

PART-II

AGENDA PAPERS FOR THE 152st MEETING OF THE EXECUTIVE COUNCIL TO BE HELD ON 29th October, 2012

<u>ITEM NO.</u>	<u>C O N T E N T S</u>	<u>PAGE NO.</u>
6:	- <u>ADMINISTRATIVE MATTERS:</u>	
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	(ii) Recommendation of the Screening Committee for promotion of teachers from stage 2-3 and 1-2 under CAS as per New Regulation.	- 6:1:2(1)
6:3:	- <u>Leave/Deputation:</u>	
	(i) Grant of lien in respect of Dr. L.Cajee as Controller of Examination.	- 6:3:1(1-2)
6:6:	- <u>Service condition/Financial & Other benefits:</u>	
	(i) Pay protection in respect of teachers appointed in the University-vis-à-vis pay protection of Dr. S.Ravi Kumar appointed as Asstt.Professor in the Department of Library and Information Sciences, NEHU, Shillong.	- 6:6:1(1-2)
	(ii) Representation of Shri. Welfrank Thonnibah, Computer Operator, Bio-Informatics Centre and Shri. Hamar Kharshiing, System Analyst, Computer Centre, NEHU, Shillong.	- 6:6:2(1-20)
	(ii) Fixation of pay in respect of Junior Engineer on grant of first Financial Upgradation (FFU).	- 6:6:3(1-14)
7:	- <u>FINANCIAL MATTERS:</u>	
7:2:	- <u>Budget Estimate/Financial contributions to other organization:</u>	
	(i) Revised Estimates for the year 2012-13 and Budget Estimates for the year 2013-14.	- 7:2:1(1-3)

Contd...2/-

7:5: - Annual Accounts/Annual Reports:

- (i) Audited Annual Accounts for the year 2011-12. - 7:5:1(1-)
- (ii) Annual Report 2011-2012. - 7:5:2(1-)

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- ~~(i) Exemption of Income Tax. - 7:6:1(1)~~

6:1:2(1)

6: - **ADMINISTRATIVE MATTERS:**

6:1: - **Selection Committee:**

- (ii) Recommendation of the Screening Committee for promotion of teachers from stage 2-3 and 1-2 under CAS as per New Regulation.

The Executive Council vide Resolution No:EC:151:2012:6:1(1) which Resolved for recommendation of Dr. Binu Mathew, Department of RDAP for placement to stage 2(Asstt.Professor) effective date was wrongly recorded as 17.07.2011 instead of 17.01.2011.

The matter is reported for information and consideration.

6: - **ADMINISTRATIVE MATTERS:**

6:3: - **Leave/Deputation:**

- (i) Gant of lien in respect of Dr. L.Cajee as Controller of Examination.

Dr. L.Cajee, Associate Professor, Department of Geography, NEHU, has been offered the appointment to the post of Controller of Examinations, NEHU, which is a tenure post for a period of 5(five) years while accepting the offer of appointment, Dr. Cajee vide his letter dated 8.10.2012(Annexure-A) has requested to grant him lien for a period of 5(five) years against the substantive post of Lecturer/Asstt.Professor in the Department of Geography. Meanwhile, Dr. Cajee has assumed the office of Controller of Examinations on 12.10.2012(FN).


As requested by Dr. Cajee, he may be allowed to retain his lien against the substantive post in the Department of Geography for the term of his appointment as Controller of Examinations

The matter is placed before the Council for consideration.

6:3:1(2)

Annexure 'A'

(2)


NORTH EASTERN HILL UNIVERSITY
 Department of Geography, Permanent Campus,
 Mawkyntroh, Shillong – 793 022.

L. Cajee
 Associate Professor
 Department of Geography.

To
 The Vice Chancellor
 NEHU, Shillong.
 (through proper channel)

08-10-2012

DR (Asst. II)

Sub: Grant of lien
 Ref: No.F.26-2/Estt.II(B)/2012-348 dated, the 4th October, 2012.

Dear Sir,

With reference to the subject and the letter cited above, I humbly accept your offer to the Post of Controller of Examinations and would like to join the post on the 12th October 2012.

In this connection, I would like to request you to kindly grant me lien for a period of 5 (five) years against my substantive post as Lecturer (now Asst. Professor) in the Department of Geography.

Thanking you in anticipation.

Yours sincerely,

(Signature)
 (L. Cajee)
 Associate Professor

Unrecorded
 08.10.12
 HEAD
 Department of Geography
 North Eastern Hill University
 Mawkyntroh - 22

1808
 10/10/12

Regd
 Lien is approved
 subject to notification by
 EC
 9/10/12

(Signature)
 4202
 10/10/12

So Bal. A
 57
 12/10/12

1027
 14/8
 12/10/12

6:6: - Service condition/Financial & Other benefits:

- (i) **Pay protection in respect of teachers appointed in the University - vis-a-vis pay protection of Dr.S.Ravi Kumar appointed as Asstt.Professor in the Deptt. of Lib.and Information Sciences, NEHU, Shillong.**

On the recommendation of the Selection Committee and approval of the Executive Council thereon, Dr.S.Ravi Kumar has been appointed as Asstt.Professor in the Deptt. of Lib.and Information Sciences with effect from 3rd July 2012. On joining the University, the pay of Dr.S.Ravi Kumar has been fixed at the stage of Rs.15,600/- in the pay band of Rs.15,600-39,100/- with academic grade pay of Rs.6000/-.

Prior to joining this University Dr.Ravi Kumar has served as Asstt.professor at Mizoram University, Aizawl from 17.2.2007 to 2.7.2012 in the pay band of Rs.15,600-Rs.39,100/- with academic grade pay of Rs.6000/-. By virtue of drawing annual increments from time to time, the last pay in pay band drawn by Dr.Kumar was at the stage of Rs,22,100/- with academic grade pay of Rs.6000/-. On the basis of his last pay Certificate issued by Mizoram University, Dr.Kumar has requested the University to protect his last pay drawn. The letter dated 4.9.2012 alongwith a copy of the LPC submitted by Dr.Kumar are appended below vide Annexure "A" and "B".

On examining the case of Dr.Kumar, it is found that there are various provisions (As per GOI Rules) for pay protection for Candidates recruited from Central/Autonomous Bodies to Public Undertakings, Candidates recruited from Central Government to Central Government etc. But, there is no specific provision for protection of pay for Candidates recruited from one Central/Autonomous Body to another Central Autonomous Body.

Inview of this a specific norm may be considered and set by the University with regard to pay protection of a Candidate recruited as Teachers in this University from outside NEHU.

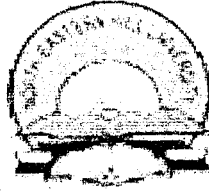
In consideration of the above, it is proposed that : (i) the pay of a Candidate recruited from other Central University may be protected as the recruitment process of such Candidates in their parent University is the same i.e setforth for all the Central Universities.(ii) For remaining categories the pay may be protected subject to specific recommendation made by the Selection Committee.

The matter is placed before the Council for consideration.

6.6.12(a)

ANNEXURE - A

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North-Eastern Hill University

(A University with Potential for Excellence)

Department of Library and Information Science

Shillong 793 022

☎ 272 3141/42

Fax: +91364 2551311

Mobile: 9862305939

Email: raviiikumar@yahoo.co.uk

Dr. S.Ravikumar
Assistant Professor

To

04-09-12

The Registrar
NEHU
Shillong

Sub: Pay fixation

Ref: No F.19-500/Estt-II/2012-2065

Sir,

I have newly joined as Assistant Professor in the Dept. of Lib & Info. Sci., on 3rd July, 2012. For which my candidature was routed through proper channel from my parent institution. I have received the appointment order with the letter no. above dated on 12th July, 2012, in which my pay has been fixed as 15,600-39,100/- + 6000 AGP which is the entry level pay for Assistant Professor.

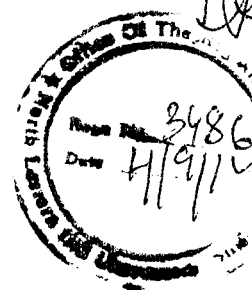
I want to state you that I was working as Assistant Professor for past five years and four months, at Mizoram University, Aizawl, Mizoram from 17-02-2007 to 02-07-2012 and my present Basic pay is 28,110/-. So I request you to kindly fix my pay with Date of Next Increment (DNI) which falls on 1st July, 2012 according to the last pay certificate issued by Mizoram University. With this letter I am enclosing all relevant documents for your consideration and necessary action.

Thanking you

ARCEstt. II
[Signature]

Copy to: -

- 1. Deputy Registrar (Estb- II)



Yours Sincerely

[Signature]

(S.Ravikumar)

So Estt II A
5/9/12
353
5/9/12

B.T
7/7/12

(ii) **Representation of Shri. Welfrank Thonnibah, Computer Operator, Bio-Informatics Centre and Shri. Hamar Kharshiing, System Analyst, Computer Centre, NEHU, Shillong**

Shri. Welfrank Thongnibah, Computer Operator, Bio-Informatics Centre and Shri. Hamar Kharshiing, System Analyst, Computer Centre vide their representation dated 23rd August, 2012 and 12th September, 2012 respectively (Annexure – I & II) have pointed out that they were recruited as Computer Operator in Bio-Informatics Centre in the scale of pay of Rs.5000-8000/-, where as, the core scale of pay for the post as prescribed in the Recruitment Rules of the University is Rs.5500 – 9000/- and requested the University to bring their scale of pay in parity with other Computer Operators of the University by granting them the appropriate core scale of pay for the post of Computer Operator which is Rs. 5500 – 9000/-.

The matter have been examined and the following may be stated.

