

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

AGENDA FOR THE THIRTYFOURTH MEETING OF THE EXECUTIVE COUNCIL

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Item No; 1

Confirmation of the Minutes of the 33rd meeting of the Executive Council held on 26th March, 1983 :

The Minutes of the 33rd meeting of the Executive Council held on the 26th March, 1983 were circulated amongst the members with a request to give comments, if any, on the same.

A comment was received from the member on Resolution No. EC:33:83:06(3) (Last paragraph), which is given below:

<u>Resolution No.</u>	<u>Comments</u>	<u>Original recording in the Minutes</u>
1. EC:33:83:06(3)	The Council did not discuss granting of extra_ordinary leave to Professors for holding posts outside the University,	If a Professor who may have served the University for five years or more, is invited for a period to a chair or similar other distinction or professorship in a University or Institute, extra-ordinary leave may be granted as per rules. The Council further RESOLVED that the same rules shall be applicable to all categories of teachers.

The matter is placed before the Council for consideration and confirmation.

2 : 1 : 1

Item No. 2

REPORTING ITEMS :

- (i) University representatives in the Governing Body of Lawngtlai College -

As delegated by the Executive Council vide Resolution No. EC:21:81:11, the Vice-Chancellor had nominated Smti. R. Ralte, Lecturer, Department of English, Mizoram Campus, Aizawl and Shri S.K.Ghosh, Lecturer, Economics Department, Mizoram Campus, Aizawl, as representatives of the University to the Governing Body of Lawngtlai College.

The action taken by the Vice-Chancellor is reported to the Executive Council for information.

- (ii) Institutional Membership Fee -

The University had made payment of a sum of Rs 100/- to the Chairman, Indian Society for Community Education, Ahmedabad, being an Institutional Membership Fee for a period of one year with effect from January, 1983, in connection with the Fourth International Conference on Community Education to be held at Dublin (Ireland) from 8th to 12th August, 1983.

The matter is reported to the Council for information.

2:1:3(1)

(iii) Panel of Examiners of the Department of Chemistry -

The Academic Council in its meeting held on the 8th/9th June, 1983, had approved the panel of examiners for examining the Ph.D. Thesis of Mr. V. Shedbalkar and Mr. Kali Prasad Sarma of the Department of Chemistry and also had recommended the panel to the Executive Council for approval.

The Executive Council in its meeting held on 12th March, 1982 had delegated its power to the Vice-Chancellor to finalise the panel of examiners.

The matter is placed before the Council for information.

(iv) Panel of Examiners of the School of Life Sciences -

The panel of examiners for examining the Ph.D. thesis of the following candidates of the School of Life Sciences were approved by the Academic Council in its meeting held on 8th/9th June, 1983 and also the Academic Council had recommended the panels to the Executive Council for approval.

1. Kum. Manjumani Baruah
2. Kum. Mumtaj Dkhar
3. Kum. Rajeevalochan Menon
4. Mr. H. Nuri
5. Mrs. N. Mishra
6. Mrs. C.R. Lyngdoh
7. Miss Reba Bhattacharjee

As delegated by the Executive Council, the Vice-Chancellor had finalised the panels of examiners.

The matter is placed before the Council for information.

3:1:1

Item No. 3

RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR :

- (i) Grant of study leave to Miss Juanita War, Lecturer, Department of English and Dr P.N.Pandita, Lecturer, Department of Physics, NEHU -

As delegated by the Executive Council vide Resolution No. EC/29/82/20, the Vice-Chancellor had granted extension of study leave for a period from 16th July, 1983 to 15th October, 1983 to Miss Juanita War, Lecturer, Department of English and grant of study leave to Dr P.N.Pandita, Lecturer, Department of Physics, from 1st July, 1983 to 4th November, 1984 respectively, to enable them to prosecute further studies.

The action taken by the Vice-Chancellor may be ratified by the Executive Council.

3:1:2(1)

- (ii) Grant of study leave for a period of one year to Shri P.S.Lorin, Lecturer, Department of Political Science -

Under the provisions of the Ordinance 10 regulating leave to teachers, the Vice-Chancellor had granted study leave to Shri P.S.Lorin, Lecturer, Department of Political Science for a period of one year with effect from 7th June, 1983 to 6th June, 1984.

The **action** of the Vice-Chancellor may be ratified by the Executive Council.

3:1:3(1)

- (iii) Dr.Syed Hasan Ahmed's request for release from North-Eastern Hill University to re-join his parent University (AMU)

Dr.Ahmed's request was placed before the 32nd Executive Council meeting for consideration. The Council by a resolution No.EC:32:82 05(5) authorised the Vice-Chancellor to request Dr.Ahmed to continue to serve till the end of the current session in the interest of the University. Accordingly Dr.Ahmed was requested.

Dr.Ahmed complied the request and latter informed the University to release him latest by 16th April,1983 to join his parent University (AMU).

Considering his personal problem, the Vice-Chancellor released Dr.S.H.Ahmed from the University on 16th April, 1983(AN) subject to ratification by the E.C.

The matter is reported to the Executive Council for ratification.

3:1:4(1)

- (iv) Appointment of Dr.B.B.Chatterjee
Prof. Deptt. of Psychology as Head of
the Department.

In exercise of the powers vested with the Vice-Chancellor under NEHU Act. 1973, Dr.B.B.Chatterjee, Professor, Department of Psychology, has been appointed Head Department of Psychology in accordance with statute 7 and para (1) to (5) there under, with immediate effect. The notification was issued on 8th June 1983.

The matter is reported to the Executive Council for ratification.

- (*) Sabbatical leave of Dr. (Mrs) Sujata Miri Reader and Head, Department of Philosophy, NEHU, Shillong.

Dr. (Mrs) S. Miri applied for six (6) months sabbatical leave with effect from 1-7-83 to 31-12-83 to undertake some teaching assignment with the University of Texas at Dallas, U.S.A.

The provision laid down for granting of sabbatical leave in the ordinance of the teaching staff under clause 11(I) states that the sabbatical leave can be granted only to permanent whole time teachers of the University who have completed three years of service to undertake study or research or other academic pursuits solely for the object of increasing their proficiency and usefulness to the University. The leave shall not be granted to a teacher who has less than three years of service in the University to retire.

(II) "The duration of leave shall not exceed six months or one year according as the teacher has actually worked in the University for not less than 3 years or 6 years respectively.

(IV) The University shall not, however, fill up her post or make other alternative arrangements involving additional expenditure.

Dr. (Mrs) S. Miri joined this University as lecturer on 28-8-75 and was subsequently appointed as Reader on 30-3-79. She is therefore a confirmed whole time teacher of this University. Dr. (Mrs) S. Miri also submitted her programme to be followed during her sabbatical leave.

The Vice-Chancellor has sanctioned the leave applied for the aforesaid period subject to the ratification by the Executive Council.

The matter is placed before the Executive Council for ratification.

4:1:1

Item No. 4:1

STATUTES ETC

- (1) Draft Statute under Clause(J) of Section 24 of the NEHU Act relating to Association of Teachers and Association of Employees other than the Teachers :

The draft Statute indicated above was considered by the Executive Council at its 20th meeting held on 22nd September, 1979. Finally, after various correspondences with the Ministry of Education, the latter, in consultation with the Ministry of Law have made some modifications of a drafting nature which they have sent to us for placing it before the Executive Council, the Statute-making Authority for their consideration.

The modified Statute may be seen at Annexure - 7

Draft Statutes under provision of Clause 24(j) of North-Eastern Hill University Act, 1973.

24(j):

1. The following associations may be established by the employees of the University:

- (i) association of teachers of the University; and
- (ii) association of employees other than the teachers of the University.

2. The University may recognise an association in accordance with the procedures as may be laid down in an Ordinance subject to the following conditions:

- (i) The membership of the association shall be open to all categories of employees or teachers of the University, as the case may be :

Provided that the members of the security staff and employees of the rank of Deputy Registrar and above shall not be eligible to become members of the association of employees other than the teachers of the University.

- (ii) Each association shall adopt its constitution and from time to time make amendments in its constitution once adopted and brought into force:

Provided that no such constitution once adopted or an amendment passed thereto shall come into force unless the same has been approved by the Executive Council.

3. No association shall act in any manner whatsoever which may bring down the image of the University and which may be detrimental to the achievements of the objectives of the University laid down under the North-Eastern Hill University Act, 1973.

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4. The University may de-recognise or suspend recognition of an association for any good and valid reason including breach of conditions of the constitution, the violation of the provisions of the Act, Statutes or Ordinances of the University.

5. The association shall not raise individual grievances. The association may, however, raise collective grievances.

- (ii) (a) Regulations governing the recognition of the Research Laboratories as Centres to guide Ph.D. research under KEHU;
- (b) Regulations governing direct Ph.D. registration for persons working in certain specialised fields -

The Executive Council at its meeting held on the 12th March, 1982 vide Resolution No. EC:29:32:11 had accepted in principle the decision of the Academic Council for recognition of the Regional Centres of the Zoological and Botanical Surveys of India, stationed at Shillong as Centres for higher studies. The Executive Council RESOLVED also to request the Academic Council to frame Regulations for the purpose.

The Academic Council while framing the above Regulations considered also the necessity of framing separate Regulations for direct Ph.D. registration of persons working in certain specialised fields like Public Administration, Banking and Education. The Academic Council at its meeting held on 8th/9th June, 1983 resolved to recommend the Regulations on both the subjects to the Executive Council for consideration. The Regulations may be seen at Annexures - 2 and 3.

Draft Regulations governing the recognition of the Research Laboratories as Centres to guide Ph.D. research under NEHU

1. (a) Recognition as a Centre for pursuing research leading to the Ph.D. Degree of this University may be granted on the basis of a written request by the Research Laboratory concerned and on the basis of a specific recommendation of a Regular Inspection Committee and acceptance by the Academic and Executive Councils of the University.
- (b) While granting such a recognition, the Academic Council, if it considers desirable, may refer the matter to the concerned School Board/Boards, for their considered opinion.
- (c) Where considered necessary, the Academic Council may assess the research facilities in a given field of study, before recognition is granted.
2. The recognition of a Scientist as a Ph.D. Supervisor would be made, taking into consideration the relevant Ordinances, on the basis of a written application through the Head of the Institution where he works, alongwith bio-data and other supporting documents. This application should be made to the Dean of the concerned School. The concerned School Board shall forward the recommended names to the Academic Council (through the concerned Board of Research Studies) for its approval.
3. The Supervisor shall forward the name of the candidate who desires registration for Ph.D. to the Dean of the concerned School, alongwith the Research Synopsis. The School Board shall satisfy itself that necessary facilities are available for research on that particular topic, if necessary on the basis of a report by a Visiting Committee.

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5:1:4(3)

4. It shall be the responsibility of the concerned School Board to ensure that the candidate has fulfilled all the requirements as laid down in the Ph.D. Ordinances before the candidate is registered for Ph.D. and also at the time of submission.
5. For the purpose of Research persons working in Research Organisation can be functionally classified into two categories :-
 - (i) Employees engaged in active research; and
 - (ii) Supporting staff and administration.

The Employees engaged in active research need not be full time researchers under the University. In their case, the minimum period for submission of thesis should be three years after the date of their formal registration.

In case of other employees they should fulfil all requirements as laid down in Ph.D. Ordinance.

6. The registration for Ph.D. of persons working in Research Organisations should be under a Scholar working in the same Organisation provided he is recognised as a guide by the University. Those desirous of working under a member of the University faculty exclusively should be registered as full time scholars.

Draft Regulations governing direct Ph.D. registration for
persons working in certain specialised fields

The following categories of candidates may be permitted to register themselves for Ph.D. Degree at the University subject to the fulfilment of conditions specified in each category:

- (a) Persons working in relevant research organisations at the National or State level and having a post-graduate or equivalent Degree in that or related field in which he or she proposes to pursue research and possessing at least five years of ~~off~~practical experience in that or related field.
- (b) Persons holding at least a Second Class Master's Degree in any subject and having wide experience of administration/management and specialised knowledge in the proposed field of research upto the satisfaction of the University Department concerned.

Further, candidates specified in (a) and (b) above, shall have to work in the University as full-time scholars for atleast one year (to enable them to take advantage of Library and other research facilities provided by the University).

4:1:5(1)

- (iii) Rules for election of members to the Authorities and Bodies of the University under the provisions of the Statutes of NEHU Act, 1973 -

The NEHU Election Rules of 1978 were adopted by the Academic Council at its meeting held on the 16th September, 1978 did not contain provisions regulating counting of votes whereas in the election of affiliated college teachers held in 1981 there were contests in all the three Constituencies. In view of the inadequacy of the provisions in the Election Rules, 1978, a revised Draft Election Rules, 1983 were prepared and vetted by the Legal Adviser of the University. The Rules were placed before the Academic Council in its meeting held on the 8th/9th June, 1983 and in that meeting the Council adopted the Rules and also recommended the same to the Executive Council.

