

NORTH-EASTERN HILL UNIVERSITY
SHILONG

...

No. EC: 57-1/CONF/87-992

Dated June 24 1987.

To

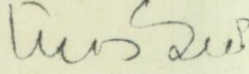
The Members of the Executive Council,
North-Eastern Hill University.

Subject: Agenda Papers for the 57th Meeting of
the Executive Council.

Sir,

I am forwarding herewith the Agenda papers for
the 57th Meeting of the Executive Council scheduled to
be held on the 2nd July, 1987 for favour of your
information and consideration.

Yours faithfully,



(D.C. PANT)
Registrar

Encl.: a.a.

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NORTH-EASTERN HILL UNIVERSITY
SHILLONG-793001

A G E N D A

FIFTY -SEVENTH MEETING
of the
EXECUTIVE COUNCIL

Thursday, the 2nd July, 1987
Shillong

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AGENDA FOR THE FIFTY-SEVENTH OF THE EXECUTIVE COUNCIL

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Item No.1 : Confirmation of the Minutes of the
Fifty-sixth meeting of the Executive Council.

The Minutes of the fifty-sixth meeting of
the Executive Council held on 4th May, 1987 were
circulated amongst the members with a request to give
comments, if any, on the same.

Since no comments were received from the
members, the Minutes may be taken as confirmed.

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Item No. 3 RATIFICATION OF ACTION TAKEN BY THE
VICE-CHANCELLOR :

(i) Verrier Elwin Memorial Lectures for 1987 -

The 42nd Deans' Committee held on 23rd April, 1987, vide Item 10 has approved the proposal unanimously for inviting Dr B.D.Sharma, Commissioner for Scheduled Castes/Scheduled Tribes, New Delhi, to deliver the above lectures. The Head of Department of Anthropology has been informed to take steps.

The matter is thus reported to the Executive Council, for ratification.

(ii) Grant of Special Pay- Ratification thereof.

The following officials were granted Special Pay on account of performing other duties in addition to their own normal duties as per details shown below :-

Sl. No.	Name	Amt. of Spl. pay	Wide order No.	Particulars of additional duties.
1.	Shri.H. Dkhar, GO,	Rs.50/-p.m w.e.f. 15.11.85	F.16-8/Estt.I/ 75-5260,dt. 26.7.86	Operating the Modi Xerox Machine
2.	Shri.R.K. Limbu, Peon,Exam,Deptt.	Rs. 15/- pm w.e.f. 5.2.82	F.12-4/Estt.I/ 78-8487,dt. 19.3.83	For handling Franking Machine.
3.	Shri.H. Swer Peon, Adan. Section.	-do-	-do-	-do-
4.	Shri.K. Pyngrope Peon, Finance Deptt.	-do-	-do-	-do-

Due to the payment of the above Special Pay in the pre-revised pay scale, the amount of total emolument has been enhanced to a considerable extent. But consequent upon the revision of Pay Scales on the basis of the Fourth Pay Commission Report as accepted and enforced by the Govt. of India w.e.f. 1.1.86, there has been no increase in the amount of total monthly emoluments owing to the fact that DA, ADA & IR have been merged with the basis pay in the revised payscales and HRA CA & WA have been given in flat rates. Hence the need for revising the amount of the above Special Pay was felt and on the approval of the V.C, NEHU, Shillong, the amount of the above Special Pay were enhanced from Rs.50/- to Rs.150/- and Rs.15/- to Rs.50/- w.e.f. 1.1.86 after due consideration.

The matter is reported to the Executive Council for favour of ratification.

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4.1.11

6:7:2(1)

- (ii) Reservation of seats in Hostels for the SC/ST Students.

As per the U.G.C. letter No.F.1-1/86(SCT) dt.4.11.86 at Annexure 'A' the Government of India desired that the reservation percentage for admission in hostels in Universities/Colleges for the Students belonging to the Scheduled Caste/Scheduled Tribe communities should be $22 \frac{1}{2}$ (i.e. 15% for the SC and 7.5% for the ST students). The Academic Council in its First meeting held on 10.5.75 resolved that 40% of seats will be reserved in admissions to Under Graduate and Post Graduate Courses vide AC Resolution No. AC:75:10. But no decision has been taken on reservation of hostel seats for the students belonging to Scheduled Caste/Scheduled Tribe communities in the University.

The matter is, therefore, placed before the Executive Council for consideration and decision if 40% of hostel seats may be reserved at par with the reservation of seats for admission to Under Graduate and Post Graduate Courses in the University.

UNIVERSITY GRANTS COMMISSION
35-FEROZESHAH ROAD
NEW DELHI

ANNEXURE 'A'

C. Banerji
Deputy Secretary.

No. F. 1-1/86(SCT)

dated: 4 Nov. 1986.

Dear Dr. Sharma,

As you are aware, the Commission vide letter No. F. 1-35/77(CP) dated November 3/5, 1977 and letter No. F. 1-35/77(CP) dated 13th November 1978 had informed that reservations for admissions for Scheduled Caste and Scheduled Tribe candidates in Universities and Colleges should be made available at the undergraduate and postgraduate level and these percentages would be 15% for Scheduled Caste Students and 5% for Scheduled Tribe students. It was indicated that reservations be made for the appointment of Lecturers from candidates belonging to Scheduled Caste and Scheduled Tribe communities. In respect of non-teaching posts, reservation to Scheduled Caste/Scheduled Tribe candidates is to be ensured as per the reservation percentages fixed by the State Government.

