

Item No. 5 – ACADEMIC MATTERS

5:1 – Statutes, Ordinance Regulation & Rules.

- (i) Draft Ordinance on retirement of NEHU, employees.

The Executive Council in its 117th meeting held on 15th December, 2004 vide Resolution No.EC:117:2003:3(ix): RSOLVED to frame an Ordinance by the University in accordance with Government of India rules for all kinds of retirements. Accordingly, a committee was constituted for the purpose and the report of the Committee is placed at annexure 'A'.

The matter is placed before the Council for consideration.

5:1:1(2)

ANNEXURE 'A'

**NORTH-EASTERN HILL UNIVERSITY
PERMANENT CAMPUS
MAWLAI SHILLONG.**

The 28th June, 2004/788

To

The Deputy Registrar
(Conference).
NEHU, Shillong.

Sir,

With reference to Notification No.Conf/13-5/ORD/99(Vol.III)-522 dated 20.5.2004 constituting a Committee to frame an Ordinance in accordance with the Government of India rules for all kinds of retirements, kindly find enclosed (in original) the minutes of the Committee along with a draft Ordinance on the subject for necessary Action from your end.

Yours faithfully

Sd/-

(K.M.Deb)

Deputy Registrar(Estt.II) and Convener
of the Committee

Copy to : Prof. A.N.Rai, Chairman of the Committee, Department of Bio-chemistry,
NEHU, Shillong.

Sd/-

Deputy Registrar (Estt.II)

5:1:1(3)

The Minutes of the meeting of the Committee constituted under EC Resolution No.117:2003:3(ix) held on 21st June, 2004.

Members present :-

1. Prof. A.N.Rai, Chairman.
2. Prof. D.R.Syiemlieh, Member
3. Prof. R.P.Sharma, Member.
4. Shri. K.M.Deb, Convener.

The Chairman welcomed the members and gave a brief account of the necessity of framing an Ordinance on the Retirement Rules of the NEHU employees. The Committee discussed detailed aspects of the issue and resolved that University should follow the Govt. of India Rule. Accordingly, the Committee drafted an Ordinance as per Annexure-A for approval of the Executive Council.

Meeting then ended with a vote of thanks from the Chair.

Sd/-
(K. M. Deb)
Convener

Sd/-
(Prof. A. N. Rai)
Chairman

ON RETIREMENT OF NEHU EMPLOYEES
(Under Act 26(i)(n) of NEHU Act, 1973 read with Statute 25)

1. The age of retirement shall be as notified by GOI (MHRD)/UGC from time to time.

Provided no change shall be made after appointment of the employee so as to adversely affect him/her.

2. The retirement rules, schemes and benefits shall be the same as those for Central Government employees as notified by GOI (MHRD)/UGC from time to time.

Provided no change shall be made after appointment of the employee so as to adversely affect him/her.

3. In addition to the monthly medical allowance, the retired NEHU employees shall be entitled to reimbursement of the cost of hospitalization, if any, for the self and spouse.

Note :

1. The Provisions in Clauses 1 & 2 are added as per the existing Ordinance on service conditions (OE-5 Clause-10).
2. While the Central Government employees and their dependants are covered under CGHS, such post retirement health care benefits are not currently available to NEHU employees. Therefore Clause-3 is included.

Sd/-
(A N Rai)

Item No.5. - ACADEMIC MATTER

5:1 - Statutes/Ordinance/Regulations & Rules

(ii) Draft Ordinance on P.G. Deptt. in Colleges.

A committee was constituted under the Chairmanship of Prof. A.N.Rai, to draft an Ordinance "Ordinance on P.G. Department in Colleges" to the University (under section 5 of NEHU Act & Statutes 33).

The draft Ordinance was placed in the 71st Academic Council, held on 17th & 18th June, 2004 and the Council RESOLVED to approved the same vide Res.No:AC:71:2004:5:1:(v) with some modifications.

The modifications have been done with the approval of the Vice-Chancellor and the Ordinance is placed before the Council for approval at Annexure 'A'.

