

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG- 793 001

No: EC:75-2/Conf/92-1133

Dated Shillong the 19th May, 1992.

To

The Members of the  
Executive Council,  
North-Eastern Hill University.

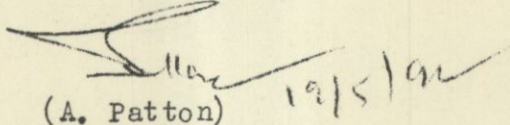
Subject: Agenda papers for the 75th meeting of the Executive Council.

Sir/Madam,

I am forwarding herewith the Agenda papers for the 75th meeting of the Executive Council to be held on the 29th May, 1992 at 11:00 A.M. for favour of your information and consideration.

Yours faithfully,

Enclo:a.a

  
(A. Patton)  
Registrar

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Item No. 1 CONFIRMATION OF THE MINUTES :

- (i) Confirmation of the minutes of the 74th meeting of the Executive Council held on 9.3.92.

The minutes of the 74th meeting of the Executive Council held on 9th March, 1992 were circulated to all members. Comments received from the members are re-produced below for consideration of the Council:

1. Comments of Prof. C.S. Shastri on resolution No:EC:74:06:2:(xi) regarding re-employment of teachers

"As far as I can recall in Item No. 6.2(xi) on page 19 of the minutes, the statement No.2 stating "Reemployment will depend upon the need of the department in terms of specialisation" was not considered by the Executive Council".

2. Comments of Prof. K. Chatterjee.

- (a) Regarding resolution No:EC:74:92:06:1(vii) Report of the Sub-Committee on Faculty Selection of April-May, 1991.

"It has been recorded in the minutes that the advice of the Legal Advisor may however, be sought before implementation. If my memory serves me right, the Council agreed that advice of the Legal Advisor may be sought before drafting the letters to Dr. Lalwani and Dr. S.K. Mishra".

- (b) "It is not recorded that it was agreed that the teachers may utilise the Compensatory Leave within December, 1993".

In addition to the above, it may be added that resolution No:EC:74:93:06:6(iv) has a typographical mistake. It should read as "No:EC:74:92:06:6(iv)".

The matter is placed before the Council for consideration of confirmation of the minutes.

## Item No.2 REPORTING ITEMS:

- (i) Visitor's assent to the amendment of the table below statute 20 on composition of the Selection Committee for appointment of lecturers in constituent colleges.

In the 72nd meeting held on 29,6,91, the Executive Council had approved amendment of the table below Statute 20 so as to include the Principal of the constituent college in the Selection Committee for appointment of lecturers in constituent colleges.

The amendment was referred to the Ministry for Visitor's assent. The assent has been received and the amendment has been notified.

The matter is reported to the Council for information.

Item No. 3 Ratification of action taken by the Vice-Chancellor.

- (i) Deputation of Prof. P.K. Misra to ICCR as Visiting Professor at the University of West Indies, Trinidad.

Professor P.K. Misra, Department of Anthropology has been invited by the Indian Council for Cultural Relations for appointment as Visiting Professor at the University of West Indies, St. Augustine Campus, Trinidad on deputation on foreign Service terms and conditions for a period of two years with effect from 15.9.1990.

The Vice-Chancellor of the University of West Indies has requested for extension of Prof. Misra's tenure upto September, 1993. In pursuance of this, the Deputy Director General(P) ICCR, New Delhi approach the Vice-Chancellor, NEHU for extension of the deputation terms stated (Annexure 'A').

The Vice-Chancellor, NEHU., Shillong approved the extension of the deputation terms of Professor P.K. Misra for one more year with effect from 15.9.92 after due recommendation of the Department of Anthropology, NEHU.

The matter is reported to the Council for ratification.

...

In view of the excellent work done by Prof. Misra our High Commissioner has strongly recommended that we should accede to the request of the University of West Indies to extend the tenure of Prof. Misra for one more year. We shall therefore, be most grateful if you could accord your concurrence to the extension of deputation of Prof. Misra upto September 1993.

Yours sincerely,  
 Shillong  
 Prof. B. P. ...  
 Vice-Chancellor,  
 North Eastern Hill University,  
 Shillong.

ANNEXURE (A)

B..Muthu Kumar  
Dy. Director General (P)

No. ICC/528/11/90  
10 February 1992.

Dear Vice-Chancellor,

Kindly refer to the correspondence about deputation of Prof. P.K. Misra, Professor, Department of Anthropology, NEHU to the ICCR to work as Visiting Professor of Social/Cultural Anthropology, University of West Indies, St. Augustine Campus, Trinidad. Prof. Misra was relieved from the duties of his post in NEHU w.e.f. 15 September 1990 (AN) vide order No. F.17-63/Estt-II/85-1344 dated 13 September 1990 issued by the Asstt-Registrar (JMS). Prof. Misra would therefore be completing his initial two year deputation on 15 September 1992.

Our High Commissioner in Trinidad & Tobago has informed that Prof. Misra's contribution to the Department of Indian Studies at the University of West Indies has been very useful and he has been assigned some research projects which will require an additional year for completion. The Vice-Chancellor of the University of West Indies has therefore requested for extension of Prof. Misra's tenure upto September 1993.

In view of the excellent work being done by Prof. Misra our High Commissioner has strongly recommended that we should accede to the request of the University of West Indies to extend the tenure of Prof. Misra for one more year. We shall therefore, be most grateful if you could accord your concurrence to the extension of deputation of Prof. P.K. Misra upto September 1993.

With kind regards,

Yours sincerely,

SC/-

Prof. B. Pakem  
Vice-Chancellor,  
North Eastern Hill University,  
Shillong.

(B. R. Muthu Kumar)

5:1: Statutes, Ordinances, Regulations & Rules.

- (i) Amendment of Clause 4 of Statute 2 (a) relating to the emoluments and other service conditions of the Vice-Chancellor.

The existing provisions of Clause 4 of Statute 2 (a) reads as shown in Annexure - A.

However, in its 74th meeting held on 9.3.92, the Executive Council had accepted a Model Ordinance on the emoluments and other service conditions of the Vice-Chancellor circulated by the University Grants Commission and decided that the amendment to the relevant Statute be initiated.

Accordingly the existing provisions of the entire Clause 4 of Statute 2 (a) is suggested for amendment so as to read as follows:-

- "(4) The emoluments and other conditions of service of the Vice-Chancellor shall be as prescribed in the Ordinance for the purpose".