The position was subsequently reviewed by the Government of India, it was decided that the reservation percentages for admission and appointments would be 15% for Scheduled Caste candidates and 7.5% for Scheduled Tribe candidates. The Universities were requested to make earnest efforts to increase the coverage of Scheduled Caste and Scheduled Tribe candidates in admission to various courses upto the reservation percentages as indicated above viz. 15% for Scheduled Caste candidates and 7.5% for Scheduled Tribe candidates with a provision for interchange ability where necessary vide D.O. letter number F.6-4/82(SCT) dated August 23, 1982 addressed to the Secretary of Education departments of the State and copy endorsed to you (copy enclosed). The Commission had requested that while making the reservations above, provision may also be continued to be made to give concession of 5% marks in the minimum percentage of marks required for admission to any course of study. In case by allowing the above concession some seats in the reserved quota remain unfilled, a further relaxation in the marks may be given to them in order of merit interse amongst themselves so that all the reserved seats are filled by the candidates belonging to these categories. The Universities were also requested to take steps to make reservations in the matter of appointments to the post of Lecturers in Universities and Colleges and also in filling up of non-teaching posts.

Similarly, in the matter of reservation of seats in hostels for Scheduled Caste/Scheduled Tribe students the Commission had requested vide letter No. F. 1-86/76(CP) dated 18th April, 1977 that 20% reservation should be made in hostels for Scheduled Caste and Scheduled Tribe students.

P. T. O.

Subsequently the position was reviewed and it was decided that the reservation percentage for admission in hostel in Universities/Colleges would be 15% for students belonging to Scheduled Caste communities and 7.5% for students belonging to Scheduled Tribe communities as indicated in this office letter No.F.6-22/82(SCT) dated 29th November, 1982 (copy enclosed)

It is however, been observed that the percentages of students belonging to Scheduled Caste and Scheduled Tribe communities admitted in the Universities has not come to the desired level. There is also a lag in the percentage of persons belonging to the Scheduled Caste/Scheduled Tribe communities in the post of Lecturers and also in respect on non-teaching posts. Similarly, the number of students belonging to the Scheduled Caste and Scheduled Tribe communities provided seats in the hostels has not come to the desired level.

I am writing to request you to look into the matter personally to ensure that the reservation percentages fixed for reservation in various purposed are attained by the Universities/Colleges.

With regards.

Yours sincerely,

Sd/-
(R. C. Banerji)

Dr. B. D. Sharma
Vice-Chancellor
North Eastern Hill University
P.O. Lower Lachauriere
Shillong - 793001.

UNIVERSITY GRANTS COMMISSION
35-FEROZESHAH ROAD
NEW DELHI

SECRETARY.

No. F. 6-4/82(SCT)

August 23, 1982.

Dear Education Secretary:

As you are aware, in the circular letters issued earlier vide U. G. C. letter No. F. 1-35/77(CP) dated November 3/5, 1977 and letter no. F. 1-35/77(CP) dated 13th November, 1978 it had been indicated that reservations for admissions for Scheduled Caste and Scheduled Tribe candidates in Universities and Colleges should be made available at the under-graduate and post-graduate level and these percentages would be 15% for Scheduled Caste students and 5% for Scheduled Tribe students. It also indicated that reservations be made for the appointment of Lecturers belonging to Scheduled Caste and Scheduled Tribe candidates. In respect of non-teaching posts, reservations to Scheduled Caste/Scheduled Tribe candidates is to be ensured as per the reservation percentages fixed by the State Government.

The position has been reviewed by the Government of India in the Ministry of Education recently and in the context of the population percentages of Scheduled Castes and Scheduled Tribes in the country, it has since been decided that the reservation percentages for admissions and appointments would be 15% for Scheduled Caste candidates and 7.5% for Scheduled Tribe candidates hereafter. I am accordingly to request you to make earnest efforts to increase the coverage of Scheduled Caste and Scheduled Tribe candidates in admissions to various courses of upto the reservation percentages as indicated above viz. 15% for Scheduled Caste candidates and 7.5% for Scheduled Tribe candidates with a provision for interchangability where necessary. I am also to again reiterate that while making the reservation as above, provision may also be continued to be made to give concession of 5% marks in the minimum percentage of marks required for admission to any course of study. In case by allowing the above concession some seats in the reserved quota remain unfilled, a further relaxation in the marks may be given to them in order of merit interse amongst themselves so that all the reserved seats are filled by the candidates belonging to these categories.

Contd.... 2/-

I am further to request you to take steps to make similar reservations in the matter of appointments to the post of Lecture in Universities and Colleges and also in filling up non-teaching posts.

I should be grateful if you could acknowledge the receipt of this letter and let the U.G.C. know the action taken by you in this respect.

With regards.

Yours sincerely,

Sd/-

(R.K. Chhabra)

To

All Education Secretaries,
of State Govts. and Union
Territories.

Copy to all Vice-Chancellor of Universities and the
Institutions deemed to be University.

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University Grants Commission

Secretary.

Bahadur Shah Zafar Marg
New Delhi - 110002.

No. F. 6-22/82(SCT)

November 29, 1982.