The Election Rules of 1983 is placed at Annexure - 4 for consideration of the Executive Council.

NORTH-EASTERN HILL UNIVERSITY ELECTION RULES, 1983
(Under Statute 42(1)(b) and 36(A) of the First Schedule)

Rules for the election of members to the Authorities and Bodies of the University under provisions of the Statutes of the North-Eastern Hill University Act 1973, as amended upto-date.

1. These Rules shall be called "The North-Eastern Hill University Election Rules, 1983".
2. These Rules shall come into force with immediate effect.
3. Definition : In these Rules :-
 - (a) 'Act' means the North-Eastern Hill University Act, 1973, as amended upto-date.
 - (b) 'University' means the North-Eastern Hill University.
 - (c) 'Returning Officer' means the Registrar/Officer-Incharge of the North-Eastern Hill University.
 - (d) 'Teacher' means a Professor, Reader or a Lecturer of a college affiliated to the North-Eastern Hill University.
 - (e) 'Candidate' means a contesting candidate.
 - (f) 'Constituency' means the constituency from which a member is to be elected to the Authority or Body of the North-Eastern Hill University.
 - (g) 'Polling Booth' means a place where arrangements are made for voters to personally record their votes.
 - (h) 'Continuing candidates' means candidates not elected or not excluded from the poll at any given time.
 - (i) 'Exhausted Papers' means ballot papers on which no further preference is recorded for a continuing candidate, provided that a paper shall also be deemed to be exhausted in any case in which -
 - (1) The names of two or more candidates, whether continuing or not, are marked with the same figure and are next in order of preference; or
 - (2) the name of the candidate next in order of preference whether continuing or not, is marked -
 - (i) by a figure not following consecutively after some other figure on the ballot paper; or
 - (ii) by two or more figures.

- (j) 'Original votes' in regard to any candidate means the vote derived from ballot papers on which a first preference is recorded for such candidates.
- (k) 'First preference' means, the figure 1 set opposite the name of any candidate, 'Second preference' similarly the figure 2, 'Third preference' the figure 3 and so on.
- (l) 'Surplus' means the number by which the votes of any candidate, original and transferred, exceeds the quota.
- (m) 'Quota' for counting of votes where only one seat is to be filled - (1) at any election where only one seat is to be filled, every valid ballot paper shall be deemed to be of the value of one at each count, and the quota sufficient to secure the return of a candidate at the election shall be determined as follows :
 - (i) add the values credited to all the candidates;
 - (ii) divide the total by two; and
 - (iii) add 1 to the quotient ignoring the remainder, if any, and the resulting number is the quota.
- (n) Quota for counting of votes when more than one seat is to be filled - (1) At any election where more than one seat is to be filled, every ballot paper shall be deemed to be of the value of 100, and the quota sufficient to secure, the return of a candidate at the election shall be determined as follows :
 - (i) add the values credited to all the candidates;
 - (ii) divide the total by a number which exceeds by 1 the number of vacancies to be filled; and
 - (iii) add 1 to the quotient ignoring the remainder, if any, and the resulting number is the quota.
- (o) 'Transferred votes' in regards to any candidate means votes credited to such candidate which are derived from ballot papers on which a second or subsequent preference is recorded for such candidate.
- (p) 'Unexhausted papers' means, ballot papers on which a further preference is recorded for a continuing candidate.

4. Electoral Roll :

- (a) For the purpose of election of members to an Authority or Body of the University under the North-Eastern Hill University Act, 1973, as amended upto-date, there shall be an Electoral Roll of the members of the different constituencies who are entitled to vote in the elections concerned.

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- (b) The Returning Officer shall prepare constituency-wise a draft Electoral Roll votes who are eligible to vote in the constituency concerned.
- (c) The Returning Officer shall thereafter publish a draft Electoral Roll under his signature which shall be circulated among the Principals of Colleges and a copy of the same shall be affixed on a Notice Board at a conspicuous place in such offices and places for giving wide publicity. (Schedule - I).
- (d) The Returning Officer shall fix a date for receipt of objections, if any, in writing and a date for hearing as well as disposal of objections shall be so fixed that there is a gap of 15 days between the date fixed for submission of objections and the date of hearing.
- (e) On the date fixed for hearing the claimants or objections may adduce oral or documentary evidence in support of their respective intentions and the order passed by the Returning Officer shall be final and binding.
- (f) The Electoral Roll, after disposal of objections, be prepared and shall be finally published by the Returning Officer under his seal and signature and copies thereof may be supplied on payment of a price fixed by the Vice-Chancellor.

5. Notifications :

The Returning Officer shall duly notify the Principals of affiliated Colleges fixing the dates for the following purposes:-

- (i) Last date for filing nomination papers.
- (ii) Date and time of scrutiny of nomination papers.
- (iii) Last date and time of withdrawal of nominations which shall ordinarily be the 3rd day after the scrutiny of nomination papers.
- (iv) Last date and time by which the postal ballot papers and the ballot boxes where polling is held in polling booths should reach the Returning Officer.
- (v) Date and time of polling at the polling booths.
- (vi) Date, time, and place for counting of votes.

6. Nomination :

- (a) Any person whose name appears in the final Electoral Rolls of a constituency may be nominated as a candidate for election to that constituency, provided he is proposed by at least one person and seconded by another who are the voters according to the final Electoral Rolls.

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- (b) The nomination paper in the prescribed form as in the Schedule - IV must be submitted to the Returning Officer as per date and time fixed under Rule 5(i) above.
- (c) Any person whose name is enrolled in the final Electoral Roll of a constituency may subscribe as proposer or seconder in the nomination paper and nothing shall prevent any candidate from being nominated by more than one valid nomination paper.

7. Scrutiny :

- (a) All nomination papers shall be scrutinised by the Returning Officer or other Officers authorised by him in this behalf on the date and hour fixed under Rule 5(ii).
- (b) The candidates or their agents, not more than one agent for each candidate, duly authorised by the candidate in writing may attend the scrutiny of nomination papers. Facilities for examining the nomination papers shall be provided to the candidates or their agents.
- (c) The Returning Officer shall examine the nomination paper and hears the objections, if any, in respect of any nomination paper, may reject the same on any of the following grounds :-
 - (i) that the nomination paper was not received within the date and time fixed;
 - (ii) that the name of the candidate or his proposer or seconder is not in the Electoral Roll;
 - (iii) that the name or/and signature of the candidate or of his proposer or seconder does not tally with the names entered in the Electoral Roll;
 - (iv) that the signature of the candidate or his proposer or seconder is not genuine.
Provided that in case of dispute an opportunity shall be given to the person or persons concerned to prove the genuineness of his/their signatures by a date to be fixed by the Returning Officer which shall not be beyond the date of withdrawal.
 - (v) that there has been failure to comply with any of the provisions of these Rules; and
 - (vi) any other irregularity which in the opinion of the Returning Officer may vitiate the election.
- (d) The Returning Officer, after scrutiny shall declare the valid nominations.

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- (e) If, after scrutiny of nomination papers, the number of candidates validly nominated is equal to or less than the number of vacancies to be filled, the candidates as nominated shall be declared duly elected.
- (f) If the number of such candidates declared elected is less than the number of vacancies, the constituency shall be called upon to elect a person or persons as the case may be, to fill the remaining vacancies.
- (g) If, after scrutiny, the number of candidates nominated is greater than the number of vacancies, a list of candidates whose nomination papers have been declared valid shall be published by affixing the same on the Notice Board in the office of the Returning Officer on the same day, and a copy of the same be forwarded to each of the candidate nominated for election.

8. Withdrawal :

- (a) Any candidate may withdraw his candidature by notice in writing subscribed by him and send by registered post so as to reach the Returning Officer or delivered to the Returning Officer or other person authorised by him not later than Four O'clock in the afternoon of the day fixed for withdrawal, which shall be five clear days after the last day of receipt of nominations. A candidate who has withdrawn his candidature shall not be allowed to cancel the withdrawal or to be nominated as a candidate for the same election.
- (b) The Returning Officer or any other person authorised by him shall publish on the same day, after the time for withdrawal of nomination has lapsed, a final list of candidates validly nominated.
- (c) If the number of candidates after withdrawal, if any, be equal to the number of vacancies the Returning Officer shall declare such candidate or candidates duly elected.
- (d) If the number of candidates exceeds the number of vacancies to be filled, the Returning Officer shall publish a list of names and addresses of the candidates whose nominations were found valid and poll shall be taken.

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9. Emergency Provision :

It shall be competent for the Vice-Chancellor, when any emergency arises (1) to assume the powers of the Returning Officer and function as such either by himself or by deputing any other person when in the course of the conduct of any election, the Returning Officer cannot carry out his duties, and (2) to postpone the date or dates fixed in the programme for transaction of business connected with the elections at any intermediate stage. The Vice-Chancellor shall record his reasons for such acting.

10. Death of candidate before commencement of the Poll :

If a contesting candidate dies and a report of his death is received before the commencement of the poll, the Returning Officer shall upon being satisfied of the fact of the death of the candidate, countermand the poll and report the fact to the Vice-Chancellor and all proceedings with reference to the election shall be commenced anew in all respects as if for a new election, provided that no further nomination shall be necessary in case of a person who was a contesting candidate at the time of countermanding the poll. Provided further that a person who has given a notice of withdrawal of his candidature before the countermanding of the poll, shall also be eligible as a candidate for the election after such countermanding.

11. When a poll is taken as required under Clause 8(d) above, the Returning Officer shall appoint presiding and/or polling officer where necessary in order to conduct the poll.

12. Casting of Votes :

- (a) In case of casting of votes at the polling booths, the Returning Officer shall send to each Presiding Officer, appointed by him, alongwith copies of the Electoral Rolls as many ballot papers as there are enrolled votes of the polling centre concerned so as to reach the Presiding Officer not less than three days ahead of the date fixed for the poll.

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- (b) In case of ballot vote to be cast by the teacher of colleges, the Returning Officer shall send by registered post or by messenger the ballot papers for the voters of the colleges to the respective Principals of the colleges alongwith instructions as to the mode of casting vote, (Schedule - II) to reach them atleast 15 days before the date fixed for the receipt of ballot papers by the Returning Officer and the Principals on receipt of the ballot papers shall deliver the same to the respective voters on proper verification and under signed receipt. After delivery of the ballot papers, the Principal shall send by registered post or by messenger the said receipts alongwith his report to the Returning Officer and also the ballot papers which could not be delivered with reasons thereof.

13. Counting :

- (a) The Registrar shall conduct the counting on the date, time and place fixed for this purpose.

Provided that if any ballot box from a polling centre is not received by the Returning Officer within the date and time fixed for the purpose, counting of votes shall be kept in abeyance for a period not exceeding 7 days and if it is deemed necessary, a fresh poll may be held in such polling centre or centres and the Returning Officer shall fix the date and time for fresh poll and for such other purposes.

- (b) The procedure prescribed in the following rules shall be adopted in the election in accordance with the system of proportional representation by means of single transferable vote.
- (c) All voters shall be entitled to vote and each voter shall have only one vote.
- (d) The Returning Officer shall have the power to reject any ballot paper :-
- (i) which does not bear Principal's signature; or
 - (ii) on which a voter signs his name or writes any word, or makes any mark by which it becomes unrecognisable; or
 - (iii) on which the figure 1 is not marked; or
 - (iv) on which the figure 1 is set opposite the names of more than one candidate; or
 - (v) on which the figure 1 and some other figures are set opposite the name of the same candidate; or
 - (vi) which is void because of uncertainty.

- (e) On every ballot paper so rejected, the Returning Officer shall endorse the word 'invalid' and such papers shall be kept in a separate bundle.
- (f) The ballot paper covers, other than those rejected under sub-clause(d) above, shall then be opened and the ballot papers taken out and mixed together in the presence of the Returning Officer. The Returning Officer shall then proceed to count the votes.

14. Admission to the place fixed for counting :

The Returning Officer shall exclude from the place fixed for counting of votes all persons except :-

- (a) Such persons as may be engaged to help him in the counting of votes.
- (b) Candidates and their counting agents, one agent being allowed for each candidate at a time.