- Shri Welfrank Thongnibah and Shri. Hamar Kharshiing were recruited as Computer Operator in the Bio-Informatic Centre in the scale of Rs.5000 – 8000/- vide appointment orders at Annexure – III & IV.
- Subsequently, vide Notification No.PL-120/Bio-Tech Infor/2004 – 352 dated 4th January, 2007, (Annexure – V) the post of Computer Operator which was sponsored by Deptt. of Bio Technology, Government of India for Bio-Informatics Centre, NEHU was merged with regular establishment of NEHU under Non-plan w.e.f. 12.7.06.
- The UGC prescribed core scale of pay for the post of Computer operator as per UGC letter No. P-1-1/87 (T.11) dated 30th January, 1990 (Annexure – VI) is equivalent to that of Senior Technical Assistants of the University and which is Rs. 5500 – 9000/- and following the above mentioned instruction of UGC the University notified the core scale of pay of Computer Operator vide order No. F. 2-7/CRC/99 (Vol-I)-641 dated Shillong the 9th April 2002 (Annexure – VII) and the same was incorporated in the existing Recruitment Rules for the post of Computer Operator which is Rs.5500 – 9000/-
- With the merger of the position of the Bio-Informatics Centre in the regular Establishment of NEHU under non-plan the post of Computer Operator of the said centre in the scale of Rs.5000-8000/- is deemed to carry the scale of pay Rs.5,500 – 9,000/-, revised to PB-II Rs.9,300 – 34,800/- with GP of Rs.4200/-w.e.f 12.7.2006.

6:6:2(2)

- There was a similar case of Shri Pradeep Kr. Kar, in the Bio-Informatics Centre who was holding the post of Data Entry Operator carrying the scale of pay of Rs.4000-6000/- which was taken up and the Executive Council, vide Resolution No.EC:149:2001:6:6(ii), approved his placement in the appropriate core pay scale of Rs. 4500-7000/- (pre revised) and revised to PB-I Rs.5,200-20,200/- (Annexure – VIII) as prevailing in the regular Establishment of NEHU.
- Since, the appointment of Shri. Welfrank Thongnibah and Shri. Hamar Kharshiing as Computer Operator is after the above merger, they may also be similarly placed in the scale of pay of Rs.5,500 -- 9000/-, revised to PB-II Rs.9,300 – 34,800/- with GP of Rs. 4,200/-w.e.f 12.7.2006 in terms of Annexure-V.

The matter is placed before the Council for consideration.

6:6:2(3)

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ANNEXURE-I

Dated: 23rd August, 2012

To
The Registrar
North-Eastern Hill University
Shillong 793022

Subject: Disparity in Pay Scale of Computer Operator

Sir,

With reference to the subject above, I would like to state that, I am a regular employee of NEHU and was appointed as Computer Operator at Bio-informatics Centre, vide appointment order letter no. F.5-27/Estt.-I/Aptt./2007/1064 dt. 31/03/2007 and my scale of pay was fixed at Rs. 5000-150-8000.

As per the UGC Rules and as well as NEHU Recruitment Rules, the prescribed pay of all Computer Operators carries a scale of Rs. 5500-175-9000/-. Hence there is a disparity in my pay scale in comparison to that of other NEHU staffs who are working at the same post.

I would therefore humbly request your honour to look into the anomalies of my pay scale and kindly get it rectified at the earliest for equal justice of equal rights.

DR (G.H. I)

Yours Faithfully

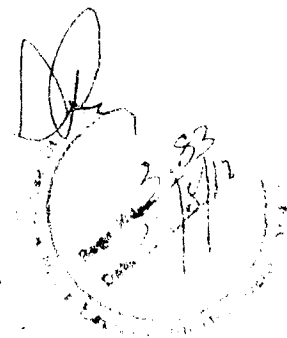


(Welfrank Thongnibah)

Computer Operator
Bioinformatics Center
NEHU

Enclo:

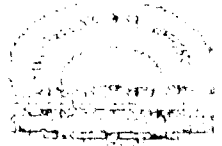
1. Offer of Appointment
2. Appointment Order
3. Confirmation Order



1026
2012/8/12

Welfrank Thongnibah

75 6:6:2(4)



**NORTH EASTERN HILL UNIVERSITY
P.O. NEHU CAMPUS SHILLONG**

no. 15-27/estt.I/ Apptt/2007/1056

Dated 21st March, 2007.

OFFER OF APPOINTMENT

Shri. Wei Frank Shengmbak is hereby informed that he has been selected for appointment to the post of Computer Operator in Bio-Informatics Centre of this University in the pay scale of Rs.5000-150-8000/-.

Shri/Smti W. Shengmbak is, as such, hereby given this Offer of appointment to the said post. The appointment will be subject to the following conditions:-

1. That he/she will be placed on probation of 2(two) years.
2. That the appointment will be governed by the service conditions and other instructions as in force at present and amended from time to time.

If the offer is acceptable, Shri/Smti W. Shengmbak is directed to submit his willingness/acceptance in writing immediately and not later than 30.3.07 falling which it will be presumed that he/she is not interested for the post and the same will automatically stand cancelled.

Deputy Registrar(Estt.I)

To,

Shri/Smti Wei Frank Shengmbak
Assistant Registrar, NEHU
Shillong

76

61612(5)



पूर्वोत्तर पर्वतीय विश्वविद्यालय
पू. प. विधि. परिसर, शिलांग-793022 (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :
Cable : NEHU

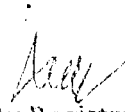
F.No.211/Estt.I/7 -/Apptt- 1488

Dated the 25th November, 2009

ORDER

On the recommendation of the Departmental Promotion Committee, the Vice-Chancellor, North-Eastern Hill University is pleased to order confirmation of the under mentioned employees in the post with effect from the date as mentioned against their names.

Sl.No.	Name of the Employee	Name of the post	Date of confirmation
1	Shri N. Pauzakhup	Senior Technical Asstt	01.05.2009
2	Shri D. M. Synnah	Senior Technical Asstt	04.05.2009
3	Shri W. Rynjah	Senior Technical Asstt	30.05.2009
4	Shri J. P. Nongkynrih	Senior Technical Asstt	30.05.2009
5	Smt. C. R. T. Synthiang	Senior Technical Asstt	28.06.2009
6	Smt. A. Haloi	Senior Technical Asstt	30.05.2009
7	Smt. D. Myrboh	Senior Technical Asstt	30.05.2009
8	Shri Manish Debnath	Senior Technical Asstt	12.07.2008
9	Shri W. Thongnibah	Computer Operator	31.03.2009
10	Shri P. K. Kar	Data Entry Operator	12.07.2008
11	Shri P. S. Malngiang	Technical Asstt (Photo)	30.04.2009
12	Shri G. Kharumnuid	Technical Asstt	31.03.2009
13	Shri L. Hynniewta	Technical Asstt (Lab)	30.04.2009
14	Shri A. Lamare	Technical Asstt	31.03.2009
15	Shri B. L. Myllemngap	Pharmacist	30.05.2009
16	Smt. M. S. Langtang	Upper Division Clerk	30.06.1985


Deputy Registrar (Estt.I)

Copy to:

1. The Finance Officer, NEHU, Shillong.
2. The Section Officer, Estt.I (Per), NEHU, Shillong.
3. The persons concerned.
4. The Confirmation File.

61612(6)

ANNEXURE - II

Dated: 12th Sept, 2012

To
The Registrar
North-Eastern Hill University
Shillong 793022

Subject: Anomalies in the Pay Scale

Sir,

With reference to the subject above, I would like to state that, I, a regular employee of NEHU since 31st March, 2007 working at Bioinformatics Center, NEHU as Computer Operator till 8th June 2012, were given the lower scale of pay of Rs. 5000-150-8000/-, whereas other Computer Operators of the University are enjoying the higher scale of pay of Rs. 5500-175-9000/-.

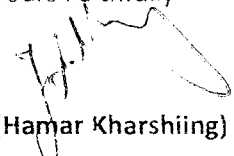
As per the UGC Rules, the prescribed pay scale of all Computer Operators carries a scale of Rs. 5500-175-9000/-. In this regard I would like to request you to kindly clarify the difference of pay scale for the same work given to me.

Enclosed herewith are the appointment letter, offer of appointment and charge report of my Computer Operator post.

I would therefore request your honour to kindly look into the matter and get it rectified at the earliest for equal justice of equal rights.

HR (ESH - I)

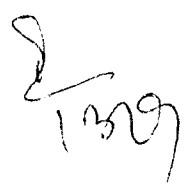
Yours Faithfully


(Hamar Kharshiing)
System Analyst
Computer Centre
NEHU

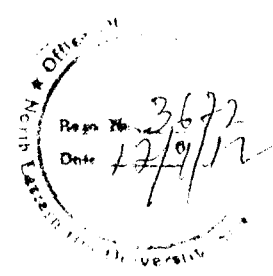
~~(CRE)~~
~~223/13/9/12~~

1103
18/9/12





J.B
006
13/9/12


Regn No. 3672
Date 12/9/12

6:6:2(7)

NORTH-EASTERN HILL UNIVERSITY
P.O. NEHU PERMANENT CAMPUS
SHILLONG - 22

C H A R G E R E P O R T

(APPOINTMENT/OFFICIATING/LEAVE/TRANSFER/RESIGNATION).

CERTIFIED that the charge for the post of
 in the North-Eastern Hill Uni-
versity, Shillong has been assumed/relinquished by me this
forenoon/afternoon of in accordance
with Memo No. Sdt.

Dated Shillong,
the

SIGNATURE.....
NAME.....
DESIGNATION.....
DEPARTMENT.....

Copy to:

1. The Finance Officer, NEHU, Shillong.
2. The Salary Section, NEHU, Shillong.
3. The Deptt./Section , NEHU, Shillong.
4. Shri/Smti .
5. P/F. .
6. Appointment File.

COUNTERSIGNED:

616:2(8)



NORTH EASTERN HILL UNIVERSITY
P.O. NEHU CAMPUS SHILLONG

Reg. No. 27/150 of UDDI, 2007/10/07

Dated 30th March, 2007.

OFFER OF APPOINTMENT

Shri A. Chandel Anwar Akharsing is hereby informed that he has been selected for appointment to the post of Computer operator in the Informatics Centre of this University in the pay scale of Rs. 5000-150-30/07.

