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NORTH-EASTERN HILL UNIVERSITY
SHILLONG

No:EC:Misc/1997- 216

Dated 2nd May'01

To

Dr Eugene D Thomas,
Dean, Student's Welfare,
NEHU, Shillong.

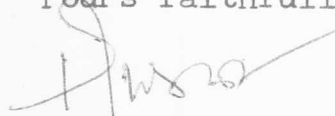
Subject :- Constitution of the NEHU Student's Union.

Ref :- Your letter No:F.8-1/DSW/2000-2001/57 dated 20.4.01

Sir,

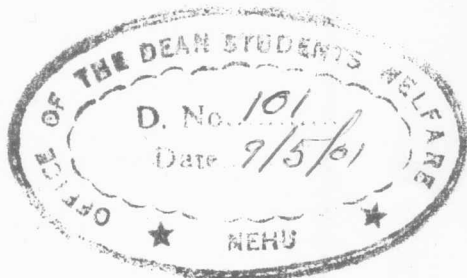
With reference to your letter cited above, I am enclosing herewith an extract of the Executive Council's resolution alongwith agenda of the said meeting relating to the constitution of the NEHU student's Union as required by you.

Yours faithfully,



P K D Purkayastha
Assistant Registrar (Conf)

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(iii)

Report of the Committee on the
constitution of the Post-Graduate
Students' Union and on the union
charter and demands -

EC:73:91:08 (iii): The Council considered the report of the
Committee to go into the constitution of the Post-Graduate
Students' Union and RESOLVED to approve the same.

MINUTES OF MEETING CONSTITUTED BY THE EXECUTIVE COUNCIL

The Committee was constituted Vide EC:72-4/Conf/71-779 dated 26/7/1991 to look into the Constitution of the PGSU and also to examine the Union's charter of demands. The meeting was held on August 3 in the horse shoe building with the following members present:

1. Mr. Kiremwati Ao, PVC Nagaland campus
2. Dr. R.Lalthantlunga, PVC Mizoram Campus
3. Dr. J.C.Binwal, Librarian, NEHU
4. Mr. E.J.Mawlong, Finance Officer, NEHU
5. Mr. Francis Khongwar, President, PGSU
6. Mr. Varilarrings Bawitlung, General Secretary, PGSU
7. Mr. Depe Naro, Finance Secretary, PGSU
8. Mr. S.Kakoty, Academic Secretary, PGSU
9. Dr. B.K.Dev Sharma, Dean, Student Welfare, NEHU
member Secretary

Prof. R.G. Michael, PVC Shillong was out of station; and Mrs. S.Swer could not attend the meeting. In the absence of the Chairman, Mr. Kiremwati chaired the meeting.

The Committee has gone through the draft constitution article by article; and the redrafted Constitution is enclosed as Annexure A. It is pointed out that the demand to include Students Union representatives in the Executive Council and to have the students representatives in the Court, Executive Council, and the Academic Council nominated by the Student's Union may be referred to the Ministry ^{after the due consideration by the EC-NEHU} since it would involve amendment of the Act and Statutes.

The Charter of demands by the PGSU had been examined one by one. And the views and comments on each are furnished in Annexure B .

Humbly submitted
on August 5, 1991

1. (Kirenwati) *[Signature]*
Chairman
2. (R. Lalthantluanga) *[Signature]*
3. (J.C. Binwal)
4. (E.J. Mawlong) *[Signature]*
5. (Francis Khongwar) *[Signature]*
6. (Varilarringa Bawitlung) *[Signature]*
7. (Depe Naro) *[Signature]*
8. (S. Kskoty) *[Signature]*
9. (B.K. Dev. Sharma) *[Signature]*

CONSTITUTION OF NEHU STUDENT'S UNION
NORTH EASTERN HILL UNIVERSITY
HEADQUARTERS SHILLONG CAMPUS

PREAMBLE

We, the students of the North Eastern Hill University do hereby solemnly constitute the NEHU Student's Union to secure to its members a healthy fraternity and to foster the spirit of Unity and oneness amongst ourselves; and to safeguard the common welfare of the University. Towards this, we do hereby ordain this Constitution.