15. Counting Procedure :

- (1) The following counting procedure shall be followed :
 - (a) All fractions shall be disregarded; and
 - (b) All preferences recorded for candidate already elected or excluded from the poll shall be ignored.
- (2) After the invalid ballot papers, if any, have been rejected, the remaining ballot papers shall be divided into parcels according to the first preferences recorded for each candidate and the number of papers in each parcel noted.
- (3) The number of papers in all the parcels shall then be added together and the total divided by a number exceeding by one the number of vacancies to be filled and the result increased by one shall be number sufficient to secure the return of a candidate hereinafter called the quota.
- (4) Any candidate, in whose parcel the number of votes on the first preferences being counted is equal to or greater than the quota, shall be deemed elected.
- (5) If at any time a number of candidates equal to the number of persons to be elected has obtained the quota, such candidates shall be treated as elected and no further steps shall be taken thereafter.

Contd/...

- (6) (a) If the number of papers in any such parcel is equal to the quota, the papers shall be set aside as finally dealt with;
- (b) If the number of papers in any such parcel is equal to the quota, the surplus shall be transferred to the continuing candidates indicated on the ballot papers as next in the order of the voter's preference in the manner prescribed below.
- (c) If and wherever as a result of any operation prescribed by these rules a candidate has a surplus that surplus shall be transferred in accordance with provisions of this rule.
- (d) If in ascertaining the number of papers to be transferred from a sub-parcel, fractional parts are found to exist and if owing to the existence of such fractional parts, the number of papers to be transferred is less than the surplus, as many of these fractional parts taken in the order of their magnitude, beginning with the largest as are necessary to make the total number of papers to be transferred equal to the surplus, shall be reckoned as the value of unity and the remaining fractional parts shall be ignored. If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the larger which arises from the larger sub-parcel, and if the sub-parcels in question are equal in quantum, preference shall be given to the candidate who obtained the larger number of original votes.
- (e) If more than one candidate has a surplus, the largest surplus shall be dealt with first and the others in order of magnitude; provided that every surplus arising on the first count of votes shall be dealt with before those arising on the second count and so on.
- (f) When two or more surpluses are equal, the Returning Officer shall decide, as hereinafter provided in Clause 15(c) which shall be first dealt with.
- (g) (i) If the surplus of any candidate to be transferred arises from original votes only, all the papers in the parcel belonging to the candidate whose surplus is to be transferred shall be examined and the unexhausted papers divided into sub-parcels according to the next preferences recorded thereon. A separate sub-parcel shall also be made of the exhausted papers.

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- (ii) The number of papers in each sub-parcel and the total of all the unexhausted papers shall then be ascertained.
- (iii) If the total number of unexhausted paper is equal to or less than the surplus, all the sub-parcels shall be transferred to the continuing candidates.
- (iv) If the total number of the unexhausted paper is greater than the surplus, these shall be transferred from each sub-parcel the number of papers which bears the same proportion to the number of papers in the sub-parcel as the surplus bears to the total number of unexhausted papers, in the order in which such papers have been transferred.
- (h) If the surplus of any candidate to be transferred arises from the transferred as well as original votes, all the papers in the sub-parcel, last transferred to the candidates shall be re-examined and the unexhausted papers divided into sub-parcels according to the next preference recorded thereon. The sub-parcels shall be dealt with in the same manner as is provided in the case of sub-parcels referred to in Clause g(i) above.
- (i) The papers transferred to each candidate shall be added in the form of a sub-parcel to the papers already secured by such candidate.
- (j) All papers in the parcel or sub-parcel of an elected candidate not transferred under this rule shall be set aside as finally dealt with.
- (k) (i) If, after all the surplus has been transferred as hereinafter mentioned less than the number of candidates required has been elected, the candidate lowest on the poll shall be excluded from the poll and his unexhausted papers distributed among the continuing candidates according to the next preferences recorded thereon. Any exhausted papers shall be set aside as finally dealt with.
 - (ii) The papers containing original votes of an excluded candidate shall first be transferred.
 - (iii) The papers containing transferred votes of an excluded candidate shall then be transferred in the order of the transfer in which he obtained them.

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- (iv) If the total of the votes of the two or more candidates lowest on the poll, together with any surplus votes not transferred is less than the votes credited may, in one operation be excluded from the poll and their votes transferred in accordance with the direction given in sub-rule(i) to (iii) above.
- (1) The process directed by this rule shall be repeated on the successive exclusions of the candidate lowest on the poll until the last vacancy is filled either by the election of candidate with the quota or as hereinafter provided.
- (n) If as a result of a transfer of papers under these rules the number of votes obtained by a candidate is equal to or greater than the quota, the transfer then proceeding shall be completed but no further papers shall be transferred to him.
- (i) If after the completion of any transfer under these rules the number of votes of any candidate shall be equal to or greater than the quota, he shall be declared elected.
- (ii) If the number of votes of any such candidate shall be equal to the quota, the whole of the papers on which such votes are recorded shall be set aside as finally dealt with.
- (iii) If the number of votes of any such candidate shall be greater than the quota, his surplus shall thereupon be distributed in the manner herein before provided, before the exclusion of any other candidate.
- (n) (i) When the number of continuing candidate is reduced to the number of vacancies remaining unfilled, the continuing candidate shall be declared elected.
- (ii) When only one vacancy remains unfilled and the number of votes of some are continuing candidate exceeds the total of all the votes of the other continuing candidates, together with any surplus not transferred, that candidate shall be deemed elected.
- (iii) When only two vacancies remain unfilled and there are only two continuing candidates and these two candidates have each the same number of votes and no surplus remains capable of transfer, one candidate shall be excluded under next succeeding clause, and the other deemed elected.

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- (o) If when there is more than one surplus to be distributed two or more surpluses are equal or if at any time it becomes necessary to exclude a candidate and two or more candidates have the same number of votes and are lowest on the poll, regard shall be had to the original votes of each candidate, and the candidates for whom lowest original votes are recorded shall have his surplus first distributed, or shall be first excluded as the case may be. If the number of their original votes is the same, the Returning Officer shall decide by lot which candidate shall have his surplus distributed or be excluded.
- (p) Any candidate or his agent may, at any time, during the counting of the votes, either before the commencement or after the completion of any transfer of votes (whether surplus or otherwise) demands on reasonable grounds the Returning Officer to re-examine and re-count the papers of all candidates or of any candidate (not being papers set aside at any previous transfer as finally dealt with) and the Returning Officer deems it necessary, shall forthwith re-examine and re-count the same with the help of such persons as he may appoint. The Returning Officer may also at his discretion re-count votes either once or more than once in any case in which he is not satisfied as to the accuracy of any previous counting; provided that nothing herein shall make obligatory on the Returning Officer to re-count the same votes more than once.

16. In the matter of hearing of claims or objections in respect of inclusion or non-inclusion of a name in the Electoral Roll, scrutiny of nomination papers or counting of votes, no rejection shall be made on technical or trivial grounds.

17. On completion of counting, the Returning Officer shall declare the results which shall be displayed on the Notice Board and subsequently be published in a daily newspaper.

18. Election Petition :

No election can be questioned or challenged except by an election petition presented in accordance with the following provisions :

- (a) An election petition must be filled within 21 days from the date of declaration of the results of the election.
- (b) An election petition shall lie only when any irregularity has materially affected the result of the election.

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- (c) The Vice-Chancellor shall be the final authority to admit and dispose of an election petition whose decision shall be binding and final and cannot be questioned by any other proceeding.
- (d) An election petition shall be submitted to the Vice-Chancellor through the Returning Officer who shall then forward the election petition along with a brief report and all relevant papers to the Vice-Chancellor. The Vice-Chancellor may admit or reject the petition.
- (e) The Returning Officer on admission of the petition shall supply copies of the same to be furnished by the person challenging the election to all the contesting candidates fixing the date for filing of written statements and documents, if any.
- (f) The Vice-Chancellor may admit and dispose of a petition on perusal of the relevant papers or he may authorise any other person or persons for hearing the parties after admitting petition and the persons so authorised shall submit a report to the Vice-Chancellor for necessary order.

19. Preservation of ballot paper :

The ballot papers shall be preserved till the disposal of an election petition and if no election petition is received, the ballot papers shall be destroyed on the expiry of the period prescribed for filing of election petitions.

20. The North-Eastern Hill University Election Rules, 1978, are hereby repealed.

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JL/C/

SCHEDULE - I

NORTH-EASTERN HILL UNIVERSITY
SHILLONG-793001

C O P Y

No.M.1-34/Conf/83-519
Dated 27th May, 1983

To

The Principal,

Subject: Electoral Roll of Teachers of affiliated Colleges for Election to the Academic Council under Provision of Clause(xii) of the Statute on the Constitution of the Academic Council.

Madam/Sir,

I am enclosing herewith a copy of the Statute on the Constitution of the Academic Council. In this connection, I want to draw your and your teachers' kind attention to the Provisions of Clause (xii) of the Statute. I am also enclosing two copies of the Electoral Roll with a request that this may kindly be brought to the notice of the teachers of you College urgently.

As regards, the Election of teachers of affiliated Colleges to the Academic Council, the following time-table has been fixed for submission of objections in writing if any. Concerning inclusion /non-inclusion of names of teachers in the Electoral Roll.

1. Date of Publication of Electoral Roll: 27th May, 1983.
2. Last date for submission, if any, in writing (between 10.30 a.m.) 13th June, 1983.
3. Date for hearing of objection at 11 a.m.; 17th June, 1983 in the office of the Registrar, NEHU, Shillong.
4. Date of final publication of Electoral Roll: 20th June, 1983.

Further, it may kindly be brought to the notice of the teachers of your college that only the names of full-time teachers (Lecturer) who are in service as on 31st May, 1983 have been included in the Electoral Roll. Being in service on the 31st May, 1981 is the qualifying date for the purpose of the Election.

Kindly acknowledge receipt of the letter.

Yours faithfully,

(Mrs.M.R. Mawlong)
Registrar.

Enclo: a.a.

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SCHEDULE - II

To

The Principal,

Sub:- List of contesting candidates, Presiding Officers and Polling Status for Election to the Academic Council under provision of Clause (xii) of the Statute on the Constitution of the Academic Council.

Sir/Madam,

I am enclosing herewith Notification on the above subject along with _____ instructions and Ballot Papers each for election of teachers to the Academic Council for favour of delivering the same to the voter of your College atleast 5(five) days before the Poll as per enclosed instruction.

Further, you are request kindly to function as Presiding Officer of your centre and to receive the Ballot papers on _____ between 10 A.M. to 4. P.M.

Yours faithfully,

(_____)
Returning Officer

FOR ELECTION TO AUTHORITIES OR BODIES OF
THE UNIVERSITY FORM OF COVERING LETTER.

Sir/Madam,

I am sending herewith your ballot paper. Please record your vote according to instructions given below and see that the ballot paper bears no identifying mark which shall entail rejection of the ballot vote. After recording your vote, please place the ballot vote inside the smaller envelope bearing the word "For ballot vote only" and close and seal it and then put this closed envelope within the bigger envelope addressed to the Registrar and hand over the same to the Principal of **your College as _____ between _____ who would then send all the envelopes containing ballot papers in a big envelope by Registered Post to the Registrar at his cost or hand over the same to the Registrar in person or by a messenger, so as to reach _____.**

INSTRUCTIONS

1. The number of candidates for whom you may vote is _____.
2. (a) Your vote should be recorded by placing on your ballot paper the figure 1 in the space opposite the name of the candidate for whom you wish to vote in the first instance; and
(b) You may, in addition, place on your ballot paper the figure 2 or the figures 2 and 3, or the figures 2, 3 and 4 and so on in the space opposite the names of the other candidates in the order of your preference.
3. (a) In case of postal ballot you should place the ballot paper in a closed envelope and return the close envelope with a covering letter to the Registrar/Officer-in-charge so as to reach him by the date and time fixed for the purpose. The covering letter will be in the following form.

To
The Registrar/Officer-in-Charge,
North Eastern Hill University, Shillong.

Sir,

I enclose herewith a close envelope containing my ballot paper for the election to NEHU Academic Council under Section _____.

Address _____

Yours faithfully,

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4. (a) Every ballot paper, before it is issued to an elector, the counterfoil attached there to shall be stamped on the back with the Principal's seal and every ballot paper, before it is issued, shall be signed in full on its back by the Principal.
- (b) At the time of issuing a ballot paper to an elector, the Principal shall -
- (i) record on its counterfoil the electoral roll number of the elector as entered in the marked copy of the electoral roll;
 - (ii) obtain the signature of that elector on the said counterfoil; and
 - (iii) mark the name of the elector in the marked copy of the electoral roll to indicate that a ballot paper has been issued by him, without however recording therein the Serial Number of the ballot paper issued to that elector.

Provided that no ballot paper shall be delivered to an elector unless he has put his signature on the counterfoil of that ballot paper.