Shri A. Chandel Anwar Akharsing is, as such, hereby given this Offer of appointment to the said post. The appointment will be subject to the following conditions:-

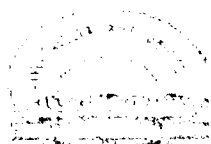
1. That he/she will be placed on probation of 2(two) years.
2. That the appointment will be governed by the service conditions and other instructions as in force at present and amended from time to time.

If the offer is acceptable, Shri/Smti A. Chandel Anwar Akharsing is directed to submit his willingness/acceptance in writing immediately and not later than 30.03.07 failing which it will be presumed that he/she is not interested for the post and the same will automatically stand cancelled.

Deputy Registrar (Estt.)

To,

Shri A. Chandel Anwar Akharsing
Computer Operator
Informatics Centre
NEHU, Shillong



**NORTH EASTERN HILL UNIVERSITY
P.O. NEHU CAMPUS SHILLONG**

No. F.S-2/ESTD-1/APPNT/2007/064

Dt. 30/8/09

APPOINTMENT ORDER

On the recommendation of the Selection Committee, the Vice-Chancellor, North-Eastern Hill University, Shillong is pleased to appoint **Shri Weirank Thongnibah** in the post of **Computer Operator, Bio-Informatics Centre** of this University in the scale of pay of Rs.5000-150-8000/- plus other allowances as admissible under the rules, with effect from the date of joining.

The appointment is on probation for a period of 2(two) years with effect from the date of joining.

Further, the appointment is purely temporary at present but likely to continue. He will be governed by New Defined Contribution Pension Scheme and other service conditions/instructions as in force at present and amended/modified from time to time.

On joining the post, the initial pay of Shri W. Thongnibah will be fixed at Rs.5000/- p.m.

This appointment is made against the post of Computer Operator, Bio-Informatics Centre created vide notification No. PU-110/10-tech and Bio-Info/2004-352 Dt. 04.01.2007.

Deputy Registrar (Est-I)

COBY To:

1. The Finance Office, NEHU, Shillong.
2. The Deputy Coordinator, Bio-Informatics Centre, NEHU, Shillong.
3. The Section Officer (Salary), NEHU, Shillong.
4. The Section Officer, Estd-I(Per), NEHU, Shillong.
5. The Section Office, SC/ST, NEHU, Shillong.
6. The SC/ST Registrar.
7. Shri W. Thongnibah.

6:6:2(10)

ANNEXURE - IV

NORTH EASTERN HILL UNIVERSITY
P.O. NEHU CAMPUS SHILLONG

North Eastern Hill University
P.O. NEHU CAMPUS SHILLONG

NO. NEHU/ESTD-1/APPD./2007/116

DT. 31/10/07

APPOINTMENT ORDER


On the recommendation of the Selection Committee, the Vice-Chancellor, North-Eastern Hill University, Shillong is pleased to appoint *Shri Hamarbanol Lang Kharshing* in the post of Computer Operator, Bio-Informatics Centre of this University in the scale of pay of Rs.5000-150-8000/- plus other allowances admissible under the rules, with effect from the date of joining.

The appointment is on probation for a period of 2(two) years with effect from the date of joining.

Further, the appointment is purely temporary at present but likely to continue. He will be governed by New Defined Contribution Pension Scheme and other service conditions/instructions as in force at present and amended/modified from time to time.

On joining the post, the initial pay of Shri H.L. Kharshing will be fixed at Rs.5000/- p.m.

This appointment is made against the post of Computer Operator, Bio-Informatics Centre created vide notification No. NEHU/InfoTech and Bio-Info/2004 -352 Dt. 04.01.2007.


Deputy Registrar (Estt-I)

Copy for

1. The Finance Officer, NEHU, Shillong.
2. The Deputy Coordinator, Bio-Informatics Centre, NEHU, Shillong.
3. The Section Officer (Salary), NEHU, Shillong.
4. The Section Officer, Estt-I(Per), NEHU, Shillong.
5. The Section Officer, SC/ST, NEHU, Shillong.
6. The St/ST Logister
7. Shri H.L. Kharshing.

61612(11)

Phone :

Grams : NEHU

पूवोत्तर पर्वतीय विप्रचिद्यालय

पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No: PL-120/Bio-Tech & Bio-Infor./2004-352

Dated, the 4th January, 2007

NOTIFICATION

In pursuance of the UGC's Letter No: F.30-15/2001(CU) dated 12.7.2006 and No: F.30-15/2001(CU) dated 4.12.2006, the Vice-chancellor, NEHU is pleased to approve merger of the following Non-Teaching Positions, sponsored by the Department of Biotechnology, Govt. of India for the Bioinformatics Centre at NEHU, in the regular establishment of NEHU under Non-Plan. The Posts will, however, continue to remain operational for the Bio-informatics centre. The merger will take effective from 12.7.2006.

- | | |
|---------------------------|----------|
| 1. Information Officer | -1 (One) |
| (Rs. 8000-275-13500) | |
| 2. Senior Technical Asstt | -1 (one) |
| (Rs. 5500-175-9000) | |
| 3. Data Entry Operator | -1 (one) |
| (Rs. 4000-100-6000) | |
| 4. Computer Operator | -2 (Two) |
| (Rs. 5000-150-8000) | |

The scale of pay mentioned in respect of the posts at Sl. (3) & (4) is subject to upward revision on receipt of clarification from UGC.

D.T.
(Prof. D.T. Khathing)
Registrar

Copy to:

1. PS to the VC, for VC's kind information.
2. PA to the Registrar, for Registrar's kind information.
3. Dy. Registrar, Estt I, NEHU, Shillong.
4. Dy. Registrar Estt II/CRC, NEHU, Shillong.
5. Coordinator, Bio-Informatics Centre for information.
6. Dy. Registrar, Finance, NEHU, Shillong.

D.T.
Registrar



6:6:2(12)
पूवोत्तर पर्वतीय विश्वविद्यालय

Phone :
Grams : NEHU

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फू प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

No: PL-120/Bio-Tech & Bio-Infor./2004-352

Dated the 4th January, 2007.

NOTIFICATION

Consequent upon merger of the Non-Teaching Posts as Notified Vide No: PL-120/Bio-Tech & Bio-Infor./2004-352 dated 4.01.07, the Vice-Chancellor, NEHU is pleased to absorb the following Non-Teaching Personnel sponsored by Department of Bio-Technology, Government of India, for the Bio-informatics centre at NEHU under Non-Plan, w.e.f. 12.7.2006.

Sl No.	Name of the Post	Scale of Pay	No. of Posts	Name of the Person holding the post	Remarks
1.	Senior Technical Assstt	Rs. 5500-175-9000	1	Mr. Manish Debnath	They will continue to receive the same pay as they have been receiving with the same D.N.I.
2.	Data Entry Operator	Rs. 4000-100-6000 (subject to upward revision).	1	Mr. Pradeep Kumar Kar	

1 (one) Post of information Officer (scale of pay Rs. 8000-275-13,500), 2 (two) Posts of Computer Operator (Scale of Pay Rs. 5000-150-8000 (subject to upward revision) will be filled as per respective Recruitment Rules of the University.

Prof. D.F. Khathing
(Prof. D.F. Khathing)
Registrar

Copy to:

1. PS to the VC, for VC's kind information.
 2. PA to Registrar.
 3. Dy. Registrar, Estt-I, NEHU, Shillong, with the request to enroll above mentioned incumbents in the regular establishment of the University and to process for filling the posts of Computer Operator.
 4. Dy. Registrar, Estt-II/CRC, NEHU, Shillong, with the request to process for filling the Post of Information Officer.
 5. Coordinator, Bio-Informatics centre, NEHU, for information.
 6. Dy. Registrar, Finance, NEHU, Shillong.
 7. Shri. Manish Debnath, STA, Bio-informatics Centre, NEHU.
 8. Shri. Pradeep Kumar Kar, Data Entry Operator Bio-informatics Centre.
- They may submit their joining Report, Countersigned by the Coordinator to the DR (Estt-I) NEHU.

Registrar
Registrar

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80

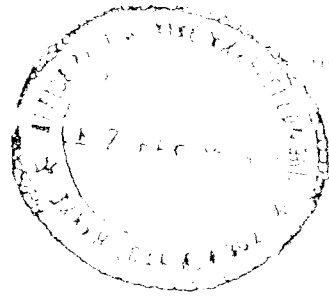
ANNEXURE - VI

15

~~ANNEXURE - VI~~

F

UNIVERSITY OF DELHI
OFFICE OF THE VICE-CHANCELLOR



UNIVERSITY OF DELHI
OFFICE OF THE VICE-CHANCELLOR
MANSarovAR CAMPUS
DELHI - 110007

Date: _____

MEMORANDUM
No. VI-848/2000

The Commission has formulated guidelines in respect of staffing pattern and scales of pay in the Universities. These are stated in the following paragraphs:

LEVEL 'A' - Scales of pay

LEVEL 'A' - For scales upto Rs. 10.00 lakhs

Post	No. of positions	Scale of pay
Manager of Dept. of Computer Centre	1	Reader's Grade
System Analyst / System Programmer	1	Lecturer's Grade
<u>Computer Operator</u>	2	University Service Technical Ass't. Grade
Trainee Programmer	1	@ Rs. 1200 p.m. fixed (Tenure for one year)
Trainee Operator	1	@ Rs. 800 p.m. fixed (Tenure for one year)

(Come Pay Scale @ A 5500-7000)

LEVEL 'B' - For scales above Rs. 10 lakhs & upto 50 lakhs

Director, Computer Centre	1	Professor's Grade
Senior System Analyst / Senior System Programmer	1	Reader's Grade

8

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System Analyst
(2 posts for 1 shift plus
one for each extra shift of
8 hrs.) for Computer Operator

Computer Operator
(2 posts for 1 shift plus
one for each extra shift of
8 hrs.)

