen. Secretary,
Gen. Secy.
The Lympung Ki Seng Kynthei Shillong

621:1(6)

KA LYMPUNG KI SENG KYNTHEI SHILLONG
C/o Theilin Phanbuh 30 Lachumiere
Shillong 793001

KUKSK 2012/1

Dated Shillong 29.2.2012

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Thanking you.

Yours faithfully

Phanbuh
President,

R. Vongpau
Gen. Secretary,
Gen. Secy.
Theilin Phanbuh

6:1:1 (7)

GOVERNMENT OF MEGHALAYA
TOURISM DEPARTMENT

No. Tourism.156/2005/49, Dated Shillong, the 31st October, 2011.

From :- Smti R.C. Sohkhlet, MCS.,
Officer on Special Duty to the Government of Meghalaya,
Tourism Department.

To The Principal,
Institute of Hotel Management,
Shillong.

Sub :- Application of complaint against the faculty of
Institute of Hotel Management, Shillong for physically
harassing of the student.

Sir,

I am directed to forward herewith a copy of the letter dated 10.10.2011 received from the parents of Ms. Archana Gautam, s/o Kamal, student B.Sc. 3rd year and to request you to get an inquiry conducted by Principal, Institute of Hotel Management, Gauhati urgently.

This has the approval of the Competent Authority.

Yours faithfully,

Officer on Special Duty to the Government of Meghalaya,
Tourism Department.

Memo No. Tourism.156/2005/49-A, Dt. Shillong, the 31st October, 2011.

Copy to Ms. Archana Gautam, X/2300, St. No. 9, Ragubar Pura No. 2,
Gandhinagar, Delhi – 110 003 for information.

By order etc.,

Officer on Special Duty to the Government of Meghalaya,
Tourism Department.

6:1:1(8)

To,

The Commissioner & Secretary Tourism

Government of Meghalaya

Chairperson I.H.M Shillong

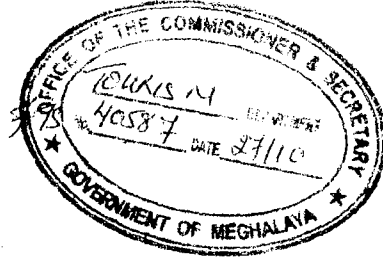
Copy to

A.D.G Tourism Transport

Bhawan Sansad Marg

New Delhi: 110001

Sub: Application of complaint against the faculty of IHM SHILLONG for physically harassing of the student.



Respected, Madam

We the parents of kamal a student of B.sc 3rd year IHM SHILLONG wants to bring your attention towards the physical harassment of my son at the institute by a faculty Mr. Ashok Kumar. On 14 th oct 11 (Friday)

Kamal was harassed so badly that he got swelling on his left eye, medical of which has been attached even the faculty was using slangs and was threaten him that he will fail him in the practical Exam of his subject if he complains .so we are doing the same on behalf of him. Even it is not the first time he did this, he has the same behavior from before

So, we request you to take corrective action against the same as this not only consers there, because of these they are not getting an environment to study . so, please take action as soon as possible. We will always be thank you full your kindness

Thanking you

Parents(Ms.Archna gutam) s/o kamal

Student B.sc 3rd year

IHM SHILLONG

(Sign of Parents &Date)

Delhi:-x/2388. St.No-9
Ragubar Pura No-2
Gandhi Nagar Delhi (11003) 18/10/11

अर्चना

021:1(9)

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
ASSAM - GUWAHATI REGION
LUMPYNGAD BISHOP COTTON ROAD, SHILLONG

IHMCTAN/Estt/Per/2003-04/50/1077

Dated 19th October, 2011

OFFICE ORDER

In continuation to Office Order No. IHMCTAN/Estt/Per/2003-04/50/1077 dated 19th October, 2011, it is for information to all concerned that the enquiry to the alleged assault of a student and threatening in failing the students in examination by Mr. Ashok Kumar, Lecturer of this Institute vide complaint dated 17.10.11 to be conducted by the appointed Enquiry Officer Shri S.P. Bhattacharya, Principal IHM Guwahati will be held on 24th October 2011 at 9:00 a.m.

All concerned related to the above mentioned case are required to be present in person on 24th October 2011 at 9:00 a.m.

S.P.
PRINCIPAL & SECRETARY
IHMCTAN, SHILLONG

IHMCTAN/Estt/Per/2003-04/50/

Dated 19th October, 2011

Copy to :

1. Mr. Ashok Kumar, Lecturer
2. Personal File
3. The Commissioner & Secretary (Tourism)
Govt. of Meghalaya & Chairperson IHM Shillong
for kind information please.

~~V.P.~~ Notice Board.

c/c
AK



Vijay Kumar
PRINCIPAL & SECRETARY
IHMCTAN, SHILLONG

6:1:1(10)

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
AND APPLIED NUTRITION
'LUMPYNGAD' BISHOP COTTON ROAD, SHILLONG**

Ref: IHMCTAN/Estt/Per/2003-04/50/

Dated : 23rd December, 2005

OFFICE ORDER

Pending drawl of departmental proceedings, the undersigned in exercise of the powers conferred by sub-rule (1) of Rule 10 of the Central Civil Services Rules 1965 and the Memorandum of Association (Society) Institute of Hotel Management, hereby places Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor under suspension with immediate effect.

It is further ordered that during the period that this order shall remain in force, the headquarter of Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor will be Shillong, Meghalaya and the said Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor shall not leave the headquarters without obtaining the previous permission of the undersigned.

sd/-

(P.Naik)
COMMISSIONER & SECRETARY,
(TOURISM) GOVT. OF MEGHALAYA
& CHAIRMAN IHMCTAN SHILLONG

Memo No. IHMCTAN/Estt/Per/2003-04/50/1223(A)

Dated : 23rd December, 2005

Copy to :

1. Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor. Orders regarding subsistence allowance admissible to him during the period of his suspension will be issued separately.
2. The Officer on Special Duty/Principal IHMCTAN Shillong for information.
3. Shri K.K.Saraf, Director (A&F) National Council for Hotel Management, New Delhi, for information.
4. Shri N.S.Bhaie (Director Studies) National Council for Hotel Management, New Delhi, for information.
5. Prof. Kapil Kumar, Program Co ordinator, IGNOU – Maidan Garhi New Delhi – 110 068 for information.
6. Personal File.
7. Guard File.

(P.Naik)

COMMISSIONER & SECRETARY,
(TOURISM) GOVT. OF MEGHALAYA
& CHAIRMAN IHMCTAN SHILLONG

6:1:1 (11)

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
AND APPLIED NUTRITION
'LUMPYNGAD' BISHOP COTTON ROAD, SHILLONG

Ref: IHMCTAN.99/Estt/PER/50/DP/1241

Dated : 12th January 2006

MEMORANDUM

The undersigned proposes to hold an inquiry against Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor under Rule 14 of the Central Civil Services (Classification, Control and Appeal) Rules, 1965. The substance of the imputation of misconduct and misbehavior in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charge (Annexure -I) A statement of imputations of misconduct or misbehaviour in support of each charge is enclosed (Annexure II). A list of documents by which, and a list of witnesses by whom, the articles of charge are proposed to be sustained (Annexure III-IV)


2. Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor is directed to submit within 10 days of the Receipt of this Memorandum a written statement of his defence and also to state whether he desires to be heard in person.

3. He is informed that an inquiry will be held only in respect of those articles of charge as are not admitted. He should, therefore, specifically admit or deny each article of charge.

4. Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor is further informed that if he does not submit his written statement of defence on or before the date specified in para 2 above, or does not appear in person before the inquiring authority or otherwise fails or refuses to comply with the provisions of Rule 14 of the CCS (CCA) Rules, 1965, or the orders/directions issued in pursuance of the said rule, the inquiring authority may hold the inquiry against him *ex parte*.

5. Attention of Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor is invited to Rule 20 of the Central Civil Services Rules, 1964, under which no Government servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under the Government. If any representation is received on his behalf from another person in respect of any matter dealt with in these proceedings it will be presumed that Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor is aware of such a representation and that it has been made at his instance and action will be taken against him for violation of Rule 20 of the CCS (Conduct) Rules, 1964.

6. The receipt of the Memorandum may be acknowledged.



(P. Naik, I.A.S.,)

COMMISSIONER & SECRETARY,
(TOURISM) GOVT. OF MEGHALAYA
& CHAIRMAN IHMCTAN SHILLONG

To
Mr. Ashok Kumar,
Grade 'C'

62111 (12)

10/10
- Record
- 10/10
- 10/10
- 10/10

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
AND APPLIED NUTRITION
'LUMPYNGAD' BISHOP COTTON ROAD, SHILLONG 793 001**

Ref: IHMCTAN.99/Estt/PER/50/DP/

Dated 1st May, 2006

OFFICE ORDER

Perused the inquiry report submitted by the Inquiry Officer Shri S.P.Bhattacharya on the charges framed against Shri Ashok Kumar, Assistant Lecturer IHMCTAN. As per enquiry report charges under the article I, II, III, VI were proved out of 6 charges framed. I accept the findings of the Inquiry report.

It is proved beyond doubt that Shri Ashok Kumar had not conducted as expected of a senior responsible member of the faculty and he deserves to be penalized.

On the issue of quantum of penalty taking into consideration of the magnitude and gravity of the charges proved, facts and circumstances of the case and that for the first time charges were framed against him I am inclined to take a lenient view and is imposed with a penalty of withholding of 3 future increments of pay as laid down in Rule 11 of Central Civil Service (Classification, Control and Appeal) Rules 1965. The withholding of increments will commence from the next date of increment subsequent to the issue of this order.

Further, Shri Ashok Kumar is warned to be careful in the future and may note that any repetition of such conduct would attract higher penalties.

The suspension order issued against him stands revoked and he is reinstated with immediate effect. No amount is granted to him during the suspension period in addition to the subsistence allowance he has already drawn.

Sd/-

**COMMISSIONER & SECRETARY (TOURISM)
GOVT. OF MEGHALAYA &
CHAIRMAN IHMCTAN, SHILLONG**

Memo No. IHMCTAN.99/Estt/PER/50/DP/1397

Dated 1st May, 2006

Copy to :

1. Shri K.K.Saraf, Director (A&F) National Council for Hotel Management, New Delhi
2. Shri N.S.Bhuie, Director (Studies) National Council for Hotel Management, New Delhi
3. Officer on Special Duty, IHMCTAN, Shillong.
4. Prof. Kapil Kumar, Programme Co-ordinator, IGNOU-Maidan Garhi, New Delhi 110 068.
5. Shri Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor

**COMMISSIONER & SECRETARY (TOURISM)
GOVT. OF MEGHALAYA &
CHAIRMAN IHMCTAN, SHILLONG**

ANNEXURE I

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
AND APPLIED NUTRITION
'LUMPYNGAD' BISHOP COTTON ROAD, SHILLONG**

Statement of Article of charges framed against Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor, IHM Shillong.

ARTICLE – I

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong and invigilating the mid term examination on 30th November 2005 misbehaved with Mrs.C.P.Ranee, Stenographer of the Institute in presence of faculty and staff, Mr.Samnirmal Assistant Lecturer-cum-Assistant Instructor and Mr.W.Khongwar, LDC.

Thus he has displayed discourtesy, lack of devotion to duty and behaved in a manner unbecoming of a Government Servant and violated provisions of Rule 3 (1) (ii) (iii) and Rule 3 –A (a) of Central Civil Services (Conduct) Rules 1964.

ARTICLE – II

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong is in the habit of threatening students and using abusive language, unparliamentary words to students referring to their relatives (mother, father, sisters), humiliating and discouraging them in their studies and forcing them to leave the course.

Thus he has displayed discourtesy, lack to devotion of duty and behaved in a manner unbecoming of a Government Servant in violation of Rule 3 (1) (ii) (iii) and Rule 3 –A (a) of Central Civil Services (Conduct) Rules 1964.

ARTICLE – III

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong and during mid term practical examination Mr.Ashok Kumar pointed a table knife on Mr.Micheal Wahlang's face, a student of 1st year, and hit his head with a sharp cutlery.

Thus he has displayed discourtesy, lack to devotion of duty and behaved in a manner unbecoming of a Government Servant in violation of Rule 3 (1) (ii)(iii) and Rule 3 –A (a) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - IV

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong and deployed as a Counsellor for counselling session 2005 20th June 2005 to 29th June 2005 at New Delhi for admission to the 1st year of 3 year BSc in Hospitality and Hotel Administration was unauthorisedly absent from duty without taking prior permission from the competent authority from 24th June 2005 to 26th June 2005. He was not available at the time of the counselling at site office counter for IHM Shillong at New Delhi for queries and other information to the aspirant candidates for admission.

Thus he has failed to maintain integrity, devotion to duty and behaved in a manner unbecoming of a Government Servant and violated provisions of Rule 3 (1) (i) (ii) (iii) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - V

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong had applied for entry permit to Ministry of Interior, United Arab Emirates. In the entry permit Mr. Ashok Kumar had furnished information in the column profession as Businessperson.

Thus he has failed to maintain integrity and behaved in a manner unbecoming of a Government Servant in violation of Rule 3 (i) (iii) and Rule 15 (1) (a) (b) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - VI

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong is undergoing some courses through IGNOU without obtaining prior permission from the competent authority for the same.

Thus he has failed to maintain integrity and behaved in a manner unbecoming of a Government Servant in violation of Rule 3 (1) (i) (iii) of Central Civil Services (Conduct Rules) 1964.

ANNEXURE II

STATEMENT OF IMPUTATIONS OF MIS-CONDUCT OR MISBEHAVIOUR IN SUPPORT OF THE ARTICLE OF CHARGES FRAMED AGAINST MR. ASHOK KUMAR, ASSISTANT LECTURER-CUM-ASSISTANT INSTRUCTOR, IHMCTAN, SHILLONG.

ARTICLE - I

Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong was assigned duty of Invigilator during mid term examination. He entered the office of Mrs.C.P.Ranee, Stenographer to Principal Institute of Hotel Management, on 30th November 2005 and asked to make some corrections in the question paper in an indecent and discourteous manner in the presence of other co staff which was witnessed by Mr.Samnirmal, Assistant Lecturer-cum-Assistant Instructor and Mr.W.Khongwar, LDC.

By the above act Mr.Ashok Kumar has exhibited discourtesy, lack of devotion to duty and behaved in a manner unbecoming of a Government servant and thereby violated Rule 3 (1) (ii) (iii) and Rule 3 -A (a) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - II

Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong is in the habit of threatening students, using abusive language, and unparliamentary words to students including female students, referring to their relatives (mother, father, sisters) humiliating and discouraging them in their studies and forcing them to leave the course.

It is quite evident from the complaints received from students named Mr. Rupam Kumar on 18.02.2005 and 28.02.2005 and also complaints from Mr. Micheal Wahlang, Mr.Banshailang Lyngdoh, and majority of 1st year students of the Institute that the said Mr. Ashok Kumar continues to harass the students in a discourteous manner. Because of such harassment by Mr.Ashok Kumar, two students name Mr.Rupam Kumar and Mr.Banshailang Lyngdoh left the course and some other students of 1st year intend to leave the course.

By the above act Mr.Ashok Kumar has exhibited discourtesy, lack of devotion to duty and behaved in a manner unbecoming of a Government servant and thereby violated Rule 3 (1) (ii) (iii) and Rule 3 -A (a) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - III

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong, during mid term practical examination on 12.12.2005 threatened and used abusive language and unparliamentary words to Mr Micheal Wahlang, 1st year student of the Institute referring to his mother, father and sister and pointed a table knife on his face and hit his head with sharp cutlery.

By the above act Mr.Ashok Kumar has exhibited discourtesy, lack of devotion to duty, and behaved in a manner unbecoming of a Government servant and thereby violated Rule 3 (1) (ii) (iii) and Rule 3 -A (a) of Central Civil Services (Conduct) Rules 1964.

- 2 -

ARTICLE - IV

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong and deployed as a Counsellor during counselling session 2005 from 20th June 2005 to 29th June 2005 at New Delhi for admission to the 1st year of 3 year BSc in Hospitality and Hotel Administration was unauthorisedly absent from duty without taking prior permission from the competent authority from 24th June 2005 to 26th June 2005. Mr. Ashok Kumar was not available at the time of the counselling at site office's counter for IHM Shillong at New Delhi for queries and other information to assist the aspirant candidates for admission. It is evident that the major reason for not getting proper strength of students in 1st year is because of negligence of duty of Mr. Ashok Kumar during counselling session 2005 at New Delhi.

By the above act Mr. Ashok Kumar has exhibited lack of integrity and devotion to duty and thereby violated Rule 3 (1) (i)(ii) and (iii) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - V

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong had applied for entry permit to Ministry of Interior, United Arab Emirates without obtaining No objection Certificate from the Competent Authority. It is also evident from the entry permit submitted by Mr. Ashok Kumar to the Institute while requesting for No Objection Certificate for visa and before proceeding to United Arab Emirates that Mr. Ashok Kumar had furnished false information to Ministry of Interior, United Arab Emirates for the column profession mentioned as Business person.

By the above act Mr. Ashok Kumar has exhibited lack of integrity and behaved in a manner unbecoming of a Government servant thereby violated Rule 3 (i) (iii) and Rule 15 (1) (a) (b) of Central Civil Services (Conduct) Rules 1964.

ARTICLE - VI

That the said Mr. Ashok Kumar, while functioning as Assistant Lecturer-cum-Assistant Instructor in IHM Shillong is undergoing some course through IGNOU without obtaining prior permission from the competent Authority for undergoing the said course.

By the above act Mr. Ashok Kumar has exhibited lack of integrity and thereby violated Rule 3 (1) (i) (iii) of Central Civil Services (Conduct) Rules 1964.

Annexure III

List of documents in support of charges framed against Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor of IHM Shillong are proposed to be sustained.

1. Complaint from Mrs.C.P.Ranee, Stenographer, IHM Shillong dated 1st December 2005
2. Complaint from Mr. Rupam Kumar, student of IHM Shillong dated 18.02. 2005 and letter dated 28.2.2005
3. Complaint from Mr. Micheal Wahiang, 1st year student of IHM Shillong dated 12th December 2005
4. Complaint from 1st year students of IHM Shillong dated 14th December 2005
5. Copy of Entry Permit No.1449442/204/2005 dated Dubai 30.11.2005 from the Ministry of Interior, United Arab Emirates
6. Leave application from Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor requesting for leave for appearing examination dated 6th December 2005
7. Written statement from Mr Micheal Wählang, 1st year student of IHM Shillong dated 12th December 2005
8. Written statement from Miss Vernicia Shabong, 1st year student of IHM Shillong dated 20th December 2005
9. Written statement from Mr.Partha Tikader, 1st year student of IHM Shillong dated 20th December 2005
10. Written statement from Mr.Aman Tital, 1st year student of IHM Shillong dated 20th December 2005
11. Written statement from Mr.W.Khongwar, LDC of IHM Shillong dated 9th December 2005
12. Written statement from Mr.Samnirmal, Assistant Lecturer-cum-Assistant Instructor of IHM Shillong dated 9th December 2005
13. Complaint from class representative of 1st year students of IHM Shillong dated 14.12.2005

Any other documents with the approval of the Competent Authority.

6:1:1(18)

Annexure IV

List of witnesses by whom the article of charges framed against Mr. Ashok Kumar, Assistant Lecturer-cum-Assistant Instructor of IHM Shillong are proposed to be sustained.

1. Smt. C.P.Ranee, Stenographer
2. Mr.Samnirmal, Assistant Lecturer-cum-Assistant Instructor
3. Mr.W.Khongwar, LDC
4. Mr.Micheal Wahlang, 1st year student
5. Miss Vernicia Shabong, 1st year student
6. All students of 1st year.

Any other witnesses with the approval of the Competent Authority.

MAILED MAIL

The result@gmail.com

REPORT SUBMITTED BY SRI S. P. BHATTACHARYYA PRINCIPAL IHM GUWAHATI AND TECHNICAL EXPERT BOG IHMCTAN SHILLONG SOCIETY REGARDING ALLEDGED ASSULT & THREATENING OF A STUDENT BY MR. ASHOK KUMAR LECTURER IHM SHILLONG

Undersigned (Shakti Pada Bhattacharyya, Principal, Institute of Hotel Management, Guwahati) was nominated as an Inquiry Officer [Letter No. IHMCTAN/Estt/Per/2003-04/50/1070 dt 17.10.2011] for inquiring into the alleged assault of a 3rd year student (Mr. Kamal) of IHM Shillong by Mr. Ashok Kumar Lecturer, IHM Shillong. Accordingly inquiry was conducted on 24.10.2011 and the following report is being submitted to the competent authority to take appropriate decision:

2. COPIES OF DOCUMENTS RECEIVED FROM IHM SHILLONG

- a) Two sets of applications-received by Principal IHM Shillong [one from majority of their students submitted on 17.10.2011, and the other on 20.10.2011 by student of 3rd year]
- b) One written statement submitted by Mr. K. Nageshwaran, their Asst. Lecturer in reference to this case on 19.10.2011
- c) One application submitted by Mr. Ashok Kumar Lecturer IHM Shillong dated 21.10.2011 but actually submitted on 24.10.2011 in the Office of Principal IHM Shillong regarding non supply of requisite documents and allegations of charges prior to constitution of enquiry against him.

3. METHODOLOGY ADOPTED BEFORE CONSOLIDATION OF THE REPORT

- a) Telephonic interaction beforehand on 22.10.2011 with Mr. K. Nageshwaran Asst. Lecturer IHM Shillong on this issue, as he has left the campus to reach his native place (on leave)
- b) Interacted separately with available 3rd year, Diploma Food Production and 1st year students of IHM Shillong,
- c) Attempted to interact with Mr. Ashok Kumar Lecturer IHM Shillong on this issue, which he wanted to postpone through his aforesaid application.
- d) Interacted with Mr. Vijay Kumar Principal IHM Shillong.

4. SUMMERY OF PROCEEDINDS & OUTCOME BEFORE CONSOLIDATION OF REPORT

3 4

6:11 (21)

it. They were also asked to meet me individually, if they desire so.

v) The student felt emotional pain since morning and physical pain on his eye in the afternoon and consulted doctor and took medicine against prescription.

vi) Students say that the threatening to fail them in exams and use of abusive language is very common phenomenon in this institute; even this has also agreed by Principal during discussion that afternoon.

vii) Mr. Ashok Kumar thereafter had never asked Mr. Kamal about his condition

viii) The Short course students, while interacting with them informed that have also heard about this slap in their classroom. They also told regarding frequent use of abusive language by a section of faculty.

ix) As the students informed, at times they get very less time to get prepared to attend the morning practical classes on time, as their changing room / cloak room is very small, and they are naturally afraid of being late in the morning class.

x) 1st year students didn't open their mouth in the classroom and thus they were asked to meet me individually, if they desire so. While interacting with 1st year students individually, they told that Mr. Ateesh also manhandled students in a few instances. Use of slang is a big problem here and they have joined recently in this institute and they are not tuned to this atmosphere of using slangs in an educational institution. 1st year student told that classmate got slap from teacher within these few months.

5. OBSERVATIONS

a) Since Mr. Ashok Kumar didn't agree to appear before the inquiry officer and submitted his application regarding the same, undersigned feels that the inquiry is incomplete. At the same time it was also felt that, since the issue was related to him only as per the circulated office order, he could have appeared before me, even though he was not given a copy of the allegation of the students. To explain his stand on this issue, he could have been appeared before undersigned.

b) Even if the concerned student was not wearing uniform properly, no faculty, under any circumstance, should use abusive language or even go beyond that and physically hit a student. Principal has to take appropriate action immediately. During interaction with the 3rd year students, they also expected the same. A student performs best only when the environment suits him / her.

c) There are sufficient reasons to believe that other than Mr. Ashok Kumar Lecturer, Mr. K. Nagesh and Mr. Ateesh Asst. Lecturers regularly use abusive

011(22)

to my friend
10/10/11

10/10/11

My friend

10/10/11

10/10/11

10/10/11

At

10/10/11

अर्चना

18/10/11

Add: - x/2388, St. No. 9
Ragubaspura No. 2
Cranthi Nagar, Delhi - 110031

6:11:1: (23)

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY
AND APPLIED NUTRITION
MINISTRY OF TOURISM, GOVERNMENT OF INDIA

No.IHMCTAN/Estt/Per/2003-2004/50/106

Dated: 2.3.2012

To,


Mr. Ashok Kumar
Lecturer
IHM, Shillong

Sub: Complain

Find enclosed a letter from Ka Lympung ki Seng Kynthei bearing no KLKSK 2012/1 dated 29.2.2012 signed by President and General Secretary which is self explanatory. You are hereby directed to submit your explanation on the subject mentioned in the letter on or before 5th March 2012 by 4pm.