- (c) Before any ballot paper is delivered to an elector, the Serial Number of the ballot paper shall be effectively concealed by the issuing authorities (Principal).
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(iv) Revised Ordinances on M.Phil and Ph.D. Programmes -

The Executive Council at its meeting held on 26th March, 1983 vide Resolution No. EC:33:83:05(2) while approving the above Ordinances had decided to refer back Clause 7 of the Ordinance on M.Phil and Clause 4(i) of the Ordinance on Ph.D. to the Academic Council for re-consideration and if the Academic Council think fits, suitable amendments to the above two clauses be made.

The Academic Council at its meeting held on the 8th and 9th June, 1983 had considered the recommendations of the Executive Council and had adopted revision of the above two clauses. The clauses as adopted by the Academic Council is reproduced below :

"Clause - 7

The performance of the scholar shall be evaluated in the following grades :

'O' - (Outstanding), 'A' and 'B' with grade point valuation in the 10 point scale, i.e., 7-10 corresponding to 'O' grade, 6-6.99 corresponding to 'A' grade, 5-5.99 corresponding to 'B' grade. Those securing less than 5 points shall be graded as 'C'. A scholar will be eligible for the award of M.Phil Degree if he secures atleast a 'B' grade in each course. Further, a student will be eligible for admission directly after completing the course work to Ph.D. if he secures at least three 'A's in his M.Phil course work.

As regards, Clause 4(i) the Academic Council made no amendments.

Further the Academic Council had made amendments to the Ordinance on Ph.D. Programme

Clause 15 - Removal of difficulties - (New Clause).

Notwithstanding anything contained in the above Ordinance, the Vice-Chancellor, may take such measures as may be necessary in respect of candidates for Ph.D., who were admitted to the University during 1982 or earlier".

A proviso be added after Clause 1(ii) of Ordinance 13

" Provided further that they stay in the University for atleast 30 days in a year including vacations and participate in such academic programmes as may be decided by the Department and the total period of such stay in the University before the submission of the thesis shall be not less than 90days".

The final shape of the Ordinances 12 and 13 along with the above amendments is enclosed herewith for consideration of the Executive Council.

ORDINANCE 12 "OF THE MASTER OF PHILOSOPHY (M. PHIL) DEGREE PROGRAMME

Objective

1. The University shall organise an M.Phil programme with the objective of providing deeper insights in the relevant subject broadening horizons emphasising the unity of all knowledge formally divided in numerous disciplines equipping scholars with necessary tools and practical experience for further researches in different fields. This shall be the first research degree of the University. The University may also organise a special programme of M.Phil, hereafter referred to as M.Phil (Special) for teachers in the college which will additionally aim at improvement of the teaching skills of college teachers.

Structure

- 2:1. The M.Phil programme shall comprise two parts, viz., (a) course work, and (b) dissertation/project work.
The two parts shall have equal weightage.
- 2:2. The M.Phil (special) programme shall comprise four parts, viz., (a) course work, (b) readings in the subjects, (c) teaching methodology and practice, (d) dissertation. The weightages of the four parts shall be 25:25:15:35 respectively.

Course Work

- 3:1. The course work for the M.Phil programmes shall be as follows :-
 - (a) M.Phil - four courses covering one full semester.
 - (b) M.Phil (Special) - Two courses in three months comprising two spells of two months and one month.
- 3:2. Each Department shall organise a number of core courses in the subject aimed at giving deeper insights to the students. Each Department shall also organise, as far as possible, one or more general courses in the subject with inter-disciplinary approach covering a wider areas. At least one course shall also be organised at the school level.

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- 3:3. Every M.Phil scholar shall offer one school-level course, two core courses and one course outside the Department other than the School level course.

Provided that the teacher scholar pursuing M.Phil (Special) programme may offer two core courses within the Department.

- 3:4. The M.Phil/M.Phil(Special) scholars will be required to attend and participate in not less than six/three seminars which will be organised by the Departments for the purpose of discussing new results, developments in the subject and/or interpretation of the data. Each scholar shall be required to take at least two seminars - one in the early phase of his dissertation/project work and another just before concluding his work. However, the first seminar may be waived in case of M.Phil(Special) scholars.

Admission

- 4:1. Admission to M.Phil courses shall be as far as possible twice a year - 1st September and 1st March. No mid-semester admission shall be allowed.
- 4:2. Students securing not less than 55% marks in the Master's examination of a recognised University shall be eligible for admission to the M.Phil programme.

Provided that in the case of the students belonging to Scheduled Tribes or Castes those securing not less than 50% marks may be eligible.

- 4:3. Each school shall organise an admission test including an interview, if necessary, to assess the aptitude and potential for research of the applicants. Only those who secure 55% marks or more in the admission test amongst general candidates and 50% or more amongst SC/ST candidates shall qualify for admission to the course.

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4:4. All teachers working in the constituent and affiliated colleges of the University and recognised as University teachers shall be eligible for admission to M.Phil(Special) course. The teachers working in colleges under the jurisdiction of other Universities may also be admitted subject to availability of seats and their satisfying such conditions as may be laid down by the concerned School Board, preference being given to those working in the North-Eastern region.

Duration

- 5:1. A scholar should normally complete his M.Phil in not more than three semesters, the first semester being devoted to course work. An extension of one semester may be allowed in suitable cases by the University.
- 5:2. The M.Phil(Special) programme shall be spread over not more than four semesters beginning with a course work for two months followed by study, research and teaching in the college of the scholar for one academic year and final rounding up in the University campus for not less than one month.
- 5:3. In case a candidate, after clearing the course work, discontinues his research work for some unforeseen reason, on being satisfied about the grounds for discontinuance, the Research Council may condone a break of not more than four semesters and the candidate may be allowed to resume his work. If the break is for more than four semesters the scholars shall seek fresh admission to the appropriate course.

Attendance

- 6:1. An M.Phil student will be required to attend all seminars and lectures organised by the Department. If the attendance of a candidate is less than 80% of the total lectures or less than requisite number of seminars laid down in 3(iv) above, the Board of the School may, on the recommendation of the Department concerned, remove the name of the student from the rolls.

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6:2 Each scholar, after successfully completing his course work, shall take up the research/project work under a Supervisor to be appointed by the Department. During this phase, the student shall spend not less than six months in the University campuses or the field before he is eligible to submit his dissertation/project report.

Evaluation of Course Work

7 The performance of the scholar shall be evaluated in the following grades :

'O' - (Outstanding), 'A' and 'B' with grade point valuation in the 10 point scale, i.e., 7-10 corresponding to 'O' grade, 6-6.99 corresponding to 'A' grade, 5-5.99 corresponding to 'B' grade . Those securing less than 5 points shall be graded as 'C'. A scholar will be eligible for the award of M.Phil Degree if he secures atleast a 'B' grade in each course. Further, a student will be eligible for admission directly after completing the course/to Ph.D. /work if he secures at least three 'A's in his M.Phil course work.

Areas of research

8:1 Each Department shall prepare a broad perspective of their research programme including the major thrust areas keeping in view the special responsibility of the University in terms of Section 4 of the NEHU Act, 1973, national priorities research potential in the region, the advancing frontier of knowledge in each subject, available research facilities in the University, special interests of the members of the faculty, etc., which may be reviewed from time to time and approved by the Academic Council.

8:2 Each Department shall also prepare a list of topics of research/project work for M.Phil by about the month of April/October each year which will be made available to M.Phil scholars. Each scholar may select one or more topics, not included in the list but preferably falling within the broad perspective referred to above and submit the same to the Department by the end of May/November.

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- 8:3. The Department may consider the topics so submitted by the scholars and provisionally allocate one topic each to each scholar and also assign a Supervisor to each student.
- 8:4. The Supervisor and the scholar concerned shall prepare an outline of the proposed research/project work of the scholar giving the scope of the work, methodology, etc., to the Department. The proposals of such candidates, as may clear the course work, may be submitted to the School Board for their approval who will forward the same to the Board of Research Studies for final confirmation.

Review of Progress

- 9:1. The Supervisor shall submit a bi-monthly progress report on each scholar to the Department who will review the progress and submit a consolidated report on all M.Phil scholars in the Department to the School Board and the Board of Research Studies.
- 9:2. In case the progress of a student is not satisfactory, the School Board, on the recommendation of the Department, may remove him from the rolls.
- 9:3. When the scholar completes his study and is at the stage of writing the thesis, he shall prepare a brief paper incorporating the findings of his research and present it in a seminar to be organised by the Department for the purpose and defend the same. On successful defence, he may finalise his thesis.

Submission of dissertation/project report

- 10:1. The Supervisor shall submit to the School Board the brief paper referred to above or a revised paper along with the conclusion of the seminar to the School Board. He shall also submit a panel of not less than four external examiners who may forward the same to the Board of Research Studies for approval.

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- 11:5. The report of the examiners shall be submitted to the School Board, who on being satisfied, may recommend to the Academic Council through the Board of Research Studies that the M.Phil Degree may be awarded to the candidate.
- 11:6. A thesis/project report which has been re-submitted shall be examined by the original examiner unless any one of them is, or both of them are unable or unwilling to act as such, in which case another examiner(s) may be appointed.
- 11:7. No candidate shall be permitted to re-submit his thesis/project report for the award of the M.Phil degree more than once.

Academic Staff and Organisation

12. In order to conduct the M.Phil programme a department shall have, unless specially allowed by the Academic Council in this regard, at least four teachers with a Ph.D. Degree and/or equivalent published work, the quality of which shall be judged by the School Board concerned.

Removal of Difficulties

13. Notwithstanding anything contained in the above Ordinances, the Vice-Chancellor may take such measures as may be necessary in respect of candidates for M.Phil who were admitted to the University during 1982 or earlier.
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ORDINANCE 13 - "ON THE DOCTOR OF PHILOSOPHY (PH.D.) PROGRAMME".

ELIGIBILITY

1. A candidate who has successfully completed M.Phil programme of this University in the subject in which the candidate proposes to pursue the course of research, or in an allied subject, may be admitted as a candidate for the Ph.D. programme.

Provided that, on the recommendations of the Department concerned and after the approval of the School Board, persons belonging to the following categories be permitted to be registered directly for the Ph.D. programme:-

- (i) students securing 'A' grade or 60% and above in the course work of M.Phil programme of this University;
- (ii) recognised teachers of colleges affiliated to this University.

Provided further that they stay in the University for atleast 30 days in a year including vacations and participate in such academic programmes as may be decided by the Department and the total period of such stay in the University before the submission of the thesis shall not be less than 90 days.

- (iii) persons who have taken M.Phil Degree from another University recognised by this University and have secured at least 'B' grade with a grade point average of 4.00 (or 55% marks) in the M.Phil examination;
- (iv) persons who have completed atleast three years research in a research laboratory/institute; and
- (v) any other person who on the basis of his qualification and experience is of sufficient merit to be admitted directly.

REGISTRATION:

- 2 The application for registration for Ph.D. shall be made to the Department concerned in the proforma as may be prescribed by the University along with a detailed research proposal including the topic, scope of its study, tentative hypothesis, research methodology including sampling design, where necessary. The Department shall forward the research proposal along with its comments to the School Board.

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- 3:1. The School Board shall forward the research proposal to two experts in the area of research who may be preferably members of the concerned Board of Post-Graduate Studies on School Board, for their opinion about the suitability of the topic, adequacy of its scope, research methodology, etc., as also on the fact that it is not repetition of earlier work in the area. On the basis of the observation of the experts and on their own the Board shall satisfy itself that :-
- (a) research in the proposed subject can be profitably pursued;
 - (b) the research work can be suitably undertaken at the University; and
 - (c) the candidate possesses the competence for the proposed research.
- 3:2. If the School Board is so satisfied, it may, subject to confirmation by the Board of Research Studies, admit the candidate provisionally as a candidate for the Ph.D. Degree.

SUPERVISORS:

- 4:1. The Board of Research Studies on the basis of the recommendation of the Department concerned, shall appoint a teacher of the University as a Supervisor to guide and supervise the work of the candidate.

Provided that the Board of Research Studies may, on the recommendation of the concerned Board of Post-Graduate Studies, appoint a group of two or three Supervisors from the related areas for which the scholar registered for inter-disciplinary topic to guide and supervise the work of the candidate.

Provided further that the Board of Research Studies may, on the recommendation of the concerned Board of Post-Graduate Studies, appoint, in addition to a Supervisor, one or two Joint Supervisors or Consultants to guide the work of the candidate. In such a case, the Supervisor shall be in over-all charge of the supervision of the candidate's work and shall, as provided in Para 1 of this Clause, be a teacher of this University. Joint Supervisors or Consultants need not necessarily be teachers of this University. In the event of a Joint Supervisor or

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Consultant being from outside this University, he should be a person officially recognised through appropriate procedures for this purpose by the University.