Data Entry Operator

Training Programme

Trainee Operator

LEVEL 'C' For system over Rs.50 lakhs

Lecturer's Grade

University Senior
Technical Asstt. Grade

University's Technical
Asstt. Grade

@ Rs.1200 p.m. fixed
(Tenure for one year only)

@ Rs.800 p.m. fixed
(Tenure for one year only)

Post	No. of positions	Scale of pay
Director	1	Professor's Grade
System Manager/Designer	3	Reader's Grade
System Analyst/Designer		
System Programmer		
System Analyst	4	Lecturer's Grade
System Programmer		
(4 posts for 1 shift plus one for each extra shift of 8 hrs.)		
Computer Operator	4	University's Senior Technical Asstt. Grade

6:6:2(15)

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Data Entry Operator	3	University's Technical Asstt. Grade
Trainee Operator	3	@ Rs.800 p.m. fixed (Tenure for one year)

Besides the staff pattern as mentioned above, the following posts and other items are also admissible:-

LEVEL 'A'

Post	No. of positions	Scale of pay
Jr. Stenographer	1	University's Prescribed Scale
Attendant	1	University's Scale
Stationery and Contingencies		Rs.50,000/- p.a.
Maintenance of Car Warranty Period		10% of purchase price p.a.

LEVEL 'B'

Stenographer	1	As per University's scale
UDC/LDC	1	As per University's scale
Attendant	1	As per University's scale
Stationery and Contingencies		Rs.40,000/- p.a.
Maintenance of Buses after Warranty Period		10% of purchase price p.a.

- 22

6:6:2(16)

(83)

Asst. Secy.	1	As per University's scale
Assistant	1	As per University's scale
Stenographer	1	As per University's scale
UD/UDC	1	As per University's scale
Library Asstt.	1	As per University's scale
Attendant	1	As per University's scale
Stationery and Contingencies		Rs. 60,000/- p.a.
Maintenance Charges after Warranty Period		10% of purchase price p.a.

A communication giving the qualification of various posts will be sent separately. If in the university, there is gap in the staffing pattern suggested above, the Commission would provide staff w.e.f 1st April, 1998 for a period of five years.

Guidelines are sent to the Universities for information and action.

With regards,

Yours sincerely,

(Signature)

(S.P. Gupta)

Jayendra Kumar,
 Director,
 National Rural Institute,
 Patna-624 302.
 Bihar, India.

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ACADEMIC QUALIFICATIONS

Senior System Analyst

- 1. B.Tech. (CSE)
- 2. B.Tech. (Non-CSE) with experience in computing.
- 3. M.Sc. (Physical Sciences) with 2 years experience in computing.
- 4. M.Sc. (Physical Sciences), DCA (1st) with one year experience in computing.
- 5. MCA.

Senior System Analyst (System Programmer/ System Manager) (Reader's Scale)

- 1. B.Tech. (CSE) with 5 years experience in computing.
- 2. B.Tech. (CSE) with 7 years experience in computing.
- 3. B.Tech. (Non-CSE) with 8 years experience in computing.
- 4. M.Sc. (Physical Sciences) with 8 years experience in computing.
- 5. M.Sc., DCA with 7 years experience in computing.
- 6. MCA with 7 years experience in computing.
- 7. Ph.D with 5 years post Ph.D experience in computing.

Senior System Analyst (System Programmer/ System Manager) (Reader's Scale)

Professor

- 1. Ph.D. with 1st class degree at Bachelor's or Master's level in Engineering/Technology Science.
- 2. 10 years experience in teaching/ Industry/Research out of which 5 years must be at the level of Asstt. Professor or equivalent.

Professor (Professor's Scale)

Candidate from Industry/Professor with recognised professional work of high standard recognised at National/International level equivalent to Doctorate would also be eligible. Requirement of Ph.D could be relaxed in view of long experience in computing in the next lower grade.

Experience should be after the Academic qualifications acquired.

6:6:2(18)

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4. Computer Operator
(University's Senior
Technical Asstt.
Grade.
or
* 1600-2600)

B.Sc. with D.C.A.

5. Data Entry Operator:
(University's Technical
Asstt. Grade
or
* 1350-2200)

Graduate with knowledge of
of Data Entry and word
processing.

Scale of pay of computer operator and Data Entry
Operator should be equivalent to the prevalent scales for
senior Technical Assistant & Technical Assistant posts
respectively in your university or other universities of the
State. If not, you can follow the above mentioned scales.

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MEMORANDUM
TO: THE VICE-CHANCELLOR
FROM: THE DEAN, NORTH EASTERN HILL UNIVERSITY
DATE: 27/06/2008
SUBJECT: Creation of posts at NEHU, Shillong, the 27th June, 2008.

The Vice-Chancellor, North Eastern Hill University, Shillong is please to order that the following posts be sanctioned as Computer Service and re-designated as detailed hereunder with immediate effect.

No.	Post Name	Created vide	Re-designated as.
1.	Senior Computer Operator - 1640/- (Vth CPC - 2300/-).	No. 21-1/Batt-1/ 08-3734 dt. 17.01.09	Computer Operator.
2.	do	No. 4-6/C.C./80- 2507 dt. 2.6.09.	Computer Operator.
3.	Computer Operator (Jr) - 1600/- (Vth CPC - 2000/-).	No. 07-1/Batt-1/ 08-3734 dt. 17.1.09.	Data Entry Operator.
4.	do	No. 21-1/Batt-1/ 08-3734 dt. 17.01.09.	Data Entry Operator.
5.	do	No. 1-21-1/Batt-1 08-7019 dt. 01.11.08.	Data Entry Operator.
6.	do	No. 4-6/C.C./80- 2507 dt. 2.6.09.	Data Entry Operator.

In the above sanctionment and re-designation, the post of Computer Operator (Jr) held by Smt. Nirmala Jeyanathan, attached to the Computer Centre, North Eastern Hill University, stands re-designated as Data Entry Operator.

Further, it is also ordered that of the above (six) posts, three (one Computer Operator and two Data Entry Operator) may be attached to Library Department, NEHU, however, the incumbents against the said posts will form a part of the staff of Computer Centre, NEHU, Shillong.

Authorised Vice-Chancellor's approval dt. 27.6.08.

(N. Purkayastha)
Vice-Chancellor, NEHU, Shillong.

Copy to:-

1. The V.C., NEHU, Shillong.
2. The Librarian, NEHU, Shillong.
3. The Head, Computer Centre, NEHU, Shillong.
4. The Dy. Librarian, NEHU, Shillong.
5. Personnel File.
6. Appointment File.
7. Personal File.

(N. Purkayastha)
Vice-Chancellor, NEHU, Shillong.

- (ii) Study leave in respect of Ms. Suranjana Choudhury, Assistant Professor, Department of English, NEHU, Shillong.

NO:EC:149:2011:6:3: (ii): The Council considered the study leave in respect of Ms. Suranjana Choudhury, Assistant Professor, Department of English, NEHU, Shillong and RESOLVED to approve the same for a period of one year w.e.f. 15th April, 2012 subject to the verification of provisions on Study Leave on eligibility by the office. If eligible, the Council authorized the Chairman to grant study leave to Ms. Suranjana Choudhury.

6(a) Service condition/Financial and Other Benefits

- (i) Grant of Temporary Status to Casual Labourers in terms of the GOI Scheme 1993.

NO:EC:149:2011:6:6: (i): The Council considered the GOI scheme 1993 provides that Temporary Status would be conferred on all Casual Labourers who have rendered a continuous service of at least 1(one) year which means that they must have been engaged for a period of at least 240 days as on 10.9.1993 and RESOLVED to accept the legal opinion that Shri Brajin Sohlang, Daily Wage Casual Labourer, be granted Temporary Status but that it should not be created as a precedent in future.

- (i) Representation of Shri Pradeep Kumar Kar, Data Entry Operator, Bio-Informatics Centre, NEHU, for placement in the appropriate core pay scale of Rs.4500-7000/- (PR) PB - 1 5200-20200 + Grade Pay of Rs.2800/- for the post of Data Entry Operator.

NO:EC:149:2011:6:6: (ii): The Council considered the recommendation of the Local Cadre Review Committee and RESOLVED that Shri Pradeep Kumar Kar, Data Entry Operator, Bio-Informatics Centre, NEHU, be placed in the appropriate core of Rs.4500-7000 (pre-revised) PB-1 Rs.5200-20200 pay scale prescribed grade pay of Rs.2800 w.e.f. 1.3.2009.

(iii) Fixation of pay in respect of Junior Engineer on grant of First Financial Upgradation(FFU)

It may be recalled that the Junior Engineers(J.Es) of the University(Eight in numbers) were granted up-gradations on completion of 5 (five) years of regular service as J.E as per CPWD norms on due recommendation of the DPC,(Annexure I-III) prior to implementation of ACP Scheme of 09.08.1999 in the University.

However, with the introduction of ACP Scheme, effective from 09.08.99, the First Financial Up-gradation (FFU) on completion of 12 years of regular service was found to be admissible to the JEs in the higher scale of pay of Rs. 6500-10,500/-, and therefore, the JEs were accordingly granted the FFU in the said Scale of pay of Rs. 6500-10500/- on completion of 12 years of regular service. The earlier up-gradation granted in the scale of Rs. 5500-9000/-, on completion of 5 years of regular service has been treated null and void for the purpose of pay fixation in the aforesaid FFU scale of Rs. 6500-10500/-.

Since, the above FFU in the scale of Pay of Rs. 6500-10500/- has been granted, treating the earlier up-gradation granted in the scale of Rs. 5500-9000/-, on completion 5 years of regular service as null and void, the fixation of pay on grant of the said FFU is required to be made with reference to the substantive core Scale of pay of Rs.5000-8000/- and not with reference to the earlier up-graded scale of pay of Rs. 5500-9000/-. In the process, the above incumbents are found to suffer a monetary loss in basic pay as on the date of grant of the aforesaid FFU..

Para. 9 (VIII) of the UGC guidelines on settlement and implementation ACP scheme of 09.08.99 for the non-teaching employees as received vide letter No. F.41-5/2003 (JCRC) dated 14.07.2010 provides as reproduced here under:-

"9(VIII); If an employee had already been granted more than two financial up-gradations, whether under OTUM or any other Scheme, as on 8th April,1998, the additional financial up-gradation given shall stand withdrawn with effect 8th April 1998 and his pay would be fixed at the appropriate stage in the appropriate relevant pay scale and if he had been given only two financial up-gradations. However, the pay he has drawing as on 8th April, 1998 shall be protected by allowing the difference between the pay as may be fixed at the appropriate stage in the relevant approved pay scale and the pay he had been drawing as on 8th April, 1998 as personal pay to be adjusted against future increments".

