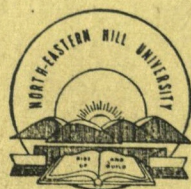


13th EC AGENDA

North - Eastern Hill University

SHILLONG-793 001

**MEETING OF THE EXECUTIVE COUNCIL  
AGENDA**



*EC/13/Agenda*



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(e) Dr (Misc) Hita Gupta	
(f) Dr J.B.Bhattacharjee	
(g) Dr M.M. Rao	
(h) Dr Raghuvir Singh	
(i) Shri Langlowma	
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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

Purchase of Bijni House

In the last Executive Council meeting of July 1976 (vide Resolution No. EC.12:76:68 Item 5) the Vice-Chancellor had reported that he was taking up the question of the acquisition of the Bijni House with the UGC. The matter was accordingly taken up and the UGC approved the proposal to acquire Bijni House for the University and had also sanctioned the amount that may be necessary.

Acquisition proceedings have been initiated with the Government of Meghalaya and the matter is now pending with the Revenue Department of the State Government. It is hoped that the formalities could be finalised within a short period.

Officer on Special Duty (Admn.)

Report of the Expert Committee of the North-Eastern  
Hill University, on its visits to Mizoram  
and Nagaland

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The Vice-Chancellor of the North-Eastern Hill University (NEHU), Shillong, with the approval of the Executive Council had appointed an Expert Committee with the following terms of reference:-

- (a) Whether the Post-Graduate Departments should be scattered?
- (b) If the answer is in the affirmative, what are the Schools and/or Departments that should be located on the main Campus and what are the Schools and/or Departments that will be located on the other Campuses? Or should the Post-Graduate Departments be located only on the Central Campus?
- (c) To study and make recommendations on the feasibility and the viability of establishing University Colleges at Kohima and Aizawl.
- (d) To study and make recommendations on the feasibility of establishing professional faculties outside the main Campus.
- (e) To study and make recommendations on the pattern of Education especially the need for uniformity like introduction of the 10+2+3 pattern of Education as has been recommended by the Central Advisory Board of Education.
- (f) Any other matter incidental to or connected with the above issues.

The Committee consisted of:-

1. Dr. Chandran D.S.Devaneseh Chairman  
Vice-Chancellor  
N. E. H. U. Shillong
2. Dr. J.P.Singh  
Assistant Director-General  
Indian Council of Agricultural Research  
Krishi Bhavan  
Dr. Rajendra Prasad Road  
New Delhi 110 001

Contd/.....

3. Prof. Ranjit Singh  
Head of the Division of Horticulture  
and Fruit Technology  
Indian Agricultural Research Institute  
New Delhi 110 012
4. Prof. H.D. Tandon  
Head of the Department of Pathology  
All India Institute of Medical Sciences  
New Delhi
5. Dr. D. Sundaresan  
Director  
National Dairy Research Institute  
(Indian Council of Agricultural Research)  
Karnal (Haryana)
6. Shri P. Sahai  
61 Pooarvi Marg  
Vasant Vihar  
New Delhi 110 057
7. Prof. B.M. Wadgaonkar  
Tata Institute of Fundamental Research  
Homi Bhabha Road  
Bombay 400 005
8. Shri C.G. David  
Officer on Special Duty  
N.E.H.U.  
Shillong

The Committee visited Aizawl on November 25 and 26, and Kohima on November 29 and 30, 1976. Shri Sahai was not able to join the Committee during its visits, and Dr. Devanagen and Dr. Sundaresan could not visit Kohima.

At Aizawl the Committee had discussions with various authorities of the Government of Mizoram, in particular, the Education Minister, the Joint Director of Education, the Education Secretary and before it left Aizawl, it had discussions at Bagnivas under the Chairmanship of the Chief Minister, where the Education Minister, the Chief Secretary and the Education Secretary, the Development Commissioner, the Chief Engineer, the Director of Health Services, the Joint Director of Education and Prof. J.K. Shukla, Adviser to NEHU, were also present.

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At Kohima, the Committee had discussions with the Advisers to the Government of Nagaland, Shri M. Ramunny, Shri Zopianga, Development Commissioner, Shri Sashimeron Aior and with other officers of the State Government, as also with the Speaker of the Nagaland Legislative Assembly, accompanied by leaders of the public and of the students.

2. The Committee visited the P.M.G. Science, College at Aizawl, and the College of Education at Aizawl. It visited the Kohima Science College, Arts College and the Nagaland College of Education at Kohima.

3. The Committee noted that the facilities for Higher Education in the colleges of Mizoram and Nagaland are very inadequate. It also noted that the number of students enrolled for a degree in Science at Kohima is still very small (only 37) for the two-years of the Degree Course. At Aizawl the situation is even worse. The P.M.G. College has only U. N. Classes in Science so far, and expects to start Degree classes only next year. It is quite clear that in both these places steps will have to be taken to encourage more students to take up Science and to improve the facilities for the study of Science. The Committee was given to understand that it was not easy for the colleges in these regions to get good science teachers, and it was put to us that the situation would be improved if the University takes over these colleges. In fact, the Governments of Mizoram and Nagaland were quite keen that NEHU establish University Colleges at Aizawl and Kohima respectively, so as to set the pace for collegiate education in the respective States.

4. The creation of NEHU has obviously raised the academic aspirations of the people in the States of Nagaland and Mizoram. This is all the more the case, since the preamble to the North-Eastern Hill University Act 1973 explicitly states that NEHU was established "for the benefit of the people of the hill areas of the North-East Region, and to develop the intellectual, academic and cultural background of the said people".

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5. The Act of NEHU explicitly states that "the headquarters of the University shall be at Shillong, and it shall have the Campuses in the States of Meghalaya and Nagaland, it may also establish Campuses at such other places within its jurisdiction as it may deem fit". It was repeatedly pointed out to the Committee during its visit to Nagaland that the obligation on NEHU to set up a campus in Nagaland had remained unfulfilled, and that the people were extremely concerned about it. It was also stated to us that land measuring about 1,000 acres has already been earmarked for NEHU by the Government of Nagaland.

6. The Committee feels that it is urgent for NEHU to plan for the development of a Campus at Kohima. In general, it is important for it to make its presence visible in both Mizoram and Nagaland, and to help the Governments in the development of higher education in these regions. The recommendations of the Committee are being made in this context.

7. As mentioned earlier, the Governments of both Mizoram and Nagaland are keen to have a University College located in their respective areas. The Committee had extensive discussions regarding their concept of a University College. It notes that the concept of a University College, as perceived by these States, implies the creation of a pace-setting under-graduate college for which the financial and academic responsibilities should be taken by NEHU. The Committee understood that the Government of Mizoram was willing to hand over P.M.C. Science College to NEHU, and that similarly, the Government of Nagaland was willing to hand over Kohima Science College with all its infrastructures to NEHU.

8. One of the terms of reference of the Committee is to consider the feasibility of establishing professional faculties outside the main campus, and another term of reference relates to the desirability of creating Post-Graduate Departments outside the main Campus. In view of the weaknesses of the undergraduate programme in the colleges of the two States, and in view of the fact that both for

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starting any post-graduate programme, and for starting any professional courses, a sound undergraduate programme is a prerequisite, the Committee feels that the NEHU will have to take steps on a priority basis to strengthen the undergraduate programme upto the honours level in these two States. From this point of view, the Committee recommends that it would be desirable for NEHU to start one University college each in Mizoram and Nagaland. However, it would not be necessary, to build from scratch. The University could use the Kohima Science College and the P.M.G. College at Aizawl as nuclei of the proposed University colleges. While taking over these two colleges, the University will have to screen the existing staff from the point of view of suitability for absorption within the University.

9. The Committee feels that once the Kohima Science College is taken over by NEHU as a University College, it would serve as a nucleus of the Nagaland Campus of NEHU, as required by the Act. The College has a very extensive Campus, with considerable infrastructure already built up, and can be developed further. Eventual utilisation of 1,000 acres of land allocated by the Government of Nagaland for the Campus of NEHU, and the question of which educational activities should continue to be located in the long run at the proposed Kohima Science College Campus, may be examined by NEHU separately in due course.

10. The Committee noted that while the undergraduate base at Kohima (and also at Aizawl) is very weak, there exists aspiration to start a Post-Graduate Programme. Several subjects, such as, Geology, Political Science, History, Economics, English, etc., were mentioned in this connection, though no clear case was made for any of these specific subjects suggested for instruction at Post-Graduate level. E.g., in Geology, which was suggested in relation to the needs of the region, there are at present only 6 students in the two years of the B.Sc., Geology course, and of those, only one is in the senior B.Sc., class. It is impossible to consider a viable Post-Graduate programme in Geology until the undergraduate enrolment increases to a viable level.

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11. In this context, the Committee would recommend that it would be, in general, desirable for the colleges to concentrate on a limited number of subjects at the undergraduate level, so that the enrolment in each of these subjects may reach an optimum level. This will be much better than starting undergraduate instruction in a large number of subjects in many of which the enrolment may remain subviable.

12. With regard to Post-Graduate instruction in Arts, the Committee noted an additional difficulty. There is at present no proper Arts college at Kohima. The day arts College at Kohima does not have proper premises, and appears to be in need of upgrading. A priority need would, therefore, be to start a good undergraduate Arts programme at Kohima, under the auspices of the University. This may be done by starting an Arts wing in the proposed University College.

13. The Committee has given considerable thought to various aspects relating to the starting of Post-Graduate instruction at Kohima, and has come to the conclusion that the only subject in which Post-Graduate instruction could be started, after careful preparation, would be Education. The Committee would however like to emphasize that for such a Post-Graduate programme in Education to be relevant and useful from the point of view of the educational problems of the State of Nagaland, the projects/theses undertaken by the post-graduate students must be related to the real life problems of educational development in the State.

14. The Government of Nagaland is anxious to set up an Expert Committee jointly with NHEU to define the norms (land, finance, staffing, the number of teacher school institutions and other academic requirements). The establishment of such norms would help the Nagaland Government to resist local pressures for starting new and often subviable colleges.

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The Committee supports this proposal of the Nagaland Government, and suggests that NEHU may nominate some members to the proposed committee at an early date. Shri C.C. David has already been nominated to the Committee. The Committee recommends that a similar committee may be set up for Mizoram also.

15. The Nagaland Government has paucity of adequately qualified staff who could inspect their colleges and advise the Government for their improvement. While this question did not come up in the discussions in Mizoram, they also would have a similar problem, and since one of the members of the Committee had visited on an earlier occasion all the science colleges in Meghalaya, the Committee understands that this problem is present in Meghalaya also. The Committee, therefore, recommends that NEHU should take steps immediately to establish a College Advisory Council. Such a Council has already been recommended by the UCC for all affiliating Universities. The University should evolve a proper mechanism for carrying out its responsibility viz-a-viz the colleges through such a College Advisory Council. The responsibility of the University with regard to colleges should not be confined merely to prescribing syllabi, conducting examinations, but it must also include academic improvement of the colleges, and help and advice to the colleges with regard to their development. The College Advisory Council would have to be provided with some permanent staff for maintenance of statistical information and for inspection of the colleges.

16. The Committee noted that the science enrolment in colleges is very low both in Mizoram and in Nagaland. It understands that the science base at the school level is very weak, and that this is responsible for not many students taking up science at the college level. The Committee would, therefore, like to suggest to the Governments of Nagaland and Mizoram that they should take appropriate steps to strengthen Mathematics and Science

Education at the school level, so that large numbers of students coming out of the school may take up science, and science-based professional careers in the coming years, so as to contribute to the development of the region. The University could also help in strengthening the science education at the school level, by making resource personnel available and by helping to create school/college complexes. Over a period of years, the creation of a pace-setting University college, and other steps recommended by the Committee for improvement of undergraduate education, should enable the school system in this region to get better equipped teachers in science and Mathematics, thereby contributing to a greater strengthening of teaching of science and Mathematics at school level.

17. The Committee has tried to project the anticipated enrolment at undergraduate and post-graduate levels, that one might anticipate in Mizoram and Nagaland, when the educational development in these States reaches the same level as in the rest of the country. In the country as a whole, with a population of about 600 million, the total enrolment at the tertiary level is about 2.5 million i.e., approximately 4 per thousand population. At this rate, the tertiary level enrolment in Nagaland, with a population of about 5 lakhs, may be expected to reach about 2,000 to 2,500, and the enrolment in Mizoram with a population of 3.5 lakhs, may be expected to reach about 1,500 to 2,000. The consequences follow from this projection: (a) In order to ensure quality education, which can only be given in an institution of a viable size, say at least about 400 at the post higher secondary level, the tertiary education in these States should be concentrated in not more than about 4 or 5 colleges. The States should discourage any proliferation of sub-viable colleges. The Committee, mentioned in para 14, may have a further look into this question, (b) If the total enrolment at the tertiary level is not likely to exceed about 2,000, the enrolment at the post-graduate level, at a stage when the collegiate education in these

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States attains the same level as in the rest of the country, would be expected to be about 200 (about 10 percent of the total enrolment at the tertiary level). Further, this would indicate that in a few carefully selected subjects, in due course, post-graduate instruction could be started in a viable fashion in this region, in the proposed University colleges. The precise subjects in which this may be done, will have to be considered later, after the University colleges have been established and helped to give a sound basis to the under-graduate education, in the light of the interests and strengths developed at the under-graduate level, and the needs of the region.

18. The Committee recommends that it is necessary for the University to establish a study centre-cum-book bank within the city of Aizawl in view of the fact that the P.M.C. College is rather far from the city, and there is a large number of working students who attend the evening college. A similar study centre may be established at Kohima also.

19. The faculties in the colleges feel very much isolated. The Committee was glad to know that several teachers in the Nagaland colleges have started taking advantage of the UGC's Faculty Improvement Programme. The Committee took the opportunity to acquaint the teachers with other existing programmes of the UGC for the benefit of teachers, in particular, the fact that those amongst them who have research inclination could submit their research schemes for financial support to the UGC. The Committee feels that in addition to UGC's Faculty Improvement Programme, there should be a separate Faculty Improvement Programme directly under the auspices of NEHU for the benefit of the teachers in colleges affiliated to NEHU. This could be in the form of NEHU's willingness to accept about 15 teachers every year, for a one-year programme of advanced study/research, from the colleges affiliated to NEHU.

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Each of the departments of NEHU could, for example, have provision to accept at least one teacher every year. Some of these teachers, subject to their abilities, aptitudes and motivation may be allowed to spend a couple of years more to work towards a Ph.D. Such a programme will imply that NEHU must give high priority to creation of residential accommodation at Shillong to receive about 15 teachers every year.

There should be a corresponding programme for teachers of NEHU visiting the various colleges, in particular, the proposed University colleges, for a period of a few months at a time. This will imply creation of suitable accommodation for them at Kohima and Aizawl (about 5 units in each of these places). The Departments of NEHU are at various stages of development and many of them would not be in a position for the present, to spare staff for extended visits to Kohima and Aizawl. However, the few departments which are already well-developed could start such a programme of visits, and the others may follow in due course.

20. The Committee recommends that NEHU's presence should be felt at Kohima and Aizawl with regard to programmes in Continuing Education also. It would recommend that a reasonable fraction of the many programmes of Continuing Education, organised by NEHU, should be located at Kohima, Aizawl or other places in Nagaland and Mizoram.

21. The Committee has looked into the needs of professional education in Mizoram and Nagaland. As mentioned earlier, the Committee feels that since the under-graduate base is still rather weak, the priority should be for strengthening this base before starting post-graduate or professional programmes in Mizoram and Nagaland.

The Committee notes that Mizoram has still to start an under-graduate programme in science. Even at the PUC level, only 8 students passed the PUC science last year from PNC College, Aizawl. The Committee therefore, feels

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that starting of professional courses in Mizoram should wait until the under-graduate science base is strengthened, and a much larger number of students start passing out at the PUC/higher secondary level, so as to provide quality input into the professional courses, in adequate number. The Committee had extensive discussions with the authorities of the Government of Mizoram with regard to the desirability of starting an Engineering College for which a case was made by them. As mentioned earlier, while the time is not yet ripe for starting such an Engineering College in Mizoram, the Committee feels that after some years, provision may have to be made for some kind of professional training programme to be located in this region. It may not be in the form of a sophisticated Engineering College, but may be in the form of an institute of technology, which in the first instance, may provide middle level training and may become a degree giving institution only at a later stage. The possibility of creating such an institute catering to the professional engineering needs at all levels, in the same way that an Agricultural University does with regard to agriculture (short-term courses as well as degree level courses), may be considered in due course.

In considering the question of the establishment of an Engineering College in Mizoram, one will also have to take into account the fact that a regional engineering college is coming up at Silchar, and that this college will have seats reserved for the various States in the region.

22. The Committee looked into the needs of professional education in Nagaland. It was informed that the needs with regard to medical and engineering education were being met adequately by the quotas available in medical and engineering institutions in the country. There were, however, deficiencies with regard to facilities for post-graduate training for doctors, and for the training of para-medical personnel. The Committee would recommend that NEHU may help the State of Nagaland (as also Mizoram) to get seats reserved in post-graduate medical institutions, for doctors from these hill areas in subjects, such as, gynaecology, radiology, paediatrics, surgery, etc..

With regard to the need for para-medical personnel in Nagaland and Mizoram, it would be desirable to start a two-year course for health assistants. Curriculum for such a two-year course (after +2) has been prepared by the Health Manpower Commission of the Government of India. The University may give serious thought to starting such a course either as a diploma course or as a B.Sc. (Health Science).

With regard to the need for para-medical personnel in radiology and medical laboratory techniques, the requirements would be for a handful of technicians, and this requirement could be met by the Governments deputing the requisite number of candidates for training to centres outside the State.

23. The Committee notes that the 10+2+3 pattern of education is now in the process of being adopted by both Mizoram and Nagaland. This will not only bring the educational pattern in this region on par with the rest of the country, but also, in particular, help the adoption of a uniform pattern within all the States served by NEHU. The Committee understood that the Mizoram Government faces some problems with regard to the implementation of +2, in particular with regard to resource personnel. The Mizoram Government, in particular, wanted some assistance from NEHU in this regard. While the +2 level does not strictly fall within the purview of the University, in view of the special problems of this region, NEHU could try to assist the Mizoram Government in this matter. This could be done by NEHU appointing an Officer on Special Duty, located at Aizawl. This Officer may have a dual responsibility (i) with regard to links between NEHU and the colleges in Mizoram, including advice to the colleges with regard to their development, and (ii) helping the Mizoram Government in the implementation of the +2 programme.

NORTH EASTERN HILL UNIVERSITY  
SHILLONG-793 001

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VCF.2:EC:Mts:76

Agenda Item No.....

NOTES FOR THE EXECUTIVE COUNCIL

Sub: Hospitality/entertainment expenses  
of the Vice-Chancellor

The Executive Council at its meeting held on the 17th July, 1976 had adopted the following resolutions:

Minutes No.EC 12:76:91

Resolution: " The Executive Council RESOLVED that the Vice-Chancellor should be entitled to draw upon a sumptuary/Entertainment Allowance not exceeding Rs.6000/- per annum with immediate effect for his official hospitality and entertainment."

Since the intention of the proposal was to make a budget provision upto the limit of Rs.6000/- per annum to meet the expenses on account of the official entertainment/hospitality given by the Vice-Chancellor and not to draw funds in the form of an allowance, the earlier resolution needs an amendment to read the resolution as follows:

Revised resolution:

The Executive Council RESOLVED that the Vice-Chancellor be authorised to incur expenses upto a limit of Rs. 6000/- (rupees six thousand) per annum on account of the official hospitality/entertainment given by him and the expenses incurred shall be met from the budget of the University.

The Executive Council may be pleased to approve of the above suggestion.

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:NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL :

Medical Reimbursement Rules :

The Ministry of Education in their approval for grant of Medical Facilities to the staff of North-Eastern Hill University has stated that the facilities may be provided on the lines of C.S.(MA) Rules as applicable to Central Government Employees located in the jurisdiction of the University. Accordingly, the Executive Council in its 12th Meeting of 17th July 1976, had authorised the University to adopt the existing Central Service (Medical Attendance) Rules and had also resolved that the two part-time Doctors of the University should be recognised as authorised Medical Attendants for treatment of the University staff according to the C.S.(MA) Rules.

The University thereafter issued orders declaring these two doctors to be the authorised medical attendants and besides these, the University also permitted the staff to consult any one of the authorised Medical Attendants declared as such by the Government of Meghalaya, Mizoram and Nagaland. The University, however, insisted that all Medical Claims should pass through the University Doctors for reimbursement to avoid irregularities and complications in future. The scheme has been successfully implemented so far with no major problems.