- 4:2. The Supervisor shall be a Professor, Reader or a Lecturer with atleast three years experience of independent Post-Doctoral research.

FINAL REGISTRATION:

- 5:1. The scholar shall submit a report with recommendation of his Supervisor through his Department to the School Board as soon after one year of his preliminary registration as possible, but not later than eighteen months, about the progress of his work with reference to the scope of the topic, the provisional hypothesis, research methodology including sampling design, etc., with proposal for modification, if any, in the topic, or its scope, or any other element in his research proposal with reasons therefor. The School Board may forward the same to the Board of Research Studies with their observations who may admit the scholar finally as a candidate for Ph.D.
- 5:2. If a candidate does not seek final registration within the stipulated period, the provisional registration shall lapse and it shall be deemed that the candidate has discontinued his studies and his registration shall lapse automatically. If a candidate wishes to resume his research, he shall seek fresh provisional admission in accordance with the provision of this Ordinance.

DURATION:

6. No candidate shall be permitted to submit the thesis for the Ph.D. Degree, unless he has pursued a course of research at the University for not less than two years from the date on which his candidature has been provisionally registered.
- 7:1. The name of a candidate shall be removed from the rolls of the University, if he fails to submit his thesis within four years of the date of his provisional registration.

Provided in exceptional circumstances, the School Board, on the recommendation of the concerned Board of Post-Graduate Studies may extend the registration of the candidate at his request, for one more year. If the thesis is not submitted within that extended period, the registration shall lapse automatically.

- 7:2. If a candidate whose registration has lapsed by virtue of the provision of sub-clause 7:1 above, wishes to complete his work, he may apply for re-registration within one year of the date when his registration lapsed and he may, on the recommendation of the Department concerned, be permitted to be re-registered as a candidate for the Degree. After such re-registration the candidate may submit his thesis at any time during the two years following the re-registration but not later.

INELIGIBILITY FOR EMPLOYMENT, ETC :

8. Before completing the minimum prescribed in Clause 7:1, no candidate -

(a) shall undertake any employment;

Provided that those engaged in teaching and research in the affiliated colleges of this University and other institutions recognised for this purpose by the University may be exempted from this requirement;

(b) shall join any other course of study other than those which may be useful for his research programme; or

(c) shall appear in any examination other than those prescribed by the Department without prior permission of the School Board.

REVIEW OF PROGRESS:

- 9:1. The Department shall arrange for periodical review of the progress of the candidate by organising a seminar in which he shall present a brief summary of his work. A report on his work including a gist of the consensus in the seminar shall be prepared by the guide in consultation with at least two other teachers participating in the seminar.
- 9:2. The candidate may be required from time to time to assist the teaching work in the Department and to give seminars assigned by the Supervisor.
- 9:3. The School board may cancel the admission of a candidate for a breach of the provisions of Clause 7 and 8 or on account of his unsatisfactory progress in the manner prescribed by Regulations.

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SUBMISSION OF THESIS:

- 10:1. When the guide is of the opinion that the thesis is in the final stage of completion, say about eight weeks before the likely date of submission, the student shall be required to prepare a synopsis of his research findings. This paper shall be discussed in a seminar organised for the purpose where he may defend his work. The synopsis along with the recommendation of the Supervisor including the fact of successful defence of his work at the seminar, shall be submitted to the concerned Board of Research Studies along with a panel of not less than six examiners.
- 10:2. A candidate shall submit his thesis for the Ph.D. in the manner prescribed by Regulations and may incorporate in his thesis the content of any work which he may have published on the subject and shall inform the examiner if he has done so, but he shall not submit as his thesis any work for which a Degree, other than M.Phil, may have been conferred on him by this or any other University.
- 10:3. The thesis shall satisfy the following conditions :-
- (a) It must be a piece of research work characterised either by the discovery of new facts or by a fresh interpretation of facts or theories; in either case it should evince the candidate's capacity for critical examination, original thinking and judgement. It shall also be satisfactory so far as its literary presentation is concerned.
 - (b) The candidate shall indicate how far the thesis embodied the results of his own research or observations and in what respects his investigation appear to him to advance the studies of the subject of the thesis.
- 10:4. A candidate shall submit his thesis through the Department under a certificate from his Supervisor that the thesis incorporates the student's bonafide researches and that these have not been submitted in support of an application for another Degree or qualification of this or any other University or Institute of learning.

Contd/...

- 10:5. The application for submission of the thesis shall be countersigned by the Head of the concerned Department.

EVALUATION:

11. The thesis submitted by the candidate for the Ph.D. Degree shall be examined by atleast three examiners appointed by the Executive Council on the recommendation of the Academic Council. Two of the examiners shall be those who are not on the staff of the University, while the third examiner shall be the Supervisor.

EXAMINERS' REPORT AND VIVA-VOCE:

- 12:1. Each examiner shall, after examining the thesis submitted by the candidate for the award of the Ph.D. Degree, submit a report to the University containing a clear recommendation that in his opinion, (a) the thesis could be accepted for the Ph.D. Degree, or (b) a Viva-Voce examination may be held before recommending the candidate for the award; or (c) thesis should be modified/revised; or (d) the thesis may be rejected.
- 12:2. If one of the examiners recommends that a Viva-Voce examination should be held, a Board may be constituted by the Vice-Chancellor for holding the Viva-Voce examination consisting of the Supervisor and atleast one of the external examiners. This examination shall be held within a period of six months of the receipt of the two reports from external examiners.
- 12:3. In case a examiner suggests some modifications/improvements of the thesis on certain specific lines or points out certain lacunae in the thesis the candidate should be asked to reply or to modify the thesis as suggested and to re-submit the thesis within a period of one year from the date of intimation of the requirement of modification by the University.

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- 12:4. The Viva-Voce Board may, on the basis of the opinion of the external examiners and on the basis of the performance of the candidate at the Viva-Voce examinations, recommend that :-
- (a) the candidate be awarded the Ph.D. Degree; or
 - (b) the thesis be rejected and the candidate be not awarded the Ph.D. Degree.
- 12:5. A thesis should be accepted for the award of the Degree of Doctor of Philosophy on the unanimous recommendation of the examiners. If there is a difference of opinion it should be referred to a fourth examiner to be nominated by the Vice-Chancellor out of the panel already appointed by the Academic Council and Executive Council.

RE-SUBMISSION OF THESIS:

- 13:1. A candidate whose thesis has been referred back for revision shall re-submit it for the award of the Ph.D. Degree within one year of the intimation of the decision of the University.
- 13:2. A thesis which has been re-submitted shall be examined by the external examiners unless any one of them is, or both of them are unable or unwilling to act as such, in which case another examiner(s) may be appointed.
- 13:3. No candidate shall be permitted to re-submit his thesis for the award of the Ph.D. Degree more than once.

AWARD OF DEGREE:

- 14:1. In case the School Board is satisfied that the examiners, where necessary after the Viva-Voce examination, have unanimously recommended that the candidate be awarded the Ph.D. Degree it shall recommend to the Executive Council through the Board of Research Studies and the Academic Council that the Ph.D. Degree may be awarded to the candidate.
- 14:2. In case the Viva-Voce Board or majority of the examiners recommends that the thesis of the candidate be rejected and no Degree be awarded to the candidate the School Board shall recommend to the Executive Council through the Board of Research Studies and Academic Council accordingly.

Contd/...

REMOVAL OF DIFFICULTIES

15. Notwithstanding anything contained in the above Ordinances, the Vice-Chancellor may take such measures as may be necessary in respect of candidates for Ph.D. who were admitted to the University during 1982 or earlier.

4:1:5(1)

Amendment in the Regulations governing M.A.
Education/M.Ed Dissertation evaluation -

The Academic Council in its meeting held on the 8th and 9th June, 1983, had considered the proposed amendment to Regulation governing M.A. Education/M.Ed. dissertation - evaluation placed before it and had recommended the amended Regulation to the Executive Council for consideration:

The amended Regulations as adopted by the Academic Council is re-produced below:for

"The dissertation shall be evaluated by an internal examiner and by the Staff Advisor on proforma according to the guidelines given by the Department. If the evaluations of the two examiners differ by more than one grade point average/15% marks, the Dean shall refer the dissertation to a third examiner. The grades/Marks of all the three examiners shall then be averaged and the result finalised by the Examination Committee".

Further, the Academic Council had accepted that the amended Regulations be made applicable to the M.A./M.Ed. dissertation pertaining to the batches upto and including 1981 admissions.

The matter is placed before the Executive Council for consideration.

5:1:1(1)

ADMINISTRATIVE MATTERS :

Item No. 5:1

- (i) Panel of experts for selection of teachers
in Public Administration and Psychology
Departments -

The Academic Council in its meeting held on the
8th/9th June, 1983 had recommended the panel of experts for
selection of teachers in the Department of Public Administration
and Department of Psychology, for consideration and approval
of the Executive Council.

The Panel will be tabled by the Chair.

5:1:2(1)

- (ii) Panel of Experts for selection of teachers in the Department of Continuing Education -

The Academic Council in its meeting held on the 8th/9th June, 1983 had recommended the panel of experts for selection of teachers in the Department of Continuing Education for consideration and approval of the Executive Council.

The Panel will be tabled by the **Chair**.

5:1:5(1)

(iii)

SELECTION OF PROFESSOR IN GEOGRAPHY
UNDER THE SELECTION COMMITTEE HELD ON
OCTOBER, 1984.

The Executive Council in its 31st Meeting did not approve the recommendation of the selection Committee for the appointment of Dr. A. K. Tiwari for the post of Professor of Geography.

As provided under statute 20 (6) of the NEHU Act 1983, the matter was referred to the visitor. The Ministry vide their letter NO. F. 8-43/82-Desk (U) dated 9th May, 1983, conveyed the decision of the visitor approving the resolution of the Executive Council to the extent of Dr. A. K. Tiwari's name for the post. However, the decision to re-advertise the post would have to be taken up and considered by the Executive Council.

Since the validity of the recommendation of the Selection Committee has long expired, it is put up to the Executive Council for consideration.

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5:2:1(1)

Item No. 5:2

APPOINTMENT/UP-GRADATION/CREATION/ETC:

(i) To consider the case of Shri K.O.N. Nambiar, former Asstt. Private Secretary to the Vice-Chancellor (now Asstt. Registrar, University of Hyderabad) regarding his extension as Private Secretary beyond 1st October, 1981 to 25th October, 1981.

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=== A copy of the appeal dated 1st April, 1983 received from Shri K.O.N. Nambiar, Assistant Registrar, University of Hyderabad, is placed below as Annexure 'B' to this for consideration of the E.C.

In this connection, a brief history of the Case and the action taken by the University is given hereunder.

Shri K.O.N. Nambiar was appointed as Assistant Private Secretary to the Vice-Chancellor on promotion from the post of P.A. to Vice-Chancellor w.e.f. 16.2.78 and he was allowed to officiate as P.S. to Vice-Chancellor w.e.f. 1.10.79 against a leave vacancy, in addition to his duties, for a period of 2 years in place of K.J.S. Prasad, P.S. to Vice-Chancellor (now Assistant Registrar, Academic). Shri Prasad resumed his duties on 1st October, 1981 on expiry of his leave and as such officiating arrangement, allowing Shri Nambiar to officiate as P.S. to Vice-Chancellor had ceased w.e.f. 30.9.81 (A.N.).

At that time neither Shri Prasad could be appointed as Assistant Registrar (Academic) nor Shri Nambiar could be allowed to continue to officiate as P.S. to Vice-Chancellor as the post of Assistant Registrar (Academic) has already been advertised and candidates were already available for interview and selection by the Selection Committee. Had the aforesaid arrangement been done, it would have invited avoidable criticism from the public as well as the departmental candidates. Further, if Shri Nambiar would have been appointed as Assistant Registrar (Academic) at that time without formal selection, it would have been a case of promotion and he would have superseded a number of Section Officers who were senior to him and who had a claim to the post of Assistant Registrar (Academic) on promotion. As stated above, Shri Nambiar was appointed as A.P.S. to Vice-Chancellor in the Scale of Pay which is identical to that of the Section Officer.

Contd....2/-

5:2:1(2)

: 2 :

It may be pointed out that Shri Nambiar was allowed to officiate as P.S. to his own duties. While allowing him to officiate as P.S. to Vice-Chancellor, seniority was not taken into account as the University has the practice of allowing senior-most staff in the Department to officiate against a higher post when a higher post falls vacant as a result of an incumbent proceeding on leave. As such an officiating employee cannot have a claim to the post and he is liable to be reverted back to his substantive post. Similarly, Shri Nambiar had to be reverted to his own post of Asstt. Private Secretary w.e.f. 1.10.81 on expiry of leave period of Shri Prasad. If this would have not been done, it would have created unhealthy precedence.

