

vi) For looking into the appointment/recruitment of the project staff in the DRS (Department Research Support) and SAP (Special Assistance Programme) etc. including project work schemes.....recommending Measures thereof.

As per the notification at Annexure 'A' the Vice-Chancellor has constituted the Committee for looking into the appointment in DRS and other SAP Programmes etc. including the project work/Schemes etc. The Committee has to recommend necessary measures for uniform principle of recruitment in accordance with the terms and conditions as per guidelines of various funding agencies.

It may be highlighted that recruitment of the project staff was done by the Academic section of the University where the appointment of such staff be considered as temporary where their services stand terminated the moment the project schmes is over. Now the University authority would like to be apprised whether there should be a shift in the Principle of recruitment to be done by the respective Principal Investigator/ coordinators of the project/schemes/programmes, where such appointment depends on the period of the schems/project for about one year, three years or even five years in which such appointment should also clearly indicate that it is purely on a temporary basis/contractual basis so that no such temporary projects staff appointment therein, will have any undues claim for continuous services or permanent services or absorption as an employee in the University.

The recommendation of the Committee has been placed to the **Feans** Committee, and the Committee has decided to refer the matter to the Academic Council for decision.

The matter was placed before the 61st meeting of the Academic Council and the Council considered the recommendation of the Deans' Committee for looking in-to the appointment/recruitment of the Project staff in the DRS and SAP etc. including Project work Schemes and RESOLVED to approve the same.

The matter is placed before the Council for consideration.

NOTIFICATION

The Vice-Chancellor is placed to constitute a committee for looking into the appointment in DRS and other SAP programme including project works/schemes, etc. and to recommend measures/ for uniform principle of recruitment in accordance with terms and conditions as per guidelines of various funding agencies, constituting of the following:-

- | | |
|------------------------------------|----------|
| 1. Registrar, NEHU, Shillong | Chairman |
| 2. Finance Officer, NEHU, Shillong | Member |
| 3. Dy. Registrar (Estt-1) | Member |
| 4. Dy. Registrar (Estt-11) | Member |
| 5. Dy. Registrar (Planning) | Member |
| 6. Assistant Registrar (Finance) | Member |
| 7. Deputy Registrar (Academic) | Convener |

The Committee is to submit the reports by third week of February, 1999.

SD:-

Deputy Registrar

Academic

Copy to:-

1. All members concerned for favour of kind information

SD:-

Deputy Registrar

Academic

5:8:6(3)
ANNEXURE "B"

G.103-3/Acad/DRS/Zoo/99-3595

Dated 6.4.99

To

1. Dr. A. Patton, Registrar, NEHU, Shillong.
2. Mr. LNampuii. I.R.S, Finance Officer, NEHU, Shillong.
3. Mrs. B. Bareh, Deputy Registrar, Estt-11, NEHU, Shillong
4. Mr. L. Marbaniang, Deputy Registrar Estt-1, NEHU,
Shillong.
5. Mr. W.M.R. Wallang, Deputy Registrar, Planning
NEHU, Shillong.
6. Mr. R.C. Chyne, Asstt. Registrar, Finance, NEHU
Shillong.

Sub:- Minutes of the 2nd committee for looking into the appointment/recruitment of the project staff under different projects/schemes etc. held on 30.3.99 at 11.A.M in the office chamber of the Registrar.

Sir/Madam,

I am enclosing herewith the Minutes of the 2nd committee for looking into the appointment/recruitment of the project / staff under different projects/schemes etc. held on 30.3.99 duly approved by the Registrar for favour of information and records .

Encl:- as above

Yoursfaithfully

SD:-

(L.M.K. Lyngrah)

Deputy Registrar(Academic)

5:8:6(4) 5:3(4)

MINUTES OF THE 2ND COMMITTEE FOR LOOKING INTO THE APPOINTMENT/
RECRUITMENT OF THE PROJECT STAFF UNDER DIFFERENT PROJECTS/SCHEME
ETC. HELD ON 30.3.99 AT 11.00 A.M. IN THE OFFICE CHAMBER OF THE
REGISTRAR NEHU. PERMANENT CAMPUS, MAWKYNROH-UMSHING, SHILLONG.

The committee appointed for the purpose of working the modus operandi of project/schemes sanctioned to the individual teachers/Head of Departments, through the University, met on 30.3.99 in the Office Chamber of the Registrar.

In the second meeting, the committee was again apprised of the need to work out the modus operandi of such appointments/recruitments, for ensuring that no such appointees will have any undue claim for regularisation of services.

The committee reviewed the earlier recommendations made by it and made the following recommendations :-

1. Applications for individual projects/schemes submitted by individual teachers/Head of the Departments to funding agencies shall be routed through the appropriate sanction of the University which shall ensure that undue commitments are not made by the University.
2. That the advertisement for the post(s) required to be appointed in such project/schemes/programmes etc. should be done exclusively by the project Investigator/Coordinator/Incharge etc., and get published in atleast one of the local daily newspapers in the name of the project/schemes/programmes. Expenses for such purpose are to be met from the respective project(s) funds.
3. Unless, otherwise provided by the MOU/guidelines of the respective funding agency(ies). the Selection Committee shall comprise not less than three members, including co-investigators if any, and Head of the respective Department with the Project Investigator/In-charge as the Chairman.

Contd2/--

The recommendation of the selection Committee shall have the formal approval of the competent authority of the University before issuance of such orders.