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The University Grants Commission has now sanctioned two posts of Medical Officers, one male and one female on full time basis. While sanctioning the posts, the U.G.C. has however, stated "the Medical Officer either part-time or full time cannot be considered as Authorised Medical Attendants under the C.S.(MA) Rules."

This has now created complications in view of the fact that not only many claims have been settled in the past through the existing Medical Officers but also that it will create problems in many ways. The intention of making the University Doctors authorised Medical Attendants in respect of the staff is for facilities of check and control and also to minimise the expenditure involved in the reimbursement of medical expenses. The staff of the University also avoid the expenses of consultation fee when examined by the University Doctors. Moreover, all Medical Claims are at present scrutinised and countersigned by the University Doctors as a measure of check since they only know whether the claims of illness etc., as made out in the forms are correct or otherwise.

In the interest of the University it is essential to continue the University Doctors as authorised Medical Attendants.

The case is placed before the Executive Council for its consideration and if the proposal is approved, the U.G.C. will be approached in the matter.

O.S.D. (Admn)

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## NORTH EAST HILL UNIVERSITY

Lower Lachauviere  
Shillong - 793001

Note for consideration of the Executive Council

Sub: Form of Contract for short-term appointment of teachers.

The proposed ordinance on qualifications and service conditions of the teachers of the University is under the consideration of the Ministry. In the said ordinance a contract form is to be executed between the University and the teachers appointed for both long term and short term duration. The long term contract form has already been approved by the Executive Council. The University has had to take recourse in appointment of teachers for short-term either on a temporary basis or on contract service also. So far, no contract form has been prepared for short-term appointment of teachers. Based on the pattern of the contract form followed in Jawaharlal Nehru University a draft contract form for short-term appointment of teachers incorporating the relevant Sections and Clauses of the Statute of NEHU Act, is prepared.

The matter is placed before the Executive Council for consideration and approval.

Officer On Special Duty  
(Administration)

Form of Contract under Statute 25(2)

## For short-term Appointment

Memorandum of Agreement made this the \_\_\_\_\_  
 day of \_\_\_\_\_ One thousand nine hundred  
 and \_\_\_\_\_ between \_\_\_\_\_  
 \_\_\_\_\_ (hereinafter called the 'Teacher') of the first  
 part, and the North-Eastern Hill University being a body  
 corporate constituted under the North-Eastern Hill  
 University Act, 1973 (24 of 1973) hereinafter called the  
 'University' of the second part.

It is hereby agreed as follows :

1. That the University hereby appoints \_\_\_\_\_  
 \_\_\_\_\_ to be a member of the teaching staff  
 of the University with effect from the \_\_\_\_\_  
 \_\_\_\_\_ and the said \_\_\_\_\_ hereby  
 accepts the engagement, and undertakes to take such part  
 in the activities of the University and perform such duties  
 in the University as may be required by and in accordance  
 with the said Act, Statutes and Ordinances framed thereunder,  
 for the time being in force, whether the same relate to  
 organisation of instruction, or teaching, or research  
 or the examination of students or their  
 discipline or their welfare, and generally to act under the  
 direction of the authorities of the University.

2. That the said \_\_\_\_\_ shall  
 be a whole-time teacher of the University and unless the  
 contract is terminated by the Executive Council or by the  
 teacher before the expiry of the Contract period counting  
 from the date of his/her joining service or is terminated

....2/-

.....2/-

as hereinafter provided, shall continue in the service of the University for a period of \_\_\_\_\_ years.

3. That the University shall pay \_\_\_\_\_ during the continuance of his/her engagement hereunder as a remuneration for his/her services a fixed salary of Rs. \_\_\_\_\_ or a salary of Rs. \_\_\_\_\_ plus usual allowances per mensem, rising by annual increments of Rs. \_\_\_\_\_ to a maximum salary of Rs. \_\_\_\_\_ per mensem.

Provided that no increment shall be withheld or postponed save by a resolution of the Executive Council on a reference by the Vice-Chancellor to it, and after the teacher has been given sufficient opportunity to make his/her written representation.

4. That the said teacher agrees to be bound by the Statutes, Ordinances, Regulations and Rules for the time being in force in the University provided that no change in the terms and conditions of service of teacher, shall be made after his/her appointment in regard to designation, scale of pay, increment and provident fund so as to adversely affect him/her.

5. That the teacher shall devote his/her whole-time to the service of the University and shall not, without the written permission of the University, engage, directly or indirectly, in any trade or business whatsoever, or in any private tuition or other work to which any emolument or honorarium is attached, but this prohibition shall not apply to work undertaken in connection with the examination of Universities or learned bodies or Public Service Commissions,

.....3/-

.....3/-

or to any literary work or publication or radio talk or extension lectures, or, with the permission of the Vice-Chancellor to any other academic work.

6. It is further agreed that this engagement shall not be liable to be determined before the expiry of the aforesaid period of contract by the University except on the grounds specified and in accordance with the procedure laid down in clauses (1), (2), (3), (4), (5) and (6) of Statute 27 (reproduced below) :

(1) Where there is an allegation of misconduct against a teacher, or a member of the academic staff, the Vice-Chancellor may, if he thinks fit, by order in writing, place the teacher under suspension and shall forthwith report to the Executive Council the circumstances in which the order was made :

Provided that the Executive Council may, if it is of the opinion, that the circumstances of the case do not warrant the suspension of the teacher or a member of the academic staff, revoke such order.

(2) Notwithstanding anything contained in the terms of his contract of service or of his appointment, the Executive Council shall be entitled to remove a teacher, or a member of the academic staff on the ground of misconduct.

(3) Save as aforesaid, the Executive Council shall not be entitled to remove a teacher or a member of the academic staff except for good cause and after giving three months' notice in writing or on payment of three months' salary in lieu of notice.

.....4/-

.....4/-

(4) No teacher or a member of the academic staff shall be removed under clause (2) or under clause (3) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

(5) The removal of a teacher or a member of the academic staff shall require a two-thirds majority of the members of the Executive Council present and voting.

(6) The removal of a teacher or a member of the academic staff shall take effect from the date on which the order of removal is made :

Provided that where a teacher or a member of the academic staff is under suspension at the time of his removal, the removal shall take effect from the date on which he was placed under suspension.

(7) Any dispute arising out of this contract shall be settled in accordance with the provision of clause (2) of Section 30 (reproduced below) :

"Any dispute arising out of a contract between the University and any employee shall, at the request of the employee, be referred to a Tribunal of Arbitration consisting of one member appointed by the Executive Council, one member nominated by the employee concerned and an umpire appointed by the Visitor. The decision of the Tribunal shall be final, and no suit shall lie in any civil court in respect of the matters decided by the Tribunal. Every such request shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration Act, 1940. (2 of 1940).

.....5/-

.....5/-

8. The teacher may, at any time, terminate his/her engagement by giving the Executive Council three months' notice in writing, provided that the Executive Council may waive the requirement of notice at its discretion.

9. Once the termination of this engagement; from whatever, cause, the teacher shall deliver up to the University all books, apparatus, records and such other articles belonging to the University as may be due from him/her.

In witness whereof the parties hereto affix their hands and seal :

{ Signature  
{  
{  
{ Designation

In the presence of :-

1. { Signature  
{  
{ Designation

2. { Signature  
{  
{ Designation

Signed and sealed on behalf of the University under the authority of the Executive Council by :-

Signature

Designation

In the presence of :-

1. { Signature  
{  
{ Designation

2. { Signature  
{  
{ Designation

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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

A REPORT TO THE EXECUTIVE COUNCIL REGARDING  
THE ACTION INITIATED TOWARDS IMPLEMENTATION  
OF THE RECOMMENDATIONS OF THE U.G.C. VISITING  
COMMITTEE ON NEHU'S V FIVE YEAR PLAN :::::

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The Visiting Committee of the University Grants Commission visited the University in December 1976, to study its Fifth Five Year Plan requirements. The Report and recommendations of the Visiting Committee as accepted by the Commission has been tabled separately.

Considering the fact that the Fifth Five Year plan is passing through the 4th year of its span and that the Visiting Committee has considered a number of schemes submitted to it by the University for its further development under academic, administrative and building programmes during the current plan, it was felt expeditious steps must be taken towards implementation of the sanctioned schemes. While implementation of some of the schemes like the setting up of a Centre for Integrated Rural Development envisage careful planning with proper phasing within the allocated grant, others could be acted upon without loss of time. Such recommendations of the Committee towards implementation of which action has so far been initiated, are listed below indicating the steps taken, for the information of the Executive Council :

1. Appointment of Teaching Faculty (vide Appendix IV)

The University has advertised a number of teaching posts sanctioned on the recommendation of the Visiting

....2/-

Committee and similar action is proposed to be taken in respect of the remaining such posts within a short time with a view to filling up the teaching positions in the various Departments who are in need of them.

2. Construction of Student-Hostels :

The Visiting Committee had recommended a total provision of Rs.2.00 lakhs for building two student hostels - one for men and one for women - to meet the immediate requirements (vide para 5-7 of the Report). On preparing the plan and estimates it was realised that the intake possible in such hostels would be too small to satisfy the present large and pressing demands on the University for hostel accommodation. They have agreed in principle to the need for increasing the sanction and a further communication is awaited from them. Tenders have been invited for taking up the construction work.

3. Access road to the Campus Site

The University Grants Commission had sanctioned the construction of an access road to the new campus site in Shillong and the work is in progress.

Mention may also be made that dialogue has been started with the concerned authorities under the Government of Meghalaya with a view to providing for the essential services like water supply and power in the new campus.

- 3 -

4. Construction of temporary buildings

Construction of temporary buildings to house the Academic Departments in the two temporary campuses at Mayurbhanj House and Bijni House is nearly completed. The Departments are expected to function in the new buildings in Mayurbhanj campus from the ensuing academic session. These temporary constructions were urgently needed and sanctioned by the University Grants Commission to create the minimum additional space for class rooms, libraries and laboratories of the existing departments.

5. Setting up of University Colleges and Study Centres at Kohima and Aizawl (vide para 5.5)

Dialogue has been started with the Governments of Nagaland and Mizoram with a view to setting up a University College and a Study Centre both at Kohima and Aizawl. Both the Governments have conveyed their general agreement to the proposal. Details are being worked out to go into the modalities of the scheme and both the UGC and the concerned Governments are being contacted in matters of further details.

6. Setting up of a College Development Council (vide para 5.6 .... of the Report)

Setting up of a College Development Council at the Headquarters of the University has been recommended by the Council and accepted by the Commission. A separate Note regarding the constitution of the Development Council and setting up of an office for the Council is before the Executive Council. In the meantime, a

....4/-

proposal to create a post of an Officer for the Office of the Council, to be tentatively designated as Inspector of Colleges, has been submitted.

7. Centre for Creative Arts (vide pages 69-70 of the Report)

A separate note regarding the organization of the Centre for Creative Arts is before the Executive Council for consideration.

8. Central Instrumentation facilities  
z ( vide para 6(e,f) of the Report )

The Vice-Chancellor has constituted a Committee with the Head of Science Departments as members to plan the instrumentation facilities required by these Departments. The Committee has met once and discussed the requirements of the existing Departments and formulated a tentative plan with its financial implications.

9. Transport

The University's transport needs for both students and teaching and research departments were considered by the Visiting Committee. They recommended two jeeps - one for Botany and one for Zoology Departments, one jeep/mini bus for the Schools of Social and Environmental Sciences// two buses as student amenities. Steps have been initiated to acquire the vehicles which are expected to arrive within a month or two.

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NORTH EASTERN HILL UNIVERSITY

Shillong 793 001

Notes for the Executive Council

Agenda Item: No:V(1)

STUDY LEAVE CASES OF THE FOLLOWING TEACHERS

- a) Shri Noorul Hasan
- b) Dr Lalthantluanga
- c) Dr P.S. Ramakrishnan
- d) Shri Promode Kr. Saikia
- e) Dr (Miss) Rita Gupta
- f) Dr J.B. Bhattacharjee
- g) Dr M.k. Rao
- h) Dr Raghuvir Singh
- i) Shri Tlanglawma
- j) Shri I. Marmaniang
- k) Dr R. George Michael
- l) Dr R.R. Mishra
- m) Dr G.S. Aurora

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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

Note for Executive Council

Sub: Commonwealth Academic Staff Scholarship award to  
Shri Noorul Hasan, Lecturer in English - Extension of  
leave.

Shri Noorul Hasan, Lecturer, Dept. of English was awarded a Commonwealth Academic Staff Fellowship under the Commonwealth Scholarship and Fellowship Plan, U.K. on the recommendation of the University and the UGC for a period of two years wef. 1.10.75 to 30.9.77. The Executive Council granted study leave to Shri Hasan as per provision of the Ordinance (Vide resolution No. Nil dated 26.7.75) <sup>Shri Hasan</sup> also executed the necessary bonds as required under clause 10(xiii) & (xiv) of the ordinance.

The University Grants Commission was informed by the Vice-Chancellor in reply to the copy of a letter received by him from the Joint Secretary, Commonwealth Scholarship Commission in U.K Ref. DA/India AS.7/75 dated 3.12.76 that the university has no objection to grant extension of study leave to Shri Hasan up to July 1978. (Vide letter No. G.10-3/CW-SC/76 dated 14.12.76). On the basis of this letter the UGC agreed to the extension of scholarship to Shri Hasan up to July 1978 (Vide letter No. F.16-13/75 (DIB) dated 10 Feb 1977). Shri Hasan has applied for the extension of his study leave up to July '78 (vide letter dated 12 January 1977).

Note: Shri Hasan's progress of study was found satisfactory by his supervisor and he recommended the extension of scholarship to the Commission.

- b) Under the provision of the ordinance regulating the leave to teachers study leave may be granted for a period of two years and may be extended by a further year (Cl.10(ii)) in very exceptional cases in which the Executive Council is satisfied that such an extension is unavoidable on academic grounds and necessary in the interest of the University.
- c) Cl.10(vi) of the ordinance provide that study leave can be granted with full pay for the first year; half pay for the 2nd year and without pay for the third year.

As shri Noorul Hasan was awarded the scholarship on being sponsored by the University and on the recommendation of the UGC the matter is placed before the Executive Council for extension of study leave to him up to July 1978 as per provisions of the ordinance.

Resolved:

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG

Note for the Executive Council

Sub: Award of DAAD Fellowship to Dr. Lalthantluanga,  
Lecturer, Dept. of Zoology - Extension of study  
leave.

Dr. Lalthantluanga was awarded a Fellowship by the Dentscher Akademischer Austausch Dienst, West Germany under the Indo-German Academic Exchange Fellowship Scheme on the recommendation of the University and the Govt. of India. The fellowship is tenable from 1st June '76 to 24 September 1976 for German Language course and from 25 September 1976 to 30th September 1978 for the Research work.

Note: The Executive Council granted study leave to Dr. Lalthantluanga for a period of one year wef. 1 June 1976 (vide Res. No. EC.10:76:10 dated 20.3.'76).

- b) The University has informed the UGC that in the event of the award of Fellowship to Dr. Lalthantluanga by the DAAD, he would be granted leave for the duration of the Fellowship. The award was made on this understanding.
- c) Dr. Lalthantluanga has now requested the university to extend the study leave for the total duration of the Fellowship i.e. up to 30 September 1978. He has also submitted his progress report which has been found satisfactory.
- d) Under the provision of the ordinance regulating the leave to teachers study leave may be granted for a period of two years and may be extended by a further year (cl.10(ii)) in very exceptional cases in which the Executive Council is satisfied that such an extension is unavoidable on academic grounds and necessary in the interest of the University.
- e) Cl.10(vi) of the Ordinance provide that study leave can be granted with full pay for the first year, half pay for the 2nd year and without pay for the third year.
- f) Dr. Lalthantluanga has executed the necessary bonds as required under Cl.10(xiii) & (xiv) of the Ordinance.

As Dr. Lalthantluanga was awarded the Fellowship on being sponsored by the University and on the assurance that he would be granted leave for the total duration of the Fellowship the matter is placed before the Executive Council for extension of study leave to him up to 30 September 1978 as per provision of the ordinance.

Resolved:

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

NOTE FOR THE EXECUTIVE COUNCIL

Sub: Appointment of Dr. P. S. Ramakrishnan as a Visiting Fellow under the Indo-US Visiting Fellowship/Visitorship Scheme 1976-77.

The Executive Council at its meeting held on the 17th July, 1976 granted duty leave with pay to Dr. P. S. Ramakrishnan, Professor & Head of the Department of Botany, for a period of six months from August, 1976 to February, 1977 (vide resolution No. EC: 12: 76: 71) to enable him to avail of the Visiting Fellowship awarded to him under the Indo-US Visiting Fellowship/Visitorship Scheme 1976-77. Dr. Ramakrishnan proceeded on duty leave on the 4th of September, 1976 (forenoon) and resumed his duties on the 9th of April, 1977 (forenoon).

Dr. Ramakrishnan had to stay in the USA for more than the approved period of six months in order to complete the work taken up under the Fellowship and also to make a greater use of his visit to the School of Forestry of the Yale University as it was felt that his added experience in Forest Ecology would benefit the School of Life Sciences of this University. It may be mentioned that his overstay by more than a month in the USA was fully covered by the Indo-US Fellowship granted to him which was for a period of eight months.

It is therefore placed before the Executive Council for approval that the duty leave with pay granted to Dr. Ramakrishnan may be extended to cover the whole period of the Fellowship availed of by him upto the 8th of April, 1977 (Afternoon).

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

NOTE FOR THE EXECUTIVE COUNCIL

Sub: Appointment of Dr. P. S. Ramakrishnan as a Visiting Fellow under the Indo-US Visiting Fellowship/Visitorship Scheme 1976-77.

The Executive Council at its meeting held on the 17th July, 1976 granted duty leave with pay to Dr. P. S. Ramakrishnan, Professor & Head of the Department of Botany, for a period of six months from August, 1976 to February, 1977 (vide resolution No. EC:12:76:71) to enable him to avail of the Visiting Fellowship awarded to him under the Indo-US Visiting Fellowship/Visitorship Scheme 1976-77. Dr. Ramakrishnan proceeded on duty leave on the 4th of September, 1976 (forenoon) and resumed his duties on the 8th of April, 1977 (forenoon).

Dr. Ramakrishnan had to stay in the US for more than the approved period of six months in order to complete the work taken up under the Fellowship and also to make a greater use of his visit to the School of Forestry of the Yale University as it was felt that his added experience in Forest Ecology would benefit the School of Life Sciences of this University. It may be mentioned that his overstay by more than a month in the USA was fully covered by the Indo-US Fellowship granted to him which was for a period of eight months.

It is therefore placed before the Executive Council for approval that the duty leave with pay granted to Dr. Ramakrishnan may be extended to cover the whole period of the Fellowship availed of by him upto the 8th of April, 1977 (afternoon).

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG-793001

Note for Executive Council

Sub: Request of Shri Promode Kumar Saikia, (Lecturer,  
department of Mathematics) for extension of study  
leave.

Ref: Executive Council Resolution dated 17 July 1976.

The Executive Council in its resolution dated 17 July 1976 granted study leave for one year wef. 16 August 1976 to 15 August 1977 to Shri Promode Kumar Saikia to enable him to join a course of study leading to Ph.D. degree in the University of Wisconsin, Madison, U.S.A.

Shri Saikia has now applied for extension of study leave by three years wef 16 August 1977. In support of his application Shri Saikia has submitted the following documents:

1. Copies of transcript of grades
2. Copy of a letter from the Chairman of the Mathematics Department of the University of Wisconsin assuring financial support for another year and also his appointment as a teaching assistant.
3. A Summary of the work that Shri Saikia proposes to undertake for the Ph.D. Programme.

It appears from the appointment letter that Shri Saikia is being paid a salary for his teaching Assistantship and that he is expected to do 6 to 9 credit hours. He is also expected to spend from 4 to 8 hours a week meeting classes and to perform other allied duties.

B. Shri Saikia joined as lecturer in Mathematics on . . . . .  
The Executive Council waived the condition of 3 years service be continuous as special case while granting him study leave for one year and also considering his appointment as teaching Assistant as a stipendary one as stated by Shri Saikia.

2. It is now appears that the position given to Shri Saikia is a salaried one .
3. CL.10(VII) of the Ordinance on leave to teachers provides:

"The amount of Scholarship, fellowship or other financial assistance that a teacher granted study leave has been awarded will not preclude his being granted study leave with pay and allowances but the scholarship etc. so received shall be taken into account in determining the pay and allowances on which the study leave may be granted".