Contd...2.

6:6:3(2)

Taking a recourse to the above provision of the UGC guidelines, it was suggested that the above mentioned monetary loss in the Basic Pay suffered by the above incumbents as on the date of grant of FFU shown above may be allowed as personal pay to be adjusted against future increments so that they do not suffer a loss in the actual pay drawn by them on grant of the aforesaid FFU and accordingly, the above matter was placed in the 151st Meeting of the Executive Council wherein the Council vide Resolution NO:EC:151:6:6(iii) considered the recommendation of the LCRC for fixation of pay in respect of Junior Engineers on grant of First Financial Up-gradation (FFU) and briefly discussed the matter and RESOLVED that this benefit be extended as pre ACP rules notified by the UGC. The Internal Audit Officer should check whether it is in accordance with ACP provisions and also see that the benefit of 5 years after which they were up-graded from 5500/- to 9000/- which they enjoyed due to earlier up-gradation will be adjusted and it may be placed again before the EC.(Annexure-IV)

In this connection, the observations/comments of the Internal Audit Officer is as under:-

"In terms of provisions contained in GOI's Office Memorandum No.35034/1/97-Estt. (B) dated 9th August 1999 regarding grant of ACP Scheme which was extended to the Central Universities as well, the Junior Engineers of NEHU are entitled to get 1st ACP (for direct recruit only) in the scale of Rs. 6500/-to Rs.10,500/- (pre-revised scale) on completion of 12 years of regular service. The up-graded scale of Rs.5500-9000/- which was given to the JEs earlier has to be withdrawn. The difference of pay due to adoption of core pay scale of Rs. 5000-8000/- may be adjusted against future increments by way of grant of personal pay since the JEs were not at fault for allowing such up-graded scale to them".(Annexure-V)

The aforesaid comments of the Internal Audit Officer in the matter is placed before the Council for consideration.

130 6.6.3(3)

Annexure-I

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NEHU NOTES

RECOMMENDATIONS OF THE DEPARTMENTAL PROMOTION
COMMITTEE IN ITS MEETING HELD ON THE 16-JAN'97
GRANT OF HIGHER GRADE PAYSACLE TO JUNIOR ENGINEERS

MEMBERS PRESENT

1. Smt. S.Rynjah, O.S.D. Chairperson
2. Shri. L.Nampuii, F.O. Member
3. Dr.A. Patton, C.O.E. Member
4. Shri.L.P.Pathak, Librarian Member
5. Shri. L.Marbaniang,DR Member Secy.

The D.P.C. after having perused the RCRs
of the 5 (five) concerned Junior Engineers, recommended
for Grant of higher grade pay scale, as listed
at Annexure II.

Recd
O.S.D.
16/1/97

Signature
F.O. 16/1/97
D.R. 16/1/97

Signature
Librarian 16/1/97

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6:6:3(4)

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6:6:3(4)

GRANT OF HIGHER GRADE PAY SCALE ON COMPLETION OF 5 YEARS CONTINUOUS SATISFACTORY SERVICE IN THE SAME PAY SCALE.

ANNEXURE - II

Name of the employee & Designation.	Pay scale (Substantive)	Date of joining	Date of completion of 5(five) years:	Upward scale	Position of A.C.R.	Remarks of the D.P.C.
2	3	4	5	6	7	8
Sri.Kingsuk Biswas, J.E.	Rs.1400-2300/-	1.6.89	30.5.94	Rs.1640-2900/-	OK.	fit.
Sri.J.Kalita, J.E.	Rs.1400-2300/-	9.6.89	8.6.94	Rs.1640-2900/-	OK.	fit.
Sri.M.Bhattacharjee, J.E.	Rs.1400-2300/-	20.8.91	19.8.96	Rs.1640-2900/-	OK.	fit.
Sri.S.N.Mukhopadhyaya, J.E.	Rs.1400-2300/-	28.8.91	27.8.96	Rs.1640-2900/-	OK.	fit.
Sri.Md.S.Ciddiki, J.E.	Rs.1400-2300/-	28.8.91	27.8.96	Rs.1640-2900/-	OK.	fit.
				A.C.R. 10/11		

Accepted
10/11/87

OSD

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Annexure-III

NORTH EASTERN HILL UNIVERSITY
P.O. PERMANENT CAMPUS: SHILLONG

4C

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No. E-11/CFD/97-4624

Dated 3/2/97

ORDER

On the recommendation of the Departmental Promotion Committee, the Vice-Chancellor, NEHU, Shillong is pleased to grant higher grade pay scale of Rs.1640-2900/- to the following Junior Engineers who have rendered 5 (five) years of satisfactory service as Junior Engineer in the grade pay scale of Rs.1400-2300/-:-

1. Shri.Kingsuk Biswas, J.E.
2. Shri.Jonmani Kalita, J.E.
3. Shri.M.Bhattacharjee, J.E.
4. Shri.S.N.Mukhopadhyaya, J.E.
5. Shri.Md.Ciddiki, J.E.

2. The higher grade pay scale will be effective from the date of completion of 5 (five) years service as detailed in the enclosed Annexure-I.
2. The higher grade pay scale will be purely personal and will not entail change in designation & responsibilities.
4. The pay fixation will be regulated as per the instruction contained in the O.M.No.F.15-7/CRC/91-3192 dated 8.9.93.

(Smt.S.Pynjah)

Officer-On-Special Duty.

Copy to:-

1. P.S. to V.C., NEHU, Shillong for information.
2. S.P.A. to Registrar, NEHU, Shillong for information.
3. The Finance Officer, NEHU, Shillong for information.
4. The Executive Engineer, C.D.D., NEHU, Shillong for information.
5. The Section Officer, Estt-I(Per), NEHU, Shillong together with Annexure-I for information & n.s.
6. The Section Officer, Estt-I(Appt), NEHU, Shillong for information.

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*Agenda Paper Placed in the Form held
on 20th July 1993*

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CONTIN

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five

Subj(41). PayScale of Junior Engineers (Electrical & Civil)

On the Govt. of India decision contained in the Ministry of Urban Development letter (Annexure. I), the Director General of Works, CPWD vide order (Annexure-II) has extended w.e.f. 1st Jan, 1986 to the Jr. Engineers (Civil & Electrical) of CPWD who have completed 5 years service in the entry grade payscale of Rs 1400-2300/- (Old payscale-Rs 425-700/-), the higher grade payscale of Rs 1640-2900/- (old payscale- Rs 550-900) subject to rejection of un-fit.

The Jr. Engineers of NEHU have prayed for extension of similar higher payscale as granted to the Jr. Engineers of CPWD since the payscale of Jr. Engineers in NEHU corresponds to the payscale of similar post in CPWD which is in the entry grade payscale of Rs 1400-2300/- (Pre-revised- Rs 425-700/-)

It may be stated that the UGC has extended to all Central Universities the scales/designations as recommended by the third pay commission and the fourth pay commission and as accepted by the Central Govt. for its employees.

Further, it is pertinent to point out that a Committee appointed at the U.G.C.s level recommended that the scales of pay, designations, etc of the posts of the non-teaching employees in the Central Universities be the same for the corresponding posts in the Govt. of India. This recommendation of the Jain Committee was accepted by the Commission vide (Annexure -III & IV) and forwarded to all the Central Universities for implementation. Hence, it implies that any change in the payscales effected by the Govt. of India for its employees may also apply to the corresponding posts in the Central Universities.

The Commission was informed of the above Govt. of India's Order and to convey their clarification so that the higher grade pay-scale can be effectible to the University's Jr. Engineers. Despite several reminders (Annexure- V, VI, VII & VIII), the Commission have not responded to date.

The matter is therefore placed before the Executive Council for consideration.

(41) Pay Scale of Junior Engineers (Electrical & Civil)

No:EC:79:93:6:06:(ii): The Council considered the upgradation of pay to the Junior Engineers as laid down in letter No.12014/2/87-BW2 dated 22.3.1991 issued by the Works Division, Government of India, Ministry of Urban Development and RESOLVED to accept the same on the recommendations of Jain Committee which has been accepted by the University Grants Commission. The Junior Engineers will however not be eligible for any other upgradation of pay to avoid accrual of

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regular arise

As and when the/vacancies/in the cadre of Assistant, Engineer/Assistant Director (Horticulture) the Junior Engineers/Sectional Officers enjoying personal promotion will be adjusted against these vacancies, subject to observance of normal procedure.

(iii) In the matter of pay fixation, the Junior Engineers/Sectional Officers (Horticulture) allowed the personal scale of Rs.2000-3500/- will get the benefit of F.R.22(I) (a) (i).

(iv) On being granted personal promotion the Junior Engineer/Sectional Officer (Horticulture) will continue to perform the same duties/functions of Junior Engineer/Sectional Officer (Horticulture).

2. This order supersedes all other orders issued in regard to revised pay scales of Junior Engineers/Sectional Officers (Horticulture) in the CPWD, based on the recommendations of the Fourth Central Pay Commission.

3. The orders regarding placement in the scale of Rs.1640-2900 after 5 years of service will be effective from 1.1.86 while those relating to personal promotion after 15 years of service will be effective from 1.1.91.

This issues with the concurrence of Finance Division (W&E) vide their No.629/DI/91, dated 21.3.1991.

Yours faithfully,

Sd/-

(S.Rangnathan)

Deputy Secretary to The Government of India.

Copy to:-

1. Ministry of Finance, Department of Expenditure with reference to D.O.No.5(33)/90-III/135/SE/90-I, dated 3.9.90.
2. The Department of Personal and Training with reference to their D.O.No.1/4/89-Pay pt.II dated 4.9.90.
3. The Cabinet Secretariat with reference to their communication No.50/CM/90, dated 5.11.90.
4. Copy for information to Finance Division (W&E), Ministry of Urban Development, with reference to No.620/W&E/DI/91, 21.3.1991.