**NEW DRAFT ORDINANCE
ORDINANCE ON PG DEPARTMENT IN COLLEGES
TO THE UNIVERSITY
(Under Section 5 of NEHU ACT & STATUTE 33)**

1. Eligibility to apply for opening a PG Department :

Only a Degree College permanently affiliated to NEHU may apply. The College must have valid NAAC accreditation with a rating of 4 Star (or equivalent) and above. The College must have existing UG teaching programme (honours) in the subject concerned for which NEHU has granted permanent affiliation.

2. Procedure for Application :

The application shall be made in the proforma specified by the College Development Council (CDC) (as proved by Affiliation Committee) which shall include the following details :

Adequate running grant, library facilities, infrastructure facility, and staff for the PG Course proposed. A non-refundable application fee of Rs. 50,000/- shall be payable by D.D. in favour of Finance Officer, NEHU. Other provisions of OB-6 shall apply.

3. Number of Seats :

As recommended by the Visiting Team to be sent by the CDC and approved by the Academic Council depending on infrastructure facilities.

4. Admission :

The candidate must have passed (10+2+3) a three year degree course in the relevant subject. Admission will be as per the criteria decided by the University from time to time.

5. Syllabus :

Syllabi provided by the University from time to time will be taught.

Contd..../-

6. Fees

Fees will be specified by the College concerned. Twenty percent of the fees charged shall be payable by the College to the University. In addition, each student shall pay registration and examination fee to NEHU as prescribed for PG Students.

7. Course structure & Examination

Ordinance OC-7 and Regulation RC-5 shall apply.

8. Qualification and number of Teachers.

- (i) The qualification for teachers shall be as prescribed by UGC from time to time.
- (ii) At least 10 teachers (5 for UG & 5 for PG) in Science subjects.
- (iii) At least 8 Teachers (4 for UG & 4 for PG) in courses other than Science subjects.

9. Workload

The Academic work load for every faculty member shall be not less than 40 hours per weeks for 30 working weeks in an Academic Calendar (15 weeks per semester) which shall include preparation & actual class room lectures, correction and examination work, Seminars, admissions and other professional work. The direct teaching hours per week shall not be less than 16 hours for every teacher.

Minimum number of classes per week/per paper shall be same as that in the University PG Departments.

(iii) Amendment of ordinances OB-5 on the Functioning of Academic Department/Centres of Studies in the University.

The amendment of Ordinances OB-5 on the functioning of the Academic Department/Centre of Studies in the University was placed before the 71st meeting of the Academic Council and the Council Vide Resolution No.AC:71:2004:5:1(ix) RESOLVED to approve with minor corrections and additions.

Accordingly, the correction and addition has been done and approved by the Vice-Chancellor as per Annexure A

The matter is placed before the Council for consideration.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OB-5

ON THE FUNCTIONING OF ACADEMIC
DEPARTMENTS/CENTRES OF STUDIES IN THE UNIVERSITY*Under Section 26(1) (q) of NEHU ACT, 1973*

EXISTING		DRAFT AMENDMENT
Overall Workload	1.	The academic workload for every member of the faculty is expected to be not less than 40 hours per week for 30 working weeks (180 teaching days) in an academic calendar which shall include preparation and actual classroom lectures, correction and examination work, guidance of research, seminars, admission and other Professional works. A teacher shall be available for at least 5 hours daily in the University/College. The direct teaching hours per week shall be as follows: Lecturer/Lecturer (Sr.Scale)/ Lecturer (Sln.Grade) - 16Hrs. Readers and Professors -14 Hrs. A relaxation of two hours per week shall be given to the Professors who are actively involved in research/extension and administration.
		The academic workload for every member of the faculty is expected to be not less than 40 hours per week for 30 working weeks (180 teaching days) in an academic calendar. A teacher shall be available for at least 5 hours daily in the University/College as per the UGC Guidelines from time to time. Actual teaching time shall be the hours devoted for imparting education to students by lectures, tutorials, seminars, laboratory practicals and project work. The direct teaching hours of teachers per week shall be as follows: Lecturer/Lecturer (Sr.Scale)/ Lecturer (Sln.Grade) -16 hrs Readers and Professors -14 hrs The other academic activities shall have the following break up: Testing/Exams -1 hr Teaching preparation/Lab-setting -10 hrs Research -10 hrs Own reading/Administrative and Professional work -5 hrs A relaxation of two hours of teaching per week shall be given to the Teachers, Head & Dean who are actively involved in research/extension and /administration.