4. CL.10(II) provides that

"The leave shall not be granted for more than two years save in very exceptional cases in which the Executive Council is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the University."

5. According to CL.10(VI) study leave may be granted on full pay for the first year and on half pay for the second year and no pay shall be admissible thereafter.
6. According to the above clause if the Executive Council agrees to grant study leave for one more year as per clause 10(ii) to Shri Saikia he will be entitled to only half pay.

- 2 -

7. Clause 19(3) provides that no teacher shall be granted leave of any kind for a continuous period exceeding five years.
8. CL 8(III) provides that "The Executive Council may also grant; at its discretion, Extra-ordinary leave to permanent teacher who has been selected for a teaching or research assignment in a University, a Research Institute or other Similar important institutions provided he has served the University for a period of at least two years and the application had been sent through and forward by the University. The leave in such cases shall not exceed maximum period of two years. Not withstanding any other leave, the entire period for which the teacher holds the appointment outside the University shall be without pay."

Since Shri Saikia's application for admission to the Ph.D. programme was forwarded by the University on the recommendation of the Head of the Dept. the following is put up to the Executive Council:

more  
one/year up to 15.8.78 as per clause 10(ii)

2. That Shri Saikia may be advised to submit a fresh application for extra ordinary leave for the remaining period in due course as per clause 8(III) a copy of which could be sent to him.

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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

Ref: Study leave granted to Dr.(Miss.)Rita Gupta.

The Executive Council vide its resolution No.EC:12:76-72(b) dated 17 July 1976 granted study leave to Dr.(Miss) Rita Gupta from October 1976 to April 1977 to enable her to go the University of Manchester to work on "Buddhism in North-East India" under Prof. Trevor Ling.

Dr.(Miss.) Gupta leave for Manchester on 1 October 1976 and resumed her duties in the University on 9 April 1977.

The Matter is put up to the Executive Council for its information.

Resolved:

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

Note for the Executive Council

Sub: Visit of Dr. Jayanta Bhusan Bhattacharjee, Lecturer  
Dept. of History to UK under the programme of exchange  
of Visits by younger Scientists between India and  
UK during 1976-77.

In response to UGC letter No.F.15-1/75(DIB) dated 30.7.75 the university recommended the application of Dr. J.B. Bhattacharjee (Ref:A5/UGC/75-76/498 dated 11.9.75 for an award under the programme. The USC also recommended the application. The British Council, London intimated Dr. Bhattacharjee that he has been selected for the award (Letter No. IND/2017/33 dated 30.12.76) and he has requested to reach London on 12 January 1977. The duration of the visit was for 3 months. Since the letter of award was received during the winter vacation and as Dr. Bhattacharjee was out of station he could leave for London only on 30 January 1977.

Under the terms of the award the university agreed to grant duty leave to Dr. Bhattacharjee for the duration of the visit and also to advance the cost of his travel from Shillong to UK and back subject to reimbursement by the UGC.

Accordingly the Vice-Chancellor granted duty leave to Shri Bhattacharjee from 30 January 1977 to 11 April 1977 and also advanced a sum of Rs.13,768/- to meet the travel expenses.

Dr. Bhattacharjee resumed his duties on 12 April 1977. The UGC has since reimbursed the amount of Rs.13,768/- to the university (vide letter No.F.15-13/76(DIB) dated 17 July 1977).

The matter is therefore put up to the Executive Council for ratification of the action taken by the Vice-Chancellor.

Resolved:

NORTH-EASTERN HILL UNIVERSITY  
Shillong.

Note for the Executive Council

Sub: Invitation extended to Dr.M.Kodanda Rao, Lecturer  
Dept.of Sociology & Anthropology by the Osaka  
University Japan.

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Dr. M. Kodanda Rao was invited by the University of Osaka, Japan for visiting the University for three weeks. While working Andhra University Dr. Rao took up a study on "Marriage Regulation in Andhra Pradesh" in collaboration with Prof.Kodara of Osaka University and two others The invitation was for editing and reporting of the data collected on the subject. The Osaka University offered to meet Dr. Rao's international travel expenses and also maintenance in Japan.

The Vice-Chancellor considering the academic interest granted duty leave to Dr. Rao from 1 March to 11 April 1977. Dr. Rao resumed his duties in the University on 12 April 1977.

The matter is therefore reported to the Executive Council for ratification of the action taken by the Vice-Chancellor.

NORTH-EASTERN HILL UNIVERSITY  
Shillong - 793 001

NOTES FOR THE EXECUTIVE COUNCIL

Subject:- Application of Dr. Raghuvir Singh, Lecturer  
in Physics dated 3 July, 1977.

Dr. Raghuvir Singh joined as a Lecturer in the Department of Physics on 1.10.76. He has been awarded a Fellowship by the Alexander Von Humboldt Foundation of the Federal Republic of Germany. The Fellowship is tenable from 1.10.77 to 30.9.78 preceded by a two month German Language Course at the Goethe Institute in Germany (from 1.8.77 to 30.9.77). Before the award was made the Government of India requested the Vice-Chancellor to confirm if he would approve the award and release Dr. Singh well in time to avail of the Fellowship.

The Vice-Chancellor has in his letter dated 18.11.76 (No.G.5-9/GI/FRSP/IC) informed the Education Officer Government of India that Dr. Singh would be allowed to avail of the Fellowship and that he would be granted leave etc., as per University rules. Dr. Singh was advised to confirm whether he would agree to abide by the terms and conditions of the University Ordinances on leave to teachers (vide letter dated 18.11.76). Dr. Singh confirmed that he would abide by the terms and conditions of the Ordinances. Accordingly he was issued with a "No objection" certificate for passport etc.

Dr. Singh has applied for study leave from 1.8.77 to 30.9.78 to avail of the Fellowship

The University Ordinances on leave to teachers provide that "Study leave may be granted to a permanent whole-time teacher with not less than three years continuous service ..... Provided that the Executive Council may in the special circumstances of a case waive the conditions of three years session being continuous"(Clause 10(i).

- 2 -

Clause 10(vii) of the Ordinance provide that "the amount of Scholarship, Fellowship, or other financial assistance that a teacher granted study leave has been awarded will not preclude his being granted study leave with pay and allowances but the scholarship etc., so received shall be taken into account in determining the pay and allowances on which the study leave may be granted.

Dr. Raghuvir Singh applied for the award of Fellowship before he joined this University and his application was not sponsored by the University.

Considering the urgency of the matter the Vice-Chancellor has, subject to approval of the Executive Council, granted study leave to Dr. Singh from 1.8.77 to 30.9.78 as per terms of the Ordinance. He left the question of payment of salary to Dr. Singh undecided pending receipt of further details.

Now Dr. Singh has executed the necessary funds and has also submitted an application stating that he would receive an amount of DM 1900 (approximately Rs 7,030/- per month. His family (wife and mother) would require an amount of Rs 900/- to meet their living expenses in India.

The matter is therefore put up to the Executive Council for approval of study leave of Dr. Raghuvir Singh from 1.8.77 to 30.9.78 and for deciding the amount of pay and allowances that may be paid to Dr. Singh during the period of leave.

RESOLVED :

Note for Executive Council

Sub: Application for study leave from Shri Tlanglawma,  
Lecturer in Economics.

Shri Tlanglawma joined as lecturer in the department of Economics on 11.12.'74. Before joining this university he was serving as a lecturer for four years in the P.M.Gvt. College, Aizawl (now re-named Pachhunga College, Aizawl). Shri Tlanglawma has completed his period of Probation and will have to his credit a total service of 2 years 7 months and 22 days on 1.8.'77.

On the recommendation of the University and on application Shri Tlanglawma has been awarded a Short-term Teacher Fellowship by the Delhi University for a period of one year. The Professor and Head of the Dept. of Economics has recommended sanction of study leave for one year.

- N.B:
1. Shri Tlanglawma has a brilliant academic career and has secured 1st class 1st position at both B.A(Hons) and M.A. in Economics of the Gauhati University. As he does not have a research degree his appointment is conditional to the extent that he has to obtain a research degree within a period of five years from the date of joining.
  2. The ordinance for regulating the leave to teachers has a provision for granting study leave(Cl.10(1)) to a permanent wholetime teacher with not less than three years continuous service to pursue a special line of study or research or to make a special study of the various aspects of university organisation and methods of Education if the University is likely to benefit by the course of study or programme of research which the applicant wishes to undertake.

Provided that the Executive Council may, in the Special circumstances of a case, waive the conditions of three years service being continuous.

Cl.10(VI)(a) Provides that study leave may be granted on full pay for the first year and half pay for the second year and without pay thereafter.

Cl.10(IX) Study leave shall be granted on the recommendation of the Committee for advanced studies and Research The leave shall not be granted for more than two years ~~save~~ in very exceptional cases in which the Executive Council is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the university.

Cl.10(VII) Provides that the amount of fellowship/Scholarship or other financial assistance that a teacher has been awarded will not preclude his being granted study leave with pay and allowance but the scholarship etc., so received shall be taken into account in determining the pay and allowances on which the study leave may be granted.

In this case Shri Tlanglawma is expected to get a living expenses allowance of Rs.250/- under the UGC rules.

As per terms of appointment it is reasonable for the university to grant study leave to Shri Tlanglawma for advancement of his qualifications.

The matter is therefore put up to the Executive Council for the sanction of study leave to Shri Tlanglawma for one year with effect from the date on which he proceeds on leave (i.e. 1.8.'77 to 31.7.78) provided he executes the Indemnity bond as laid down in the ordinance.

Resolved:

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

Note for the Executive Council

Sub: Application for study leave from Shri Lonick Marbaniang,  
Lecturer, Dept. of Mathematics dated 1.8.'77.

Shri Marbaniang joined as Lecturer in the Dept. of Mathematics on 16.7.74. Before joining this university he was serving as a lecturer in the Post-graduate department of Mathematics of the St. Anthony's College, Shillong. Shri Marbaniang has completed his period of probation and has to his credit a total continuous service of 3 years and 17 days as on 1.8.77.

On the recommendation of the University and on application Shri Marbaniang has been awarded a Teacher Fellowship for undertaking a course of study leading to M.Phil/Ph.D degree by the Centre for Advanced Study in Mathematics, Panjab University, Chandigarh. Shri Marbaniang will receive a maintenance grant of Rs.250/- per month under the UGC scheme. The professor and Head of the Dept. of Mathematics has recommended sanction of study leave. **Shri Marbaniang has requested that he may be granted study leave for one year from 2.8.77 in the first instance.**

As Shri Marbaniang was advised to join the course on 4.8.77 the Vice-Chancellor has, subject to the approval of the Executive Council, granted him study leave with effect from 2.8.'77.

N.B.: Shri Marbaniang has obtained his M.Sc. degree in the first class from the Gauhati University. As he does not have a research degree his appointment is conditional that he has to obtain the same within a period of five years from the date of joining.

2. The Ordinance regulating the leave of teachers has a provision for granting study leave (clause 10(1)) to a permanent whole-time teacher with not less than three years continuous service.
3. Cl. 10(vi) (a) provides that study leave may be granted on full pay for the first year and half pay for the second year and without pay thereafter.
4. Cl. 10(ii) study leave shall be granted on the recommendation of the Committee for advanced studies and Research. The leave shall not be granted for more than two years save in very exceptional cases in which the Executive Council is satisfied that such extension unavoidable on academic grounds and necessary in the interest of the University.
5. Cl. 10(vii) provide that the amount of Fellowship/scholarship or other financial assistance that a teacher has been awarded will not preclude his being granted study leave with pay and allowances but the scholarship etc., so received shall be taken into account in determining the pay and allowances on which the study leave may be granted.

- 2 -

6. Shri Marbanieng has requested protection of his House Rent Allowance as a special Case as his family will have to stay in Shillong in a rented house. Under clause (vi)(b) "The teacher shall not be ordinarily entitled to house rent allowance or city compensatory allowance during the period of study leave. Provided that the Vice-Chancellor may, in view of the special circumstances of a case, sanction the payment of such allowances in part or full.

As stated above it is reasonable for the university to grant study leave with pay to Shri Marbanieng and also to protect his House rent allowance as a special case in order to help him to advance his qualification.

The matter is therefore put up to the Executive Council for the sanction of study leave for one year in the first instance w.e.f. 2.8.77 to 1.8.78 provided that he executes the Indemnity bond as laid down in the Ordinance.

Resolved:

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

Note for the Executive Council

Sub: Appointment of Dr. R. George Michael as a Visiting Fellow under the Indo-US Visiting Fellowship/Visitorship Scheme 1977-78.

The University Grants Commission on the recommendation of the Vice-Chancellor has informed that Dr. R. George Michael, Professor and Head of the Dept. of Zoology has been awarded a Visiting Fellowship under the Indo-US Visiting Fellowship/Visitorship Scheme 1977-78. The Commission has suggested that the nature and period of leave to be granted to him for the period of his Fellowship may be decided by the University according to its leave rules.

Dr. Michael has informed that he proposes to leave for USA on 27th July 77 to avail of the Fellowship for 10 months. Subject to the ratification of the Executive Council the Vice-Chancellor has granted him duty leave for 10 months wef. 27 July 1977. He has also allowed Dr. M. K. Khare, Reader in Zoology to act as Head of the Dept. of Zoology during the period of absence of Dr. Michael on duty leave.

N.B.: The cost of international travel of Dr. Michael will be met by the U.C and Dr. Michael will receive Fellowship of US \$ 1350 per month (i.e. \$ 45 per diem) while on study leave.

2. The Ordinance regulating the leave to teachers has provision for granting duty leave Cl.4(i) read with Cl.4(i)(c) states:

Duty leave may be granted for:

Working in another Indian or Foreign University; any other agency, Institution or organisation when so deputed by the University, or for performing any other duty for the University.

Cl.4(ii) states:

The leave may be granted on full pay provided that if the teacher receives a Fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses he may be sanctioned duty leave on reduced pay and allowances.

3. Dr. Michael has stated in his letter dated 21 July 1977 that the Fellowship to be received by him will not be enough to meet his normal expenses in India for his family and also for his maintenance abroad.

The matter is therefore put up to the Executive Council for consideration of the following:-

1. The action taken by the Vice-Chancellor in granting duty leave to Dr. R. George Michael for 10 months wef. 27 July 1977 may be approved.
2. Dr. Michael may be granted full pay and allowances for the period of duty leave, and
3. Dr. M. K. Khare, Reader in Zoology may be allowed to act as Head of the Department of Zoology during the absence of Dr. R. George Michael on duty leave as recommended by the Vice-Chancellor.

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG

Note for Executive Council

Sub: Commonwealth Academic Staff Fellowship-Duty leave  
to Dr. R. R. Mishra, Reader, Dept. of Botany.

The University Grants Commission requested the Vice-Chancellor to nominate two teachers of the university for the award of Commonwealth Academic Staff Fellowship tenable in the United Kingdom during 1977-78. (Vide UGC letter No.F.16-16/76(DIB) dated July '76) Considering the applications forwarded by different departments the Vice-Chancellor nominated 1) Dr. R. R. Mishra, Reader Dept. of Botany and 2) Dr. B. Pakem, Reader, Dept. of Political Science. The nominations were forwarded to the UGC (Vide our letter No.G.10-3/CW-SC/76 dated September 1976).

The UGC by its letter No.F.16-16/76(DIB) dated 7 December 1976 informed that it has selected both Dr. Mishra & Dr. Pakem and has recommended to the Commonwealth Scholarship Commission in U.K. for secondment of their candidature. The Commission advised us to forward 6 Copies each of the application forms of both Dr. Mishra & Dr. Pakem to the Secretary, Commonwealth Commission in U.K. These were forwarded by us with our letter No.G.10-3/CW-SC/76 dated 17.12.76. In April 1977 the UGC informed that Dr. B. Pakem was not selected for the award by the Commonwealth Scholarship Commission in U.K. due to limited space available under the scheme (Vide letter No.F.16-16/76(DIB) dated 27 April 1977). The Commission finally informed about the selection of Dr. Mishra for the award in February 1977 and requested us to forward one more set of his application. This was complied with (Vide our letter of even number dated 8 March 1977).

The UGC by its letter of even number dated 5 July 1977 requested the University to confirm the terms of the award. The Vice-Chancellor in his letter No.G.10-3/CW-SC/76 dated 7 July 1977 confirmed as follows:

The University will meet 50% of the following expenditure on the following expenditure on the following items from its fund:

1. Travel expenses to the port of embarkation and back.
2. Any other expenditure such as fee for Passport etc.
3. Salary and allowances payable to Dr. Mishra for the period of Fellowship.
4. Salary and expense of the substitute appointed, if any, in place of Dr. Mishra during the period of his fellowship.

The Vice-Chancellor also confirmed that the university will extend all facilities to Dr. Mishra for availing of the Fellowship and will grant him duty leave for the period of Fellowship as per provision of the Ordinance.

Dr. Mishra has been informed by the Commonwealth Scholarship Commission that the tenure of the Fellowship is 1 October 1977 to 10 July 1978 and that he will have to work at the University of New Castle upon Tyne in the Field of Plant Biology. He has requested sanction of duty leave from 25 September '77 to 15 July 1978.

The matter is therefore placed before the Council for consideration and approval.

Note for the Executive CouncilSub: Indo-French Cultural Exchange Programme

The University Grants Commission invites letter No.F.3-11/76(CE) dated 29 October 1976 requested the Vice-Chancellor to nominate two to three teachers for consideration of the Commission. The information was circulated to all Heads of departments in the University and only one request was received for nomination from Dr. G. S. Aurora.

The Vice-Chancellor nominated Dr.G.S.Aurora, Prof & Head of the Dept.of Sociology and Anthropology and it was forwarded to the University Grants Commission(NEHU letter No.G.6-12/S-Misc/76 dated 25 November 1977) with the assurance that in the event of his final selection the University would grant him duty leave as per rules.

The condition attached to the nomination is that :

" The sponsoring university/institution would be required to provide to the teacher duty leave <sup>according to the leave</sup> rules of the university/Institution for the period of his visit to France under the above programme".

The UGC would meet the International travel and the French authorities would meet the maintenance and Internal travel cost of the teacher.

The Commission in its letter No.F.3-77/77(CE) dated 31 May 1977 informed the University that it has nominated Dr.Aurora for a visit to France for a period of 4 weeks during the period September 1977 to June 1978 and requested the University to treat the period of absence of Dr. Aurora as on duty according to the University rules.

Dr. Aurora accepted the UGC nomination and has forwarded the required documents to the UGC(Ref his letter No.PLR/SGC/77/710 dated 11.6.77). The period of his visit to France is yet to be finalised.

The matter is therefore put up to the Executive Council for consideration and for authorising the Vice-Chancellor to grant the duty leave to Dr. Aurora when the programme is finalised as per university leave rules.

: NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL :

Appointment of new Heads of Departments :

In the 12th Meeting of the Executive Council , the Vice-Chancellor had reported the names of the Professors and Readers who were holding charge as Heads of the Departments and the list so submitted was approved by the Executive Council then.

For consideration and approval of the Executive Council the following lists are now submitted. List 'A' relates to the list of new Professors and Readers who have acted as Heads of Departments from the day they joined the University. List 'B' relates to the list of Professors and Readers whose term of three years as Head of the Department having expired, extension of a further term of three years being recommended.

O.S.D.(Admn)

L I S T 'A'NAMES OF PROFESSORS AND READERS WHO HAVE ACTED AS HEAD OF DEPARTMENTS

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Sl.NO.	NAMES	POST HELD	DEPARTMENT WHERE WORKING	DATE FROM WHICH WORKING AS HEAD OF DEPARTMENTS
1.	Dr. G.Ananda Swarup	Professor	Mathematics	16.8.1976
2.	Dr. S.Nagabhushan Rao	Reader	History	1.5.1977
3.	Dr. M.K. Khare	Reader	Zoology	27.7.1977

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L I S T 'B'

NAMES OF PROFESSORS AND READERS WHOSE TERM AS HEAD OF THE DEPARTMENT HAVE EXPIRED AND REQUIRES EXTENSION OF THE TERM.

Sl.NO.	NAMES	POST HELD	DEPARTMENT WHERE WORKING AS HEAD	DATE FROM WHICH EXTENSION OF TERM AS HEAD OF DEPTT. REQUIRED.
1.	Dr. M.Miri	Professor	Philosophy	1.6.1977
2.	Dr. George A.Ghevarghese	Professor	English	31.7.1977
3.	Dr. P.S.Ramakrishnan	Professor	Botany	6.8.1977
4.	Dr. C.N.Bhalerao	Reader	Political Science	4.9.1977
5.	Dr. T.Mathew	Professor	Economics	7.10.1977

NORTH EASTERN HILL UNIVERSITY  
Shillong 793 003

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No.IL-DV/SOC/76/

December 15,1976.