Dear Vice-Chancellor:

Kindly refer to the correspondence resting with our D.O. letter No. F. 1-86/76(CP) dated April 18, 1977 regarding reservation of 20% seats in hostels for Scheduled Caste and Scheduled Tribe students. The question of providing seats to SC/ST students in hostels upto revised reservation percentage of 22.5% (15% for Scheduled Castes and 7.5% for Scheduled Tribes) as communicated to you in my earlier d.o. letter No. F. 6-4/82(SCT) dated 23rd August, 1982, also came up before the Working Group appointed by the University Grants Commission to draw-up Sub-plan for Scheduled Tribes and Special Component Plan for Scheduled Castes. In order to develop education among the Scheduled Castes and Scheduled Tribes, it was observed that hostel accommodation was one of their important needs. While hostels are useful for all students, in case of SC/ST students the need is imperative specially on account of unfortunate traditional conservative social attitudes. It is therefore, difficult for students from these communities to get private accommodation.

I am accordingly writing to request you to please ensure seats in the hostels in your University for Scheduled Castes and Scheduled Tribe students upto revised prescribed percentage limit. In case, sufficient number of Scheduled Caste and Scheduled Tribe students do not seek hostel accommodation the seats may be made available to non-Scheduled Caste/Scheduled Tribe students. The number of Scheduled Caste/Scheduled Tribe students who apply for hostel accommodation may be intimated to us and proper record may be kept of Scheduled Caste and Scheduled Tribes who apply for hostel accommodation.

With regards,

Your sincerely,

Sd/-
(B.K. Chhabra).

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5 ACADEMIC MATTERS :-

- (i) Constitution of the School Board of Library and Information Sciences -

The Council vide its resolution No. BC:53:86:05: 1(ii) resolved to create a new School of Library and Information Sciences. It is now proposed to constitute the School Board. Under Clause (2) of Statute 17, the members of the first School Board are to be nominated by the Executive Council for a period of three years. The Council may consider to constitute the School Board with the following members :

- (i) The Dean of the School - The Dean is yet to be appointed.
- (ii) Heads of the Departments in the School - Shri J.C. Binwal, Librarian-cum-Professor of Library and Information Sciences.
- (iii) All Professors in the School - NIL
- (iv) One Reader and one Lecturer from each of the Departments by rotation on the basis of seniority
- | |
|--|
| 1) Dr A.S. Chandel, Reader in Library and Information Sciences. |
| 2) Mrs Veena Sharaf, Lecturer, Department of Library and Information Sciences. |
- (v) One representative each of the Boards of other Schools which have interdisciplinary work with the School, to be nominated by the Vice-Chancellor on the recommendations of the School Board concerned -
- | | |
|-----------------------------|--|
| School of Social Sciences | Dr S.K. Mishra, Reader in Economics |
| School of Life Sciences | Dr Lalthantluanga, Professor of Bio-Chemistry. |
| School of Education | Dr P.P. Gokulanathan, Professor of Education |
| School of Physical Sciences | Dr S.N. Dube, Professor of Mathematics. |
| School of Languages | Dr J. War, Reader in English. |
- (vi) Not more than two teachers of the subject from affiliated colleges nominated by the Vice-Chancellor on the recommendations of the Board of Under-Graduate Studies - NIL

..... contd/-

(vii) Not more than five persons nominated by the Academic Council, who have specialised knowledge of and expertise in the subjects around which the Departments in the School are organised and who are not employees of the University or any of its affiliated or recognised institutions.

1. Prof. M. Kumbhar, Librarian and Head, Department of Library and Information Sciences, University of Manipur.
2. Prof. F.N. Kanla, C 239, Professor Emeritus Indira Nagar, Lucknow - 226016.
3. Prof. Girja Kumar, 138 S F S Outer Hind Road, Kalkaji, New Delhi - 110019.
4. Prof. P.B. Barua, Head, Department of Library and Information Sciences, University of Burdwan, Burdwan - 713104.
5. Dr A. Lahiri, Director NISSAI, Department of Scientific and Industrial Research, Technology Bhavan New Mehranli Road, New Delhi - 110016.

The matter is placed for consideration of the Council.

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6:2:1(1)

Item No: (i) Grant of extension of Contract Appointment in respect of Dr P.N. Bajpai, Professor of Horticulture, SASRD, Medziphema for another period of 1 year with effect from 25.3.87

The Executive Council in its 52nd meeting vide resolution NO:EC:52:86:06:2(viii) held on 30.6.86 resolved that the performance of teachers appointed on Contract be assessed before an extension is granted. Accordingly a Committee has been constituted vide Notification NO:EC:54:4/Conf/86-775 dated 16.1.87.

Since the Committee has not yet met and as the term of appointment of Dr P.N. Bajpai, Professor of Horticulture, SASRD expired on 24.3.87 and in the absence of the Committee's proceedings, the Pro Vice-Chancellor, Nagaland Campus was requested to give his views and comments on the extension of contract appointment in respect of Dr Bajpai.

On the recommendation of the Pro Vice-Chancellor, Nagaland Campus, the Vice-Chancellor has approved the extension of contract appointment of Dr P.N. Bajpai for another 1 year with effect from 25.3.87 - 24.3.88.

The matter is reported to the Council for ratification.

wk
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Item No: (ii) Termination of services of Dr S.S.A. Jafri,
ex-Lecturer, Centre for Rural Development,
Medziphema!

Dr S.S.A. Jafri joined the University as a Lecturer with effect from 30.3.79(F.N) in the Department of Geography and was transferred to Medziphema in the same capacity with effect from 9.4.83. On the approval of the Executive Council at its 37th meeting vide resolution NO:EC:37:83:05:3(ii) the University deputed him and placed his services at the disposal of Lucknow University with effect from 3.3.1984 for the period of one year. His deputation had been further extended for another period of one year with effect from 3.3.1985 as approved by the Executive Council vide resolution NO:EC:44:85:03(v). After which Dr Jafri due to an unavoidable family problems vide his letter dated 3.11.86 and 29.12.86 made a request to the Vice-Chancellor to kindly release him immediately with retrospective effect on humanitarian grounds to enable him to get permanent absorption in Lucknow University.

