

265-30^{EC}/A

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

THIRTIETH MEETING
of the
EXECUTIVE COUNCIL

AGENDA

Monday, the 24th May, 1982
Shillong

NORTH-EASTERN HILLUNIVERSITY
Shillong - 793 001

AGENDA FOR THE 30TH MEETING OF THE EXECUTIVE COUNCIL

	Contents	Page No.
1.	Confirmation of the Minutes of the 29th meeting of the Executive Council held on 12th March, 1982.	1
2	Approval to re-allocation of fund for the year 1981-82	2
3	Amendment of Clause (1) and (2) of Statute 20 of the NEHU Act, 1973	5
4	Consideration of payment of Overtime Allowance to drivers of the University	7

Item No. 1

Confirmation of the Minutes of the 29th meeting of the Executive Council held on 12th March, 1982 -

The Minutes of the 29th meeting of the Executive Council held on the 12th March, 1982, were circulated to all the members with a requesting for their comments, if any.

Since no comments were received from the members, the Minutes be taken as confirmed.

Item No. 2

Approval to re-allocation of fund for the year 1981-82 :

In terms of Item 5 under the heading "SHORT TITLE AND COMMENCEMENT" relating to Delegation of Financial and Administrative Powers, the annual budget demands for expenditure are to be presented to the UGC after they have been approved by the Executive Council. Accordingly, the Revised Budget allocation for 1981-82 and 1982-83 were forwarded to the UGC after they have been approved by the Executive Council in resolution No. EC:27:82:28 dated 31st October, 1981.

The Revised Budget allocation for Part I (Non-Plan) 1981-82 is Rs 115.00 lakhs, i.e., Rs 100.00 lakhs as grant from UGC and Rs 15.00 lakhs from University source of revenue. This budget allocation is based on A.D.A. effective from April, 1981. As per Item 6 *ibid* re-appropriation is permissible under certain conditions.

On this basis of progressive total worked out as on 16th January, 1982 under different sub-heads of expenditure the University found that it would be difficult to meet the requirement in respect of certain heads without extra fund in addition to the existing budget allocation as shown below :

(i) B.Common Services -

Provision for TA to members of Committees, maintenance and repairs of staff cars, printing and stationery is required to be raised from Rs 6.20 lakhs to Rs 9,29,600/-.

(ii) Examination (other charges) - from Rs 6.15 lakhs to Rs 8.65 lakhs.

Contd/...

(iii) 10. Miscellaneous -

L.T.C. and medical re-imburement from Rs 92,000/- and Rs 2.00 lakhs to Rs 98,850/- and Rs 2.80 lakhs respectively.

(iv) Subscription for books and journals - from Rs 7.50 lakhs to Rs 9.50 lakhs.

Grand Total - Rs 8,46,450/-.

On the other hand, the University anticipates Savings on the following :

(i) Over all saving from salaries (based on A.D.A. effective from April, 1981 as directed by Finance Committee - Rs 1,11,600/-

(ii) Other Charges -

(a) Academic Departments	-	Rs 2,48,000/-
(b) Sports-Department	-	Rs 1,00,000/-
(c) Health Services	-	Rs 10,000/-
(d) College Development Council	-	Rs 15,000/-
(e) Miscellaneous	-	Rs 3,61,850/-

To enable the University to meet the requirements on essential items it is proposed to re-allocate fund under various minor and sub-heads according to actual requirements considered necessary.

As per Item 9 ibid copied below it will appear that Executive Council reserves the right to relax any of the provisions specified in the said Delegations -

"Notwithstanding anything contained in those Statutes, the Executive Council may be general or special powers relax any provision of these Statutes".

It may be mentioned here that the Finance Committee in resolution No. IV(a)(iii), dated 24th October, 1981 has authorised the Vice-Chancellor to re-allocate fund under various items of expenditure, if necessary, provided the total expenditure is kept within the ceiling fixed.

Contdp.....

In view of above the matter is placed before the Executive Council with the request to relax the provisions as envisaged in the Delegation of Administrative and Financial Powers by rectifying the Vice-Chancellor to re-allocation of funds under various major and minor heads as already approved by him within ceiling fixed by the Finance Committee.

Item No. 3

Amendment of Clause (1) and (2) of Statute 20
of the North-Eastern Hill University Act, 1973:

Clause 9 of the "Deed of Agreement" signed between the University and the Govt. of Mizoram states: '(9) There shall be atleast one representative from Mizoram nominated by the Government and approved by the Academic Council and Executive Council of the University in the Selection Committee for teachers of Pachhunga University College'.

Accordingly, the Executive Council which met on 29th January, 1980 adopted an amendment to Clause (2) of Statute 20 making a provision for a State representative to the Selection Committee for teachers of Pachhunga University College. But the Ministry did not agree to such an amendment and suggested that a separate Statute/Ordinance be made for each Institution maintained by the University. The Executive Council which met on 3rd and 4th April, 1981 considered the suggestion of the Ministry and felt that framing of new Statute/Ordinance would create difficulties as there would be parallel Statutes on the same subject and hence adopted a new amendment by providing new provisions for the constitution of Selection Committee for appointment of teachers of colleges and institutions maintained by the University. When this proposal was sent, the Ministry stated that there is no need for a separate provision since the Selection Committee for appointment of Professors and Readers in the University Departments will serve the purpose. However, the Ministry desire to know - how the University will honour its commitment unless the contention is to nominate a person from Mizoram under the provision of the Statute.

Perhaps, the University may not like to repudiate its agreement by not accommodating the representative from Mizoram in the Selection Committee for appointment of teachers of the Pachhunga University College.

It may be seen from the Table of Statute 20 reproduced below in connection with the constitution of Selection Committees, one representative from Mizoram could be fitted in among the members nominated by the Executive Council who are not in the service of the University out of the panel of names recommended by the Academic Council. A convention to this effect may be observed.