If the amendment of the Statute as suggested above, is approved by the Council, the matter will be referred to the Visitor for approval alongwith a First Ordinance on the emoluments and other terms and conditions of Service of the Vice-Chancellor. The first Ordinance incorporates all the provisions spelt out by the University Grants Commission in its Model Ordinance.

The matter is placed before the Council for consideration and approval of the amendment of Clause 4 of Statute 2(a) as suggested above.

Existing provisions of Clause 4 of Statute 2(a)

(4) The emoluments and other terms and conditions of service of the Vice-Chancellor shall be as follows:-

(i) There shall be paid to the Vice-Chancellor a salary of three thousand rupees per mensem and he shall be entitled without payment of rent to use a furnished residence throughout his term of office and no charge shall be fall on the Vice-Chancellor personally in respect of the maintenance of such residence.

Provided that the provisions under sub section 4(i) shall be deemed to have come into force from 19th July, 1973.

Provided further that if a person in receipt of any pension or other form of retirement benefits is appointed as Vice-Chancellor, his pay shall be fixed after deducting the amount of pension of other form of retirement benefits so that the initial pay so fixed plus the pension and other benefits shall not exceed the pay he drew before his retirement or Rs. 3,500/- whichever is less.

Provided also that the cases where initial pay is to be fixed at a stage higher than that admissible under the above proviso shall require the previous approval of the Visitor.

(ii) The Vice-Chancellor shall be entitled to such terminal benefits and allowances as may be fixed by the Executive Council with the approval of the Visitor from time to time. Provided that where an employee of-

(a) the University or College or Institution maintained by, or affiliated to it; or

(b) any other University or College or Institution maintained by, or affiliated to, that University, is appointed as Vice-Chancellor, he shall be allowed to continue to contribute to the provident fund to which he is a subscriber, and the contribution of the University shall be limited to what he had been contributing immediately before his appointment as Vice-Chancellor.

Contd./.../-

(iii) The Vice-Chancellor shall be entitled to travelling allowances at such rates as may be fixed by the Executive Council.

(iv) The Vice-Chancellor shall be entitled to leave on full pay for one-eleventh of the period spent by him on active service.

(v) The Vice-Chancellor shall also be entitled, on medical grounds or otherwise, to leave without pay for a period not exceeding three months during the term of his office ;

Provided that such leave may be converted into leave on full pay to the extent to which he is entitled to leave under sub-clause

(iv)

(11)

Amendment of Clause-2 of Ordinance OE-5  
on Scales of Pay of Teaching Staff-

Consequent upon the revision of pay Scales in accordance with the 4th Pay Commission accepted by this University, the provision Clause 2 of Ordinance OE-5 on scales of pay of teaching staff, is required to be amended.

The existing provision is as follows :-

2. The Scales of pay of the teaching staff specified in Column (i) of the table below shall be those specified against each in Column (ii):

Table.

<u>Post</u> (i)	<u>Scale of pay.</u> (ii)
(i) Professor	- 1500-60-1800-100-2000-125/2-2500.
(ii) Reader	- 1200-50-1300- 60-1900
(iii) Lecturer	- 700-40-1100-50-1600

The amended form is suggested as follows taking into account the Scales of pay laid down in the 4th pay Commission.

2. The Scales of pay of the teaching staff specified in Column (i) of the table below shall be those specified against each in column (ii):

Table.

<u>Post</u> (i)	<u>Scale of pay</u> (ii)
(i) Professor	- 4500-150-5700-200-7300
(ii) Reader	- 3700-125-4950-150-5700
(iii) Lecturer (Selection Grade)	- 3700-125-4950-150-5700
(iv) Lecturer (Senior Scale)	- 3000-100-3500-125-5000
(v) Lecturer	2200- 75-2800-100-4000

The matter is placed before the Council for consideration.

## 5:6 - Establishment of new Deptts./Centres/Courses

(i) Coaching Centres for SC/ST:

The University Grants Commission vide its D.O. Letter dated 5.6.91 intimated the recommendations of the UGC sub-Committee on SC/ST as follows :-

- (a) Hostel rent pay not be collected from the students belonging to SC/ST and be adjusted against the grants paid by the respective agencies ;
- (b) Quota prescribed by the concerned Central State Government may be adhered to for purposes of admission of SC/ST candidates to all high, specialised courses and technical and training courses;
- (c) Coaching Centres may be established by the concerned State/Central Govt., Universities/institutions for coaching of SC/ST, wherever they do not exist.

The University was advised to approach the Govt. of India Ministry of Home Affairs for financial assistance under the Scheme of teaching facility for SC/ST appearing in the various competitive examinations. The University Grants Commission desired that decision may be implemented by the University and a report on the action taken be sent to the Commission. The letter of the University Grants Commission may be seen at Annexure 'A'.

The UGC also forwarded a copy of the D.O. Letter No. BC-11019/39/81-SC & BCD- I of 5 June, 1991 of the Ministry of Home Affairs, Govt. of India, which may be seen at Annexure 'B'. The letter indicated that a decision had been taken to involve the University in the task of preparing SC/ST candidates for the various competitive examinations and that the entire expenditure on providing nucleus supervisory/Administrative/Hostel/Library Staff/Part time allowances to the tutors/Publicity/Maintenance allowances for the trainees will borne by the Ministry of Home Affairs. The details of the faculty positions, both full time and part time tutors and Guest Lecturers, stipend to trainees and the number of positions for Supporting Staff are also given in the letter of the Ministry of Home Affairs. The terms and conditions of grant are also enclosed with the letter.

The Pre-Examination Training Centre is at present functioning in the University Campus with the Dean, School of Social Sciences as the Academic Director of the Centre. But the facilities indicated in the letter of the Govt. of India are similar to those facilities available in the Centre.

A Comparative statement may be seen at Annexure 'C'. The PETC at present is receiving some fund from the Govt. of India through the Govt. of Meghalaya and the Staff are agitating as they are claimed neither by the Govt. of Meghalaya nor NEHU. It may be considered whether the PETC may be completely taken over by the University and the Ministry of Home Affairs may be approached directly for funds that may be available under the Scheme.

The above item was considered at the 43rd meeting of the Academic Council and the Council approved the proposal for having a separate Coaching Centre of the University and the UGC may be moved for funds etc, for the purpose.

The matter is now placed before the Executive Council for consideration.

B.N.Srivastava  
Director  
Tele.No. 381643

Government of India.  
Ministry of Home Affairs  
Shastri Bhavan, New Delhi-110001  
dated the 19th November, 1981.