Copy to:

1. Personal File
2. Guard File


Principal
IHM, Shillong

(Faint official stamp or text)

LUMPYNAD BISHOP COTTON ROAD, SHILLONG-793001

TEL. (0364)2503505, Telefax-2501616, e-mail:ihmshill@yahoo.co.in

Handwritten note:
2/3/12

(68) 1:1:9

6:2: - Appointment/Creation/Up-gradation of post/ Confirmation/ Extension/Option/Transfer/Release/Termination etc:

- (i) Officiating promotion to higher post during short-term leave vacancy or against vacancies caused due to deputation, lien, etc.

In the matter on allowing officiating promotion against short-term leave vacancy or against vacancies caused due to deputation, lien, etc., the Council in its 108th meeting held on 8.12.2000, vide its resolution No.EC:108:2000:6:6:(iii), resolved as under:

1. For a vacancy beyond 45 days and upto 180 days, the vacancy may be filled up on the basis of seniority-cum-merit in the Department/Section.
2. For a vacancy beyond 180 days, it shall be filled up on the basis of the overall seniority in the University.
3. The duties of the higher post shall be performed in addition to the normal duties.
4. Such staff shall be paid the salary of the post that they are officiating.
5. This decision shall come into effect from 1.1.2001 and post cases shall be governed as per the existing guidelines of the Council.

(Annexure-I)

Following the above decision of the Council, a Notification was issued vide No.F.50-I/Estt-I/(P)/SO/2000-3413 dt. 20.3.2000.(Annexure-II).

It is seen from the above Notification that officiating promotion for a vacancy beyond 45 days but not exceeding 180 days is required to be done as per sectional/departmental seniority-cum-merit basis; whereas for a vacancy beyond 180 days, it is required to be done on the basis of overall seniority in the grade in the University.

In this context, it is observed that for a shorter period of vacancy, the officiating promotion is to be allowed on the basis of seniority –cum-merit; whereas for a longer period of vacancy, the same is to be allowed on the basis of overall seniority only which is not logical.

Therefore, it is felt more appropriate that, if at all required, the basis of seniority-cum-merit should be more relevant in the case of longer period of vacancy in comparison to the shorter ones. Due to this discrepancy, if the above Notification is followed, it may give rise to resentment among the staff or even litigation in matter of allowing officiating promotions during short-term leave vacancies or against vacancies caused due to deputation/lien etc.

It may also be pointed out that the Notification under reference is only to make arrangement to tide over the works during leave vacancies and not for any regular promotion through DPC against regular vacancies and, therefore, the same may be done on the basis of sectional/departmental seniority only in the case of all vacancies beyond 45 days not exceeding 180 days and on the basis of overall seniority in the case of vacancies beyond 180 days in which case the word "cum-merit" will need to be deleted from clause (a) of the Notification.

The matter is placed before the Council for consideration.

(ii) The higher pay drawn by a junior on a count of earlier officiating in the higher post is not an anomaly requiring the stepping up of the pay of senior.

LC 10/2000/6 (iii): The Council considered the grant of remuneration to staff performing the duties of a senior during his absence and RESOLVED as follows:

1. For a vacancy beyond 45 days and upto 180 days the vacancy may be filled up on the basis of seniority-cum-merit in the Department / Section.
2. For a vacancy beyond 180 days it shall be filled up on the basis of the overall seniority in the University.
3. The duties of the higher post shall be performed in addition to the normal duties.
4. Such staff shall be paid the salary of the post that they are officiating.
5. This decision shall come into effect from 1.1.2001 and past cases shall be governed as per the existing guidelines of the Council.

6:2:1(3)

Annexure-11

112

154

NORTH EASTERN HILL UNIVERSITY
NEHU CAMPUS, SHILLONG

P.50-1/Estt-I(P)/SO/2000-3113

Dated 20/3/2001

NOTIFICATION

In pursuance of the Executive Councils' Resolution No. EC:103:2000:6:6:(iii), it has been decided that the employees who perform the duties/responsibilities of higher post against short term leave vacancies or against vacancies caused due to Deputation/Lien, etc, they shall be allowed officiating promotion which will be subject to the following conditions :-

- (a) For a vacancy beyond 45 days but not exceeding 180 days, the officiating promotion will be as per the Sectional/Departmental Seniority-cum-Merit basis with due recommendation of the concerned Controlling Officer/Head of the Department.
- (b) For a vacancy beyond 180 days, the officiating promotion shall be on the basis of overall seniority in the grade, in the University.
- (c) The officiating promotion shall be in addition to normal duties of the lower post, in respect of (a) above only.
- (d) Such staff shall be paid the salary of the post that they are officiating.

This decision is effective from 1-1-2001 and all past cases shall be governed in accordance with the earlier Notification No. F.3-32/Estt.I/Per/91(vol.II)-4397, Dt. 17.2.1997.

With the issuance of this Notification, any higher pay drawn by a Junior on account of the aforesaid officiating promotion in the higher post shall not be treated as an anomaly requiring stepping-up of the pay of seniors.

[Signature]
Registrar.

Copv to :-

:::

- 1. The P.S. to the Vice-Chancellor, NEHU, Shillong for information.
- 2. The Pro-Vice-Chancellor, NEHU, Shillong/Mizoram/Tura Campus for information.
- 3. The Finance Officer, NEHU, Shillong for information.
- 4. The C.O.E., NEHU, Shillong for information.
- 5. All Deans of Schools/Heads of the Department & Centre, NEHU, Shillong for information.
- 6. The OET, Campus Development, NEHU, Shillong for information.
- 7. All Deputy Registrars/Assistant Registrars, NEHU, Shillong/Mizoram and Tura Campus for information.
- 8. The Senior Medical Officers, NEHU, Health Clinics, Shillong for information.
- 9. The Head, RSIC, NEHU, Shillong for information.
- 10. The Head, USIC, NEHU, Shillong for information.

To, The S.O. (Appt)
ESU I

[Signature]

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6:2:2(1)

- (ii) Engagement of Dr. Tilok Desgupta, as full-time Legal Officer on contract Basis.

The University had published an advertisement on 6.8.2011(**Annexure-A**) inviting applications for engagement of Legal Officer as full time/part-time on contract basis.

In response to the advertisement, 3(three) applications were received.

The Executive Council in its 150th meeting held on 30th March, 2012 considered the engagement of Dr. Tilok Desgupta as Legal Officer on part-time basis with the term and conditions as specified in the advertisement.

Dr. Tilok Dasgupta joined as Legal Officer on part-time basis in the University on 03.05.2012. Till date, Dr. Tilak Dasgupta has performed well as a Legal Officer albeit on part-time basis. However, it is quite apparent that the volume of work in the Legal Cell and the nature of duties and functions Legal Officer is called upon to perform in the prosecution of cases demands that he should be on full time service to the University and that he should be available for the full day at the University. Dr. Dasgupta has now offered himself to serve as a full time Legal Officer. (**Annexure-'B'**)

Keeping the above position in view, Dr. Tilok Dasgupta may be engaged as full time Legal Officer of the University for a period of 1(one) year with a consolidated pay of Rs. 40.0000/- (Rupees forty thousand) only per month with the following terms and conditions.

1. He shall assist the University's Legal Counsels in all Court cases where the University is a party. He will render legal advice to the University on all matters referred to him by the University Authority from time to time.
2. He will coordinate preparation of para wise comments by the Section concerned and him for defending University cases in the Court.
3. His working hours shall be from 9 a.m to 5 p.m.
4. The contract may be terminated with 2 months prior notice from either side.

The matter is placed before the Council for consideration.



पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग ७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No. F.9-29/Estt.-II/2004-

1988

Dated the 4/8/2011.

ADVERTISEMENT

Applications are invited for the post of Legal Officer on contract (Full time/Part time) basis. The candidate should possess the following qualifications and experiences.

1. The applicant should be a Law graduate from a UGC recognized University.
2. The applicant should have at least 05 years experience in legal practice, specializing in Central Government service matters.
3. Preference shall be given to the retired Law/Legal Officer of the Central/State government/PSU's / autonomous organizations.

The duties and responsibilities as well as terms and conditions of the contractual appointment on full time basis shall be as under:-

- The appointment shall be initially for a period of 1 (one) year on a consolidated pay of Rs.40000/- per month.
- The Legal Officer shall have to assist University's legal Counsel in the Court cases of the University. He/she will render legal advice to University on matter referred to him/her by the University authority.
- He/she will prepare para wise comments for defending University cases in the Court.
- The working hours shall be from 9-5 P.M.

The duties and responsibilities as well as terms and conditions of the contractual appointment on part time basis shall be as under:-

- The appointment shall be initially for a period of 1 (one) year on a consolidated pay of Rs.25000/- per month.
- The Legal Officer shall have to assist University's legal Counsel in the Court cases of the University. He/she will render legal advice to University on matter referred to him/her by the University authority.
- He/she will prepare para wise comments for defending University cases in the Court.
- The working hours shall be from 9A.M. to 1 P.M. or 1-5 P.M. as the case may be and he/she should make him or herself available in the University in time of need.

The application may be submitted in plain paper mentioning the bio-data along with a passport size photograph and Photo copies of testimonials in support of qualifications and experiences to the Registrar, North-Eastern Hill University, Permanent campus, Shillong – 793022 on or before 31st August, 2011.


3/8/11
Deputy Registrar (Estt.-II)

Copy forwarded to:-

The In-charge, NDVN, NEHU, Shillong with a request to display the advertisement in official website of the University.


3/8/11
Deputy Registrar (Estt.-II)

Tilok Das Gupta

M. A., LL. B., Ph. D.

Advocate

IMPHAL HIGH COURT

Shillong Bench

61212(3)

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Residence :

"PANORAMA"

Upper Laban, P.O. : Laban

Shillong - 793 004

Tel : 0364-2229067 (R)

0-94361-01156 (M)

E-mail : tilokdasgupta@yahoo.co.in

Ref. No.

Date 7.8.2012

To,

The Registrar,
North-Eastern Hill University,
NEHU Campus,
Shillong - 793 022.

Subject : Absorption as Full-time Legal Officer (contractual) from existent Part-Time (contractual) engagement.

Ref : Advice of the Registrar on the subject above during interaction Dated 12.03.2012.


Sir,


As you are aware that I had joined as a Part-time Legal Officer in the University on 03.05.2012. In this connection, it is only pertinent to mention that prior to my engagement to the aforesaid post, I had appeared before you on 12.03.2012 for an interaction as desired by the authority(s) concerned. During the course of said interaction, you had very judiciously opined that the duties and responsibilities of the Legal Officer called for a full-time engagement and had accordingly advised me to spare myself for the same. However, I, while being sincerely appreciative of the said advice, could not immediately concede thereto owing to my then existent professional commitments elsewhere. But having served as the Legal Officer (Part-time) for the past few months and also having undertaken the duties and responsibilities, I cannot but now endorse your aforesaid views and accordingly offer myself as a full-timer for the same.

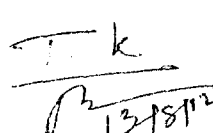
In view of the above, I would like to request you to kindly consider the matter stated herein and issue order(s), as deemed fit, whereby giving effect to my absorption as a full-time Legal Officer. Besides, craving further indulgence, I would like to urge upon your authority to also pass necessary order(s) sanctioning to me the services of official conveyance to and fro on a daily basis for office purposes only.

Thanking you in anticipation,

Yours faithfully,


(TILOK DASGUPTA)
LEGAL OFFICER,
NEHU.


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P. Person in
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6:2:3(1)

- (ii) Condonation of eligibility criteria for promotion of internal Semi Professional Assistants to the post of Professional Assistant.

On the above subject, the University Librarian vide her letter No. LIB/CRC /2011 – 7452 dated 21st May, 2012, and Even Nos. 7483, 28th June 2012 and 7533 dated 8th June and, 2012 (Annexure – I, II & III) made the following proposals:-

1. Create promotional avenue for Library Cadre by way of condoning / relaxing essential qualification for internal candidates taking into consideration the acquitted experience and skill in the job of the candidate.
2. The University Librarian in her letter dated 21st May 2012 had proposed the following eligibility criteria for promotion of Semi Professional Assistant to Professional Assistant.
 - (a) *A regular Semi Professional Assistant with C.Lib.Sc, but with not less than ten years experience.*
 - (b) *A graduate Semi Professional Assistant with C.Lib.Sc. and 5 years experience with a relaxation of 3 years experience in the case of B.Lib.Sc. holders.*

The above eligibility criteria may be made applicable on seniority-cum-fitness basis.

The above proposals were placed before the LCRC meeting dated 11.6.2012.

After threadbare discussion on the matter the LCRC resolved as under:-

“The Committee discussed the matter in detail and recommended that the existing Promotion and Recruitment policy for the Library staff may be examined in entirety by the Library Committee so as to have a composite view in the matter. The report of the Committee may be placed before the next meeting of the LCRC”.

The above decision of the LCRC was communicated to the University Librarian. In response to which the University Librarian has intimated the inability of the Library Committee to take up the matter on the ground that the same did not fall within the perview of the said Committee and has again proposed to place the matter before the LCRC vide letter No.LIB /Estt – Mpr/2011 – 7589, dated 30th July, 2012 (Annexure – IV).

6:2:3(2)

It may be pointed out here that the existing Recruitment Rules were framed by LCRC in due consultation with the Library Department and the same was notified after the approval of the E.C.

The eligibility criteria for promotion prescribed in the existing Recruitment Rules for the post of Professional Assistant is as shown hereunder:

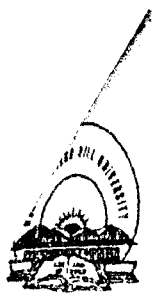
“A regular Semi Professional Assistant with B.Lib.Sc. and 5 (five) years experience as Semi- Professional Assistant in the University Library shall be eligible to be considered for promotion to the post.”

It may be seen that the University Librarian has actually suggested that the eligibility criteria may be lowered in case of in service Semi Professional Assistant for promotion to the post of Professional Assistant.

In this connection, it may be stated that the constraints expressed by the University Librarian are genuine in view of the fact that many of the Professional Assistants are going to retire in near future and it is apprehended that this may lead to acute shortage of manpower at the level of Professional Assistant and it will be difficult to manage the Library work.

However, the relaxation of qualification for promotion to the post of Professional Assistant as proposed by the University Librarian may have an impact on the Promotion and Recruitment Policy in respect of other cadres in the university as it may generate similar demands. Nevertheless, it is perhaps necessary to consider the proposal of the University Librarian.

The matter is placed before the Council for consideration.



239

ANNEXURE-I

Phone :

Grams : NEHU

पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.LIB/CRC/2011-7452

Dated May 21, 2012.

To

The Registrar,
NEHU, Shillong.

Subject : Eligibility criteria for internal semi professional Assistants to Professional Assistant post.

Sir,

With reference to the above, due to the present eligibility criteria for promotion of Semi Professional Assistants (SPA) to Professional Assistant (PA) Posts, some posts could not be filled up. In addition to this, there is the non-filling up of SD posts. Consequently, the Library is losing a total number of 4(four) posts which will severely affect day-to-day work. Therefore, the following few relevant points along with proposed eligibility criteria are given below for your consideration and kind necessary action.

The university had greatly expanded with establishment of new departments. However, there is a dwindling of the Library Technical staff strength at the PA level.

For this situation, SPAs had been assigned with the duties unit in-charges, a responsibility normally assigned to a Professional Assit. Therefore, though some of the SPAs are not fulfilling the prescribed eligibility criteria, they have acquired considerable experience and technical skills essential to perform the Professional Assit. duties

However, inspite of above fact, most of the senior SPAs are languishing in the same post for more than twenty years.

Consequently, the denial of promotion to the SPAs will in turn affect the promotion of the Junior Library Assistants, the next lower rank in the chain of technical staff who had similarly been stagnated in their posts for many years now.

In this connection, the Library is presently passing through a phase i.e. upto the year 2014-2015, in which most of the PAs are proceeding on superannuation. This will result in further reduction of Technical staff which will seriously affect the functioning of the Library and service to the users if immediate replacement is not provided.

After examining all these aspects, it is found that the present prescribed eligibility criteria is creating unnecessary impediments in solving the library manpower problems. Under the circumstances, it is felt that the promotional hurdles may be overcome by adjusting the staff acquired experience and skill with a relaxation of the required qualification for internal promotion. Therefore, the following eligibility criteria are proposed for promotion of SPAs to PA posts.

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6:2:3(4)

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1) A regular Semi Professional Asstt. with C.Lib.Sc. but with not less than ten years experience

Or

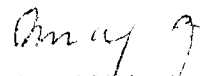
2) A graduate Semi Professional Asstt. with C.Lib.Sc. and 5 years experience with a relaxation of 3 years experience in the case of B.Lib.Sc. holders.

The above eligibility criteria will be applicable on seniority-cum-fitness basis.

It hoped that the above eligibility criteria will not only meet the present promotional frame work. but will also take care of promotional issues on seniority basis in the near future.

Thanking you,

Yours faithfully,


(Dr. (Mrs.) I. Majaw)
University Librarian.



पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

ANINEADUE

Phone :

Grams : NEHU

No.LIB/CRC/2011- 4483

[Handwritten signature]

Dated June 8th, 2012.

To

The Registrar,
NEHU, Shillong

[Handwritten signature]

Subject : **Eligibility criteria for internal Semi Professional Assistants to Professional Assistants post.**

[Handwritten note: TR (S.H. I)]

Sir,

With reference to the above, it is found that the eligibility criteria of B.Lib with five years experience for internal SPA do not allow filling up of PA DPC posts. Therefore, after considering the internal staff qualifications and future DPC vacancies, it is felt that as in the case of administrative staff, eligibility criteria be based on experience and performance rather strictly on qualification. Moreover, in a changing automated library environment at the PA level, emphasis is also on practical knowledge of library software and computer skill. The following points are cited in support of our proposal.

1. All senior Professional Assistants will be retiring within the year 2014 creating severe technical man power constraint for the library.
2. To meet this situation, the library needs experienced man power especially with required skill in Library soft-ware and hands on computer skill.
3. With present ban on recruitment, DPC is the only available channel and therefore obstruction in this avenue will dislocate the work of the Library.

On above lines, the following chart highlights the present position and justify our proposal.

Professional Asstt.	Total post	SC/DPC	Date of retirement	Remarks
9				
1. Smti K.Marbaniang		SC	Retired	Not replaced
2. Shri K.M.Rai		SC	-do-	-do-
3. Smti. A.R. Rumnong		SC	28.02.2013	---
4. Smti. S.Mitra		DPC	30.06.2013	No eligible SPA as per eligibility criteria
5. Shri. N.Kumar		SC	31.1.2014	---
6. Shri. S.Wahlang		DPC	31.8.2014	No eligible SPA
7. Shri. Sohan Singh		DPC	31.4.2022	do-
8. Smti M.Ranee		DPC	Retired	No eligible SPA
9. Smti. G.W. Lyndoh		DPC	31.7.2018	Newly appointed

[Handwritten note: 5/11/12]

[Handwritten signature: Smti. G.W. Lyndoh]

[Handwritten notes: M. p... SC(A) 2/11/12]

234 6.2.3(6)

From the above chart, the library is losing 4 SC posts at Sl.Nos 1,2,3,5, and 3 DFC posts at SL.Nos 4,6,and 8 .

Therefore, considering these serious implications, we are convinced that the present eligibility criteria needs to be reviewed and modified as follows :

A regular Semi Prof. Asstt. with five years experience and possessing practical knowledge of library software and hands on computer skill may be eligible for promotion to the post of Prof. Asstt.

With above proposed eligibility criteria the vacant DPC posts may be filled up as follows:

Vacant PA posts	Date of retirement	Proposed SPA
1.Smti.M.Ranee	Retired	Smti.R.Warjri (PU,C Lib)
2.Smti.S.Mitra	30.6.2013	Smti.B.Aier (BA, C Lib)

Further, the near future vacancy upto 2014 may be filled up as follows.

Professional Assistant	Date of retirement	Proposed SPA
1. Smti.R.Warjri	31.5.2014	Smti.A.M.Giri (PU C.Lib)
2. Shri.S.Wahlang	30.8.2014	Smti.G.Pde (PU C.Lib)

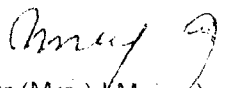
Lastly, it may be mentioned that with the establishment of a number of new departments, there will be a corresponding increase in workload. This calls for immediate staff replacement to ensure adequate strength. Therefore pending modification/approval by the EC, the present eligibility criteria may kindly be relaxed along proposed lines at the earliest.

With these new proposals, our earlier proposal sent vide our letter of even number 7452 dated 21st May, 2012 may be treated as cancelled.

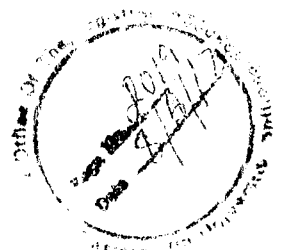
A seniority chart of professional assistants, Semi professionals, and Junior Library Assistants is enclosed herewith for your ready reference.

Thanking you,

Yours faithfully,


(Dr (Mrs.) Y. Malaw)
University Librarian.

Copy to : Private Secretary to VC for VC's information.