EMBLEM AND FLAG

The Union shall have an emblem and a flag.

The Emblem shall be similar to that of the University with addition of the words (a) NEHU STUDENT'S UNION written in semi circle on top and (b) SHILLONG written in the bottom. The motto on the emblem of the University, RISE UP AND BUILD shall be the motto of the Union.

The Emblem of the Union shall be in the centre of the Flag which will be of silk material. The colour of the flag shall be light blue.

ARTICLE 1

Aims and objectives:

Clause 1: The North Eastern Hill University Student's

- Union (herein after referred to as the Union) shall strive to work for the welfare of the student community.

Clause 2: The Union shall strive to ensure that the its members contribute to the progress and development of the the University in particular and the region within the jurisdiction of the University in general.

Clause 3: The Union shall provide a common platform wherein students can freely express their views on academic advancement provided they do not conflict with the rules, regulations and Statutes of the University.

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Clause 4: The Union shall publish an annual magazine.

Clause 5: The Union shall maintain fraternal relations with Unions of other Universities.

ARTICLE 11

All students of the University shall become members of the UNION. (Students for this purpose shall include the postgraduate students, Research Scholars, and the undergraduate students of institutions maintained by the University).

ARTICLE 111

Structure of the Union:

Clause 1: The Headquarters of the UNION shall be at Shillong; and the Union may have Units in other campuses.

Clause 2: Each Unit may have its own constitution in conformity with this constitution; and it shall be headed by one Vice President and one Secretary.

Clause 3: To coordinate the headquarters Union and the other Units, there shall be one Coordination Committee consisting of (a) the President (b) The General Secretary (c) all Vice Presidents and (d) all Secretaries of the Units.

Clause 4: The Coordination Committee shall meet at least once a year.

ARTICLE 1V

~~THEXXXXXXXXXXXX~~

Clause 1: The Union shall consist of the General Body, the Student Council and the Executive Committee.

Clause 2: (a) The General Body at the headquarters shall consist of all members of the Union of Shillong Campus.

(b) The General Body shall be the supreme body of the Union.

(c) The General Body shall meet at least once a year.

(d) The quorum for a meeting of the General Body shall be $\frac{1}{3}$ of the total members of the General Body.

(e) The General Body shall make decisions by a simple majority of the members present and voting.

Clause 3: (a) There shall be a Students Council consisting of (i) the President (ii) the general Secretary and (iii) two representatives (one from each class) elected from each Academic department of the University.

(b) The Students Council shall meet at least once in a Semester.

(c) The General Secretary has to convene a meeting of the Students Council if $\frac{1}{3}$ of its members requisition in writing for such a meeting. The Agenda for such a meeting shall be as specified by the requisitionists.

(d) The Quorum for all meetings of the Students Council shall be $\frac{1}{2}$ of its total membership.

(e) Decisions of the Students Council shall be by a simple majority of votes by those present and voting.

Clause 4: (a) All the elected Office Bearers shall constitute the Executive Committee at the Headquarters.

(b) Meetings of the Executive Committee shall be convened by the General Secretary in consultation with the President.

(c) Quorum for meeting shall be $\frac{2}{3}$ of the total members.

- (d) Decisions of the Executive Committee shall be by a simple majority of votes of those present and voting.

ARTICLE V

Functions of the Office Bearers and elected Officials:

Clause 1: The President:

- (a) The President shall be the executive Head of the Union.
- (b) He shall have the power to summon, provide over and prorogue any meeting of the Executive Committee, the Student's Council, or the General Body.
- (c) The President can in consultation with the Executive Committee accept or reject the resignation tendered in writing by any of the Executive Committee members.
- (d) In cases of ties, the President shall have a casting vote.
- (e) The President shall have the power to sanction an amount not exceeding Re 500/- at a time to meet emergency needs.

