

THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OD-8

**ON THE MAINTENANCE OF DISCIPLINE AND PROPER CONDUCT
AMONG THE STUDENTS OF THE UNIVERSITY**

Under Section 26 (i) of NEHU Act, 1973

- OBJECTIVES**
1.
 - i. This Ordinance framed under Section 26(i) of the NEHU Act, 1973 shall be called the "Ordinance on Discipline and Proper Conduct" under Statute 31(5) for the maintenance of discipline and proper conduct among the students of the University and shall come into force with immediate effect.
 - ii. The students, for the purpose of this Ordinance, shall include all students admitted in the University.
 - iii. The University may frame Rules and Regulations from time to time, as its deems necessary.
- DEPARTMENTAL DISCIPLINE COMMITTEE**
2.
 - i. Every Department shall have a Departmental Discipline Committee. The Committee shall have three members with the Head of the Department as its Chairman. The Committee will be constituted by the Head of the Department in consultation with the Department and with the approval of the Dean of the School. Its term of office shall be two years.
 - ii. The functions of the Departmental Discipline Committee shall be as follows :
 - a. to oversee general discipline in the Department and assist the Head in ensuring that the Department functions smoothly.
 - b. to enquire into cases of indiscipline *suo moto*, or on report from any student, teacher etc.
 - iii. The Committee shall be competent to admonish, and issue written warning in case a student is found guilty of indiscipline. If the act of indiscipline recurs more than twice, the matter shall be referred to the School Discipline Committee.
 - iv. The Head of the Department, as the Chairman, will preside over the Departmental Discipline Committee meetings and all communications to the School Discipline Committee will be made by him.
- SCHOOL DISCIPLINE COMMITTEE**
3.
 - i. Every School of studies shall have a School Discipline Committee. It shall comprise of the following :

a. Dean	—	Chairman
b. All Heads of Departments/ Centres of the concerned School, or their nominees	—	Members
 - ii. The functions of the School Discipline Committee shall be as follows :
 - a. to oversee general discipline in the School and assist the Dean in ensuring that the School functions smoothly.

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- b. to enquire into cases of indiscipline *suo moto*, on report from any student, teacher etc.
- iii. It shall have the powers to suspend a student from attending classes for a specified period or award any other suitable punishment and shall report all such actions to the University Discipline Council.
- iv. The School Disciplinary Committee may, where it deems necessary, refer cases to the Vice-Chancellor/Proctor.

**MAINTENANCE 4.
OF DISCIPLINE
IN HOSTELS**

Without prejudice to the powers of the Vice-Chancellor and the Proctor, the Central Committee on Residence and the Wardens of Hostels shall exercise such powers and perform such functions as prescribed in the Ordinance on Conditions of the students of the University, for the maintenance of discipline in the Hostels.

PROCTOR 5.

- i. All powers relating to the discipline and disciplinary actions in relation to the students of the University shall vest in the Vice-Chancellor in accordance with Statute 31(1) and 31(3). He shall be assisted by a Proctor(s) who shall exercise such powers and perform such duties as may be assigned to him by the Vice-Chancellor and as prescribed in this Ordinance.
- ii. The Proctor(s) shall be responsible for the maintenance of discipline among the students of the University.
- iii. The Proctor(s) shall on behalf of the Vice-Chancellor receive and act upon any report received by him from Teacher, Warden or any public complaints against a student or a group of students.
- iv. In the event of breach of discipline and or misconduct / misbehaviour on the part of a student or a group of students, the Proctor(s) shall have powers :
 - a. to impose a fine up to Rs. 1000/- (Rupees One Thousand) on a student at a time.
 - b. to suspend a student or students and to keep the University out of bounds for such student/students until further orders.
- v. Action taken by the Proctor(s) shall immediately be reported to the University Disciplinary Council. Appeal to be made within one week of the date of receipt of orders by the Proctor(s) shall in the first instance lie with the University Disciplinary Council which may confirm, modify or reverse the decision of the Proctors).
- vi. Notwithstanding what is contained in 5 v above, a student may appeal to the Executive Council against any decision of the Proctor(s) or Vice-Chancellor in accordance with the procedure of appeal and arbitration and right to appeal under Statute 31 and 32 of the North-Eastern Hill University Act.
- vii. In instances of serious breach of discipline or misconduct/misbehaviour where the Proctor(s) is/are convinced that action in excess of powers vested in him is called for, he shall refer all such cases to the University Disciplinary Council for its consideration and appropriate action.

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UNIVERSITY DISCIPLINARY COUNCIL

6. i. There shall be a University Disciplinary Council. It shall comprise the following :
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| a. | The Pro-Vice-Chancellor
(or a person to be appointed by
the Vice-Chancellor) | - | Chairman |
| b. | Six teachers of the University | - | Members |
| c. | Dean, Students' Welfare | - | Ex-Officio |
| d. | Director of Sports | - | Ex-Officio |
| e. | One other Officer of the University | - | Member |
| f. | Two Wardens of the Hostels | - | Member |
| g. | Proctor | - | Member Secretary |

All members except the ex-officio members and the Member-Secretary shall be appointed by the Vice-Chancellor for a term of two years.

- ii. The functions of the University Disciplinary Council shall be as follow:
- a. to advise the Vice-Chancellor in the maintenance of discipline and proper conduct among the students of the University.
 - b. to review from time to time the overall situation regarding discipline in the University and consider special cases referred to it by the Vice-Chancellor or other authorities of the University.