NORTH-EASTERN HILL UNIVERSITY
SHILLONG- 793 001

A G E N D A

PAET-II

SIXTH SIXTH MEETING

OF THE

EXECUTIVE COUNCIL

24th February, 1989, Shillong.

NORTH-EASTERN HILL UNIVERSITY
SHILLONG

AGENDA PAPERS FOR THE SIXTH SIXTH MEETING OF THE EXECUTIVE COUNCIL

PART - II

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Item No. 1 CONFIRMATION OF THE MINUTES OF THE 65TH MEETING OF THE EXECUTIVE COUNCIL -

The minutes of the 65th meeting of the Executive Council held on the 1st February, 1989 were circulated to all the members inviting comments, if any. In response Prof. J.B. Bhattacharjee vide his letter No. F.8/SSS/EC/89/1200 dated 18.2.89 sent his comments on the minutes as follows :

Item No. 1

(a) the case : be referred to the U.G.C. as the incumbent has attained the age of 65 years. (In fact, the extension in case of Visiting Professor should be given on the recommendation of the concerned department.)

(b) Dr. Vora suggested that the cases be decided in consultation with Prof. J.B. Bhattacharjee. There was no suggestion to place the cases before Dr. Vora for examination.

(c) This item should be treated as under Matters arising out of the Minutes.

Item No. 2

No.EC:65:89:02(ii)

It was also appointed out in the meeting that the letters were issued during the vacation and the replies could not be expected in that period.

Item No. 4

The terms of contract were approved by the Council. What has been mentioned as the resolution of the Council was suggested by the Chairman at a stage, but the Council felt that the contract can be terminated by one month's notice and the appointment for one year has already been approved by the Council in its 62nd meeting. Incidentally, the Agenda was for the approval of the terms of contract only.

Item No. 6

(i) ISOSB

Reader :- The Promotion of Lecturers to senior scale has to be governed by the rules laid down for the purpose.

Soil Sciences.

Reader :- The Council was told that the Selection Committee has not recommended any name, it has only suggested the case of a candidate for the consideration of E.C. It was decided that the candidate can not be appointed as Reader as he does not hold a Ph.D. degree.

English

Professor (S") : "To be in Shillong and after one year in Kohima, Nagaland." should be deleted as it was neither mentioned in the meeting as a recommendation of the S.C. nor decided upon the E.C.

Geography

Reader (S) : The MPS case of Dr. Ali Ahmad which was reported to and approved by the Council has not been mentioned.

Management Studies

While presenting the recommendation of the S.C., the Chairman mentioned that in certain cases (I do not exactly remember) the candidates from outside the concerned discipline could be appointed and, in this connection, he mentioned the opinion of the U.G.C. and the A.I.G. Technical Education. It was observed that such recommendations regarding the basis qualification can be considered by the Academic Council and therefore, the matter should be referred tothe Academic Council.

Lecturer (S) : The names of 6 candidates as recommended by the S.C. were mentioned against 6 posts and approved by the Council for appointment. One name was in the waiting list. There was some recommendation about Sr. P. Jingan. In the Minutes I find only 3 names.

History

Lecturer (S) : " but also to work in Kohima for Archaeology" be deleted as it was discussed and not accepted by the Council.

Addl. : The Council decided that the bio-data of the candidates recommended in abstentia be circulated in the next meeting of the Council and that henceforth the bio-data of such candidates be placed in the Council before the recommendations of the S.C. are taken up for consideration. This has not been included in the Minutes.

...3/-

Item No.6:3

(iii) After prolonged discussion, it was decided to release Shri D.C. Pant on deputation for two years. The Council was informed that Shri A.Patton, Controller of Examination, shall hold charge of Registrar. There was some discussion on negotiation for a substitute, but on the suggestion of a member that this matter may be considered in due course the discussion was closed.

Item No. 6:7

EC:65:89:6:07(iii)

The Council decided to refer the matter to the Finance Committee with the same observation as in Item 6:6 EC:65:89:6:06(ii).

It was decided to ask the Finance Officer to look into Shri D.C. Pant's pending request for protection of his emoluments in his earlier post.

Item No. 8

(c) This was mentioned by the Chairman while presenting the recommendation of the Selection Committee for Management Studies. It was decided to refer the matter to the Academic Council.

He further stated that "Since there are many points of dis-agreement, I suggest that the actions on the minutes may be withheld till next meeting when these matters may be re-discussed and clearly decided upon."

The comments may be considered by the Council.

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Item No. 2 Reporting Item -

(i) Action has been taken on the following resolutions :

EC:65:89:02:(i) - Extract of the Minutes submitted to the Ministry.

EC:65:89:5:01(i)
EC:65:89:5:01(ii)
EC:65:89:5:01(iii)
EC:65:89:5:01(iv) } - The amendments of Statute/Ordinances referred to the Ministry for Visitor's approval.

Action on the remaining cases by various Departments are under process.

(iii) Request of Prof. S.N. Dube , for grant of Extra-Ordinary Leave -

The Executive Council vide its Resolution No. EC:65:89: 6:02(ii) RESOLVED that the earlier decision of the Council in the matter of grant of Extra-Ordinary Leave to Prof. S.N. Dube may be indicated and the matter may be placed in the next meeting. It also RESOLVED that its earlier decision as regards grant of Extra-Ordinary Leave will stand.

The request of Prof. S.N. Dube , Department of Mathematics for grant of 6 (six) months' leave to enable him to take up an assignment as Director, Science and Technology, at Kota University, Rajasthan and for his release with effect from 20.8.88 was placed in the 63rd meeting of the Executive Council held on the 13th October, 1988. The Executive Council vide its Resolution No. EC:63:88:6:02(vi) RESOLVED as follows :

" The Council RESOLVED to ratify the action taken by the Vice-Chancellor in relieving Prof. S.N. Dube with effect from 20.8.88 by treating the letter as his resignation since no leave for the purpose of taking employment was admissible to him."

The matter is placed for information of the Council.

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(ii) Statement of teachers on leave -

The Executive Council in its 65th meeting noted the statement submitted in respect of teachers on study leave and it RESOLVED vide its Resolution No. EC:65:89:6:03(i) that a statement showing the position of teachers, who proceeded on other kinds of leave may also be prepared and put up. Accordingly a statement indicating the names of teachers who proceeded on Extra-Ordinary leave and on sabbatical leave has been prepared and is submitted for consideration of the Council. The statement may be seen at Annexure 'A'.

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Annexure - A.

LIST OF TEACHERS ON EXTRA-ORDINARY LEAVE/SABBATICAL LEAVE.