Copy to P.S. to UDM/Secretary/AS(W)JS(WA)

Sd/-

(S.Ranganathan)

Deputy Secretary to the Govt. of India.

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6:6:3(8)

6:6:2:(4)

ANNEXURE - I

Most immediate
Out Today

Government of India
Directorate General of Works
Central Public Works Department
.....

No.: A - 11014/1/91-EC VI New Delhi, the 27/3/1991

OFFICE MEMORANDUM

Subject :- Pay Scale of Junior Engineers (Civil & Electrical)
of CPWD and Sectional Officers (Horticulture) of C.P.
.....

The undersigned is directed to refer to the Govern-
ment of India's decision contained in the Ministry of Urban
Development letter No.12014/2/87-EW.2 dated 22.3.1991. Copy en-
closed for guidance and necessary action, and to say that with
effect from 1.1.1986 the Junior Engineers (Civil & Electrical)
and the Sectional Officers (Horticulture) of CPWD on their com-
pletion of 5 years service in the entry grade pay Scale of Rs.1400-
40-1800-EB-50-2300 (Pre-revised Pay Scale or Rs.425-15-500-EB-15-
-20-700) may be placed in the higher grade pay scale of Rs.1640-
60-2600-EB-75-2900, subject to the rejection of unfit and vigi-
lance clearance, by a DFC comprising:

- (i) Superintending Engineer concerned;
- (ii) Another Superintending Engineer; and
- (iii) An Executive Engineer, preferably belonging to SC/ST Community.

In the case of the Sectional Officers (Horticulture), CPWD, the DFC will comprise :-

- (i) Director (Horticulture)
- (ii) Additional Director (Horticulture); and
- (iii) Deputy Director (Horticulture), preferably belong-
ing to SC/ST Community.

2. (a) While granting the higher grade scale of Rs.
1640-2900, as mentioned above to the Junior Engineers (Civil & Electrical) & the Sectional Officers (Horticulture) the following conditions may be specified in the order to the individual Junior Engineers/Sectional Officers concerned;

- (i) the higher grade of scale of Rs. 1640-2900 will not be treated as a promotional one but will be non-functional, and the benefit of FR22C now FR22(I) (a)(i) will not be admissible to them, as there will be no change in their duties and responsibilities.

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(b) As per the aforesaid Government decision, this Directorate O.M. No. A - 11014/1/86-EC VI (Vol. II) dated 5.6.1987, 11.6.1987 & 4.5.1990 and O.M.No. 26017/1/89-EC VI dated 18.5.1989 hereby stand cancelled.

3. With effect from 1.1. 1991, the Junior Engineers Civil & Electrical) and the Sectional Officers (Horticulture) of CPWD, on their completion of 15 years service may also be given further higher Pay Scale of Rs.2000-60-2300-EB-75-3200-100-3500 on personal basis. The personal promotion will be given on fitness basis subject to vigilance clearance by a DPC comprising of :-

- (i) Superintending Engineer concerned;
- (ii) Another Superintending Engineer; and
- (iii) An executive Engineer, preferably belonging to SC/ST Community.

In the case of the Sectional Officers (Horticulture), CPWD, the DPC will comprise :-

- (i) Director (Horticulture)
- (ii) Additional Director (Horticulture); and
- (iii) Deputy Director (Horticulture), preferably belonging to SC/ST Community.

4. While granting personal promotion to the scale of Rs. 2000-3500, the following conditions may be specified in the order to the individual Junior Engineers, Sectional Officers concerned:

- (i) the Pay Scale of Rs. 2000-3500 has been allowed to them purely on personal basis and as and when regular vacancies in the Cadres of Assistant Engineers, Assistant Directors (Horticulture) arise, the Junior Engineers/Sectional Officers enjoying this personal promotion will be adjusted against those vacancies subject to observance of normal procedure.
- (ii) on being granted this personal promotion, they will continue to perform the same duties/functions of the Junior Engineers/Sectional Officers(Horticulture).
- (iii) in the matter of pay fixation allowing them personal scale of Rs.2000-3500, they will get benefit of FR22 (I) (a) (i).

6:6:3(10)

(15)

6:6:2:(6)

- 3 -

5. S.Es'/SSWs'/Director of Horticulture are requested to take immediate action to hold the DPC meetings to implement the decision within six weeks from the issue of this O.M. and send a report of compliance to this Directorate within a week of holding the DPC meetings alongwith the copies of the orders issued.

6. This issued with the concurrence of the Ministry of Urban Development.

Sd/-(Sunil Mohan Das)
Dep6ty Director of Administration.

To

1. All Chief Engineers of CPWD/Valuation & Appropriate Authorities of Income Tax Department.
2. All SEs/SSWs/Director of Horticulture in CP D.
3. Ministry of Urban Development with reference to their letter No. 12014/2/87-EW.2 dated 22.3.1991.

Copy to :-

1. EC.I/II III & IX Sections.
2. PS to D.G.(W)/ADGs/DDG/PA to D.A./DDA-I,DDA-II/DDA-III/DD (T).

Sd/-(P.K.Ghosh)
Section Officer

6:6:3 (11)

6:6:2:(7)
COPY

ANNEXURE-III

188

D.O.No.F.1-50/82(NP-I)

8th April, 1983

Dear Mr. Vice Chancellor,

You are aware that the Commission had appointed a Committee to look into the disparities in scales of pay and promotional avenues of different categories of non-teaching staff in the Central Universities.

The report of this Committee has been accepted (Annexure-IV) by the Commission on the various recommendations made by the Committee so as to enable the University to initiate action. I shall be grateful if the University could send specific proposals on the basis of the recommendations made in the report for the consideration of the Commission.

With regards

Yours Sincerely,

Sd/-

(Madhuri R. Shah)

Chairman

To ALL THE VICE CHANCELLORS OF CENTRAL UNIVERSITIES.

(ANNEXURE-IV)

Annexure to D.O. No.F.1-50/82(NP-I), dated 8th April '83

Recommendation of the Committee (Jain Committee) Decision of the U.G.C.

We are of the firm view that the scales of pay, designations, duties and recruitment qualifications of the posts of non-teaching staff in the Central Universities be the same as applicable for the corresponding posts in the Govt. of India. Accepted.

616:3(12)

Copy

Annexure -V

5:6:2:(8)

No.F.15-7/CRC/91-5439

dated 23-9-91

To-

The Secretary
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110002

Sub: Pay Scale of Jr Engineers (Civil/Electrical) of CPWD

Sir,

Enclosed please find herewith a copy of letter No. 1/2/87-WZ, dt 22.3.91 from the Ministry of Urban Development and a letter No.A-11014/1/91-EC IV dt 1-4-91 from the Director General of Works, CPWD- Annexure III & IV in which it has been stated that w.e.f. 1-1-86, the Jr. Engineers (Civil/Electrical) of CPWD on their completion of 5 years service on the entry grade pay scale of Rs 1400-2300 (pre-revised scale of Rs 425-700/-) shall be placed in the higher scale of Rs 1640-2900/-

It will be appreciated if necessary clarifications are sent to this University whether the above decisions are also applicable to the Jr. Engineers (Civil/Electrical) of this University having the same eligibility conditions as prescribed for the CPWD.

Encls:- As stated

Yours faithfully,

Sd/-

Registrar, NEHU

Annexure- VI

Copy

No.F.15-7/CRC/91-1596

dated 1-6-92

To,

The Secretary
University Grants Commission
Bahadur Shah Zafar Marg, New Delhi

Sub: Pay Scale of Jr. Engineers (Civil/Electrical) of CPWD.

Sir,

I am directed to refer to the letter No.F.15-7/CRC/91-5439 dt 23.9.91 on the above cited subject and to state that the clarification as called for therein may be expedited please.

Yours faithfully,

sd/-

Assistant Reg. (CPWD)

6:6:3(13)

Annexure-VI

~~6/13~~
170

(iii) Fixation of pay in respect of Junior Engineer on grant of First Financial Up-gradation (FFU).

NO:EC:151:6:6:(iii): The Council considered the recommendation of the LCRC for Fixation of pay in respect of Junior Engineer on grant of First Financial Up-gradation (FFU) and briefly discussed the matter and RESOLVED that this benefit be extended as pre ACP rules notified by the UGC. The Internal Audit Officer should check whether it is in accordance with ACP provisions and also see that the benefit of 5 years after which they were up-graded from 5500/- to 9000/- which they enjoyed due to earlier up-gradation will be adjusted.

If it is as per rules it may be placed again before the EC and if not then it will go to Finance Committee.

पू० प० विवि० टिप्पणी

NEHU NOTES

in terms of provision contained in GOI's Office Memorandum No. 35024/1/97- Estt (D) dated 9th August 1999 regarding grant of ACP Scheme which was extended to the Central Universities as well, the junior Engineers of NEHU are entitled to get 1st ACP (for direct recruit only) in the scale of Rs. 6500/- - Rs. 10,500/- (pre-revised scale) on completion of 12 years of regular service. The upgraded scale of Rs. 5500-9000/- which was given to the JEs earlier has to be withdrawn. The difference of pay due to adoption of new pay scale of Rs. 5000-8000/- may be adjusted against future increments by way of grant of personal pay since the JEs were not at fault for allowing such ungraded scale to them.

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7: - **FINANCIAL MATTERS:**7:2: - **Budget Estimate/Financial contributions to other organization:**

- (i) Revised Estimates for the year 2012-13 and Budget Estimates for the year 2013-14.

Revised Estimates for the year 2012-13 and Budget Estimates for the year 2013-14 as under was approved by the Finance Committee in its 64th meeting held on 25.10.2012. The Finance Committee resolution is reproduced below for favour of approval of the Executive Council.