Work Unit	2.	i) The basic unit of work in all departments will be one hour lecture period;	The lectures shall be of 1 hr duration.
		ii) Tutorial and practical hours will be treated for the purpose of the work load as two-thirds of one teaching hour;	Deleted
		iii) Seminars of two hour's duration will be treated as equivalent to one teaching hour; and	Deleted
		iv) The teaching hour of post-graduate classes and the M.Phil programmes should be treated as equivalent.	Deleted
Academic Activities of the Centres	3.		The teachers working in Centres perform the following special functions which shall be taken into account for their workload: i) Conducting interdisciplinary research work having direct implication and bearing on the community; ii) Action based projects for societal needs as extension education programmes; iii) Conducting short-duration diploma/certificate courses, training and outreach programmes; iv) Conducting professional courses
Research Guidance Norms	4.	i) A Research Guide is expected to devote two hours per week for each M.Phil student after the first semester during the second and the third semesters. No credit will be given in respect of those students who are given extension beyond the third semester.	Deleted

		ii) Every Guide is expected to devote an hour per week per Ph.D. research scholar beginning with the second semester after the student completes his course work. No credit will be given for the purposes of work in respect of these scholars after the eighth semester for Ph.D. scholars or after the thesis has been submitted, whichever is earlier.	Deleted
		(iii) The workload in relation to the research projects taken by a member of the faculty with the approval of the University will depend on the size of the project. The work in relation to bigger projects will be treated as two lecture hours per week and that of smaller projects as one lecture hour per week.	Deleted
Administrative Workload	5.	The Heads of Departments and Deans may be required to put in considerable time up to three hours a day on administration which may be treated as one lecture hour for the purpose of computing work load.	Deleted
Norms for Faculty Members	6.	i) All members of the faculty are expected to take minimum 'core' academic programme. Core programme includes lectures in the post-graduate and M.Phil programme, tutorials and practical only. The core academic load for a Professor will not be less than 8 hours, for a Reader not less than 12 and for a Lecturer not less than 16 hours per week.	All members of the faculty are expected to take minimum 'core' academic programme. Core programme shall include lectures, tutorials/ seminars/ practical/ project work in the post-graduate and M.Phil programmes.

		ii) All members of the faculty are expected to be available in the department for about four hours on every working day.	Deleted
Time Table	7.	i) Each Department and School shall prepare a time table indicating engagement of all members of the faculty covering core academic programmes and the contact hours for research scholars.	Each Department and School shall prepare a time table indicating engagement of all members of the faculty covering core academic programmes.
		ii) One day in a week could be kept 'free' for each member of the faculty. There may be no lecture assignments on this free day but the member will be available in the Department for general guidance to students and other academic programmes.	No ammendment
		(iii) Every Department will have some academic programme or the other on every working day of the academic departments of the University.	No ammendment
Number of Research Scholars	8.	i) Lecturers with 3 years Post-doctoral active research experience supported by publications may be assigned two students for Ph.D work and those having more than 7 years of experience four scholars. A Reader may be assigned six Ph.D. scholars and a Professor eight. These numbers will not include part-time research scholars.	i) Lecturers with 3 years Post-doctoral active research experience supported by publications may be assigned two students for Ph.D work and those having more than 7 years of experience four scholars. A Reader may be assigned six Ph.D. scholars and a Professor eight. These numbers will include part-time research scholars also. Ph.D. students completing 5 years of study shall not be counted for this purpose.

	(ii) The workload in relation to research scholars shall be in respect of only those research scholars who are full time research scholars of the University.	Deleted
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ITEM NO.3. RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR:

(i). Confirmation of Service in respect of Shri K.S.Nonkynrih, Deputy Director of Publication.

EC:119:2004:3(i):The Council ratified the action taken by the Vice-Chancellor in confirming the service in respect of Shri. K S Nongkynrih, Deputy Director, Publication Cell against the post of Director, Publication w.e.f. 12-12.04 in the pay Scale of Rs. 12,000-420-18,300.

(ii). Nomination of Member to the Finance Committee.