Dear Shri,

Kindly refer to Shri F.S.Krishnan's earlier demi-official letter of even number dated the 29th May, 1981 regarding provision of coaching facilities for Scheduled Caste and Scheduled Tribe candidates appearing in the various competitive examinations.

2. We have not so far heard any thing from you. It would be worthwhile mentioning here that the proposals received from the undermentioned universities for preparing SC/ST candidates for the courses mentioned against each were received, ~~xxxx~~ examined and the sanctions releasing funds etc. are under various stages of issue :

- (a) Kurukshetra University, - For Indian Administrative  
Kurukshetra (Haryana) (New Civil) Services  
Examination.
- (b) Marathwada University, - - do -  
Aurangabad (Maharashtra)
- (c) Jammu University - (a) - do -  
Jammu (J. & K.)
- (d) Mysore University - For Banking Services  
Mysore (Karnataka) Examinations.

Similar proposals for many other Universities have been received and are at various stages of scrutiny.

3. The decision to involve the Universities in this dignatic task of preparing SC/ST candidates for the various competitive examinations has been taken keeping in view the fact that they have already available with them the necessary infra-structure, like buildings, competent teaching staff, furniture, library facilities etc. We shall, however, be meeting entire expenditure on providing nucleus supervisory/administrative/hostel/library staff/part time allowance to the tutors/publicity/maintenance allowance for the trainees etc. as briefly stated in Annexure I to this letter. The terms and conditions on which the grant-in-aid is to be given to the University is also briefly stated in Annexure-II to this letter.

(Contd.P-2.)

5:6:1(4)

UNIVERSITY GRANTS COMMISSION  
35, Feroze Shah, New Delhi  
(Pin: 110 0001)

Annexure - B/

Dr S.P. Gupta,  
Additional Secretary.

D.O.NO.F.1-3/89(SCT)

5th, June, 1991.

Dear Sir,

The Committee on Prevention of Atrocities on Scheduled Castes and Scheduled Tribes consisting of the SC/ST members of Parliament constituted under the direction of the Prime Minister had made the following recommendations/suggestions at its meeting held on 26th October, 1998 :-

- (i) Education is very crucial to the development of SCs/STs. Education for them, therefore should be compulsory, free, residential and till the completion of the graduation.
- (ii) The share of SC/ST candidates in all higher and specialised courses should be substantial.
- (iii) The share of SC/ST candidates in higher technical training should be substantial.
- (iv) SC/ST candidates should be coached/trained and encouraged to enter All India and higher Judicial Services in adequate measures.

The above recommendations were considered by the University Grants Commission with the help of a Sub-Committee of UGC on Scheduled Castes and Scheduled Tribes, which recommended as under :-

- (a) Hostel rent may not be collected from the Students belonging to SC/ST and be adjusted against the grants paid by the respective agencies;
- (b) Quota prescribed by the concerned Central/State Government may be adhered to for purposes of admission of SC/ST candidates to all higher, specialised courses and technical and training courses;
- (c) Coaching centres may be established by the concerned State/Central Govt., Universities/institutions for coaching of SC/ST, wherever they do not exist.

( F.T.O )

5:6:1(5)

The Universities/Institutions are advised to approach the Govt. of India, Ministry of Home Affairs, New Delhi - 110 001 for financial assistance under the scheme of coaching facilities for SC/ST appearing in the various competitive examinations. A copy of GOI, Ministry of Home Affairs d.o.No. BC-11019/39/81-DC & BCD-I dated 19th November, 1981 is enclosed for ready reference.

I shall be grateful if the decisions referred to above, are implemented by the University and action taken report sent to the Commission at an early date.

With regards,

Yours sincerely,  
Sd/- (S.P. Gupta)

Prof. Iqbal Narain,  
Vice-Chancellor,  
North Eastern Hill University,  
Shillong - 793 001

- b) The families, 2 members of which have already, received coaching under the coaching and Allied Scheme instituted by this Ministry.
- c) The candidate who have once received coaching in any Pre-examination Training Centre established by the Ministry.

The implications of the means test at (a) above, are, however, explained as under:-

- i) If a married candidate lives separately from his parents/guardians and thus maintain his own distinct family, he being the head of his family is not required to include the income of his parents/guardians in the Income Certificate to be submitted by him for admission for coaching under the Scheme; and
- ii) a non-earning married/unmarried candidate who is dependent on his parents/guardians and is living with them should, however, submit the Income Certificate of his parents/guardians.

10. The University shall admit one candidate from each of the categories mentioned below:-

- a) The candidate who does not belong to Scheduled Caste but whose parents/guardians are employed as Sweepers and Scavengers,
- b) The candidate who belongs to Denotified/Nomadic/Semi-nomadic communities, and
- c) the candidate who belong to Non Budhists

The admission of candidates from the categories above will be made in case they fulfil the eligibility conditions laid down by the recruiting authorities for the general candidates. In case no candidates of these categories is eligible or apply for admission the University shall treat the seats reserved for such candidates as dereserved and fillup from Scheduled Caste and Scheduled Tribe applicants.

11. The University shall obtain an "Undertaking" of from each of the admitted candidate duly attested by two responsible persons or Gazetted Officers that once he is admitted for coaching, he will not leave the course in between without assigning proper justification to the satisfaction of this Ministry otherwise he is liable to

refund back to the Government the entire expenditure on his coaching/boarding/lodging etc.

12. After the close of each financial year, the University shall agree to submit immediately the Utilisation Certificate and audited figures of expenditure duly certified by the registered chartered accountant comprising :-

- a) The receipt and Payment Account of the University in respect of the grant paid to them by this Ministry during a particular financial year.
- b) The Income and Expenditure Account for the year;
- c) The Balance sheet as at the end of the financial year ;
- d) A certificate to the effect that the University has not received grants for the same purpose from any other Ministry/Department of the Government; and
- e) Register of assets in Form G.F.R. 19 in respect of permanent and Semi-permanent assets acquired out of the grant, if any.

13. The accounts in so far as they relate to the Central grant for the proposed scheme will be subject to the text check by the Comptroller and Auditor General of India at this discretion.