Dr Jafri when advised to request the Lucknow University to ask for the transfer of his services, replied that since NEHU services cannot be considered in his new assignment for any practical purposes, he does not feel it necessary to transfer his services to the borrowing Instit.

In view of this Dr Jafri's was deemed to have vacated the post held by him in accordance with Clause 8 (ii) of the University Ordinance regulating leave to teachers and also in pursuance of the Executive Council's resolution NO:EC:40:84:06(vii).

The matter is reported to the Council for ratification.

wk

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Item No. (iii) Redesignation of the post of Librarian as Librarian-cum-Professor.

The Executive Council vide resolution No.EC:55:87:06:2(vi) adopted in its 55th meeting and re-produced below, has decided to re-designate the post of Librarian as Professor-cum-Librarian.

"EC:55:87:06:2(vi) - The Council RESOLVED to approve the recommendations and decided that the post of Librarian be re-designated as Professor-cum-Librarian."

Since the post of Librarian is a Statutory one whereas that of Professor is not, it has been decided that the former should have a precedence over the latter and the re-designation be read as Librarian-cum-Professor.

The matter is placed before the Council for approval of the re-designation and also for effecting the re-designation with effect from 7. 12. 85, the date from which Shri J.C. Binwal was appointed as Head of the Department of Library and Information Science, who, as Librarian, could not be appointed as Head of the Department since Heads of Departments are appointed from amongst the Professor/Reader of the Department.

6:2:4:(1)

Subject: (iv) Lowering the age of superannuation from 60 years to 58 years for all new entrants in respect of Non-Teaching Staff only.

The U.G.C. in forwarding a copy of the D.O. No. 24(21)/86-IFD, dated 6.3.87 issued by the Ministry of Human Resource Development, Department of Education, Government of India, New Delhi, vide their letter No. F. 1-20/86(NP-I) dated 2nd May, 1987 (copy enclosed as Annexure I), on the above subject, have desired that in order to maintain a parity in the conditions of service of the employees of autonomous organisations vis-a-vis Central Government employees, the age of superannuation for all new entrants in the University service in respect of Non-Teaching Posts be lowered to and prescribed as 58 years instead of 60 years and accordingly necessary amendments be brought about in the concerned Statutes and Ordinances.

The matter is placed before the Executive Council for consideration.

(COPY)UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI

ANNEXURE-'I'

...

F. 1-20/86(NP-I)

2 MAY 1987

The Registrar,
Aligarh Muslim University,
Aligarh - 202 001.

The Registrar,
University of Delhi,
Delhi.

The Registrar,
Banaras Hindu University,
Varanasi - 221 005.

The Registrar,
Central University Pondicherry,
128 Rangapillai St.,
Pondicherry.

The Registrar,
Jawaharlal Nehru University,
New Mehrauli Road,
New Delhi - 110 067.

The Registrar,
Indian Institute of Science,
Bangalore - 560 012.

The Registrar,
North Eastern Hill University,
Shillong - 793 001.

The Registrar,
Jamia Millia Islamia,
New Delhi - 110 025.

The Registrar,
Visva Bharati,
Santiniketan - 731 235.

The Registrar,
Central Institute of English &
Foreign Languages,
Hyderabad - 500 007.

The Registrar,
Indira Gandhi National Open
University,
Y.M.C.A. Cultural Centre,
New Delhi - 110 001.

The Registrar,
Indian School of Mines,
Dhanbad - 500 001.

The Registrar,
University of Hyderabad,
Hyderabad - 500 001.

Subject: CENTRAL UNIVERSITIES - Pay revision of employees of Quasi-Government organisations, autonomous organisations, statutory bodies, etc. set up by and funded/controlled by the Central Government - Guidelines regarding.

Sir,

I am directed to enclosed herewith a copy of D.O. No. 24(21)/86-IFD dated 6.3.87 issued by the Ministry of Human Resource Development on the above subject for guidance and necessary action at your end. Action taken in this regard may be intimated to the Commission urgently.

Receipt of this letter may kindly be acknowledged.

Yours faithfully,

Enclo: as above.

Sd/-
(M.M. CHAWLA)
UNDER SECRETARY.

Copy together with a copy of the O.M. referred to above forwarded to:-

1. Section Officer (NP-II) Section, U.G.C., New Delhi.
2. Guard file.

Sd/-
(M.M. CHAWLA)
UNDER SECRETARY.

MOST IMMEDIATE

L.S. Narayanan,
Joint Secretary &
Financial Adviser
(Tele. No. 384253).

1824/87/JSU

MINISTRY OF HUMAN RESOURCE DEVELOPMENT,
DEPARTMENT OF EDUCATION
GOVERNMENT OF INDIA, NEW DELHI.

1656/DSU(G)

DO No. 24(21)/86-IFD

March 6, 1987.

Dear Shri Gupta,

As you are aware, guidelines have been conveyed by the Ministry of Finance (Department of Expenditure) regarding revision of pay of employees of autonomous bodies etc., set up by and funded/controlled by the Central Government - vide their O.M. No. 7(12)-E.III/84 dated the 29th October, 1986. According to these guidelines, the orders of the Central Government regarding revision of scales of pay of Group 'B', Group 'C' and Group 'D' employees of the Central Government consequent upon the recommendations of the Fourth Central Pay Commission, can be extended to the employees of the autonomous organisations etc., in equivalent groups whose pattern of emoluments structure i.e., pay scales and allowances, (in particular, the Dearness Allowance, the House rent Allowance and the City Compensatory Allowance) is identical with that of Central Government employees. The extension of these orders is further subject to the stipulation that the conditions of service of the employees of these organisations specially those relating to hours of work, payment of OTA etc., are exactly similar to those in Government Departments.