As on 7th June, 2012

Status of Professional Assistant (PA) Posts in NEHU, Central Library

Sl. No.	Name	Date of Joining		Mode of Recruitment SC(Direct) DPC(Promotion)	Date of Retirement	Educational Qualification	Remarks
		NEHU	Present post				
1	Smti. K. Marbaniang	13.04.76	18.05.83	SC	31.03.2005	MA(Khasi) & MLibSc.	Not filled up
2	Shri K.M. Rai	09.04.79	30.11.84	SC	31.05.2009	B.Sc. (Agriculture), BLibSc. & MLibSc.	Not filled up
3	Smti. A. Rumnong	09.10.80	09.10.80	SC	28.02.2013	B.Sc. & MLibSc.	Direct Recruitment
4	Smti. S. Mitra	28.04.79	30.01.91	DPC	30.06.2013	B,Sc. Hons.(Physics) & MLibSc.	Vacancy on 01.07.2013
5	Shri. N. Kumar	13.04.76	30.01.91	SC	31.01.2014	M.Com. , M.LibISc. & Certificate course in Computer	Direct Recruitment
6	Shri. S.Wahlang	06.07.76	07.04.05	DPC	31.08.2014	BA & C.Lib	1. Vacancy on 01.09.2013 2. promoted earlier to PA without having B.Lib.Sc. degree.
7	Shri. Sohan Singh	24.10.87	19.04.05	DPC	30.04.2022	BA & C.Lib.	1. Vacancy on 01.05.2022 2. promoted earlier to PA without having B.Lib.Sc. degree.
8	Smti. M. Rancee	27.05.79	30.01.79	DPC	29.02.2012	MA(Philosophy) & BLibSc.	Vacant till Date. No eligible SPA
9	Smti. G.W.Lyngdoh	07.03.81	01.06.2012	DPC	31.07.2018	BA (Hons. in Pol.Sc.), B.LibSc & MLibSc.	Newly Joined. Vacancy on 01.03.2018

Status of Semi Professional Assistant (SPA) Posts in NEHU, Central Library

Sl. No	Name	Date of Joining		Mode of Recruitment SC (Direct) DPC (Promotion)	Date of Retirement	Educational Qualification	Remarks
		NEHU	Present post				
1.	Smti. R. Warjri	05.11.75	30.01.91	DPC	31.05.2014	PU (Arts) & C.Lib.	1. 19 yrs.5 months in present post. 2. Not eligible for Promotion to PA lacking in Qualification as per Recruitment Rule. 3. Superannuation on May 2014
2.	Smti. B. Aier	07.03.81	30.01.91	DPC	31.05.2017	BA & C. Lib.	1. 19 yrs.5 months in present post. 2. Not eligible for Promotion to PA lacking in Qualification as per Recruitment Rule. 3. Superannuation on May 20 17
3.	Smti. A.M. Giri	01.08.81	30.01.91	DPC	30.09.2019	PU (Arts)	1. 19 yrs.5 months in present post. 2. Not eligible for Promotion to PA lacking in Qualification as per Recruitment Rule. 3. Superannuation on Sept. 2019
4.	Shri. S.M. Jyrwa	05.02.79	30.01.91	DPC	28.02.2017	P.U.(Arts) & C.Lib.	1. 19 yrs.5 months in present post. 2. Not eligible for Promotion to PA lacking in Qualification as per Recruitment Rule. 3. Superannuation on Feb., 2017
5.	Smti. G. Pde	17.11.84	30.11.09	DPC	28.02.2018	PU (Sc.) & C.Lib	1. 1 yrs.8 months in present post. 2. Not eligible for Promotion to PA lacking in Qualification as per Recruitment Rule. 3. Superannuation on Feb., 2018
6.	Smti. G. Aich	04.12.84	08.04.11	DPC	31.01.2016	BA (Arts), BA (Hindi) & CLib.	1. 19 yrs.5 months in present post. 2. Not eligible for Promotion to PA lacking in Qualification as per Recruitment Rule. 3. Superannuation on Sept. 2019
7.	Shri. E. Suting	10.10.85	20.09.11	DPC	31.10.2024	BA, B.LibSc.	1. Joined Recently (8 months) 2. Eligible for promotion to PA 3. Superannuation on Oct.2024
8.	Shri. Rangpher Rynjah	16.01.87	07.06.2012	DPC	30.09.2024	BA & B.Lib.Sc.	1. Newly Joined 2. Eligible for promotion to PA 3. Superannuation on Sept.,2024

(233) 6:2:3(9)
Junior Library Assistant (JLA) employees in NEHU Central Library as on 1st June, 2012

Sl.No	Name	Date of joining	Mode of Recruitment	Date of Retirement	Educational Qualification	Remarks
		Present post				
1.	Shri. A. Rahman	19.05.89	SC	30.09.2017	BA & B.LibSc	Eligible for promotion to SPA & PA according to RR
2.	Smti. A.Rajee	30.01.91	SC	31.07.2024	BA& MLibSc	Eligible for promotion to SPA & PA according to RR
3.	Smti. H. Marbaniang	30.01.91	SC	31.01.2023	PU & CLib	No BA, BLib Not Eligible for promotion to SPA & PA according to RR
4.	Smti. R.Nongseij	30.01.91	SC	31.10.2022	BA& CLib	No BLib Eligible for promotion to SPA only according to RR
5.	Shri. P.S.Nongseij	30.01.91	SC	30.11.2024	PU& CLib	Without BA, BLib. Not Eligible for promotion to SPA & PA according to RR
6.	Smti. B. Nongsteng	27.02.91	SC	31.12.2020	MA & CLib	No BLib Eligible for promotion to SPA only according to RR
7.	Smti. Anita Das	31.07.91	SC	31.10.2029	PU& CLib	No.BA, BLib. Not Eligible for promotion to SPA & PA according to RR
8.	Shri. N.L.Ranee	03.09.91	SC	31.12.2026	BA(Hons) & MLibSc.	Eligible for promotion to SPA & PA according to RR
9.	Smti. Z.D.Lyngdoh	01.04.92	SC	31.08.2032	BA(Hons)&MLibSc.	Eligible for promotion to SPA & PA according to RR
10.	Shri. A.C.Roy Skhemlon	15.12.99	DPC	31.05.2019	PU & CLib	No.BA, BLib. Not Eligible for promotion to SPA & PA according to RR
11.	Shri. G.L.Rajee	15.12.99	DPC	30.09.2023	HSLC & CLib	Not Eligible for promotion to SPA & PA according to RR
12.	Shri. A.M.Longkumer	17.09.03	DPC	31.07.2025	PU	Not Eligible for promotion to SPA & PA according to RR
13.	Shri. Alan Kharlukhi	23.01.04	DPC	31.08.2027	HSLC& CLib	Not Eligible for promotion to SPA & PA according to RR
14.	Shri. Tolmon Passah	14.06.90	SC	29.02.2028	PU& CLib	No.BA, BLib Not Eligible for promotion to SPA & PA according to RR
15.	Shri. A. War	03.09.93	SC	31.12.2025	HSLC & CLib	Not Eligible for promotion to SPA & PA according to RR
16.	Shri. I.T. Ao	18.08.99	SC	30.06.2024	HSLC	Not Eligible for promotion to SPA & PA according to RR
17.	Smti. B.Patgiri	25.11.99	SC	31.03.2041	BA	Not Eligible for promotion to SPA & PA according to RR
18.	Smti. O.Nongrum	08.05.00	SC	31.10.2026	HSLC	Not Eligible for promotion to SPA & PA according to RR
19.	Shri. S.Lyngdoh	10.07.00	SC	31.01.2028	BA	Not Eligible for promotion to SPA & PA according to RR
20.	Shri. M.Hyuniewta	31.10.01	SC	30.06.2026	PU	Not Eligible for promotion to SPA & PA according to RR
21.	Shri.Khrawbok Majaw	11.08.04	SC	31.03.2032	HSLC	Not Eligible for promotion to SPA & PA according to RR

Table I

Tentative promotional status : Semi-Professional Assistant To Professional Assistant (SPA To PA)

Sl.No.	Name of staff	Present post	Next promotion	Due on	Remarks
1.	Smti. R. Warjri	SPA	PA	Immediate	Vacant PA post vacated by Smti. M. Ranee
2.	Smti. B. Aier	SPA	PA	06/2013	To be vacated by Smti. S. Mitra
3.	Smti. A. M. Giri	SPA	PA	05/2014	To be vacated by Smti. R. Warjri
4.	Smti. G. Pde	SPA	PA	08/2014	To be vacated by Shri. S. Wahlang

Table II

Tentative promotional status : Junior Library Assistant To Semi-Professional Assistant (JLA To SPA)

Sl.No.	Name of staff	Present post	Next promotion	Due on	Remarks
1.	Shri. A. Rahman	JLA	SPA	Immediate	To be vacated by Smti. R. Warjri if considered.
2.	Smti. A. Rajee	JLA	SPA	06/2013	To be vacated by Smti. B. Aier if considered.
3.	Smti. H. Marbaniang	JLA	SPA	05/2014	To be vacated by Smti. A. M. Giri if considered.
4.	Smti. R. Nongseij	JLA	SPA	08/2014	To be vacated by Smti. G. Pde if considered.

NB: 2 (Two) posts of PA will be left vacant at present with the superannuation of Smti. A. Rumnong and Shri. N. Kumar on 2013. They will not be fill up being Direct Recruitment posts.



पूर्वोत्तर पर्वतीय विश्वविद्यालय

Phone :

Grams : NEHU

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Top Priority

No.LIB/Estt-Mpr /2011- 7533

Dated June 28th, 2012.

To

The Registrar,
NEHU, Shillong.

Subject : Condonation of eligibility criteria for DPC promotees.

Ref : U.O.No.4-2/Estt.I/Appt/90(vol-II)-1111 dt 21st June 2012

Sir,

With reference to above subject and cited reference, pending amendment of proposed eligibility criteria for filling up of Professional Assistants vacant posts through DPC, the following points are placed below for your kind necessary action.

1. As pointed vide our letter Lib/CRC/2011-7483 dt 4.6.2012, that due to eligibility criteria B.A, B.Lib.Sc with five years experience, out of the two DPC PA posts only one post could be filled up.
2. As per attached chart, due to ban on recruitment of open posts the already inadequate professional strength of 9 posts is now reduced to 7 posts only.
3. For reasons as stated at Sl. No.1, the strength is further reduced to 6 posts only.
4. In this connection, 6 new departments are to be introduced from the next academic session. This will result in increased workload which understandably is not manageable without adequate manpower thus affecting library services.

Under the circumstances, it is requested that the eligibility criteria of B.A, B.Lib.sc may kindly be condoned to B.A, C.lib as a one time consideration, so as to ensure filling up of the DPC vacant posts now lying vacant.

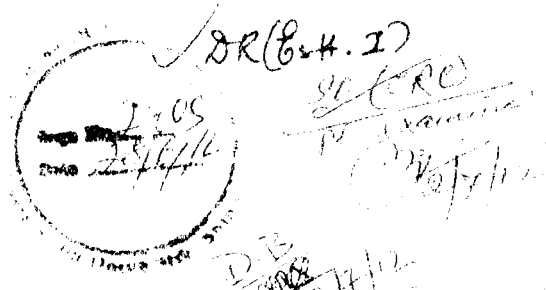
In this connection it may be mentioned that the library vide its letter No.LIB/CRC/2008/2041 dt 14th July, 2008(copy enclosed) while submitting its proposed eligibility criteria, had clearly proposed that for Professional Assistant DPC posts, the eligibility criteria be retained with B.lib C.lib.Sc which was however overlooked and instead the same eligibility as for direct post was made applicable.

Therefore, in view of acute manpower constraint and retirement of senior Professional Assistants in near future, our proposal may be given serious consideration for approval.

Thanking you

[Signature]

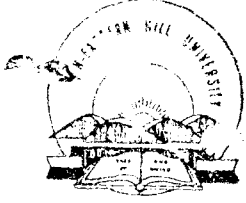
Encl : aa



Yours faithfully,

[Signature]
(Dr.(Mrs.) I. Mejaw)
University Librarian

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21/7/12



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पूवोत्तर पर्वतीय विश्वविद्यालय

पू. प. चित्रि. परिसर, शिलांग-७९३०२२ (मेघालय)

Phone :
Grams : NEHU

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Lib/ CRC/ 2008 / 2041

Date : 14th Jul, 2008

From :

Dr. (Mrs. I Majaw)
University Librarian

To

Shri T.K. Sinha
AR Estt.- II & CRC
NEHU Shillong

Sub: Non- incorporation of Library recommendation for
qualification for library staff.

Sir,

On going through the terms and conditions of service and recruitment rules for Library staff, it is found that except for prescribed duties most of the library recommendation based on rules as applicable in other central universities have been incorporated. Kindly note that from library side we have put in considerable effort by writing to frontline central universities before arriving at acceptable terms and conditions without ignoring the interest of internal staff who are currently stagnated in the same position for several years.

A comparison of our recommendation and the document proposed by the LCRC appears to maintain status quo with earlier version to which we have raised our objection. Perhaps, the comparative statement of our proposal with current position in other central universities may have not been placed before the members of NehuLCRC. Therefore, the matter may again be re-opened and it is requested that the undersigned be included in future committees at least for library staff to avoid unnecessary delay.

Enclosed are necessary papers for your kind reference.

Yours faithfully

I Majaw
University Librarian.

PA
Copy to.

Prof. D.R.Syiemlieh, Chairman LCRC, for information and kind necessary action.

DL

I Majaw
University Librarian

Name of the post	NEHU (Old Rules)	NEHU (New Rules)	JNU Delhi	BHU (Baranasi)	Hyderebad University
Semi Professional Assistants	<p><u>Qualifications:</u> For Open Graduate with C. Lib. Sc. and 5 years experience. For internal: PUC with C. Lib. Sc. and 5 years experience as JLA.</p> <p><u>Scale of Pay:</u> Rs.4500/-</p> <p><u>Selection/Non-Selection:</u> 75% promotion 25% direct</p>	<p><u>Qualifications:</u> B.Lib.Sc. or Bachelor Degree in any discipline with Diploma in Lib.Sc. For Regular JLAs with certificate in Lib. Sc. with 5 years experience may also apply if she/he is a graduate.</p> <p><u>Scale of Pay:</u> Rs.4500/-</p> <p><u>Selection/Non-Selection:</u> 100% direct</p>	<p><u>Qualifications:</u> Degree in Arts/Science/Commerce with Diploma/Certificate course with experience in Computerised Library System.</p> <p>35 years, 5 years relaxation to ST/SC/Ex-servicemen.</p> <p><u>Scale of pay:</u> Rs.4500/-</p> <p><u>Selection:</u> Not mentioned</p>	<p><u>Qualifications:</u> BA/B.Com /B.Sc. with C. Lib. Sc. or intermediate and C. Lib. Sc. with 4 years experience in Library. (For BHU Library Staff only).</p> <p>Desirable: Knowledge of typing, good hand writing, knowledge of Indian language.</p> <p><u>Selection/Non-selection:</u> 50% promotion, 50% direct</p>	<p><u>Qualification:</u> SSC/Intermediate/ Degree with 7/5 and 3 years experience. 25% Second Class Degree qualification with C. Lib. Sc.</p> <p><u>Scale of Pay:</u> Rs.4500/-</p> <p><u>Selection/Non-Selection:</u> 50% promotion 50% direct</p>

Comments: The pattern of 75% promotion and 25% direct recruitment in BHU and Hyderabad University which are applicable in NEHU old recruitment rules may be followed. This will ensure promotion to the staff and ensured experienced manpower.

Professional Assistants	<p><u>Qualification:</u> M.Lib.Sc. or B.Lib.Sc. with 4 years experienced. For internal: B.A. with C.Lib.Sc. and 5 years experience</p> <p><u>Scale of Pay:</u> Rs.5500/-</p> <p><u>Selection/Non-Selection:</u> 25% promotion 75% direct</p>	<p><u>Qualifications:</u> <i>Same as the old rules</i> Existing non-graduate SPA with 5 years experience are eligible.</p> <p><u>Scale of Pay:</u> Rs.5500/-</p> <p><u>Selection/Non-Selection:</u> 50% promotion 50% direct</p>	<p><u>Qualifications:</u> MA/M.Sc./M.Com with degree in Lib. Sc. and 4 years experience in reputed Libraries. Desirable: Experience in Library computerisation.</p> <p><u>Scale of pay:</u> Rs.5500/-</p> <p><u>Selection/Non-Selection:</u> Not mentioned</p>	<p><u>Qualifications:</u> MA/M.Sc./M.Com with Diploma in Lib.Sc. or BA/B.Com./B.Sc. and B.Lib.Sc. with 4 years experience (For BHU Library staff only)</p> <p><u>Scale of Pay:</u> Rs.5500/-</p> <p><u>Selection/Non-Selection:</u> 50% promotion 50% direct</p>	<p><u>Qualifications:</u> Bachelor's degree with B.Lib.Sc. with 5 years experience. (for promotion). OR Second Class Post-Graduate with Second Class B.Lib.Sc. Second Class M.Lib.Sc. OR Bachelor Degree and B.Lib.Sc. and 5 years experience.</p> <p><u>Scale of Pay:</u> Rs.5500/-</p> <p><u>Selection/Non-Selection:</u> 75% promotion, 25% direct</p>
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Comments: The new recruitment rules in NEHU for the post of PA showed serious anomalies in which non graduate SPAs with 5 years experience are considered eligible. Considering the higher technical nature of classification, cataloging, reference service at least B.Lib.Sc. degree or a graduate with C.Lib.Sc. as in JNU, BHU and Hyderabad University should be the minimum required qualification for internal candidates.

6.2.3(13)

ANNEXURE - IV



पूवोत्तर पर्वतीय विश्वविद्यालय

Phone :

Grams : NEHU

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No.LIB/Estt-Mpr/2011- 7587

Dated July 30, 2012.

To

The Assistant Registrar (CRC),
NEHU, Shillong.

Subject : Proposed amendment of eligibility criteria for Departmental Promotion
Committee of Professional Assistant posts.

Reference : This office letter of even No.7533 dated June 28, 2012

Sir,

With reference to the above, the matter is placed before the Library Committee for consideration. However, the Committee regretted the matter as it is not under the purview of the Library Committee (extract enclosed). Therefore, it is requested that the matter be placed before the meeting of the Local Cadre Review Committee alongwith the other cases in the University.

Yours faithfully,

Mrs. I. Majaw
(Dr. (Mrs.) I. Majaw)
University Librarian

(iv) **Appointment of Head, Department of Political Science –**

Consequent upon expiry of term of Headship of Prof.B.J.Deb, Prof.A.K .Baruah was appointed as Head of the Department of Political Science for a period w.e.f. 16.12.2011(AN) upto the 31.12.2012 (i.e. upto the date of his superannuation).

Prof.A.K.Baruah, vide his letter dated 26th September,2012(**ANNEXURE-A**) ,has requested the University to allow him to handover the charge by 10th of December,2012 since the academic Departments will be on Winter Vacation w.e.f. 19.12.2012.

In consideration of the request made by Prof.A.K.Baruah, the Council may like to appoint next Head of the Department.

The Department of Political Science has the following Professors in positions

<u>SL.</u>	<u>Name</u>	<u>D.O.J.</u>	<u>D.O.Supn.</u>	<u>Headship held earlier</u>
1.	Prof.R.Borgohain	18.12.1996	31.07.2017	- 14.11.95 to 13.11.1998
2.	Prof.L.S.Gassah	18.12.1996	31.12.2017	- Present Dean till 2/8/13

Keeping the above faculty position in view and in accordance with the provision laid under NEHU Act 1973, the Vice-Chancellor recommends the name of **Prof.R.Borgohain** to be appointed as the next Head of the Department for a period of 3 years w.e.f. 10.12.2012(FN) vice Prof.A.K.Baruah.

The matter is placed before the Council for consideration.

6:2:11(2)

ANNEXURE - A

stc



NORTH- EASTERN HILL UNIVERSITY

(A University with Potential for Excellence)

NAAC Reaccreditation (2009) : 'A' Grade

DEPARTMENT OF POLITICAL SCIENCE

Umshing - Mawkyntroh, Shillong - 793 022 (Meghalaya)

**Prof. A. K. Baruah
Head.**

Gram: NEHU
(O): 0364-2723035
0364-2723036

F.No.1/PSc/HoD/2012/2308

26th September 2012

To,

The Registrar
NEHU, Shillong.

Subject: Superannuation and handing over of the charge of HoD

Sir,

This is to draw your attention to the fact that I am due to superannuate on 31st December, 2012 though I will complete 65 years on 13/12/12. Since the department will be on vacation wef. 19/12/12 I would like to handover the charge of HoD before that, may be by 10th of December. Necessary steps for appointment of HoD may be taken or I may be allowed to handover charge to the senior most Professor.

In view of the vacation and Christmas holidays may I also request you to advise the section concerned to complete all formalities of my superannuation before the vacation itself. I need to leave station during the vacation hence the above request.

Yours Sincerely,

(A. K. Baruah)

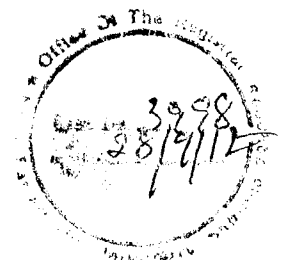
9/6/12
AKB
PT - print up
11/10/12

DR (Estt. II)

DK
20/11/12

Copy to:

1. The Vice-Chancellor, NEHU, Shillong for information and necessary action.
2. The Finance Officer, NEHU, Shillong for information
3. The Deputy Registrar (Estt.II), NEHU, Shillong for record and necessary action.



**(v) COMPULSORY RETIREMENT OF SHRI R.P. SAPKOTA, UDC, FROM
NEHU SERVICE**

- Due to his habitual unauthorized absences from duty, amounting to failure in maintenance of integrity and devotion to duty, the case of Shri Ram Prasad Sapkota, UDC, was placed in the 150th meeting of the Council held on 30th March, 2012 for consideration of his compulsory retirement from NEHU service.
- However, Shri Sapkota vide his letters dated 26.03.2012 and 28.03.2012 (**Annexures-I & II**) contended that the Departmental Inquiry dated 25th November, 2011 was not held as per rules and that no official copy of the inquiry proceedings, i.e. Daily Order Sheets and copy of the Inquiry Report were supplied to him.
- In view of the above, the Council vide Resolution NO:EC:150:2012:6:2(vi): resolved that the same Inquiry Officer completes the inquiry as per the proper procedures to clear the lacunae on the matter. The Council also resolved to give three weeks' time to R.P. Sapkota to submit the reply to defend himself based on the documents received by him on 26.3.2012 and the matter be brought to the next Executive Council for final decision.
- Accordingly, the inquiry was conducted as per procedures laid down under Rule-14 of the CCS(CCA) Rules, 1965 against the charged official, Shri R.P. Sapkota and he was officially supplied with copies of all the Proceedings of the Inquiry. He was also supplied with a copy of the Report of the Inquiry vide Memorandum dated 27th June, 2012 (**Annexure-III**) giving him 15 days' time from the date of the receipt of the Memorandum to make such submissions as he may desire to make in regard to the report of the inquiry (**Annexure-IV**).
- In response to the above Memorandum dated 27th June, 2012, Shri Sapkota vide his letter dated 6th July, 2012 (**Annexure-V**) has admitted his misconduct and accepted the findings as mentioned in the Inquiry Report as per which, Shri Sapkota has been found to be a habitual absconder from duty without proper leave application and that he is negligent and has not devotion to his duties despite assurances given by him in the past for not repeating such misconducts.
- In view of the above, the University proposes to compulsorily retire Shri Sapkota from NEHU service with immediate effect. It is pertinent to point out here that this proposal for compulsory retirement of Shri Sapkota was intimated to him giving him 15(fifteen) days' time to show cause, if any, against the said proposed action against him (**Annexure-VI**). In response, Shri Sapkota has apologized for his misconduct and has requested the University to allow him to continue in service till his retirement on superannuation w.e.f. 31.12.2016 (**Annexure-VII**). However, the inquiry report shows that Shri Sapkota has not lived upto his assurances in the past.

The matter is placed before the Council for consideration.

To
The Assistant Registrar
Cell (1) Personal

Sir,
I would like to request you kindly
furnish to me following copy of the teller sheet
as follows below:-

- (1) Copy of daily Order Sheet.
- (2) Copy of the hearing report
- (3) Opportunity of show cause notice
against the action proposed to be
taken

Thanking you, yours faithfully

Ram Prasad

Dated: 26/3/12.

(RAM PRASAD SAPKOTA)

UDC.

Shri Milan
et (rs).
papers already supplied.

26/3/12.

Received
only memory reports
& Daily Order Sheet
Ram Prasad
26/3/12.
AHE
km
27.3.2012

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3-12

6.2.5(3)

Date 20 March, 2012

(85)

The Vice-Chancellor
Chairman of the Executive Council
NEHU, Shillong.

Annexure - II

Sub: Proposed penal action of compulsory Retirement.

Hon'ble Sir,

With due respect & kindest regard, may I be permitted to state the following matter resting as the above subject:-

1. The University instituted a regular Disciplinary Proceedings to inquire substantiate only one charge against me vide Memo No.F.5-70/Estt.I/Per.Vol.III-975. dated-1-8-2011.
2. An inquiry was held on 25th November, 2011. I am sorry to say that the Inquiry was not held as per the proper procedures for the following reasons .
 - (a) no official copy of the inquiry proceedings held on 25th November,2011 was supplied to me till date. I am therefore, unaware of what had transpired in the inquiry proceedings. This debars me to represent against misrepresentation of facts, it any.
 - (b) no official copy of the Inquiry report was supplied to me for giving opportunity to me for making submission on the Inquiry Report which is required under the principle of natural justice. Instead, the office has already pre-judged the case and contemplated penal action of compulsory Retirement and therefore, the judgment is unheard.

PK (Estt. I)

Sir, in view of what has been stated above, the detailed procedure of conducting the Inquiry was not held in the manner as prescribed under the Rules and no reasonable opportunity to represent against the Inquiry Report was given to me, therefore, the principles of natural justice has been initiated.

Sir, I respectfully request you to kindly intervene in the matter and order for fresh inquiry as per the prescribed procedures in fair manner.

In case of a fair & proper inquiry process that I am guilty of the charge, I shall abide with penal action which merits.

Thanking you

Yours faithfully

[Signature]

(RAM PRASAD SARKOTA)
UDC

Estt. I, NEHU/ Shillong



[Handwritten notes and signatures]
Regd.
To write into it
28/3/12
110
29/3/12



पूवोत्तर पर्वतीय विश्वविद्यालय
 पू प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
 NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
 Grams : NEHU

No.F.5-70/Estt.I/Per/91-Vol.III/ 518

Dated: 27 June, 2012.