The Vice-Chancellor,  
North Eastern Hill University,  
Shillong.

Enclosed please find draft of the Proposed Collaboration  
Between N.E.H.U. and Delhi University (N E H A). This could be the  
basis for your negotiation with the Vice-Chancellor of Delhi University.

Sd/-  
(G.S.AURORA)

cc: P.S. to V.C. Kindly send this letter to V.C. at Delhi. He would  
need this to discuss the matter with the Delhi University people.

G.S.AURORA

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PROPOSED COLLABORATION BETWEEN NORTH-EASTERN HILL UNIVERSITY AND DELHI UNIVERSITY

I. Introduction: The University of Delhi, Dept. of Sociology has been a Centre for North-Eastern Studies for more than seven years. Through these studies, organised under the UGC supported North-Eastern Hill Areas Programme (N.E.H.A.), Delhi's Sociology Department has, by now, accumulated a great deal of expertise on north-eastern hill areas, From 1976-77 the North Eastern Hill University has an integrated Department of Sociology and Anthropology. Under this Department both research and training programmes, suited to the special conditions of north-eastern hill areas, are envisaged. In view of the fact that the sociological and anthropological studies for this troubled region are of very great significance for planning and development activities, there is an urgent need for strengthening the problem oriented research and studies. We feel that the expertise developed by the Department of Sociology at the University of Delhi should be available to the new Dept. of Sociology & Anthropology at the North-Eastern Hill University.

The Department of Sociology & Anthropology at North-Eastern Hill University has on its staff people who have two kinds of backgrounds. Firstly, some of them have worked within the north-eastern hill areas, and secondly, some have been engaged in traditional and non-traditional areas of research and training in sociology and anthropology generally. Some of these teachers need to be in ~~xxxx~~ contact with an advanced Centre of Sociology & Anthropology in order to refresh and improve their professional knowledge and competence. This is all the more necessary because of the general isolation of community of scholars located in city like Shillong, located as it is in an educationally backward region.

In view of the points made above, a collaboration between the Dept. of Sociology & Anthropology, NEHU, and the Department of Sociology, Delhi University could be a very effective step in strengthening the new Department at NEHU.

Fortunately the University of Delhi and NEHU have their vacations in different seasons of the year. This means that if the faculty members of the respective Departments visit each other then they can do it during their respective vacations, thus not interfering in the normal functioning of their usual programmes.

II. Areas of Collaboration Between North-Eastern Hill University and Delhi University : It is suggested that collaboration may be organized in the following areas :-

(i) Participation in regular training programmes :

This would help firstly the teachers of NEHU who would be able to interact with relatively more advanced student population in Delhi, thereby improving their general academic standards. Secondly, the students of NEHU would be able to have the expertise of teachers from Delhi University, Dept. of Sociology & Anthropology.

(ii) Faculty Seminars and Symposia: Under this, teachers of NEHU would be able to test their ideas and expose their research work before the scholars of the University of Delhi. At the same time the Delhi University teachers would also have the opportunity of interacting with the lively faculty of NEHU.

(iii) Visiting Research Fellows : Under this, the respective universities could become a temporary home for research scholars. These research scholars from NEHU could avail of the library facilities and the intellectual companionship of Delhi University teachers in certain phases of their research work. The scholars from University of Delhi, who are engaged in north-eastern studies, or such studies which are closely related to the special areas of competence of the Department of Sociology & Anthropology, could also benefit from their stay at NEHU.

(iv) The two Universities could establish book exchange programme between their respective libraries.

III. Modus Operandi :

(i) One or two teachers of ~~xx~~ one University could visit the other University during their respective vacations for not less than 45 days at a time. These teachers would be given the normal status of faculty members and would be required to take part in the normal activities of their host Departments. They would also have the usual rights and obligations incumbent upon regular members of the respective host departments.

: 3 :

- (ii) After mutual agreement between the two Departments, the Departments may nominate one research scholar during any time of the year, to stay in the other Department as a guest of the Department. This stay would not normally extend beyond three months. While a guest, the scholar will take part in seminars held at his host Department, and will also be required to contribute to the host Department by way of lectures and seminar papers. The research scholar will be under the discipline of the host Department.
- (iii) The travelling expenses of the visiting teachers and research scholars will be paid by the host University. However, unless agreed to by the host University the visiting scholar will get only first class to and fro rail fare from Shillong to Delhi. The visiting teachers and research scholars will also be eligible for the usual travelling and per diem allowances according to the rules of the host University.
- (iv) Visiting teachers may, bring their wives and dependant children with them to the host University as per University rules. However, unless agreed to in advance by the host University, the visiting teacher will not be eligible for T.A. and D.A. for more than four members of his family including himself.
- (v) The host institution will provide living accommodation for the visiting teachers and research scholars or give appropriate allowances to cover the expenses for residential accommodation.
- (vi) The host University will also give a small honorarium not amounting to more than 50% of the salary of the visiting teacher. The visiting research scholar will, however, not be eligible for any extra remuneration.
- (vii) Each visiting teacher or scholar will continue to get his normal salaries and allowances from his own institution. While he is working in the host institution he will be considered by his parent institution as on normal duty. He would thus be eligible for compensatory leave as per rules of his own institution.

#### IV. Financial Allocations:

Financial Allocations for the collaborative programme are based upon the principle of fraternal help rather than equality. Since Delhi University has greater resources, both financial and personnel, at its disposal, Delhi University's contribution, in this programme will have to be greater than NEHU's.

- 4 -

Following allocations towards this programme are suggested:

North-Eastern Hill University	: Rs 10,000 per annum
University of Delhi	: Rs 20,000 " "

UNIVERSITY OF DELHI  
DEPARTMENT OF SOCIOLOGY  
(Centre of Advanced Study in Sociology)

Soc/A-58/74-75/1209

April 8, 1974.

Dr. Chandran D.S.Devanesen  
Vice-Chancellor  
North-Eastern Hill University  
Headquarters: Shillong  
MEGHALAYA

Dear Dr. Devanesen,

Thank you very much for your kind letter of 30th March. I am glad that you would like to discuss future collaboration between North-Eastern Hill University and our department and that you are likely to come to Delhi from 10th to 15th April, 1974.

I am sure Dr. George Jacob, the UGC Chairman, has written to you about a committee appointed by the UGC to assess the proposals of our department for the future development of our North-Eastern Hill Areas Programme. He informs me that the UGC has requested you to be one of the members of this committee. The other members are Dr. Surajit Sinha (Calcutta), Prof. M.C.Goswami (Gauhati) and Prof. Yogendra Singh (New Delhi). I hope you have accepted the membership of the committee. We are of course looking forward to receiving you and other members of the committee at an early date. However, we are anxious to meet you informally before the visit of the committee.

You have suggested in your letter that we request the UGC to arrange a meeting between Dr. Dube, Dr. Baviskar, you and I. This is a good idea. However, the time between now and your coming visit from 10th to 15th April is so short that it is not possible to arrange such a meeting.

In any case, let us meet during your coming visit. Since there is no time for you to confirm your visit, I will inquire either at UGC or at YMCA. For your convenience I may inform you that I am available at the following telephones: 222173 (office) and 226354 (residence)

With best wishes,

Yours sincerely,

Sd/- A.M. Shah  
Head of the Department

Jt. Secretary

D.O.No.F.20-44/68(H-I)

University Grants Commission  
Bahadurshah Zafar Marg  
New Delhi - 1

April 10, 1974

Dear Dr. Devanesen,

The University Grants Commission has constituted a committee consisting of the following members to consider the proposal for continuation of assistance to the special cell set up in the Department of Sociology, University of Delhi during the Fourth Plan period for undertaking sociological studies of the North East Hill areas-

1. Dr. Surjit Sinha  
Director General  
Anthropological Survey of India  
Indian Museum  
Calcutta
2. Dr. C.D.S.Devanesen  
Vice-Chancellor  
North-Eastern Hill University  
Shillong-2.
3. Professor Yogendra Singh  
Centre for Social Moments  
Jawaharlal Nehru University  
New Mehrauli Road  
New Delhi
4. Professor M.C.Goswami  
Head of the Deptt. of Social Anthropology  
Gauhati University  
Gauhati

I shall be grateful if you will kindly agree to be a member of the committee and give the benefit of your advice and guidance to the Commission in the matter. Could you kindly indicate a few convenient dates for the visit of the committee to the University? This would help me in fixing the date of the visit after consulting the University and the other members of the committee.

With regards,

Yours sincerely,

Sd/- J.N.Kaul

Dr. Chandran D.S.Devanesen  
Vice-Chancellor  
North-Eastern Hill University  
Duleichodge  
Jaiaw Lumsyntiew  
Shillong-2.

Dr. M. L. Mehta  
Deputy Secretary

दूरभाष : 279241  
Phone : 279241

तार : यूनीग्रान्ट्स  
GRAMS : UNIGRANTS

विश्वविद्यालय अनुदान आयोग  
UNIVERSITY GRANTS COMMISSION

हापुरशाह जफर मार्ग  
BAHADURSHAH ZAFAR MARG

All communications should be addressed to the Secretary by designation and not by name

नई दिल्ली-1, दिनांक Dec. 1974  
NEW DELHI-1, Dated

संख्या D.O.No.F. 20-44/66(H/DS-a)  
No.

13 DEC 1974

Dear Prof. Devanesen:

You would kindly recall that the question of providing a professorship for the NEHA Cell in the Department of Sociology, Delhi University was discussed with you during your recent visits to Delhi, and you were kind enough to agree that the post of a reader be upgraded to that of Professor in view of the magnitude of the programme and the collaboration envisaged in the coming years. In view of this, I am adding a para in the report which is as under in this regard:

"Keeping in view the magnitudes of the programme and its future programmes of collaboration, the Committee recommends that the post of Readership available in the university under this programme may be upgraded to that of Professor if done conveniently, otherwise a post of Professorship may be created independently and the post of Reader sanctioned earlier may be treated as withdrawn".

Regarding the role of the Advisory Committee, I have added the following para in the report:

"An Advisory Committee consisting of the representatives of the North-Eastern Hill University, Delhi University, person incharge of the Cell, one or two Professors of the Department, one or two outside experts in the field may be constituted to look after the work of the Cell. The Committee would be responsible for the co-ordination of the activities of the Cell and would function mainly as an academic advisory body. The Committee should meet twice a year either at Shillong or at Delhi. The agenda papers of the meetings of the Committee may also be sent to the University Grants Commission for their information".

In case you have any further suggestion to make, kindly amend the above para accordingly so that this is incorporated in the report.

I shall be grateful for an early reply so that the report is submitted to the Commission early.

With kind regards,

Yours sincerely

(M. L. Mehta)

Prof. C.D.S.Devanesen  
Vice-Chancellor  
North-Eastern Hill University  
Shillong

December 30, 1974

Dr. M.L. Mehta,  
Deputy Secretary,  
University Grants Commission,  
Bahadurshah Zafar Marg,  
New Delhi 1.

Dear Dr Mehta:

I am sorry for the delay in replying to your D.O.No.F.20-44/66 (HI/DS-a) dated the 13th December as I left for Madras on the 19th. I have a number of urgent domestic matters to attend to and also need a medical check-up. So I expect to be on leave till about the 15th January 1975.

I have already conceded the point about the Reader being up graded to a Professor. But, to be frank, I am not happy with the wording of the paragraph relating to the role of the "Advisory Committee". We have been generous in conceding everything to the Delhi School of Sociology and we expect to be treated as real partners in return. I would prefer the Committee to be known as "The Joint Committee for Collaboration between NEHA and NEHU". The point of the Committee is not merely to look after the Cell in Delhi but to ensure that real cooperation and coordination takes place between NEHA and NEHU. The present wording reduces NEHU to a mere rubber stamp for the activities of NEHA. You will recall the NEHU was to be involved in the selection of the candidates for the NEHA programme. We also agreed that when NEHU's Department of Sociology is set up the field work of the candidates would be supervised say it. I find none of these matters mentioned in the draft you have sent to me.

I would like the para to read somewhat as follows : A Joint Committee for Collaboration between NEHA and NEHU shall be set up consisting of representatives of the two bodies along with one or two outside experts. The Committee will be responsible for the selection of candidates from the North-Eastern Areas and will, in the case of research Scholars, approve of their projects. If the research scholar has to carry out his field studies in the North-East he will be attached to NEHU during that period. Seminars and exchange visits will be organized jointly. At least one meeting of the Committee should be held in Shillong or Kohima or Aizawl in the course of a year. The committee will do everything to foster close collaboration between NEHA and NEHU. The UGC may be kept informed of all such collaborative activities.

I trust you will see that there is no point in just another advisory committee which will be a mere formality without altering the status quo in any way. If we are to take an interest in NEHA then we need to feel involved in a real sense.

You have been very understanding and I am sure you will appreciate the spirit of concern in which this is written.

With best wishes,

Yours sincerely,

Sd/-  
Chandran D.S.Devanesen

UNIVERSITY OF DELHI  
DEPARTMENT OF SOCIOLOGY  
( Centre of Advanced Study in Sociology )

Delhi School of Economics  
DELHI 110007  
Telephone: 222173

April 5, 1975

Soc./A.58/75/2982

*Received 7/4/75*

Dr. Chandran D. S. Devanesen  
Vice-Chancellor  
North Eastern Hill University  
SHILLONG (Meghalaya)

Dear Dr. Devanesen,

The U.G.C. has recently sent us a copy of the report of the committee to review the North Eastern Hill Areas programme in our Department. I do not know if the U.G.C. has sent you a copy. I am sending one herewith.

We are very happy with the observations and recommendations of the Committee. We are indeed grateful to you and to other members of the committee for the sympathetic attitude towards this programme. It was largely your positive and constructive approach that has led to such a favourable report.

The U.G.C. has conveyed its decision to provide assistance for continuing this programme at the present level for the year 1975-76. The U.G.C. has asked us to include the development proposals for the NEHA programme along with those for the Centre of Advanced Study in Sociology. They would examine both together. Presently we are formulating these proposals. However, we do not know when the Experts Committee for the Centre of Advanced Study will visit the Department. The future of the NEHA programme would be clear only after the U.G.C. decisions on the Centre of Advanced Study are known. Meanwhile, we are going ahead with our work on the basis of the existing provisions.

We have written to the U.G.C. about our plan to visit Shillong and other places in the region in connection with our programme. I shall write to you as soon as the U.G.C. approves our proposal. Both Dr. Bavisakar and myself are looking forward to meeting you and other friends during our visit.

I hope this finds you in the best of health and spirit.

With warm regards,

Yours sincerely,

*A. N. Shah*

A. N. Shah

Head of the Department

Encl: as above.

Report of the Committee to review the work of the Cell on the Sociology of the North-Eastern Hill Areas in the Department of Sociology, Delhi University.

Appointment of the Committee:

The Delhi University submitted proposals for continuation of assistance from the U.G.C. for the Special Cell on Sociological Studies of the North-Eastern Hill Areas (NEHA) in the Department of Sociology. The matter was considered by the Commission and it was desired that a Committee may be appointed to review the work done by the Cell and to make recommendations with regard to the continuation of assistance. Accordingly, a Committee consisting of the following was constituted:-

1. Dr. Chandran D.S. Devanosen  
Vice-Chancellor  
North-Eastern Hill University  
Shillong
2. Dr. Yogendra Singh  
Head of the Department of Sociology  
Jawaharlal Nehru University  
New Delhi
3. Dr. S.K. Sinha  
Director  
Anthropological Survey of India  
Calcutta
4. Professor M.C. Goswami  
Head of the Department of Anthropology  
Gauhati University  
Gauhati
5. Dr. M. L. Mehta  
University Grants Commission  
New Delhi

Visit of the Committee:

The Committee visited the University on 12th & 13th September, 1974 and held discussions with Pro-Vice-Chancellor, Head of the Department, other staff members, research scholars and students of the Cell. The Committee also saw the research work published by the research fellows of the Cell. Dr. S.K. Sinha could not visit the University.

: 2 :

The findings of the Committee are given below:-

PART I - BACKGROUND OF THE PROGRAMME

3. Following the recommendations of the Committee under the Chairmanship of Prof. G.G. Swell to suggest measures to promote channels of academic communication between the North Eastern Hill Areas and other parts of the country, the U.G.C. established a Special Cell for the sociological studies of the North-Eastern Hill Areas in the Department of Sociology, Delhi University in 1968. The main objective was to train students from the area and to develop sociological studies of the region. The programme started in 1968-69 and was upto 1970-71 initially. Later, on the recommendations of a Committee, it was extended upto 1973-74.

4. Funds were made available to the University for the award of scholarships and fellowships at different levels as also for the organisation of Summer Schools and research projects, as well as for the appointment of a Reader.

5. The Cell has concentrated its efforts mainly on training students from NEHA for various courses in Sociology, organisation of Summer Schools, invitation to scholars from the area for doing research work in the Department and for undertaking research projects on specific subjects.

M.A. & B.A.  
(Hons.)  
Courses:

6. The details regarding the students who completed their M.A. and B.A.(Hons.) Courses in Sociology under the programme are given in Annexure (2). 13 students completed their M.A. and 5 students completed their B.A. (Hons.) course during 1968-74. Most of the students were given scholarships for their studies.

Research  
Studies:

7. Research under the Special Cell has been carried out mainly by the students, specially recruited from the area to work

3 :

for their Ph.D. and M.Litt. Degrees. Five students are working for their Ph.D. and one student for the M.Litt. degrees. The details of their research work are given in Annexure (1).

8. A research project on "Political Elites in Jaintia Hills" was undertaken by the Cell. The report of the project is yet to be finalised. The Cell also undertook a study of higher education in NEHA and on the basis of the data collected, Professor M.S.A. Rao and Dr. B.S. Baviskar wrote a working paper which was presented at the Conference of the Principals of the Colleges in the North-Eastern Hill Areas at Imphal in 1970.

Summer  
Schools:

9. The Cell organised three Summer Schools during 1968-71. The first School on "Human Factors in the Socio-Economic Development of the Hill Regions of North-Eastern India" was organised in Shillong. The second Summer School was held at Simla on "The Tribal Situation in India". The third School was held at Kohima on "(a) Aspects of Political Development (b) Aspects of Economic Development; (c) Aspect of Kinship & Marriage; and (d) Aspects of Educational Development in the Hill Areas". The proceedings were published in a publication entitled "The Sociology of North-Eastern Hill Areas".

Seminars &  
Visiting  
Fellows:

10. A number of Seminars relating to the problems of NEHA were arranged in the Department. The topics of the Seminar are given in Annexure (3).

A few scholars interested in the NEHA programme have visited the Department and held discussions with the members of the staff and students on various problems concerning the region. The names of the persons are given in the Annexure (4). Dr. M. Horam, Principal, Kohima College, Kohima, Nagaland has joined the Cell as a Visiting Fellow for a year from October 1972. Shri K. Vincent, Lecturer in Economics, Union Christian College, Barapani, Meghalaya also spent two months in the Department to process his field material on "The Economics Organisation of a Khasi Village".

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11. Staff members of the Department participated in various Conferences and Seminars regarding the Sociology of the Region.

12. The work of the Cell has resulted a number of papers, many of which were presented at the various Conferences. The details of the publications under this programme are given in Annexure (5).

PART II - VIEWS OF PRO-VICE-CHANCELLOR,  
STAFF & STUDENTS

13. The Pro-Vice-Chancellor, Head of the Department, Dr. Baviskar incharge of the Cell, other senior faculty members, research scholars and students, during the course of discussions with the Committee, inter-alia made the following observations:

(i) Under the programme, it has been possible for the Cell, to train a team of young sociologists who would eventually occupy teaching, research and administrative positions in NEHA. Because of their sound training in the discipline, they would be a great asset to the organisations in which they work and also to the community at large.

(ii) The research work carried out under the Special Cell has already started appearing in print. However, more substantive results of all this research will be available from 1975-76 onwards. The Cell is already in the process of preparing for publication a collection of essays contributed by the students and teachers on the various aspects of society and culture in NEHA. It is hoped that by the end of 1975 at least half a dozen Ph.D. and M.Litt. dissertations would be completed. About a dozen research papers would be published in professional journals. This could be considered a landmark in the development of the Sociology of this region.

