

NORTH-EASTERN HILL UNIVERSITY REGULATIONS

RC-16

**ON THE CONDUCT OF PRE-SUBMISSION SEMINAR FOR THE DOCTOR OF
PHILOSOPHY AND MASTER OF PHILOSOPHY**

*(Under Clause 7 of OC-4 and Clause 9 of OC-5,
read with Section 26(1)(B) of the NEHU Act, 1973)*

The Rules and Regulations on the operative parts under the above mentioned Clauses shall be as under:

1. The phrases 'the final stage of completion of the thesis' and 'well in advance' should be interpreted as:
 - a) at least 2 months before the submission of a Ph.D dissertation; and
 - b) at least 1 month before the submission of an M.Phil. dissertation.
2. (i) The Committee in whose presence the seminar shall be given should be addressed as the Evaluation Committee.
 - (ii) The Evaluation Committee (referred as the Committee hereafter) consisting of three members related to the specialization of research should be constituted as follows:
 - a) Supervisor of the candidate as the Convenor of the Committee and the Chairman of the Seminar.
 - b) One faculty member from the department as the nominee of the Head where the candidate is registered.
 - c) One faculty member nominated by the Dean from an allied department in the School.

Explanation: The faculty member mentioned in (b) and (c) shall be recognised supervisors of the University.
 - iii) The committee shall be constituted and notified by the Dean of the school.
 - iv) After the notification of the Committee the supervisor shall fix the date and time of the seminar through mutual consent of the other two members.
 - v) The supervisor shall issue the notice of the Seminar.
 - vi) The Seminar shall be public and open to all the faculty members and students of the departments in the School concerned.
 - vii) The Seminar presentation shall be open to public debate only after the Committee has made its recommendations.

Explanation: No member of the public shall be permitted to participate in the discussion during the course of evaluation unless when the Committee members feel the necessity of inviting the comments by way of clarification from any particular member of the public to assist them in their work on some specific issue arising from the presentation of the candidate.

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- viii) The unanimous recommendations shall be clearly and specifically recorded on a standard format in triplicate and shall be duly signed on each proforma by each member of the Committee.
 - ix) Two copies of the report shall be forwarded to the Dean through the Head of the Department while one copy of the report shall be kept in the records of the Departmental Research Committee. The Dean shall forward one copy of the report to the concerned section of the University while one copy shall be retained for the record of the School Board.
3. Incorporation of the Recommendation of the Committee in the thesis: In case where the Committee suggests any modifications in the thesis (which shall, of course, not be by way of modifications in the finally registered title of the thesis) then the candidate is required to incorporate these modifications suitably in the thesis and submit a certificate to this effect to the Dean before he/she is permitted to submit the thesis for examination. However, if the candidate is unwilling to incorporate the suggested modifications then the candidate should submit through the Supervisor a justification in writing to the Dean giving sound academic/intellectual argument in support of this unwillingness.