MEMORANDUM


Shri R.P. Sapkota, UDC, NEHU, Shillong was informed of the proposal to hold disciplinary proceedings against him under Rule 14 of the Central Civil Services (Classification, Control and Appeal) Rules, 1965, vide this office Memo No.F.5-70/Estt.I/Per/Vol.III/975, dated 1.8.2011 alongwith with a statement each of the (i) articles of charge, (ii) imputations of misconduct or misbehavior in support of the charges, (iii) and (iv) a list each of the documents by which, and of witnesses by whom, the articles of charge were proposed to be sustained, were also forwarded to him.

2. An inquiry in the abovesaid charges was conducted by Shri B.S. Mohat, Deputy Registrar, NEHU, Shillong who was appointed as the Inquiring Authority vide this office Order No.F.5-70/Estt.I/Per/91/Vol.II-1239, dated 26.08.2011. The said Inquiring Authority submitted his findings vide his report No.F.D.I/5-70/Estt-I/Per-Vol.III/127, dated 18.06.2012, a copy of which is enclosed

3. Before the said report of inquiry is considered by the Disciplinary Authority, Shri R.P. Sapkota, UDC, is hereby given an opportunity of making such submissions as he may desire to make in regard to the report of inquiry. His submissions, if any, should reach the undersigned not later than 15(fifteen) days from the date of the receipt of this Memorandum by Shri R.P. Sapkota.

4. Shri R.P. Sapkota, UDC, should also state whether he desires to be heard in person.

The receipt of this Memorandum may please be acknowledged.


 (L. Roy) 27/6/12
 Registrar

To

1. Shri R.P. Sapkota,
 C/o. Shri N.B. Chettri (Defence Assistant),
 Assistant, Conference Section,
 NEHU, Shillong.
2. Shri R.P. Sapkota,
 Upper Kench's Trace,
 Opp. Seng Khasi Dorbar House,
 Shillong-793 004.

Received
 Sumit
 28/06/12

(Received personally by
 Shri R.P. Sapkota from
 28/6/12
 at 10:45 a.m.)
 28-6-12

6.2.15(5)

Annexure - IV

107

NORTH-EASTERN HILL UNIVERSITY
SHILLONG -793022

No.F.D.I/5-70/Estt-I/Per-Vol.III/127

The 18th June, 2012

To

The Registrar(Disciplinary Authority)
NEHU, Shillong

Sub : Departmental Inquiry Report Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 & No.387 dated 07/06/12.

Sir,

In compliance to the subject cited above, I am to submit herewith the Departmental Inquiry Report under Rule 14 of CCS/CCA Rules 1965 conducted against Shri R.P. Sapkota, UDC, Charged Officer along with necessary enclosures (in original) for favour of your kind information and necessary action.

Yours faithfully,

Re forward

B.S. Mohat
(B.S. Mohat)
Inquiry Officer

Encl : a.a

AR (Estt I)

20/6/12

G.2: 5(6)

Phone :

ANNEXURE I

108

NORTH-EASTERN HILL UNIVERSITY
SHILLONG -793022

DEPARTMENTAL INQUIRY REPORT UNDER RULE 14 OF CCS/CCA RULES, 1965
AGAINST SHRI R.P. SAPKOTA, UDC, CHARGED OFFICER
VIDE ORDER No.F.5-70/Estt-I/Per/91/Vol.II-1239 dated 26/08/2011
& No. F.5-70/Estt-I/Per/91/Vol.II-387 dated 07/06/2012

In pursuance to the 150th EC's resolution No.EC:150:2012:6:2(vi), Shri R.P. Sapkota the Charged Officer was given three weeks' time vide letter No.F.5-70/Estt-I/Per/91(Vol.III)/60 dated 12/04/2012 to submit the reply to defend himself on the Inquiry Report held on 25/11/2011 duly received by him on 26/03/12 but the same was not submitted by him within the stipulated time on the reasons stated in the DOS dated 07/06/12 due to theft case in his house. Accordingly, in compliance to the Disciplinary Authority's order an inquiry was conducted as per procedures laid down. Shri K. Tariang, Section Officer(Transport) who was initially appointed as the Presenting Officer vide order No.F.5-70/Estt-I/Per/91/Vol.II-1239 dated 26/08/2011 proceeded on Medical Leave wef 06/06/2012 and the Registrar(Disciplinary Authority) appointed Shri I.S. Syiemlieh, Assistant Registrar(Conference) as the Presenting Officer vide order No. F.5-70/Estt-I/Per/91/Vol.II-387 dated 07/06/2012(Annexure - I). The inquiry was held on the following dates 07/06/2012(Annexure-II), 12/06/12(Annexure-III), 14/06/12(Annexure-IV), 15/06/12(Annexure-V) and 18/06/12(Annexure-VI) and the Daily Order Sheets(DOS) are placed respectively. The same were handed over to the Charged Officer accordingly.

The Charged Officer has opted Shri N.B. Chetry, Assistant, Conference Section, NEHU, Shillong as his Defence Assistant to provide assistance to the Charged Officer (Annexure -VII).

Article of Charges :

- (i) With effect from 01/02/10 to 03/02/10, 09/02/10, 28/06/10 and 06/07/10 -

The Leave applied by Shri R.P. Sapkota for the above absence period was submitted vide his leave application duly recommended by the AR, Certificate Cell, Exams Dept. on

07/07/10 which shows that he did not submit the leave application before proceeding on EL (Personal Ground). Secondly, though he had stated in his explanation dated 29/07/10 that the Charge Report for the above period had been submitted, but there is no record of the Charge Report having submitted by him.

- (ii) For the period wef 25/10/10 to 29/10/10 - The statement of the Charged Officer as recorded in the Daily Order Sheet (DOS) dated 07/06/12 agrees with the official records except that the Medical Certificate was not enclosed along with the leave application but was furnished together with his explanation dated 29/07/2011 and the Charge Report was never submitted by him, the reasons stated by him in the DOS dated 07/06/12 that owing to NEHUSU agitation programme on 30/10/2010, he could not submit the Charge Report. In fact the NEHUSU agitation programme was from 11/10/10 for about 5 to 6 days. Hence, the reason of not submitting the Charge Report on the said ground is incorrect.
- (iii) For the period of absence wef 01/12/2010 to 22/02/2011 - On his release from Examinations Dept on 01/12/2010, Shri Sapkota was supposed to join in Pension Cell on the same day but he joined Pension Cell only on 23/02/2011 and submitted the Medical Certificate wef 01/12/2010 to 22/12/2010 only for 22 days along with the explanation dated 29/07/2011 without leave application. He also remained absent from 23/12/2010 to 22/02/2011 without any leave application or Medical Certificate. The reasons stated by him in the DOS dated 07/06/2012 for not submitting the leave application for the period from 01/12/10 to 22/02/11 was due to his frequent ill health and depression.
- (iv) For the period of absence from 17/03/11 to 28/03/11 - The Charged Officer has submitted Medical Certificate for the period from 17/03/11 to 28/03/11 along with the reply to the Show Cause Notice dated 29/07/11 and admitted that no leave application was submitted for the said period. He joined duty on 29/03/11 in the Audit Cell as recorded in the Attendance Register but remained absent without any intimation, on 07/04/11, 8/4/11, 27/4/11, 29/4/11,

2/5/11, 6/5/11, 9/5/11 except that he submitted a Medical Certificate for the period from 16/05/11 to 27/07/11 along with his explanation reply dated 29/07/11.

- (v) In the DOS, the Charged Officer has stated that he submitted the Charge Report on 28/07/11 duly countersigned by the Audit Officer. The Audit Officer Shri R. Dutta Adhikari as Witness has stated in the DOS dated 12/06/2012 that Shri R.P. Sapkota initially joined Audit Cell on 23/2/2011 on his transfer from Exams Dept. In view of his frequent absence from duties he was surrendered from Audit Section on 10/06/2011 vide letter No. 133-FIN.VI/MISC/IA/06/10 dated 10/06/2011 as Shri Rajen Ale, UDC was posted and joined wef 13/07/2011 vice Shri R.P. Sapkota. The Charge Report was, therefore, not countersigned by the Audit Officer.

Findings :

The Charged Officer, Shri R.P. Sapkota, UDC including 6 witnesses were examined to inquire on the article of charges as framed against him. As per the statements recorded in the Daily Order Sheets and with the available records, he is found to be a habitual absconder from duty without proper leave application. In earlier occasions also it is found that he had been served with Show Cause Notices but appears to have not improved his habitual absence from duty without proper leave application inspite of his assurance in one of the replies to the Show Cause Notice dated 19/04/2010 (Annexure - VIII) in which he has committed that he would not repeat again and if repeated any course of action taken by the Authority would be accepted by him. It is also evident that he is negligent to his duties and has committed misconduct by remaining absent without proper permission from the concerned authority. The credibility of his frequent illness cannot be substantiated by the supporting Medical Certificates.

(B.S. Mohat)
Inquiry Officer

18/6



6:2:5(9)
 पूर्वोत्तर पर्वतीय विश्वविद्यालय
 पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University
 NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
 Grams : NEHU

ANNEXURE I

(11)

No.F. 5-70/Estt-I/Per/91(Vol.II) 387

Dated: 7/92

ORDER

Whereas an inquiry under statute 4(4)(a) of the section 25(i) of the NEHU Act, 1973 is being held against Shri. R.P. Sapkota, UDC, NEHU, Shillong.

And whereas, the undersigned considers that the Presenting Officer should be appointed to present the case in support of the Articles of Charges filed against Shri. R.P. Sapkota.

Now, therefore, in supersession of the office order of even No.1240 dt: 20.08.11, the undersigned, in exercise of the power conferred by the statute 4(4)(a) of the said Act, hereby appoints Shri. I.S. Syiemlieh, Asstt. Registrar, Conference Section, NEHU, Shillong as the Presenting Officer to present the case in support of the Articles of Charges framed against Shri. R.P. Sapkota, UDC, NEHU, Shillong.

REGISTRAR

To

Shri. I.S. Syiemlieh,
 Asstt. Registrar,
 Conference Section., NEHU, Shillong.

Copy to:

- ✓ 1. Shri. B.S. Mohat, Deputy Registrar, Estt-I, NEHU, Shillong.

62:5(10) (112) ANNEXURE-11

DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST SHRI R.P.
SAPKOTA, UDC

Daily Order Sheet (DOS) Dated : 7th June, 2012

Inquiry Officer: Mr. R.P.Sapkota, kindly spell your full name.

Charged Officer: RAM PRASAD SAPKOTA

Inquiry Officer: Which post do you hold in the University?

Charged Officer: Upper Division Clerk (UDC)

Inquiry Officer: Could you recall that vide Memorandum No.F.5-70/Estt.I/Per/Vol.III/975, dated 1.8.2011, an inquiry was proposed to be held against you for your gross irregularity in attendance and negligence in the discharge of your assigned official duties?

Charged Officer: Yes

Inquiry Officer: In response to the aforesaid Memorandum, you had submitted your statement in your defense vide your letter dated 11.8.2011 wherein you stated as follows:

- i) That you were absent from duty for the period from 1.2.2010 to 3.2.2010 due to sickness and that you had requested for medical leave for the said period vide your letter dated 29.7.2011 and to accept your charge report.
- ii) That you were absent from duty on 9.2.2010, 28.6.2010 and 6.7.2010 due to sickness and that you had requested for medical leave for the said dates vide your letter dated 29.7.2011 and to accept your charge report.
- iii) That you were absent from duty from 25.10.2010 to 29.10.2010 due to sickness and that you had requested for medical leave while submitting your medical certificate vide your letter dated 29.7.2011.

- iv) That you were absent from duty from 9.11.2010 to 12.11.2010 on account of your personal difficulties, and as such, vide your letter dated 29.7.2011, you had applied for grant of Earned Leave for the said period on ground of private affairs.
- v) That you were absent from duty for the period from 18.11.2010 to 30.11.2010 due to sickness in which you could not send any information to the office and that vide your letter dated 29.7.2011, you had requested for grant of medical leave for the said period duly submitting the medical certificate.
- vi) That you were absent from duty for the period from 1.12.2010 to 22.2.2011 as you were under medical treatment and that vide your letter dated 29.7.2011, you submitted medical certificate for the said period.
- vii) That it is not a fact that you are on unauthorized absence, till date as you have been discharging your duties regularly now. As regards your absence from duty wef 17.3.2011 to 28.3.2011 and from 16.5.2011 to 27.7.2011, the same was not deliberated but was due to reasons beyond your control as you were completely bed ridden and under medical treatment and that you had submitted leave application to your Controlling Officer (Audit Officer) and vide your letter dated 29.7.2011, you had submitted the medical certificate for consideration.

In the above back drop of your written statement in defense, you had denied any violation on your part of the provisions of Rule-3(i)(ii) of the CCS (Conduct) Rules, 1964 and had contended that you are not liable for and disciplinary action under Rule -11 of the CCS (CCA) Rules, 1965, and therefore, the disciplinary proceedings under reference should not be initiated against you.

Inquiry Officer: Now with reference to (i) above, the records show that vide your letter dated 29.7.2011 you did not submit any medical certificate, fitness certificate, leave application and charge report in support of your explanation. What have you got to say in this regard?

Charged Officer: 1/2/10 - 3/2/10 : Leave recommended, Charge Report submitted but was not countersigned by the Controlling Officer owing to the fact that the leave has not been sanctioned.

Inquiry Officer: With reference e to (ii) above, the records do not show that you have submitted any medical certificate, fitness certificate, leave application, charge report in support of your explanation vide your letter dated 29.7.2011 . Please clarify the position.

Charged Officer: 9.2.2010, 28.6.2010 and 6.7.2010: Accepted due to sickness but did not submit leave application nor charge report due to different dates. Intimated vide reply to Show Cause Notice dated 29/7/2011

Inquiry Officer: With reference to (iii) above, the records show that you have submitted medical certificate for you being under medical treatment for the period from 25.10.2010 to 29.10.2010. But you never submitted your leave application for the said period. Further, in the said medical certificate you were certified to be fit to join duty from 30.10.2010. Again you never joined duty and submitted your charged report.(P/64). Please clarify.

Charged Officer: 25.10.2010 to 29.10.2010 : Medical Certificate submitted vide reply to Show Cause Notice dated 29/7/2011. Leave application for the above mentioned period submitted to AR(Certificate), Exams through Shri P.Kuki, Driver on 25/10/2010. Attended office on 30/10/2010 but could not submit charge report due to agitation programme of NEHUSU.

Inquiry Officer: With reference to (iv) above, the record show that you did not submit any leave application for the period from 9.11.2010 to 12.11.2010 on the ground of private affairs,. Moreover, you never came to join duty after the expiry of the period. What clarifications do you have for the above as an employee of the University?

Charged Officer: 9.11.2010 to 12.11.2010 : Was absent for four days from 9.11.2010 to 12.11.2010 on personal ground and joined duty 13/11/2010 but did not submit leave application and charge report.

Inquiry Officer: With reference to (v) above, the record show that you submitted a medical certificate for you being under medical treatment for the period from 19.11.2010 to 30.11.2010. But you did not submit any leave application for the said period. Moreover, in the said medical certificate you were certified to be fit to join duty after 30.11.2010 but you did not do so. Please let me know the reasons for not joining duty.

Charged Officer: 19.11.2010 to 30.11.2010 : Was absent 19.11.2010 to 30.11.2010 but did not submit leave application and charge report due to frequent ill health and depression. Submitted medical certificate vide letter dated 29/7/2011.

Inquiry Officer: With reference to (vi) above, the record show that you submitted medical certificate only for the period of 1.12.2010 to 22.12.2010(P/66c). In the said medical certificate you were certified to join duty after 22.12.2010 but you did not join duty and submitted you charge report. Instead you continued to be absent from duty until 22.02.2011. How do you explain this position?

Charged Officer: 1.12.2010 to 22.2.2011: Was absent from 1/12/2010 to 22/2/2011 but as per the show cause notice dt. 6/4/2011, the office has informed of my unauthorized absence for 22 days and accordingly submitted Medical Certificate for 22 days w.e.f 1/12/2010 to 22/12/2010. I joined in Audit Cell on 23/2/2011. No leave application was submitted due to frequent ill health and depression for the period from 1/12/2010 to 22/2/2011.

Inquiry Officer: With reference to (vii) above, it is on record that you submitted medical certificate for 12 days wef 17.03.2011 to 28.03.2011 but you did not submit leave application for the said period and did not join duty as per the certificate of fitness given in the said medical certificate(p/63c). Similarly, you submitted medical certificate for the period from 16.05.2011 to 27.07.2011. But again neither you submitted the required leave application for the said period nor you joined duty as per the fitness certificate given in the said medical certificate (p/65c). Please clarify the position and also why you did not join duty after 27.02.2011?

Charged Officer : 17.3.2011 to 28.3.2011 and from 16.5.2011 to 27.7.2011 : Was absent from 17/3/2011 to 28/3/2011 and submitted only Medical Certificate vide reply to Show Cause Notice dated 29/7/2011 but no leave application was submitted. In regard to the period from 16/5/2011 to 27/7/2011, I have submitted the Medical Certificate vide reply to Show Cause Notice dated 29/7/2011. However I cannot recall whether I have submitted the leave application or not due to frequent ill health and depression. The Charge Report was submitted on 28/7/2011 duly countersigned by the Audit Officer.

Inquiry Officer: It is also noticed that for all the above period of your unauthorized absence, you furnished your explanation only on 29.07.2011. Why was there such an inordinate delay in furnishing your explanation?

Charged Officer: Could not reply in time due to ill health.

Inquiry Officer : Can you recall that consequent upon the inquiry proposed to be held vide memorandum under reference (No.F.5-70/Estt-I/Per/Vol.III/975 dt. 1/8/2011), the undersigned had conducted a preliminary inquiry on 25/11/2011 at 11:00AM in his office chamber?

Charged Officer : Yes.

Inquiry Officer : You may recall that vide your application dated 26/3/2012 you had requested for (1) copy of daily order, (2) Copy of the Hearing Report, and (3) Opportunity of Show Cause against the proposed penal action of your compulsory retirement from NEHU service.

On the same day (26/3/2012) you received the required inquiry report and daily order sheet, but you did not make any representation against the aforesaid proposed penal action against you.

Further, as per EC's decision vide resolution No.EC:150:2012:6:2:(vi), you were directed vide Notice No.F.5-70/Estt-I/Per/91-(Vol.III)/160 dt.12/4/2012 to make necessary representation against the above mentioned penal action within three weeks' time from the date of receipt of the Notice which you duly received on 13/4/2012, but you have not made any representation so far in this regard, nor you are attending duties, thereby you are trying to delay the conclusion of the departmental inquiry against you. Would you like to clarify the above position?

Charged Officer : Due to the theft case in my house of which I cannot remember the date and the Headman, Kench's Trace, Shillong. Hence I could not submit my representation within the given three weeks' time.

6:2:5(16)

I have submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in my place to which I acted accordingly. For a number of days wef 28/7/2011, I have signed the Attendance Register in Estt.I (P) Section. Then the Section Officer (Estt-I) (P) instructed me not to sign in the Attendance Register pending finalization of my posting. Since then I am coming to office and going back.

[Signature]
7/6/12

(IS. Syjemlich)
Presenting Officer

[Signature]
7/6/12
(B.S. Mohat)
Inquiry Officer

[Signature]
7/6/12
(N.B. Chetty)
Defense Assistant

[Signature]
7/6/12
(R.P. Sapkota)
Charged Officer

- ① Received the original copy of D.O.S. *[Signature]* 7/6/12 P.O.
- ② R.P. Sapkota Charge Officer 7/6/12
- ③ N.B. Chetty Defense Assistant 7/6/12

[Signature]

G.D. (17)

ANNEXURE-III
(119)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

Daily Order Sheet (DOS) Dated : 12th June, 2012

Inquiry Officer : The Charged Officer, Shri RP Sapkota stated in the DOS dated 07/06/2012 that he joined Audit Cell on 23/02/2011. Secondly, for the period of his absence wef 17/03/2011 to 28/03/2011 and 16/05/2011 to 27/07/2011, the Charged Officer has stated in the DOS dated 07/06/2012 to have submitted the Charge Report on 28/07/2011. Please recollect whether the above said Charge Reports and leave application submitted by the Charged Officer has been received by you?

Shri R. Dutta Adhikari, Internal Audit Officer, Witness: Shri R.P. Sapkota joined Audit Cell on 23/2/2011 and submitted the Charge Report. Shri R.P. Sapkota was surrendered from Audit Section on 10/06/2011 vide letter No. 133-FIN.VI/MISC/IA/06/10 dated 10/06/2011 as he remained absent from his allotted duties very frequently which created problems in running the day to day work of the Audit Section. On 28/07/2011, when Shri R.P. Sapkota came to office and met me on that date, I directed him to report to Establishment-I Section as he was already surrendered from the Audit Section and a substitute, namely, Shri Rajen Ale, UDC, Admn-II Section was transferred vide No.F.53/3/Estt-I/Apptt/06-487 dated 25/06/2011 and joined Internal Audit Section on 13/07/2011. Hence, the question of signing the Charge Report does not arise.

(Signature)
12/6/12
(I.S. Syiemlieh)
Presenting Officer

(Signature)
(B.S. Mohat)
Inquiry Officer
(Signature)

(Signature)
12/6/12

Shri. R. Dutta Adhikari, Internal Audit Officer
Witness

Recd. copy
(Signature)
17/6/12

6.2.5 (18)

(120)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022


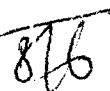
/5-70/Estt-I/Per/91/Vol.III/ 97

The 8th June, 2012

NOTICE

A Departmental Inquiry under Rule 14 of the CCS/CCA Rules, 1965 as ordered by the Registrar Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 (read with 150th EC's resolution MC:150:2012:6:2(vi)) was held against Shri R.P. Sapkota, UDC on 07/06/2012 at 2:00 PM. Shri R.P. Sapkota, Charged Officer has informed and recorded in the Daily Order Sheet dated 7/06/2012 that he was absent in Audit Cell on 23/2/2011. For his absence from duty wef 16/5/2011 to 27/7/2011, the Charged Officer has informed that he submitted the Charge Report to the Audit Officer on 28/7/2011 which was countersigned by him.

You are requested to kindly appear before the Inquiry Committee as a Witness on the 12th June, 2012 at 1:00PM in the office chamber of the undersigned.


(B.S. Mohat)
Inquiry Officer 

Shri R. Dutta Adhikari
Internal Audit Officer

Copy to:

Shri. J.S. Sanyal
Presenting Officer
NETO.

6.2.5(19)

DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

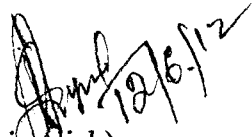
ANNEXURE

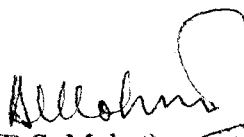
(21) ¹¹

Daily Order Sheet (DOS) Dated : 12th June, 2012


Inquiry Officer : Please recollect whether any leave application for the period wef 25/10/2010 to 29/10/2010 have been submitted by Shri R.P. Sapkota, Charged Officer to the Assistant Registrar(Certificate), Examinations Department through you on 25/10/2010 as stated by him in the Daily Order Sheet dated 07/06/2012.

Shri P.(Kuki) Thomsong, Driver, Witness : Yes, I received the leave application and the same had been submitted to the Assistant Registrar(Certificate), Examinations Department on 25/10/2010.


(I.S. Syiemlieh)
Presenting Officer

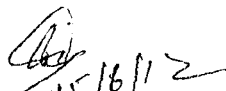

(B.S. Mohat)
Inquiry Officer 12/6




Shri. P(Kuki) Thomsong, Driver
Witness

Recd :

P (Kuki) Thomsong -


15/6/12

6:2:5(20)

(122)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

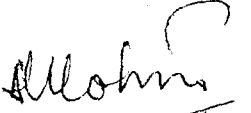

o.D.I/5-70/Estt-I/Per/91/Vol.III/97

The 8th June, 2012

NOTICE

A Departmental Inquiry under Rule 14 of the CCS/CCA Rules, 1965 as ordered by the Registrar vide Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 (read with 150th EC's resolution No.EC:150:2012:6:2(vi)) was held against Shri R.P. Sapkota, UDC on 07/06/2012 at 2:00 PM. Shri R.P. Sapkota, Charged Officer has informed and recorded in the Daily Order Sheet dated 7/06/2012 that the leave application for the period wef from 25/10/2010 to 29/10/2010 was submitted to AR(Certificate), Exams Department through Shri P. Kuki, Driver on 25/10/2010.