T A B L E

1	2
Professor	<p>(i) The Head of the Department concerned, if he is a Professor.</p> <p>(ii) One Professor to be nominated by the Vice-Chancellor.</p> <p>(iii) Three persons not in the service of the University, nominated by the Executive Council, out of a panel of names recommended by the Academic Council for their special knowledge of or interest in the subject with which the Professor will be concerned.</p>
Reader/Lecturer	<p>(i) The Head of the Department concerned.</p> <p>(ii) One Professor to be nominated by the Vice-Chancellor.</p> <p>(iii) Two persons, not in the service of the University nominated by the Executive Council, out of a panel of names recommended by the Academic Council for their special knowledge of or interest in the subject with which the Reader or Lecturer will be concerned.</p>
*Librarian	
Principal of College or Institution maintained by the University	<p>Three persons not in the service of the University of whom two shall be nominated by the Executive Council and one by the Academic Council for their special knowledge of or interest in a subject in which instruction is being provided by the College or Institution.</p>

The matter is, therefore, placed before the Council for consideration.

Item No. 4

Consideration of payment of Overtime Allowance
to Drivers of the University -

Rule 25 of the Staff Car/Vehicle Rules of this University duly approved by the Executive Council vide resolution No. EC:8:75:39 provides payment of Overtime Allowance to Drivers on slab basis. An extract of the Rule is reproduced below :

"25. Overtime Allowance will be paid to Drivers at the following rates on a certificate from the Controlling Officer that it has been earned."

Emolument (excluding House Rent, DA, Uniform allowance)	<u>Overtime Allowance per hour</u>	
	Upto the first one hour in excess of the prescribed hrs. of work (Rule 24).	There- after
Below Rs 275/-	Nil	Rs 0.95p
Rs 275/- and above but below Rs 325/-	Nil	Rs 1.25.
Rs 325/- - do - Rs 375/-	Nil	Rs 1.55.
Rs 375/- - do - Rs 425/-	Nil	Rs 1.80.
Rs 425/- - do - Rs 475/-	Nil	Rs 2.05
Rs 475/- - do - Rs 525/-	Nil	Rs 2.35.
Rs 525/- - do - Rs 575/-	Nil	Rs 2.60.
Rs 575/- - do - Rs 625/-	Nil	Rs 2.90.

It may be seen from above that the maximum slab prescribed is Rs 575/- - 625/- with the rate of OIA for that slab is Rs 2.90 per hour.

As per the said Rule a Driver whose emolument is above Rs 625/- is no longer entitled to draw OIA. This is the position in respect of the Govt. of India Organisations too prior to 15.1.80.

The Government of India vide Ministry of Home Affairs OM No. 15017/1/79 Allowance Unit dated 15.1.80 has issued necessary amendments to the effect that a driver whose emolument exceeds Rs 625/- will still be entitled to OIA and in fact no limit in emoluments has been fixed. The revised slab and the rate of OIA in respect of those drivers drawing emoluments above Rs 625/- is as follows :

<u>Emoluments (excluding HR,TA uniform allowance)</u>	<u>Rate of OIA per hour</u>
1. Rs 625/- and above but below Rs 675/-	Rs 3.20.
2. Rs 675/- and above.	Rs 3.45.

Contd/...

It may be mentioned that the emoluments of most of our drivers exceeded the maximum limit of Rs 625/- laid down in the existing Staff Car Rules of the University.

It is, therefore, put up for consideration whether the said Rule 25 of the University Staff Car/Vehicle Rules be accordingly amended so that drivers whose emoluments exceeded Rs 625/- will also be entitled to draw overtime allowance as per rate shown above.

Item No. 5

To consider recognition of examinations conducted by the Meghalaya Public Service Commission in Stenography -

The dearth of good Stenographers is a common phenomenon in the country and the position is acute in the North-Eastern States. The University is faced with the difficult situation as a result of the non-availability of qualified Stenographers. The University has only two Grades of Stenographers, namely, Senior Stenographers on the scale of pay of Rs 425-700/- and Junior Stenographers with the scale of pay of Rs 330.560/-. The scope for promotion is very limited in the University. As such, Junior Stenographers who have put in a number of years of service in the University and have become experienced many a time left the University when they secured better prospects in the State Govt. and elsewhere. Many Junior Stenographers who were stagnating for want of vacancies in the Grade of Senior Stenographers could qualify in the speed tests in shorthand conducted by the Meghalaya Public Service Commission and other Organisations and they left the University one by one for lack of prospects in the University. This is one of the causes which aggravates the position. U.D. Assistants who held identical scale of pay and joined the University later than the Junior Stenographers, had already become Senior Assistants in the scale of Rs 425-700/-.

Experience has shown that it is not easy to get good Stenographers in this University and some of our good Stenographers have been leaving the University one after another for better prospects. It is, therefore, keenly felt that the examination conducted by the MPSC in Stenography, which is of technical nature, be recognised by the University in the case of employees who have qualified in the said examination for becoming eligible for appointment in the post comparable to the appointment they have secured on the basis of the result published by the MPSC. However, appointment can be considered only as and when vacancies arise.

Contd/...

The Meghalaya Public Service Commission is a Statutory Body, which is responsible for processing all recruitments under the Government of Meghalaya including Class I Officers and Members of the Civil Services. The standard maintained by the MPSC is not inferior to that of the University.

It may also be considered whether the examinations conducted in shorthand by the Nagaland Public Service Commission and the Mizoram Public Service Commission may also be recognised by the University wherever our employees could qualify. It is felt that this will improve the position in retaining good Stenographers in the University to a great extent.

The matter is, therefore, placed before the Executive Council for favour of its consideration and decision.