EC:119:2004:3(ii):The Council ratified the action taken by the Vice-Chancellor in nominating Professor Gautam Baruah, Director, IIT, Gauhati, to the Finance Committee, NEHU, for a period of 3 years w.e.f. 13-7-04, Vice Principal, St. Anthony's College, Shillong.

(iii). Deputation of Dr.R.K.Tiwari Deputy Registrar,NEHU to MGAHV, Wardha.

EC:119:2004:3(iii): The Council ratified the action taken by the Vice Chancellor, in granting lien to Dr. R K Tiwari, Deputy Registrar, for a period of 3 years w.e.f. 5.5.2004 (afternoon), under standard deputation terms and conditions, so as to enable him to join the MMGAHV, Wardha, as Registrar.

(iv). Tender of resignation by Dr. Mukut Hazarika, from the Post of Reader in Education.

EC:119:2004:3(iv): The Council ratified the action taken by the Vice Chancellor in accepting the resignation tendered by Dr. Mukut Hazarika, from the Post of Reader in Education w.e.f. 1-8-04.

(v). Appointment of Shri B. Kalita as Visiting fellow in the Unit for Creative Arts under Centre for Cultural and Creative Studies, NEHU, Shillong.

EC:119:2004:3 (v): The Council ratified the action taken by the Vice-Chancellor in appointing Shri. B. Kalita, as Visiting fellow in the Unit for Creative Arts under Centre for Cultural and Creative studies, NEHU, Shillong, w.e.f. 1-8-04 to 18-12-04 or upto the date of joining of regular incumbent which ever is earlier.

(vi). Extension of the period of lien in respect of Dr. R.Sachdeva, Reader, Deptt. of Linguistics.

EC:119:2004:3(vi):The Council ratified the action taken by the Vice Chancellor in extending the period of lien in respective of Dr. R.Sachdeva, Reader, Deptt. of Linguistics, for a further period of 1 year w.e.f. 25-5-04.

(vii). Declaration of Ph.D/M.Phil Results.

EC:119:2004:3(vii): The Council ratified the action taken by the Vice-Chancellor in declaring the Ph.D/M.Phil results of the following candidates.

Sl.No	Name of the Candidates	Department	Degree
1.	2	3	4
1.	Sangeeta Bharali	Botany	Ph.D.
2.	Lakhan Kma	Bio-Chemistry	Ph.D.
3.	Quendarisa Kharbuli	Zoology	Ph.D.
4.	Susant Kumar Parida	Botany	Ph.D.
5.	Paokholun Hangsing	Lib. & Info. Science	Ph.D.
6.	Kevizakie Rio	Economic	Ph.D.
7.	Lalmachhuana	Library & Information Science	Ph.D.
8.	Esther Chinneilhing	Education	Ph.D.
9.	Regina Thabor	Education	Ph.D.
10.	Apeni Lotha	English	Ph.D.
11.	John Joy Appathara	English	Ph.D.
12.	Saji Varghese	Philosophy	Ph.D.
13.	Aitylyne S.Shyll	Khasi	M.Phil.
14.	Renewbiang Dkhar	Khasi	M.Phil.
15.	Angelist Marbaning	Khasi	M.Phil.
16.	Sumarnita Skhembill	Khasi	M.Phil.
17.	Badashisha Nongsiej	Khasi	M.Phil.
18.	Kedilezo Kikhi	Sociology	Ph.D.
19.	C.Lalthlengliana	History	-do-
20.	Tripti Chand Daimari	Geography	-do-
21.	Thungchamo Tsope	Anthropology	-do-
22.	Ketshukietuo Dzuvichu	-do-	-do-
23.	N Memma Singh	Geography	M.Phil
24.	Palmis Sureong	-do-	-do-
25.	Vallerie Pakyntein	-do-	-do-
26.	Deigarcia Warjri	-do-	-do-
27.	Arduki C Khyriemmujat	-do-	-do-
28.	Bath Sheba Goswami Pyngrope	-do-	-do-

(viii). Panel of Examiners for Ph.D/M.Phil.