2. As the age of compulsory retirement (on superannuation) of employees holding non-teaching posts in many autonomous organisations (including statutory bodies like Central Universities etc.,) set up and funded/controlled by Central Government is 60 years, unlike in the case of Government employees whose age of retirement on superannuation is 58 years, a question arose whether the lowering of the age of superannuation of such employees should be made a condition precedent to the extension to such autonomous bodies of the orders regarding revision of pay scales pursuant to the recommendations of the Fourth Central Pay Commission.

3. The matter has been examined in consultation with the Ministry of Finance and it has been decided that the parity in the conditions of service of the employees of autonomous organisations etc., vis-a-vis Central Government employees in the matter of age of retirement be enforced only in respect of future entrants.

4. In view of the above, instructions would need to be issued to all the Quasi-Government organisations/autonomous organisations, statutory bodies etc., set up by and funded/controlled by the Central Government, advising them to amend their rules/regulations/bye-laws so as to lower the age of retirement of their non-teaching staff to 58 years from 60 years, wherever necessary, for new entrants to these posts. To secure implementation of this decision expeditiously on a uniform basis in all autonomous bodies etc., they may be advised to prescribe the age of retirement as 58 years for all new entrants in respect of their non-teaching posts with immediate effect, after obtaining the approval of their Chairman/President etc. of the Governing body pending formal amendment of the rules etc. with the approval of their Board of Governors, etc.

5. May I request you to issue urgently appropriate instructions as indicated above to the autonomous bodies, statutory bodies etc. set up and funded/controlled by the Central Government under your jurisdiction. A report on the action taken in this regard may also please be sent to us by 31.3.1987.

Kind regard,
Yours sincerely,

Sd/-
(L.S. Narayanan).

Shri J.D. Gupta,
Joint Secretary,
Department of Education,
New Delhi.

--:00:--

- (v) Appointment of Heads in the Department of English and Linguistics, Nagaland Campus and in the Department of Commerce.

With the release of Prof. S.K. Das, the Head's office in the Department of Commerce was rendered vacant. The Department has no more Professor and hence the only Reader, Dr.V.K. Kumar may be appointed as Head.

The Head's office in the Department of English has also fallen vacant with the resignation of Prof. K.S. Misra. It may also be stated here that although the Department of English and that of Linguistics are two separate Departments, both had all this time been functioning under one Head of Department. Both the Departments now have one teacher each viz: Dr. K.T. Vishwanath, Reader, Deptt. of Linguistics and Dr.K.C. Joseph Kurismotil, Lecturer, Deptt. of English. The Pro-Vice-Chancellor's suggestions on the subject is that the two departments be separated with one teacher in each or one of the teachers be temporarily transferred elsewhere for the current year or one of the teachers be appointed as Head for both departments.

The last suggestion of the Pro-Vice-Chancellor seems feasible and if approved, Dr.K.T. Viswanath may be appointed as Head of the Department of English till the two departments are bifurcated.

The matter is placed before the Council for consideration.

(vi)

Confirmation of Teachers.

The Teachers whose name is listed below have completed their probation period of two years with effect from their date of joining shown against each. Their respective Heads of the Departments have recommended them for confirmation of their service in the University.

<u>Names</u>	<u>Designation</u>	<u>Departments</u>	<u>Date of Joining</u>	<u>Date of Completion</u>	<u>-Re-marks.</u>
Dr (Mrs) B.M. Jyrwa	Lecturer	Physics	18.3.85	18.3.87	Recommended.
Dr. B.B.P. Gupta	--Do--	Zoology	16.3.1985	16.3.87	Recommended.
Dr. S. Aravanmudhan	--Do--	Chemistry	15.4.85	15.4.87	--Do--
Dr. S.B. Prasad	--Do--	Zoology	9.5.85	9.5.87	--Do--
Dr. S. Goswami	--Do--	Chemistry	17.5.85	17.5.87	--Do--
Dr. H.S.P. Rao	--Do--	--Do--	14.6.85	14.6.87	--Do--
Dr. R.N. Prasad	--Do--	Public Administration (Mizoram)	27.6.85	27.6.87	--Do--

The matter is placed before the Council for consideration.

6:2:7(1)

(vii)

Termination of services of Dr B.K. Dutta
Lecturer in Botany, NEHU, Shillong

Dr B.K. Dutta joined the University as Lecturer on 7.4.1978 in the Department of Botany. On the approval of the Executive Council at its 44th meeting vide Resolution NO:EC:44:85:03(iii) the University granted him Extra-Ordinary Leave for a period of two years with effect from 5.1.85(AN) to enable him to take up an assignment as Advisory Officer at the Tea Research Association, Calcutta. The Extra Ordinary Leave was extended for another one month with effect from 5.1.87 as approved by the Executive Council vide resolution NO:EC:55:87:03(v).

On the expiry of the leave Dr Dutta neither resumed duties nor requested for any extension. The University has therefore appraised him of the 40th Executive Council decision that if he does not join duty after expiry of leave the post held by him will be treated as deemed to have been vacated.

Yet after a lapse of one month nothing was heard from Dr Dutta.