NORTH-EASTERN HILL UNIVERSITY
Shillong - 793 001

ADDITIONAL AGENDA ITEMS FOR THE 30TH MEETING OF
THE EXECUTIVE COUNCIL

	Contents	Page No.
5	To consider recognition of examinations conducted by the Meghalaya Public Service Commission in Stenography	
6	MATTERS ARISING OUT OF THE MINUTES	
	(a) To consider the report of the Committee on the Draft Constitution of the Post-Graduate Students' Union with lien	
7	Grant of Extra-ordinary leave/for a period of one year to Shri Jacob Zachariah, Lecturer, Department of Mathematics, Pachhunga University College with effect from 17 February, 1982.	
8	Request for extra-ordinary leave for three years by Dr R.R.Rao, Reader, Department of Botany.	
9	Grant of extra-ordinary leave for two years to Dr (Mrs.) Anjana Desai Reader, Department of English with effect from 21 April, 1982 to 20 April 1984	
10	Refixation of pay of Shri Lalit Prasad Pathak, Documentation Officer, Library Department	
11	To consider grant of lien for two years to Dr A.Banerji, Reader, Department of Economics	
12.	Extra-ordinary leave for three months with effect from 2.2.82. to Mrs. M.T.Syiem, Lecturer in Department of English	
13.	Offer of appointment to Shri C.P.Tewari, Reader-incharge, Department of Continuing Education by the National Institute of Education Planning and Administration	
14.	<i>Draft Regulations on the NEHU Board of P.U. Education.</i>	

Item No. 6

MATTERS ARISING OUT OF THE MINUTES :
(24TH MEETING OF THE COUNCIL)

- (a) To consider the report of the Committee on the Draft Constitution of the Post-Graduate Students' Union -

The Committee appointed by the Executive Council to go into the draft Constitution of the Post-Graduate Students' Union met on the 11th March, 1982, at Shillong.

The recommendations of the Committee was circulated to all members of the Executive Council for their study and comments.

MINUTES OF THE 3rd MEETING OF THE COMMITTEE TO EXAMINE
AND REVIEW THE DRAFT CONSTITUTION OF THE POST-GRADUATE
STUDENTS' UNION, SHILLONG CAMPUS


The 3rd Meeting of the committee to examine and review the Draft Constitution of the Post-Graduate Students' Union, Shillong Campus, met on 11th March 1982 at 2:45 P.M. at NEHU Horse Shoe Building.

The following members were present.

1. Shri Vicky Kapoor in the Chair
2. Shri I. Jyrwa, DPI, Meghalaya.
3. Mrs M.R. Mawlong
4. Dr. Imdad Hussain, Dean Students' Welfare was present by special invitation.

The Committee went through the Draft Constitution clause by clause and looking specifically to the interest of the Student welfare and to establish an atmosphere of peace and academic progress made certain amendments in the draft. The Committee is enclosing its draft for the perusal of the members of the Executive Council for the kind information and action. The Committee has requested Mrs. Mawlong, Registrar, NEHU to kindly circulate the minutes and the amended draft constitution to the members of the Executive Council for their information and action.

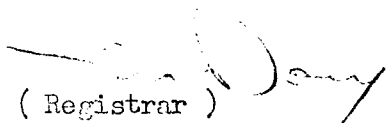
The meeting ended with the vote of thanks to the Chair.


(M.R. Mawlong)
Registrar

Memo No.FC.23-1/REG/81-8/85 Dated the 11th March, 1982

Copy to :

1. Vice-Chancellor, NEHU, Shillong.
2. All Members of the Executive Council
3. Shri Vicki Kapoor, (Chairman) Advocate, Supreme Court, 70-71, Mysore Colony, Bombay - 400 074.
4. Shri I. Jyrwa, D.P.I., Government of Meghalaya, Shillong.
5. Dr. Imdad Hussain, Dean of Students' Welfare, NEHU, Shillong.


(Registrar)

AMENDED CONSTITUTION OF THE POST-GRADUATE STUDENTS' UNION,
SHILLONG CAMPUS

EMBLEM AND FLAG

The Union shall have an emblem and a flag.

The emblem shall be that of the University with the addition of : (1) the words "Post-Graduate Students' Union" written in a semi-circle on top, and (2) the word "Shillong" written on the bottom. The motto on the emblem of the University (i.e. "Rise up and build") shall be the motto of the Union.

The emblem of the Union shall be in the centre of the flag. The flag will be of silk material and its colour and size shall not be identical with the University flag.

ARTICLE I: AIMS AND OBJECTIVES

Clause 1. The North-Eastern Hill University Post-Graduate Students' Union (hereinafter to be referred to as the Union) shall strive to work for the welfare of its student community.

Clause 2. The Union shall strive to ensure that its members will contribute to the progress and development of society in general, and the region under the jurisdiction of the University in particular.

Clause 3. The Union shall strive to promote the identity, rights and duties of the student community.

Clause 4. The Union shall provide a forum wherein students can freely express their views provided that do not conflict with the rules and regulations of the University and state.

Clause 5. The Union may maintain fraternal relations with similar Unions of Post-graduate students at the other campuses of the University.

ARTICLE II: MEMBERSHIP

Clause 1. All post-graduate students of the University at the Shillong Campus, shall be members of the Union.

Clause 2. Every member of the Union shall pay membership fee of Rs.10 per annum which shall be collected by the University at the commencement of each Academic year.

ARTICLE III: STRUCTURE OF THE UNION

Clause 1. The Union shall consist of the general body and the students council.

ARTICLE IV: THE GENERAL BODY

Clause 1. The General Body shall consist of all the members of the Union.

Clause 2. The General Body shall be the highest body of the Union.

Clause 3. Decisions of the General Body shall be by a simple $2/3$ majority of those present and voting.

Clause 4. The quorum for a meeting of the General Body shall be two thirds ($2/3$) of the total members of the General Body.

Clause 5. The meeting of the General Body may be convened by giving a notice to the President by $1/5$ of the total General Body membership. However, any of the member of the General Body is at liberty to request at any time any agenda included in the requisition letter to be taken up with the permission of the Chair.