You are requested to kindly appear before the Inquiry Committee as a Witness on the 12th June, 2012 at 1:00PM in the office chamber of the undersigned.


(B.S. Mohat)
Inquiry Officer 

Shri P.Kuki
Driver

Copy to:

Shri. J. S. Sajantia
Presenting Officer
NEHU.

ofa

6.2.5(24)

ANNEXURE - IV
(123)

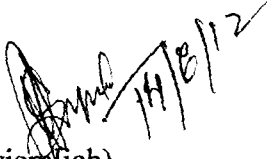
NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022


DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

Daily Order Sheet (DOS) Dated : 14th June, 2012


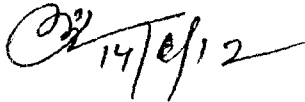
Inquiry Officer : The Charged Officer, Shri R.P. Sapkota stated in the DOS dated 07/06/2012 that he submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in his place to which he acted accordingly and had signed the Attendance Register for a number of days wef 28/7/2011 in Establishment-I (P). He was then instructed by the Section Officer (Estt-I) (P) not to sign in the Attendance Register pending finalization of his posting. Since then he has been coming to office and going back. Kindly confirm your position on the above statement.

Md. Iftekhar, Asstt. Registrar (Estt-I)(P), Witness : I am not a party in the Departmental Inquiry against Shri. R.P Sapkota. Shri. Sapkota if at all reported to Estt-I must have reported to the then DR (Estt-I). As regards attending duty in Estt-I, the statement of the then SO (Estt-I) may please be taken. The statements of the staff in Estt-I(Personal) may also be taken to ascertain as to whether Shri. Sapkota is attending duty in Estt-I.


(I.S. Syiemlieh)
Presenting Officer


(B.S. Mohat)
Inquiry Officer


Md. Iftekhar, Asstt. Registrar(Estt-I)(P)
Witness

6.2.5(22)

(124)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

s.D.I/5-70/Estt-I/Per/91/Vol.III/ ///

The 12th June, 2012

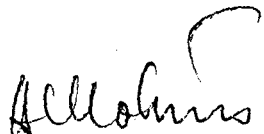
NOTICE

A Departmental Inquiry under Rule 14 of the CCS/CCA Rules, 1965 as ordered by the Registrar vide Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 (read with 150th EC's resolution No.EC:150:2012:6:2(vi)) was held against Shri R.P. Sapkota, UDC on 07/06/2012 at 2:00 PM. Shri R.P. Sapkota, Charged Officer has informed and recorded in the Daily Order Sheet dated 7/06/2012 that he has submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in his place to which he acted accordingly. For a number of days wef 28/7/2011, he had signed the Attendance Register in Estt.I (P) Section. Then the Section Officer (Estt-I) (P) instructed him not to sign in the Attendance Register pending finalization of his posting. Since then he is coming to office and going back.

You are requested to kindly appear before the Inquiry Committee as a Witness on the 12th June, 2012 at 1:00PM in the office chamber of the undersigned.

Assistant Registrar (Estt-I)

(Personal).


(B.S. Mohat)
Inquiry Officer



Received
M. K. Mahanta
12/6/12

6.2.5(33)

ANNEXURE-IV

(125)

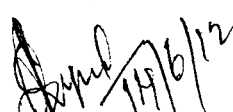
NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

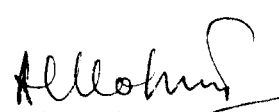
DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

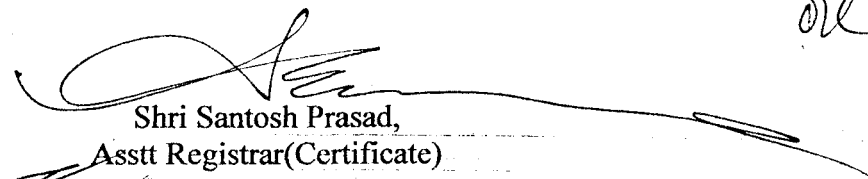
Daily Order Sheet (DOS) Dated : 14th June, 2012

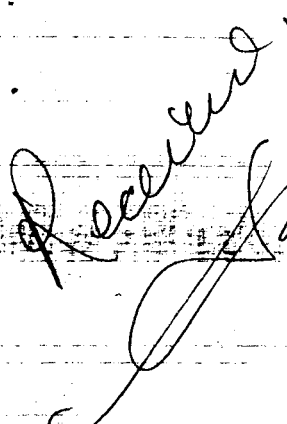
Inquiry Officer : The Charged Officer, Shri R.P. Sapkota has stated in the DOS dated 07/06.2012 that his leave application for the period wef 25/10/2010 to 29/10/2010 was submitted by him to the Assistant Registrar(Certificate), Examinations Department through Shri P.(Kuki) Thomsong, Driver, on 25/10/2010 which Shri P.(Kuki) Thomsong has confirmed in his statement vide DOS dated 12/06/2012 to have submitted the same to Assistant Registrar(Certificate), Examinations Department. Kindly confirm your position on the above statements.

Shri Santosh Prasad, Assistant Registrar(Certificate), Examinations Department, Witness : I wish to inform that I was not the Assistant Registrar of the Certificate Cell during the period of his leave in the year 2010 and hence, it will not be appropriate to comment on or authenticate the statement of the charged official. It will be prudent if my predecessor who was the Assistant Registrar of Certificate Cell in that point in time may be called to depose.


(I.S. Syiemlieh)
Presenting Officer


(B.S. Mohat)
Inquiry Officer


Shri Santosh Prasad,
Asstt Registrar(Certificate)
Exams Department
Witness


14/6/12

6.2.15(24)

(126)

Dated: 14th June 2012

To

Shri B. S. Mohat
Deputy Registrar
Inquiry Officer,
NEHU, Shillong

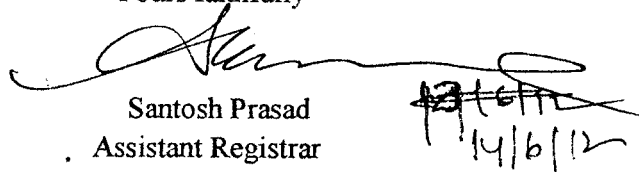
Sub: Deposition before the Departmental Inquiry

Sir,

The information vide Notice No. D.I/5-70/Estt-I/Per/91/Vol.III/97 dated 8th June 2012 to appear before the departmental inquiry on the 12th June 2012 was received by me on the 13th June 2012. Incidentally, I was on leave on the 12th June 2012.

Having perused the content of the aforesaid Notice, I wish to inform you that the undersigned was not the Assistant Registrar of the Certificate Cell and hence, it will not be appropriate to comment on or authenticate the statement of the charged official. It will be prudent if my predecessor who was the Assistant Registrar of Certificate Cell in that point in time may be called to depose.

Yours faithfully



Santosh Prasad
Assistant Registrar
(Confidential & Certificate)
Examination Department
NEHU, Shillong

~~13/6/12~~
14/6/12

6.2.5(25)

(127)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022



No.D.1/5-70/Estt-I/Per/91/Vol.III/97

The 8th June, 2012

NOTICE

A Departmental Inquiry under Rule 14 of the CCS/CCA Rules, 1965 as ordered by the Registrar vide Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 (read with 150th EC's resolution No.EC:150:2012:6:2(vi)) was held against Shri R.P. Sapkota, UDC on 07/06/2012 at 2:00 PM. Shri R.P. Sapkota, Charged Officer has informed and recorded in the Daily Order Sheet dated 7/06/2012 that for the period wef from 1/2/10 to 3/2/10, the Charged Officer informed that he submitted the leave application, but the Charge Report was not countersigned by the Controlling Officer owing to the fact that the leave has not been sanctioned. Secondly, for the period wef from 25/10/2010 to 29/10/2010 the Charged Officer informed that the leave application for the said period was submitted to AR(Certificate), Exams Department through Shri P. Kuki, Driver on 25/10/2010. After expiry of the leave he attended office on 30/10/2010 but could not submit the Charge Report due to the agitation programme of NEHUSU.

You are requested to kindly appear before the Inquiry Committee as a Witness on the 12th June, 2012 at 1:00PM in the office chamber of the undersigned.


(B.S. Mohat)
Inquiry Officer 

Assistant Registrar(Certificate)
Examinations Department

Copy to:

Shri. J. S. Sanyal
Presenting officer
NEHU



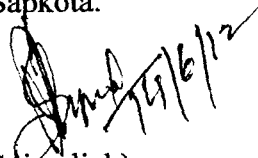
NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

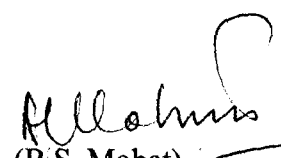
DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

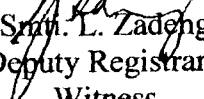
Daily Order Sheet (DOS) Dated : 14th June, 2012

Inquiry Officer : The Charged Officer, Shri R.P. Sapkota stated in the DOS dated 07/06/2012 that he submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in his place to which he acted accordingly and had signed the Attendance Register for a number of days wef 28/7/2011 in Establishment-I (P). He was then instructed by the Section Officer (Estt-I) (P) not to sign in the Attendance Register pending finalization of his posting. Since then he has been coming to office and going back. Kindly confirm your position on the above statement.

Smti. L. Zadeng, then Deputy Registrar(Estt-I), Witness : On 28/07/2011 Shri R.P. Sapkota, Charged Officer reported to the Section Officer (Estt-I)(Personal) but since there was no transfer order the SO instructed him to report to the Deputy Registrar(Estt-I). Shri Sapkota reported to me and I instructed him to sit in the PA's room pending finalization of his posting. Shri Sapkota sat for while and then disappeared the whole day. The next day he reported and I inquired of his whereabouts on the previous day, he told me that he went to Finance Department and again on the same day, i.e., 29/07/2011 he disappeared again for the whole day and since then he never attended office. During the month of September, 2011, the then SO (Estt-I)(P), Shri P. Sohtun observed that Shri RP Sapkota had given his signatures in the Attendance Register maintained by Estt-I (P) Section wef 28/07/2011 to 13/09/2011 without his knowledge inspite of the fact that he did not attend office. The SO had submitted a report to me about the signing of the attendance register by Shri Sapkota.


(I.S. Syiemlieh)
Presenting Officer


(B.S. Mohat)
Inquiry Officer 14/6/12


Smti. L. Zadeng
Then Deputy Registrar(Estt-I)
Witness


14/6/12



6.2.5(27)

(129)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

F.No.D.I/5-70/Estt-I/Per/91/Vol.III/119

The 14th June, 2012

NOTICE

A Departmental Inquiry under Rule 14 of the CCS/CCA Rules, 1965 as ordered by the Registrar vide Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 (read with 150th EC's resolution No.EC:150:2012:6:2(vi)) was held against Shri R.P. Sapkota, UDC on 07/06/2012 at 2:00 PM. Shri R.P. Sapkota, Charged Officer has informed and recorded in the Daily Order Sheet dated 7/06/2012 that he has submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in his place to which he acted accordingly. For a number of days wef 28/7/2011, he had signed the Attendance Register in Estt.I (P) Section. Then the Section Officer (Estt-I) (P) instructed him not to sign in the Attendance Register pending finalization of his posting. Since then he is coming to office and going back.

You are requested to kindly appear before the Inquiry Committee as a Witness on the 14th June, 2012 at 3:30PM in the office chamber of the undersigned.

B.S. Mohat
(B.S. Mohat)
Inquiry Officer 14/6

Smti. L. Zadeng
Then Deputy Registrar(Estt-I)

Received
pad
14/6/12

DL

Copy to :

The Presenting Officer

AD
14/6/12

6.2.5(98)

ANNEXURE 3

(130)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

Daily Order Sheet (DOS) Dated : 15th June, 2012


Inquiry Officer : The Charged Officer, Shri R.P. Sapkota stated in the DOS dated 07/06/2012 that he submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in his place to which he acted accordingly and had signed the Attendance Register for a number of days wef 28/7/2011 in Establishment-I (P). He was then instructed by the Section Officer (Estt-I) (P) not to sign in the Attendance Register pending finalization of his posting. Since then he has been coming to office and going back. Kindly confirm your position on the above statement.

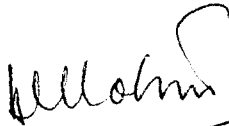
Shri.Pendro Sohtun, then Section Officer (Estt-I)(Personal), Witness : As per notice vide letter of even No.126 dated 15/06/2012 it appears that Shri RP. Sapkota Charged Officer has submitted his false statement. The then Section Officer (Estt-I)(P) was verbally told by the then DR (Estt-I) to allow to sign the attendance register wef 28/7/2011 onwards. In absence of any specific order, as the then Section Officer of the Section had personally met the DR(Estt-I) on the same day, 28/7/11 and apprised her that in the absence of such order Shri Sapkota may not be allowed to sign the Attendance Register. Surprisingly it may be mentioned that Shri Sapkota had signed the Attendance Register wef 28/7/11 without my knowledge and it may be mentioned that Shri Sapkota never come to the Section during office hour and no one could see him during office hour. Even the staff in the Section of Estt-I(P) are all witnesses that Shri Sapkota never come to the Section during office hour or perform his duty. In view of the fact that Shri Sapkota had signed the Attendance Register by force, the signature in the Attendance Register for the period from 28/7/2011 upto 13/9/2011 have been crossed since he never work in the Section. As such his claim that the then Section Officer

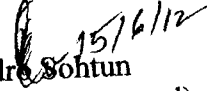
6:2:5 (29)

(131)

never allow him to sign the AT is baseless. Further it may also be mentioned that the matter was brought to the notice of the then DR(Estt-I) on 14/09/2011 vide UO Note dated 14/09/2011 the matter of which was also discussed with the Registrar.


(I.S. Sylemlieh)
Presenting Officer
15/6/12


(B.S. Mohat)
Inquiry Officer
17/6/12


Shri. Pendre Sohtun
then Section Officer (Estt-I)(Personal), Witness
15/6/12




15/6/12

6:2:5(30)

(132)

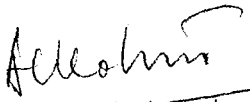
Estt-I/5-70/Estt-I/Per/91/Vol.III/SR6

The 15th June, 2012

NOTICE

A Departmental Inquiry under Rule 14 of the CCS/CCA Rules, 1965 as ordered by the Registrar vide Order No.F.5-70/Estt-I/Per/91(Vol.II)-1239 dated 26/8/2011 (read with 150th EC's resolution No.EC:150:2012:6:2(vi)) was held against Shri R.P. Sapkota, UDC on 07/06/2012 at 2:00 PM. Shri R.P. Sapkota, Charged Officer has informed and recorded in the Daily Order Sheet dated 7/06/2012 that he has submitted the Charge Report to the Audit Officer on 28/7/2011 and was instructed by the Audit Officer to report to Establishment-I Section since some other staff has joined in his place to which he acted accordingly. For a number of days wef 28/7/2011, he had signed the Attendance Register in Estt.I (P) Section. Then the Section Officer (Estt-I) (P) instructed him not to sign in the Attendance Register pending finalization of his posting. Since then he is coming to office and going back.


You are requested to kindly appear before the Inquiry Committee as a Witness on the 15th June, 2012 at 3:00PM in the office chamber of the undersigned.

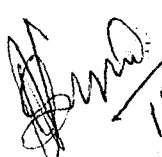

(B.S. Mohat)
Inquiry Officer 15/6/12

Shri Pendro Sohtun
Then Section Officer(Estt-I)(Personal)

Copy to :

Shri I.S. Syiemlich, Presenting Officer


15/6/12.
(P. Sohtun)


15/6/12
(I.S. Syiemlich)

6.2.5(32)

ANNEXURE-VI
(134)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

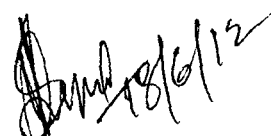
Daily Order Sheet (DOS) Dated : 18th June, 2012

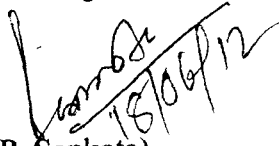
Cross Examination


Inquiry Officer : You are in receipt of the statement made by Shri R.D. Adhikari, Internal Audit Officer (Witness) on 16/06/2012 recorded in the DOS vide Memo No.D.I/5-70/Estt-I/Per/91 (Vol.III) dated 15/06/2012. What have you to say on the statement?

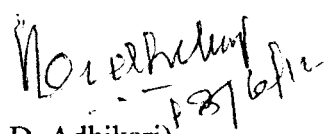
RP Sapkota, Charged Officer: Accepted the statement of the Witness, Shri R.D. Adhikari, and Internal Audit Officer recorded in the DOS dated 12/6/12 except that I personally met the Audit Officer and requested him to sign on the Charge Report on 28/7/11. The Audit Officer instructed me to report to Estt-I and the same was done by me on the same day. DR (Estt-I) directed me to get the charge report signed by the Internal Audit Officer and I requested the Internal Audit Officer to give his signature, at first he refused but after I told him that the DR (Estt-I) needs that the Charge Report has to be countersigned by the Audit Officer the same was signed by him and submitted to Estt-I.

Shri R.D. Adhikari, Internal Audit Officer, Witness: It is admitted by Shri R.P. Sapkota that as per my verbal direction he reported to Estt-I. Since a substitute, namely, Shri Rajen Ale, UDC had already taken over charge of the duties of Shri Sapkota on 13/07/2011, the statement made by me in the DOS of 12/06/2012 stands.


(I.S. Syiemlieh)
Presenting Officer


(R.P. Sapkota)
Charged Officer


(B.S. Mohat) 18/6/12
Inquiry Officer


(R.D. Adhikari) 18/6/12
Witness

6:2:5(33)

ANNEXURE - VI

(135)

NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

DEPARTMENTAL INQUIRY UNDER RULE 14 OF CCS/CCA RULES, 1965 AGAINST
SHRI R.P. SAPKOTA, UDC

Daily Order Sheet (DOS) Dated : 18th June, 2012

Inquiry Officer : You are in receipt of the statements (DOS) of 5(five) witnesses on 16/06/2012 vide Memo No.D.I/5-70/Estt-I/Per/91 (Vol.III) dated 15/06/2012. What have you to say on their statements?

RP Sapkota, Charged Officer: I agree with the statement given by Shri P (Kuki) Thomsong, Driver (Witness) in the DOS dated 12/06/2012 that the leave application dated 25/10/2010 was received by him and submitted to AR(Certificate) Examinations Deptt.

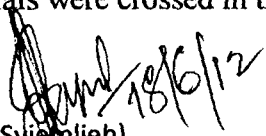
RP Sapkota, Charged Officer: I agree with the statement of Shri Santosh Prasad, AR (Certificate), Exams Dept.(Witness) stated in the DOS dated 14/06/2012.

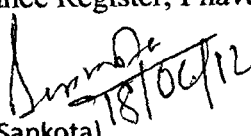
RP Sapkota, Charged Officer: I agree with the statement of Md. Ifikhar AR (Estt-I)(Witness) stated in the DOS dated 14/06/2012.

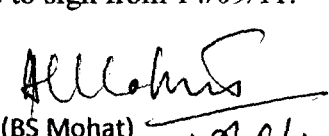
RP Sapkota, Charged Officer : I agree with the statement made by the then DR(Estt-I), Smti L. Zadeng(Witness) as recorded in the DOS 14/06/2012 that I should sit in the PA's room pending finalization of my posting, but I did not disappear the whole day. I was not absent from duty wef 28/7/2011 to 13/09/2011 as I have signed in the Attendance Register.jhn

RP Sapkota, Charged Officer: I am to state the following on the statement of Shri P. Sohtun, then SO (Estt-I)(P), Witness as recorded in the DOS dated 15/06/2012:

It is a fact that as per order of the then DR(Estt-I) I have signed the Attendance Register from 28/07/11 to 13/09/11 but was not allowed to sign the Attendance Register by the then SO(Estt-I) who instructed verbally to stop signing in the Attendance Register.. Since my initials were crossed in the Attendance Register, I have been unable to sign from 14/09/11.


(I.S. Syiemlieh)
Presenting Officer


(RP Sapkota)
Charged Officer


(BS Mohat)
Inquiry Officer

18/6/12

6.2.15(34)

ANNEXURE-VII

(136)

NORTH EASTERN HILL UNIVERSITY,


SHILLONG

No.F.2-1/DR/Acad/I0/2011- 529.

Dated:22.11.2011

Subject: Defense Assistant.

Shri Ram Prasad Sapkota, UDC has informed vide his letter dated 21.11.2011 that you would be the defense assistance into the Inquiry of the charges filed by the University vide Memo No.F.5-70/Estt-I/Per/Vol.III/975 dated 1.08.2011 against him . You are therefore requested to be present in the office chamber of the Dy Registrar, (Academic) for the said Inquiry to be held on 25th November, 2011 at 11 AM.


BS Mohat
(Inquiry Officer)
Dy.Registrar(Acad)

To,
Shri N.B. Chettri,
Sr. Asstt. Examinations, NEHU, Shillong.



Copy to:

1. PS To the Registrar, NEHU, Shillong for Registrar's kind information.
2. ~~Shri~~ K. Tariang, (Presenting Officer) Section Officer,, Transport, NEHU, Shillong. for information and necessary action.

6.2.5(35)

ANEX-Q(11)

8
(137)

To

The Assistant Registrar,
Establishment-I,
NEHU, Shillong.

(Through Asstt.Registrar, Examinations Department)

Sub: Show Cause Notice reply.

Ref: F.5-70/Estt-II/Per/Vol.II/3133 dt. 31/3/10.

With reference to your letter cited above I would like to lay down following few lines for your kind consideration and necessary action.

As indicated in your letter Show Cause Notice, I accepted my lapses and violating the norms of office. I assure you that such mistake in future will not repeated again. I will abide by the rules and regulation of the office and also prove my self in my duty. I assure you that in future if I do such mistake your course of action deem to be fit is accepted by me.

As per Para 3(three) from your letter once again I request you to kindly consider my letter, considering my length of service remaining only 7(Seven) years.

Lastly I request you to kindly consider my letter sympathetically and I shall ever remain grateful to you.

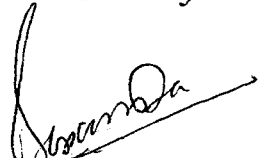
Thanking you

Yours faithfully

166
20/4/10
R.P.Sapkota

Dated: 19/04/10

Shri Sapkota has been remaining absent from duty w.e.f. 16th April till date without any leave application.


(R.P. Sapkota)
LDC, Exam, Department

Assistant Registrar
Certificate Cell
Examination Department
NEHU.

PS
22/4/10

Dated 6th July, 2012

To

The Registrar
NEHU, Shillong

Sub: Inquiry Report.

Sir,

I have received the Inquiry Report issued vide Memo No.F.5-70/Estt.I/Per/91-Vol.III/518 dt.27.6.2012.

Having perused Inquiry Report, I wish to accept the same.

Sir, I do regret very sincerely the dereliction of duty on my part which was partly due to my ill health and partly due to my negligence I am awfully sorry for the same.

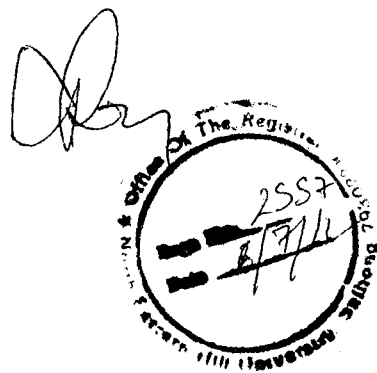
Sir, since I am to retire in the year 2016, I sincerely request you to consider my case with leniency and consider to retain my service I assure you with sincerity that I shall not indulge in committing any misconduct in future.

Yours, faithfully

Mr. R.P.Sapkota
UDC, NEHU, Shillong

DR (E.S.H. - I)
Shri Milan
E.I. (Per)
6/7/12
pl. put up.

ARE
mm
9-7-2012



6.2.5(37)

Annexure - VI



पूवोत्तर पर्वतीय विश्वविद्यालय
पू. प. विधि. परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Grams : NEHU

No.F.5-70/Estt.-I/Per/91-Vol.III/

Dated: 24th September, 2012.

MEMORANDUM

With reference to his letter dated 6th July, 2012 on the findings of the enquiring authority, Shri R.P. Sapkota, UDC, NEHU, Shillong, is hereby informed that his submissions have been duly taken into consideration. However, it has been proposed to compulsorily retire him from NEHU services.