NAME	DESIGNATION	DEPARTMENT	PERIOD OF LEAVE	REMARKS.
1. Shri. Paul Pimomo.	Lecturer	English	Study leave - 1.8.84 - 31.7.85. Extn. " - 1.8.85 - 31.7.87. Extn. EOL - 1.8.87 - 31.7.89.	for further study at U.S.A.
2. Shri. P.S.Lorin.	Lecturer.	Pol.Science	Study leave - 7.6.83 - 6.6.84. Extn. " - 7.6.84 - 6.6.85. Extn. E.O.L. - 7.6.85 - 6.6.88.	for further study at U.S.A.
3. Dr. Vinod Singh.	Reader.	I.S.O.S & Bio.Physics.	24.2.88 - 31.10.88 w.e.f. 31.10.88 - Period reqd. to be regularised.	for Rockefeller Foundation special postdoctoral fellowship at Montreal University, Canada.
4. Dr. H.S.P. Rao.	Lecturer	Chemistry.	20.9.88 - 19.8.90	Joined at Pondicherry University.
5. Dr. K.H.Bhat.	Lecturer.	Anthropology.	15.10.88 - 14.10.89	Joined at Mysore University.
6. Dr. J.Subramanium.	Professor.	Chemistry.	31.10.88 - 30.10.89.	Joined at Pondicherry University.
7. Dr. Solomon Gabriel.	Professor.	Pol.Sc.	1.11.88 - 31.10.89.	Joined at Pondicherry University.
			SABBATICAL LEAVE.	
8. Dr.A.Mohapatra	Reader	Geography.	1-3-88 - 28-2-89.	

6:7 -Others

(i) Takingover of the PETC NEHU

The Pre-Examination Training Centre for All India Services has been functioning in NEHU being financed initially by the Government of India and then by the Government of Meghalaya. The Vice-Chancellor, NEHU is the Ex-officio Chairman of the Centre and the Dean, Social Sciences is the Academic Director, there is a part-time Director appointed by the Govt. of Meghalaya. The Instructors are drawn from the teachers in NEHU. The Managing Committee in its meeting held on 2.6.87 under the Chairmanship of the Vice-Chancellor, Prof. R.K.Mishra, had decided to propose to the Government of Meghalaya that the University takes over the Centre on the condition that the Government of Meghalaya shall continue to contribute its committed share of Rs.2.07 lakhs annually. The Government of Meghalaya has now responded favourably to the proposal. The letter of the Government of Meghalaya and the letter of the Director, PETC to the Vice-Chancellor to this effect may be seen in Appendix'I'and Appendix'II'

The Executive Council may consider takingover of the Centre as one of its regular Centres to be governed by the Statutes and Ordinances of the University.

The matter is placed for consideration of the Executive Council.

6:7:7:(2)

ANNEXURE -'I'

IMMEDIATE

GOVERNMENT OF MEGHALAYA
PERSONNEL AND ADMINISTRATIVE REFORMS(B) DEPARTMENT

No.PER(AR)218/84/55 Dated Shillong, the 14th February, 1989

From:- Shri W.M.S.Pariat, IAS,
Secretary to the Govt. of Meghalay.

To:- The Director,
All India Services,
Pre-Examination Training Centre,
Mayurbhanj Complex,
Nongthymmai, Shillong.

Subject:- Service Conditions of the Staff of the All India Services Pre-Examination Training Centre, North-Eastern Hill University.

References:- Your No.F.7/PTC/86-456, dt.9.12.86 and No.F.14/PTC/80-147,dt.28.7.88.

Sir,

I am directed to invite a reference to your letters cited above and to say this Government have no objection to the taking over of the establishment of the All India Services Pre-Examination Training Centre by North Eastern Hill University and that this State Government will continue to provide fund for the centre as per the existing practice to the extent of its committed share of Rs.2.07 lakhs annually which is consequent on the devolution of funds by the Finance Commission.

Yours faithfully,

Sd/-
Secretary to the Govt. of Meghalaya
Personnel & Admv. Reforms(B) Deptt.

Memo. No.PER(AR)218/84/55-A, Dt. Shillong, the 14th Feb., 1989.
Copy to the Vice-Chancellor,NORTH-EASTERN HILL UNIVERSITY,SHILLONG.

By Order etc.,

Sd/-
Secretary to the Govt. of Meghalaya,
Personnel & Admv.Reforms (B) Deptt.

6:7:2:(3)

ANNEXURE-II

B. W. Roy, I. A. S. (Retd.)
Director.

Shillong 793003, MEGHALAYA
Phone 6692(Off)
6136(Res)
Gram: NEHU, Mayurbhanj Complex.

ALL INDIA SERVICES PRE-EXAMINATION TRAINING CENTRE
(For Scheduled Castes and Tribes)
North-Eastern Hill University
Mayurbhanj Complex, Nongthymmai, Shillong 793014
(Sponsored by the Ministry of Home Affairs, Govt. of India)

No. F. 7/PTC/86- Dated Shillon the Feb, 1989.

To

The Vice-Chancellor,
N.E.H.U., Shillong.

Sub: Service Conditions of the staff of the All India Services Pre-Examination Training Centre, N.E.H.U., Shillong.

Sir,

I have the honour to state that the Managing Committee of this Centre held on 2.6.87 in a Resolution No.2 (Copy enclosed). unanimously agreed to the taking over of the establishment of all India Services Pre-Examination Training Centre by the N.E.H.U., subject to the following two conditions :-

(1) Prior approval of the U.G.C. being the funding Agency of the University be sought,

(2) The Government of Meghalaya may continue to provide fund for this Centre as per the existing practice to the extent of its committed share i.e. Rs. 2.07 lakh annually.

As regards the condition No.2 above, the Government of Meghalaya vide letter No. PER(AR) 218/84/55, dt. 14.2.89(copy enclosed) had intimated that the State Government have no objection to the taking over of the establishment of the All India Services Pre-Examination Training Centre by the N.E.H.U. and that it will continue to provide fund for the Centre as per the existing practice to the extent of its committed share of Rs.2.07 lakhs annually. As regard the contion No. I above, necessary action is required to be taken by the N.E.H.U.

Therefore, I am to request you kindly to take up the matter with the University Grants Commission for conveying its approval of the taking over of the establishment of the Centre and that the expenditure over and above Rs. 2.07 lakhs will be borne by the NEHU.

Contd/.../-

As it is understood now, this long pending matter can be settled with the approval of the Executive Council of the NEHU. It is reliably learnt that the next Executive Council of the NEHU will be held on 24.2.89, I would like to request you kindly to include this matter in the Agenda of the next Executive Council for its kind consideration and approval.

Yours faithfully,

Sd/-Director,
All India Services,
Pre-Examination Training Centre,
Mayurbhanj Complex, Nongthymmai,
Shillong.

(i) The regulations on the constitution, mode of working of NEHU Ombudsman.

1. The Vice-Chancellor shall constitute a Grievance Committee (called the committee hereafter) of the University for advising him on all disputes and grievance in amongst University employees and students.

2. The Committee will have five members. One of the members shall be appointed as Chairman by the Vice-Chancellor

3. The members of the committee shall be appointed for a term of three years from among the professors of the University. During the term of membership, one shall not be the head of the department, Dean or member of the Executive Council.

4. After each completed year of the membership, each member shall get an honorarium equivalent to the emoluments of the month just after the completed year of one's membership.