Clause 6. The General Body meeting must be held within 14 days from the date of receipt of requisition of the General Body to hold such a meeting duly signed by $1/5$ of the total membership.

Clause 7. The General Body shall meet at least once in each semester.

ARTICLE V: THE STUDENTS' COUNCIL

Clause 1. The Students' Council shall consist of student representatives elected one from each academic department of the University.

Clause 2. The Students' Council shall act the Executive Body of the entire student community of the University.

Clause 3. The Students' Council shall elect one President, one Vice-President, one General Secretary, 2 Joint Secretaries (of whom atleast one shall be a lady), and one Treasurer. This will be an office bearers of the Student Union and they shall function along with the other members of the Student Council as the Executive.

Clause 4. The Students Council shall meet at least twice in every semester.

Clause 5. The President shall convene the meetings of the Students' Council. The agenda for such a meeting will be decided by the President in consultation with the office bearers. However, any member of the student's Council shall have the right of suggest items for inclusion in the agenda for such a meeting.

Clause 6. The notification convening an ordinary meeting of the Students' Council shall be issued at least four days before the scheduled date of the meeting. However, an emergency meeting of the Students' Council may be convened with a notice of at least 12 hours. The decision as to whether a meeting of the Students' Council is an emergency meeting or not shall be taken by the President and the office bearers.

Clause 7. The President shall have to convene a meeting of the Students' Council if one-third ($1/3$) of its members requisition, in writing, such a meeting. The agenda for such a meeting shall be as specified by the requisitionists. Such a meeting shall be convened in the manner specified in Clause 6.

Clause 8. The quorum for all meetings of the Students' Council (ordinary or emergency) shall be one third ($1/3$) of its total membership.

Clause 9. All decisions of the Students' Council shall be by a simple majority of those present and voting.

Clause 10. Any member of the Students' Council who fails to attend three consecutive meetings of the Council without assigning valid reasons for such absence may be asked to vacate his seat by the office bearers, provided he is given a fair chance to give his reasons for his non attendance.

ARTICLE VII: THE PRESIDENT

Clause 1. There shall be a President of the Union; elected by the members of the Students' Council, voting as an Electoral College. He/She shall be the Head of the Union.

Clause 2. The President shall preside over all meetings of the General Body, and the Students' Council.

Clause 3. In all meetings over which he/she presides, the President shall not vote, in case of a tie, however, the President may exercise the right of casting vote.

Clause 4. The President shall endeavour to ensure that the aims and objectives of the Union are realised, and that the constitution of the Union is upheld and respected.

Clause 5. The tenure of the President shall be one academic year. Any President elected during an academic year to fill an interim vacancy shall hold office till the end of that particular academic year.

Clause 6. The President shall be over all responsible for:

- a) The day-to-day functioning of the Union.
- b) Co ordination of the work of the Student Council.
- c) Delegation of responsibilities, in consultation with General Secretary, to the members of the Students' Council.

ARTICLE VIII: THE VICE-PRESIDENT

Clause 1. There shall be a Vice-President of the Union

ARTICLE IX: THE GENERAL SECRETARY

Clause 1. The General Secretary shall be responsible for:

- a) Maintenance of the Minutes of the meetings of the General Body and the Students' Council.
- b) Correspondence of the Union.
- c) Presenting to the Students' Council at every ordinary meeting, a report on the activities of the Union and of the Students' Council.
- d) Maintenance of the office, and records of the Union.

Clause 2. The tenure of the General Secretary shall be one academic year. Any person elected General Secretary during an academic year to fill an interim vacancy shall hold office only till the end of that particular academic year.

ARTICLE X: JOINT SECRETARY

Clause 1. The duties and functions of the Joint Secretaries will be specified by the President in consultation with the General Secretary.

ARTICLE XI: TREASURER

Clause 1. The Treasurer will maintain a complete record of accounts of all monies receipt and paid up and present the same to the University for audit, at the end of the academic year.

Clause 2. The Treasurer will be directly responsible for seeing that money spent are directly in accordance with those sanction by the Students' Council and are in conformity with the procedure laid down by the University.

ARTICLE XII: ELECTIONS TO STUDENTS' COUNCIL

Clause 1. The elections of the representatives from each academic department will be conducted by the University authorities not later than 2 months from the dates of closure of admission in all departments.

Item - No. 7

Sub :- Grant of E.O.L. with lien for a period of 1 (one) year to Shri. Jacob Zachariah, Lecturer, Deptt. of Mathematics, P.U.C. with effect from 17.2.82.

Shri. Jacob Zachariah was appointed as Lecturer in P.U.C. on 19.2.75 while the College was under the Govt. of Mizoram. He applied for a post of Lecturer in Mathematics at Gauhati University vide his application dated 25.5.81 which was forwarded vide this University letter No.FE.4-35/MN/79-3042 dated 19.8.81 (Annexure 1). Further "No objection" Certificate for the said post was also issued by this University vide letter No.FE.4-35/MN/79 dated .8.81 (Annexure II).

Shri. Jacob Zachariah was appointed to the said post of Lecturer by the Gauhati University vide letter No.Estt/Math/2/82/65 dated 22.1.82 and was instructed to report for duty immediately (Annexure-II) and Shri. Jacob Zachariah joined at the Gauhati University on 17.2.82 without being officially released by this University as intimated vide his letter dated 17.2.82 (Annexure - IV).

Prior to his joining at the Gauhati University he applied for E.O.L with lien for 2 (two) years with effect from 1.3.82 or from the date of joining at the Gauhati University through the Principal vide his application dated 27.1.82 (Annexure-V).