In view of this Dr Dutta was deemed to have vacated the post held by him in accordance with Clause 8(ii) of the University Ordinance regulating leave to teachers and also in pursuance of the Executive Council's resolution NO:EC:40:84:06(vii)

The matter is reported to the Council for ratification.

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6:3:1(1)

6:3 - Leave/Deputation -

- (i) Study leave to Shri S.N.Sharma, Lecturer,
Pachhunga University College, Aizawl -

Shri S.N.Sharma, Lecturer, Pachhunga University College, Aizawl, has requested for study leave for a period of one year with effect from 1st March, 1987, to enable him to under-take research work entitled 'The Impact of Western Education on the Cultural Life of the Mizos', under Dr K.P.Bora, formerly Professor and Head, Department of Education, Guwahati University.

The leave applied by Shri Sharma has been considered by the School Board in its meeting held on 23rd April, 1987 and also the Principal has recommended his case.

The matter is placed before the Council for its consideration.

Item No. (ii) Dr. A. L. Verma, Professor of Physics, NEHU, Shillong was granted study leave for 1 year with effect from 25.2.87.

The Executive Council vide Resolution EC:55:87:06:3(ii) did not accede to the request of Prof. A. L. Verma for study leave since Dr. Verma had gone to the Institute of Molecular Science, Okazaki, Japan for taking up an assignment of Associate Professor on a monthly stipend of US \$ 2800/- equivalent to Rs. 30,000/- approximately. The Council, therefore, Resolved to sanction Extra-Ordinary Leave.

Now, Dr. Verma has requested to consider his case by granting him Sabbatical Leave upto 31.12.87 with full salary and house rent allowance as his family is wholly dependent on his salary from NEHU.

Here a reference may be made to Clause 11(v) of Ordinance OE-6 regulating leave to teachers which states thus:

" A teacher on Sabbatical leave shall not take up, during the period of that leave, any regular appointment under another organisation in India or abroad. He may, however, be allowed to accept a fellowship or a research scholarship or ad-hoc teaching and research assignment with honorarium or any other form of assistance, other than a regular employment in an institution of advanced studies, provided that in such cases the Executive Council may, if it so desires, sanction Sabbatical leave on reduced pay and allowances".

In view of the above, the matter is placed before the Council for consideration.

E.C. Agenda

- (iii) Curtailment of two years Extra-Ordinary Leave granted to Dr. B.K. Tandon, ex-Reader Department of Commerce, NEHU, Nagaland Campus.

Dr. B.K. Tandon was granted Extra-Ordinary Leave for a period of two years with effect from 15.3.85 to 14.3.87 as approved by the Executive Council vide resolution No:EC;44:85:03(iv) for taking up an assignment as Professor in the Institute of Co-Operation Research & Training, U.P. The Executive Council at its 55th Meeting vide Resolution No:EC:55:87:06:2(ix) approved the transfer of services and permanent absorption as per rules in respect of Dr. B.K. Tandon in the ICMRT with effect from the date of his confirmation at the Institute. The two years E.O.L sanctioned to him expired on March 15, 1987.

Consequent upon his confirmation in the Institute with effect from March 15, 1986, before the expiry of E.O.L and his permanent absorption there, the two years E.O.L granted to him have been curtailed on V.C's approval, i.e., with effect from 15.3.86, and his services and P/F accounts etc, have been transferred to ICMRT, U.P, as per the decision of the Executive Council at its 55th meeting.

The matter is placed before the Council for information.

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- (iv) Study Leave of Dr.M.Y. Khan; Reader,
Department of Bio-Chemistry.

The Executive Council vide Resolution No.EC:55:87:06:3(xii) resolved to authorise the Vice-Chancellor to decide in the matter of grant of study leave to Dr. M.Y. Khan, Reader, Department of Bio-Chemistry keeping in view the interest of the Department since two teachers of the Department have applied for leave simultaneously. The Council further decided by the same resolution that in case a person is appointed or promoted to the higher post, the leave should not be sanctioned immediately as it creates difficulties in the teaching and research activities of the Department. Subsequently, Dr. M.Y. Khan submitted an application with the recommendation of the Head of the Department to the effect that teaching during the period from 1st September, 1987 to 31st March, 1988 would not be affected. The Vice-Chancellor considered the petition and decided to sanction study leave to Dr. M.Y. Khan for a period of six months from 1st September, 1987 to 31st March, 1988.

The matter is placed before the Executive Council for favour of ratification of the action taken by the Vice-Chancellor.

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(i) Grant of Special Pay to Shri.K. Nengnong.

Shri. K. Nengnong, Section Officer, Purchase & Stores Section, NEHU, Shillong, was allowed to draw a Special Pay of Rs.150/- per month in the pre-revised scale on account of looking after the running of the University Guest House in addition to his normal duties w.e.f. 11.12.85.

Due to the payment of the above Special Pay, the total emoluments of Shri. Nengnong in the pre-revised scale were increased by a total sum of Rs.326/-.

But consequent upon the revision of pay scales on the basis of the Fourth Pay ^{Commission} Report as accepted and enforced by the Govt. of India w.e.f. 1.1.86, there has not been any increase in the total monthly emolument of Shri. Nengnong owing to the fact that DA, ADA & IR have been merged with the basic pay in the revised scale and HRA, CA & WA have been given in flat rates. Hence, the need for revising the above Special Pay was felt and the case was referred to the F & A Deptt.