The above cases was duly examined in detail and it was decided that Shri Nambiar should revert back to Asstt. P.S. to Vice-Chancellor on 30.9.81 on expiry of the leave sanctioned to Shri Prasad. As such Shri Nambiar ceased to officiate as P.S. to Vice-Chancellor w.e.f. 30.9.81 (A.N) on resumption of duty by Shri Prasad as P.S. to V.C. w.e.f. 1.10.81 (F.N).

Earlier, a representation dated 29.9.82 which was received from Shri Nambiar regarding retention of his services as P.S. to Vice-Chancellor from 1.10.81 to 25.10.81, was duly considered, keeping in view the facts as given in the preceding paragraphs, and the request could not be succeeded to Shri Nambiar was also duly informed of the decision vide our letter No.F.15-77/Estt/75-7513 dated 31.1.83 (copy enclosed) that the case was duly examined in detail by the University and the decision as already communicated vide letter No.E.14-1/Estt/(B)/75-4292 dated 13.10.81 stands. (Copy enclosed).

The matter is placed before the E.C. for consideration.

5:2:1(3)

Annexure - 5

To
Vice-Chancellor,
North-Eastern Hill University,
SHILONG - 793001.

Dated 5.4.1983.

Through Proper Channel

Sir,

I submit herewith a representation which is an appeal to the Executive Council of the North-Eastern Hill University. I request you kindly to consider it for having it placed before the Executive Council.

Thanking you,

Yours faithfully,

Sd/-

(K.O.N. Nambiar)

Enclo: Representation.

ASSISTANT REGISTRAR,
UNIVERSITY OF HYDERABAD,
HYDERABAD -500 134.

From: K.O.N. Nanbiar
Asstt. Registrar.

University of Hderabad
Hyderabad - 500 134
Dated Friday the 1st April, 83.

To

The Executive Council,
North-Eastern Hill University,
Shillong.

Sub:- An appeal to the Executive Council

Respected Chairman and Members,

By the letter dated 31st Jan., '83 (copy enclosed) the Registrar has informed me that my representation praying for my continued retention as Private Secretary to the Vice-Chancellor in the grade of Rs.700-1300/- for a brief period from 1st October to 25th October, 1981 has not been favourably considered and that the earlier decision reverting me to the post of Asst. Private Secretary with effect from 1st October, 1981 remained unaltered. Therefore, I submit the following; in addition to the representation already made, for the august Council's sympathetic consideration:-

(1) I served the University as a member of the personal staff of the Vice-Chancellor, from March, 1975 to October, 1981. Be-
Being recruited through regular procedure, I was from the very beginning taken as Personal Assistant and later as Assistant Private Secretary by the late Dr. Chandran D.S. Devanarajan, the first Vice-Chancellor. I continued as A.P.S. during the term of Dr. A.K. Dhan, Vice-Chancellor who appointed me to officiate as Private Secretary with effect from 1st October, 1979 in the vacancy caused by the leave sanctioned to my senior colleague, Shri K.J.S. Prasad who had actually proceeded on leave from 1st September, 1979. In the same year, I had the privilege of being a Senior Superintendent deputed to assist the OSD, Mizoram Campus, Aizawl, in the Union Territory during one of the most strife-torn periods (i.e. from April - April-July, 1979). In whatever capacity I served the University, I tried my best and I suffice it saying that my zeal as a responsible employee is well known to many members of the Council.

: 2 :

(2) The entire period of my officiating in higher posts in the North-Eastern Hill University, first as Senior Superintendent (from 10.4.79 to 31st August, 1979) and later as Private Secretary to the Vice-Chancellor with effect from 1st October, 1979 (actually from 1st September, 79) has been wiped out for all purposes of service counting due to my reversion to the post of Asstt. P.S. with effect from 1st October, 1981 on my appointment as Assistant Registrar in the University of Hyderabad wherein I joined on the 26th of October, 1981. I carried with me a drastically reduced salary refixed as Assistant Private Secretary in the grade of Rs.550 - 900/- with heavy financial loss.

(3) While I worked in NEHU as Private Secretary for more than twenty four months, I could draw only one annual increment in that grade and even that increment I could not carry with me due to my reversion as my last pay sbwed that the salary of Asstt. P.S. to the Vice-Chancellor. Though the rules provide that broken periods of officiating in higher grades count for pay-fixation on regular appointment to such grades, my change of University deprives me of the benefit in spite of the fact that service from one Central University to another is considered continuous and the service rules remaining comparably uniform. The basic document based upon which my pay is fixed in the University of Hyderabad is the last pay certificate issued by the North-Eastern Hill University. While my pay as on 1.10.1980 was Rs. 900/- p.m., it dropped down to Rs. 870/- p.m. when I left NEHU twelve months later on 25 October, 1981. All this happened only due to my reversion to a lower post at the crucial time when I was selected and appointed as Assistant Registrar in another Central University.

(4) The reason shown for my reversion to the post of Assistant Private Secretary was the return to duty of Shri K.J.S. Prasad from his leave on 1st October, 1981. My reversion was not inevitably necessary as Shri Prasad who held the post of Assistant Registrar in substantive capacity in the University had other vacant posts including that of Assistant Registrar (Acad), to join duty. Even after the rejoining of Shri Prasad and consequently,

contd...3/-

: 3 :

my reversion , the post of A.R. (Acad) remained vacant till the day I left. As such, with the Council's approval the brief period of 25 days of my reversion from 1st October to 25 October, 1981 can be regulated. The financial implications of this appeal is hardly Rs.150/- on the whole.

(5) I submit that the then Acting Vice-Chancellor, late Dr. S.C. Banwar, was fully apprised of the peculiar problems I was to confront with in the circumstances of my case, and he was fair and reasonable to understand them. While assuring me that I would not be disturbed from the post of Private Secretary till I was relieved from NEHU , the Acting Vice-Chancellor asked me to complete the work of the Selection Committees. When he left for New Delhi I was shocked to receive orders(dated 13.10.81) reverting me, retrospectively, with effect from 1.10.81. The fact that I was till then continuing to perform the duties of the Private Secretary would be borne out by the selection committee letters signed by me as P.S. to V.C.

(6) I submit further that my retention in the grade of pay of Rs. 700 - 1300/- for the period from 1.10.81 to 25.10.1981 and sanction of the annual increment due to me on 1.10.81 thus raising my pay from 900/- to Rs. 940/- is the only way possibly by which the University could help me to overcome the financial loss being suffered by me with an adverse effect on my pay through out my service. I request most fervently that the Council give its highest and sympathetic consideration to this appeal for a decision that may be favourable to me.

I remain,

Yours faithfully,

(K.O.N. Nambiar)
Asst. Registrar,
University of Hyderabad.

5:2:1(7)

NORTH-EASTERN HILL UNIVERSITY
LOVER LAUCHAUMIERE, SHILLONG-1.

N_o. F.15-77/Estt/75-7513

Dated the ~~3rd~~ Jan, 1983.

Subject:- Request for retention of Services as Private Secretary to Vice-Chancellor, NEHU, Shillong from 1.10.81 to 25.10.81 - Shri K.O.N. Nambiar.

With reference to his representation dated 29.10.82, Shri K.O.N. Nambiar, former Assistant Private Secretary to Vice-Chancellor, NEHU, Shillong and presently working as Assistant Registrar in the University of Hyderabad, is hereby informed that the case for allowing him to continue officiating as Private Secretary to Vice-Chancellor, NEHU, Shillong, with effect from 1.10.81 to 25.10.81 was duly examined in detail by the Vice-Chancellor and the decision as earlier communicated under this office Memo No. F.14-1/(B)/Estt/75-4292, dated 13.10.81 stands.

Sd/-
(M.R. Mawlong)
Registrar.

Shri K.O.N. Nambiar,
Assistant Registrar,
University of Hyderabad.

5:2:1(9)

NORTH-EASTERN HILL UNIVERSITY

SHILLONG-793001.

No.F.14-1/(B)/Estt/75-4292

Dated, the 13th October, '81.

O R D E R

On the resumption of duties by Shri K.J.S. Prasad Rao to the Post of Private Secretary to Vice-Chancellor, NEHU, Shillong on 1.10.81 (F/N) and in terms of this Department's Memo of even No. 7721 dated 9.1.80, the Vice-Chancellor, NEHU, Shillong is placed to order **that** Shri K.O.N. Nambiar who was allowed to officiate as Private Secretary to Vice-Chancellor with effect from 1.10.79 vide this Department's Memo No. F. 23-1/Estt/75-8860 dated 26.2.80, be reverted to his original post of Assistant Private Secretary to Vice-Chancellor, NEHU, Shillong, with effect from 1.10.81 (FN)

Sd/-

(Mrs. M.R. Mawlong)

Registrar.

Copy to :-

1. The Finance Officer, NEHU, Shillong.
2. The Accounts Section, NEHU, Shillong.
3. P.S. to Vice-Chancellor, NEHU, Shillong
4. Shri K.J.S. Prasad Rao, Asstt. Registrar and Private Secretary to Vice-Chancellor, NEHU, Shillong.
5. Shri K.O.N. Nambiar, Asstt. Private Secretary to Vice-Chancellor, NEHU, Shillong.
6. P.A. to Pro-Vice-Chancellor, NEHU, Shillong.
7. Personal File of Shri K.O.N. Nambiar.

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5:2:2(1)

(ii) Merit Promotion Scheme for University appointed teachers.

The UGC letter DO No.F-1-87(CP) Part, dated November, 1982 with its enclosure(Annexure - 5A) had been placed before the 32nd Executive Council held on 4 the December, 1982. The Exevutive Council vide its Resolution No. EC:32:82:05(14) noted the guidelines issued by the UGC for the implementation of the Merit Promotion Scheme for the University appointed teachers.

The matter is again placed before the Council for consideration and direction in respect of the date of implementation of the Scheme. In this connection UGC letter No.F.1-6/83(CP) and DO No. F.1-6/83(CP) dated April 29, 1983 are placed at Annexures - 5B & 5C for information of the Council.

SECRETARY

UNIVERSITY GRANTS COMMISSION
 BAHADUR SHAH ZAFAR MARG
 NEW DELHI

Do. No.F.1-87(CP) Part I

November, 1982.

Dear Vice-Chancellor,

Kindly refer to D.O. letter No. F.1-87(CP) dated the 14th January, 1981 from the Chairman, University Grants Commission regarding the scheme of Merit Promotion for University appointed teachers formulated by the UGC with a view to giving recognition to outstanding work done by the University appointed teachers and to providing for reasonable opportunities to them for professional advancement.

2. The above scheme has since been slightly modified and I am enclosing a copy of the revised guidelines for the implementation of Merit Promotion Scheme for University appointed teachers in the University.

3. The Commission would make a contribution of Rs. Rs. 600/- per annum for each person promoted as Reader/Professor under the above scheme, in accordance with these guidelines for the remaining period of the Sixth Plan only, after which the expenditure involved under the scheme would be taken over as committed expenditure by the University as part of the maintenance grant. The University may now proceed with the implementation of the scheme.

4. The University would supply to the UGC necessary particulars, each year, of the persons considered under the scheme, the referees evaluations and recommendations alongwith minutes of the selection committees and persons finally promoted.

With regards,

Yours sincerely,

Sd/-

(R.K. Chhabra)

Dr. B.D. Sharma
 Vice-Chancellor
 North-Eastern Hill University
 Shillong - 793001.

Guidelines for implements of the Merit
Promotion Scheme for University appoin-
ted Teachers.

PREAMBLE

The role of the teacher is crucial in the maintenance of academic standards and discipline in an educational institution. A great responsibility, therefore, lies on the teacher to ensure that proper academic atmosphere is maintained in the institution and that all academic work is carried out efficiently and with devotion to duty as a full-time employee of the institution. Every profession, for its orderly progress, needs certain rules of professional ethics, and education is no exception. In order to do justice to this challenging task, the teacher has to be devotedly involved in programmes of teaching, research, examinations and extension activities taken as a whole. There should be regular assessment of his work and also of the institution. At the same time, it is necessary that teachers are provided reasonable opportunities for career advancement, and recognition of merit.