The Principal forwarded his application vide his letter No.PUC.20/Adm/81-82/889 dated 27.2.82 with his comments explaining the position of Mathematics teaching staff in the College and the non-joining of Shri. Jacob Zachariah on 15.2.82 the date the College was reopened after the winter vacation. The period of winter vacation was from 15.12.82 (Annexure -VI). Earlier the Principal submitted a report vide his letter No.PUC.1/Adm/81-82/883 dated 25.2.82 regarding Shri. Jacob Zachariah (Annexure - VII) Shri. Jacob Zachariah was requested to give 3 months time to the University as per rules to enable them to look for another teacher vide letter No.FE.4-35/MN/79-8882 dated 2.4.82 so that the Students may not suffer for want of Teacher since Shri. Jacob Zachariah is the only regular Mathematics teacher in the College (Annexure -VIII). In reply to this Shri. Jacob Zachariah submitted a letter dated 7.4.82 stating that the University has enough time to appoint a regular teacher as classes will be held only from second part of June, 1982 due to various examinations to be held in the College and also that the vacant post of Lecturer in Mathematics has already been advertised. He

again reminded the University to grant him E.O.L. for 1(one) year with effect from 17.2.82 and also stated that his appointment in Gauhati University is temporary being only against lien vacancy (Annexure-IX). However this fact that the appointment was against lien vacancy was not stated in his appointment letter as seen in Annexure - III.

The matter may please be placed before the Executive Council meeting to consider if Shri. Jacob Zachariah, Lecturer, P.U.C. who has joined at the Gauhati University on 17.2.82 without being officially released by this University is to be granted E.O.L. for 1 (one) year with lien with effect from 17.2.82 in view of the Principal's report that he did not report for duty on the re-opening date of the College on 15.2.82 after the Winter vacation commencing from 15.12.81 to 14.2.82. This is a case of gross indiscipline and his services may be terminated.

ANNEXURE - I.

NORTH-EASTERN HILL UNIVERSITY
SHILLONG.

NO.FE.4-35/MN/79-3042

Dt. 19.8.81.

To

The Registrar,
Gauhati University,
Gauhati - 781014
Kamrup District,
Assam.

Sub :- Forwarding an application of Shri Jacob Zachariah,
Lecturer, Pachhunga University College, Aizawl.

Sir,

I am forwarding herewith an application dt. 25.5.81
in respect of Shri Jacob Zachariah, Lecturer, Pachhunga University
College, Aizawl for the post of Lecturer in Mathematics alongwith
' No objection Certificate ' for your consideration.

Yours faithfully,

Sd/-

(M. R. MAWLONG)
REGISTRAR

Copy to :-

Dr. Jacob Zachariah, Lecturer, Pachhunga University
College, NEHU, Aizawl, Mizoram for information with reference to his
letter dt. 25.5.81.

Sd/-

(M.R. MAWLONG)
REGISTRAR.

ANNEXURE - II.

NORTH-EASTERN HILL UNIVERSITY
SHILLONG.

No.FE.4-35/MN/79-

Dt. 8.81

TO WHOM IT MAY CONCERN

This is to certify that this University does not have
any objection to Dr. Jacob Zachariah, Lecturer in Mathematics, Pachhunga
University College, Aizawl applying for the post of Lecturer in
Mathematics in the Gauhati University.

Sd/-

(M. R. MAWLONG)
REGISTRAR.

GAUHATI UNIVERSITY
GAUHATI : 781014 : ASSAM & INDIA

No.Estt/Math/2/82/65

Dt. 22.1.82.

From : Shri M.C. Bhuyan, M.Sc.,
Registrar, Gauhati University.

To

Dr. Jacob Zachariah, M.Sc., Ph.D.,
Lecturer, Mathematics, Pachhunga University
College, Aizawl, Mizoram.

Sub :- Appointment of temporary Lecturer in the Deptt. of Mathematics,
Gauhati University.

Ref :- No. Advt. No. 6 or 1981.

Sir,

With reference to the above, I am directed to state that you are appointed Temporary Lecturer in the Deptt. of Mathematics at this University on an intitial pay to be fixed later as per University rules on submission of last pay certificate from your present employer, in the scale of Rs. 700-40-1100-50-1600/- plus usual allowances.

You will be subject to University rules for leave, conditions of service and general conduct etc. enforced from time to time.

It will be necessary to produce your original Diplomas and other relevant certificates at the time of your joining.

You are requested to report for duty to the Secretary, University classes, Gauhati University through the Head of the Deptt. of Mathematics, Gauhati University immediately.

Yours faithfully,

Sd/-

Registrar
Gauhati University.

8. Powers and Functions

Subject to overall control of the Academic Council, the various Statutes of the University and the provisions of this regulation, the Board shall have the power to regulate, supervise and control Pre-University education within the jurisdiction of the University. In particular the following shall be the functions of the Board:-

- '01. To work out a scheme for diversification of courses at the Pre University level;
- '02. To prescribe courses of study in general and vocational streams keeping in view the standards required at the Pre University stage leading to the new degree courses;
- '03. To prescribe text books and other reading materials;
- '04. To prescribe conditions in terms of physical infrastructure, number of teachers and their qualifications and any other conditions to be satisfied by colleges before starting the new Pre University courses;
- '05. To lay down the rules and regulations in respect of the Pre University examination in the general and vocational streams of study;
- '06. To prepare panels of papers setters, moderators and examiners in different subjects of study at the Pre University level;
- '07. To prescribe the forms of certificates and diplomas that may be awarded to candidates after passing in the PU examination;
- '08. To advise the Academic Council on any matter relating to improvement of standard, reorganisation and development of Pre University education.
- '09. To advise the University on any matter referred to it by any of the Statutory authority or bodies of the University.

ANNEXURE-IV

GAUHATI UNIVERSITY
(S Y M B O L)

DEPARTMENT OF MATHEMATICS
GAUHATI- 781014 ASSAM

From: Dr. Jacob Zachariah,
Lecturer in Mathematics,
Gauhati University
Gauhati- 781014
Assam.

To
The Registrar,
NEHU, Shillong.

February 17, 1982.