5. All grievances and disputes in quadruplicate shall be submitted to the Chairman of the Committee. The Chairman shall allot each individual complaint to one or more members in a just and equitable manner for further action. Such members shall act on behalf of the committee. They shall forward the complaint to the concerned individual or authority and seek any clarifications. The queries have to be replied on a priority emergent basis. They shall give their advice in writing to the Chairman within a month. The Chairman will then forward it to the Vice-Chancellor for appropriate action.

6. All cases, where the advice of the committee is ignored shall be reported to the Executive Council and the university court for any direction.

(Approved by Executive Council vide Resolution No.EC:64:88:6:07(ii):).

Delegation of Power

(i) Delegation of Powers in the process of Decentralisation mentions in several places Pro Vice-Chancellors. It is clarified that in case of Pro Vice-Chancellors the power so described will be exercised in their respective campuses, unless a Pro Vice-Chancellor is officiating as the Vice-Chancellor, and is allowed to deal with non-routine matters.

(ii) In case of the Head of RSIC and USIC, Computer Centre, Library and the Directors/Heads of autonomous institutions within the University the powers will be those of a Dean unless otherwise specified.

(iii) All the powers will necessarily go with the accountability, particularly in case of leave ensuing sufficient residuary of staff, and unhampered working of the Department after the leave is granted. The legitimate and proper use of funds and resources will have to be ensured. Dereliction of these will result in the abrogation of these powers by the Vice-Chancellor, to be ultimately decided by the Executive Council. This arrangement of Delegation of Powers will be reviewed after every four years and the functioning will be continuously monitored by the Vice-Chancellor and concerned offices of the University. This will be done on the basis of Annual Reports, unless some-thing is tangibly brought to the notice of the Vice-Chancellor within the period of one year.

A. ADMINISTRATIVE DELEGATION OF POWERS HEAD QUARTERS

Sl. No.	Nature of powers delegated	Authority to whom power delegated	Extent of delegation
1	2	3	4
1.(a)	Creation of Administrative/ ministerial posts and other necessary temporary posts in the University specified in Statute 13(2)(iii) of the NEHU Act.	Vice-Chancellor	Full powers Posts where maximum of scale does not exceed a basic pay equivalent to Rs.1200/- p.m. of pre-revised scale of 1986. Full powers
(b)	To make temporary/adhoc appointments against leave vacancy/sanctioned vacancies in the absence of men available in the pool.	Vice-Chancellor	Full powers
(i)	Group A and B	Vice-Chancellor	Full powers
(ii)	Group C and D staff other than those of respective schools	Registrar	Full powers
(iii)	Those of respective schools	Deans	Full powers
2.	To allow employees to complete/extend their period of probation or withhold this sanction.	Appointing authority	Full powers
3.	To permit assuming/ relinquishing charge of post of employee at any of the campuses.	Appointing authority	Full powers
4.	To effect transfer of - (a) Officers and technical staff	Vice-Chancellor	Full powers with consent of the concerned Head of the Unit.
	(b) Ministerial Staff	Registrar	Full powers with the consent of Head of the concerned Unit.

5.	Acceptance of Resignation	Appointing authority	Full powers
6.	Grant of Casual Leave	Controlling officers	Full powers
7.	Grant of Leave other than EOL/Study leave/sabbatical leave/duty leave and leave not due (which will be decided by EC) where applicable -		
	(a)Teaching Staff	VC/Pro VC	Full powers with consent of the concerned Head/ Dean.
	(b)Non-teaching Staff (A&B)	Registrar	Full powers with consent of the concerned Head/ Dean.
	(c)Category C & D	Deputy Registrar (Admn)	Full powers with consent of the concerned Head/ Dean.
8.	To fix/change place of work of an employee -		
	(a)Teacher	VC	Full powers (within campus) in consultation with the concerned persons and HODs concerned.
		EC	Full powers (inter campus) in consultation with persons and Heads and Campus concerned.
	(b)Officers(group A)	VC	Full powers in consultation with the statutory officers concerned.
	(c)Ministerial & Technical Staff	Registrar	Full powers
		Deans	Full powers within the school.

9.	To send officers/staff for short training not exceeding three months.	VC/Pro VC	Full powers
10.	(i) To permit officers to attend meetings and other business of the University within India.	VC/PVC/COE/ Registrar/ FO/Dean/ CE/Head	Full powers Full powers in respect of officer under their administrative control.
	(ii) To permit teachers to attend conferences/ meetings and other business of the University within India	VC/Pro VC	Full poers on the recommendation of concerned Dean/Head.
	(iii) To permit other employees to attend meeting and other business of the University within India	Registrar/ FO/COE/CE/ Dean/Head	Full powers in respect of staff under their admn. control.
11.	Deputation for Refresher courses/Summer institute etc.	VC/Pro VC	Full powers on the recommendation of concerned Dean/Head.
12.	To permit acceptance of outside work and fees by the employees.	VC/PVC	Full powers on the recommendation of the concerned Dean/Head
13.	To sanction employment of casual labour.	Registrar for Admn. CE for CDD Deans of respective schools.	Full powers subject to the rates approved by the local Dist. Magistrate.
14.	Permission for air travel	VC	Full powers
15.	Sanction of advance increments	EC	Full powers as per UGC guidelines.
	Sanction of special pay	EC	Full powers as per UGC guidelines.
16.	Approval to cross EB in the time scale		
	(a) Group A Staff	VC	Full powers
	(b) Ministerial staff other than those of schools	Registrar	Full powers
	(c) Ministerial staff of schools.	Dean concerned	Full powers

17.	Exchange arrangements with other universities/institution	VC	Full powers on the recommendations of School Board & Deans Committee.
18.	Signing of documents/contracts to sell, endorse, transfer, negotiate or otherwise deal in Govt. securities standing in the name of the University	Registrar with prior approval of VC	Full powers
19.(a)	Power to sign service contract on behalf of the University.	Regr.	Full powers
(b)	Power to sign other types of contracts on behalf of the University	Regr. with prior approval of VC	Full powers
20.	Leasing of residential houses for teaching staff and executing agreements with prospective landlords.	Regr.	Subject to monetary limits and scale of accommodation prescribed and rates approved by the appropriate authority.
21.	Countersignature of TA bills and members of EC and other statutory committee.	Concerned members are empowered to countersign their own TA bills.	
B.	FINANCIAL		
22.	Reappropriation of fund	VC	Full powers
23.	Sanction of field work in India for students.	Dean of concerned schools.	Full powers
24.(a)	To sanction honorarium to the employees.		
	1. Teaching staff	Dean concerned	Full powers
	2. Ministerial staff(schools)	"	Full powers
	3. Ministerial staff(others)	Regr.	Full powers.
(b)	Authorisation of payment of honorarium to paper setter in connection with examination for ministerial staff and connected invigilation.	Regr.	Full powers subject to payment at rates approved by the Executive Council.