(iii) Formerly only the British administrators and missionaries wrote about the people of NEHA. Later on a few anthropologists from abroad and from other parts of the country made

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studies on the region. However, as a result of this programme, a significant number of research scholars belonging to the area itself would be writing dissertations, scientific papers and monographs on their own people. This will be a significant development for the region.

(iv) The Cell has succeeded in establishing channels of academic communication between the region and other parts of the country by frequent meetings and discussions between scholars interested in that area and the intellectuals, community leaders, administrators and other eminent people from NEHA.

(v) The programme makes an important contribution to the integration of the people of NEHA/benefit both intellectually and socially by studying in Delhi University but other students of Delhi University also benefit a great deal from contacts with the NEHA students.

↳ into the mainstream of Indian life and vice-versa. Not only do the students of NEHA.

(vi) The Sociological research on NEHA will be important not only because it will add to our knowledge of the society and culture in that region but also because it will help development of comparative sociology in the true sense of the term. In course of time, the studies on NEHA would strengthen the discipline of sociology by adding the new dimension of the knowledge and understanding of the society and culture in that area.

(vii) The Cell organised three summer schools earlier. The participants among these included social scientists, administrators and local leaders. The summer schools generated a keen interest in different sections of the people and made them aware of the various social, economic and political problems of the area. The proceedings of the summer schools have been published. It was unfortunate that no summer school was organised during the last three years.

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(viii) One of the limitations of the programme has been its limited resources. The programme could offer only 8 scholarships for a period of three years with the result that many deserving students had to be disappointed every year.

(ix) The Department offered on an ad-hoc basis a visiting fellowship to only one scholar for a period of only one year. This again was too inadequate. Although a number of faculty members of the Department are actively and keenly interested in the area, they have not been able to translate this interest into actual research. It would have been much better if some of the faculty members had taken up research projects on the area and spent some time there for investigation and field work.

(x) Another weakness of the programme had been the inability of the non-NEHA students to take up research in NEHA and vice-versa. An attempt could have been made to get similar other students interested in research on NEHA, and similarly students from NEHA could have been encouraged to take up research in other parts of the country.

(xi) Another shortcoming has been the inadequate response from local research workers to take up research under the Special Cell. The interested scholars have faced serious difficulties in obtaining academic or study leave.

(xii) Since the North-Eastern Hill University (NEHU) is now established, there should be arrangements for collaboration between the Department of Sociology and the North-Eastern Hill University at a variety of levels; teaching, research, seminars, summer schools/workshops and students.

The following suggestions were made in this regard:

(1) The Department of Sociology should make its services available for the framing of the syllabus of the M.A. course and then for the teaching of the courses at the North-Eastern Hill University.

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(2) There should be adequate provision for the recruitment of students from the NEHA for the M.A. course at the Department of Sociology. This provision should continue even after the NEHU establishes its own Department of Sociology and starts teaching of M.A. course.

(3) The students registered for M.Litt/ Ph.D. at the University of Delhi are required to do long spells of field work in NEHA. During their field work they should have access to the academic institutions in that area where they can seek advice and consultation. There should be some arrangements whereby the students of the Cell are given the appropriate facilities by the NEHU.

(4) The students registered for research degrees in sociology or social anthropology at the NEHU can make use of orientation courses, library and other facilities at the Department of Sociology, Delhi University.

(5) The Department of Sociology should provide teacher fellowships for the teachers of the colleges affiliated to NEHU. The teacher fellowship programme may be on the lines of the similar programme under the scheme of Centres of Advanced Study.

(6) The Department of Sociology, Delhi University should depute from time to time teachers to participate in the academic work of the NEHU.

(7) The Department of Sociology and NEHU may collaborate in organising summer schools/ workshops/seminars etc. from time to time. These could be held both in and outside the area, and interested scholars from all over the country may be invited.

(8) The Department of Sociology and the NEHU should take up joint research projects.

(9) The Department of Sociology may provide the services of its teaching and library staff to build up a sociology and social anthropology library at the NEHU.

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PART III - OBSERVATIONS OF THE COMMITTEE

The Committee makes the following general observations:-

1. The programme was set up to achieve the following main objectives: (a) to establish channels of academic communication between the North-Eastern Hill Areas and other parts of the country; (b) to train students from the area and to encourage research in the area; (c) to promote emotional and national integration through these activities. Considering the activities of the programme during the last six years, the Committee is convinced that the programme has been a success. During this period, 13 students recruited from NEHA have completed the M.A. (Sociology) course. Five students completed their B.A. (Hons) course. One student has completed M.Litt. Five students are working for their Ph.D., most of whom have completed their field work in the area and are now at various stages of the writing up of their dissertations. In the opinion of the Committee, the programme has been also to train a team of young sociologists from the area who will eventually occupy teaching, research and administrative positions in NEHA.
2. The NEHA programme is fulfilling a genuine need for trained personnel in the field of Sociology. The need for such persons is sure to increase in the coming years. As Sociology gets introduced at the NEHU and its affiliated colleges, there will be a demand for qualified teachers. Moreover, there are already research institutions such as The Naga Institute of Culture at Kohima and the Tribal Research Institute at Shillong which need persons trained in Sociology. Some of the State Governments in that region are also planning to set up units for sociological research. The students trained by the Cell would be highly suited to man these jobs. Such personnel need to be trained on a continuing basis in order to meet the present and future demands.
3. The research work carried out under the Special Cell has already started appearing in print, and more will be available from 1975-76 onwards. By the end of 1975 at least half a dozen Ph.D. and M.Litt. dissertations (would be completed, and at least a dozen papers) are likely to be published in professional journals.

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This, in the opinion of the Committee, would be an important step in the development of sociology of the region.

4. The Cell has by and large succeeded in establishing channels of academic communication between NEHA and other parts of the Country by organising frequent meetings and discussions between scholars interested in that area and the intellectuals, community leaders, administrators and other eminent people from NEHA.

5. The programme clearly shows the academic and other advantages of exposing students from this area to the academic environment outside the area.

6. The Cell concentrated its efforts mainly on training students from NEHA region. Besides training facilities for NEHA scholars, the Cell, under review, organised three seminars; one at Simla, another at Shillong and still another at Kohima. The Shillong Seminar insisted on establishment of a Research Institute in the NEHA to deal with the peculiar problems of the hills. This suggestion appears to have not been implemented, may be due to variety of reasons. Another suggestion of the Shillong Seminar was for the establishment of a Folk Museum for housing the traditional arts and crafts of the region should have received the utmost consideration of this Cell. This recommendation has also not been given a shape to materialise. The Committee feels that it is essential that attempts for preserving the region's traditional arts, songs, dances etc. be made before the same vanished for ever.

7. Scholars have taken up research activities in the different fields of their choice. It is encouraging to note that the scholars have been given adequate training in methodology and in the principles of the Social Sciences. The co-operative efforts of the teaching staff of the Department of Sociology of Delhi University is evident in the broad interest they have shown in the academic progress of the NEHA scholars. The auxillary objective of achieving national integration at academic level appears to have been partially fulfilled although NEHA scholars join other universities of the country without having been supported by any scheme of this kind.

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8. The whole scheme, it appears, has been executed by the scholars with the guidance of teachers at Delhi without any direct supervision by an area expert in their respective fields when they were at work. It would have been undoubtedly much more effective if the scholars could receive guidance during the course of their field investigations. Availability of a supervisor at hand for consultations and guidance makes a difference to the researching scholars.

9. The Committee feels that it is desirable that the trained scholars should serve as catalytic agents for spreading communication between the academic world and the groups of people whom they represent. The scheme should not miss this point.

10. The Department of Sociology of Delhi University has, indeed, served a very good cause of training a batch of chosen NEHA scholars for training in the Social Sciences. Developmental programmes in the NEHA region need the services of local talents trained in the Social Sciences. Constitution of this programme by the NEHU in collaboration with the Sociology Department of Delhi University and such other institutions as may be willing to co-operate will pay a good dividend in the long run. The Committee is convinced that the programme has made a good beginning. What is needed most is a momentum for achieving the desired ends through the services of the local talents.

#### RECOMMENDATIONS OF THE COMMITTEE

The Committee makes the following recommendations:

1. The U.C.C. may continue to support this scheme for providing a sizable number of tribal scholars who will be able to serve their own people after better equipped intellectually and methodologically.
2. There should be active collaboration between the Department of Sociology, Delhi University and the North-Eastern Hill University on the lines indicated above.
3. A Joint Committee for Collaboration between NEHA and NEHU shall be set up consisting of representatives of the two universities along with one or two outside experts. The Committee will be responsible for the selection of candidates from the North-Eastern Areas

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and will, in the case of research scholars, approve of their projects. If the research scholar has to carry out his field studies in the North-East he will be attached to NEHU during that period. Seminars and exchange visits will be organised jointly. At least one meeting of the Committee should be held in Shillong or Kohima or Aizawl in the course of a year. The Committee will do everything to foster close collaboration between NEHA and NEHU. The U.G.C. may be kept informed of all such collaborative activities.

4. The Committee makes the following recommendations with regard to the Fifth Plan development proposals of the Cell:

(i) Teaching Staff:

At present there is one post of Reader Under this programme. It is proposed that this post be upgraded to that of Professor. It was stated that it is necessary to have a senior person in charge of the programme for various reasons. It is easier for a senior person to deal with other senior people in the academic field, in the Government, in the public life and elsewhere. With the increase in the number of students at all levels, the greater number of visiting fellows and senior research fellows and the large number of research projects, the work of supervision and coordination of the programme will become more voluminous as well as complex and this will demand academic abilities as well as organisational skills of a higher order. A person of the rank of Professor will be better suited to handle this task. It is also necessary to ensure the effective implementation of the proposed programme of collaboration between the Department of Sociology and the NEHU. "Keeping in view the magnitude of the programme and its future programmes of collaboration with NEHU, the Committee recommends that the post of Readership available in the university under this programme may be upgraded to that of Professor, if done conveniently, otherwise a post of Professorship may be created independently and the post of Reader sanctioned earlier may be treated as withdrawn".

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(ii) Administrative Staff:

There is one post of Steno-Typist under the programme. It should be continued.

(iii) Visiting Fellows:

At present there is some provision for inviting one visiting fellow under the programme. It is proposed that one visiting fellowship be instituted on a regular basis to invite suitable scholars from colleges, universities, research institutions and Government Departments in NEHA. The Visiting Fellow would work for three to twelve months in the Department on a suitable research problem pertaining to NEHA and would give lectures and seminars on the subject of his study. The Committee supports the proposals of the University as this will greatly help in enhancing the understanding of the sociological dimensions of the problem of NEHA among the researchers and academicians in the region. The value of the fellowship should be flexible.

(iv) Senior Research Fellowships:

At present there is no senior research fellowship under the programme. The university has proposed one senior research fellowship to be awarded to a post-doctoral scholar or a scholar with equivalent qualifications. The Committee recommends the proposal.

(v) Junior Research Fellowships:

At present there is one Ph.D. fellowship of Rs 300/- per month and one M.Litt. fellowship of Rs 250/- per month to be awarded only once during a period of three years. The university has proposed that there should be two junior research fellowships of the value of Rs 300/- per month to be awarded every year. One of these may be awarded for doing M.Litt. and the other for doing Ph.D. The Committee recommends that two fellowships may be awarded each year as proposed. The value of the M.Litt. scholarship may be decided by the U.G.C. in accordance with its policy.

(vi) M.A. Scholarships:

At present there are four M.A. scholarships each of Rs 150/- per month to be awarded only once during

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a period of three years. It is proposed that four M.A. scholarships, each of the value of Rs 150/- per month, be awarded every year. It was stated that the Department receives a large number of applications from deserving students from NEHA, but many of them are unable to join the M.A. course due to lack of adequate number of scholarships. The M.A. scholarship holders should be paid allowances for travel, books, and incidental expenses during the tenure of scholarship. The Committee recommends that two scholarships may be awarded every year.

(vii) Library, furniture, stationery etc:

It was stated that at present there is a consolidated grant of Rs 25,000/- for furniture, stationery, contingencies and library etc. etc. for a period of three years. It was proposed that a provision of Rs 50,000/- be made for these purposes for a period of five years. It was stated that during the past few years, the department has acquired a number of books and journals on NEHA. The Committee suggests that a sum of Rs 40,000/- may be provided for books and journals and a provision of Rs 10,000/- be allowed for furniture, stationery and contingencies for the period of next five years.

(viii) Research Projects and Field Investigations:

It was stated that at present there is a provision of about Rs 20,000/- under this for a period of three years. This amount was far from adequate. The Department proposes to undertake more research projects on important problems relating to NEHA. The Committee recommends that a provision of Rs 50,000/- be made for this purpose for the 5th Plan period as requested by the university.

(ix) Summer Schools:

There is a proposal to organise two summer schools/ workshops during the next five years. A provision of Rs 60,000/- has been asked for this purpose. The Committee supports the proposal.

The financial implications of the recommendations of the Committee as above require an expenditure of

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Rs 7,28,250 as summarized in Annexure (6).

ACKNOWLEDGEMENT

The Committee puts on record its thanks to the Pro-Vice-Chancellor, Head of the Department, other faculty members, research scholars and students working in the Cell for facilitating the work of the Committee.

ANNEXURE-IDetails of the work of Ph.D. and M.Litt. students:Ph.D.

1. N. R. Singh from Manipur was working on "Kinship and Marriage Among the Meiteis of Manipur" for his Ph.D. Unfortunately he died in November, 1973 before completing his thesis. However, he has already published a number of papers on his research work and the Department is planning to edit for publication the manuscript left by him.
2. C. Nunthare from Mizoram is working on "The Politics of the Mizo Hills" for his Ph.D. He has recently completed one year's intensive field work in Mizoram during which he has interviewed in depth the M.L.A.s and other political leaders.
3. G. N. Pogu from Assam is writing his Ph.D. thesis on "Leadership and Social Structure in a Village in Jaintia Hills". He spent more than a year in a village and its surrounding region in Jaintia Hills.
4. K. R. Marak from Meghalaya is engaged in a study of "Political Elites in Meghalaya" for her Ph.D. thesis. She has just returned after more than a year's field work in the area.
5. Margaret Rangat from Meghalaya undertook a brief field visit to the area to collect data on "Family and Kinship among the Phak of Meghalaya", the subject of her Ph.D. dissertation. During this visit she undertook an exhaustive census of more than 200 households in Jowai town.
6. M. D. Pugh, Deputy Director, Tribal Research Institute, Shillong has recently been admitted to the Ph.D. course in the Department. She proposes to work on "The Changing Pattern of Social Stratification among the Khasis".
7. Tiplut Nongbri from Meghalaya has recently been admitted to the Ph.D. course. She proposes to work on "Religion and Social Change Among the Khasis".

M.Litt.

1. K. R. Marak, a student from Meghalaya, was awarded the M.Litt. degree in 1972 for her dissertation "A Comparative Sociological Analysis of Local Government in North Eastern Region of India".

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2. N. Angou Singh from Manipur will soon complete his M.Litt. dissertation on "Political Development in the Hill Areas of Manipur". His thesis examines, among other things, the efforts of the various tribal groups in the area to integrate themselves with the same tribal groups in the neighbouring states.

3. Kevinino Peseyle from Nagaland is currently doing field work in Kohima for her M.Litt. dissertation on "Education and Social Change in Nagaland".

ANNEXURE-2

M.A. and B.A. (Hons) Courses:

Name	State	Year	Source of Scholarship
A. Pyrtuh	Meghalaya	1968-70	Special Cell
N. R. Songma	Meghalaya	1968-70	Special Cell
Mirgeret Rangot	Meghalaya	1969-71	Special Cell
S. Tualchinkham	Manipur	1969-71	Special Cell
C. Nunthara	Mizoram	1969-71	U.G.C.
Lal Ruata	Mizoram	1970-72	U.G.C.
K. Pencyie	Nagaland	1970-72	--
Z. Lalhming Liana	Mizoram	1971-73	U.G.C.
Ibochou Singh	Manipur	1971-73	Special Cell
Parul Libi Das	Meghalaya	1973-74	Special Cell
Tiplut Fongbri	Meghalaya	1972-74	Special Cell
Laldingliani Sallo	Mizoram	1972-74	Special Cell
Van H. la	Mizoram	1973-75	U.G.C.
<u>B.A. (Hons) Course</u>			
Modo Anjo	Arunachal Pradesh	1968-71	Special Cell
Z. Lalhming Liana	Mizoram	1968-71	Special Cell
Laisram Billy Devi	Manipur	1971-74	Special Cell
Zoming Thanga	Mizoram	1972-75	Special Cell
Shangem Rungsung	Manipur	1973-76	--

ANNEXURE-3SEMINARS

1. M. Aram, Nagaland Peace Centre, Kohima:  
Recent Changes in Naga Society.
2. Hamlet Barch, Nagaland District Gazetteer Unit,  
Kohima:  
Khasi Political Institutions: Past and Present,  
Some Aspects of Social Change in Nagaland.
3. Dr. M. Horam, Kohima College, Kohima:  
Naga Politics.  
The Underground Nagas.
4. C. Munthara, University of Delhi:  
Political Trends in Mizoram.
5. G. N. Foga, University of Delhi,  
Leadership and Social Structure in a Village  
in Jaintia Hills.
6. Margaret Rangat, University of Delhi:  
Some Aspects of the Pnar Household.
7. N. R. Singh, University of Delhi:  
Marriage by Elopement among the Meiteis of Manipur.
8. K. Vincent, Union Christian College, Barapani:  
Social Factors and Labour Input in Farm  
Operations in a Village in Meghalaya.

ANNEXURE-4VISITORS:

1. Shri M. Alemchiba & Co, Cultural Research  
and State Museum  
Nagaland, Kohima.
2. Dr. M. Aram, Nagaland Peace Centre  
Kohima, Nagaland
3. Dr. Hamlet Barch, Nagaland District  
Gazetteer Unit  
Kohima, Nagaland
4. Principal, T. S. Gangte  
Churachandpur College  
Churachandpur, Manipur
5. Shri K. M. Gupta  
Himalaya Sewa Sangh  
New Delhi
6. Dr. M. Hozam  
Principal  
Kohima College  
Kohima, Nagaland
7. Professor C. Kabui  
D.M. College  
Diphai, Manipur
8. Rev. B. M. Pugh  
Former Principal of Union  
Christian College  
Barapani, Meghalaya
9. Miss M. D. Pugh  
Tribal Research Institute  
Shillong
10. Shri Radhekrishna  
Gandhi Peace Foundation  
New Delhi

ANNEXURE-5PUBLICATIONS:

1. B. S. Daviskar and M. S. A. Rao, "Voluntary Agencies and Higher Education in the North Eastern Hill Areas", paper presented at the Conference of College Principals from NEA at Imphal in October, 1970 under the auspices of the U.G.C.
2. B. S. Daviskar, "A Note on the Priorities in Research on Scheduled Tribes", paper presented at the Conference of Anthropologists on Priorities in Research on Scheduled Tribes held in New Delhi in May, 1972 under the joint auspices of I.C.S.S.R. and Indian Institute of Advanced Study, Simla.
3. B. S. Daviskar, "Tribes and Nation: Some Observations", presidential address at the Work Shop on Tribes and Nation held in New Delhi on March 3, 1974 under the auspices of the Bharatiya Adimjati Sevak Sangh.
4. K. R. Marak, "Local Government among Three Tribal Groups in the North Eastern Hill Areas": paper presented at the Third Summer School, Kohima, April 7-14, 1970.
5. K. R. Marak, "Parliamentary Elections in the Turu Constituency in Nagalaya", forthcoming.
6. C. Munthera, "The Problem of Tribe-Nation Relationship in Mizoram", Paper presented at the Workshop on Tribes and Nation, New Delhi, March 3, 1974.
7. G. N. Pegu, "Tribes and Nation: A View from the North East of India", paper presented at the Workshop on Tribes and Nation, New Delhi March 3, 1974.
8. G. N. Pegu, "Visiting Husbands among the Pnar of Jaintia Hills", forthcoming.
9. M. S. A. Rao, B. S. Daviskar and E. A. Ramaswamy, Sociology of North Eastern Hill Areas. Proceedings of the Third Summer School, Kohima, April, 7-14, 1970.
10. K. Surasi Singh (ed.), Tribal Situation in India: Proceedings of a Seminar, Simla: Indian Institute of Advanced Study, 1972.
11. N. Angou Singh, "Tribes and Nation Building in Manipur" paper presented at the Workshop on Tribes and Nation, New Delhi, March 3, 1974.

