

NORTH EASTERN HILL UNIVERSITY REGULATIONS**RD-1****ON ACADEMIC STUDY TOURS**

- Objectives** Study tours undertaken by the Departments of studies shall be for the purpose of promotion of or acquiring specific knowledge as part of the regular academic programme. All academic tours shall focus attention on specific aspect of a study and shall be confined to a particular local, covering not more than two major cities. Wherever possible, study tours will be made credit courses requiring the students to submit reports of the tours undertaken by them for evaluation. Students will be expected to prepare group papers or deliver lectures individually on subjects related to the tour.
- Organisation** 1. All study tours shall be undertaken during vacation or during Semester break and shall not exceed 25 days including journey time. However, under special circumstances, a tour may be undertaken during the Semester with prior permission of the Vice-Chancellor and its duration shall not exceed 10 days including journey days.
- Finance** 2. The academic study tour will be organised in a group of not less than 10 and not more than 20 students with each group under the charge of a teacher. An attendant per group may be included where necessary with the prior permission of the Vice-Chancellor.
3. All proposals for Work-Study Tours shall be submitted to the Registrar by the Head of the Department concerned at least 3 months before the proposed date of tour. The proposals will contain a brief description of the object of the proposed tour based on the objectives mentioned above, a detailed itinerary showing place/places of visit, date and time of departure/arrival, mode of travel and list of students undertaking the tour along with the name of the teacher(s) in-charge.
4. The University shall meet the following expenses of a student:
- (a) Second Class train fare at a concessional rate by shortest route and actual Bus fare where necessary.
 - (b) Board/lodging expenses @ Rs.70/- per day per student ;
 - (c) Local conveyance by the shortest route and cheapest mode of travel subject to a maximum of Rs.50/- per student per tour;
5. TA/DA to the teacher(s) /Teacher-in-charge and Attendant as per rules of the University.