Sub:-Application for leave with Lien.

Ref:- Your letter No.FE.4-35/MN/79-3042 dt. 19.8.81 and my
application dated January 27, 1982 for leave with lien.

Madam,

Kindly refer my application dated January 27, 1982 for leave
with lien to serve as temporary Lecturer in Mathematics, Gauhati University.
I have joined Gauhati University on 17th February 1982.

I, therefore, request you to kindly grant me leave with lien
for two years with effect from 17th February 1982.

Thanking you,

Yours faithfully

Sd/-

(JACOB ZACHARIAH)

ANNEXURE-V

From:- Dr. Jacob Zachariah,
Lecturer in Mathematics
Pachhunga University College,
Aizawl, Mizoram.

January 27, 1982.

To
The Registrar,
North-Eastern Hill University,
Shillong, Meghalaya.

(Through the Principal, Pachhunga University College, Aizawl,
Mizoram)

Sub:- APPLICATION FOR LEAVE WITH LIEN.

Reference my application dated 25 May 1981 forwarded to the Registrar, Gauhati University vide your letter No. FE.4-35/MN/79-3042 dt. 19th August, 1981.

Madam,

This is to inform you that I have been selected for a temporary appointment in the department of Mathematics, Gauhati University.

I, therefore, request you to kindly grant me two years leave with lien as admissible under University Rules, with effect from 1st March 1982 (First March Nineteen eighty two) or from the date of my joining Gauhati University, which will be intimated to you in due course.

I joined Pachhunga University College on 19th December, 1975 and so I have completed more than six years of service.

I request that an early action may please be taken.

Thanking you,

Yours faithfully,

Sd/-

(JACOB ZACHARIAH)

(True Copy)

ANNEXURE - VI

OFFICE OF THE PRINCIPAL : PACHHUNGA UNIVERSITY COLLEGE : AIZAWL

No. PUC-1/Adm/81-82/883 :

Dated Aizawl the 25th Feb. 1982.

To

The Registrar,
North Eastern Hill University,
Shillong.

Subject : Departure of Dr. Jacob Zachariah, Lecturer in
Mathematics, Pachhunga University College.

Madam,

It is learnt that Dr. Jacob Zachariah has joined the University of Gauhati, from the new Session. He did not turn up to report for duty when the college reopened after Winter Vacation of 1981-82. The college was opened on 15th Feb. 1982.

On 4th February, 1982 he had written to this office that he was about to join the Gauhati University as Lecturer and was asking for release order. During my stay at Shillong when I attended Principals' conference/Academic Council meeting, ~~xxx~~ he had taken out his application from my office staff.

So, he took away his application before any action was taken on it.

I observed that Dr. Jacob Zachariah's action could not be justified for the following.

1) He was not to join the post of Lecturer in Gauhati University unless he was officially released by the University.

2) It is a crime that the clerk was compelled to give him back the letter once submitted by him.

3) His appointment order was not produced to college authority and thus we do not know that he had got a job in Gauhati University even if he applied through proper channel. He himself did not produce his appointment letter.

So, I presume that his pay should be paid upto 14th December, 1981 (from 15th Winter vacation started and he did not report for duty after the college resumed on 15th Feb. 1982). Whatever had been paid after 14th December, 1981 will be recovered from his arrear pay.

I have decided to take action on the above line if there is no objection from the University.

Yours faithfully,

Sd/- Darchhawna,
Principal,

Pachhunga University College, Aizawl

....

ANNEXURE- VII

OFFICE OF THE PRINCIPAL : PACHHUNGA UNIVERSITY COLLEGE : AIZAWL

No.PUC- 20/Adm/ 81-82/889

Dated Aizawl the 27th.Feb/82.

To

The Registrar,
North-Eastern Hill University,
Shillong.

Sub:- Application for leave with lien.

Madam,

In forwarding herewith an application from Dr.Jacob Zachariah for leave with lien. I may make the following comment on the matter.

That Dr. Jacob Zachariah has not joined yet the college after the last winter's vacation. The winter's vacation started from 15th December, 1981 to 14th February, 1982. All the teaching staff are required to join the college on the re-opening day otherwise, they will be treated as absent unauthorisedly

Such being the case I feel that he did injustice to the college authority. This application along with other letters are sent by him from the Gauhati University.

He has been asking lien from 1st March, 1982 but he was absent from the college since 15th December, 1981

There will be no regular teaching staff in Mathematics in my college where B.Sc is taught if he is granted leave. The only teacher now available with us is Mr. Ramasetu who was appointed on ad-hoc basis.

Yours faithfully,

Sd/-
Darchhanna
Principal,
Pachhunga University College.

(True Copy)

ANNEXURE - VIII

NORTH EASTERN HILL UNIVERSITY
S H I L L O N G

No.FE.4-35/MN/79-8882

Dated 2-4-1982.

To

Dr. Jacob Zachariah,
Lecturer in Mathematics,
Gauhati University,
Gauhati-781014,
Assam.

Subject : Application for leave with lien.

Ref :- Application for Leave with lien dt. 27.1.82, dt.8.2.82
and dt. 17.2.82.

Sir,

With reference to your applications cited above I am to state that although your application for the post in Gauhati University was forwarded by this University your proceeding on leave to take up the post of Lecturer in Gauhati University at this stage will greatly handicap the Mathematics, Deptt. in Pachhunga University College as you are the only regular teacher in Mathematics Deptt. in that College. In view of the above and in the interest of Public service you are required to give reasonable time ~~in the interest of~~ at least 3 months time for the University to look for another teacher so that the college may not suffer for want of teacher. The University therefore regrets to release you on lien as applied for.

Sd/- Mrs. M.R. Mawlong
Registrar.

MEMO NO. FE.4-35/MN/79-

Dated _____ 1982.

Copy to the Principal, Pachhunga University College, NEHU, Aizawl, Mizoram for information and necessary action with reference to his letter No.PUC-20/Adm/81-82/889, dt. 27.2.82.