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12. N. R. Singh, "Marriage Type and Frequency of Divorce among the Meitais of Manipur", paper presented at the Third Summer School, Kohima, April 7-14, 1970.
13. N. R. Singh, "A Note on the Sangkhul of Hengdon Village in Manipur", Eastern Anthropologists, XXIV (1971): 59-62.
14. N. R. Singh, "Marriage by Elopement among the Meitais of Manipur", Man in India, 53(2), 1973, 135-52.
15. N. R. Singh, "Parliamentary Elections in two Villages of Assam", forthcoming.
16. H. N. Srinivas and R. N. Sanwal, "Some Aspects of Political Development in the North Eastern Hill Areas of India", North Eastern Research Bulletin, Vol. 1, 1970, pp. 1-10.

## ANNEXURE-6

FINANCIAL ESTIMATESFifth Five Year Plan proposals for the North Eastern Hill Areas Programme (1974-75 to 1978-79)

1. <u>Teaching Staff:</u>		
1. Professor - 1 (1500-2500)		Rs 1,20,000
2. <u>Non-Teaching Staff:</u>		
1. Steno-Typist - 1 (330-560)		Rs 33,200
3. <u>Scholarships/Fellowships:</u>		
1. Visiting Fellowships - 1		Rs 72,000
@ Rs 1200/- p.m. (approximately)		
(+ Rs 2,000/- p.a. for contingencies		Rs 10,000
(+ Rs 1,000/- p.a. for travel.		Rs 5,000
4. <u>Sr. Research Fellowships - 1</u>		
@ Rs 600/- p.m. (fixed)		Rs 36,000
(+ Rs 2,000/- p.m. for contingencies		Rs 10,000
(+ Travel grant (1st class to and fro once a year)		Rs 3,000
5. <u>Jr. Research Fellowships - 2 every year:</u>		
@ Rs 400/-, Rs 500/- p.m.		Rs 1,46,400
(+ Rs 1,000/- p.a. for contingencies Travel		Rs 42,000
		Rs 22,400
6. <u>M.A. Scholarships - 2 every year:</u>		
@ Rs 150/- p.m.		Rs 27,450
(+ Rs 100/- p.a. for books		Rs 1,800
(+ Rs 100/- to each as incidental expenses during the tenure of the scholarship		Rs 1,000
(+ Travel grant.		Rs 7,200
7. <u>B.A. (Hons) Scholarships - 2 every year:</u>		
@ Rs 100/- p.a.		Rs 25,200
(+ Rs 100/- p.a. for books		Rs 2,400
(+ Rs 100/- to each as incidental expenses during the tenure of the scholarship.		Rs 1,000
(+ Travel grant.		Rs 7,200
Total:		Rs 5,73,250

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8. Other Charges (Non-Recurring):

(i) Library, Furniture, Stationery & contingencies.	Rs	45,000
(ii) Research Projects & field investigations	Rs	50,000
(iii) Summer Schools.	Rs	60,000
		<hr/>
Total:	Rs	1,55,000
		<hr/>
Total Recurring & (R)	Rs	5,73,250
Non-Recurring: (NR)	Rs	1,55,000
		<hr/>
	Rs	7,28,250
		<hr/>

Note for the Executive Council

Agenda Item: No:V(5)

Sub: Matters referred by the Academic Council

The Academic Council in its meeting held on 10th August 1977 recommended the following items to the Executive Council for consideration and approval.

- (i) The Council recommended the introduction of Mathematics and Geography in the Pre-University Arts Course in the Govt. College, Tura wef 1976-'77.
- (ii) The Council recommended introduction of Compartmental system of examination wef.1977 examination at the Degree level and that students come out successful at the compartmental examination will be declared to have passed without any class or division i.e. Simple Pass only.
- (iii) The Council recommended that the Ordinance of B.Sc. (Home Science) may revised as modified.
- (iv) The Council agreed that the age qualification for admission to the Pre-University, Degree and Master's Degree courses be abolished as suggested by the Ministry and that the Ordinance governing the admission of students to different courses may be accepted.
- (v) The Council recommended introduction of Education in the Pre-University Arts course in Mount Tiyi College, Wokha, Nagaland wef.1976-77 session.
- (vi) The Council recommended introduction of new courses to the following Colleges from the session mentioned:

<u>S1</u> <u>No.</u>	<u>Name of the College</u>	<u>1975-76</u>	<u>1976-'77</u>
1.	St.Mary's College, Shillong	-	B.A.Hons. in Khasi .
2.	Synod College, Shillong.	Hindi in the P.U. Courses as Major Indian Language as well as a Second Language.	B.A.Hons in English & Political Science.
3.	Seng Khasi College Shillong.	-	B.A.Degree Course.
4.	Govt.College, Jowai	B.A. Hons. in History & Political Science.	Book-keeping & Commercial Arth-metic as an Elec-tive subject in Pre-University.
5.	Govt. College, Tura	-	Education for Degree Course& Garo as a Second Language for P.U.Course.
6.	Champhai College Champhai	B.A.Degree Course (English, History, Economics & Political Science)	-

<u>Sl No.</u>	<u>Name of the College</u>	<u>1975-76</u>	<u>1976-77</u>
7.	Lunglei College, Lunglei	B.A. Honours in Economics	-
8.	Pachhunga College, Aizawl.	-	Geography in B.A. Degree Course.
9.	Aizawl Night College, Aizawl.	Pre-University (English) Lushai (M.I.L), Political Science, History and Eco- nomics).	-
10.	Fasli Ali College, Mokok- chung.	-	B.A. Honours in English.
11.	Science College, Kohima	B.Sc. Honours in Che- mistry.	Statistics, Geog- raphy and Anthro- pology in Pre-Univ- ersity.
12.	Patkai Christian College, Demapur, Nagaland.	Pre-University (English, Alt. English, History, Economics, Political Science & Education.	-
13.	Mount Tiyi College, Wokha Nagaland.	Pre-University (English, Alt. English, History, Economics & Political Science.)	-
14.	Dimapur College, Dimapur	-	Secretarial Practice and Office Procedure, Salesmanship and Pu- blicity in Pre-Univ- ersity (Commerce).
15.	St. Anthony's College Shillong.	-	B.A. (Hons) in Khasi.

(vii) The Council accepted in principle the recommendations of the UGC Visiting Committee regarding setting up of University College at Kohima and Aizawl under the direct management of NEHU and starting the B.A. course in Education at Kohima and recommended this to the Executive Council for consideration.

(viii) The Council recommended that the M.A./M.Sc. Examination fees be revised in view of the introduction of the semester system of examination as follows: First and third semester examinations fee Rs. 35/- each and second and fourth semester examinations Rs. 40/- each. The Council also recommended that the ordinance of fees payable by students may be amended accordingly.

(ix) The Council agreed in principle to the setting up of a College Developmental Council in the University and recommended the same to the Executive Council for consideration.

(x) The Report and recommendations of the UGC Visiting Committee as accepted by the Commission was accepted in Principle by the Academic Council including the additional posts sanctioned.

- 3 -

- (xi) The Council recommended the change of names of the Department of Botany to 'Department of Plant Biology' and Department of Zoology to 'Animal Biology'. The Council also recommended that the degrees be awarded to students of <sup>these</sup> Departments who come out successful continue to be named as M.Sc. Botany and M.Sc. Zoology respectively. The Council further recommended that the Ordinance on assignment of Departments to the Schools of studies may be amended accordingly.
- (xii) The Council recommended that the transitory ordinance for the M.A./M.Sc. be extended up to the 1977-78 academic session for those candidates who have yet to complete these courses.

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NORTH-EASTERN HILL UNIVERSITY  
S H I L L O N G

NOTES FOR THE EXECUTIVE COUNCIL ON THE SETTING UP  
OF A UNIVERSITY CAMPUS AT KOHIMA

In connection with the setting up of the Kohima Campus at Nagaland, the Project Officer (Engineering Cell) of this University went on a site inspection tour on 3rd & 4th, August, 1977 and visited the places viz. (1) The Gandhi Memorial Hall in Kohima which the Nagaland Government propose to give to this University for developing it into the study-cum-office of the Officer on Special Duty, Kohima, (2) Proposed site which the Nagaland Government propose to give to the University for the construction of two flats for the Lecturers in the M.Ed. Class in the College of Education, Kohima.

In the course of the Meetings which the Project Officer (Engineering Cell) had with the different Officers of the various Departments of the Government of Nagaland, the following discussions and decisions were arrived at. (Minutes of the meeting held on 4th August, 1977 at Kohima is appended).

1. Science College Area: which the Nagaland Government proposes to give to this University for the University College (in Arts & Science). As there were still pockets occupied by some private parties and the Assam Rifle in this Area, the Development Commissioner, assured that necessary action will be taken immediately to acquire this land to make the total area about 70 acres,

The Project Officer (Engineering Cell) also requested the Development Commissioner to have the land properly surveyed with contours to indicate the existing buildings and structures, the detailed plans of each building and list of equipments. He was also requested to furnish the student strength as it is now and in the next five years and ten years to enable this Department to assess and do the academic planning and constructional works.

....2.

Gandhi Memorial Hall: The area of the land is about 50x75 ft. and is situated in the heart of the town. This land could be utilised for the construction of 3 or 4 storeyed R.C.C. building. The Officer on Special Duty, Kohima has given the following requirements for the approval of the Vice-Chancellor, Executive Council.

1. Office room for the Officer on Special Duty, Kohima. - 1 room with toilet.
2. Office -2 rooms with toilets.
3. Large room for study centre - 1
4. Rooms for Continuing Education - 2
5. Guest rooms with toilet - 1 set.
6. Reception room - 1
7. Kitchen - 1

If the Vice-Chancellor/Executive Council approve the above requirements, the Engineering Cell will prepare the design and estimate for the sanction of the University Grants Commission.

Regarding the two flats for the N.E.H.U. lecturers in the M.Ed. Class of the College of Education, Kohima, the Engineering Cell can prepare the drawings and estimates accordingly, if the Executive Council thinks it is necessary.

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GOVERNMENT OF NAGALAND  
EDUCATION DEPARTMENT

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Minutes of the meeting held in the office of Secretary (Education) on 4th August, 1977 to review the progress made regarding setting up of University College at Kohima with the existing Science College at its premises.

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The following Officers attended the meeting:

1. Shri K.S. Puri, Secretary (Education).
2. Shri T.K.K. Nair, Deputy Secretary (Education).
3. Shri N. Rynjah, Project Officer (Engineering Cell), NEHU, Shillong.
4. Shri Lanuchuba Ao, Chief Engineer, P.W.D., Nagaland, Kohima.
5. Shri P. Maososang, OSD, NEHU, Campus, Kohima.
6. Shri S.B. Mitra, Senior Town Planner, Nagaland, Kohima.
7. Shri K. Deka, Principal, Science College, Kohima.
8. Shri S.A. Shishak, Executive Engineer, P.W.D., Kohima.
9. Shri Tongpong Ao, Planning Department.

2. The above officers before meeting in the office of Secretary (Education) visited the location of Science College earlier along with the Development Commissioner, Nagaland. It was felt that if all the private pockets of land within the existing area of Science College (20 acres) and in addition, another thirty acres of land adjoining to the Science College are acquired for future extension and development, this may suffice for the first phase of University College proposed to be set up. It was also felt that another twenty five acres of land adjoining to the Science College should be acquired for future extension and development of the University College. Funds for this should be provided by NEHU in the 6th Plan period.

3. During the inspection with the Development Commissioner, Nagaland, it was agreed that State Public Works Department and Town Planner will prepare a contour plan showing the existing buildings and also provide the lay-out plan of existing buildings to enable the University to work out further requirement. A copy each of this contour plan and layout plan may also be provided to Education Department, Planning Department and Principal, Science College, Kohima.

:- 2 -:

4. The State Government tentatively suggested that following ancilliary facilities may also be provided in addition to the standard requirement of the University College:

1. Transport Centre.
2. Medical Centre.
3. Post Office.
4. Administrative Block.
5. Another Play Ground.
6. Staff recreation Centre.
7. Canteen-attached to the Arts and Science Blocks.
8. Arts Block.
9. Nursery School.
10. Central Library.
11. Inter action centre for Arts and Science.
12. Guest House for six Visiting Professors.

5. In the meeting with Secretary (Education), the Project Officer, NEHU, Campus Kohima wanted to know approximately the future projection of students strength in the proposed University College. Principal, Science College mentioned that at present students strength in Science College is 380 and we may safely presume that strength will go up to 560 students in the Science Wing of the College in next five years i.e. by 1982 as under:-

SCIENCE WING

<u>Year</u>	<u>Number of students</u>
1977	380
1978	415
1979	450
1980	485
1981	520
1982	560

Regarding Arts Wing, Principal, Science College mentioned that at present there is no Arts Wing in the Science College. However, when the University starts the University College in July, 1978, we may expect about five hundred students to migrate from Kohima College to Arts Wing in Pre-University 1st Year and Pre-University 2nd Year and B.A. 1st Year and B.A. 2nd Year Classes. In the next five years i.e. upto 1982,

contd....3.

:- 3 -:

we may safely expect about nine hundred students. This also take into account fresh admission of students from Meghalaya and Mizoram after the University College starts.

ARTS WING

<u>Year</u>	<u>Number of students</u>
1977	-
1978	500
1979	550
1980	625
1981	725
1982	900

6. Secretary (Education) mentioned that we had already forwarded to the Vice-Chancellor and to the OSD (Affiliation and Examinations) NEHU, Shillong the minutes of the meeting held by Adviser (Chief Secretary) on 16th June, 1977 regarding University College at Kohima. Vide paragraphs-4 of the Minutes, the State Government had suggested that the University should send visiting Professors in the existing Science courses Geography, Anthropology and Statistics to be started in July, 1977. Secretary (Education) mentioned that Shri Rynjah and OSD, NEHU, Campus Kohima may kindly impress upon the University to send the visiting Professors particularly in Chemistry, Botany and Physics. If possible, teaching staff for Statistics for conducting Pre-University Classes may also be sent because Science College has not succeeded in recruiting the Lecturers in Statistics so far.

7. OSD, NEHU, Campus Kohima mentioned that for sending the teaching staff for starting MA (Education) in March, 1978 by Nagaland College of Education, the University require a site for constructing the staff quarters of teaching staff for MA (Education) course. He suggested that this matter may kindly be looked into.

Sd/- K.S. Puri,  
Secretary to the Government  
(Education Department)

Copy to:-

- (1) The Adviser (Chief Secretary), Nagaland, Kohima.
- (2) The Adviser (Development), Nagaland, Kohima.
- (3) The Special Secretary to the Governor, Nagaland, Kohima (two copies).
- (4) The Development Commissioner, Nagaland, Kohima.
- (5) The Vice-Chancellor, NEHU, Shillong.
- (6) OSD (Affiliation and Examinations), NEHU, Shillong.
- (7) Shri N. Rynjah, Project Officer(Engineering)NEHU.
- (8) Shri S.B. Mitra, Senior Town Planner, Kohima.
- (9) Shri P. Maososang, OSD, NEHU, Campus Kohima.
- (10) Shri K. Deka, Principal, Science College, Kohima.
- (11) Shri Lanuchuba Ao, Chief Engineer, PWD, Kohima.
- (12) Shri T.K.K. Nair, Deputy Secretary(Education), Kohima.
- (13) Shri S.A. Shishak, E.E. PWD, Kohima.
- (14) Shri K. Tongpong Ao, Planning Department, Kohima.
- (15) Joint Director of Education, Kohima.
- (16) Principal, Nagaland College of Education, Kohima.

Sd/- K.S. Puri,  
Secretary to the Government  
(Education Department)

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NORTH EASTERN HILL UNIVERSITY  
Shillong 793 001

No.E.30/936/77-78/625

22nd July, 1977.

NOTES FOR THE EXECUTIVE COUNCIL:

Sub :- Setting up of University Colleges at Kohima and Aizawl under the direct management of the NEHU and starting of M.A. Course in Education at KOHIMA.

The NEHU set up an Expert Committee in 1976 to explore the possibilities of starting new courses of studies in Nagaland and Mizoram. The Committee submitted its report which is given as Annexure - I. In pursuance of the recommendations of the Committee, discussions were held at the Chamber of the Vice-Chancellor between the Development Commissioner of the Nagaland and the Officers of the North-Eastern Hill University on 27th May, 1977. The minutes of that meeting are given as Annexure II. On receipt of the above minutes by the Government of Nagaland the Adviser to the Governor of Nagaland had discussions with the concerned Senior Officers of Nagaland on the question of setting up the University College at Kohima. The minutes of their meeting sent to this office are given in Annexure III. This University has now informed the Government of Nagaland that the proposals contained in the minutes of the meeting convened by the Adviser of Nagaland will be placed before the Executive Council for its consideration. Accordingly the Executive Council may be pleased to consider and decide the issues involved.

It may also be added that the Vice-Chancellor has addressed a letter to the Government of Mizoram on the subject. The letter and the reply received are appended. (Vide Annexure IV).

Sd/- C.C.David  
Officer on Special Duty  
(Affiliations & Examinations)

For Annexures I to IV please see Appendix III.

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

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Notes for the consideration of the Executive Council -  
Maintenance of seniority lists of teachers - need for  
**guidelines**

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With the rapid development of the various Departments in the University, a need is felt for maintenance of seniority lists of teachers for various purposes. For this reason, it is important to evolve some guidelines to determine the seniority of the different cadres of the academic staff of the University. Statute 26(I) of the NEHU Act, 1973 empowers the Executive Council to prescribe such principles as they may deem expedient. The Statute states as follows:

"Whenever, in accordance with these Statutes, any person is to hold an office or be a member of an authority of the University by rotation according to seniority, such seniority shall be determined according to the length of continuous service of such person in his grade, and, in accordance with such other principles as the Executive Council may, from time to time prescribe".

With a view to ascertaining the practice followed in other Central Universities, a reference has been made to them and we may evolve a suitable formula for fixation of seniority on hearing from them. Replies from the Central Universities are still awaited.

Officer on Special Duty (Admn.)

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL

Appointment of Medical Officers

At present there are two honorary Medical Officers (one male and another female) in the University Medical Clinic on a monthly honorarium of Rs 750/- each. The UGC in its letter No. E.77/77/(D-5a) dated 7.6.77 has sanctioned two posts of Medical Officers in the regular time scale of Rs 700-40-900-EB-40-1100-50-1300/- and it will be necessary for us to fill up the posts by selection by a duly constituted Selection Committee after advertising the posts. The process of selection of candidates for appointment on a regular basis will naturally take some time as a lot of formalities are involved in the chain of advertisement, selection and appointment.

The honorary lady Doctor presently attached to the University Medical Clinic requested that she may be placed against one of the two regular posts now sanctioned. The matter has been considered in all its aspects. Keeping in view the growing needs of the University and her eligibility for appointment in the new post, she has been appointed on a temporary and ad-hoc basis w.e.f. 22.7.77 for a period of six months or till regular appointment is made against the posts by selection, whichever is earlier. The Executive Council may be pleased to approve of this temporary appointment. The Executive Council may also please suggest the composition of a Selection Committee and approve a panel of experts.

Officer on Special Duty (Admn.)

NORTH-EASTERN HILL UNIVERSITY  
LOWER LACHUMIERE  
SHILLONG - 793001.

NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL

Medical facilities to Students

The University has been collecting a medical fee of Rs.10/-(Rupees ten) from each Student per Academic year and the amount so collected is deposited into the University account. We have yet to spell out how exactly now this money should be utilised.

The University has a medical clinic with two Doctors (one male and another female) and a nurse. It is proposed to stock medicines of common use in the University medical clinic and the amount spent on purchase of such medicines be met out of the collection made from the Students every year. The collection from the Students will not, of course, be adequate to meet the requirements of the medical clinic and hence it will be necessary for the University to give a matching contribution every year. The Students may avail themselves of the facilities available in the University clinic. In case of non-availability of a particular medicine(s) required for a particular student(s), the University Doctors may authorise its purchase from the local market and allow reimbursement of the cost on production or cash memo by the student as is the practise in Jawaharlal Nehru University, New Delhi.

The University may also reimburse the cost of Hospital treatment in respect of genuine indigent students provided the treatment taken in the Government Hospital is essential and is on the advice of the University Doctors.

Cases of such students will be individually examined and reimbursement allowed on the specific order of the Vice-Chancellor.

Submitted for consideration of the Executive Council.

Officer on Special Duty(Administration).

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NORTH EASTERN HILL UNIVERSITY  
Shillong 793 001

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Agenda Item No. \_\_\_\_\_

Note for the Executive Council

Subject :- Nomination of members by the Executive Council  
to the Finance Committee.