4. That appointment shall be made on contractual basis, unless otherwise specifically prescribed by the respective funding agencies. Such appointment orders shall be issued by the Project Investigator/Coordinator/In-charge in the contract format enclosed. Such appointment order shall not be issued on the official letter-head of the University.

5. That payment of salaries/fellowships shall be made as per the guidelines and Sanction Order of the funding agency.

In absence of such prescribed pay-scale the respective project staff/scholarx shall be paid a consolidated salary to be worked out in consultation with Finance Department.

Members present were :-

- 1. Dr. A. Patton, Registrar - Chairman
- 2. Mr. L. Marbaniang
Deputy Registrar(Estt.I) - Member
- 3. Mrs. B. Bareh,
Deputy Registrar(Estt. II) - Member
- 4. Mr. R.C. Chyne,
Assistant Registrar (Finance) - Member
- 5. Mr. L.M.K. Lyngrah,
Deputy Registrar (Academic) - Convener

The Chairman thanked the members present, and declared the meeting over.

sd/

(L.M.K.Lyngrah)
Deputy Registrar (Acad)-Convener

sd/

(Dr. A. Patton)
Chairman

5:8:6(6)

CONTRACT FROM

An AGREEMENT FOR SERVICE MADE THIS _____ day of _____ one thousand nine hundred _____ between _____ (herein after called the appointee) of the one part and the _____ (herein after called the Agency) of the other.

WHEREAS The appointing authority has been pleased to approved the appointment of _____ as _____ on contract for _____ (Years) and the appointee has accepted such appointment upon the terms and conditions herein after appearing. NOW THESE PRESENTS WITNESSTH and parties hereto respectively agree as follows :-

1. The agreement of service shall be deemed to have been entered onto subject at all times, to the contions of service as in force from time to time as applicable to the employees of the projects/schemes/ programmes.
2. The appointee shall be on service under the agreement for a period _____ (Years) with effect from _____ this date of joining the post.
3. The service of the appointee may during the period of contract, be terminated by Project Investigator at any time by one calender month in writing. Provided always that P.I. may in-lieu of notice herein provided give the appointee a sum equivalent to the amount of his pay for one month.

The appointee any terminate/resigned from his/her service by giving to the P.I. one calender month notic in writting.

This contract shall be Valid for the period of appointment or till the termination of the project/scheme/programme which ever is earlier. Any dispute arising from this contract, it shall not lie with the University.

Signed & delivered for _____ P.I./Incharge/Project/ scheme/Programme etc.

Director/P.I./Incharge/ Coordinator.

In the presence _____

Sign. of witness with Add.

Signed & delivered by the said appointee _____

(Sign. of the appointee)

In the presence _____

(Sign. of witness with add.)

5-8-6(A)

5 8:6(A)

PROJECT TITLE

Ref. No. _____

Dated _____

ORDER

On the recommendation of the Selection Committee, the undersigned, is pleased to appoint Shri/Smti/Mr/Miss/ _____ as a _____ for a period of _____ from _____ to _____ on Contractual basis, in the scale of pay/consolidated pay/fellowship of Rs. _____ p.m. (Rupees _____) with effect from the date of his/her joining the post.

The appointment shall be governed by the terms and conditions of the project and the expenditure is debitable to the project/scheme/programme Head of Account _____

(_____)
 Project Investigator/Coordinator/In-charge etc.
 (Title of the Project)

Copy to :-

1. The Finance Officer, NEHU, Shillong for information and necessary action.
2. The Account Section, NEHU, Shillong.
3. The Head, Department of _____ NEHU, Shillong/Tura/Mizoram.
4. The Deputy Registrar(Academic Section), NEHU, Shillong for information only.
5. Person concerned.

SG/14/6/99)

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|---------------------------|----------|
| 1. Prof. JB Bhattacharjee | Chairman |
| 2. Prof. RP Sharma | Member |
| 3. Prof. K. Chatterjee | -do- |
| 4. Prof. HK Mukherjee | -do- |
| 5. Prof. RK Rai | -do- |
| 6. Prof. M. Lalwani | -do- |

- (v) Proposal of Prof. Imdad Hussain, Director of NEHU Publications to sanction out of 30% Publication grant under UGC Unassigned Grant and the decision thereof.

EC:103:99:5:8: (v): The Council considered the proposal of the Publication Cell to allocate 30% of the Unassigned Grant to the Cell for the purpose of publications of teachers and RESOLVED to approve the same. The Publication Cell should also provide funds to individual teachers who wish to have their papers published elsewhere. The proposal should however, be cleared by the Deans' Committee.

- (vi) For looking into the appointment /recruitment of the Project Staff in the DRS and SAP etc., including Project Work Schemes- Recommending measures thereof.

EC:103:99:5:8: (vi): The Council considered the appointment / recruitment of Project Staff in the DRS, SAP, Projects etc., programmes of the Departments / Centres and RESOLVED to accept the recommendations of the Deans' Committee and as approved by Academic Council.

Item No.6 ADMINISTRATIVE MATTERS

6:1- Selection Committee

- (i) Panel of names of Experts for Selection Committee for faculty Selection- Deptt. of Khasi.

EC:103:99:6:1: (i): The Council considered the Panel of Experts for Selection Committee for the Department of Khasi and RESOLVED to approve the same.

- (ii) Recommendation of the Selection Committee for placement in the Senior Scale of the following.

EC:103:99:6:1: (ii): The Council considered the placement of Ms. Zothankimi, Lecturer in English (PUC) in the Senior Scale and RESOLVED to approve the same.