.....

(True Copy)

ANNEXURE - IX

From : Dr. Jacob Zachariah,
Mathematics Department,
Gauhati University.

7-4-82.

To The Registrar,
North Eastern Hill University,
Shillong.

Sub : Application for Leave.

Ref :- No.FE.4-35/MN/79-8882, dt. 2.4.82.

Madam,

This has reference to my application dated 27.1.82 for leave and your letter No.4-35/MN/79-8882, dt. 2.4.82.

I was the only one Lecturer in Mathematics in Pachhunga University College for about 2½ years and now there is one more Lecturer (though temporary) in Mathematics department. Moreover, classes in Pachhunga University College will be held now only from second part of June, 1982 due to University examinations, Promotion examinations, Summer vacation etc.. Thus the University has enough time to look for as many teachers as needed for Pachhunga University College so that the college may not suffer for want of teachers. The University has already advertised for the post of teachers in Pachhunga University College.

I have been serving in Pachhunga University College for more than six years. The post now I have joined in Gauhati University is temporary (on lien vacancy). The application for this post was forwarded through proper channel along with 'No objection certificate' (Ref : No.FE.4-35/MN/79-3042, dt. 19th August '81).

I pray that I should not be made to suffer for the delay in appointment of teachers by the University.

I, therefore, request you to kindly grant me leave (Extra Ordinary leave) as admissible under rules at least for one year.

Thanking you in anticipation.

Yours faithfully ,

Sd/- Jacob Zachariah

Copy to :-

i) The Principal, Pachhunga University College, NEHU, Aizawl, Mizoram.

Item No. 8.

ITEM NO: 8 REQUEST FOR E.O.L. FOR 3 YEARS BY DR.R.R.RAO,
READER, DEPTT. OF BOTANI.

Dr. R.R. Rao first joined this University on 16.8.75 as Lecturer. He was later appointed to the post of Reader w.e.f. 16.10.80. Now he has been offered the post of Deputy Director in the Botanical Survey of India.

He has requested for the grant of E.O.L. for 3 years to enable him to take up this new assignment.

However, Sub-clause (ii) of clause 8 of the Leave Ordinance provides as follows:-

" The Executive Council may grant on the request from the Institution concerned and on application of the teacher, Extraordinary leave to hold an appointment or a fellowship under a Government, a University, a Research Institute or other similar important institution, if in the opinion of the Executive Council, such leave does not prejudice the interest of the University. This leave can be allowed only to a teacher who has been confirmed in the post held by him and has served the University for a period of at least two years."

Further, Sub-clause (iii) of Clause 8 states as follows:-

" The leave in such cases shall not exceed a maximum period of two years. Notwithstanding any other leave which may be due to a teacher, the entire period for which the teacher holds the appointment outside the University shall be without pay. The period spent shall not be counted for increment but shall count for seniority. The period shall not also count for pensionary/Contributory Provident fund benefits unless the Pension/ Contributory Provident Fund contribution are paid by the teacher or the foreign employer.

If the teacher does not resume his duties in the University at the end of the period of extra ordinary leave granted to him, he shall be treated as having resigned the post held by him in the University.

Dr. Rao has been confirmed in the Post of Reader . his application for the above post was routed through and for warded by this Officer.

In view of the facts stated above the matter is placed Before the Executive Council for its consideration.

.....

Item No - 9.

Item No.: 9 GRANT OF EXTRA-ORDINARY LEAVE FOR 2 YEARS TO DR. (MRS) ANJANA DESAI, READER, DEPTT. OF ENGLISH W.E.F. 21-4-82 TO 20.4.84.

Dr. (Mrs.) Anjana Desai, Reader, Department of English joined this University on 7.6.76. She applied for the post of Professor in the South Gujarat University and was subsequently selected for appointment to the post. The post carries the scale of pay of Rs.1500-2500/-. The Head of the Department of English also forwarded her application.

Sub-clause (ii) of Clause 8 of the Ordinance governing leave to teachers states as follows:-"The Executive Council may grant on the request from the Institution concerned and on the application of the teacher, Extra-ordinary Leave to hold an appointment or a fellowship under a government, a University, a Research Institute or other similar important institution, if in the opinion of the Executive Council, such leave does not prejudice the interest of the University provided he or she has served the interest of the University provided he or she has served the University for a period of 2 years.

Notwithstanding any other leave which may be due to a teacher, the entire period for which the teachers holds the appointment outside the University shall be without pay. The period spend shall not be counted for increment but shall count for seniority. The period shall not also count for pensionary/contributory Provident Fund benefits unless the Pension/CPF contributions are paid by the teacher of the foreign employer.

If the teacher does not resume his duties in the University at the end of the period of extra-ordinary leave granted to him, he shall be treated as having resigned the post held by him in the University.

Dr. (Mrs.) Anjana Desai is a permanent teacher of this University.

Her application was duly recommended by the Head of the Department of English and was forwarded by this University. As the request for the grant of E.O.L. has been recommended by the Head of the English Department, the Vice-Chancellor has, subject to ratification by E.C., granted her E.O.L. for 2 years with effect from 21.4.82 to 20.4.84.

The matter is reported to E.C. for ratification.

.....

Item No - 10

Item No: Refixation of pay of Shri Lalit Prasad Pathak,
10 Documentation Officer, Library Department.

Shri L.P.Pathak joined this University with effect from 13-8.'79 as Documentation Officer in the University Library. The Selection Committee recommended his appointment on higher initial pay of Rs.900 p.m in the scale of pay of Rs. 700-40-1100-50-1300/- However, under orders of the then Vice-Chancellor, Dr.A.K.Dhan, Shri. Pathak was appointed at the minimum of the scale, that is Rs.700/- The Vice-Chancellor also directed that the matter may be put up to E.C. for the consideration of the advance increments.