Under Statute 19(1)(iii) of the Statutes of the University, "three persons nominated by the Executive Council, out of whom at least one shall be a member of the Executive Council" are to be members of the Finance Committee. Since the term of the first Finance Committee has already ended and a new Finance Committee needs to be reconstituted immediately, the Executive Council may kindly make its nominations now.

Under the Statute, all members of the Finance Committee other than the Ex-officio members will hold office for a term of three years.

It is for the information of the members that under Clause(1) (iv) of Statute 19, the Visitor of the University has nominated the following three persons to be members of the 2nd Finance Committee.

1. Shri R.N.P.Sinha,  
Deputy Financial Adviser,  
Ministry of Education and Social Welfare,  
New Delhi.
2. Shri R.K.Chhabra,  
Secretary,  
University Grants Commission,  
Bahadur Shah Zafar Marg, New Delhi.
3. Shri Triyogi Narain,  
Deputy Secretary,  
Ministry of Education and Social Welfare,  
New Delhi.

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

Agenda Item No. \_\_\_\_\_

VCF.15:SC:LIB:77

NOTES FOR THE EXECUTIVE COUNCIL

Sub:- Matters relating to the University Library

(a) Library Committee:

The University Library started functioning almost simultaneously from the very beginning of NEHU. Prof. B.S.Kesavan who retired from the National Library, Calcutta, joined as the Librarian and helped in its initial organisation but he left in June, 1975.

Attempts were made to get the services of a good Librarian from other educational institutions but there being no results, the post of Librarian has been advertised.

The Library has a collection of about 65,000 books, journals and back-volumes. An ad hoc Library Committee has been set up to go into the matters connected with the functioning of the University Library. It is now felt necessary to constitute a Standing Library Committee of the Executive Council which could be responsible for the management and functioning of the University Library. In this connection the recommendations of the UGC Visiting Committee at para 5.9 of its report may also please be seen which envisages a School level library besides the central library of the University.

Since the composition, powers and functions of such a Standing Committee needs careful thought and consultation with the faculty, the Vice-Chancellor thought it advisable to consult the Academic Council when it met on the 10th August, 1977.

...2....

The relevant provision under Statute 24 of the University regarding appointment of committees is quoted below:

Statute 24: Committees

"Any authority of the University may appoint as many standing or special committees as it may deem fit, and may appoint to such committee persons who are not members of such authority. Any such committee may deal with any subject delegated to it subject to subsequent confirmation by the authority appointing it".

Submitted for the consideration of the Executive Council

(b) Procedure for payment of bills against supply of books and journals:

At present the passing of library bills involves considerable delay as the bills have to be certified by the Library-In-charge after going through a long process of checking of the books received with the supply order, verifying the prices with the publishers' price list, conversion rates in cases of foreign publications, accessioning and also checking other terms and conditions as laid down by the UGC. Due to large number of books received almost regularly and the staff available at present being limited to cope with the work, the payment is delayed resulting in reminders from the books suppliers. Attempts were made to find out the ways and means to expedite payment and avoid delays but no quicker system could be evolved which is satisfactory to all concerned. The Library Committee discussed this problem with the UGC Visiting Committee when the latter visited the University in December, 1976. They have recommended a few more posts in the Library. Besides increasing the staff strength it is felt necessary to cut short the procedure followed at present with a view to clearing the library bills and the following suggestions are put up for the consideration and approval of the Executive Council:

- 3 -

1. Arrangement to be made in the Library to open a preliminary stock ledger to receive the books and enter them and then check the books with the supply orders, verify the prices billed and certify the correct receipt of the books.
2. On the above checking being done, the Library In-Charge/Librarian will recommend an advance payment which in any case should not exceed 75% of the total claim.
3. The final payment in full settlement of the bills be made after regular accessioning and other procedures are strictly followed as required according to the prescribed terms and conditions of the supply and the rules thereof.

The above procedure was discussed informally with the Audit Inspection Party who also agreed that the above mentioned procedure would be satisfactory.

(c) Selection Panel:

The post of the University Librarian which is in the scale of Rs 1500-60-1800-100-2000/- has been advertised and it is therefore necessary to constitute a Selection Committee to interview the candidates. In accordance with the provision of the Statutes of the University, three of the members of the Selection Committee shall be nominees of the Executive Council of whom two shall be experts in the field of Library Science/Library Administration, but <sup>all</sup> the nominees shall be persons not in the service of the University.

It is suggested that the Executive Council may please approve a panel of experts in the field of Library Science/Library Administration so that the Vice-Chancellor may invite any three available persons from the panel at the time the Selection Committee is required to meet for selecting a Librarian.

Panel

1. Dr. B. Anderson, Librarian, University of Bombay, Bombay - 400 032.

- 4 -

2. Shri Marshall, former Librarian, Bombay University, Bombay - 400 032
  3. Shri N.N.Gidwani, Librarian, University of Rajasthan, Jaipur
  4. Dr. J.S.Sharma, Librarian, Panjab University, Chandigarh - 160 014
  5. Prof. B.S.Kesavan, (former Librarian, National Library, Calcutta) 106 R bindra Nagar, New Delhi - 110 003
  6. The Librarian, Central Secretariat Library, New Delhi.
  7. Shri Srivastava, Delhi University, Delhi.
  8. Shri Bashiruddin, former Librarian, Delhi
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:NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL:

Deputation of Shri L.R.Shah to the Ministry of  
Education, New Delhi.  
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Shri L.R.Shah, Senior Fellow and Director, Department of Continuing Education of this University, has been on deputation to the Ministry of Education & Social Welfare, Department of Education, New Delhi with effect from 1.5.1976 for one year on the usual Foreign Service Terms and Conditions accepted by that Ministry. This matter was reported to the Executive Council in the meeting held on 17.7.1976 when it was decided to grant Shri L.R.Shah, a lien of not more than one year from the date of his joining the Ministry. (Resolution No.EC.12"76"68-item No.9).

The Ministry is keen on retaining Shri L.R.Shah for a further period of one year commencing from 1.5.1977 under the existing terms and conditions of deputation (copy placed below). The University could not agree to the extension of the terms of deputation beyond 30.4.1977 in view of the specific resolution of the Executive Council in the last meeting. Pending consideration of the case by the Executive Council, Shri L.R.Shah continues to be on deputation in the Ministry.

The request of the Ministry addressed to the Vice-Chancellor may please be considered by the Executive Council for extending the term of deputation for one more year.

O.S.D. (Admin)

(TRUE COPY)

No.A.12011/8/75-E.I  
 Government of India,  
 Ministry of Education &  
 Social Welfare,  
 (Department of Education)

New Delhi, the 10th June 1977.

To

The Accounts Officer,  
 Pay & Accounts Office (Education),  
NEW DELHI.

Subject:- Deputation of Shri L.R.Shah, Senior Fellow and Director of Continuing Education, N.E.H.U., Shillong, as Programme Adviser in the Ministry of Education & Social Welfare (Department of Education).

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Sir,

Sanction is hereby accorded to the deputation of Shri L.R.Shah, Senior Fellow and Director of Continuing Education, North-Eastern Hill University, Shillong as Programme Adviser in the Ministry of Education & Social Welfare (Department of Education) for an assignment in this Ministry with effect from 1st May 1976 on the following terms and conditions :

1. Period of Deputation : The period of deputation of Shri L.R.Shah with the Ministry of Education and Social Welfare (Department of Education) (hereinafter referred to as Government of India) will be for a period of one year in the first instance with effect from 1.5.76.
2. Commencement/Termination of foreign service : The period of foreign service of Shri L.R.Shah will commence from 1.5.76 and end on the date of his handing over charge of post under the Government of India.
3. Pay and Allowances : During the period of his foreign service, his pay and allowances will be governed by the instructions contained in the Ministry of Finance O.M.No.F.10(24)-E.III/60 dated 4.5.61, as amended from time to time.

contd...2/-

4. Travelling Allowance/Daily Allowance : Shri L.R. Shah will be paid by the Government of India travelling allowance, as admissible under the rules of the Government of India in respect of his journeys in connection with the affairs of that Government as also of the journeys undertaken by him to join the Department of Education, Government of India and on revision there from to the N.E.H.U. He will also be entitled to T.A. and D.A. in accordance with the rules of the Government for journeys, if any, in connection with his work with the Government. T.A. (both ways) for the family of the Officer will also be paid by the Government of India.
5. Joining Time/Joining time Pay : The joining time will be regulated under the Central Government Rules. The joining time pay of Shri L.R. Shah when proceeding on foreign service and on reversion therefrom, shall be payable by the Government of India.
6. Leave : Shri L.R. Shah will remain subject to the leave rules of the NEHU as applicable in his case and the Government of India will pay to NEHU, Shillong, leave salary contribution according to the rates prescribed by the Government of India from time to time under the F.R.116. The whole expenditure in respect of the periods of Leave in or at the end of foreign service shall be borne by the NEHU.

The Government of India will be liable to pay leave emoluments in respect of disability leave that may be granted to him on account of any disability under the Government even if such disability manifests itself after the termination of his service under the Government.

7. Pension : (1) Shri L.R. Shah will not be allowed to join any pension/Contributory Provident Fund Scheme of the Government of India.

(2) The foreign employer will be responsible for the payment of any gratuity or pension that may be re-admissible to him under the Central Civil Service (Extra-ordinary Pension) Rules. Extra-ordinary pension will be admissible under the C.S.Rs., or CCS (Extra-ordinary pension) Rules, if any injury is sustained or death occurs during the foreign service.

The leave salary contributions should be paid promptly subject to adjustments and alterations in accordance with final rates, as may be necessary after intimation of rates by the OSD (Finance), NEHU, Shillong. Penal interest would be levied if payments are delayed.

....3/-

8. Medical facilities : The Government of India shall afford to Shri L.R.Shah medical facilities while on deputation, as admissible to Government Officers of equivalent status.
9. Leave Travel Concessions: During the period of foreign service, Shri L.R.Shah will be entitled to leave travel concessions admissible to him under the Government of India orders issued from time to time and the liability in this regard shall be borne by the Government of India.
10. Service : The service rendered by Shri L.R.Shah under the Government of India will count for seniority, promotion, confirmation etc., etc., under the University.
11. G.P.Fund : Shri L.R.Shah will continue to subscribe to the contributory Provident Fund on the terms and conditions as an employee of the University.
12. Accommodation : Shri L.R.Shah will be governed by the instructions contained in the Ministry of Works Housing & Supply (Department of W & H) O.M.No.12015 (i)-68-pol.(ii) dated 13.12.1968.
13. Salary : This will be subject to the recovery of Income Tax under the normal rules.
14. Children Education Allowance and Reimbursement of Tuition Fees : Cost of Children's educational allowance, re-imbusement of tuition fees admissible under the Ministry of Finance O.M.No.F.10(i)-Ests. (Spl.)/60 dated 30.1.1962 and O.M.No.17(i)-E.II(B) 64 dated 3.3.64 and O.M.No.8(4)E.II(B)/69 dated 26.5.69 respectively will also be borne by the foreign employer.
15. The instructions issued vide the Ministry of Finance O.M.No.1(34)-E.II/B/68 dated 18.1.69 regarding treatment of portion of dearness allowance as pay will be borne in mind.

Yours faithfully,

Sd/-  
(D.P. DAS)

Under Secretary to the Government of India.

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NORTH-EASTERN HILL UNIVERSITY  
Shillong 793 001

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NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL:

Resignation of Dr A.N.Purohit : Request thereof -

Dr A.N.Purohit, a Reader in the Department of Botany joined this University on 6.9.1975 after being selected by a duly constituted Selection Board. Consequent on his appointment in Garhwal University, Dr Purohit tendered resignation of his appointment without giving three months' notice as required by Statute 27(7). His resignation was accepted with effect from 13.9.1976 (F/N) in consideration of a subsequent request made by him for condoning the deficiency of one month and nineteen days in the notice period.

The Executive Council may kindly condone the aforesaid deficiency and approve the action taken by the Vice-Chancellor since the release of the teacher did not affect the Department concerned in any way.

Officer on Special Duty  
(Administration)

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NORTH-EASTERN HILLUNIVERSITY  
SHILLONG - 793 001

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NOTES FOR THE EXECUTIVE COUNCIL

Sub;- Appointment of a Reader in Philosophy  
Department under Statute 21.

The University advertised two posts of Readers in the Department of Philosophy and the Selection Committee constituted in accordance with the Statutes interviewed a number of candidates on the 25th of June, 1977 in Delhi but could not find anybody suitable for selection.

The Committee considered in absentia the Bio-Data of Dr. Anjan Shukla who was called for interview but could not come and it recommended as follows:

"The Committee strongly recommends that the Executive Council offer the post of Reader in Philosophy to Dr. Anjan Shukla in view of his academic distinction and that the Vice-Chancellor be authorised to negotiate the terms of his appointment".

The Bio-Data of Dr. Anjan Shukla together with the names of his referees may be seen at Annexure.

The matter is placed before the Executive Council for consideration whether Dr. Anjan Shukla may be invited for appointment as Reader in the Department of Philosophy under Statute 21 of the University.

The advertisement published by the University had clearly indicated that the University reserved its right to invite a teacher for appointment under Statute 21.

Vice-Chancellor

B I O - D A T A

Name : ANJAN SHUKLA  
Date of birth : 30 November 1938

School and college attended prior to obtaining a degree : Patha-Bhavana,  
Visva-Bharati University, Siksha-Bhavana, Visva-Bharati University.

A. DEGREES.

1. B.A. (Honours in Mathematics), University of Calcutta, 1959.
2. M.A. (Pure Mathematics), University of Calcutta, 1961.
3. M.S. (Mathematics), University of Notre Dame, 1966.
4. Ph.D. (Mathematics), University of Notre Dame, 1967.

Dissertation in Logic written under the direction of Boleslaw Sobocinski, Professor of Philosophy. Item 5 of C is the paper based on it. A review of the paper has appeared in the Journal of Symbolic Logic, Vol.37 (1972), pp.754-755 (Because of the non-availability of all the relevant journals to me at the moment, I am unable to give a complete list of all the places where reviews and abstracts of my papers have appeared. Please consult The Journal of Symbolic Logic, The Philosopher's Index, Mathematical Reviews, Zentralblatt Fur Mathematik, RZM (Russien)).

5. M.A. (Philosophy), University of Hawaii, 1969.

B. POSITIONS HELD:

1. Assistant Lecturer, Department of Mathematics, Visva-Bharati University, April, 1963.
2. Junior Research Fellow, Centre of Advanced Study in Philosophy, Visva-Bharati University, January - April, 1964.
3. Teaching Assistant, Department of Mathematics, University of Notre Dame, 1964-67.
4. Instructor, Department of Mathematics, University of Notre Dame, Summer, 1967.
5. Instructor (half-time), Department of Philosophy, University of Hawaii, 1968-69.
6. Assistant Professor, Department of Mathematics, University of Hawaii, 1968-72.
- 6a. Appointment to the Graduate Faculty, March, 1969.
- 6b. Taught at the National Science Foundation Summer Institute of Chofu, Japan for teachers of U.S. Children in the Far East, 1969.
7. Visiting Professor, Department of Philosophy, North Bengal University, February-March, 1973.
8. Senior Research Fellow, Centre of Advanced Study in Philosophy Visva-Bharati University, May, 1973 - April, 1975.
- 8a. Taught at the Advanced Summer Institute in Philosophy, Centre of Advanced Study in Philosophy, Visva-Bharati University, 1973.
9. Lecturer (part-time), Department of Philosophy and Religion, Visva-Bharati University, July - August, 1975.
10. Lecturer in Philosophy (Symbolic Logic), Department of Philosophy and Religion, Visva-Bharati University, December, 1975 - November, 1976.
11. Lecturer (part-time), Department of Philosophy, The University of Burdwan, December, 1976.
12. Lecturer in Philosophy, Department of Philosophy and Religion, Visva-Bharati University, December, 1976 - June, 1977.

C. PAPERS IN PRINT :

1. "A set of axioms for the propositional calculus with implication and converse non-implication", Notre Dame Journal of Formal Logic, Vol.6(1965), pp.123-128.
2. "A set of axioms for the propositional calculus with implication and non-equivalence", Notre Dame Journal of Formal Logic, vol.7 (1966), pp.281-286.
3. "A note on the axiomatizations of certain modal systems", Notre Dame Journal of Formal Logic, vol.8 (1967), pp.118-120.
4. "A note on independence", Notre Dame Journal of Formal Logic, vol.10 (1969), pp.410-411.
5. "Decision procedures for Lewis' system S1 and related modal systems", Notre Dame Journal of Formal Logic, vol.11 (1970), pp.141-80.
6. "Finite model property for five modal calculi in the neighbourhood of S3", Notre Dame Journal of Formal Logic, vol.12 (1971), pp.69-74.
7. "The existence postulate and non-regular systems of modal logic", Notre Dame Journal of Formal Logic, vol. 13(1972), pp.369-378.
8. "Consistent, independent, and distinct propositions", Notre Dame Journal of Formal Logic, vol 13(1972) pp.399-406.
9. "Consistent, independent, and distinct propositions. II", Notre Dame Journal of Formal Logic, vol.17(1976), pp. 135-136.

D. A REVIEW:

1. Review of Zen Gust (New York, 1966) by Isshu Miura and Ruth Fuller Sasaki, in Philosophy East and West, vol.19 (1968), pp.339-340.

E. PAPERS READ AT MEETINGS :

1. At a meeting of the Association for Symbolic Logic held on May 4-5, 1967, in conjunction with a meeting of the Western Division of the American Philosophical Association in Chicago. The abstract is published in The Journal of Symbolic Logic, vol.36(1971), p.361.
2. At a meeting of the Association for Symbolic Logic held on December 27-28, 1971, in conjunction with a meeting of the Eastern Division of the American Philosophical Association in New York. The abstract is published in The Journal of Symbolic Logic, vol.37 (1972), pp.440-441.

F. PUBLICATIONS (THAT I KNOW OF) IN WHICH MY  
WORK IS CITED. THE PAPER WHICH IS CITED IS INDICATED:

1. Prior, A.N., "Propositional calculus in implication and non-equivalence", Notre Dame Journal of Formal Logic, vol 10(1969), pp.271-272 /2C/.
2. Cresswell, M.J., "Classical intensional logics", Theoria, vol.36 (1970), pp.347-372 /5C/
3. Cresswell, M.J., "The completeness of S1 and some related systems", Notre Dame Journal of Formal Logic, vol.13(1972), pp.485-496 /5C/.
4. Segerberg, K., "On Post completeness in modal logic", The Journal of Symbolic Logic, vol.37 (1972), pp.781-782 (Abstract). /No paper cited/
5. Segerberg, K., "Post completeness in modal logic", The Journal of Symbolic Logic, vol.37 (1972), / pp.711-715 /7C/.
6. Wronski, A., "Remarks on algebraic semantics for modal systems S0.9, S1, S2", Bulletin of the Section of Logic, Institute of Philosophy and Sociology, Polish Academy of Sciences, Vol.1 (1972), No.2, pp.20-24 /5C/.
7. Zeman, J.J., Modal Logic: The Lewis-Modal Systems, Oxford, 1973 /5C/.
8. Segerberg, K., "The truth about some post numbers", The Journal of Symbolic Logic, vol.41 (1976), pp.239-244 /8C/.

G. MEMBERSHIP OF PROFESSIONAL BODY :

1. Mind Association, 1972 -.

H. LISTING :

1. In American Men and Women of Science, 12th Edition, New York, 1972.

I. REFERENCES :

1. Professor Boleslaw Sobocinski, Department of Philosophy, University of Notre Dame, Notre Dame, Indiana 46556, U.S.A.
2. Professor Vladeta Vuckovic, Department of Mathematics, University of Notre Dame, Notre Dame, Indiana, 46556, U.S.A.
3. Professor Robert E. Clay, Department of Mathematics, University of Notre Dame, Notre Dame, Indiana, 46556, U.S.A.
4. Professor Alojz Church,  
Department of Philosophy, UCLA., Los Angeles, California 90024, U.S.A.
5. Professor D.C. Makinson, Department of Philosophy, American University of Beirut, Beirut, Lebanon.
6. Professor R.A. Bull, Department of Mathematics, University of Canterbury, Christchurch 1, New Zealand.

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NOTES FOR CONSIDERATION OF THE EXECUTIVE COUNCILProvision of residential telephones to Heads of Departments :

Requests have been received for providing residential telephones to the Heads of Departments. The matter is placed before the Executive Council for policy decision before it is referred to the Finance Committee since financial implications are involved in the matter.