Objectives:

1. The basic objectives of the scheme should be (1) to recognise outstanding work done by the University teachers in the areas of teaching and research (2) subject such work to objective evaluation by experts in the subject areas concerned and (3) to provide for reasonable opportunities for professional advancement to such teachers, who merit academic recognition, on a competitive basis. The scheme therefore, may be appropriately named as "Merit Promotion Scheme for University Teachers". This would be in the nature of a "flexible complementing scheme" wherein no additional posts are created, and the existing persons on the basis of critical assessment are promoted to the next higher level and the position is held by such incumbents as personal to them, and no resultant vacancy is required to be filled. Such a Scheme would considerably encourage the teachers to engage in advanced teaching and research and make distinct contributions which would merit recognition and promotion.

Method of Implementation:

2. (a) Teachers in the University department engaged in advanced teaching and research and whose contribution and achievements are such as to merit recognition, may be considered for merit promotion in the first instance, after completing eight years of continuous service in their respective cadre, of which at least four years should be in the institution where he/she is being considered for such assessment and merit promotion. (b) Any teacher who has been considered and not selected for merit promotion in the initial presentation could, however, submit his work again only after a lapse of two years. (c) Teachers interested in such assessment and consideration of merit promotion should present their work to the University through their department, latest by 31st December each year or a date stipulated by the University (d) the University should generally take a decision before the beginning of the next academic year, so that such promotions can become effective from the date of the beginning of the next academic session. (e) While the final selection of persons to be promoted can be made by the University in accordance with its normal procedure, it would be necessary to refer the work (to include research, publications, books reviews, curriculum development, teaching aids, innovation in teaching methods, equipment deve-

loped etc.) presented by the individual teachers to at least two referees in the subject/discipline concerned. The referees are to be selected by the Vice-Chancellor out of a panel of names set up according to the procedure prescribed by the University for Selection Committee. The evaluation reports by these referees should be kept confidential and should be made available to the Selection Committee. Merit promotion be given by the appointing authority to a teacher only on recommendation of the Selection Committee duly constituted after it has given due consideration to the opinion of the referees. There should be at least two outside experts on the Selection Committee in the case of promotion to readers and three outside experts for promotion to Professors in these cases.

(f) The post of a reader given to a lecturer or the position of a professor given to a reader, through merit promotion, would be personal to the incumbent concerned (g) the main criteria for promotion under this scheme would be the merit of the work as defined above and not the seniority of the teachers.

3. Not more than 1/3rd of the number of total permanent position of lecturers or readers within a department may hold such merit promotions at next higher level at any given time, Further, not more than two readers may be given such merit promotion as professor within a department for the duration of plan period. The persons holding such merit promotions would not count for determining the total posts in the cadre of readers for purposes of merit promotion to professors. It would be desirable for a department not to fully utilise the merit promotion scheme at one time, but to phase it out so that the full quota could be reached in the plan period.

4. Additional funds required to implement this scheme in the State Universities may be provided by the Commission as Plan assistance on the condition that after the Commission's assistance ceases, the University/State Government would treat this as committed expenditure.

5. No additional/extra staff can be provided in the category of posts from which a person has received merit promotion to the next higher post, consequent upon the implementation of this scheme. The work load should therefore be adjusted suitable without seeking additional positions.

6. While making selections for such promotions, it is not expected that the selection committee would recommend any advance increment, nor is it expected that any rules for pay fixation on promotion/selection to higher posts are applied to provide increment. Only marginal adjustment would require to be made within the new scale, nearest to the salary already drawn by the promotee.

7. The Commission, in order to enable the Universities to implement the scheme in the initial stage, would make a contribution of Rs.600/- per annum for each person promoted as reader/professor, under this scheme, in accordance with these guidelines, for remaining period of sixth plan only, after which the expenditure of posts filled under the scheme would be taken over as committed expenditure by the University/State Government concerned.

8. Any scheme which the University may already have for merit personal promotion and persons already promoted under such a scheme prior to the present scheme of the UGC becoming effective will not qualify for UGC assistance.

9. The University would furnish to the UGC necessary particulars, each year, of the persons considered under the scheme, the referee evaluations and recommendations alongwith minutes of selection committees and persons finally promoted.

5:2:2(5)

Annexure- 5(B)

University Grants Commission

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Dr. D. Shankar Narayan
Acting Secretary

Bahadur Shah Zafar Marg,
New Delhi - 110002.

D.O.No.F.1-~~5~~/83(CP)

April 29, 1983.

Dear Vice - Chancellor,

Kindly refer to this Office D.O. Letter No.F.1-87/78(CP) Part 1 dated 23rd November, 1982 and F.1-6/83(CP) dated February 15, 1983 regarding Merit Promotion Scheme for University appointed teachers. Keeping in view the modalities involved in processing the cases, it has since been decided that the University, if they so desire, after consulting the State Government concerned, give the benefit of the above scheme to the University appointed teachers w.e.f. 1st January, 1983. The Commission's assistance would be available from 1st January, 1983 to 31st March, 1983.

With regards,

Yours sincerely,

(D. Shankar Narayan)

Dr. B.D. Sharma,
Vice-Chancellor,
North-Eastern Hill University,
Shillong.

University Grants Commission

F.1-7/83(CP)

29th April 1983.

To

Dr. B.D. Sharma,
Vice-Chancellor,
North-Eastern Hill University,
Lower Lachumiere, Shillong-1.

Sub:- Merit Promotion Scheme for University and College appointed teachers.

Sir,

In continuation of this office D.O. letters No. F.1-87/78 (CP) Pt.1 dated 23.11.1982 and 31st December, 1982 F.1-6/83(CP) dated 14.2.1983 and F.1-7/83(CP) dated 17.2.83 on the above subject, I am directed to say that the University Grants Commission at its meeting held on 21st March, 1983 considered the comments/views received from the State Governments/Universities/Associations/Individuals on the Merit Promotion Scheme for University and College appointed teachers. The Commission noted the views expressed by the different State Governments, Universities and other organisations on the merit promotion schemes for University and college teachers and decided as follows:-

1. As already resolved by the Commission, the commission is not in favour of time bound promotions based only on the number of years of service rendered by a teacher. In this connection, the commission ~~noted~~ that under the scheme only the teachers who have rendered a service of 8 years were eligible for consideration under merit promotion scheme as indicated in the guidelines. If any State Government ~~or~~ a University desired to prescribe higher limit of years of service for eligibility for consideration under merit promotion scheme it could do so but the commission was not in favour of changing other guidelines prescribed for evaluation and procedure for the constitution of the selection Committee.
2. In the case of lecturers in the Government colleges the minimum period of 8 years service for being eligible for consideration for merit promotion may cover continuous service in more than one college.
3. The Commission's assistance for implementation of the merit promotion scheme, is in the nature of a contribution to enable implementation of the scheme and not for providing actual expenditure involved and thus its assistance would be limited to the amount already indicated and be available upto 31st March, 1985. Thereafter it should be treated as a committed expenditure to be taken over by the State Government.
4. It may not be possible to bring the teachers serving in the affiliated colleges which have not been brought under Section 2(f) of the UGC Act and /or declared fit under Section 12(A) of the UGC Act, for assistance under this scheme.
5. The minimum number of years laid down as one of the eligibility conditions for consideration for the merit promotion scheme would relate to the period spent as a regular lecturer and would not take

cont'.....2/-

5:2:2(7)

into account the experience, if any, as demonstrators/instructors/research research assistants/Asstt. lecturers etc.

The above decision of the commission is brought to the notice of the University for information and guidance . This may also kindly be brought to the notice of the affiliated colleges which are brought under Section 2(f) of the UGC Act or declared fit under Section 12(A) of the UGC Act.

Yours faithfully,

Sd/-
(Y.D. Sharma)
Deputy Secretary.

Copy to :-

1. The Secretary by name, Department of Education Govt. of _____ F.1-6/83(CP) and in continuation of this office D.O.Letters No.F.1-87/78(CP) Pt. I dated 1.1.1983,F.1-7/83(WP) dated 17th February, 1983 for information.

2. File No.F.1-6/83(CP)

3. The Secretary , Department of Technical Education, Govt. of _____

(Y.D. Sharma)
Deputy Secretary.

(iii) Change of Headship in the Department of
Philosophy and Zoology

The term of headship of Dr. M.K. Khare, Professor and Head of the Department of Zoology expired on 2.5.83. He assumed headship on 3.5.80 by relieving Professor R.G. Michael.

Similarly, Dr (Mrs) S. Miri, Reader, Department of Philosophy assumed headship in the Department on 1.6.80 by relieving Prof. M. Miri. Mrs Miri's tenure of headship expired on 31.5.83.

7 As per provision of Statute 7(2) " in the case of Departments where there is only one Professor, the Executive Council shall have the option to appoint, on the recommendation of the Vice-Chancellor, either the Professor or a Reader as the Head of the Department , provided that it shall be opened to a Professor or a Reader to decline the offer of appointment as the Head of the Department".

Further Statute 7(3) provides that "a person appointed as the Head of the Department shall hold office as such for a period of three years and shall be eligible for re-appointment".

In case of Zoology Department we have another Professor Dr. J.P. Thapiliyal who is on contract service with this University for a period of two years. Prof. Thapiliyal recently retired from the Banaras Hindu University. As per the provision of the Ordinances regarding service conditions of teachers, Clause 9(ai) provides as follows:-

"Provided further that no teacher re-employed after attaining age of superannuation shall hold appointment as Head of Department or Dean of Faculty of any other such administrative position except in exceptional cases such persons as appointed on contract from outside the University may hold such position".

contd/-

5.2(iii)(2)

The senior most Reader in the Department is Dr. K. Chatterjee who has put in eight years of service as Reader in this University.

The Department of Philosophy has only one Professor Dr. M. Miri. Mrs Miri the Reader Head took over charge from him and now she has to hand over charge either to Prof. Miri or to the next senior most Reader as decided by the Executive Council. The next senior most Reader is Dr. N. Malla who joined as Reader in this University on 30.4.79, i.e. a month later than Dr. (Mrs) S. Miri.

The matter is placed before the Executive Council for a decision.

LEAVE/DEPUTATION

Item No. 5:3

- (i) Nomination of teachers in Universities and Colleges for visits abroad under Cultural Exchange and Bilateral Exchange Programmes.

Letter No.F.1-1/30(CE-I) (Pt.II) dated 7th April,1983 on the above noted subject, received from Shri L.R. Mal, Deputy Secretary, University Grants Commission, New Delhi, is placed at annexure _____ 6. _____ for consideration of the Executive Council.

UNIVERSITY GRANTS COMMISSION
 BHADUR SHAH ZAFAR MARG
 NEW DELHI-11002.

No.F.1-1/80(CE I) (Pt.II)

Dated April, 7, 1983.

The Registrar,
 All Universities &
 Institutions deemed to be universities.

Subject: Nomination of teachers in Universities
 and colleges for visits abroad under
 Cultural Exchange and Bilateral Exchange
 Programmes.

Sir,

As you are aware the University Grants Commission deputes teachers in Universities and Colleges for visits abroad for varying periods under Cultural Exchange and Bilateral Exchange programmes. The Commission has been requesting the Universities to treat such teachers as "On Duty" for the duration of their visits abroad according to the rules of the universities with regard to the nature of leave to be given to such teachers and salary and all wances to be paid to them for the period of their visit abroad. The matter has been considered carefully and it has been decided that the teachers in Universities and Colleges who are deputed abroad under Cultural Exchange and Bilateral Exchange programmes, may be paid their full salary and allowances for the period of their visit abroad and treated as on duty. The nature of leave to be given to the teacher may be decided by the University according to its own rules. This would be applicable in the case of the teachers deputed to USA under the Indo-US Fellowship programme and Indo-US Exchange of Scientists Programme also.

It is requested that this may be brought to the notice of all the Colleges affiliated to the university also.

Yours faithfully,
 SA/ -
 (L.R. Mal)
 Deputy Secretary.

Copy to

All Officers and Sections in UGC.

....

(ii) Extension of Study Leave to Shri P.Sudhir, Lecturer, Department of History.

Shri P.Sudhir, Lecturer, Department of History, was granted Study Leave by the University with effect from 12.9.79 to 10.7.81 to enable him to avail the Commonwealth Academic Staff Scholarship for Studies at the School of Oriental and African Studies, University of London, U.K. His Leave was extended upto 30.9.82, another extension was made upto 31st January, 1983, and further extension was made upto 31st May, 1983. Now Shri Sudhir has requested for a further extension upto 30th July, 1983, that he is on the verge of completing his studies, but owing to the sudden death of his Supervisor, he could not submit his thesis earlier. The extension of leave is very essential for the completion of his research work.

The Head of the department has also recommended that the leave be extended as it will enable Shri Sudhir to submit his thesis and complete his studies.