(c) Authorisation of payment of honorarium to external examiners in connection with written/viva-voce examination for the various courses conducted by the University.	COE	Full powers subject to payment at rates approved by the EC.
(d) Authorisation of payment of remuneration to paper setters, remuneration and TA to internal setters of colleges	COE	-do-
(e) Authorisation of payment of remuneration for doing confidential work with Exam. Deptt. to non-teaching staff.	COE with prior approval of VC	Full powers
(f) Authorisation of payment of remuneration for the following work related to centres/deptts. Material prepared by evaluation, managing programmes such as refresher/orientation courses, university/school.	Director/ Dean/Head of Deptts. or Centres concerned/ CDC.	Full powers according to norms.
25. To sanction reimbursement of cost of medicine/treatment to officers/teachers/employees and their families.	FO	Full powers in accordance with prescribed medical attendant rules.
26. To sanction HRA to employees not coverdd by GOI rules	EC	Full powers for all categories.
27. To countersign TA/DA bills. *These officers can countersign their own TA/DA bills.	*VC *PVC *Regr./FO *COE/Dean/ *Librarian/ HOD/Centres.	Full powers in respect of staff under their respective control.
28. To sanction OTA/honorarium		
1. Ministerial staff(school)	Dean concerned	Full powers subject to paying at the rates approved by the EC.
2. Others	Regr.	
29. Payment of honorarium to teachers invited to give lectures.	Dean concerned	Full powers as per norms

30. Purchase of :		
1) equipment and consumables	Deptt. Purchase Committee	Full powers within the allocated amount with recommendation of the concerned purchase committee
2) books, periodicals 50% of allocated amount	Deptt. committee	With prior approval and sanction of the Dean concerned.
3) Remaining amount	Central purchase committee of Library with recommendation of Deptts/Centres.	
31. Purchase of equipment and material required for purpose other than teaching and research	VC	Full powers
32. Local purchase of stationary for office in case of urgency	VC	Full powers
	PVC	Upto Rs.15000/- p.a.
	Regr./FO/COE	Upto Rs.10,000/- p.a.
	Dean/Librarian/ CE/HOD & Centres	Upto Rs.10,000/-
33. To place order for printing in urgent cases.	-do-	-do-
34. Purchase and repair of furniture and equipment	Dean(for lab. equip.only)	Full powers (on recommendation of the PC)
	Regr.(for office)	
35. Sanction to hire furniture and equipment	Dean of the concerned school for teaching deptts.	Full powers.
36. Sanction of expenses in connection with conference/ seminar organised by NEHU (including entertainment expenditure on lunch/dinner)	VC	Full powers
	Registrar	upto Rs.15,000/- p.a.
	HODs/Centres	upto Rs.10,000/- p.a.
37. Sanction of expenses in connection with examinations/school board/entertainment	COE	upto Rs.15,000/- pa.
	Dean	upto Rs.10,000/- pa.
38. Purchase of motor vehicles for university use.	VC	Full powers

39. Purchase of motor cycles/ bicycles for office use	Registrar	Full powers
40. Maintenance, running charges, repair and replenishment on univ. vehicles	Registrar	Full powers upto Rs.40,000/- p.m. beyond which with prior approval of VC.
41. Advertisement charges	Registrar	Full powers
42. Sanction of expenditure for electricity, water, telephone charges and meter rent cold weather charges.	Regr.(for office) Dean/HODs concerned for teaching deptts.	Full powers Full powers
43. Payment of demurrage and wharfage charges	VC Regr. HODs/Centres	Full powers upto Rs.10,000/- upto Rs.5,000/-
44. Tour expenses including daily allowance to students	DSW	Full powers subject to rates approved by EC.
45. Expenditure on publication	VC	Full powers
46. Binding of books & records	Librarian COE Regr. FO/Dean/Univ. Engineer.	upto Rs.40,000/-p.a. upto Rs.25,000/-p.a. upto Rs.15,000/-p.a. upto Rs.10,000/-p.a.
47. Sanction of expenditure for uniforms to univ. employees	Regr.	Full powers
48. Expenditure on games, sports, athletics & maintenance of playground field	Chairman Sports Board DSW	Full powers within allocated amount upto Rs.10,000/-p.a.
49. Grant in aid to staff welfare clubs	VC	Full powers
50. Payment of legal charges	Regr.	Full powers with prior approval of VC
51. Grant of festival advance	FO	Full powers
52. Sanction on temporary advance from provident fund	FO	Full powers

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53. Sanction of advance TA on tour/transfer.	FO	Full powers
54. Sanction of advance pay on transfer.	FO	Full powers
55. Sanction of advance of or purchase of motor cycle/scooter/motor car	VC	Full powers on recommendation of appropriate committee.
56. Grant of permanent advance to Dean/Head of Acad. & Admn. Deptt. and Centres for facilitating payment of contingency expenses.	FO (Imprest upto Rs.2000/- at a time)	Full powers
57. Sanction of temporary advance to Dean/HODS for the purpose for which expenditure sanction has already been issued by competent authority.	FO	Full poers
58. Sanction to purchase of prizes and awards for students	DSW	Full powers subject to budget provision.
59. (a) Sanction for merit or other scholarships payable from Univ. fund	Deans committee	Full powers
(b) Freeship to students	A committee constituted representing the school of which DSW is Chairman	Full powers
(c) Sanction of Grants/ loans out of Students Aid Fund	DSW	Full powers (on the recommendation of the students aid fund committee of the univ.)
60. Award of research fellowship instituted by the univ.	Deans Committee	Full powers
61. License fee, taxes etc. as required by Central/ State Govt/Local bodies	Regr.	Full powers
62. Office contingencies	VC Regr.	Full powers upto Rs.20,000/- at a time.

63.	Contingencies special to schools/centres such as chemicals, maintenance of gas plant/fittings, maintenance of laboratories, specimens for research and class work, maintenance of machine etc.	Deans of respective schools/HODs & Centres	upto Rs.5,000/-
64.	Payment of TA/DA to person authorised by the appropriate committee to attend conferences, seminars and symposia.	FO	Full powers
65.	Grants/expenditure of co-curricular activities.	VC	Full powers
66.	Extending date for payment of fees.	Deans	Full powers
67.	Remission of readmission fees	Deans	Full powers subject to provision of ordinance.
68.	Refund of fees/security deposits to students	FO	Full powers subject to provisions of the ordinance.
69.	Purchase of equipment, furniture, utensils, crockery etc. and their repairs replacement for univ. hostels	DSW	Full powers on the recommendations of the Hostel Committee within budgetary provisions.
70.	Purchase of equipment, furniture, utensils, crockery and other materials for univ. guest house	Regr.	Full powers with prior approval of VC.
71.	Purchase of other materials	VC	Full powers subject to total amount approved by the UGC.
72.	Investment of provident fund endowment amount in fixed deposit of SBI/Nationalised Bank in Govt. securities.	VC with the approval of the EC	Full powers
		FO	upto 5 lakh for a period of 3 years or more.

