

**THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES****OE-13****ON THE TERMS AND CONDITIONS OF THE  
SERVICE OF THE VICE-CHANCELLOR***Statute 2(a) (4) of the Schedule to the NEHU Act, 1973*

1. The Vice-Chancellor shall receive a salary as fixed by the Govt. of India/UGC from time to time plus other allowances as admissible from time to time. If he assumes charge after attaining the normal age of superannuation and is receiving pension due to his past services, then either his pay and allowances will be reduced by the gross amount of his pension amount prior to commutation or the payment of the pension shall be held in abeyance up to the post of Vice-Chancellor. On the other hand, if he assumes charge after attaining the normal age of superannuation and he was on a non-pensionable post, his gross pension equivalent of retirement benefits will be reduced from the pay and allowances admissible for the post of Vice-Chancellor.
2. During the tenure of Office, the Vice-Chancellor shall be entitled to have a rent free furnished residential accommodation maintained by the University.
3. The Vice-Chancellor shall be entitled to use a University vehicle for official purposes. The Vice-Chancellor shall also be eligible to use the University vehicle for private purposes and for such journeys he will be liable to pay such charges as are prescribed by the Government for private use of Government vehicle by officers on the basis of kilometers involved in private use.
4. The Vice-Chancellor shall be eligible to opt for the general provident Fund-Pension-Gratuity Scheme of the University if he has not attained the normal age of superannuation prior to commencement of his tenure and provided he has been eligible for pension scheme as an employee of the Central/State Government or a Central/State autonomous body or a Central/State University before joining as Vice-Chancellor. If he opts to join GPF-cum-Pension Gratuity Scheme of the University, the Vice-Chancellor shall be entitled to the benefit of combining his past services with the services as Vice-Chancellor up to the normal age of superannuation for the purpose of pension. For this purpose the University will receive the pension/contributory provident fund liability from the previous organizations. The period of service rendered by him in the University beyond the normal age of superannuation shall not qualify for the purpose of pensionary benefits. Pension-cum-gratuity benefits shall be payable on the date of normal Superannuation. If the Vice-Chancellor assumes his office either after superannuation or superannuates during the tenure, he shall be entitled to join Contributory Provident Fund-Gratuity Scheme from the date of his joining the post if already superannuated or the date of his superannuation during the tenure as applicable.
5.
  - i. The Vice-Chancellor shall be entitled to leave on full pay @30 days in a calendar year. The leave shall be credited to his account in advance in two half yearly installments of 15 days each on the first day of January and first day of July every year, provided that if the Vice-Chancellor assumes /relinquishes charge of the Office of Vice-Chancellor during the currency of a half year, the leave shall be credited proportionately at the rate of 2 1/2 days for each completed month of service.
  - ii. The leave at the credit of the Vice-Chancellor at the close of the previous half year shall be carried forward to the new half year, subject to the condition that the leave so carried forward the maximum limit as prescribed by the Government of India from time to time.

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- iii. The Vice-Chancellor on relinquishing the charge of his Office shall be entitled to receive a sum equivalent to the leave salary admissible for the number of days of leave on full pay due to him at the time of his relinquishment of charge subject to a maximum of the number of days as prescribed by the Government of India from time to time.
  - iv. The Vice-Chancellor shall also be entitled to half pay leave at the rate of 20 days for each completed year of service. This half pay leave may only be availed of as commuted leaves on full pay on medical certificate. When commuted leave is availed, twice the amount of half pay leave shall be debited against half pay leave due.
  - v. The Vice-Chancellor shall also be entitled to avail himself extra ordinary leave without pay for a maximum period of three months during full term of five years on medical ground of otherwise.
6. The Vice-Chancellor shall be reimbursed the actual expenditure incurred while on Official tour in addition to the TA/DA entitled as per rules.
  7. Further, if in case accommodation as per entitlement of the staff accompanying the Vice-Chancellor is not available, the Vice-Chancellor may provide them accommodation and other facilities which will be reimbursed to him and the staff shall be entitled to 1/4<sup>th</sup> DA only.
  8. In addition to the other staff allotted to the official residence of the Vice-Chancellor, the Vice-Chancellor shall be entitled to a personal orderly.
  9. The Vice-Chancellor shall be entitled to all other benefits such as medical Attendance and Leave Travel Concession as admissible to other University employees.
  10. The Vice-Chancellor shall be entitled to Travelling Allowance on Transfer on his appointment as Vice-Chancellor and after relinquishment of his charge.