EC:119:2004:3(viii): The Council ratified the action taken by the Vice-Chancellor in approving the panel of Examiners for Ph.D/M.Phil of the following candidates :

1	2	3	4	5
1.	H.Lalruatsanga	School of Life Sciences	Botany	Ph.D
2.	N Rashi Davi	-do-	-do-	Ph.D
3.	John Zothanzama Sailo	-do-	-do-	Ph.D
4.	Zaida Y Kharbuli	-do-	Zoology	Ph.D
5.	Sanjib Ray	-do-	-do-	Ph.D
6.	Yumhoibam Premabati	-do-	-do-	Ph.D
7.	Chumbeni Kikon	-do-	-do-	Ph.D.
8.	Hauzachin Suante	School of Phy. Sciences	Chemistry	Ph.D.
9.	Peter Glen Stone Dkhar	-do-	-do-	Ph.D.
10.	J. Aoyula Imchen	School of Hum.& Edu.	Philosophy	Ph.D
11.	R.G.Myrthong	-do-	-do-	Ph.D
12.	M.Daniel	-do-	-do-	Ph.D
13.	Mohan Debbarma	-do-	-do-	Ph.D
14.	Lalchharliani	-do-	Education	Ph.D
15.	Belinda Marwein	-do-	-do-	Ph.D
16.	Elizabeth Gangmei	-do-	-do-	Ph.D.
17.	Ruth N Sangma	-do-	-do-	Ph.D.
18.	A Bhattary	-do-	English	M.Phil
19.	G.Lyngdoh.	-do-	-do-	M.Phil
20.	Anita P Jyrwa	School of Social	Sociology	Ph.D
21.	M P Jamir	Sciences	-do-	Ph.D
		-do-	Geography	Ph.D
22.	A Patra	School of Human & Environmental Sciences		Ph.D
		meeting dt. 18.5.2004		
23.	S. Mukherjee	-do-	-do-	Ph.D
24.	T.N.Haukip	-do-	-do-	M.Phil
25.	Kezhaleno Khatso	-do-	Anthropology	Ph.D
26.	Imlirena Wallang	-do-	-do-	Ph.D

(ix). Inclusion of the Registrar as Permanent Invitee in the Finance Committee.

EC:119:2004:3(ix): The Council ratified the action taken by the Vice-Chancellor in inducting the Registrar of the University as Permanent Invitee to all the meetings of the Finance Committee from the 46th meeting onwards.

(x). Ratification of the Action taken by the Vice-Chancellor in condoning the delay in claiming Admissible "Composite Transfer Grant" on Transfer to Tura Campus in respect of Prof. S.S.Khare, Pro-Vice-Chancellor.

EC:119:2004:3(x):The Council ratified the action taken by the Vice-Chancellor in condoning the delay in claiming admissible composite transfer grant on transfer to Tura Campus in respect of Professor S.S. Khare, Pro-Vice-Chancellor, Tura campus.

(xi). Appointment of Head, Deptt. of Physics.

EC:119:2004:3(xi): The Council ratified the action taken by the Vice-Chancellor in appointing Professor M K Parida, as Head, Department of Physics, beyond 31-7-04 until further orders.

(xii). Extension of Deputation term in respect of Shri J.Lhungdim, Finance Officer.

EC:119:2004:3(xii) : The Council ratified the action taken by the Vice-Chancellor in extending the terms of deputation of Shri. J.Lhungdim, Finance Officer, for a period of 2 years w.e.f. 5.5.04 on standard deputation term and subject to the condition that no deputation allowance will be admissible for the fifth year of deputation.

Item No.5. ACADEMIC MATTERS :

5:1. Statutes Ordinances, Regulations & Rules.

(i). Draft Ordinance on retirement of NEHU employees.

EC:119:2004:5:1(i):The council considered the draft Ordinance on retirement of NEHU employees and RESOLVED to approve the Ordinance as per Appendix-II.

(ii). Draft Ordinance on P.G.Deptt. in Colleges.

EC:119:2004:5:1(ii):The council considered the draft ordinance on PG Departments in colleges and RESOLVED to approve the same with corrections as per Appendix-III.

(iii). Amendment of Ordinance OB-5 on the functioning of Academic Department / Centres of Studies in the University.