An extract of para (ii) clause 10 of the ordinance governing study leave is reproduced as under :

"The leave shall not be granted for more than two years save in very exceptional cases in which the Executive Council is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the university".

The matter is placed before the council for consideration.

OTHERS

ITEM NO - 5:A.

Notes on Permission to allot a land about 15 acres to the M.S.E.B. Shillong for locating of 33 KVA net work line and staff quarters etc.,

Meghalaya State Electricity Board have approached N.E.H.U., for a plot of land measuring about 15 acres within its Campus for locating their net work and the staff quarters in connection with their 33 KV line to be financed by Government of India. Erection of the system near our Campus will ensure continous power supply. The proposed area was jointly inspected by me with the Chairman, Additional Chief Engineer and Superintending Engineer of M.S.E.B. The hillock chosen lies along the periphery of our Northern boundary near the terminal point of the access road. M.S.E.B., was requested to send their survey staff to ascertain the exact area.

This subject was discussed with the Architect, Shri Raj Rewal, who also favoured the proposal. He however, stipulated that in case this is agreed to by us, the design of the proposed complex should be entrusted to N.E.H.U., so as to ensure that this merges with the general aesthetics of the N.E.H.U. Complex and forms a part of it.

In this regard a copy of the letter No.EAP/83/4/15 dt. 1.6.83 from the Chief Engineer, M.S.E.B., is attached at Annexure 'A'.

.....

COPY

MEGHALAYA STATE ELECTRICITY BOARD SHILLONG MEGHALAYA

NO. EAP/83/4/15

Dated the 1st June, 1983.

From :- Mr. S.E. Kharkongor,
Chief Engineer,
(Phone:Off.26577)

To

The Vice Chancellor,
North-Eastern Hill University,
Horse Shoe Building,
Lower Lachumiere,
Shillong - 793 001

Sub :- Land at N.E.HU Campus for construction of
132 KV Grid Sub-Station and 33 KV Switchyard
for supply of power to N.E.H.U. and formation
of Regional Power Grid.

Sir,

At the outset, I thank you very much for taking keen interest in helping us in selecting a suitable plot of land at N.E.H.U. Campus for construction of new 132 KV Sub-Station as a part of Regional Power Grid and 33 KV Switchyard for supply of power to N.E.H.U.

On 28th May, 1983, the Chief Engineer N.E.H.U. along with the Chairman, M.S.E.B., Additional Chief Engineer (Elec.) M.S.E.B. and Superintending Engineer (C), M.S.E.B. had visited the proposed site and the Chief Engineer, N.E.H.U., after consultation with the Architect, indicated that there would not be any difficulty in allowing us to have the plot of land and for that, other formalities should be completed at an early date. As suggested by the Chief Engineer, N.E.H.U., the Superintending Engineer (C) M.S.E.B. has already been instructed to carry out necessary survey work of the plot of land earmarked so that other formalities can be completed. On 1st June, 1983, the Member (Power System), Central Electricity Authority had also visited the proposed site and he was also of the opinion that the Sub-Station and other associated works including establishment of Regional Load Despatch Centre, could be situated at the proposed site which will not only facilitate drawing of new transmission lines without any way leave problems etc., and at the same time supply of uninterrupted power to N.E.H.U. would be ensured. The cost of 33 KV Lines and associated Sub-Station equipment will also be reduced as the load centre will be very near.

I would, therefore, request you kindly to issue necessary instructions so that other formalities for handing over the plot of land to us are completed on priority.

Yours faithfully,

Sd/-

(S.E. Kharkongor)
Chief Engineer.

....

....

6:1(1)

FINANCIAL MATTERS

Item No. : 54

Sub:- Final payment of U.C. in case of a University
Employees who has not completed 5 years of service
in NEHU.

According to Clause 11.1 of Section I of the NEHU Retirement Benefit Schemes the amount standing at the credit in the fund of a subscriber shall become payable in case of death of the employee concerned. The payment of the amount shall be sanctioned by the Executive Council in case of persons appointed by it and other cases by the Vice-Chancellor. Further, under clause 16 (Appendix B) of the NEHU Retirement Benefit Rule the Vice-Chancellor/Executive Council in the case of employees appointed by it may direct deduction therefrom and payment to the University.

- (a) All amounts representing such contribution and interest, if a subscriber has been dismissed from service for grave misconduct;
- (b) All amounts representing such contribution and extent if a subscriber resign his employment under the University within five year of the commencement thereof, otherwise by reason of superannuation or a declaration by competent medical authority that he is unfit for further service.
- (c) Any amount, due under a liability incurred by the subscriber, to the University.

In view of Clause 16 (b) our Rules do not say anything about deduction of University contribution in case of a subscriber who expired during his service and has not complete 5 yrs of service in this University. It is, therefore, suggested that the word "death" may be inserted after the words "..... otherwise by reason of and before the word superannuation in Rule 16(b).

-//-

Item No. 7

ITEMS FROM THE CHAIR :

(i) Visiting Professorship in the University -

As decided in the last meeting of the Executive Council held on 24th May, 1982, the Vice-Chancellor had a dialogue with Dr Baidyanath Saraswati, N.K.Bose Memorial Foundation, Varanasi - 221 001 for appointment as Visiting Professor in the Department of Anthropology on a contract basis. D.O. letter written by the Vice-Chancellor to Dr Saraswati asking for Bio-Data is placed as Annexure - 7 for consideration of the Executive Council.

D.O.No. NEHU/VCF-82/83 - 289
Shillong the 25 May, 1983.

Dear Dr.

You may kindly refer to your letter of 23rd September, 1982. Early action could not be taken in this regard for some reasons. Now our next academic session is starting from June, 1983. I wonder if you are still free to spend sometime with us. If I get a positive reply from you, I will place the matter before the concerned authorities and will let you know shortly. I shall be grateful if you respond telegraphically.

With best regards,

Yours sincerely,

Sd/-

(B.D.Sharma)

Dr. Baidyanath Saraswati,
N.K. Bose Memorial Foundation,
B 8/9 Bara Gumbir Singh (Gauriganj),
Varanasi - 221 001.

NORTH-EASTERN HILL UNIVERSITY
Lower Lachumiere
Shillong - 793 001

Anthropology

SCRUTINY FORM

Advertisement No _____ Last Date _____ Sr. No 1

Professor Reader Lecturer

Candidate's Name : Dr. B. Saraswati

Applied through (i) Proper channel (ii) Advt. Copy (iii) Direct

SCREENING COMMITTEE'S REMARKS

ESSENTIAL QUALIFICATIONS ACTUAL

(i) - - - - - (Yes/No) *

(ii) - - - - - (Yes/No) *

(iii) - - - - - (Yes/No) *

DESIRABLE QUALIFICATIONS

(i) - - - - - (Yes/No) *

(ii) - - - - - (Yes/No) *

Any other Remarks dr. ^Saraswati is at present ICSSR fellow at Varanasi from 79-80 he was visiting Prof. Ranchi University. He is 51 year old. University may consider his application alongwith Regular Advt.

Sd/- Pandey
18/3

(NOT) * To be called for interview

Signature of Head/Chairman

For Office Use (Estt II)

Interview letter No _____ Dated _____

Result selected/Not selected/Did not attend Initial pay _____

Any other Remarks

* Words in () cancel whichever not applicable. Kindly sign on over writing and cancelled words.

North-Eastern Hill University
Shillong - 793001.

Dr. B.D. Sharma,
Vice-Chancellor.

D.O.No. NEHU/VCF-50/82-2288

Dated Shillong ; the 4th
October, 1982.

Dear Dr.

Kindly refer to your letter of 23rd September, 1982.
I am extremely grateful to you for sending me your bio-data and
I will take necessary action.

With best regards,

Yours sincerely,

Sd/-

(B.D. Sharma)

Dr. Baidyanath Saraswati,
N.K. Bose Memorial Foundation,
B. 8/9 Bara Ganbir Singh (Gauriganj)
Varanasi - 221 001.

N.K. BOSE MEMORIAL FOUNDATION
B 8/9 Bara Gambhir Singh (Gauriganj) * Varanasi 221001
India

Baidyanath Saraswati
13 Sept. 1982.

Dear ~~Dr.~~ Sharma,

Thank you very much indeed for your letter of 27 August 1982 which I received here yesterday on my return from Leh (Ladakh). It was very kind of ^Professor Vidyarthi to have suggested you my name for one of the assignments in the Department of Anthropology, NEHU. As desired, I am sending herewith my bio-data for your kind consideration. The delay is sincerely apologized.

With warm greetings and best regards,

Yours sincerely,

Sd/-

Baidyanath Saraswati.

Dr. B.D. Sharma
Vice-Chancellor,
North-Eastern Hill University
Lower Lachauiniere, Shillong - 793001

Enclo : as above.

BIO-DATA

1. Name : BAIDYANATH S.R. SARASWATI
2. Place of birth : Dahoura (Darbhanga, Bihar)
3. Date of birth : 20 January, 1932 (51 yrs)
4. Education : M.A., Ph.D (Anthropology)
5. Position held :
Currently (1980 -) ICSSR Sr. Fellow affiliated with Varanaseya Sanskrit U. currently with NK Bose Memorial Foundation, Varanasi.
1979-80 Visiting Professor, Ranchi U.
1978-79 Visiting Fellow -Visva-Bharati U.
1969-78 Fellow, subsequently Visiting Fellow, Indian Institute of Advanced Study, Simla.
1959-69 associated with the Anthropological Survey of India.
1959 associated with the Commissioner for Sch. Castes & Sch. Tribes.
1957-58 Associated with a RPC project on Culture Change Among The Two Tribes of Bihar, Bihar U, Ranchi.
6. Present salary : basic pay Rs. 2,500 p.m. + Rs. 10,000 p.a.
7. Professional association : Calcutta U., Visva-Bharati U., Ranchi U., Lucknow U., Varanaseya Sanskrit U., Delhi U., Punjab U., Saugar U., Karnataka U., and the U. of Wisconsin (USA).
Consultant, ICSSR (New Delhi)
Co-Chairperson, Panel on Pilgrimage, IUAS (1973-78)
Member: Ethnographic & Folk Culture Society Lucknow; Council of Social & Cultural Research Ranchi; N.K. Bose Memorial Foundation Varanasi; KIRTADS Calicut; AICAS Palghat.
8. Chief fields of research in interest. : Religion, Indian Civilization, Technology and Material Culture.
9. Major publications: See enclosure
10. Address : Dr. Baidyanath Saraswati,
NK Bose Memorial Foundation
B 8/9 Bara Gambhir Singh (Gauriganj),
VARANASI.

MAJOR PUBLICATIONS OF BN SARASWATI

Monographs

1. Joking and avoidance relationship among the Maithils, Ranchi, 1957
2. Pottery techniques in peasant India, Calcutta, 1966.
3. Contributions to the understanding of Indian Civilization. Dharwad, 1970.
4. Material culture; a survey of research in sociology and social anthropology vol iii. (ICSSR) Bombay, 1972.
5. Kashi: myth and reality of a classical cultural tradition. Simla, 1975.
6. Brahmanic ritual traditions: in the crucible of time, Simla, 1977.
7. Ascetics of Kashi: an anthropological exploration, Varanasi, 1978
8. Pottery making cultures and Indian civilization, New Delhi, 1978.
9. The Sacred complex of Kashi, New Delhi, 1979
10. Ritual language: a transanthropological perspective. Varanasi, 1982
11. Sociology religion: a survey of research in sociology and social anthropology. (ICSSR). Forthcoming.
12. The spectrum of the sacred: essays on the religious traditions of India. Ranchi U. Anthropology Series, Forthcoming.

Articles

More than sixty leading articles published in research journals and edited volumes;

7:1:2(1)

- (ii) Grant of study leave to Dr Sandeep Chawla, Lecturer, Department of History to avail of the Fellowship awarded by the Indo-French Exchange Fellowship -

The Executive Council in its meeting held on the 26th March, 1983, had granted Extra-Ordinary leave for a period of two years with effect from 30th March, 1983 to Dr Sandeep Chawla, Lecturer, Department of History to enable him to take up a new assignment in Jamia Millia Islamia, New Delhi.

Dr Chawla had earlier applied for a Fellowship under the Indo-French Exchange Fellowship through proper channel. His application was accepted and he has been selected for the Fellowship. Dr Chawla informed that he would like to terminate the extra-ordinary leave granted to him and requested the University to allow him to re-join his duties prematurely. He, then would avail of the Fellowship which in this case falls under duty leave.

As per Rules, a person who goes on leave can join before the expiry of the leave only with the approval of the sanctioning authority which is the Executive Council.

In view of the above, the matter is placed before the Executive Council for a decision.