

CENTRAL LIBRARY

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During the year, the Central Library continued to extend the normal services to students and teachers. It also supported research activities of the University including research projects under UPE programmes. The Library was also actively consulted by outside students, research scholars, teachers and delegates associated with Refresher Courses, Seminars, Workshops and Conferences conducted by the University.

Progress during the period :

Library Budget	- 1. Books	- Rs.24,35,851/-
	2. Periodicals	- Rs.112,00,000
	3. Library other charges	- Rs.25,91,000

Library Collection - 2,55,129 volumes.

Books added during the year - 4675

No. of journals subscribed	Foreign	266
	Indian s	205

Services to the Readers :

No. of Registered Members	-	3779
(i) Under-Graduate Students	-	436
(ii) Post-Graduate students	-	1730
(iii) Research Scholars	-	777
(iv) University Teachers	-	304
(v) Non-Teaching Staffs	-	430
(vi) Technical Staff	-	44
(vii) Visiting Teachers	-	27
(viii) Others categories	-	31
<u>(including College Geachers)</u>		
	Total	3779

Daily issues - 480

Daily consultation - 429

Awareness Programme for users –

As part of equipping its users in effective computerised retrieval in the Library I.T. scenario, the Documentation Section of the Library conducted awareness programme as follows :-

- i. Students - 8-21 August, 2007
- ii. Teachers/Research Scholars- 27 August - 4 September, 2007.

Exposure to e-sources to teachers and research scholars

- (i) The computer unit of the Library arranged a two months – trial access to Cambridge companion on-line and Shakespeare survey for English, Linguistics and Philosophy.
- (ii) Arranged a power point presentation of e-books by Francis and Taylor.

Subscription to on-line Journals

(i) Membership to AICTE Indest consortia

To overcome the financial problem of costly journals for the School of Technology, the Library initiated membership to AICTE – INDEST, the country leading I.T. on-line consortia. Within the available amount, the Library subscribed to IEL On-line (single user) a most useful package to I.T and E.C.E. Departments of the University.

(ii) Subscription to Indiastat.com.

The Library also started subscription to Indiastat.com. a statistical database which will be most useful to different departments for their research work.

Up-gradation of Computer Systems - With funds made available for up-gradation of Library computer system for its smooth functioning, the following steps were taken for its smooth functioning.

- (i) Replacement of electrical power structure through procurement of UPS batteries to overcome erratic performance.
- (ii) Installation of auto-generator for ensuring lighting and security for uninterrupted service to readers in the present automated environment of the Library.

Successful introduction of Bar-coding and subject-heading -

- (i) The course book section being the most heavily used section of the Library, the work of bar-coding and assigning of subject headings for the section was undertaken on priority basis. The work was successfully completed during the year and it has increased the speed of daily transaction as books are now issued electronically.
- (ii) Bar-coding was also introduced for all new books that are being processed.

Academic Contribution :

Assistance in teaching assignments during the year : Following Officers assisted the Department of Library and Information Science as Guest Lecturers :-

- i) Shri P.K.Mitra, Sr.Assistant Librarian, (Cataloguing, Theory and Practice).
- ii) Shri F.Sumer, Information Scientist, (Information Technology for Business)
- iii) Shri M.Rana, Assistant Librarian (Organisation of Knowledge)

Resource persons in Orientation Programme, Workshop :

Teachers' Orientation Programme : Dr. I. Majaw (Librarian), Shri P.K. Mitra (Sr.Assistant Librarian), Dr. Lalmachhauna (Documentation Officer) and Shri F.Sumer (Information Scientist) delivered lectures and gave training on information sources retrieval methods and internet usage in the UGC – ASC Refresher Course conducted by the Education Department during February - March, 2008.

Training imparted to other Institutions :

(i) Dr. I. Majaw (University Librarian), attended as resource person the Induction-cum-Orientation for B.Ed. teachers trainees Session 2008 on 21st February, 2008.

(ii) Dr.Lalmachhuna (Documentation Officer) attended as a Resource Person the training workshop on capacity building for School Librarian of the North East conducted by NCERT on the 24-28 March, 2008.

Other Information : The following amount of revenue was collected during the year.

Reprography Revenue	- Rs. 18,233.00
Consultation Fees	- Rs. 7,540.00
<u>Overdue Fees</u>	<u>- Rs. 21,736.00</u>
Total =	Rs. 47,509.00

LIBRARY (Tura)

Tura Campus Library is the only functional Library in the entire Garo Hills and fully automated. This Library not only caters to the needs of this Campus but also to the various neighboring academic and research organizations. Besides the Campus Library, the Department of Management has a separate Departmental Library.

During 2007-08 the Campus Library registered a significant impact amidst the student and faculty and achieved outstanding progress in its collection. The books and journals are centrally procured in the main Campus Library and after processing sent to Management Library.

Library Budget :

(i) Book Grant	- Rs. 3.95 Lakhs
(ii) Periodical Subscription	- Rs. 7.35 Lakhs
(iii) Other Grants	
(a) Recurring Academic Expenditure	- Rs. 1.00 Lakhs
(b) Contingency	- Rs. 0.24 Lakhs
Total	- Rs.12.54 Lakhs

Note : Apart from Non-Plan allocation, an amount of Rs. 5.25 lakhs were provided from the Management Students Development funds to procure Text Books for the students to strengthen the Library Resources of Management-Library.

Library collection :

No. of Journals Subscribed - 156 (India – 103, Foreign – 53)

Book collection as on 31.03.2008 - 25561

Books added during - 3009 (Purchase – 2199, Gift – 10)

the year 2007-08

Library Circulation Statistics :

(i) Books Issued - 26,667

(ii) Books Refund - 24,865

(iii) Books Consulted - 43,700

Library Reprographic Services - 41619

Technical and Library Automation : (i) Bar coding - 4600 Volumes

(ii) Data Base - 2350 Volumes

Activities by Library Staff :

- (i) 3rd phase of Library Automation completed and Data base ready on OPAC.
- (ii) Barcoding of Books are in progress and will be over by June, 2008
- (iii) Staff sent on training for Libsys S/W and some staff enhanced their Academic qualification.

- (iv) The Library started Bibliographic Services on demand to Students and Research Scholars to speed up the Research Work.

Library Membership Records :

Faculty members	27
Research Scholars	20
Students of 5(five) Departments	263
Non-Teaching	40

Papers published :

Kundu, A.K. "Children's Literature's Impact on Reading Habit" *Protocol* vi-, 2007, p.28.

Kundu, A.K. and Tiwari, P. "Information Management and Transformation of Society", *IJLLS*, 19 (1-2), Jan-June 2007.

Kundu, A.K. and Santosh Kumar "Citations and Bibliographic Analysis :- Journal of Creative Behaviour". *H.Lib.Sc.* 46 (1-2), Jan-June 2007.

Kundu, A.K. et al. "Information to Socially Deprived for Community Development" *IJLLS* 20 (1-2), Jan-June 2007.

Kundu, A.K. and Tiwari, P. "Library Materials Cost Studies", *IJLLS* 20(3-4), Jul-Dec. 2007.

Kundu, A.K. and Tiwari, P. Interation Transfer of Informatic: Language and Political Barrier, *Protocol*, V2(1), January 2008.