EC:119:2004:5:1(iii): The Council considered the amendment of Ordinance OB-5 on the functioning of Academic Departments/ Centres of Studies in the University and RESOLVED to approve the same as per the Appendix-IV.

ON RETIREMENT OF NEHU EMPLOYEES
(Under Act 26(i)(n) of NEHU Act, 1973 read with Statute 25)

1. The age of retirement shall be as notified by GOI (MHRD)/UGC from time to time.

Provided no change shall be made after appointment of the employee so as to adversely affect him/her.

2. The retirement rules , schemes and benefits shall be the same as those for Central Government employees as notified by GOI (MHRD)/UGC from time to time.

Provided no change shall be made after appointment of the employee as so to adversely affect him/her.

3. In addition to the monthly medical allowance, the retired NEHU employees shall be entitled to reimbursement of the cost of hospitalization, if any, for self and spouse.

APPENDIX-III

**NEW DRAFT ORDINANCE
ORDINANCE ON PG DEPARTMENT IN COLLEGES
TO THE UNIVERSITY
(Under Section 5 of NEHU ACT & STATUTE 33)**

1	2
1. Eligibility to apply for opening a PG Department	Only a degree College permanently affiliated to NEHU may apply. The college must have valid NAAC accreditation with a rating of 4 Star (or equivalent) and above. The College must have existing UG teaching programme (honours) in the subject concerned for which NEHU has granted permanent affiliation.
2. Procedure for Application	The Application shall be made in the proforma as prepared by the affiliation Committee and made available by the CDC and approved by the AC, which shall include the following details: Adequate running grant, Library facilities, infrastructure facility and staff for the PG Course proposed. A non-refundable application fee of Rs. 50,000/- shall be payable by D.D. in favour of Finance Officer, NEHU. Other provisions of OB-6 shall apply. However, the amount of non-refundable application fee shall be as prescribed by the University from time to time.
3. Number of Seats	As recommended by the Visiting Team to be sent by the CDC and approved by the Academic Council depending on infrastructure facilities.
4. Admission	The College may have their own admission Criteria which is to be approved by the University.
5. Syllabus	Syllabi provided by the University from time to time will be taught.

6. Fees	Fees will be specified by the College concerned. Twenty percent of the fees charged shall be payable by the College to the University. In addition, each student shall pay registration and examination fee to NEHU as prescribed for PG students.
7. Course structure & Examination.	Ordinance OC-7 and regulation RC-5 shall apply.
8. Qualification & Number of Teachers	(i). The qualification for teachers shall be as prescribed by UGC from time to time. (ii). At least 10 teachers (5 for UG and 5 for PG) in Science Subject. (iii) At least 8 teachers (4 for UG and 4 for PG) in courses other than Science subjects.
9. Workload	The Academic work load for every faculty member shall be not less than 40 hours per week for 30 working weeks in an Academic Calendar (15 weeks per semester) which shall include preparation actual class room lectures, correction and examination work, seminars, admission and other professional work. The direct teaching hours per week shall not be less than 16 hours for every teacher. Minimum number of classes per week/ per paper shall be same as that in the University PG Departments.

NORTH-EASTERN HILL UNIVERSITY ORDINANCES
OB-5

**ON THE FUNCTIONING OF ACADEMIC
DEPARTMENTS/CENTRES OF STUDIES IN THE UNIVERSITY**
Under Section 26(1) (g) of NEHU ACT, 1973

		EXISTING	DRAFT AMENDMENT
Overall Workload	1.	The academic workload for every member of the faculty is expected to be not less than 40 hours per week for 30 working weeks (180 teaching days) in an academic calendar which shall include preparation and actual classroom lectures, correction and examination work, guidance of research, seminars, admission and other Professional works. A teacher shall be available for at least 5 hours daily in the University/College. The direct teaching hours per week shall be as follows: Lecturer/Lecturer (Sr.Scale)/ Lecturer (Sln.Grade) - 16Hrs. Readers and Professors -14 Hrs. A relaxation of two hours per week shall be given to the Professors who are actively involved in research/extension and administration.	The academic workload for every member of the faculty is expected to be not less than 40 hours per week for 30 working weeks (180 teaching days) in an academic calendar. A teacher shall be available for at least 5 hours daily in the University/College as per the UGC Guidelines from time to time. Actual teaching time shall be the hours devoted for imparting education to students by lectures, tutorials, seminars, laboratory practicals and project work. The direct teaching hours of teachers per week shall be as follows: Lecturer/Lecturer (Sr.Scale)/ Lecturer (Sln.Grade) -16 hrs Readers and Professors -14 hrs The other academic activities shall have the following break up: Testing/Exams -1 hr Teaching preparation/Lab-setting -10 hrs Research -10 hrs Own reading/Administrative and Professional work -5 hrs A relaxation of two hours of teaching per week shall be given to the Teachers, Head & Dean who are actively involved in research/extension and /administration.

