

THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OA-11

**ON THE ESTABLISHMENT, STRUCTURE AND
MANAGEMENT OF CENTRES IN THE UNIVERSITY**

Under Section 26 (1) (k) of the NEHU Act, 1973

1. This Ordinance may be called the 'North Eastern Hill University Centres' Establishment, Structure and Management Ordinance 1986'.
2. The University may establish Centre(s) in any of its schools for the purposes designated herein in any of its Campuses or anywhere else within its territorial jurisdiction. A Centre may also have one or more sub-centres.
3. A Centre may have one or more of the following functions:
 - i. Inter-disciplinary research.
 - ii. Teaching of inter-disciplinary courses or teaching in any discipline not specifically assigned to any Department or which may be necessary as a common service facility to a number of Departments or teaching-cum-research in such disciplines.
 - iii. To provide guidance, facilities and opportunities for development of certain faculties of the student over a wide spectrum including creative arts.
 - iv. Field studies in relation to any facet of social and cultural life of the people including activities involving provision of facilities for training in relation thereto.
 - v. Basic studies in any aspect of education including pilot programmes and field studies associated therewith.
 - vi. Formulate and conduct programmes on a pilot basis to make the new advances in various fields of knowledge in a form which can be appreciated and assimilated by the people and become a living link between the University or any section thereof and the community.
 - vii. To provide any services by way of studies, lectures, training and the like for the advancement of social and economic conditions, of the people living in the hill areas and instilling scientific temper in the community.
4.
 - i. A Centre shall comprise members of faculty in the grade equivalent to Professors, Readers and Lecturers in the University.
 - ii. The designation in the Centre may be Professor / Director, Reader/ Deputy Director, Lecturer/Assistant Director.⁴
5. The Head of a Centre shall be designated as Head. However, if the Head of the Centre happens to be in a grade lower than the Reader, he will be designated as In-Charge.
6. The faculty of a Centre shall comprise a small nucleus of permanent positions and such number of visiting positions as may be necessary in each case.
7. The Head of the Centre shall be appointed for a tenure not exceeding 3 years and he will be eligible for re-appointment, but not in succession.
8. The Centres may have visiting faculty drawn from outside the University as well as Adjunct Faculty from within the University for a tenure not exceeding three years which may be renewed in suitable cases.
9. The teachers in the University or of other institutions shall have the option of retaining their original designation while working for Centres.

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10. Each Centre may be provided such administrative and technical support as may be necessary in each case but the nucleus of the permanent staff shall be as small as possible. However, the field and research support in a Centre shall be provided entirely on project basis without creating any permanent structure whatsoever.
11. i. Each Centre shall have a Steering Committee with the Head as its Chairman and the following as members :
 - a. All members of the Centre in the rank of Professor/Director.
 - b. One Deputy Director/Reader.
 - c. One Assistant Director/Lecturer.
 - d. Not more than two members from Visiting Faculties/Adjunct Faculties other than Professors.
 - e. Three persons from other departments within the School or from other Schools.
 - f. Two members from other Centres having interdisciplinary interest recommended by the concerned School Board.
 - g. deleted⁴
 - h. Three external experts of which at least one should be from the concerned subject and the rest from allied/cognate subjects. In case of Centres offering Ph.D programme, all 3 external experts shall be subject experts.
- ii. The term of members of the Steering Committee shall be 3 years.
12. The functions of the Steering Committee shall be as follows:-
 - i. To formulate a long-term perspective for the Centre and approve a plan of action in consonance with the University's plan.
 - ii. To formulate and approve the programme of the Centre within the policy laid down by the School Board and Academic Council.
 - iii. To review half-yearly the progress of work done in the Centre, identify the bottlenecks if any and make suggestions for their removal.
 - iv. To discharge such other functions as may be assigned by the competent authority.
 - v. To approve subjects for research for various degrees.⁴
 - vi. To recommend to the Board of Research Studies, through the School Board, applications of students as candidates for the Doctorate Degree along with the details of the subjects proposed to be investigated by the applicants.⁴
 - vii. To recommend to the Board of Research Studies the names of teachers in the Centre to be appointed as Supervisors of Research.⁴
 - viii. To recommend to the Board of the School measures for the improvement of research in the Centre.⁴
13. Every member of the Centre shall prepare a brief resume of his work and submit it to the Head half-yearly.
14. The Head shall prepare a general resume of the Centre's activity based on the assessment by its members which will be placed before the Steering Committee.
15. The Steering Committee shall send this report along with its comments to the concerned School Board for their information and suggestions, if any.
16. Each member of the Centre shall also prepare a resume of his work at the end of the year and submit it to the Head.

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17. The Head shall prepare a detailed review of work in his Centre for the year in a prescribed pro-forma bringing out clearly the achievement with reference to tasks undertaken during the year and progress made in relation to achieving its basic objectives. This report shall be finalised by the end of the year and placed before the Steering Committee soon after.
18. The report along with the observations of the Steering Committee shall be sent to the School Board for information and suggestions, if any.
19. The annual report of the Centre, as approved by the Steering Committee, shall be sent to the appropriate authority for further necessary action.
20. The specific objective of each Centre shall be laid down in the Regulations.
21. Notwithstanding anything contained in the provisions of the ordinance, the organisation and structure of a Centre established for teaching interdisciplinary course and research relating thereto may be the same as of the Departments of the University provided a decision to this effect is taken by the Academic Council and is approved by the Executive Council.

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1. Approved vide Ministry of Education, Govt. of India letter No. F.8-6/86-Desk(U) of April 21, 1987.
 2. Amended vide MHRD letter No. F. 8-33/97-Desk(U), dated September 29, 1977.
 3. Amendment of Clauses 11(h) and 12 vide EC resolution 114:2002:5:1(i), and notified by NEHU on May 13, 2003 (Conf/13- 5/ORD/99-77).
 4. Amended vide notification No.CONF/13-5/ORD/87 (Vol.IV)-457 dated October 20, 1997.
 5. Amended abolition of "Units" in all the Centres of Studies notified vide Notification No:EC:119-4/Conf/2004-755 dated October 14, 2004.