14. The University will have no authority to dispose of any capital equipment for which grant-in-aid has been sanctioned to them without prior approved of the Government of India and in the event of the University dropping the scheme or being wound up, the ownership of such equipment and property, would vest in the Government. The assets acquired by the University out of the Central grant, should not be utilised for purpose other than those for which the grants are sanctioned. The University will also maintain audited record of all assets acquired wholly or substantially out of the Government grants (the term assets will mean (i) Immovable property and (ii) movable property of a capital nature where the value exceeds Rs. 250/- )

15. The University will have to sign a bond with two sureties in the name of the President of India as mentioned in the Govt. of India decision No. 5 under the Rule 149 (1) of the General Financial Rules.

.....4/-

5: 6: 1(8)

: 4 :

16. The Government of India will be at liberty to step giving any further assignment to the University in case they are satisfied that the scheme has failed to be a result-oriented. Therefore, the grant sanctioned to the University during the current financial year will be bind the Government in any manner to continue the scheme in future years.

17. In case the University propose to create nay regular post in the graded pay scale, such post will have to be created by it on their own strength and the Government will be meeting expenditure on pay and allowances of incumbent os such post during the operation of the scheme only and the expenditure on the provision of other ancilliary facilities like contributory fund etc. will have to be met by it out of their own funds. In case it is decided to wind up the scheme at a later stage, the liability of the staff in this regard will rest with the University and the Government will not accept any responsibility, what so ever it may be.

5:6:1(9)

ANNEXURE - CCOMPARATIVE STATEMENT

<u>PETC</u>		<u>Non-Scheme</u>
<u>Recurring &amp; Non Recurring</u>		
<u>(a) Teaching</u>		
Principal - 1 -	Honorarium - 1000/-P.M.	1 Post - Honorarium 300/-P.M.
Director		
Academic Director- 1 -	-do- - 500/-P.M.	NIL
Lecturers -	-do- - 320/-each	Full time 2 tutors to
P.M. for national subjects and		teach English & Gen.Know-
240/- each P.M. for compulsory subjects.		ledge.
		Part time tutors according
		to actual need on a fixed
		Part time salary of 200/-
		P.M. each for delivering
		14-16 lectures P.M. of one
		hour duration.
Guest Lecturer -	Honorarium - 1000/-	Eminent outside persons
		may be engaged to deliver
		fixed number of Lectures
		on payment of honorarium.
<u>(B) Non-Teaching</u>		
1) Section Officer - 1		S.O. - 1
2) UDA - 1		UDC - 1
3) LDA - 2		LDA - 1
4) G.O. - 1		cum typist
5) Peon - 1		Peon - 2
6) Cleaner - 1		Warden - 1
7) Warden - 1		(Provided Hostel facilities
8) Cook cum attendants - 3		exist)
9) Kitchen servant - 2		Librarian - 1
10) Chowkidar/Mate - 5		Class IV - 2
11) Sweeper (Pt. time)- 1		∅ Provided facilities
		∅ are available
		∅
(C) Stipend paid as Boarding allowance to 25 trainees at Rs. 250/- per head P.M.		Stipend available at 125/- per head P.M.
(D) Medical facilities - Adhoc provision available.		Provision to meet emergent expenditure on medical facilities available
(E) Library - Books/Magazines/Newspaper		Provision for Text Books for Trainees available
(F) Contingencies - TA/Office expenses/other charges		Provision for Electricity/Charges Propaganda & Publicity
(G) Mock Interview - Honorarium to members of the Interview Board @Rs.40/-each per sitting for 4 sittings.		NIL

5:6:1(10)

2

4. You are accordingly requested to formulate a proposal involving barest minimum expenditure indicating clearly the course (s) for which coaching facilities for such candidates in each course etc. and furnish the same for our consideration immediately. While submitting proposal, you may please give consent that the University agrees to abide by these terms and conditions. The name of the Officer who is likely to be put incharge for the execution of the programme in the University may also please be intimated simultaneously. It may, however, be clarified that the grant-in-aid will be sanctioned by us in the name of the Registrar/Finance Officer of the University, as the case may be .

Yours sincerely,  
Sd/-  
(B.N. SRIVASTAVA)

As pr list attached

No. BC11019/39-SC&BCDI V(1) dated 26th November, 1983  
copy also forwarded for information to :-

The Secretary  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi - 110002

Sd/-  
(B.N. SRIVASTAVA)

TERMS AND CONDITIONS OF GRANT.

1. The University shall adopt merit as the main criteria for selection of SC/ST candidates for coaching.
2. The University shall associate this Ministry through its representative in the selection of candidates and Managing Committee of the Centre and also allow the Officers of this Ministry to inspect the actual working of the scheme.
3. The University shall disburse the maintenance/loading charges to the candidate on month to month basis from the date of admission upto the duration of the course or upto the last date of his stay for appearing in the competitive examination for which he has been imparted coaching.
4. The University shall not disburse these charges to the employed ~~xxx~~ candidate unless they are on leave without pay. No such charges are also to be disbursed to such of the candidates as are already in receipt of stipend/scholarship under any other scheme of the Government.
5. The University shall not utilise the grant for any party, political or anti-Government propoganda. If it is found that this has been done, future grants will be with held and those already sanctioned recovered.
6. The University shall maintain " CARD SYSTEM " giving full bio-data of each admitted candidate on each card. With a view to maintain record and follow up of all the trained candidates.
7. The University shall accept the SC/ST certificate in the prescribed form duly issued by the competent authority like Deputy Commissioner/Collector /Deputy Collector, Tehsildar etc.
8. The University shall issue an admission notice for publication in the widely circulated news papers for enrolment of SC/ST candidates for each courses involving barest minimum possible expenditure.
9. The University shall not admit SC/ST candidate.
  - a) Whose parents/guardians' income from all sources including the income of the candidates exceeds Rs.12,000/- per annum ( say Rs.1,000/- p.m.)

.....2/-

Broad Items of Expenditure1. NUCLEAR SUPERVISORY/ADMINISTRATIVE/HOSTEL/LIBRARY STAFF

Principal/Director	- 1	( to be employed on at part time salary say Rs.300/- p.m.)
Superintendent	- 1	
U.D.C.	- 1	
L.D.C.-cum-typist	- 1	
Peon	- 2	
Hostel Warden	- 1	provided hostel facilities exist
Librarian	- 1	Provided library, facilities are made available:
Class IV staff	- 2	

## 2. Electricity/charges

## 3. Stipend to trainees towards meeting expenditure on their maintenance

Say at Rs. 125/- p.m.