73. To write off losses of store of any kind due to damage deterioration or unservice ability	VC Head of the Units	Full powers upto Rs.1000/-
74. To write off irrecoverable loss of store or of cash	VC	Full powers
75. To write off deficiencies in store	VC Regr./ Deans/ FO/ Librarian/ COE	Full powers upto Rs.1000/- in each case provided the loss after investigation is found to be due to normal causes and not due to theft or neglect.
	HODs & Centres	upto Rs.500/- in each case if the loss is due to theft or neglect.
76. To write off value of books publication of the Library found short damaged/unaccounted for.	VC	Full powers
77. Disposal of surplus/obsolete stores	VC Regr./ FO/ Deans/ Librarian/ COE	Full powers upto Rs.1,000/-
78. Waiving of audit recoveries	VC	upto Rs.1,000/- in each case beyond which to EC.
79. Exemption of deposit of earnest money by reputed and reliable firms.	VC	Full powers
80. To write off loss of revenue or irrecoverable loans and advance.	EC VC	Full powers upto Rs.1,000/-
81. Hire of conveyance charges	VC	Full powers
82. Sanction to payment of washing allowance	Regr. Deans/ Heads of Acad/Admn. Deptts.	upto Rs.10,000/-p.a. Rs.5,000/- pa subject to rates approved.
83. Hiring of tent/camp/ furniture	-do-	Rs.5,000/-

84.	Refund of deposit/earnest money and caution deposit etc.	Heads of Admn/Acad. Deptts.	Full powers
85.	Sanction of pension/univ. contribution to CPF to, 1. persons of the rank of lecturers or equivalent and above.	VC on the recommendation of FO	Full powers
	2. Others	FO	full powers
86.	Commutation of pension	VC	Full powers
87.	Payment of arrears of pay and allowances due to deceased employees and their legal heirs	VC FO	Full powers upto Rs.10,000/- in each case.

NOTE : If the gross amount of the claim does not exceed Rs.2,500/- payment may be made without the production of a legal authority, if the Finance Officer is satisfied about the right and title of the claiment. If the gross amount of the claim exceeds Rs.2500/- payment may be made only on producing a succession certificate from the competent authority.

	2) Sanction of HBA/Housing loans	VC	Full powers subject to rules, scales and prerequisites prescribed by the EC.

C. DELEGATION OF POWER IN RESPECT OF WORKS (Administrative, Technical and Financial).

88.	Approval of drawings, designs estimates, specification tenders documents, extra/substitute detailed items and other matters connected with the execution of works costing upto Rs. 5 lakhs without reference to Building and work committee.	VC	Full powers after consultation with the CE and FO.

...13...

89. Technical sanction -		
a) To accord technical sanction to detailed estimates	Building Committee	Full powers
b) To accord sanction to extra substituted items		In respect of contract accepted by any authority, upto a net addition to Rs.25,000/- subject to a limit of 25% of the estimated cost put to tender provided the total cost of work does not exceed the sanction.

NOTE : All powers exercised and delegated to the Registrar under statutes for examination shall henceforth be exercised by the COE.

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Placement of Lecturers in the Senior Scale/Selection Grade -

The Council in its 64th meeting considered the recommendation of the Academic Council made in its 34th meeting but felt that the self-assessment report of candidates should be sent to external experts. The Executive Council, therefore, RESOLVED to refer the matter back to the Academic Council for its consideration vide Resolution No. EC:64:88:6:06(iv) .The matter was accordingly put up to the Academic Council, which met on 23.2.89. The Academic Council however still felt that a self-assessment report need not be sent to external experts.

The matter is reported for information and consideration as the power to appoint teachers in the University rests with the Executive Council under Statute 13(2)(ii).

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Campuses

In excercise of the powers confered in Statute 43 of the NEHU Act, 1973, the Vice Chancellor is pleased to delegate the Administrative and finnancial powers to the Officers of the Nagaland and Mizoram Campuses as shown in the schedule below:

Sl.No.	Items of delegation	To whom delegated	Extent of delegation
1.	To make temporary appintments of teachers against leave vacancy	PVC	Full powers in the campus where he is the chairman of selection committee.
2.	To make officiating appointments against vacancies of cat. C/C posts	PVC	Full powers as at.Sl.1
3.	To make temporary appointments of Category C&D against leave vacancy	PVC/Dean/ Principal	full powers in respective jurisdiction where he is the chairman of selection Committee.
4.	To make officiating appintments against vacancies of Cat. D posts	-do-	Full powers in respective jurisdictions. However, the posts will be advertised centrally in the campus.
5.	Appointment of casual labourers	Dy.Registrar	Full powers with prior approval of PVC/ Dean/Principal upto Rs 10,000 p/a/
6.	Appointment of guest teachers and sanction of honorarium against vacant posts in department/ school/constituent colleges	PVC	Full powers as per guidelines
7.	To grant Casual leave * Those officers can grant Cl for self.	*PVC/*Dean/*Principal/ HOD/Dy.Registrar	Full powers in respective jurisdictions.
8.	To grant leave to		Full powers except in cases of EOL, Study leave, sabatical leave and leave not due.
	1. Dean/Principal/Dy.Registrars	PVC	
	11. other cat.A&B staff	PVC/Dean/Principal	
	1II. Cat. C&D staff	Dy. Registrars	
9.	To fix/change of place of work of cat. C&D staff within respective jurisdiction	PVC/Dean/ Principal	Full powers
10.	To fix/change of place of work of Cat. C&D staff interjurisdiction within the campus	PVC	Full powers in consultation with the concerned Head/ Dean.
II.	To send officers/staff on short training courses not exceeding 3 months	PVC	Full powers
12.	Deputation for refresher courses, Summer Institutes, etc.	PVC/Dean/ Principal	Full powers on recommendation of the HOD

13. (a) To permit officers to attend meetings, conferences and other business of the University within India	PVC/Dean/ Principal	Full powers on recommendation of HOD.
(b). To permit other employees to attend meeting and other business of the University within India	PVC ~~Dy. Registrar/HOD~~/ Dean/Principal	Full powers in respective jurisdictions
14. To permit acceptance of outside works and fees	PVC/Dean/Principal	full powers on recommendation of HOD
14. Approval to cross EB in time scale/ in respect of		
I. Cat. B&C staff	PVC/Dean/Principal	Full powers
II. Cat. D. Staff	Dy. Registrar	Full powers
15. (a) To sanction honorarium to employees	PVC/Dean/Principal	Full powers upto the following ceiling limit P.A. 1. Section Officers: Rs 500 2. UDA/Steno: Rs 350 3. LDA/Typist: Rs 250 4. Cat. D staff: Rs 150
(b) to pay honorarium/renumeration to teachers/resource persons from outside to deliver special lectures	-do-	Full powers on recommedation of HOD.
16. To sanction medical reimbursement		
I. to Deans and Principal of College	PVC	full powers
II. to other staff	PVC/Dean/ Principal	full powers in respevtive jurisdictions
17. To sanction HRA	-do-	-do-
18. to permit non-entitled officers to air travel within NE region upto Calcutta	-dO-	-do-
19. To sanction TA/DA, Advance pay, OTA, Festival advance		
I. to Dean/Principal/Teachers/Others	PVC/Dean/Principal	Full powers
II. to ~~teachers and~~ other staff	Dy. Registrar	Full powers with prior approval of PVC/Dean/ Principal
20. To sanction study Tour expenses including DA to students at approved rate	PVC/Dean/ Principal	Full powers
21. to sanction purchase of Laboratoty equipments/Office equipments/stores/Furnitures/ stationeries/camping materieals	-do-	full powers on recommendation of purchase committee.