“Acute fund constraints under Non-Plan Non-Salary due to drastic reduction of UGC funding was discussed. Concerted effort made by the University and the substantial increase in Internal Revenue generation achieved was also discussed. Having considered the essential requirement of the University, the Committee recommended the Revised Esstimates for 2012-13 and the Budget Estimates for 2013-14 as under:”

Sl.No.	Item	Proposed RE for 2012-13	Proposed BE for 2013-14
1.	Salary	9355.75	10291.31
2.	Personal Allowances	1203.98	1324.37
3.	Pension and Retirement benefits	1896.68	2086.34
4.	Non-Salary	3238.25	3400.15
	Total	15694.66	17102.17

The Budget Estimates for 2013-14 has been arrived at by adding 10% increase in respect of Salary, Personal Allowances, Pension & Retirement Benefits, and 5% in respect of Non-Salary over the Revised Estimates for 2012-13.”

The matter is placed before Council for consideration.

Abstract of the Revised Estimate for the year 2012-13 and Budget Estimate for the year 2013-14 (Non-Plan)

(Rs. in lakh)

Sl. No.	Particulars	UGC approved RE 2011-12	Actual for 2011-12	UGC tentative Budget Estimate 2012-13	Actuals April to September 2012	Revised Estimate 2012-13	Budget Estimate 2013-14
1	2	3	4	5	6	7	8
	Salary						
	(A) Teaching	3537.56	3162.58	} 7581.16	2137.66	4583.97	5042.36
	(B) Non-teaching	4043.60	3982.63		2612.69	4771.78	5248.95
	(C) Employees Personal Allowances	980.75	951.91	} 2030.75	284.27	1203.98	1324.37
	TOTAL : Salary & P.A.	8561.91	8097.12		5034.62	10559.73	11615.68
	Pension						
	Retirement Benefits	} 1050.00	1485.20	} 2030.75	670.83	1896.68	2086.34
	TOTAL : Pension & Retirement Benefits	1050.00	1485.20		670.83	1896.68	2086.34
	Non-Salary						
	Common Services & General Charges	} 1350.27	716.21	} 1350.27	269.73	1050.00	1102.50
	Common Capital Charges		118.72		22.24	541.80	568.89
	Other Charges of the Admin Department		226.44		7.03	646.50	678.82
	Other Charges of the Teaching Department		117.38		32.67	729.00	765.45
	Other Charges of Auxiliary Department		17.58		0.25	112.50	118.12
	Tura Campus Non-salary Charges		136.73		87.50	158.45	166.37
	TOTAL : Non-Salary	1350.27	1333.06	1350.27	419.42	3238.25	3400.15
	GRAND TOTAL :	10962.18	10915.38	10962.18	6124.87	15694.66	17102.17

- RE 2011-12 & BE 2012-13 as approved by UGC.
- Amount of Non-Salary allocation approved by UGC excluding Internal Receipt.

7:2:1(3)

ABSTRACT OF INTERNAL RECEIPTS UNDER REVISED ESTIMATE 2012-13 & BUDGET ESTIMATE 2013-14

(Rs. in lakh)

Sl. No.	Particulars	REVISED Estimate 2011-12	Actual 2011-12	Budget Estimate 2012-13	Actual upto 30.09.2012	Revised Estimate 2012-13	Budget Estimate 2013-14
1	2	3	4	5	6	7	8
I	Grants & Donations						
	(a)Income from investment/Interest	0.00	35.48	0.00	0.00	35.48	35.48
	(b)Donations						
	©Contributions						
	(d)Grant						
II	Fees from Students						
	(a)Academic	118.43	130.26	118.43	125.28	130.26	130.26
	(b)Exams	291.41	297.74	291.41	101.49	297.74	297.74
	©Others	52.97	54.91	52.97		54.91	54.91
III	Hostels	10.40	17.31	10.40	9.89	17.31	17.31
IV	Building Land & other properties						
	(a)Building	7.38	39.93	7.38	5.09	39.93	39.93
	(b)Land	0.32	2.63	0.32	0.64	2.63	2.63
	©Others (Transport)	5.96	5.67	5.96	1.79	5.67	5.67
V	Publication	10.76	18.63	10.76	13.58	18.63	18.63
VI	Other Departments	4.18	23.33	4.18		23.33	23.33
VII	Misc. Receipts	2.40	0.05	2.40	0.29	0.05	0.05
VIII	Misc. Recoveries (Elect. & Telephones)	-	70.06		18.81	33.53	33.53
	TOTAL	504.21	696.00	504.21	276.86	659.47	659.47

7:5:1(1)

7:5: - **Annual Accounts/Annual Reports:**

- (i) Audited Annual Accounts for the year 2011-12.

The Audited Account for the year 2011-12 was approved by the Finance Committee in its 64th meeting held on 25.10.2012 and the Finance Committee resolution is quoted as under:

“The Committee considered the Audited Accounts for the year 2011-12, the Draft separate Audit Report of Pr.AG(Audit) Meghalaya, the reply of the University, the Audit report of Pr.AG(Audit) Meghalaya, and approved the same.

The Chairman appreciated the timely issue of the Audit report by the Pr. AG(Audit) Meghalaya.”

The matter is placed before the Council for consideration.

7:5:2(1)

(ii) Annual Report 2011-2012.

The Chairman of the Editorial Board has submitted the Annual Report 2011-2012 as placed below.

The matter is placed before the Council for consideration.

AGENDA ITEM TO BE PLACED BEFORE THE EXECUTIVE COUNCIL

**Subject : Fixing the rate of token revenue payable by the Organisations
Operating in NEHU Campus.**

The Sr.Audit Officer,ES-II in course of auditing the accounts of the University for the year 2012-2013 has observed that the University has permitted different Organisations like, Sports Authority of India, Indira Gandhi National Open University, English & Foreign Languages University, Indian Council of Social Sciences Research, and the Shillong Science Centre, to use the land in connection with their respective activities. In this respect, a Memorandum of Understanding has been signed by the University with the above Organisations concerned. In the Memorandum of agreement there are two clauses which relates to payment of revenue by the organizations to whom lands has been allotted. One of them is payment of token revenue and another is payment of premium for use of common facilities, like road, street light, security coverage, etc. The purpose of payment of token revenue is to indicate and signify that NEHU continues to be the owner of the lands and these Organisations have been merely allowed to use the same for the purpose which may be mutually benefitted to NEHU students, etc., as well as the University community in general while the premium revenue is for sharing the cost for maintenance of the common facilities. The premium revenue has been worked out and the same has already been placed before the EC to decide the cut off date for payment of the same by different organization. Insofar as payment of premium , the following rates have been fixed and the status are as follows:

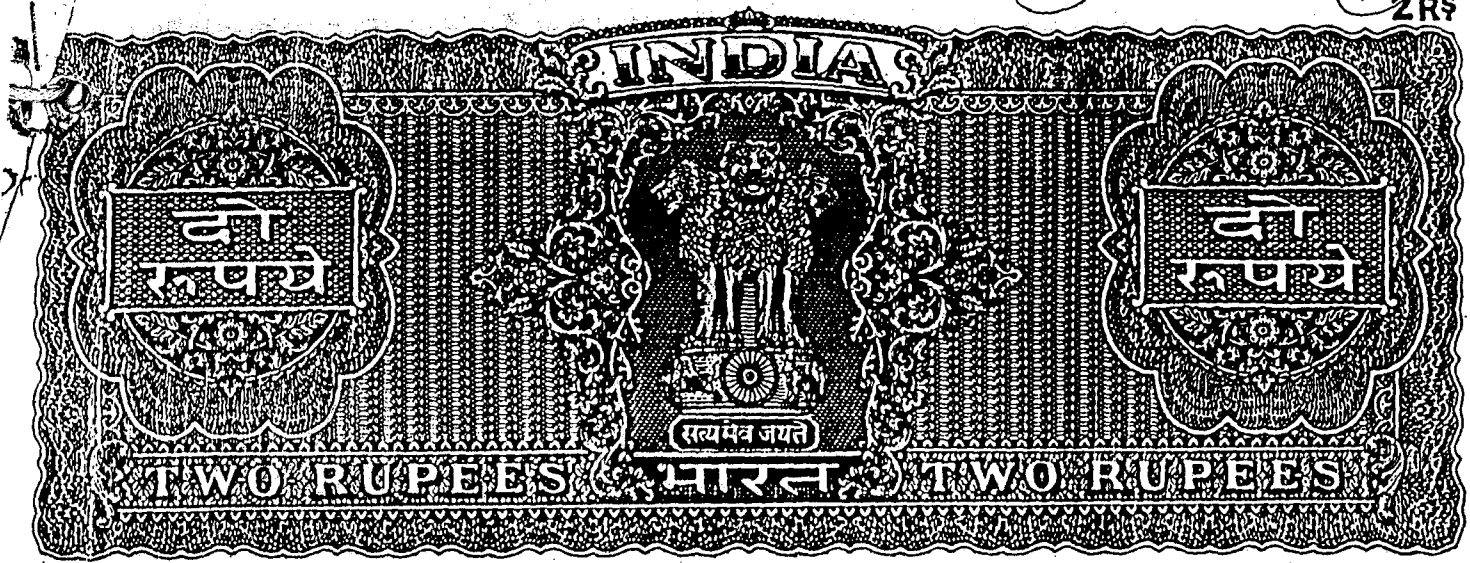
1. Sports Authority of India : 30 Acres :Rs. 40,747/- PM : Not responded. The buildings are under constructions. Reminder will be issued.
2. English & Foreign Languages University : 5 Acres : Rs. 6791/- PM. Paid for five months, i.e. from Nov., 2011 to 31st March, 2012.
3. Indira Gandhi National Open University: 5 Acres : Rs. 6791/- PM : The Regional Director has informed that she has moved the Headquarter for sanction of the amount and reply is awaited. Reminder will be issued.
4. Indian Council for Social Sciences Research : 5 Acres: Rs. 5000/- PM. Willing to pay, but the matter is waiting the decision of E.C. on cut of date.
5. Shillong Science Centre : 2.5 Acres : Rs. 3396/- PM : Not yet paid. Reminder will be issued.

However, through oversight, the rate for the token revenue has not been fixed and as a result the rate for the same could not be conveyed to the above organisations. Hence, it is proposed that Rs. 100/- per acres per annum may be fixed for payment by the Organisations named above as token revenue.