After making a comparative study of the total emoluments in the pre-revised and revised scale of pay as on 1.1.86 the F & A Deptt. have agreed to the enhancement of the above Special Pay in respect of Shri.Nengnong from Rs.150/- to Rs.300/- per month.

But since required Financial power has not been delegated to any Officer of the University, it has been considered necessary to obtain the approval of the Executive Council.

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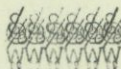
- (ii) Grant of Special Pay to Shri Z. Sohtun, Peon, Finance & Accounts Department, NEHU, Shillong.

The Finance and Accounts Department, NEHU, Shillong have proposed to grant Special Pay of Rs. 25/- per month with effect from 1.7.85 under FR. 9 (25) (b), to Shri Z. Sohtun, on account of performing the duties relating to receipt and issue of various Account Books/Registers and Forms which are used in day to day works of the Finance Department in addition to his normal duties as Peon.

In this connection, it was pointed out to the Finance and Accounts Department that since they have been provided with 20 Lower Division Clerks, 2 Stock Verifiers and 1 Duftry, the work performed by Shri Sohtun may be entrusted to one of the existing Lower Division Clerks in addition to his/her normal duties so as to do away with the requirement of incurring any expenditure in this respect.

In view of the above, the matter was re-examined by the Finance Department and it was pointed out that on the one hand, the total work as performed by Shri Sohtun does not justify for a full time staff, on the other hand, the work is not acceptable to any other staff of the Finance Department unless there are some financial benefits.

Hence, the matter is placed before the Executive Council to consider if the amount of Special Pay as proposed by the Finance and Accounts Department be granted to Shri Sohtun with effect from 1.7.85.


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6:7 - Others -

(i) Appointment of Purchase Committees -

The University Rules provide that all purchases above the monetary limit of Rs 1,000/- should be sanctioned after obtaining the recommendations of the Purchase Committee. The Purchase Committees are required to play a significant role in rational utilisation of the resources of the University for purchase of stores and equipments with a view to overall economy of expenditure. The main function of the Purchase Committee is to approve the rates related to quality and quantity of items to be procured and the firms from which the quantities could be obtained.

Statute 13(1) gives the Executive Council powers of management and administration of the revenue and property of the University and the power to conduct all administrative affairs of the University. Clause 2(vi) of the same Statute empowers the Council to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University. Further, Clause (2) (xvi) provides for delegation of its powers to the Vice-Chancellor, the Pro-Vice-Chancellors, the Registrar or the Finance Officer or such other employee or authority of the University or to a Committee appointed by it.

The Executive Council, however, does not seem to have delegated any of its powers to the Vice-Chancellor or any other officer of the University for constitution of the Purchase Committees. But various Departments of the University - - both academic and administrative Departments - - had appointed separate Purchase Committees for their respective Departments without going into the question of their authority to appoint such Committees. The Finance Department have, therefore, expressed their difficulty to accept the recommendations of the Purchase Committees which have not been constituted under proper authority.

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They have also expressed concern on the proliferation of the Purchase Committees, which in their opinion, diluted the importance of the Committee. The Finance Department are of the view that only one Purchase Committee may be appointed by the University with the approval of the Executive Council and such a Committee may meet once in three months to make recommendations on the proposals for purchase received from various Departments during the intervals between the meetings and that one of the administrative officer may act as the Secretary of the Purchase Committee.

The view of the Administration Department is that there may be three Purchase Committees for the three Campuses of the University, including the constituent Colleges.

The matter is placed before the Executive Council for favour of consideration and decision.

The Executive Council, however, does not seem to have delegated any of its powers to the Vice-Chancellor or any other officer of the University for the constitution of the Purchase Committees. But various departments of the University, both academic and administrative departments, had appointed separate Purchase Committees for their respective departments without taking into the question of their authority to appoint such Committees. The Finance Department have, therefore, expressed their difficulty to accept the recommendations of the Finance Committees which have not been constituted under proper authority.

7:1 - FINANCIAL MATTERS -

7:1:1 (1)

- (i) Minutes of the 26th meeting
of the Finance Committee held
on the 25th April, 1987 -

The Finance Committee of the University met on the 25th April, 1987 and the minutes of the 26th meeting of the Committee was placed in the 56th meeting of the Executive Council held on the 4th May, 1987. Consideration of the recommendations of the Finance Committee was, however, deferred. The matter is, therefore, placed again for consideration of the Council.

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Minutes of the 26th meeting of the Finance Committee of the North-Eastern Hill University, Shillong held on the 25th April, 1987 in the office chamber of the Vice-Chancellor NEHU, Lower Lachoumiere, Shillong.

Member Present:-

1. Dr. R.K. Mishra, Vice-Chancellor, NEHU - Chairman
2. Shri Kiremwati Ao, Pro-Vice-Chancellor, Nagaland Campus, NEHU, Kohima. - Member
3. Shri A.N. Niswas, Financial Adviser, UGC, New Delhi - Member
4. Shri M.M. Wadhwa, Under Secretary, Department of Education, New Delhi - Member
5. Shri D.R. Nongrum, Finance Officer, NEHU, Shillong. - Ex-Officer, Secretary.
6. Shri D.C. Pant, Registrar, NEHU, Shillong. - Special invitee

The Chairman welcomed the members to the 26th meeting of the Finance Committee and wished that the deliberations in the meeting would bear fruitful results for development of the University. Thereafter Agenda items were taken up for discussion and the following decisions were taken:-

Item No. 1:- Confirmation of the Minutes of the 25th meeting held on the 14th October, 1986.