In this connection, Shri Sapkota may show cause, if any, against the said proposed action against him within 15(fifteen) days from the date of receipt of this Memorandum.

Shri R.P. Sapkota, UDC, may also state whether he desires to be heard in person.

The receipt of this Memorandum may please be acknowledged.

(L. Roy)
Registrar

To

1. Shri R.P. Sapkota,
C/o. Shri N.B. Chettri (Defence Assistant),
Assistant, Conference Section,
NEHU, Shillong.
2. Shri R.P. Sapkota,
Upper Ketch's Trace,
Opp. Seng Khasi Dorbar House,
Shillong-793 004.

Signature
25/09/12

6.2.15(38)

Annexure-VII (253)

To

Dated Shillong the 9th Oct-2012

The Registrar
North Eastern Hill University
Shillong-793002

[Signature]
11/10/12

DR (Ext. I)

Sub: Reply of Memorandum.

Ref: your letter No f-5-70/Ext.I/Per/91-Vol-III
dt. 24/09/2012

Sir,

with reference to your memorandum cited above, I have the honour to inform you that, I have rendered my valuable service to the University for more than 33rd years and left only 2 yrs to retire. In between 33 yrs of my service, only a few occasions, due to ill health I could not give my satisfactory service to the University for which I apologise to the University.

In this connection, I once again request you to kindly consider my case to continue to work till the remaining period of superannuation i.e. of compulsory retirement.

I also assured you that I shall carry out my duty without any negligence give my full devotion towards my duty till my retirement.

Once again I request your honour to consider my application and give me last service to the University.
Thanking you.

Yours faithfully,
[Signature]

(RAM PRASAD SARKOTA)



(vi) Confirmation Cases in respect of Assistant Professors/Associate Professor

The Committee duly constituted as per the Executive Council resolution No.E.C:146:2011:6:2(xv) held on 24.5.2011,with Prof .P. Shukla as Chairman,and Prof. Juanita War and Prof. P.K. Gupta as members met on 5.10.12 and scrutized all the cases of confirmation placed before the Committee. The recommendation of the Committee for each cases may kindly be seen vide **Annexure "A"**

The matter is submitted before the Council for consideration.

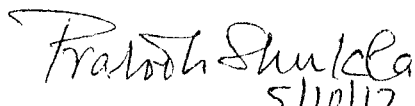
Minutes of the meeting of the committee held on 5.10.2012 at 2.P.M in the committee room, administrative Building, NEHU campus to consider the cases of confirmation of the teachers

Pursuant to the Resolution No.EC:146:2011:6:2(xv) adopted by the Executive Council in its 146th meeting held on 24.5.2011, the Vice chancellor being the chairman of the EC has nominated Prof.P.Shukla,Sr.most professor of Shillong campus along with two members of the council namely,Prof. Juanita War, Dean School of Humanities and Prof. P.K.Gupta ,Dean School of Education to scrutinize all papers of confirmation cases.


The committee accordingly has scrutinized all the papers of the confirmations cases placed before it and after thorough examination of the relevant papers the committee resolved as follows:-

1. The following incumbents are recommended for confirmation from the date as detailed below:-

Sl.	Name	Designation	Department	Date of joining	Date of confirmation
1.	Dr.Jova Marak	Assistant. Professor	English	22.1.2010	22.1.2012
2.	Dr.S.C.Arya	Associate. Professor	ECE	2.3.2010	2.3.2011
3.	Dr.Ranjan Sil	Assistant Professor	Law	9.2.2010	9.2.2012
4.	Shri.S.Tewari	Assistant Professor	Law	9.2.2010	9.2.2012
5.	Miss.N.Chaurasia	Assistant Professor	Bio/Tech Bio.Inform	19.2.2010	19.2.2012


(Prof.P.Shukla)
5/10/12

Sr.Most Professor


(Prof,Juanita War)
5/10/12

Dean School of Humanities


(Prof.P.K.Gupta)
5/10/12

Dean School of Education

6:2:7(1)

(vii) Appointment of Pro-Vice-Chancellor, NEHU, Shillong.

Chair.

The item for appointment of PVC, NEHU, Shillong will be tabled from the

The matter is placed before the Council for consideration.

6:7: - Others:

- 31 (i) Memorandum of Understanding (MOU) between NEHU and Friedrich Schiller University (FSU) ,JENA, Federal Republic of Germany.

With regard to the Minutes of the Meeting of the Standing Committee on Memorandum of Understanding (MOU) to be signed between NEHU and Friedrich Schiller University (FSU),JENA, Federal Republic of Germany, which was held on 31st May, 2012 (See Annexure – ‘A’) containing recommendation for revision, subsequent action was taken as per the letter dated 11.6.2012 forwarded by Prof. B.S. Mipun, Department of Geography to the Chairman Standing Committee for MOU (See Annexure- ‘B’) enclosing the revised Memorandum of Understanding (MOU) drafted between North-Eastern Hill University, Shillong, India and Friedrich Schiller University (FSU), Jena, Federal Republic of Germany as per Annexure-‘C’, whereby the same is placed below for kind perusal of the Council members.

The matter is placed before the Executive Council for its consideration

**Minutes of the meeting of the Standing Committee on MOU
Held on May 31 2012**

A meeting of the Standing Committee on MOU was held on May 31 2012 at 2.30 p.m. in the Committee Room of the University. The following members were present:

- (1) Prof. BS Mipun, (2) Prof. BK Sharma, (3) Prof. NM Panda, (4) Prof. DK Nayak, (5) Prof. SK Mishra (in Chair).

The Chairman presented before the Committee the following proposals of MOU:

1. MOU between NEHU (proposal originating from the Depts. Of Geography and Environmental Studies) and Friedrich Schiller University (FSU), Jena, Federal Republic of Germany: Proposed Coordinators: Prof. BS Mipun and Prof. BK Tiwari.
2. MOU between NEHU (Dept. of Environmental Studies) and Earth Observatory of Singapore (EOS), Nanyang Technological University, Singapore. Proposed Coordinator: Dr. D. Wallia.
3. MOU between NEHU and RTI, Shillong.

The Committee, after scrutiny of the proposals, arrived at the following observations and suggestions.

1. **MOU between NEHU and FSU, Jena, Germany:** The proposal should incorporate/make changes as follows (and after the necessary modifications the proposal may be submitted to the Committee):
 - (i) d). Exchange and training on research, software tools developed by both the parties.
 - (ii) h). In NEHU, the coordination of the activities under the MOU will be jointly performed by Prof. BS Mipun, Dept. of Geography and Prof. BK Tiwari, Dept. of Environmental Studies and they will be jointly responsible.

The Research Coordinators in the MOU will raise the financial resources of their own. Any activity arising out of the research activities in this MOU shall not entail any financial liability to NEHU.

This Memorandum of Understanding shall take effect upon the approval and signing by both the parties and shall remain in effect for an initial period of three years. Thereafter, it shall automatically be renewed annually by the mutual consent of both the parties. However, either party shall enjoy the power to terminate the MOU in writing at least three months before the end of the year.

The construction, interpretation and implementation of this MOU shall be governed by the laws in India. The Courts of India shall have jurisdiction over any activity arising out of the MOU and over the parties and the venue shall be the Court of Guwahati (Shillong Bench).

2. **MOU between NEHU and EOS, NTU, Singapore:** The Committee resolved to suggest the following modifications (and after the necessary modifications the proposal may be submitted

to the Committee). Once the revised MOU proposal is submitted to the Committee, it will be sent to the Legal Cell of NEHU for their observations/views on the point 11.1 in the proposal and reconsidered accordingly.

- (i) Incorporation of the provision of cost of installation and maintenance at suitable location in the proposal.
- (ii) 3.1.1 "Pooling of the expertise" in place of "Pool of their resources, expertise and facilitieseffort"
- (iii) 9/10.1: Any dispute arising out of this MOU shall be resolved mutually.

Any activity arising out of the research activities in this MOU shall not entail any financial liability to NEHU.

The construction, interpretation and implementation of this MOU shall be governed by the laws in India. The Courts of India shall have jurisdiction over any activity arising out of the MOU and over the parties and the venue shall be the Court of Guwahati (Shillong Bench).

3. Mou between NEHU and RTI: The Committee resolved that the proposal be referred to Prof. NM Panda to look into its various aspects which after his observations will be modified and submitted to the Committee for further action.

The meeting ended with a vote of thanks from the chair.


(SK Mishra)


Chairman

4/6/2012

6:7:1(4)

(4)

Annexure - B

NORTH-EASTERN  HILL UNIVERSITY
Department of Geography
Umshing Mawkynroh, Shillong-793022

Professor B.S.Mipun

Date: 11-06-2012

To,
The Chairman,
Standing Committee for MoU
NEHU, Shillong.

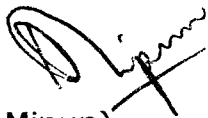
Sub: Revised MoU between NEHU and FSU, Jena.

Sir,

Please find enclosed herewith revised MoU draft between NEHU, Shillong and FSU, Jena, which was submitted to the standing committee forwarded through the department of Geography and Department of Environmental Studies, NEHU, Shillong for consideration and further action. The modifications suggested by the committee is acceptable to both the parties, therefore, we request you to kindly proceed ~~for~~ further action to sign the MoU.

Thanking you,

Yours sincerely,



(B.S.Mipun)

6:7:1(5)

(5)

Annexure-C

Memorandum of Understanding

between the

North-Eastern Hill University (NEHU), Shillong, India

and the

Friedrich Schiller University (FSU), Jena, Federal Republic of Germany

In order to extend the effective and mutually beneficial cooperation and to establish applied research cooperation in the development of river basin information systems, hydrological water and nutrient transport modelling in river basin, and climate impact assessment and analysis for integrated land and water resources management (ILWRM) the North-Eastern Hill University (NEHU) and the Friedrich Schiller University (FSU) hereby agree through the present Memorandum of Understanding (MoU) to cooperate towards the improvement of sustainable water utilizations and adaptation of ILWRM to changing land use and climate. Both partner will jointly apply and enhance their methodical toolsets like the integrated land management system (ILMS) and socio-economic approaches in joint research initiatives and projects.

The areas of cooperation will include besides others research activities within the joint BMBF-Project "*Interdisciplinary network for holistic environment system analysis, eco-system services, integrated modelling and sustainable resources management (INNO-ASIA)*" comprising the following activities:

- a) Research visits of scientific staff and PhD-students from both institutions.
- b) Joint workshops and project meetings held in India and Germany.
- c) Application of the ILMS toolset to elaborate on common research objectives in river basins, addressing the following challenges:
 - Methodology for comprehensive system assessment (ISA) and regionalization by interfacing approaches from natural and socio-economic sciences.
 - Integrated process modelling of water and nutrient transport.
 - Impact assessment and modelling analysis of changing land use and climate.
 - Assessment and modelling analysis of erosion and sediment transport dynamics.
 - ILWRM research to mitigate flood generation and to adapt to changing land use and climate.
- d) Exchange and training of research software tools developed by both parties.
- e) Preparation of joint research projects addressing the research challenges identified above.
- f) Joint paper presentations and publications.
- g) All other activities of mutual research interest to both partners.
- h) In NEHU, the coordination of the activities under the MOU will be jointly performed by Prof. B.S. Mipun, Dept. of Geography and Prof. B.K. Tiwari, Dept. of Environmental Studies and they will be jointly responsible.
- i) The Research Coordinators in the MOU will raise the financial resources of their own. Any activity arising out of the research activities in this MOU shall not entail any financial liability to NEHU.
- j) This Memorandum of Understanding shall take effect upon the approval and signing by both the parties and shall remain in effect for an initial period of three years. Thereafter, it shall automatically be renewed annually by the mutual consent of both the parties. However, either party shall enjoy the power to terminate the MOU in writing at least three months before the end of the year.
- k) The construction, interpretation and implementation of this MOU shall be governed by the laws in India. The Courts of India shall have jurisdiction over any activity arising out of the MOU and over the parties and the venue shall be the Court of Guwahati (Shillong Bench).

6:7:1(6)

(6)

Funds for the implementation of planned activities will be secured by means of budgets from joint research projects.

This Memorandum of Understanding shall take effect upon approval by both parties and shall remain in effect for an initial period of three years. Thereafter it shall automatically be renewed annually. However, either partner may terminate the MoU in writing at least three months before the end of the year.

Shillong, 11.06.2012
North-Eastern Hill University
Registrar: Mr. L. Roy

Jena, 27.03.2012
Friedrich Schiller University Jena
Chancellor: Dr. Klaus Bartholmé

(ii) Implementation of one man one post policy

The General Secretary NEHUTA vide representation dated 11.4.2012 , (ANNEXURE A) among others ,drawn the attention of the Vice Chancellor to the issue of one man one post policy and requested review of all the offices held by the teachers to ensure that no teacher holds more than one office at any given time.

The matter has been examined and necessary action has been taken to relieve Prof.R.N.Sharan (who is holding the office of the DSW and In charge NDVN) from the office of the In charge NDVN and Prof. P Nongkynrih from the Department of Physics has been appointed as In charge NDVN (Annexure B)

In order to take further course of action the following points need to be discussed.

- (I) Whether holding of Chairmanship by a teacher of any working committee etc. within the University should be considered as office/post.?
- (ii) Whether holding any position including honorary position, by a teacher, outside the University system should be considered as office/post ?

The matter is placed before the Executive Council for consideration and clarification.

North Eastern Hill University Teachers Association (NEHUTA)

To

11.04.2012

The Vice Chancellor
NEHU

Sir,

The Executive Committee of NEHUTA (2011-12) has met you in several occasions in the past and apprised you of the many issues concerning the welfare of the members of the association. In this regard, I would like to bring to you kind notice the following important points on which we request your kind attention.

- a) 1. Immediate processing and settlement of all outstanding applications under CAS.
- b) 2. Constitution of task force with NEHUTA representatives to settle all pending pay anomaly issues of the teachers
- c) 3. NEHUTA representation in different statutory bodies and committees of the university.
- d) 4. Implementation of one man one post policy and a review of all the offices held by the teachers to ensure that no teacher holds more than one office at any given point of time.

We look forward to early action and redressal of the above mentioned issues.

Thanking you,

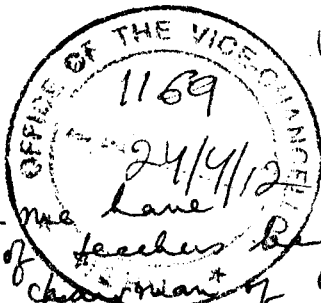
Yours faithfully,

(Dr. S. Umbar)
General Secretary
NEHUTA

Reg. with to NEHUTA:

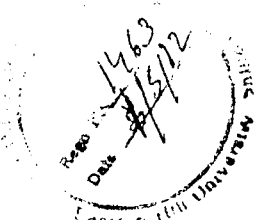
- (i) 'a' is being taken up.
- (ii) Pl. provide specific cases/details to be examined.
- (iii) This is as per Act/Statute. Univ. is not at liberty to include members that are not listed in Act/Statute.
- (iv) 'd' will be looked into.

DR (Ext-11)



Pl. let me have list of teachers & committees under your Section

DR (Acad) / DAC (Ext I) / DA (LCAC) / DR (Conf) / DR (Ext-1) / DR (Am)



DR (Ext-11) 2/5/12

6.7.2(3) Annexure - B



पूवोत्तर पर्वतीय विश्वविद्यालय
पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone
Grams : NEHU

F.Esst-11/NEHUTA/2012-3724

Dated 23rd July 2012

NOTIFICATION

The Vice-Chancellor is pleased to order that Prof.P.Nongkynrih, Department of Physics, shall be the In-charge of the NDVN (VSAT) in addition to her normal duties vice Prof.R.N.Sharan, Deptt. of Bio-Chemistry. This notification shall come into force from the date of assuming the charge and until further orders.

REGISTRAR

Copy forwarded for information to :

1. The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura.
2. All Deans of Schools, NEHU, Shillong.
3. All Heads of Departments/Centres, NEHU Shillong/Tura Campus.
4. Prof.P.Nongkynrih, Department of Physics, NEHU, Shillong. She is requested to take over the charge from Prof.R.N.Sharan.
5. Dy.Registrars/Asstt.Registrars, NEHU, Shillong/Tura Campus.
6. Prof.R.N.Sharan, In-charge, NDVN (VSAT), NEHU, Shillong. He is requested to handover the charge to Prof.P.Nongkynrih.
7. SPS to the Vice-Chancellor, NEHU, Shillong.
8. PS to the Registrar, NEHU, Shillong.
9. PS to the Finance Officer, NEHU, Shillong.
10. PA to the Controller of Examination, NEHU, Shillong.
11. Personal File.

REGISTRAR

6:7:3(1)

- (iii) Electrical agreement for Providing Service connection to EFLU (English and Foreign Language University).

There is a request from the Director, EFLU (English and Foreign Language University) for providing power supply to their Campus for power lead requirement of 250 KVA by as per letter No.EFLU/SHC/Admn./Elect./2011-2012/1376 dated 9th February, 2012 (copy enclosed).

Earlier, the University has drawn a Memorandum of Understanding with EFLU, wherein at Sl.No.11 stipulates that EFLU agrees to pay annual premium to the University for infrastructure like Road, Electricity supply etc. by way of separate and specific Agreements. Since the EFLU is an Academic Institution set up within the NEHU Campus, University will be in a position to spare initially power requirement of 150 KVA upto March, 2015 by levying the suitable electricity charges, for which a draft Agreement is enclosed.

Subsequently, the matter will be reviewed in February, 2015 about the possibility to raise upto 250 KVA, beyond March, 2015, provided NEHU is a position to spare the enhance Demand load.

The matter is placed before the Council for consideration.

6!7!3(2)

uu

Annexure "A"

AGREEMENT FOR SUPPLY AT LOW TENSION

This Agreement made this _____ Day of _____ 2011 between the North Eastern Hill University, Shillong (hereinafter called the (1st Party) which term shall mean and include its successors and assigns of the one part and the English and Foreign Language University (EFLU) herein after called (2nd Party) which term shall also include its Successors and assigns of the other part.

WHEREAS the 2nd party has its Campus at the Permanent Campus of 1st Party at Mawkynroh - Umshing. 793022, District East Khasi Hills, Meghalaya and the purpose for Providing power supply of at EFLU as per the Memorandum of Understanding dated 20/11/2002 (enclosed).

WHEREAS the 2nd Party, for the purpose of supply of electricity for running their Academic Programme approached 1st Party for supply of electricity from the nearest supply point of the 1st Party and for that purpose, the 2nd Party obtained requisite permission from the Meghalaya Energy Corporation Limited Shillong in favour of 1st Party on certain terms and conditions stipulated therein.

WHEREAS the 1st Party is willing to supply electricity to the 2nd Party from their nearest supply point to enable the 2nd Party to run and operate their academic program within their Permanent campus of 1st party on the following terms and conditions:-

NOW THIS AGREEMENT WITNESSED AS FOLLOWS

1. That the 2nd Party shall make all arrangements at their own cost for drawal of electricity from the nearest supply point of the 1st Party and the 1st party shall supply the requisite quantity under the category of bulk supply.
2. That the 2nd Party shall pay to the 1st party @ Rs 4.18/= per unit electricity as per the tariff rates (Bulk Supply category) as approved prevailing tariff rates of Meghalaya Energy Corporation Limited and amended for time to time. (Copies of present tariff rates are annexed).
3. That the 2nd Party shall take from the 1st Party the supply of electricity for a load not exceeding -- 150 KVA for exclusive use for the purpose of running their academic programme at the premises situated at Permanent Campus of 1st Party at Mawkynroh – umshing, Permanent Campus, Shillong – 22, District East Khasi Hills , Meghalaya.
4. That the contract demand agreed between the 2nd party and the 1st party will be for 2 (Two) year at Rs 115/= /KVA/per month and shall be payable monthly by the 2nd Party to the 1st Party on production of bill by the 1st Party.
5. That the 2nd Party shall comply with the requirements of the Indian Electricity Act, 1910, the Indian Electricity Rules, 11956, the Electricity (Supply) Act, 1948, the Schedule for Tariff, terms and conditions of supply prescribed by the 1st Party from time to time and shall agree not to dispute the same at any time in any manner what so ever.

6:7:3(3)

(57)

6. That this Agreement shall come into force from the date of signing this Agreement. The 1st Party shall intimate in writing to the 2nd party that the 1st Party is ready to give the supply and on expiry of the thirty days period from the date of communication as aforesaid and the 2nd Party, in the event does not take the supply on being offered, the 2nd Party shall be liable to pay to the 1st party, the minimum charges as may be applicable and decided by the 1st party and all the terms and conditions of this Agreement shall be binding on both the Parties from the date of signing and executing this Agreement.
7. That the 2nd Party hereby undertakes to avail the supply of electricity under the Agreement for a minimum period of 2(Two) years from the date of Agreement.
8. That the 1st Party reserves their right to terminate this Agreement at any time if the 2nd Party violates any conditions and stop the supply of electricity by giving seven days notice in writing.
9. That in case, the 2nd Party fails to pay the 1st Party any sum due for payment on the date (a) fixed for payment thereof, the 1st Party may charge an Interest/surcharge at 10% per year maximum as deemed fit and the 2nd Party shall not, under any circumstances, withhold or dispute any bill or bills without making payment within due date.
10. That the 2nd Party agrees that refund/recovery arising out of any disputed bill shall be made from the bill only after the settlement of disputes.
11. That the 1st Party reserves their right to vary, modify or alter from time to time, the terms and conditions or supply under this Agreement with the change of Tariff rate and Rules and Regulations and further, the 1st Party also reserves their right to enhance the rate of electricity supply with the enhancement of rate by the Supplier i.e. the Meghalaya Energy Corporation Limited, Shillong.
12. That the 2nd Party agrees to pay charges every month as prescribed in the Tariff and terms and conditions of supply even if no electricity is consumed for any reason whatsoever and also if the charges for the electricity actually consumed are less than the minimum charges. The minimum charges shall also be payable by 2nd Party if electricity is not consumed because the supply has been disconnected by the 1st Party due to non-payment of electricity charges, pilferage or other malpractice or any other valid reason for discontinuance/interruptions of supply.
13. That the 2nd Party agrees to pay additional charges as may be levied by the 1st Party in case the 2nd Party is found indulging in theft of energy or any malpractice in respect of the use of electrical energy and also agrees the reservation of 2nd Party to disconnect the supply of electricity in addition to levy of the additional charges, for such period as may be decided by the 1st Party.

- 14. That 1st Party will have access in the premises of the 2nd Party and the 2nd Party will not cause any hindrance.
- 15. That the 2nd party will pay the 1st Party for all the maintenance cost against the defect of Energy meter etc. to be installed together with panel Board in the sub - station no 14 by the 1st Party on production of bill by the 1st Party.
- 16. That either Party shall be at liberty to termination of this Agreement by giving 30(Thirty) days notice in writing, after expiry of three years.

Witnesses:

1.

REGISTRAR,
North Eastern Hill University, Shillong.

2.

1.

REGISTRAR,
The English and Foreign Language University
NEHU Campus, Shillong 793022.


2.

6:7:3(5)

MR

STATEMENT "B"

Sl.No	Buildings	Load in KVA
1	Maximum load recorded during Nov-Dec 2011 for existing buildings	2137
	Add, computed load assessed for Law Building, Cluster of Class Rooms, NEICOD, EFLU, Bamboo Hut (as per Statement "A")	218
	Total:	2355
2	Average load recorded during Nov.2011-April 2012 for existing buildings	1627
	Add, computed load assessed for Law Building, Cluster of Class Rooms, NEICOD, EFLU, Bamboo Hut (as per Statement "A")	218
	Total:	1845
3	Average load recorded during May-Oct 2011 for existing buildings	1234
	Add, computed load assessed for Law Building, Cluster of Class Rooms, NEICOD, EFLU, Bamboo Hut (as per Statement "A")	218
	Total:	1452

Chitra

 7/11/2012
AB (S)

Computation of Load for New Buildings (yet to be handed over/ recently handed over)

SI No	New Building	Computation Load	Demand Factor	Assesed Load
1	Law Building Extn. Block	130 KW	0.4	52 KW
2	Cluster II Complex Other than Sciece	148 KW	0.4	59.2 KW
3	Cluster (I) Complex	290 KW	0.4	116 KW
4	NEICOD Project			
	(i) cultural Park	165 KW	0.3	49.5 KW
	(ii) Bio Park	267 KW	0.3	80.1 KW
	(iii) Auditorium	16 KW	0.3	4.8 KW
	(iv) Elutterfly Building	30 KW	0.3	9 KW
5	Bamboo Hut (Bamboo Huts + Street Lights)	301.7 KW	0.3	90.51 KW
		Total :	0.27	461.11 KW
			Say	461.0 KW
	Proposed Building	A KVA Capacity		576.3 KVA
		B EFLU		150.0 KVA
		Total		726.3 KVA
		Considering over all diversity factor		*30%
		Computed load assesed		217.875 KVA

Say, 218.0 KVA

[Signature]
 29/6/2012
 Head, Electrical
 North Eastern Hill University, Shillong

(iv) SHARING OF EXPENDITURES.