## 4. Medical facilities for the trainees - Some adhoc provision to meet any emergent expenditure in this regard.

## 5. Text books for the trainees

6. Teaching staff.

Full time staff - 2 tutors to teach English and General knowledge

Part-time tutors - according to actual needs to be drafted from the University teaching facility, on a fixed part-time salary or say at Rs.200/-p.m.for delivering 14-16 lecturers in a month each lecture of one hour duration.

## 7. Guest Lecturers - Eminent outside persons to be invited for delivering fixed number of lecturers to the trainees on payment of honorium per lecture.

## 8. Propaganda &amp; Publicity

## 9. Contigent Expenditure for purchase of stationery postage etc.

(ii) Introduction of a Certificate Course  
in Statistics.

A proposal of the Head, Centre for Applied Statistics, for introduction of a Certificate Course in Statistics, was considered in the 43rd meeting of the Academic Council held on 3rd & 4th March, 1992. The Academic Council approved the proposal for introduction of the course provided that the course can be conducted with the existing infrastructure.

The Course will be of 2 semesters duration consisting of 8 papers in all. Candidates with a Bachelor's Degree and having Maths as a compulsory subject in their Secondary level, will be eligible for admission to the course.

The justification submitted by the Head of Centre for starting the course is placed at Annexure - A.

The matter is now placed before the Executive Council for consideration.

CERTIFICATE COURSE IN STATISTICS.

Annexure - A.

1. Justification for the Course.

In the North-Eastern region, there are only three Universities, viz. Gauhati and Dibrugarh and Manipur that offer courses in Statistics at the B.A/B.Sc. and M.A/M.Sc. levels, people from other regions are also found to be reluctant to take up jobs in this part of the country unless they are offered high incentives. Consequently, there is an acute dearth of people having proper qualifications to fill posts of Statisticians or Statistical Assistants or Field Investigators in the various Statistical offices of the State Governments, or even similar posts in the regional offices of the National Sample Survey Organization. The Certificate course envisaged by the Centre for Applied Statistics, NEHU is meant to train up people for the posts of Field Investigator and junior Statistical Assistant. The Diploma Course has, likewise, the objective of training up people for the posts of Senior Statistical Assistant and Statistician. The introduction of such courses in NEHU will in the <sup>long</sup> run help in strengthening the official statistical system in the North Eastern States, especially in Meghalaya, Nagaland, Mizoram, Manipur, Arunachal Pradesh and Tripura. Besides, they can provide private organizations having statistical wings with qualified employees to man these wings.

While the Indian Statistical Institute or the Indian Universities may not be able to admit right away Diploma-holders of NEHU into their M.A/M.Sc/M.Stat. course, it is expected that a candidate having a good B.A/B.Sc. degree with, say, physics or Economics or Mathematics as a subject of study will stand a better chance of being chosen for such a course if he/she holds a Diploma in Statistics from NEHU at the same time. It may be noted that Indian Statistical Institute offers two Diplomas, the junior Diploma is Statistics (JDS) and the Senior Diploma in Statistics (SDS), on the basis of external examinations held by it twice a year. The JDS and the SDS have been recognized by the Union Government, for professional jobs under the public-sector undertakings, as equivalent, respectively, to the B.Sc and M.Sc. degrees in Statistics of Indian Universities. It may be definitely said that a person holding a Certificate in Statistics from NEHU will be in an advantageous position to pass the examinations in the five JDS papers while one holding a NEHU Diploma in Statistics is expected to do well in the examinations for the five SDS papers.

6:2- Appointment/Creation/Up-gradation of pos./ Confirmation etc.

(i) Confirmation of service of Shri Khawlozama, Lecturer in Pachhunga University College.

Shri Khawlozama was appointed as Research Associate in Economics Department on 28-4-84 and redesignated as Lecturer vide Executive Council resolution NO:EC:68 30:6:02:(xi) held on 30-3-90 with effect from 1-1-86. He was on probation for a period of two years. He has completed his probation period and the Principal has recommended him for confirmation.

The self expression form of Shri Khawlozama have also been received.

The matter is placed before the Executive Council for consideration of Shri Khawlozama with effect from the date of his redesignation as Lecturer on 1-1-86.

- (ii) Review of appointment date of Dr. J. V. Hluna, Lecturer in Department of History, Pachhunga, University College.

Dr. J. V. Hluna, Lecturer, Department of History, Pachhunga University College, Aizawl, along with his other colleagues, namely, 1. Dr. S. Hom Chaudhuri, 2. Dr. C. Thanthianga, were selected for promotion under Merit Promotion Scheme. The Executive approved the case in its meeting resolution No. EC:49:86:06:(i) held on 10-2-86. The effective date of promotion were to be as under.

(a) date of eligibility will be on completion of 8 years service.

(b) date of obtaining Ph.D. degree, or (c) date from which the Scheme was introduced in NEHU, which ever is later.

The same Executive Council also resolved that the designation of Sr. Lecturer be used instead of Reader in the Colleges.

Accordingly, Dr. S. Hom Choudhuri was promoted as Sr. Lecturer with effect from 1-1-83 i.e. date of introduction of Merit Promotion Scheme in NEHU. Dr. C. Thanthianga, Department of Zoology was promoted with effect from 13-12-86 that is date of obtaining Ph.D. degree. Dr. J. V. Hluna Department of History was appointed on 23-12-86 that is date of obtaining Ph.D.

Shri. H. S. Pautu was also recommended for promotion to Sr. Lecturer, Department of Political Science in the 62nd Executive Council meeting under Merit Promotion Scheme. Shri. Pautu does not possess Ph.D. degree but have only M. Phil degree.

In view of the above, Dr. J. V. Hluna has represented that Ph.D. is not a requisite qualification for promotion to Sr. Lecturer under Merit Promotion Scheme and requested that his promotion should be effective as in the case of his other colleagues who were selected at the same time and not from the date of obtaining Ph.D.

The Executive Council in its 71st meeting vide resolution No. EC:71:91:6:01: took the following decision in the matter of determining the effective date under Merit Promotion Scheme.

(i) The Council noted the University Grants Commission guidelines under Item 2 approved by the Executive Council in its Emergent Meeting held on 4-12-90. The Council further RESOLVED to approved the date of eligibility under Merit Promotion Scheme of teachers which worked out keeping in mind the following considerations :

1. Teachers with eight years of continuous service with at least four years in NEHU;
2. A teacher not selected on first application will lose two years of seniority;
3. Date of eligibility will be according to the eligibility of teacher on the basis of the notification, or from his date of application in the absence of such notification;
4. Consideration of eligibility will be with effect from the date of submission of thesis subject to its acceptance in the absence of other equivalent work.