Work Unit	2.	i) The basic unit of work in all departments will be one hour lecture period;	The lectures shall be of 1 hr duration.
		ii) Tutorial and practical hours will be treated for the purpose of the work load as two-thirds of one teaching hour;	Deleted
		iii) Seminars of two hour's duration will be treated as equivalent to one teaching hour; and	Deleted
		iv) The teaching hour of post-graduate classes and the M.Phil programmes should be treated as equivalent.	Deleted
Academic Activities of the Centres	3.	The teachers working in Centres perform the following special functions which shall be taken into account for their workload: i) Conducting interdisciplinary research work having direct implication and bearing on the community; ii) Action based projects for societal needs as extension education programmes; iii) Conducting short-duration diploma/certificate courses, training and outreach programmes; iv) Conducting professional courses	
Research Guidance Norms	4.	i) A Research Guide is expected to devote two hours per week for each M.Phil student after the first semester during the second and the third semesters. No credit will be given in respect of those students who are given extension beyond the third semester.	Deleted

		ii) Every Guide is expected to devote an hour per week per Ph.D. research scholar beginning with the second semester after the student completes his course work. No credit will be given for the purposes of work in respect of these scholars after the eighth semester for Ph.D. scholars or after the thesis has been submitted, whichever is earlier.	Deleted
		(iii) The workload in relation to the research projects taken by a member of the faculty with the approval of the University will depend on the size of the project. The work in relation to bigger projects will be treated as two lecture hours per week and that of smaller projects as one lecture hour per week.	Deleted
Administrative Workload	5.	The Heads of Departments and Deans may be required to put in considerable time up to three hours a day on administration which may be treated as one lecture hour for the purpose of computing work load.	Deleted
Norms for Faculty Members	6.	i) All members of the faculty are expected to take minimum 'core' academic programme. Core programme includes lectures in the post-graduate and M.Phil programme, tutorials and practical only. The core academic load for a Professor will not be less than 8 hours, for a Reader not less than 12 and for a Lecturer not less than 16 hours per week.	All members of the faculty are expected to take minimum 'core' academic programme. Core programme shall include lectures, tutorials/ seminars/ practical/ project work in the post-graduate and M.Phil programmes.

		ii) All members of the faculty are expected to be available in the department for about four hours on every working day.	Deleted
Time Table	7.	i) Each Department and School shall prepare a time table indicating engagement of all members of the faculty covering core academic programmes and the contact hours for research scholars.	Each Department and School shall prepare a time table indicating engagement of all members of the faculty covering core academic programmes.
		ii) One day in a week could be kept 'free' for each member of the faculty. There may be no lecture assignments on this free day but the member will be available in the Department for general guidance to students and other academic programmes.	No ammendment
		(iii) Every Department will have some academic programme or the other on every working day of the academic departments of the University.	No ammendment
Number of Research Scholars	8.	i) Lecturers with 3 years Post-doctoral active research experience supported by publications may be assigned two students for Ph.D work and those having more than 7 years of experience four scholars. A Reader may be assigned six Ph.D. scholars and a Professor eight. These numbers will not include part-time research scholars.	i) Lecturers with 3 years Post-doctoral active research experience supported by publications may be assigned two students for Ph.D work and those having more than 7 years of experience four scholars. A Reader may be assigned six Ph.D. scholars and a Professor eight. These numbers will include part-time research scholars also. Ph.D. students completing 5 years of study shall not be counted for this purpose.

	(ii) The workload in relation to research scholars shall be in respect of only those research scholars who are full time research scholars of the University.	Deleted
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