Clause 2: The Vice President:

- (a) The Vice President of the Headquarters Union shall assist the President in the execution of official duties.
- (b) In the absence/resignation of the President, the Vice President shall assume the Office of the President till a new President is elected.

Clause 3: The General Secretary:

(A) The General Secretary shall be responsible for:

- (a) maintenance of minutes of the meetings of the Executive Committee, the Student's Council and the General Body.

- (b) Correspondence on behalf of the Union;
- (c) Presenting to the Student's Council at every meeting a report on activities of the Union and the Student's Council;
- (d) Maintenance of the Office and records of the Union.

Clause 4: Assistant General Secretary:

- (a) He shall assist the General Secretary in the execution of official duties.
- (b) In the absence/resignation of the General Secretary, he shall assume the Office of the General Secretary till a new General Secretary is elected.

Clause 5: Finance Secretary:

- (a) He shall maintain the accounts of the Union.
- (b) The Finance Secretary shall operate an imprest account not exceeding Rs500/-
- (c) Fund/Money transaction shall be operated through joint signatures and seal of the Finance Secretary and the President/General Secretary.
- (d) He shall present the annual account of all receipts, expenditure and balance audited by the University to the Executive Committee for presentation to the General body for approval.

This to be transferred to Clause 3 as (e)

- (e) In the absence/resignation of the Finance Secretary, the functions and powers of the Finance Secretary shall be assumed by the General Secretary till a new ~~General~~ Finance Secretary is elected.

Clause 6: Games and Sports Secretary:

He shall be responsible for promotion of games and Sports.

Clause 7: Publicity Secretary:

He shall be responsible for circulation of informations for wide publicity of such matters relating to the activities and affairs of the Union.

Clause 8: Social and Cultural Secretary:

(a) He shall be responsible for the promotion of culture and such activities that would promote and highlight cultural heritage of various communities.

(b) He shall be responsible for organising all functions as and when decided by the Union.

Clause 9: Academic Secretary:

(a) He shall look after the academic interest of the students.

(b) He shall be responsible for initiation and conduct of debates, quiz, extempore speech, essay competition and so on.

Clause 10: Editor

It shall be the duty of the Editor to publish the Union Annual Magazine and bulletins, etc under an Editorial Board to be constituted by the Executive Council

ARTICLE VI

Tenure

(a) The tenure of the Executive Committee shall be one year.

(b) The Tenure of the Student's Council shall be one year.

ARTICLE VII

Election Guide

(a) All Office Bearers shall be elected through secret ballot.

- (b) Election of Class representatives to the Student's Council, one from each class of every academic department shall be conducted under the supervision of the Union.

ARTICLE VIII

Election Commission

- Clause 1: The Election Commission shall consist of the Dean of Students welfare, ~~XXXXXXXXXXXXXXXXXXXX~~ as the chairman, and the Director of Sports and the Proctor as members.
- Clause 2: All notifications regarding election shall be issued by the Commission.

ARTICLE IX

Student Representatives to Academic Council, Court and Admission Committee:

- Clause 1: There shall be three student representatives to the Academic Council as per Statutes and Ordinances.
- Clause 2: There shall be four students representatives to the Court to be nominated as per provisions of statutes and ordinances.
- Clause 3: Two Union Representatives shall be present as Observers during departmental admission Committee meetings.

ARTICLE X

Impeachment

Any member of the Executive Committee will be liable to be impeached by a 2/3 majority of the Executive members present and voting, if he/she is indulging in anti-Union activities.

ARTICLE XI

Amendments

Clause 1: Amendment to this Constitution may be proposed through the Executive Committee to the General Body.

Clause 2: A motion of Amendment can be passed by 2/3 majority of the General Body members present and voting in a meeting convened for the purpose.

Clause 3: Any amendment will be effective only on the approval of the Executive Council of the University.

... concluded ...