Dr. J. V. Hluna joined as Lecturer on 16-4-77 in P. M. College, Aizawl, which was taken over by NEHU on April, 1979. He submitted his application on 18-12-84 and submitted his Thesis for Ph.D. on 19-11-85. He obtained Ph.D. on 23-12-86 and he was appointed Sr. Lecturer from that date.

In view of the above, the matter is placed before the Council for consideration of the representation of Dr. J. V. Hluna Sr. Lecturer in History, Department, Pachhunga University College., Aizawl.

## 6:3:1 Leave/Deputation

- (i) Grant of Extra Ordinary Leave to Prof. Hamlet Bareh, Head, Centre for Creative Arts for a period of 6 months w.e.f. Oct. '92 to March '93.

Prof. H. Bareh has requested for grant of Extra Ordinary Leave for a period of 6 (six) Months with effect from Oct. '92 to March '93. He has been selected for the award of Nation Fellowship by the University Grants Commission. The tenure will be for a maximum period of 2 years, effective from the date of joining the award. Prof. Bareh joined the National Fellowship Scheme with effect from 1.12.91 but continued to work in the University.

The Scheme is intended to enable teachers to take a year or two off from their normal duties to engage themselves in research and Study and to write the result.

Prof. H. Bareh was granted Sabbatical leave w.e.f. 1.5.90 to 30.4.91. Before expiry of his leave on 30.4.91 he had resumed his duties with effect from 1.2.91 as according to him the discipline in the Centre was deteriorating. So Sabbatical leave was granted w.e.f. 1.5.90 to 31.1.91 i.e. cutting short by 3 months. Again he was allowed to avail 50 days out of the balance of 3 months of Sabbatical Leave sanction to him, with effect from 12.6.91 to 31.7.91.

As per ordinance relating to S.L.II(iii) a teacher after returning from Sabbatical Leave has to serve the University for 3 (three) years, failing which he has to refund to the University the leave Salary and allowances and other expenses, if any spent on him. The Executive Council may, in any exceptional case, waive or reduce, for reasons to be recorded, the amount refundable by a teacher under this Ordinance.

Prof. H. Bareh has not completed 3 years of service after returning from Sabbatical Leave. Therefore the matter is placed before the Executive Council for consideration of the E.O.L. for six months applied by Prof. Bareh.

6:3:2:(1)

- (ii) Grant of Study leave to Mrs. R. Ralte, Lecturer, Department of English, Mizoram Campus for a Period of one year, with effect from 1.3.92.

Mrs. R. Ralte, Lecturer, Department of English, Mizoram Campus, has applied for study leave for a period of 1(one) year with effect from 1.3.92 to enable her to complete her Ph.D under the supervision of Dr. S. Ganguly.

Mrs. R. Ralte, joined NEHU, on 11.1.82 and she has completed more than 3 years service with the University.

The School Board of Languages in its meeting held on 27.4.92 Item (3) recommended the study leave of Mrs. Ralte.

The matter is placed before the Executive Council for consideration.

6:7 - Others :

(i) Revised Scheme of National Sports Organisation

The University Grants Commission vide its letter No F.1-2/91 (SPE) dated 20.12.91 forwarded the revised scheme of the National Sports Organisation, which was formulated by the Department of Youth Affairs and Sports in the Ministry of Human Resource Development. The Scheme is being implemented by the University Grants Commission. The details of the Scheme may be seen at Annexure - 'A'. The Scheme will be operated in 3 parts as indicated below:-

1. Creation of Infrastructure
2. Coaching and tournaments
3. Incentives

The Scheme is available both to the Universities and the Colleges.

The University Grants Commission has already conveyed the sanction for introduction of three year degree course in Physical Education, Health Education and Sports. But the University does not have the necessary Infrastructure like Playground, Indoor Stadium and other facilities. In this scheme can be availed of by the University, it may help to a great extent in the running of the three year degree course in Physical Education and Sports. There is a mention that the Colleges for which three year degree course for Physical Education has been approved by the Commission will also be eligible for assistance for either Gymnasium or Swimming Pool. The Scheme provides that only one Project at a time will be sanctioned and the Project must start physically within 6 months from the date of sanction in principle, failing which the sanction may be withdrawn.

It may be considered whether the University may move the University Grants Commission for construction of Indoor Stadium/ facilities in the Permanent Campus.

A proposal for sanction should be accompanied by the Survey report of the existing facilities in the University in the form prescribed by the Commission.

The above item was considered at the 43rd Meeting of the Academic Council and the Council decided that the facilities offered by the University Grants Commission under this Scheme, may be availed of.

The matter is now placed before the Executive Council for consideration.

6:7:1(2)

ANNEXURE A

Y.N.C. TURVEZI  
SECRETARY

University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi 110002

No. F. 1-2/91(SPE)

20.12.91

Dear Vice-Chancellor

Sub: Revised Scheme of NSO

The present scheme of the NSO (National Sports Organisation) was formulated by the Department of Youth Affairs & Sports in the Ministry of HRD in 1987 and it is being implemented by the UGC. The Department of Youth Affairs & Sports has further revised the scheme. A copy of the scheme is enclosed. The revised scheme takes into consideration the escalation in cost of construction/equipment and also the evolution of international specifications for sports facilities.

The revised scheme will continue to be implemented by the UGC. The Universities and colleges are requested, to send their proposals to the UGC for assistance under the scheme.

The following important guidelines may be kept in mind while submitting proposals for sanction to the UGC :

1. Any proposal for sanction should be accompanied by the survey report of the existing facilities in the university/college in the prescribed form which is at Annexure VI of the scheme.
2. The proposals of the colleges should be routed through the University to which they are affiliated. Without this the proposals will not be considered.
3. In view of the limited resources available, the UGC will not extend any assistance for items like hostel, flood-lighting, development of playfields, construction of outdoor stadium and construction of pavilion, etc. Therefore, proposals for these items should not be sent.
4. All universities will be eligible for all items of assistance but the maximum cost for construction of a gymnasium/swimming pool will be Rs 25 lakhs. For the gymnasium/swimming pool sanctioned under the scheme in operation since 1987, if the construction has started then the UGC will consider the requests for additional assistance only to the extent of escalation in cost of the work contracted but the earlier sanction will not be replaced by sanction for larger facility under the revised scheme. However, if the construction for the sanctioned facility earlier has not already started the institution will have the option of either operating the sanction already given or to surrender this to UGC and seek sanction under the revised scheme.