As per the information received from his parent Office, Shri Pathak was drawing a consolidated salary of Rs.1125/- p.m with effect from 15.3.79 with an annual increment of Rs. 75/- P.M.

The case is placed before the Executive Council for favour of its consideration and decision.

.....

NOTES FOR THE EXECUTIVE COUNCIL :

Subject:- To consider grant of Lien for 2 years to
Dr. A. Banerji, Reader, Department of Economics.

Dr. A. Banerji, Reader, Department of Economics, has applied for the grant of lien for a period of 2 years with permission to join the post of Associate Professor in the Institute of Financial & Management Research, Madras. The application for the said post does not appear to have been routed through this University.

Clause 8(i) of the Ordinance governing leave to teachers provides as follows: " A permanent teacher may be granted Extra-ordinary Leave

- (a) When no other Leave is admissible.
- (b) When other leave is admissible, the teacher applies in writing for granting of Extra-ordinary Leave.

Under Sub Clause (ii) of Clause 8, it is provided that "The Executive Council may grant, at its discretion, Extra-ordinary Leave to a permanent teacher who has been selected for a teaching or Research Assignment in a University, a Research Institute or other similar important Institution provided he has served the University for a period of at least 2 years and the application had been routed through and forwarded by the University. The leave in such cases shall not exceed a maximum period of 2 years. Notwithstanding any other leave which may be due to a teacher, the entire period for which the teacher holds the appointment outside the University shall be without pay. The period shall not count for increment, but shall count for seniority. The period shall not also count for Pensionary/Contributory Provident Fund benefit unless the Pension/Contributory Provident Fund Contribution are paid by the teacher or by the Foreign Employer.

If the teacher does not resume his duties in the University at the end of the period of Extra-ordinary leave granted to him he shall be treated as having resigned the post held by him in the University".

Dr. A. Banerji is a permanent teacher of this University. He joined the University on 18.7.79. There is no provision for grant of lien to a teacher for taking up an appointment. The position of the Department at present is as follows:

<u>Sanctioned Post</u>	-	<u>Present position</u>
Professor 2	1) Dr.T.Mathew - On long leave 2) Vacant.
Reader 4	1) Dr.S.N.Guhathakurta. 2) Dr.K.Bez 3) Dr.A.Balerji 4) Vacant.
Lecturer 5	1) Mr.M.Tlanglawma 2) Mr.M.K.S.Nair 3) Mr.A.Patton - Appointed as Planning Officer. 4) Mr.E.D.Thomas. 5) Mr.J.Sharma.

In view of the facts stated above the matter is reported to the Executive Council for its consideration.

....

NOTE FOR THE EXECUTIVE COUNCIL

Item No: 12 Extra-ordinary Leave for 3 months with effect from 2.2.82 to Mrs. M.T.Syiem, Lecturer, Deptt. of English.

Mrs. M.T.Syiem was appointed as Lecturer in the Deptt. of English with effect from 15th January, 1982 against a substantive vacancy.

On 28.1.82 she submitted an application requesting to grant her 3 months E.O.L. with effect from 2nd February, 1982 on the ground that she had to accompany her husband who has been transferred to Delhi in Public Service.

As per Clause 8(i)(a) & (b) of the Ordinance regulating leave to teachers, "A permanent teacher may be granted E.O.L.:-

- (a) When no other leave is admissible or,
- (b) When other leave is admissible the teacher applies in writing for the grant of E.O.L.

Further, Clauses 15 & 16 of the Ordinance regulating leave to Permanent as well as temporary teachers provide as follows:

Clause - 15: A teacher appointed as a probationer against a substantive vacancy and with definite terms of probation shall during the period of probation be granted leave which would be admissible to him if he held his post substantively otherwise than on probation. If for any reason it is proposed to terminate the services of a probationer, any leave granted to him should not extend beyond the date on which the probationary period expires or any earlier date on which his services are terminated by the orders of the Executive Council. On the other hand, a teacher appointed 'on probation' to a post, not substantively vacant, to assess his suitability for the post shall until he is substantively confirmed, be treated as a temporary teacher for purposes of grant of leave. If a person in the permanent service of the University is appointed 'on probation' to a higher post he shall not, during probation, be deprived of the benefit of leave rules applicable to his permanent post.

PART - 'C'. TEMPORARY TEACHERS:

Clause 16: Temporary teachers shall be governed by the provisions of Part 'A' of these Ordinances subject to the following conditions and exceptions:- (Part "A" deals with admissibility of leave to permanent teachers).

4) Extra-ordinary leave:-

In the case of temporary teacher the duration of extra-ordinary leave on any occasion shall not exceed the following limits:-

- a) Three months at a time;
- b) Six months in cases where the teacher has completed three years continuous service and the leave application is supported by a medical certificate;
- c) Eighteen months where the teacher is under-going treatment in a recognised hospital for tuberculosis, cancer or leprosy;
- d) i) 24 months in cases where the leave is required for prosecuting studies, certified to be in the University interest, provided that the teacher has completed three years' continuous service on the date of commencement of extraordinary leave. In cases where this condition is not satisfied, extraordinary leave to this extent may be sanctioned in continuation of any other kind of leave due and applied for (including three months extraordinary leave under (a) above), if the teacher completes three years continuous service on the date of expiry of such leave.
- ii) When a temporary teacher fails to resume duty on the expiry of the maximum period of extraordinary leave granted to him or where a teacher who is granted a lesser amount of leave remains absent from duty for any period which together with the extraordinary leave granted exceeds the limit upto which he could have been granted such leave under (a) above, he shall, unless the Executive Council, in view of the exceptional circumstances of the case otherwise determines, be deemed to have resigned his appointment and shall accordingly cease to be in the University employ.

The request of Smti M.T.Syiem, Lecturer for grant of Extra Ordinary Leave for 3 months is therefore, placed before the Executive Council for its consideration.