In the inspection note, it appears that the Audit has unilaterally evaluated the land @ Rs. 450/- per square meter and calculated the standard rent according to the principle of the Meghalaya Urban Area Rent Control Act which is

not applicable in this case. The University has allowed the above Organisations to use the land on payment of token revenue and not on rent. In other words, NEHU has not rented out the land.

The matter is, therefore, placed before the EC for consideration on the matter relating to rate of Token revenue payable by the above named Organisations with effect from the date of signing of the memorandum of agreement by both the parties.



MEMORANDUM OF UNDERSTANDING BETWEEN
NORTH EASTERN HILL UNIVERSITY, SHILLONG AND
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH,
NEW DELHI

Handwritten Party

This memorandum of understanding made and signed on Sixth day of September, Two Thousand and Two between the North Eastern Hill University, Shillong (herein after referred to First party) constituted under the NEHU Act 1973 and Indian Council of Social Science Research, New Delhi (herein after referred to as Second Party) constituted under the Societies Registration Act xxi of 1860 in the matter of allotment of land allowing construction of building(s) etc., for the use of Second Party. The expression "First Party" and "Second Party" shall, unless the context otherwise requires, include its successors and assigns.

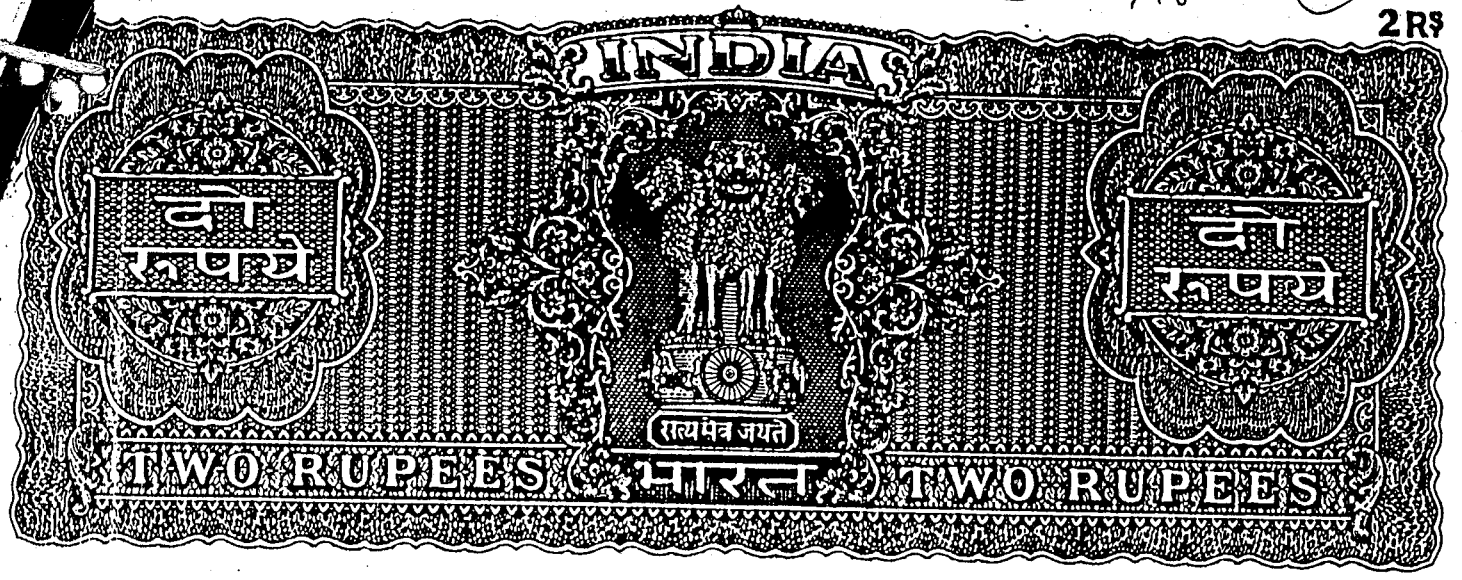
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1. Both the First Party and the Second Party are aware of the Meghalaya Transfer of Land (Regulation) Act, 1971 and agreed upon that this agreement for allotting a plot of land measuring 5 acre as per the map and schedule enclosed herewith in annexure-1, in no way, shall be in contravention with the provisions of the Meghalaya Transfer of Land (Regulation) Act 1971. Such request may be routed through the Government of Meghalaya.
2. The First Party allotted the above said plot of land and allowed the Second Party to develop its campus within this area of land without having any right or title to the land allotted by the First Party. The Second Party shall be liable to pay a token revenue as mutually agreed upon.
3. The above said plot of land allotted to the Second Party is for the purpose of using the same for the development of educational activities and land allotted to the Second Party or the construction made therein cannot be used by the Second Party for any commercial purpose.

Ranjit Anil

72-69-75

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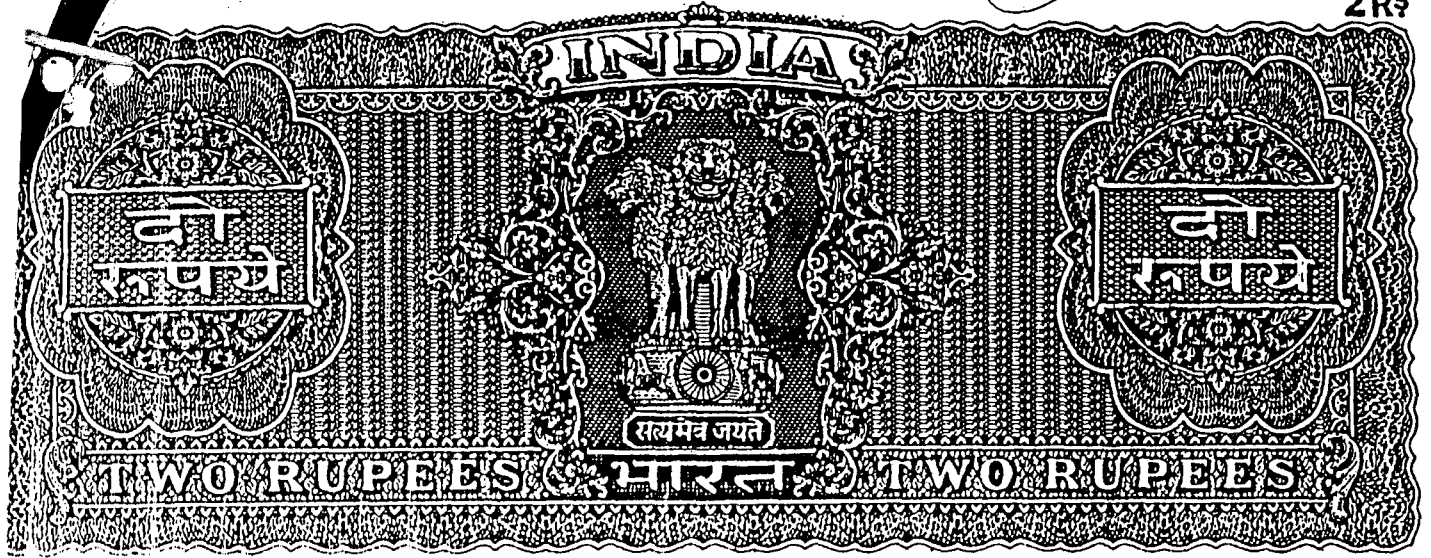


4. The campus maintained by the First Party has its own boundary and the Second Party shall have no right to make or construct any boundary wall or boundary pillar of the land allotted to the Second Party.
5. The architectural design of the construction of building(s) or any permanent structure shall, as far as possible, conform to the general pattern followed by the First Party and Second Party shall have to get the conceptual plans/designs for any construction within the area of land allotted to the Second Party approved by the First Party.
6. The First Party shall have the right of access to the land of the Second Party and shall also have the right to use the roads etc, constructed within the area of land allotted to the Second Party.
7. The approach road(s) to the plot of land allotted to the Second Party will be constructed only by the First Party and cost for such construction and its maintenance will be borne by the Second Party.

Ranjit Kaur

(8) - 46 - (75)

2RS



8. The Second Party shall under no circumstance have the right to lease out or transfer in any other manner any portion of the land or sublet any building or part thereof constructed there in to any Third Party without the prior written approval of the First Party.
9. The Second Party shall make its own arrangement for Water Supply for its use by way of exploring underground reserve and the Second Party shall have no right to encroach upon sources of water used by the First Party.
10. The Second Party agrees that all the affluent within the area of land allotted to the Second Party be treated by suitable sewage treatment before discharge.
11. The Second Party agrees to pay an annual premium to the First Party as mutually agreed upon by a separate agreement for using the infrastructure like access roads, electricity supply, sewage and drainage, overall security etc.
12. It is agreed upon that any dispute in the matter of immovable properties of the University in the use of the Second Party or otherwise, the decision of the Estate Officer of the First Party shall be binding to both the parties and such decision shall not be subject to jurisdiction of any Court of Law.

Ranjit Sarda



13. It is agreed upon that in the matter of discipline among the students, the decision of the Proctor of the First Party shall be final. However, the First Party shall have no objection if the Second party desires to appoint any such officer to look into the discipline among the students of its campus.
14. In matter relating to law and order within the campus of the First Party including the plot of land allotted to the Second Party shall be the subject matter of the Proctor of the First Party.
15. Both the First Party and the Second Party may use any infrastructure or service facilities created by either parties by way of a written agreement between the two for each of such cases.
16. Any other matter which is not covered by this memorandum of understanding shall be decided by a separate agreement as mutually agreed upon by both the First Party and the Second Party.
17. The stamp duty, if any, on this bond shall be borne by the Second Party.
18. Internal security shall be the responsibility of the Second Party.

Parul Chaturthy

Ranjitendra

(6) - 78 - (78)

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Signed and delivered by Dr Ranjit Sinha on behalf of Second Party in presence of

Ranjit Sinha

Foranesh Mberthy
6/09/2002

Signed for on behalf of the First Party namely the North Eastern Hill University by Professor D.T. Khathing, the Registrar of the University being the person authorized to do so in presence of *Khhyngdeh*

M. Sinha