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22. to sanction maintenance and repairs of		
1. Office equipments/Lab. equipments/ Furniture/camping materials	PVC/Dean/ Principal	full powers ~~upto Rs 1000 at a time~~ within budgetary limits
11. Vehicles	PVC	full powers
	Dean/Principal	Upto Rs 10000 at a time.
111. Buildings	PVC	Full powers
	Dean/Principal	Upto Rs 25000 p.a.
23. To sanction installation of telephones	PVC/Dean/ principal	full powers
24. To sanction: Telephone charges, Electricity charges, Water charges, Postal and telegram charges, Advertisement charges	Dy. Registrar	Full powers
25. to sanction for		
1. Printing and binding	PVC	Full powers upto Rs 10000 p.a
	Dean/Principal/ Dy. Registrar	Full power upto Rs 5000 p.a.
~~11. Publications~~	~~PVC~~	~~Full power upto Rs 25000 p.a~~
26. To sanction purchase of books, journals, periodicals for Library	PVC/Dean/ Principal	Full powers on recommendation of campus Library Committee
27. To sanction purchase of liveries/ Uniforms of employees	PVC/ Dean/Principal	Full powers as per entitlement
28. to sanction for maintenance of permanent assets like playground etc.	PVC/Dean/Principal	Full powers upto Rs 10000 p.a
29. To write off losses		
1. of books	PVC/Dean/Principal	upto Rs 5000 p.a.
11. of articles	~~Dy. Registrar~~	~~Upto Rs 20000 p.a~~
30. to sanction petty works	PVC	Upto Rs 10000 per work
	Dean/Principal	Upto Rs 10000 " "
31. To sanction Cold weather charges	Dy. Registrar	full powers as per norms.
32. ~~to sanction legal expenses~~	~~PVC~~	~~Full powers~~
33. to sanction temporary advance of GPF/CPF/ to teachers and staff	PVC/Dean/Principal	Full powers
34. to sanction grants of loans out of students aid fund	PVC/Dean/ Principal	Full powers on recommendation of Students aid fund committee

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35. To sanction purchase of utencils, cookeries, furnitue ets of hostels/guest house	PVC/Dean/ Principal	full powers on recommendation of hostel/purchase committee
36. To sanction hire of houses/ buildings as class Rooms/ office/hostels etc	PVC/Dean/ Principal	Full powers
37. To sanction Imprest advance to departments/cemtres/Units	-do-	FullPowers
38. to sanction hire of conveyance charges	PVC ~~Dy. Registrar~~ Dean/Principal	Full Powers ~~Upto Rs 1000 in each case with upto Rs 10,00 p.a. prior approval of PVC/Dean/Principal~~
39. Sanction of		
I. for co curricular activities of students	Dy. Registrar	Full powers subject to provion of ordinance and approval of PVC/ Dean/Principal
II. for student Union activities and of student fees collected from students		
III. out of students aid Fund		
IV. refund of caution/security deposit to students		
40. To sanction demurrage charges	PVC/Dean/ Principal	Full powers upto Rs 5000 p.a.
	Dy. Rgistrar	Full/ power upto Rs 1000 p.a.
41. To condemn unserviciable articles	Dy.Registrar	Full powers on recommendation of campus condemnation Board.
~~42. Power to sign service and other contract~~	~~Dy. Registrar~~	~~Full Power suject to prior approval of PVC/Dean/Principal~~
43. To lease residential houses for teaching staff and executing arrangements with prospective landlords	Dy. Registrar	Full Power with prior approval of appropriate authority.
44. To sanction:		
I. expenditure in connection with conferences/seminars organised by NEHU(including entertainment expenditure on lunch/dinner)	PVC/Dean/ Principal	Upto Rs 15000 p.a
	HOD	Upto Rs 10000 p.a.
II. expenditure on entertainments in connection with examinations	Dean/Principal	Upto Rs 10000 p.a.
45. Purchase of motor Cycles/ bicycles for office use	PVC/Dean/Principal	Full powers

-page 5-

46.	Sanction to purchase prizes and awards to students	PVC/Dean?Principal	Full Powers
47.	Sanction of Liscence Fees, Taxes etc as reguired by Central/ state Govts/local bodies	Dy. Registrar	Full Powers
48.	Disposal of surplus/obsolete stores	PVC/Dean/ Principal	Full Powers on recommendation of local condemnation Board.
49.	Sanction of payment of Washing allowance	Dean/Principal/ HOD/Dy.Registrar	Full powers upto Rs 5000 P.a
50.	Hiring of tent/Camp furniture	-do-	-do-
51.	Payment of arrears of Pay and allowances due to deceased employees of category C & D and legal heirs	PVC/Dean/Principal	Full Powers upto Rs 10000 in each case.
52.	Approval of drawings, designs, estimates, specifications, tender documents, extra/ substitute detailed items and other matters connected with execution of works costing upto Rs 2.50 lakhs without reference to ~~Campus~~ Central building and work committee	PVC	Full powers in consultation with ~~competant technical officer~~ respective Campus Building committee.
~~53.~~	~~To accord technical sanction to estimates (detail)~~	~~Local Building and work Committee~~	~~Full powers~~
54.	To accord sanction to extra/substituted items	Competant technical officer.	In respect of contract accepted by any authority, upto a net increase to Rs 25000 subject to a limit of 25 % of the estimated cost put to tender provided the total cost of work does not exceed the sanction.

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Note * Wherever DR is mentioned and no Principal is mentioned the functions will also be performed by the Principal.

PHONE
GRAMS: NEHU

North-Eastern Hill University

Lower Lachumiere, Shillong-793001 (Meghalaya)

Shillong
February 22, 1989.

To

The Registrar,
North-Eastern Hill University,
Shillong.

Subject:- Inclusion of my proposed resolution as one of the miscellaneous items of the Agenda of the meeting of the Executive Council to be held on February 24, 1989.

Sir,

Just in case we have not received or we do not receive any communication from the Visitor as to the continuance or otherwise of the present VC in his office as VC, I would request you, in your capacity as Secretary of the Council to include the above item in the Agenda.

Yours faithfully,

(R.S.Lyngdoh)
Member, Executive Council.

Resolution to be moved

By

Prof. R.S.Lyngdoh

at

The meeting of the Executive Council to be held on February 24,1989.