The University has allotted land to a number of outside agencies like Sports Authority of India, (30 Acres), English & Foreign Languages University (5 acres), IGNOU (5 acres), ICSSR (5 acres) and Shillong Science Centre (2.5 acres) and accordingly a Memorandum of Agreement has been signed with these Organisations. These Organisations are availing the common facilities generated by the University, like roads, security, street light, etc. In order to meet the cost of maintenance, etc the University has worked out the amount to be paid by these organizations on monthly basis as follows:

1. Sports Authority of India (30 acres) : Rs. 40,747/- P.M.
2. English & Foreign Languages University(5 acres) : Rs. 6,791/- PM.
3. Indira Gandhi National Open University (5 acres) : Rs. 6,791/- PM.
4. Indian Council of Social Science Research(5 acres): Rs. 5,000/- PM.
5. Shillong Science Centre (2.5 acres) : Rs. 3,396/- PM.

The above amount has been conveyed to the concerned Organisations with a request that they pay the same with effect from the date of handing over of the land to them. Meanwhile, the Administration has given a reminder vide letter No. IX-9/Estate/Eco-Measure/2010-3768 dt. 21.12.2011(Annexure-I) requesting them to start paying the outstanding dues with effect from November, 2011. On this, the ICSSR vide letter No. 10-1/NERC/PGC/2011-262 dt. 22.6.2012,(Annexure-II) has stated that they have taken into consideration the letter at annexure-I and accordingly took a decision. In view of this letter, the University after careful consideration has recommended that via media may be observed and the dues payable by the Organisations for availing the common facilities shall be with effect from the date the concerned starts operation in the NEHU Campus. V.C's order to this effect may please be seen at Annexure-III.

The matter is placed before the Executive Council for consideration.

6.7.4(2)

Annexure-I

(11)

NORTH-EASTERN HILL UNIVERSITY

Permanent Campus, Shillong-793022

No.IX-9/Estate/Eco-Measure/2010-3768

Dated December 21, 2011.

To

1. The Director,
Sports Authority of India,
JN Stadium, Polo, Shillong.
2. The Director,
English and Foreign Language University,
NEHU Permanent Campus, Shillong.
3. The Director ICSSR,
NEHU Permanent Campus, Shillong.
4. The Regional Director,
IGNOU, Nongshiliang, Nongthymmai,
Shillong-793014.
5. The Member Secretary,
Shillong Science Centre,
SCSTE, Lachumiere, Shillong-793001.

Subject:- Sharing of Expenditure on Power, Water, Maintenance of Roads and Security Coverage.

Sir/Madam,

As you know this University has expressed its welcome to your Organisation by allotting land to you for setting up of your infrastructure and other facilities. We have observed that your organization is already functioning or in various stages of construction in the University Campus. We do hope that you will be able to make good use of the land in furtherance of our common objective to promote higher education in this region.

You must have noted that all the campuses allotted to your organizations are being catered to by the infrastructure in terms of roads, water supply, electricity already provided by this University. Moreover in view of the remoteness of the Campus from the main city of Shillong, we have engaged an agency to provide security services which includes control of entry and exit to and from the Campus. Naturally the University has had to spend substantial amounts every year towards maintenance of good quality all-weather roads which are being used by all of us to ply heavy trucks and other earth-moving machineries for building projects as well as for day to day use. Furthermore we have invested in street lighting along the internal roads of the University to ensure security of persons and property in the larger campus of the University which includes your facility also. A huge amount is also spent on water supply.

As you may be aware a clause has been incorporated in the Memorandum of Agreement for allotment of land whereby the organization concerned shall contribute an amount as may be mutually agreed by both parties towards the above facilities. Insofar as SAI is concerned this clause does not figure in the MOU. However since it is mandatory for each organization operating from NEHU campus to share the expenditure as stated above, the same policy is also made applicable to them as well.

etc

[Handwritten signature]

Contd 2/-

etc

The sharing of expenditure is based on the ratio of 80:20 i.e. 80% to be borne by NEHU and 20% by the outside agencies. As regards the premium payable by the respective Organization, the calculation of 20% contribution is based on the area of land allotted and the amount to be contributed by each Organisation per month shall be as follows:-

Sl.No.	Name of Orgns.	For Roads, electricity, etc	For Security	Total.
1.	SAI - 30 acres	Rs. 22,682/-	Rs. 18,065/-	Rs. 47,747/-
2.	EFLU - 5 acres	Rs. 3,780/-	Rs. 3,011/-	Rs. 6,791/-
3.	IGNOU - 5 acres	Rs. 3,780/-	Rs. 3,011/-	Rs. 6,791/-
4.	ICSSR - 5 acres	Rs. 3,780/-	Rs. 3,011/-	Rs. 6,791/-
5.	SSC - 2.5 acres	Rs. 1,890/-	Rs. 1,506/-	Rs. 3,396/-

You are, therefore, requested to kindly arrange to make payment of the above amount with effect from the November, 2011.

We look forward to your cooperation in this regard.

Yours faithfully,



Registrar.

Copy to:

PS to VC for Vice Chancellor's kind information.

o/c

6.7.14(8) —

Annexure - II

141

NORTH EASTERN HILL UNIVERSITY,
PERMANENT CAMPUS, SHILLONG-22.

No. IX-9/Estate/Eco.Measure/2010-4094

Dt, Shillong the 7th, June, 2012.

To

The Director,
Indian Council of Social Sciences Research,
North Eastern Regional Centre,
NEHU Campus, Shillong-22.

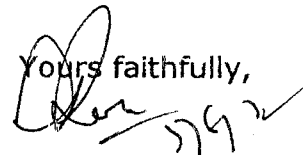
SUBJECT : SHARING OF EXPENSES ON COMMON FACILITIES.

Sir,

With reference to the above, I am to acknowledge the receipt of your letter No. 10-1/NERC/GC/2011-874 dt. 4.1.2012 on the above subject and to express our happiness on your positive response. The University has accordingly worked out the amount payable by you with effect from the date of taking possession of the land, i.e. 6.9.2002 till 31st March, 2012 or 115 months @ Rs. 5000/- per month and the amount comes to Rs. 5000x115 months = Rs. 5,75,000/- (Rupees five lakh seventy five thousand) only.

It is, therefore, requested that necessary arrangement may please be made to remit the amount at the earliest convenient.

Yours faithfully,



Officer on Special Duty, NEHU.



6.F.H(5)

Annexure - III

(143)

भारतीय सामाजिक विज्ञान अनुसंधान परिषद
 पूर्वोत्तर क्षेत्रीय केन्द्र
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH
 NORTH EASTERN REGIONAL CENTRE
 NEHU Campus, Shillong - 793022

Phone : 0364 - 2550436, 2550432 (O)
 2501817 (R)
 Fax : 0364 - 2550428 (Fax)
 e-mail : icssr_nerc@hotmail.com
 website : www.icssrnerc.org

Prof. T. B. Subba
 Hon. Director

F.No.10.1/NERC/PGC/2011-262

June 22, 2012

The Registrar
 North-Eastern Hill University
 Shillong-793022

Reg

Sub: Letter No. IX-9/Estate/Eco-Measure/2010-4094 dated 7th June 2012.

Dear Sir,

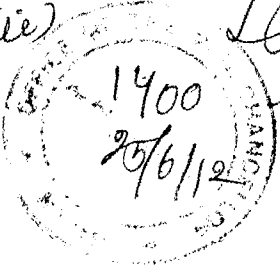
I would like to inform you that your letter no IX-9/Estate/Eco-Measure/2010-3768 dated December 21, 2011 regarding sharing of expenditure on power, water, maintenance of roads and security coverage was placed in the meeting of the Advisory Committee of the ICSSR-NERC held on 19th March 2012.

At this meeting chaired by Prof. A. N. Rai, the Vice-Chancellor of North-Eastern Hill University, I informed the Committee that I had written a letter to the Registrar in response to the above letter of yours and you had in principle agreed to my proposal to charge a sum of Rs.60,000/- per annum.

However, the Chairman informed the Committee that the rate proposed by you in the letter dated December 21, 2011 was already approved by the Executive Council and the same should be accepted by the ICSSR-NERC and the same will be valid from November 2011, as stated in the above letter of yours.

In view of the above background I am afraid I cannot honour your letter dated 7th Jun 2012 on the same subject because I am bound by the decision of the Advisory Committee dated 19th March 2012. I would further like to inform you that the university handed over the building to the ICSSR-NERC only on 6th August 2008 and I am sure you agree that is not fair on the part of NEHU to ask the ICSSR-NERC to share the expenses on camp security etc. for the period its building did not even exist on its campus.

*12:430
26/6/12*

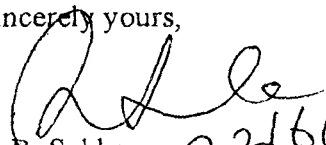
DR (Estate)
A R (Estate)
Put up Pl. by 26/6.

20/6/12
 Reg. No. _____
 Date _____

6.F.H(6)

It may be further noted that the amount to be paid on sharing of expenses on common facilities from November 2011 needs to be approved by the ICSSR, New Delhi, following which the same will be released to NEHU.

Thanking you,

Sincerely yours,


T. B. Subba 22/6/12

Copy to: The SrPA to the Vice-Chancellor for his information.

NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS NEHU PRINTING PRESS

Annexure - IV

The Hon. Director, ICSSR, has responded to this office letter dt. 21.12.2011 at P.113^c which says that payment should be made w.e.f. NOV. 2011. This deadline was fixed apparently with the intention that the organisations sharing the Common facilities should start paying their Contributions w.e.f. NOV. 2011. This is clear from the fact that another letter at P.141^c has been issued stating that payment of the Contribution shall commence w.e.f. the date of taking over of the land. But ICSSR states that it cannot honour this letter which was sent in the month of June, 2012.

X

In view of the above, we may perhaps issue another letter clarifying the fact.

Submitted for order.

~~DR (State)~~

27/12

In response to our letter at P.141^c informing ICSSR the amount payable by them towards sharing of expenses on common facilities which comes to Rs 5,45,000 by ^{calculating} ~~making~~ payment effective from the date of taking possession of the land i.e. my. Sept 2002, the Hon. Director ICSSR, vide his letter at P.143^c has disagreed to share the expenses from the period when building was not erected on its campus and has referred to our letter at P.113^c wherein we have mentioned that payment of the calculated amount be made w.e.f. Nov 2011.

The matter is as such submitted for consideration of 'X' i.e. to clarify the fact or for ^{any} further orders or instructions pl.

21/12/12 DSD/Registrar

(v) Enhancement of Licence Fee.

In referring to the above, the Executive Council has kindly considered enhancement of the Licence fee in respect of few stalls operating within the University Campus vide Resolution No. EC:150:2012:3(vii). However, through oversight, the name of the stall owner appearing at Sl.No. 1 of the above resolution has been wrongly written as Smti. H. Nongsiej instead of Smti. H.Warjri. Hence, the name may please be read as Smti. H.Warjri.

Error is regretted.

Further, there is another tea stall in the name of Smti. A.Shallam who is operating in Bijni Campus on the strength of the permission issued by the University. This stall has also been erected by Smti. A.Shallam and through oversight this stall was not included in the earlier agenda item. For the sake of maintaining uniformity, she may also be charged Rs. 400/- per month as Licence Fee which is the enhanced rate as made applicable to others vide the above mentioned E.C's resolution.

The matter is placed before the Executive Council for consideration.

- (vi) Representation of Md. Chand, Lineman, CDD, NEHU, Shillong for refund of his HRA with effect from October, 2000 till June, 2005.

Md. Chand, has submitted a representation (**Annexure-I**) on the above subject with a request that his HRA during the period from October, 2000 to June 2005 may be refunded as he has not been allotted any residential quarter. The matter has been examined and the following facts came to light.

1. Ever since his appointment in the University on 16th October, 1991, the services of Md. Chand has been classified as essential category and he has been allowed to occupy the vacant space in the sub-station No.4 with effect from the above mentioned date as appeared from his representation at **Annexure-II**. He continued his stay there and no House rent has been deducted from his salary. It was only when the Finance Department sought information on the place of stay of the staff for determination deduction of Transport Allowance that the list of the staff staying within the Campus has been furnished to the Finance Department vide letter at Annexure III and the name of Md. Chand was also included. It was on the strength of this letter that the House Rent was deducted and this has taken effect from the Salary of Oct., 2000.
2. Based on the above representation of Md. Chand, the matter was referred to the CDD for comments and the Asstt.Engineer, (Elect) has commented vide letter at Annexure-IV stating that the accommodation allotted to Shri Md. Chand cannot be treated as Residential quarter and the space is made for use as duty room for the staff detailed for duty. Thereafter the matter was referred to Finance Department stating that the accommodation allotted to Md. Chand is only a stop gap arrangement and the plinth area of the same is only 37.sq.m. On this, the Finance Department commented vide Annexure-V that the building occupied by Md. Chand belongs to the University and Shri Chand is not paying any House Rent to anybody hence, payment of HRA do not arise.
3. On the whole, it may be stated that the space allotted to Md. Chand in the Sub-Station No.4, is more or less equivalent to that Type II. But the fact remains that the accommodation in the sub-station is not meant for residential purpose, hence, it may perhaps be categorized as below entitlement.
4. Hence, it is proposed that for the period from October, 2000 to June, 2005, Md. Chand may be asked to pay the Licence fee as may be calculated based on the GOI Rules instead of HRA and the excess amount if any may be refunded to him. As regards, electricity charges, the matter has been referred to the Consultant, CDD vide letter at Annexure –VI, but as per the letter received from CDD, vide Annexure-VII, it was shown that electricity charges has been deducted only for the period from July, 2006 to December, 2010.

It may be stated that Md. Chand has been allotted regular quarter with effect from may, 2005 and he is staying in this quarter till date.

The matter is placed before the Council for consideration.

6: 716(2)

ANNEXURE-I

No.

23 April, 2012

To

The Registrar,
NEHU, Shillong.

Sub: Payment of House Rent Allowance.

Sir,

I have the honour to state that I have been allotted the Official Quarter on 05-05-2005 and I occupied the Quarter on 10-06-2006, but the house rent had been deducted from my salary with effect from October 2000 (copy of quarter allotment order and the statement of deduction of house rent from my monthly salary wef October 2000 are enclosed herewith for favour of your ready reference). I could not occupy the quarter in time as it was under repair, painting etc.

I therefore request your goodself to kindly issue necessary Order/Direction to the concerned section to repay my house rent wef October 2000 and for this act of kindness I shall ever pray.

Md. Chand
6/6/12

DR (Estate)

Yours faithfully,

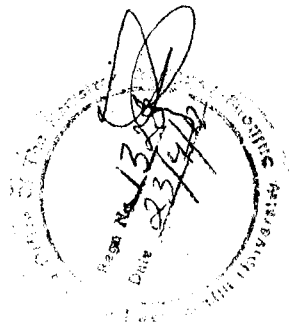
Md. Chand
23/4/12

(Md. Chand)
Lineman(Electrician),
CDD, NEHU, Shillong

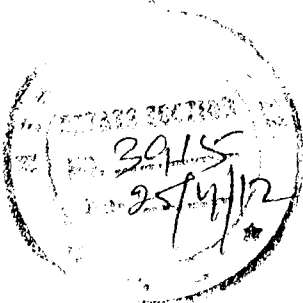
24/4

AR/Estate

Dept. II E Estate - Urgent Pl.
24/4/12



DS
25/4/12



NO: 196
24/4/12

6:7:6(3)

740



NORTH - EASTERN HILL UNIVERSITY
Permanent Campus, Shillong-793022

No.F.2-158/PIO/2011/1481

19th January, 2012.
31st

To

Shri M.D.Chand,
Line Man NEHU,
Shillong.

Subject:- Information under the RTI Act 2005.

Ref: Letter dated 24th October, 2011.

Sir,

Please refer to the subject cited above and the letter under reference, enclosed please find herewith Xerox copies of salary statement received from Finance Salary Section as desired by you

Yours faithfully,

Public Information Officer.

Encl:as stated above.

158

6:7:6(4)

NORTH EAST

(75)

Department

Register of Pa

ENTITLEMENTS

Sl. No.	Name	Designation	Basic pay	Organising pay	ALLOWANCES					Misc Entitlement	Total Entitlement	C.P.F. Subscriptions
					D.A.	A.D.A.	S.D.A.	H.R.A.	H.C.A.			
1	2	3	4	5	6	7	8	9	10	11	12	13
March/98	Sarojit Chandel	Wireman	1210/-		2057/-		145/-	250/-	70/-	343/-	4074/-	
April/98			1210/-		2057/-		145/-	250/-	70/-	343/-	4074/-	
9/98			3710/-		594/-	75/-	445/-				594/-	
	Apr. 5th pay		19,703/20,500/-				535/-				14,125/-	
June 98			3710/-		594/-	75/-	445/-	537/-	70/-		594/-	
July 98			3710/-		594/-	75/-	445/-	537/-	70/-		594/-	
Aug 98			3710/-		594/-	75/-	445/-	537/-	70/-		594/-	
Sept 98			3710/-		594/-	75/-	445/-	537/-	70/-		594/-	
Oct 98			3710/-		816/-	75/-	445/-	537/-	140/-		7392/-	
										205/-	2917/-	
Nov 98			3710/-		816/-	75/-	445/-	537/-	140/-		5743/-	
12/98			3710/-		816/-	75/-	445/-	537/-	140/-		5743/-	
1/99			3710/-		816/-	75/-	445/-	537/-	140/-		5743/-	
Apr 99	the 1st half 1999		3745/-		835/-	75/-	455/-	500/-	110/-	252/-	6121/-	

8445
13358
4770
6160
2419
6884

Verified to be True Copy.

Signature
21/1/12
North Eastern Railway
Gorakhpur

0-7-01
HRA

NORTH EAST

Register of

76

ENTITLEMENTS

ALLOWANCES

Name	Designation	Basic pay	Officiating pay	ALLOWANCES						Misc. Entitlement	Total Entitlement	C/P
				D.A.	A.D.A.	H.S.A.	H.R.A.	H.C.A.				
2	3	4	5	6	7	8	9	10	11	12	13	
Dec H. Choud		3550		1436		166	582	140			6014	
		3880		1436		166	582	140			6514	
		3880		1774		166	582	140	156		6698	
		3880		1474		166		140			6514	
		4300		1634		516	615	140			7235	
for payment w/ 11/97 to 6/00		3345		1265		379	582	140			5511	
		4300		1634		516	645	140			7235	
Jan 1999-2000											2467	
		4300		1634		516	✓	140			6510	
		4300		1634		516		140			6546	
		4405		1804		528		140			6672	
		4400		1804		528		140			6672	
		4400		1804		528		140			6672	

Stephen's Printing Press, Shillong-1

Certified to be True Copy.

1

6776(6)

77^c

NORTH EASTERN HILL UNIVERSITY
PERMANENT CAMPUS : SHILLONG

....

F.No.II-2/Estate/2004-72

Dated 05-05 - 2005.

O R D E R

In partial modification of this office order of even No.1985 dt. 10.12.04 the allotment of quarter for Sl.No.4 may please be read as follows and the other condition will remain unchanged.

1. ✓ Sri. Md. Chand, Lineman, CDD

- Type -II near Sub-Station No.I vacated by Sri. J.C. Unithan since allotted type-II quarter in K.V.

You are directed to take possession of the quarter at the earliest preferable within 15 days from the date of issue of this order.

Yours faithfully,

Asstt. Registrar(Estate)

Copy to:-

1. The Chairperson, RAC, NEHU, Shillong for kind information.
2. The General Secretary, NEHUNSA, NEHU, Shillong for information.
3. The Asstt. Engineer(Civil/Elect) Maintenance Cell, NEHU, Shlg. for information and necessary action.
4. ✓ Allottee concerned.

6:17:6(7)

ANNEXURE 1
(10)

To,

The Deputy Registrar (Estate)
N.E.H.U., SHILLONG

Sub : Deduction of House Rent Allowance.

Sir,

With reference to the above, I am to request your goodself to kindly consider my case sympathetically.

Sir, I am staying at Permanent Campus since 1991 the sub-station no.4 near Guest House. The work assigned to me as a lineman to take care of the electrical line for 24 (twenty-four) hours. Moreover, no quarter allotted to me since that time till date, and I am staying like a beggar in that place. I am carrying the heavy duty for all the years with a hope that the University authority will provide me a quarter. But just the opposite and even my house rent have been taken away from me without allotment of quarter.

Dated 19.4.2002

939 DR. (R)
19/4/02

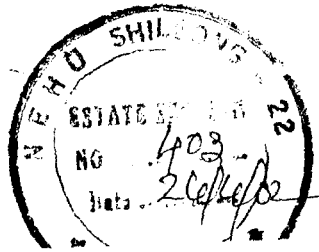
Yours faithfully,

(Signature) 19/4/02

(Md. Chand)
Lineman
NEHU, Shillong

L/R
19/4/02

So (Estate)
19/4/02





पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Grams : 29

ANNEXURE-
111
65

No.F.4-2/EMS/99- 1905

Dated 1-8-2000:

To,

**The Assistant Registrar(Finance)
NEHU, Shillong.**

**Subject: Admissibility of Transport Allowances
To University teachers and employees.**

Sir,

With reference to the subject above, I am forwarding herewith the list of staffs both teaching and Non-Teaching who has been provided with University quarters at the Campuses for favour of taking necessary action from your end.

Encl:-As above.

Yours faithfully.

Assistant Registrar(Estate)

Handwritten signature

6.7.6(9)

(76c)

The list of University staffs both Teaching and Non-Teaching which has been provided with University quarters at the Campuses.

.....

1. Shri. Ram Bdr. Magar, Cook/Guest House — retired on 28/02/05
2. Shri. N.G. Debnath, Cook/Research Hostel
3. Shri. Motilal Pradhan, Cook/Guest House
4. ~~Shri. (L) Shri. Shankar Rai, KA~~
Smt. Lalita Devi Rai, KA/PG Women Hostel
5. ~~Shri. H. Tamang, Driver — expired~~
6. Shri. J. Kalita, Jr. Engineer (Elect)
7. ~~Shri. Padam Lal Joshi, Chowkidar — retired~~
8. ~~Shri. Francis Ryngee, Driver — retired~~
9. Shri. Tej Bahadur Magaor, Cook/Guest House
10. Smt. G. Syiem, Staff Nurse/P. Campus H. Clinic
11. Shri. Laxman Joshi, Cook/PGM Hostel
12. Shri. Biru Shankar, Cook/PGM Hostel
13. ~~Shri. (L) Shri. Juwarn Lyngdoh,) — expired~~
S
14. (L) Shri. Ghasi Porja) — expired
Shri.
15. Shri. Thangz, KA/Research Hostel — Temporary shed
16. Shri. Dening Lyngdoh, Chowkidar
17. ~~Shri. Ali Ahmed, Pump Operator~~
18. Shri. B. Pathak, ^{cook} KA/Hostel — Temporary shed.
19. Shri. Dhan Bahadur Chetri, Cook/Hostel
20. ~~Shri. Chand, Electrician~~
21. Shri. Nand Kishore Singh, KA/Hostel
22. Shri. Birbal, Welder
23. Shri. K. Prasad Sharma, Cook/Research Hostel
24. ~~Shri. T. Kharmuti, Chowkidar~~
25. Shri. Tosis Lyngdoh, KA/Hostel — Temporary shed
26. Shri. Ram Chandra Roy, ^{Water} Pump Attendant — Temporary shed.
27. Shri. B. B. Lama, Glass Blower Technician - I, USC.
28. Shri. D. Thongni, Chowkidar — vacated
29. ~~Shri. M. Lyngdoh, Peon~~
30. Shri. R. Diengdoh, KA/Guest House
31. Shri. Tobester Marbaniang, Chowkidar — vacated.
32. Shri. N. P. Garg, EE
33. Dr. A. Patton.