The minutes of 25th meeting of the Finance Committee held on the 14th October, 1986 as presented in the meeting were confirmed.

Item No. 2:- To report follow up action taken on the decisions of 25th meeting.

The decisions of the 25th meeting did not call for any specific report on the follow-up actions. This was noted by the Committee.

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Item No.3:- Approval of the Annual Accounts for the year 1985-86.

The meeting approved the Annual Accounts for 1985-86 and recommended their acceptance by the Executive Council.

Item No.4:- To consider the Audit Report on the accounts for 1984-85 and replies thereof.

The meeting approved the replies to the Audit Report for 1984-85 and recommended their acceptance by the Executive Council.

5. To consider creation of the post of Internal Audit officer and Additional post of Asstt. Finance Officer at the Head Quarter (Shillong -).

The meeting fully accepted the justification for creation of a post of Internal Audit Officer in the scale of Rs.1200-1900 (pre-revised) and an additional post of Asstt. Finance Officer in the scale of Rs.700-1600 (pre-revised) at the Head Quarter, Shillong and recommended sanction of these posts within the existing provisions of the Non-Plan Budget.

6. To consider creation of a post of Deputy Registrar for the school of Agricultural Sciences and Rural Development, Medziphema.

The meeting took note of the proceedings of the 55th meeting of the Executive Council approving grouping of the Departments in the school of Agricultural Sciences and Rural Department which justified creation of a post of Deputy Registrar in the school.

The meeting decided to recommend creation of a post of Deputy Registrar for the School of Agricultural Sciences and Rural Development Medziphema, provided the cost of maintenance of the post was met from the existing non-plan Budget.

7. To consider up gradation of a post of Medical Officer.

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The meeting decided that one of the five posts of Medical Officer in the scale of Rs.700-1600 be up graded to that of Senior Medical Officer in the scale of Rs.1200-1900 provided that one post in the Lower scale be held in obedience and the up graded post be fill up be Selection.

8. To ratify action by Vice-Chancellor in sanctioning creation of posts in anticipation of the approval of the Finance Committee.

The meeting took note of the urgency which necessitated creation of the following posts and ratified the sanction accorded for creation of these posts by Vice-Chancellor in anticipation of approval by the Finance Committee.

<u>Departments</u>	<u>Designation of the posts.</u>	<u>No.</u>	<u>Pay scale</u>
(i) Additional Guest House	Cook	1	Rs.800-1150
	Kitchen Attendant	1	Rs.750-940
	Chowkidar	1	-do-
(ii) Sociology Department	Stenographer	1	Rs.1200-2040
(iii) Library Department.	L.D.C.	2	Rs.950-1500
	Peon	2	Rs.750-940
	Library Attendant	2	Rs.800-1150
(iv) Registrar Officer: A.R. Purchase Record Cell -	Peon	1	Rs.750-940
	L.D.C.	1	Rs.950-1500.
	L.D.C.	1	-do-
(v) Finance Department:	Section Officer (Cash)	1	Rs.2000-3500
(vi) Health Department:	Lab Technician	1	Rs.1640-2900
	LDC (Store Keeper)	1	Rs.950-1500
	Cleaner (Safai Walla)	1	Rs.750-940

cont.....

As regards, 11 posts of Chowkidar required for the permanent Campus, the meeting decided that pending, a final decision on the question of engaging Home Guards for watch and ward duty in the permanent campus, reported to be still under correspondence with the State Government casual employees be engaged to perform watch and ward duties in the permanent campus. The ratification of creation of these 11 posts of chowkider was therefore deferred for consideration in the next meeting of the Finance Committee.

9. To consider creation of posts as recommended by the Cadre Review Committee.

The consideration of the proposal was deferred to next meeting of the Finance Committee. The meeting desired that the proposals be got screened by the Joint Cadre Review Committee in its meeting to be held in the later part of May, 1987, so that the proposal could be considered in the next meeting of the Finance Committee in the light of recommendations of the Joint Cadre Review Committee.

Meanwhile, the posts which were urgently needed could be created under V.C's order pending ratification by the Finance Committee.

10. Payment of HRA to Research Fellows.

The meeting decided that the proposal to treat in the NEHU Research fellows on par with UGC Research fellows for the purpose of payment of House Rent Allowances be referred to the UGC for approval.

11. Introduction of group savings linked Insurance Scheme of the LIC for the teachers.

The financial Adviser UGC pointed out certain difficulties experienced in implementing the Group Savings Linked Insurance Scheme of the LIC in the case of UGC employees for which the Govt. of India has recently approved introduction of Group Insurance Scheme for UGC employees. In view of this, the meeting recommended that the group Insurance Scheme of the Central Government be introduced for all the employees (both non-teaching and teaching) of NEHU with the approval of the Government of India.

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The Committee did not accept the request of the NEHU teachers Association for payment of the premium either in full or in part from the resources of the University.

12. Release of 7th Plan Allocation.

While the meeting was in progress the chairman received a telephonic message from the NEC that hence-forth the estimates of all plan scheme would be scrutinised and cleared by the Technical Branch of the NEC.

No specific decision was therefore taken on this item.

13. Payment of overtime Allowance.

With the permission of the chair the item was with drawn from the agenda.

14. Item from the chair.

The Chairman placed before the meeting the request of the employees for payment of House Building Advances based on pre-revised pay in one instalment. The meeting did not accept the request as this was contrary to the relevant financial rules.

The meeting ended with a vote of thanks to the Chairman.

Sd/-
(D.R. Nongrum)
Finance Officer (NEHU)

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