" We, the members of the Executive Council of the North-Eastern Hill University present; having jointly, severally and with unanimity passed the resolution at the meeting of the Council on January 5, 1989;

Requesting the Visitor to allow Dr R.K.Mishra to complete his full Five-Year term as Vice-Chancellor for the better interest of the North-Eastern Hill University;

Having re-eterated the said resolution of the Council in its meeting held on February 1, 1989;

Having waited hopefully and with deep anquish and anxiety that the result of the request shall be favourable;

Having been convinced that the request is of utmost importance and of prime necessity for the development of the University;

Place on Record our deep sense of appreciation and gratitude to Dr R.K.Mishra, Vice-Chancellor of the North-Eastern Hill University:

For his magnanimity of head and heart and sincere effort to translate into reality as contained in the PREAMBLE of the North-Eastern Hill University Act, 1973;

And

For his noble endeavour to build the three Campuses of the university as CENTRES-PAR-EXCELLENCE and EXCELSIOR IN EVERY DISCIPLINE."

Grams : "IGNOU"
Telex : 66470 IGOU

Phones Off 351189 652450
Res 6444137 6449938

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

YMCA CULTURAL CENTRE, JAI SINGH ROAD, NEW DELHI - 110 001

Prof. G. RAM REDDY
M.A. M.Sc., (Lond). Ph.D.
VICE-CHANCELLOR

No.VC/87/307-H.K.
December 15,1987.

Dear Vice-Chancellor/Director,

As you know, the Indira Gandhi National Open University was established in 1985 under an Act of Parliament to introduce and promote open university and distance education system in the country. Apart from running its own programmes, the University is also charged with the responsibility for the determination of standards in the open university system, and support other universities and colleges engaged in open university programmes.

The University is still in the formative stages. We have made appointments to some senior positions, but are still looking for persons with appropriate experience for appointment in the University.

We are looking for the appointment of a Director in the University who shall also be in charge of the administrative affairs concerning teachers. The Directors are in the scale of pay of Professors, namely, Rs. 4,500-7,300. The person that we are looking for should preferably have:

i) Experience in educational planning and administration of at least 10 years in a responsible position in a University/Institute/Government,

ii) Experience in the administration of personnel policies concerning teachers; and

iii) Acquaintance with educational programmes in the field of distance education.

AR(Estt.)
24/1/88

P.S
put up to VC
now after his return
29/12

Registrar
Cannot think
of
R
4.1.1988

I shall be grateful if you could kindly recommend a suitable candidate from your university/organisation who you consider would be the most appropriate candidate for the above post. As we intend to make the selection immediately, I would request you to kindly send your recommendation by 15th January 1988 at the latest.

Time bound

With regards,

Yours sincerely,

G. Ram Reddy

(G. RAM REDDY)

Prof. R.K. Mishra
Vice-Chancellor
North Eastern Hill University
Lower Lachumiere
Shillong 793001

(i) Selection Committee Minutes for the post of Lecturer in Academic Staff College, NEHU

The Local Selection Committee for the post of Lecturer in Academic Staff College, NEHU, Shillong which met on 9th February, 1989 recommended Dr(Ms)P. Michael to be appointed on an adhoc basis for a period of six months in the Senior Scale of Lecturer.

As the Academic Staff College is in urgent need of another teacher besides the Director, Vice-Chancellor has approved the appointment and Dr (Ms) Michael has joined duties on 13.2.1989.

The matter is placed before the Council for ratification.

WK
230289/

BIO DATA OF CANDIDATES CALLED FOR THE INTERVIEW
FOR THE POST OF PRINCIPAL SCIENTIFIC OFFICER (USIC)

Sl. No	Name	Date of Birth	Present Position	Educational Qualification	Experience	Publications etc	Remarks
1.	Mr A.K. Singh MRH BAY (ARS - II) No.3 BRD, AIR FORCE Chandigarh :160 003	5.3.1964	A Hi-Tech Organisation (Planning & Control Officer)	BSEB II I.Sc I B.Sc(H) II M.Sc I Diploma in Mech.Engg 62%	A Hi-Tech Organisation a) Maintenance b) Operation c) Production d) Inspection e) and MPCO (Material Planning & Control Officer)		
*2.	Dr P.K. Bhattacharjee 99/7 (1st Floor), 9th Main Gokul 1st stage, 2nd Phase Bangalore:560 054						*ABTENTIA
3.	Mr G. Purkayastha C/o Sri G.K. Purkayastha Bansbari P.O. Rajabari, Jorhat:785 014 Assam	16.2.1963	-	HSLC I Pre-Degree (Science) I B.E(Electrical) I M.E(Electrical & Electronics) I Specialization Control System Enginerring & Instrucmentation	-		

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BIO-DATA OF THE CANDIDATES CALLED FOR THE FACULTY INTERVIEWS IN JANUARY 1989 (ADDITIONAL)

Sl. No.	Name	Date of Birth	Present Position	Educational Qualification	Specialisation	Experience	Publication	Remarks
POST - READER IN HORTICULTURE - SASARD								
1.	Dr. M.K.Kaul	-	Asstt.Prof of Horticulture H.A.U Hissar	B.Sc.Agri-I M.Sc.Agri-I Ph.D -I	-	6/7 years at H.A.U Hissar U.G.teaching	About 10 in Soil Salinity & other fields of Horticulture.	
POST - LECTURER IN AGRI-EXTENSION - SASARD								
1.	Mr. M.S. Chauhan	4.1.1949	Pool Officer IARI New Delhi	B.Sc.Agri M.Sc.Agri M.S Ph.D	Agriculture & Rural Dev.	10 yrs in Indian Agri-Extension system teaching & research at various position. 9 yrs in M.S Landgrant Univ. Systems.	5	
POST - LECTURER IN MANAGEMENT STUDIES								
1.	Mr. H.G. Roy	9.2.1953	Lect.M.D Univ. Rohtak	Matric-II56.3% Bachelor of Business Management -II-55.5% Master of Business Management-II-57.2%, M.Com-II-54.5 % Ph.D-Contd.	-	10 yrs2 mnts (teaching)	2 research papers	

BIO-DATA OF THE CANDIDATES CALLED FOR THE FACULTY INTERVIEWS IN JANUARY 1989 (ADDITIONAL)

Sl. No.	Name	Date of Birth	Present Position	Educational Qualification	Specialisation	Experience	Publication	Remarks
POST	- PROFESSOR IN MANAGEMENT STUDIES							
1.	Dr.N.K.Sharma	28.4.1929	Prof. of Management & Finance Sri.Satya Sai Higher learning prasanthinilayam.	B.Com-II-58% M.A-I-63% M.Com-II-55.2% L.L.B-II-56% Ph.D-1964	-	Total 38 yrs of P.G/U.G/MBA (teaching) About 30 yrs (Research)	28 books 32 papers	
2.	Dr. V.B. Kamble	-	- INFORMATION NOT AVAILABLE.			-	-	
3.	Dr. B.R. Agarwal	24.4.1927	Prof of commerce & Dean faculty of commerce & management Maharshi Dayanand Univ Rohtak.	Matric-I B.Com -II M.Com -II M.A(eco)-II Ph.D -1969 I.T.P(Havard)	Business Administration	Teaching in P.G since 1960	5	

CURRICULUM VITAE

Name	:	Prema Michael
Date of Birth	:	21st April, 1938
Nationality	:	Indian
Marital Status	:	Married, two sons
Husband's name	:	Dr. R. G. Michael
Husband's occupation	:	Professor in Zoology

EDUCATIONAL HISTORY

1953 - 1955 - Intermediate, Lady Doak College, Madurai

1955 - 1958 - B. Sc (Hons.) in Zoology, Madurai University, Madras

1968 - 1969 - M. Phil. in Biology, Madurai University, Madurai

1976 - 1981 - Ph.D. in Developmental Biology, Hurbert Laboratory, Holland and Allahabad University, India.