6:7:1(3)

5. Postgraduate colleges with enrolment of 1500 or more and not more than two college will be eligible for gymnasium/swimming pool under the revised scheme within the ailing mentioned in para (4) above. Therefore, the affiliating university should select the cases of colleges for sponsoring under the revised scheme carefully.

The colleges for which three year degree course for Physical Education has been approved by the Commission will also be eligible for assistance for either gymnasium or swimming pool.

6. Under the revised scheme, all colleges with enrolment of 500 or more are eligible for assistance for track and equipment grant. All the Universities are also eligible for this. Equipment assistance will be extended to an institution only once in a plan period. Therefore, only those institutions to which equipment assistance has not been sanctioned in last three years will be extended assistance for equipment during the 8th Plan Period.
7. Under the revised scheme of NSO, costly and specialised facilities of gymnasium swimming pool costing upto Rs 52.50 lakhs (UGC share) will be provided and the performance in inter-university/ national sports meets. Sanction will also be given for construction of hostels as dedicated facilities for sports persons under this scheme. Instructions in this regard will be issued separately and, therefore, no proposal need be made in this regard under the revised NSO scheme being circulated herewith.

In addition, the Department of Youth Affairs and Sports has a scheme for assisting universities for construction of synthetic track and synthetic surfaces for hockey, tennis etc. The interested universities should make proposals in this regard directly to the Department of Youth Affairs and Sports, Ministry of Human Resource Development, Shastri Bhavan, New Delhi.

With regards,

Yours sincerely,

Sd/-  
(Y.N.Chaturvedi)

Prof R.G.Michael  
Vice-Chancellor  
N.E.U., Shillong.

Encl: as above.

6:7:1(4)

GUIDELINES

S.P.E. SECTION

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI 110002

SCHEME OF GRANTS FOR GAMES AND SPORTS IN UNIVERSITIES AND COLLEGES

The Schemes aims at promotion of excellence in Games and Sports among the students of Universities and Colleges, including professional Colleges like Agricultural, Medical and Engineering. It shall operate in three parts as below:

- (i) Creation of Infrastructure,
- (ii) Coaching and tournaments, and
- (iii) Incentives

2. Creation of Infrastructure are:

2.1 The Central assistance shall be admissible according to the pattern of assistance given in Annexure-I. This Shall be disbursed through the University Grants Commission in case of Universities/ Colleges covered by the UGC. In rest of the cases direct disbursement will be made by the Department of Youth Affairs and Sports (D.Y.A. & S).

2.2 The applications in the prescribed proforma (Annexure-II) should be submitted to the UGC or the DTA&S, as the case may be, through the following channel :

General

Channel

- |   |   |
|---|---|
| i. General colleges and colleges of Physical Edn. | Through the University they are affiliated to.  |
| ii. Universities                                  | Directly to the UGC.  |
| iii. Agricultural Colleges/ Universities          | Indian Council of Agricultural Research, New Delhi.   |
| iv. Engineering Colleges                          | All India Council of Technical Education or the administrator Ministry, Department of Govt. of India. |
| v. Medical colleges                               | Medical Council of India.   |
| vi. Others  | Directly.   |

2.3 The assistance shall be disbursed after the grantee has fully spent its share (estimated cost - the Central assistance) in the cost of the project and that the project has reached a stage such that it would be completed with the Central assistance without any further inputs. The grantee shall submit the documents in support of above. If considered necessary, the site inspector may also be carried out. The 90% of the assistance will be disbursed in the first instalment and the balance 10% on receipt of the Completion Certificate and the Utilisation Certificate for the cent percent grant.

2.4 The entire assistance shall be released in one instalment in case of the supply of the subsidised non-consumable sports equipment. A non-consumable sports equipment is one, which is likely to last without thorough over-hauling/repair for one year from the date of purchase with norm issued. Enclosed is an illustrative list of such equipment vide Annexure - III.

2.5 Only one project at a time will be sanctioned. The second project shall not be considered unless the first one is completed in all respects and completion certificate (Annexure-V) is submitted by the grantee. This shall however not apply to supply of subsidised non-consumable sports equipment.

2.6 The project must start physically within six months from the date of sanction in principle failing so, the sanction may be withdrawn and the assistance disbursed be called up.

2.7 A college shall normally be entitled for the grants for the development/upgradation of the playground and for the supply of the non-consumable sports equipments only. The colleges having substantial enrolment with creditable past performance in the field of sports in inter-university tournaments and having good hostel accommodation only may be considered eligible for assistance for creation of other facilities.

2.8 The request for the improvement/addition/alteration to the existing sports facilities may also be considered, provided no such assistance was availed of for the construction of this facility and this results into the acceptable standard size of the corresponding playing facilities, the assistance being in the same proportion and limited to the same ceilings as indicated in the pattern of assistance in Annexure-I.

2.9 The regional balanced development shall be kept in view, while providing the assistance. Further more, the financial capability of the institutions and other relevant dimensions shall also be taken into consideration by the Sanctioning Authority to satisfy itself that the facility will not only be made proper use of but will also be maintained properly.

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OFFICIAL ASSISTANCE FOR DEVELOPMENT OF SPORTS INFRASTRUCTURE  
UNIVERSITIES AND COLLEGES

The assistance shall be rendered for the following items, subject to the cost of each project being shared in the ratio of 75:25 (except s.o.) between Government/UGC and the Universities/Colleges concerned. The ceiling of assistance have been indicated as below:

TYPE OF PROJECT	ESTIMATED COST	CEILING LIMIT ON ASSISTANCE
	(Rupees in lakhs)	
<u>Playfield</u>		
Standard size-composite Football/Cricket (without pitch) Playfield without running Track.	1.65	1.24
Standard size-composite Football/Cricket (without pitch) field with atleast 6 lane grass running track.	3.40	2.55
Standard size Football/Cricket (without pitch) field with 8 lane grass running track.	4.00	3.00
Standard size Hockey field (without pitch)	1.20	0.90
Standard size concrete Basketball Court with posts and upright & board.		
Standard size concrete Tennis Court	1.25	0.93
Standard size Bazari/Morrum Tennis Court	0.60	0.45
Development of a Cricket pitch	0.30	0.22
<u>CONSTRUCTION OF INDOOR STADIUM/FACILITIES</u>		
<u>Category - I</u>		
Size not less than 36' X 12.5' mts with double layer teak wooden flooring.	70.00	52.50
<u>Category - II</u>		
Size not less than 30 x 18 x 12.5 mts with double layer teak wooden flooring.	50.00	37.50
<u>Category - III</u>		
Size not less than 20 x 12 x 7 mts with double layer teak wooden flooring.	40.00	30.00
<u>OUTDOOR STADIUM/FACILITIES :</u>		
<u>Category - I</u>		
Field size not less than 175 x 100 mts with 8 lane grass running track.	24.00	10.00
<u>Category - II</u>		
Field size not less than 105 x 70 mts	12.00	9.00