6.7.6(10)

86

BIJUNI COMPLEX

1. Shri. J.M.S. Khongwir, Dy. Registrar (Conf) — 10.7.93
2. Smt. Rita Kharkongor, Cleaner — since 1979
3. ~~Smt. S. Majaw, K/A, PGW Hostel~~
4. Shri. Dil Kr. Diyali, Chowkidar — since 1976
5. Shri. Gore Bdr., Chowkidar — —
6. Shri. L. Kyndiah, Plumber — 15.1.80
7. Shri. S.K. Das, ASO — 22.5.93
8. Shri. Yogeswar Rai, Chowkidar — ~~22.5.93~~
9. Shri. Psem Bahadur Thapa^{Chellu}, Chowkidar — —
10. Shri. Ramesh Lakandry, Driver — since 1989
11. Shri. Chandeswar Rai, Chowkidar — since 1979
12. Shri. B. Pohkral, Peon — 5.9.98 ✓

.....

MAYURBHANJ COMPLEX

1. Shri. D. Nongrang, Security Inspector ✓
2. Shri. Chabilal Joshi, Chowkidar ✓

-o-o-o-o-o-

TEACHING STAFF

- | | | | |
|-------|----------------------|-------|-------------|
| 1. | Dr. R.R. Mishra | | Qtr. No. 2 |
| 2. | Dr. N. Hassan | | Qtr. No. 3 |
| 3. | Dr. R.L. Walli | | Qtr. No. 4 |
| 4. | Dr. M.B. Rege | | Qtr. No. 6 |
| 5. | Dr. R. Sharma | | Qtr. No. 8 |
| 6. | Dr. A.K. Baruah | | Qtr. No. 9 |
| 7. | Dr. A.C. Dubey | | Qtr. No. 10 |
| 8. | (L) Dr. Y.S. Chauhan | | Qtr. No. 11 |
| 9. | Dr. P. Tandon | | Qtr. No. 12 |
| 10. | Dr. G. Das | | Qtr. No. 13 |
| 11. | Dr. M.N. Karna | | Qtr. No. 14 |
| 12. | Dr. R.N. Sharan | | Qtr. No. 15 |
| 13. | Dr. N. Saha | | Qtr. No. 16 |
| 14. | Dr. C. Nunthara | | Qtr. No. 17 |
| 15. | Dr. R.K. Poddar | | Qtr. No. 18 |
| 16. | Dr. K. Ismail | | Qtr. No. 19 |
| 17. | Dr. E.N. Lall | | Qtr. No. 20 |
| 18. | Dr. A.K. Mahanti | | Qtr. No. 21 |
| ✓ 19. | Dr. Jagat Pal | | Qtr. No. 22 |

6:7:6(11)

20. Dr. M.C. Pandey	Qtr. No. 23
21. Dr. K. Chrungoo	Qtr. No. 24
22. Dr. Y.S. Jain	Qtr. No. 25
23. Dr. S.C. Daniel	Qtr. No. 27
24. Dr. N. Kumar	Qtr. No. 28
25. Dr. A. Alam	Qtr. No. 29
26. Dr. R.P. Sharma	Qtr. No. 30
27. Dr. B. Mishra	Qtr. No. 31
28. Dr. V. Saraf	Qtr. No. 32
29. Dr. P.G. Momin	Qtr. No. 33
30. Dr. B.K. Tiwari	Qtr. No. 34
31. Dr. S.K. Mishra	Qtr. No. 35
32. Dr. N. Malla	Qtr. No. 36
33. Dr. J.P. Singh	Qtr. No. 37
34. Dr. N. Srivastava	Qtr. No. 38
35. Dr. H. NPandey	Qtr. No. 39
36. Dr. P. Jhingan	Qtr. No. 40
37. Dr. M. Marwein	Qtr. No. 41
38. Dr. (Mrs) M. Momin	Qtr. No. 42
39. Dr. D.K. Nayak	Qtr. No. 43
40. Dr. P. Shukla	Qtr. No. 44
41. Dr. H. Mukherjee	Qtr. No. 45
42. Dr. P.N. Pandita	Qtr. No. 46
43. Dr. R. Bajpai	Qtr. No. 47
44. Dr. A.K. Mishra	Qtr. No. 48
45. Dr. K. Kumar	Qtr. No. 49
46. Dr. A.N. Rai	Qtr. No. 50
47. Dr. C.S. Shastri	Qtr. No. 51
48. Dr. B.B.P. Gupta	Qtr. No. 52
49. Dr. (Mrs) T. Ao	Qtr. No. 53
50. Dr. C.R. Agera	Qtr. No. 54
51. Dr. S.N. Rai	Qtr. No. 55
52. Dr. P.M. Chacko	Qtr. No. 56
53. Dr. Vinod Singh	Qtr. No. 57
54. Dr. S.B. Prasad	Qtr. No. 59
55. Dr. M.K. Parida	Qtr. No. 60
56. Dr. S.K. Srivastava	Qtr. No. 61
57. Dr. K. Chatterjee	Qtr. No. 62
58. Dr. A.R. Varman	Qtr. No. 63
59. Dr. P.P. Gokulanathan	Qtr. No. 64
60. Dr. Imdad Hussain	Qtr. No. 65
61. Dr. Y.S.T. Rao	Qtr. No. 66
62. Dr. S.N. Bhat	Qtr. No. 67
63. Dr. A.L. Verma	Qtr. No. P(A)
64. Dr. R.S. Tripathi	Qtr. No. P(B)
65. Dr. R.K. Rai	Qtr. No. P(C)
66. Dr. J.B. Bhattacharjee	Qtr. No. P(D)

6:7:6(12)

ANNEXURE-IV

13

Dated 8/8/2002.

No. E/EE/Gm/132/99-898

To

The Deputy Registrar(Estate),
N.E.H.U., Shillong.

Sub: Deduction of House Rent from Md.Chand,Lineman.

Ref: Your letter No.F.II-6/Estate/2002-26 dt.4.7.2002,
addressed to the Assistant Engineer(Civil),Maintenance
Cell,NEHU,Shillong.

Sir,

With reference to the subject cited above and your
letter dated 4.7.2002, I am to state that Md. Chand has not
been allotted to any residential quarter. As his services are
required as emergency staff, he was requested to reside in the
Campus and as no quarter was vacant to occupy by him, he was
directed to stay in the Substation No.4 as stop-gap arrangement
till he is allotted a residential quarter. Besides, Md.Chand,
Lineman is entitled to N.T.S. Type II quarter and Substation
No.4 is not at all a residential quarter, his H.R.A. should not
be deducted from his salary till he is allotted to a NTS Type II
residential Quarter and the amount already deducted from his salary
as house rent may kindly be refunded back to Md.Chand,Lineman.

This is for your information and further necessary
action please.

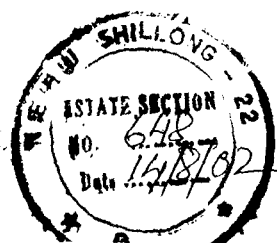
Yours faithfully,

(S.Chakraborty)
Assistant Engineer(Elect)
C.D.D.NEHU,Shillong.

S.P. (Gm) (Handwritten)
11/8/02

B/C
In file please

9/8/02



617:6(13) - ANNEXURE-V
24

NORTH EASTERN HILL UNIVERSITY
S H I L L O N G

NO. FIN/PF/C/40 1794

Dated the 13th Feb., 2003

To

The Assistant Registrar(Estate)
NEHU, Shillong.


Subject:- Deduction of HRA in respect of Md.Chand,
Line-man, CDD.

Ref. :- Your letter No. 11-6/Estate/202-434 dt.15.1.2003.

Sir,

As directed and with reference to the above I am to inform you that Shri. Md. Chand occupied the building belongs to the University and he did not pay rent to any body so payment of HRA does not arise.

Yours faithfully,

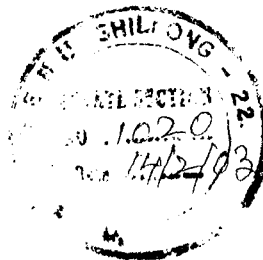

Deputy Registrar(Fin.)
NEHU, Shillong.

Copy to: Shri. Md. Chand, Line-man, CDD, NEHU, Shillong.

Deputy Registrar(Fin.)
NEHU, Shillong.

SO (Estate)
by 14/2.

4B
14/2/03



6.7.16(14)

ANNEXURE - VI

North Eastern Hill University
Mawlai Mawkynroh Umshing : Permanent Campus
Shillong - 793022 (Meghalaya)

F.No.X-10/Estate/2009- 2077,

Dated 18/02/2011.

To

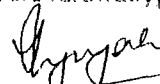
The Consultant
C.D.D., NEHU, Shillong

Sub:- List of Non Teaching Staff who are staying in the NEHU quarters.

Sir,

With reference to the above, I am directed to enclose herewith the list of Non Teaching Staff who are staying in the NEHU quarters for your information and necessary action

Yours faithfully,



Assistant Registrar (Estate)

Copy to:-

1. Shri. J. Kalita, Junior Engineer (Elect), CDD (Maintenance Cell), NEHU, Shillong for information and necessary action.



6:7:6(15)

<u>Sl.No.</u>	<u>Quarter No.</u>	<u>Name of Allottee</u>	<u>Designation</u>	<u>Deptt/Centre</u>	<u>Dt. of Occupation</u>
1.	V.C's Bungalow	Prof. A.N. Rai	Vice-Chancellor	NEHU, Shillong	13.10.10 till date
2.	F.O's quarter	Shri. Taliremba	Finance Officer	Finance Deptt.	30.07.10 till date
3.	Type - V/4	Dr. Siddheswar Sarma(Retd)	S.T.A.	Geography	01.05.08to18.3.11
4.	RUAB - 1/A	Prof. A.S. Chandel	Visiting Professor	Lib. & Inf. Science	08.03.10 till date
5.	RUAB - 1/B	Dr. Srimoyee Ghosh	Reader	Zoology	01.11.09 till date
6.	RUAB - 2/A	Mrs. Preeti Gupta	Assistant Professor	Law	20.02.10 till date
7.	RUAB - 2/B	Dr. U. Pappuswami	Associate Professor	Linguistics	28.03.09 till date
8.	RUAB - 3/A	Dr. Sudipta Ghosh	Assistant Professor	Anthropology	20.03.10 till date
9.	RUAB - 9	Prof. M.M. Raza	Professor	Lib. & Inf. Science	25.05.10 till date
10.	RUAB - 8/A	Dr. Subhash C. Arya	Associate Professor	ECE/SOT	16.05.10 till date

TIN SHED (PERMANENT CAMPUS)

1.	Near CDD	(1)Shri. D.B. Chettri (2)Shri. Kantly Nongrum	Cook Chowkidar	Sohpetbneng Hostel Security Cell	06.08.92 to 06.11.08 01.02.09 till date
2.	Near CDD	Shri. K. Ali Ahmed	Water Pump Operator	CDD-Maintenance Cell	12.11.92 till date
3.	Gate No. 4	(1)Shri. M.L. Ram (2)Shri. K. C.Choudhury	L.D.C. Field Assistant	Political Science VSAT	01.04.05 to 22.10.08 01.11.08 till date(to be realised from the In charge, VSAT)
4.	Gate No. 4	Shri. Romeo Kurbah	Driver	Transport Section	18.08.87 to 22.02.11
5.	Wah Jarain	Shri. B. Patlak	Cook	Chinlung Hostel	27.06.91 to 14.05.08
6.	Wah Jarain	Shri. Atul Kumar	L.D.C.	F.O's Office	01.03.04 to 11.09.08
7.	Wah Jarain	Shri. Kantly Nongrum	Chowkidar	Security Cell	01.03.04 to 31.01.09
8.	Wah Jarain	Shri. Ramchandra Rai	Water Pump Attendant	CDD-Maintenance Cell	Since 1992 till date
9.	Wah Jarain	Shri. Thanzaw	Kitchen Attendant	Jaffu Hostel	26.12.92 till date
10.	Wah Jarain	Shri. T. Lyngdoh	Kitchen Attendant	Sensiar Hostel	12.09.96 till date
11.	Substation	Md. Chand	Lineman	C.D.D.	16.10.91 to 30.06.05
12.	Mayurbhanj	Shri. D. Nongrang	Security Inspector	Security Cell	02.10.97 to 31.08.05
13.	Mayurbhanj	Shri. Chabilal Joshi(Retd)	Chowkidar	Security Cell	Since 1978 to31.07.05
14.	Type-II(KV)	Shri. K.C. Choudhury	Field Assistant	VSAT	01.04.06to31.10.08(to be realised from the In charge, VSAT)
15.	T - III(near gate No. 5)	Smti. Helen Amonge	Staff Nurse(Retd)	Health Centre	01.06.08 till 12.05.11

(400)

Electricity Bill for NEHU Staff Quarters at Shillong

wef July' 2006- Dec' 2010

(Bill for 54 months @ Rs. 145/-, 290/-, 435/- per month for 1, 2, 3Kw load respectively each)

Type III Quarters:- (@ Rs. 435/- per month)				
Sl.No.	Qtr. No.	Name of allottees	Amount	Remarks
		B/f from previous page total	Rs. 3,31,123.00	
34	III-34			
35	III-35			
36	III-36			
37	III-37			
38	III-G5	Shri A. Vincent Arnonge	Rs. 10,005.00	Upto 31-05-2008
38	III-G5	Smti. Helen Arnonge	Rs. 13,485.00	wef 01-06-2008
		Total for Type-III quarters	Rs. 3,54,613.00	
Type II Quarters:- (@ Rs. 290/- per month)				
1	II-01	Shri E.S. Kharmawlong	Rs. 15,660.00	
2	II-02	Shri Binda Prasad Rai	Rs. 8,625.00	wef 09-07-2008
2	II-02	Shri D. Nongrang	Rs. 6,519.00	Upto 15-05-2008
3	II-03	Md. Chand	Rs. 15,660.00	
4	II-03A	Shri Debandra Singh & Jitendra	Rs. 13,920.00	wef 01-01-2007
5	II-03B	Prabir Ghosh	Rs. 15,660.00	
6	II-03C	Shri Seikholal Kuki	Rs. 13,920.00	wef 01-01-2007
7	II-03D	(L) Boney Nongsiej	Rs. 5,629.00	upto 12-02-2008
8	II-04	Shri B. Dkhar	Rs. 5,220.00	Upto 31-12-2007
8	II-04	Shri A.C. Marak	Rs. 9,251.00	wef 04-05-2008
9	II-05	Shri J.D. Momin	Rs. 6,661.00	upto 30-05-2008
9	II-05	Shri M.L. Ram	Rs. 7,624.00	wef 23-10-2008
10	II-06	Shri C.I. Sangma	Rs. 6,090.00	upto 31-03-2008
10	II-06	Shri N.G. Debnath	Rs. 13,485.00	wef 01-06-2008
11	II-07	Mr. M. Varghese	Rs. 5,414.00	wef 1/10/06 to 20/4/08
11	II-07	Smti. Temsula Ao	Rs. 8,700.00	wef 01-07-2008
12	II-08	Shri Anil Kumar C.K	Rs. 13,920.00	wef 01-01-2007
13	II-09	Shri B.R. Sangma	Rs. 6,226.00	upto 14-04-2008
13	II-09	Shri B.C. Momin	Rs. 7,250.00	wef 01-12-2008
14	II-10	Shri A.K. Singh	Rs. 5,936.00	wef 1/10/06 to 14/6/08
14	II-10	Shri P.N. Sharma	Rs. 719.00	wef 1/8/08 to 15/10/08
14	II-10	Shri Mohan Singh	Rs. 7,250.00	wef 01-12-2008
15	II-11	Smti. L. Pudaite	Rs. 10,440.00	wef 01-01-2008
16	II-12	Shri B. Pathak	Rs. 9,150.00	wef 15-05-2008
17	II-13	Shri I.P. Shilwal	Rs. 9,150.00	wef 15-05-2008
18	II-14	Shri Biru Shankar	Rs. 9,150.00	wef 15-05-2008
19	II-15	Shri G.L. Rajee	Rs. 484.00	wef 11/4/08 to 31/5/08
19	II-15	Shri B.B. Lama	Rs. 8,410.00	wef 01-08-2008
20	II-16	Depth Nath		
20	II-16	Shri F.R. Khyriem	Rs. 9,474.00	wef 11-04-2008
21	II-17	Shri B.P. Sharma	Rs. 9,474.00	wef 11-04-2008
22	II-18	Shri Birbal Singh	Rs. 8,120.00	wef 01-09-2008
22	II-18	Shri A.C. Marak		
23	II-19	Shri S.N. Sharma	Rs. 9,570.00	wef 01-04-2008
		Continued to next page total	Rs. 2,82,761.00	

6:7:7(1)

- (vii) De-centralization in the Selection and Appointment process of Visiting Fellows/Visiting Professors, Guest Lecturers and contract employees.

The Pro-Vice-Chancellor, NEHU, Tura Campus, Tura has submitted a note regarding some suggestions for de-centralization in the selection and appointment process of Visiting Fellows/Visiting Professors, Guest Lecturers and contract employees as placed at Annexure 'A'.

The matter is placed before the Council for consideration.

No. TC/PVC - 19/01-1696

Dated 4th October 2012.

Placed below are some suggestions for de-centralization in the selection and appointment process of Visiting Fellows/Visiting Professors, Guest Lecturers and contract employees.

1. VC has already approved that the appointment of Visiting Professors and Visiting Fellows (From Merged Scheme) may be made by the Pro-Vice-Chancellor, Tura Campus. The proposal that the recommendation for VP/VF be made in the faculty meeting of the concerned department in Tura Campus has also been approved [see Annexure 1 & 2].
2. With regards to Guest Lecturers, however, prior administrative approval has to be obtained from the Registrar to advertise for the post (in the NEHU website), after which applications are received and interviews held. The Selection Committee consists of the concerned Dean of School as the Chairperson, the HOD of the campus department, one senior faculty and one subject expert [see Annexure 3]. The interview is held at Tura. In almost all cases, the Dean of School does not attend but requests the PVC to chair the Selection Committee. It has also been observed that following this procedure, the appointment of Guest Lecturers is always delayed and this defeats the very purpose of inviting a Guest Lecturer. It is proposed that now PVC, Tura campus may be authorized to grant/reject administrative approval (subject to availability of vacant faculty positions) for advertisement of the posts of GLs (in the NEHU website). The Selection Committee may also be chaired by the PVC, Tura Campus instead of the Dean of School, with other members remaining the same.
3. For contract employees, the procedure now is that prior permission has to be obtained from the headquarters for making such appointments. The Deed of Agreement is signed by the Registrar on behalf of the university. After every 6 months, for renewal of the contract, the matter again has to be referred to headquarters for permission for extension. This procedure has always led to delays thereby affecting the smooth running of the administration. This campus, as is known, is being supported by contract and outsourced employees as we hardly have any regular posts and persons in position. It is now proposed that the following procedure may be followed:
 - (a) In the first instance, prior permission has to be sought from headquarters for making a contract appointment.
 - (b) For extensions thereafter, PVC, Tura Campus may be authorized to grant/reject permission for extension on a case by case basis.
 - (c) In the event that a contract employee resigns/expires, the vacancy arising out of his/her resignation/death may be filled up with the permission of the PVC, Tura campus.
 - (d) Registrar will continue to sign the Deed of Agreements on behalf of the University.

Submitted for Vice-Chancellor's kind consideration and approval.

Vice-Chancellor



Conf.
~~DR (Asst)~~
 Pl. put up in
 Dean's
 PM
 8/10/12

PVC, Tura Campus

Asst. Reg (Conf)
 Pl. put in next EC
 as agenda.
 8/10/12



North-Eastern Hill University,
Tura Campus, Chandmari, Tura 794002,
MEGHALAYA

Prof. Eugene D. Thomas,
Pro-Vice-Chancellor.

☎: 03651-223107 (O)
03651-223953 (F)

Email: nchu.tura@yahoo.com

No. TC/PUC-16/01 -

Dated 22nd March 2011.

To

The Vice-Chancellor,
North-Eastern Hill University,
Shillong 793022.

PVC
M. Discuss.
we may allow as done for law.
23/3/11

Subject: Appointment of Trainee Teachers under Merged Scheme grant of XIth Plan.

Sir,

The Department of RDAP has in the past been appointing Visiting Professors/Fellows for short periods. These teachers are already in service and take appropriate leave from their institutions to assist here for 2 weeks or more (but less than three months). They cater to specialized credits of some courses where the expertise is not available among the existing faculty members.

It is proposed that from the coming financial year, the appointment of such teachers (Fellows) for periods of less than three months, in any of the departments here, may be charged to the head "Appointment of Visiting Professors/Fellows" under the XIth Plan (Merged Scheme), of which there is an unspent balance of ₹38 lakhs out of approved amount of ₹50 lakhs.

M. See the allocation in this Head.

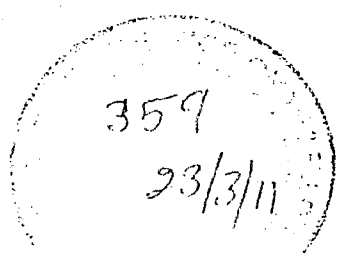
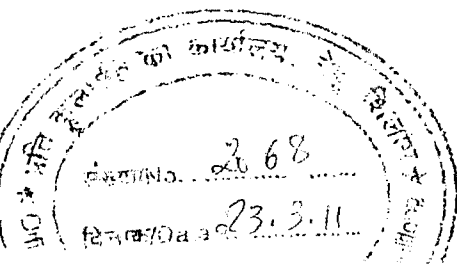
Further, as these Fellows would be coming for only short duration teaching (unlike Guest Lecturers), it would not be practical to advertise for the positions, short-list the same and conduct an interview under the chairmanship of the Dean concerned, more so when no TA/DA is to be paid to the candidates. It is, therefore, proposed that in such cases, the recommendation for any Visiting Professor/Fellow may be made in the faculty meeting of the concerned Department in Tura campus and the appointment be made by the Pro-Vice-Chancellor of this campus.

I'd be grateful if you could kindly consider these proposals at the earliest.

Yours faithfully,

[Signature]
22/3/11

(Eugene D. Thomas)



6.7.7(S)

Annexure 3

~~F-00~~

NORTH EASTERN HILL UNIVERSITY
MAWKYNROH UMSHING SHILLONG-22

No.F.8-2/Estt-II/LINGS/98-99- /3.2.2

Dated the 23rd January, 2011

CIRCULAR

This is to notify that as per directives of the UGC, the Selection procedure for appointing Guest/Part time teachers against the sanctioned vacant posts shall be the same as for regular appointed teachers. The Executive Council vide its resolution No. EC: 144:2010:2: (ii) adopted at its 144th meeting held on 19.11.2010 therefore, had resolved that advertisement be placed in the NEHU website and that a Selection Committee be constituted consisting of the Dean as the Chairman, Head of the Department, one senior faculty and one Subject Expert from outside the department. Three members shall form the quorum. The recommendation of the Selection Committee shall be placed before the Vice-Chancellor for approval.

In view of the above, the Departments are requested to send their proposals for appointment of Guest Lecturer to the office of the Registrar for administrative approval. This will be subject to the condition that there are vacant faculty position(s) in the department. The advertisement then be forwarded to the In-charge NDVN for placing the same in the NEHU website. The procedure for appointment of Guest Lecturer may be followed as mentioned above.

It is therefore, emphasized that henceforth the above guidelines may be strictly adhered to.



Registrar

Copy to:

1. All Deans of School, NEHU, Shillong.
2. All Heads of Department/Centres, NEHU, Shillong.
3. The In-charge, NDVN, Facility(VSAT), NEHU, Shillong.
4. SPS to the Vice-Chancellor, NEHU, Shillong.
5. SPA to the Pro-Vice-Chancellor, NEHU, Shillong.
6. S.P.A to the Pro-Vice-Chancellor, NEHU, Tura Campus, Tura.

I send copies to HODs for compliance.