PRIZES AND GRANTS RECEIVED

CAITNESS II PRIZE from Madras University for standing 2nd in the B. Sc. (Hons.) examination of 1958

FACULTY AWARD from the University Grants Commission for research on energy balance in nymphs of the common cockroach, **Periplaneta americana. L.**

Book writing grant from the University Grants Commission to prepare an ecology work-boook for use in Indian Universities.

Publishing grant from the National Book Trust of India for the publication of Ecology Work Book written under the UGC book writing grant.

TEACHING EXPERIENCE

1958 to 1962 and 1969 to 1974 - Undergraduate classes at Lady Doak College, Madurai.

1974 to 1976 - Pre-University class at St. Mary's College, Shillong.

1986 - Developmental Biology for graduate classes at NEHU, Shillong.

RESEARCH EXPERIENCE:

1963 to 1964 - Scientific documentation. Central Inland Fisheries, Barrackpore.

1976 to 1979 - Research in amphibian developmental morphology. The Hubrecht Laboratory, Utrecht, The Netherlands.

1979 to 1981 - Research in amphibian developmental morphology. Allahabad University, Allahabad.

1981 to 1985 - Research in amphibian developmental morphology. Purdue University, USA.

1985 (Sep-Nov) - Advanced training in electron microscopy. The Hubrecht Laboratory, Utrecht, The Netherlands.

1986 - Teaching and research in Developmental Biology. NEHU, Shillong, India.

Contd.....(2)

AREAS OF SPECIALIZATION AND INTEREST:

Experimental embryology with reference to the origin, differentiation and migration of primodial germ cells in Amphibia. Fundamental Ecology.

RESEARCH TRAINING RECEIVED IN:

Experimental embryology, light & electron mocroscopy; paraffin, plastic and cryotome histology; tissue culture and immunochemical staining techniques; autoradiography; micro-injection techniques; use of isotopes in cell labelling; slab and two-dimensional gel electrophoresis; microphotography and photographic processing.

PUBLICATIONS:

Michael, P. 1971, Energy balance in **Periplaneta americana L.** Comp. Biochem. Physiol. 38:449-455

1980 The role of yolk in the origin of primodial germ cells in Urodela. Abstract. In: Advances in Experimental Zoology, Symposium at Allahabad University, India.

1981 Temperature - time relationship in the early development of **Bombina orientalis** (Boulenger). Devel. Growth and Diff. 23(2): 140-155.

Smith, L.D., Michael, P., and Williams, M. 1983 Does a predetermined germ-line exist in amphibians? In: Current problems in Germ Cell Differentiation. A. McLaren and C.C. Wyllie (eds) Cambridge University Press, London.

Michael, P. 1984 Ecological Methods for Field Laboratory Investigations. Tata McGraw-Hill, New Delhi 420 pp.

1984 Are the Primodial germ cells (PGCs) in Urodela formed by the inductive action of the vegetative yolk mass? Dev. Biol. 103: 109-116.

REFERENCES:

Dr. L. D. Smith
Dean,
Department of Biological Sciences
University of California
Irvine, California,
U.S.A.

Prof. Dr. P. D. Nieuwkoop
Hubrecht Laboratory
Uppsalaan 8
Utrecht
3584 Ct Utrecht
The Netherlands.

Prof. Dr. U. S. Srivastava
100B Hastings Rd
Ashok Nagar
Allahabad
India.

Dr. Marilyn A. Williams
Department of Biology
Purdue University
W. Lafayette, IN 47907
U.S.A.

BIO DATA OF CANDIDATES CALLED FOR THE INTERVIEW
FOR THE POST OF DEPUTY REGISTRAR (KOHIMA/AIZAWL)

Sl. No	Name	Date of Birth	Present Position	Educational Qualification		Experience	Publications etc	Remarks
1.	Mr N.R. Chakraborty Assistant Registrar NEHU : Nagaland Campus Kohima	1.3.1935	Assistant Registrar	Matric IA BA	II II Pass	LDA 1 yr UDA 7 yrs 7 mths Visiting Accountant 3 yrs Superintendent/ Section Officer 10 yrs 1m 17 days Assistant Registrar 4 yrs 9 m		
2.	Mr R.S. Singh Asstt. Controller of Exams Manipur University Chanchipur, Imphal:795 003	1.9.1951	Assistant Controller of Exams	HSLC PUC(Arts) TDC(Arts) MA	II III Pass II	Steno PA to Director Sr Assistant Section Officer (Estate) Section Officer (Exams) Asstt. Controller of Exams	ss22/12/70 - 30.4.74 30.4.74 - 6/76 6.76 - 9.7.81 7/81 - 11/83 11/83 - 14.7.86 14.7.86 - to date	
3.	Mr Kamanamay Deb Assistant Registrar (Exams) NEHU : Shillong	1.2.1947	Assistant Registrar (Exams)	Matric PU(Sc) B.Sc SAS	I Pass	Asstt.Teacher Auditor Section Officer Asstt.Registrar (Exams)	1965 - 1972 3/72 - 5/81 6/81 -11/84 12/84 till date	
4.	Mr R.K. Sharma Assistant Registrar SASRD : NEHU:Medziphema	1.2.1945	Assistant Registrar	Matric PU BA	II II Pass	P&T Signaller Telecom Welfare Inspector Jr. Accountant Supdt/SO Administrative Officer Asstt. Registrar	1968 - 1970 1970 - 1974 1974 - 1977 1977-1980 1980 -1983 1984 - 1985 6/1985 - till date	

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BIO DATA OF CANDIDATES CALLED FOR THE INTERVIEW
FOR THE POST OF DEPUTY REGISTRAR (KOHIMA/AIZAWL)

1	2	3	4	5		6	7	8
5.	Mr T. Vihienuo Deptt. Commerce NEHU Kohima Campus Kohima : 797 001	3.9.1954	Lecturer	HSLC BA(H) MA(Eco)	II II II	Lecturer 9/1980 - 2/1981 COA:Medziphema Lecturer in Commerce 2/1981 - till date		ST
6	Mr P. Honorarius NEHU: SASRD Medziphema	21.2.1957	Lecturer	HSLC BA MA (Eco)	III III II	LDA 7/1975 - 2/1977 UDA 3/1977 - 6/1977 Astt.Teacher 9/1979 - 3/1981 Lecturer 8.4.1981 till date		ST
7.	Mr Niu Frands Whiso Department of English - Science College Kohima	1.3.1944	Lecturer	IA BA(H) MA ~~IA~~ DES	I II II ~~I~~ B	Lecturer 6/1978 till date		ST

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