SWIMMING POOL :

Category - I

Swimming Pool 50 x 21 x 1.80 mts complete with filtration plant.	85.00	63.75
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Category - II

Swimming Pool 25 x 21 x 1.80 mts complete with filtration plant.	40.00	30.00
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SPORTS HOSTEL

- |   |       |       |
|---|-------|-------|
| a. 80 beds to be suitably divided into girls wing also with atleast 38 beds for girls.                      | 40.00 | 30.00 |
| b. In case of sports hostel below the seating tiers of a stadium with atleast 10' height at all the places. | 18.00 | 13.50 |

PURCHASE OF NON-CONSUMABLE SPORTS EQUIPMENT

The Central Government's assistance will be limited to Rs 3,00,000/- per applicant without any matching share from the institutions. The form of application given in Annexure - II may be adopted for this purpose, mutatis - mutandis. An illustrative list of sport equipment is given in Annexure - III.

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6:7:1(8)

ANNE JRE II

UNIVERSITY GRANTS COMMISSION  
NEW DELHI.

Proforma for submitting proposals for different projects.

- Note : 1. This format is common for universities and colleges.  
2. Use separate proforma (of this type) for different projects.

1. Name of the project (Mention the title as given in the revised pattern of assistance).
2. Name of University/College with full address.
3. Name of the District.
4. a) In case of colleges to which university it is affiliated.  
b) Name of affiliation : Temp/Permanent
5. Indicate whether it is fit to receive financial assistance as per section 2(F) and section 12(B) of the UGC Act. Yes/No
6. Indicate the number of students enrolled in the UG PG Total current year (1990-91) in the UG and PG courses.
7. Whether the College/University is located in HILLY/VALLEY/PLAIN Hilly, Valley or Plain area :
8. Whether the land for the project has been required: Yes/No
9. Whether any such facility is already available: Yes/No
10. If yes to Q.No.9, give justification for this proposal.
11. Attach complete and clean drawings showing the site plan and all details of the scheme duly approved by CPWD/PWD, Chartered PWD/Municipal Engineer (in case of earth work cross section and long section should also be enclosed).
12. Indicate whether the project conforms to the specifications given in playing Field Yes/No
13. Attach detailed estimates on the basis of approved drawings.

14. Scope of the work indicating the salient features, soil conditions cutting/filling, if any, type of construction, terrain and any other special features highlighting the same.
15. Indicate the date from which the work is proposed to be started.
16. a) Indicate how the matching share over & above the assistance under NSO Programme is proposed to be met.  
 b) Indicate (with documentary evidence) the amount already collected to meet the college/university share.
17. Indicate the assistance approved/sanctioned by State/Union Territory/Govt. for this project.
18. Indicate period by which the project will be completed.
19. a) Indicate whether the college/university had received grant for this purpose under NSO Programme in the past.  
 b) If yes, mention the sanction letter, No. & date & amount received.
20. Give full justification for this project.

I certify that the information given above is correct. The facilities of the Project shall be used for the bonafide purpose for which the funds have been made available.

Vice-Chancellor/Registrar  
S E A L

Principal/Registrar  
S E A L

(in case of University, signatures of Registrar as well as Vice-Chancellor and necessary)

and

(in case of a College, signatures of Principal as well as Registrar of the University to which the college is affiliated are necessary).

FORM FOR FURNISHING UTILISATION CERTIFICATE

Sanction letter number & date \_\_\_\_\_ AMOUNT \_\_\_\_\_ Certified that the grant is received from the Union Ministry of Human Resource Development Department of Youth Affairs & Sports/ University Grants Commission vide their letter (s) mentioned in the margin fully/to the extent of

Rs \_\_\_\_\_ (Rupees \_\_\_\_\_)

\_\_\_\_\_ only) during the financial year \_\_\_\_\_

\_\_\_\_\_ for meeting expenditure on the purpose for which it was sanctioned i.e.

i. Development of Playfields at \_\_\_\_\_

ii. Construction/Improvement of \_\_\_\_\_

at \_\_\_\_\_

iii. Purchase of sports equipment of non-expenditure nature. \_\_\_\_\_

\* and the unutilised amount of Rs \_\_\_\_\_ has been refunded to the Central Government/University Grants Commission vide our letter No. \_\_\_\_\_

dated \_\_\_\_\_

2. Also certified that a total expenditure of Rs \_\_\_\_\_ was/has so been incurred on the aforesaid purpose.

Signatures with Designation with Official Seal and Date

(\_\_\_\_\_)

This certificate shall be signed by the Registrar/Principal of the College/ University/Institutions.

\*Strike off if not applicable.

PROGRESS REPORT, COMPLETION CERTIFICATE

Date of Progress Report \_\_\_\_\_

- 1. Name of the project (indicating details of sports facilities developed/constructed) :
- 2. Place/site :
- 3. District :
- 4. Estimated cost :
- 5. Amount approved as Central assistance :
- 6. Amount released till date :
- 7. Balance amount, if any, to be released :

A. WORK COMPLETED

Name of the main items of work, if any, yet to be completed.	Approved estimates of the item.	Actual expenditure incurred.	Reason for variations b/w Col.2 & 3, if any, (in case of wide variation).

B. WORK STILL TO BE COMPLETED:

Name of the main item of work, if any, yet to be completed.	Approved estimates	Expenditure incurred against each item till date.	Further expenditure participated, if any.

This should be certified by the Executive Engineer/Assistant Engineer/Sub- Assistant Engineer of the Centre/State/Municipality Zilla Parishad/ P.W.D.

Note: Only original copy of the Progress Report should be submitted to the Government and no attested or photocopy will be entertained.

Signature with date \_\_\_\_\_

Name in full \_\_\_\_\_

On the top of the Progress Report the date of Progress Report should be indicated.

Official Seal \_\_\_\_\_