It has been checked up from the Jawaharlal Nehru University, New Delhi regarding the procedure followed by them in such matters. It is found that residential telephones are provided only to the Deans of Schools and not to the Heads of Departments. The Executive Council may kindly consider whether this University may also follow this pattern at this initial stage. When the main campus is completed it may be possible to provide residential telephones to the Heads of Departments also when separate PBX exchanges are installed for the University exclusively.

Officer on Special Duty (Administration).

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: NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL :

Re-imbusement of tuition fees

The University Grants Commission in their letter No.F.1-46/76(D-5c) dated 8th December 1976, and subsequent letter dated 5th May 1977 (apended) has forwarded the orders of the Government of India regarding re-imbusement of tuition fees in respect of staff drawing pay not exceeding Rs.1200/- per month.

It is proposed that this Central Government orders be made applicable to the staff of this University as is being done in Jawaharlal Nehru University, New Delhi.

The matter is put up for approval of the Executive Council.

O.S.D. (Admn)

UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI

NO.F.1-46/76 (D-5c)

April 1977.

5 May 1977.

The Officer on Special Duty, (Admn),  
North-Eastern Hill University,  
Lower Lachaumiere,  
Shillong-793001.  
(Meghalaya).

Subject: Central Universities - Reimbursement of Tuition  
fees in respect of children of Central Government  
employees :

.....

Sir,

In continuation of this office letter of even number  
dated 8.12.1976, I am directed to enclose a copy each of the  
Government of India, Ministry of Finance (Department of  
Expenditure) Office Memorandum No.18011/1/E.II(B)/76 dated  
31.1.77 and No.18011/4/76-E.II(B) dated the 28th March 1977.

Yours faithfully,

Sd/-  
(V.M.SETH)  
Astt. Secretary.

.....

No.F.18011/1/E.II(B)/76  
Government of India  
Ministry of Finance  
(Department of Expenditure )

New Delhi, the 31st January 77.

OFFICE MEMORANDUM

Subject:- Reimbursement of Tuition Fees in respect of children of Central Government Employees :

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The undersigned is directed to refer to this Ministry's O.M.No.18011/1/E.II(B)/76 dated 28.8.76 on the above subject and to state that the following shall be inserted in the Appendix to that O.M. immediately below para 5 thereof :-

"6. The drawing and disbursing officer shall also certify in the bills that the particulars mentioned above has been received and the claim has been verified. Where the head of the office and the claim has been verified, he shall have his claim scrutinised and countersigned by his next superior officer."

2. In so far as the persons working in the Indian Audit and Accounts Departments are concerned these orders are issued after consultation with the Comptroller and Auditor General of India.

3. Hindu version of this O.M. is enclosed.

Sd/-  
(R.L.BAHL)  
Under Secretary to the  
Government of India.

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No.18011/4/76-E.II(B)  
 Government of India  
 Ministry of Finance  
 (Department of Expenditure)

....

New Delhi, the 28th March 1977.

OFFICE MEMORANDUM

Subject:- Reimbursement of Tuition Fees in respect of  
 Children of Central Government employees :

.....

The undersigned is directed to refer to para2(c)(vii) of this Ministry's O.M.No.18011/1/E.II(B)/76 dated the 28th August 1976, prescribing ceiling rates (based on Maharashtra Government resolution No.HSC/1074/1044-SI/R-1, dated the 7th February 1975), upto which tuition fees and Science Laboratory fees in respect of XI Standard & XII Standard should be reimbursed in respect of children studying in recognised aided and unaided schools in the various regions of Maharashtra viz:Greater Bombay/Corporation Areas and other areas (other than Greater Bombay/Corporation area).

2. It has now been brought to the notice of this Ministry that the Maharashtra Government have now designated the +2 stage of higher secondary classes, viz: class XI & class XII as First Year Junior College and Second Year Junior College classes and have revised the rates of Tuition fees and Laboratory Science fees chargeable for these classes attached to schools or colleges in various areas of the State, vide their resolution No.HSC/1076/419-XX-XXI dated the 6th May 1976.

3. The matter has been examined and the President is now pleased to decide in partial modification/addition of para 2(c) (vii) of the above quoted O.M. that fees charged in the recognised aided/unaided schools and in colleges in Maharashtra State for the First Year Junior College and Second Year Junior College classes should be reimbursed at the rates actually payable and paid subject to the following ceiling:

S.No.	Area	Class	Rate of tuition fees p.m.	Rate of Lab. fees per term
1.	Greater Bombay	F.Y.Jr. College	20	22
		S.Y.Jr. College	22	24

.....2/-

S.No.	Area	Class	Rate of tuition fees p.m.	Rate of Lab. fees per term.
2	Corporation area of Pune, Nagpur, Sholapur & Kolhapur	F.Y.Jr. College	18	22
		S.Y.Jr. College	20	24
3.	Areas other than 1 & 2 above.	F.Y.Jr. College	16	22
		S.Y.Jr. College	18	24

4. In so far as persons serving in Indian Audit & Accounts Department are concerned these orders are issued in consultation with the Comptroller and Auditor General of India.

5. These orders will take effect from the academic year 1976-77.

6. Hindi version of this O.M. is enclosed.

Sd/-

(R.L.BAHL)

Under Secretary to the  
Government of India.

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UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI

NO.F.1-46/76(D-5c)

November, 1976.

18 Dec 1976.

The Officer on Special Duty,  
North-Eastern Hill University,  
Shillong.

Sub: Central Universities - Reimbursement of Tuition Fees  
in respect of children of Central Government Employees:

Sir,

I am directed to send a copy of the Government of India  
Ministry of Finance, Department of Expenditure O.M.No.18011/1/  
E.II(B)/76 dated 28th August 1976, for information and guidance.

Yours faithfully,

sd/-

(K.K.CHADHA)  
FOR SECRETARY

No.18011/1/E.II(B)/76  
 Government of India  
 Ministry of Finance  
 Department of Expenditure

New Delhi, the 28th August 1976.

Office Memorandum

Subject:- Reimbursement of Tuition Fees in respect of children of Central Government employees :

.....

The undersigned is directed to say that a need has been felt for some time past of consolidation at one place of the instructions/orders issued from time to time on the subject mentioned above. Accordingly in supersession of all the previous orders on the subject, the reimbursement of tuition fees in respect of Central Government employees will be governed by the following orders. The Ministry of Home etc. are requested that these orders may be brought to the notice of all the administrative authorities under them for information/guidance and compliance.

2(A) Eligibility

- (i) All the permanent and quasi-permanent Government servants and all temporary Government servants who have put in not less than one year's service and whose pay does not exceed Rs.1200/- p.m. will be eligible for claiming reimbursement of tuition fees paid. 'Pay' for this purpose shall be taken to mean the pay as defined in F.R.9(21)(a), the basic pay being the pay in the revised scale of pay under the Central Civil Service (Revised Pay) Rules, 1973. In the case of those who elect to retain the scales of pay which prevailed prior to 1.1.1973, while reckoning the pay with reference to those pay scales, dearness pay, dearness allowance and interim relief as admissible on that pay on 31.12.72 shall also be included.
- (ii) Industrial employees directly working under Government will also be eligible for the concession.
- (iii) State Government servants on deputation to the Central Government will also be eligible for the concession for the duration of their deputation. For the month in which they join Central Government service and that in which they leave, it, the concession will be admissible only if the service under the Central Government is not less than 15 days.
- (iv) Central Government servants deputed to State Government or to Foreign service in India will be eligible to claim reimbursement from the State Government/Foreign employer and necessary provision to this effect should

....2/-

be made in the terms of deputation.

In the case of persons already so deputed also it is intended that the benefit of the concession should be given. In such cases the existing terms of deputation should be suitably revised by mutual agreement between the borrowing and lending authorities.

- (v) Where both husband and wife are in Central Government service, reimbursement of tuition fees will be admissible in respect of one of them only, provided that it will not be admissible if the pay of either of them exceeds Rs.1200/- p.m.

If a Government servant's wife or husband is employed outside the Central Government and is entitled to the facility of reimbursement of tuition fees in respect of her/his children from that employer, the concession to the Government servant will correspondingly be reduced.

- (vi) The concession will be admissible to a Government servant who is on duty, under suspension or on leave including leave preparatory to retirement and extraordinary leave. The concession will not be admissible in respect of children of deceased, retired or discharged Government servants. However, if any Government servant dies, or ceases to be in Government employment in the middle of an academic year, the concession will be admissible only till the end of the month in which the event takes place.

Note (1) The pay with reference to which the concession will be given while the Government servant is under suspension or on leave will be the pay admissible to him at the time he was placed under suspension or proceeded on leave.

Note (2) During any period which has been treated as period of "dies-non" the Government servant will not be eligible for the concession for that period and the same will have to be reduced proportionately from the amount becoming due to be paid for a month during which such a period falls.

- (vii) The concession will be limited to education in the Government recognised aided/unaided Middle, High and Higher Secondary Schools and corresponding classes in Technical and other Vocational schools.

Provided that the children in respect of whom the reimbursement of tuition fees is claimed have passed the Secondary, High School Matriculation or equivalent examination, but not Higher Secondary or equivalent examination, tuition fees payable and actually paid for education in Pro-University classes or the first year classes of an intermediate college or a technical college or of a Polytechnic should also be reimbursed.

Explanation 1. The intention is to allow reimbursement in all

classes upto the stage which makes the child eligible for entry into the three year degree course. For example, in Kerala where the S.S.L.C.Course consists of 10 classes and pre-university course consists of two years, the reimbursement will be admissible for both the years of pre-university course. Similarly, in States like U.P. where the degree course is of two years' duration, reimbursement in such cases will be restricted to first year of the Intermediate Classes.

Explanation-2. Reimbursement of tuition fees, in respect of children studying through the medium of correspondence courses run by the universities or evening colleges affiliated to Universities and State Educational authorities is also permissible subject to the fulfilment of the basic conditions for the grant of reimbursement prescribed under these rules. The amount of tuition fees to be reimbursed in respect of children studying in correspondence courses conducted by Universities/evening colleges affiliated to universities state educational authorities will be restricted to that charged in Government schools/colleges for the corresponding classes or the amount actually paid, whichever is less.

Explanation-3. No reimbursement of tuition fees is permissible in respect of primary classes with the exception of the following

- (i) In the case of West Bengal, where primary education is not free, the tuition fees paid in respect of primary classes are reimburseable subject to condition that the reimbursement should not exceed that prescribed by the State Government for corresponding classes in Government schools.
- (ii) In the State of Gujarat where certain aided primary schools are having classes V to VII and are charging fees reimbursement will be permissible in those classes also subject to the fulfilment of other conditions.

(B) Conditions of reimbursement.

- (i) The concession will be admissible if the child is enrolled in (a) a school which is recognised by the educational authorities of the Government of the area in which the school is situated. (b) a school which prepares students for the matriculation examination conducted by a university and which is affiliated to and is recognised by such a university; or (c) a school which is affiliated to the Central Board of Secondary Education, New Delhi.

Note : Recognised schools (including Public Schools) which prepare students for Indian School Certificate examination will be regarded as recognised un-aided schools for purpose of reimbursement of tuition fees

and the equation of classes in such schools with the classes in Government schools may be decided in consultation with the State Government concerned.

- (ii) The concession will be admissible only in respect of a Government servant's legitimate children including step-children and adopted children (where adoption is recognised under the personal law of the Government servant) who are wholly dependent on the Government servant.
- (iii) Re-inbursement in terms of these orders will not be admissible to India-based staff serving in Missions abroad who receive educational assistance under the Indian Foreign Service Rules.
- (iv) No reimbursement will be admissible in respect of a child for more than two academic years in the same class.
- (v) Where a child is in receipt of any Government or non-Government scholarship and is required to pay tuition fees to the School, no reimbursement will be made in cases where the amount of scholarship is in excess of the tuition fees paid. In cases where the scholarship amount is less than the tuition fees the difference, to the extent admissible, may be allowed to the employee.

In cases where partial freship is awarded to the student, only the tuition fee actually paid will be the basis for reimbursement.

- (vi) The reimbursement will be restricted to tuition fees only and will not cover special fees like library fee, games fee, admission fee, extra-curricular activity fee, etc., which will have to be borne by the Government servant himself. Tuition fees, however, include fees charged for subjects which are taught as subjects in the regular school curriculum. Accordingly, fees charged under the 1042 scheme for science, music and also fee charged for other subjects requiring practical work under work experienced programme will be reimburseable with effect from 1.5.1975 subject to the fulfilment of other conditions laid down in this O.M.

"Science Fee" at the rate of Rs.5/- p.m. per child prescribed to be charged from students offering science subjects (including Home Science) in classes IX, X & XI in Central schools may be reimbursed in full regardless of the scale approved for such fees by the concerned State Government for Government and aided schools. This analogy cannot be made applicable in the case of reimbursement of science fee in respect of Government or recognised aided schools in whose case reimbursement of science fee will have to be restricted to that charged in Government schools for the corresponding classes.

- (vii) Laboratory fees charged from science students will also be reimbursed provided that (i) no science fee is separately charged, (ii) the tuition fees charged from science students

is not higher than that charged from Arts/Commerce/ students etc. and (iii) all other conditions laid down in these orders are satisfied.

(viii) Special fees charged for Agriculture as an elective additional subject may also be reimbursed subject to the limits applicable in the case of physics or chemistry.

(ix) Reimbursement under these orders will not be admissible in respect of children for whom children's Educational Allowance is claimed under orders issued on the subject by the Ministry separately.

(C) Extent of reimbursement.

(i) Tuition fees charged by recognised aided/un-aided schools in States where education is not free will be reimburseable to the extent of the rates prescribed by the Government of the area in which the school is situated for corresponding classes in Government Schools.

(ii) In respect of special types of Government schools as for example Government managed Anglo-Indian Schools in West Bengal, Government Model High Schools in Punjab and similar other special Government Schools in other States, the reimbursement of tuition fees should not exceed the tuition fees charged by the Government for corresponding classes in conventional Government Schools.

However, tuition fees charged by the aided/recognised unaided schools in the States of Andhra Pradesh, Assam, Gujarat, Himachal Pradesh and Rajasthan will be reimbursed at the rates actually charged and paid subject to the ceiling rates indicated in rule (iii) below.

(iii) Tuition fees payable and actually paid for children reading in recognised aided/unaided schools, in States where education is free and no rates have been prescribed for being charged in Government schools, reimbursement will not exceed the following ceilings :-

Classes VI to VIII	.....@	Rs.5/-	p.m.
Class IX	.....@	Rs.6/-	p.m.
Class X	.....@	Rs.7/-	p.m.
Class XI	.....@	Rs.8/-	p.m.

(iv) Tuition fees charged in respect of physically handicapped mentally retarded children of Central Government employees may be reimbursed subject to the following conditions :-

...6/-

- (a) Actual fees charged or Rs.20/- p.m. whichever is less will be admissible.
- (b) The actual fees charged are approved by the Central Government/State Government/Union Territory administration.
- (c) The institute is recognised/approved/aided by the Central/State Government/Union Territory administration.
- (d) In the case of the blind and other orthopaedically handicapped, the standard in which the children are studying correspond to primary, Secondary or Higher Secondary classes, in normal schools.
- (e) In the case of deaf and dumb children, the standard in which a child is studying is the one approved by the Central State Government or Union Territory Administration.
- (f) In the case of mentally retarded children, no levels have been prescribed but the reimbursement may be allowed subject to a maximum of 10 years and further subject to (i) satisfactory progress certified by the Head of the Institution and (ii) promotion at such intervals as is the normal practice.
- (g) Wherever the progress of the student is not satisfactory without adequate justification such as (i) illness as certified by the competent medical authorities (ii) a major tragic event in the family such as death of mother, father or guardian, or (iii) some other circumstances beyond the control of the student, Government will have the right to review the position and if the merits of the case so warrant, the concession may be discontinued. Accordingly suitable certificates may be obtained from the Head of the Institution about satisfactory progress, as mentioned in para (f) and (g) above half yearly in January and July each year.
- (h) In the case of physically handicapped/mentally retarded children of Central Government employees reading at the place of their duty in Institutions which though satisfying the condition laid down in para (iv)(c) above, do not satisfy that laid down in para (iv)(b) above, tuition fees paid in such cases may also be reimbursed in relaxation of the condition laid down vide para (iv)(b) above, to the extent of actual fees charged by the aforesaid institutions or Rs.20/- p.m. whichever is less.
- (v) Reimbursement of tuition fee charged by the Colleges run by a University or affiliated to a University, for pre-university/first year class of an Intermediate college or of a Technical College or first year Class of a Polytechnic is to be restricted to rates prescribed for being charged by Government colleges for corresponding classes.

- (vi) In the case of Central Government Schools the scale of tuition fee approved by the Central Government should be the basis of reimbursement regardless of the scale of tuition fees approved by the concerned State Government for Government aided Schools.

The Demonstration Multi-purpose Schools established by the National Council of Educational Research and Training under the Ministry of Education shall also be treated like Central Government Schools for purpose of the above orders.

- (vii) Tuition fees should be reimbursed at the rates actually payable and paid in the case of students studying in recognised aided and unaided schools in Greater Bombay and in other regions of Maharashtra subject to the ceiling mentioned below :-

Class	Rates in Greater Bombay/Corporation area.	Other regions in Maharashtra
V	Rs.5/- p.m.	Rs.4/- p.m.
VI	Rs.5.50 p.m.	Rs.4.50 p.m.
VII	Rs.6/- p.m.	Rs.5/- p.m.
VIII	Rs.6.50 p.m.	Rs.5.50 p.m.
IX	Rs.7/- p.m.	Rs.6/- p.m.
X	Rs.7.50 p.m.	Rs.6.50 p.m.
XI	Rs.10/- p.m.	Rs.8/- p.m.
XII	Rs.12/- p.m.	Rs.10/- p.m.

Science Laboratory fee in addition to the above Tuition fee for Standard XI and XII

Rs.3/- p.m.

Rs.3/- p.m.

Note :- No fees are charged for standard I to VII in Primary schools run by the Zila Parishad and authorised municipalities or Government schools in Maharashtra State. Accordingly where there are classes V to VII in primary schools which are classified as upper primary by the Government of Maharashtra, the reimbursement at the rates mentioned above should not be allowed.

- (viii) The fees actually payable and paid in respect of pre-university first year intermediate classes in recognised aided/unaided colleges in Poona may be reimbursed subject to the condition that in no case will the reimbursement exceed Rs.165/- per term. In addition, Laboratory fees not exceeding Rs.30/- per

term may also be reimbursed in respect of science students. There are 2 terms (i) beginning from June till the college closes for vacation and (ii) beginning from the date the college reopens after vacation till the middle or end of March following.

- (ix) The fees actually payable and paid in respect of pre-university/first year Intermediate classes in constituent colleges of M.S. University, Baroda, Sardar Patel University, Vallabh Vidyanagar and South Gujarat University, Surat may be reimbursed subject to the prescribed conditions and ceiling indicated below :

Arts.....Rs.90/- per term  
 Commerce..Rs.100/- per term  
 Science..Rs.90/- plus Rs.20/- (Laboratory fee) per term.

- (x) The fees actually payable and paid in respect of pre-university/first year intermediate classes in the constituent colleges of Karnataka University at Mysore, Hubli-Dhawar and Belgaum may be reimbursed subject to the prescribed conditions and the ceiling rates of Rs.90/- per year prescribed by the Government of Karnataka to be charged in Government Colleges. In addition, laboratory fees actually payable and paid but not exceeding Rs.27/- per year may also be reimbursed in respect of science students.
- (xi) Domestic Science Fund charges are not reimburseable under this scheme. In other words only 'fees' charged for teaching subjects which form part of regular school curriculum will be reimburseable, but charges characterised as 'Funds' will not be reimburseable even if they are charged from students taking a particular subject.
- (xii) When Government or aided schools have to charge fee at a concessional rate from a child, whose brother or sister, is also studying in a higher class in the same school or its branches in the same town, the concessional rate is the rate at which fee is payable for the purpose of reimbursement under these orders. In other words where fee is to be charged under the rules at concessional rate from a child whose brother/sister is also reading in that school or its branch in the same town in a higher class, tuition fee may be reimbursed at concessional rate only even if the concession has not been availed of by the child.

In States where education is free and no fees have been prescribed for schools run by the State Government and where the reimbursement of fees is regulated according to the ceiling rates laid down in para 2(c)(iii) above full fee payable and actually paid upto the ceiling mentioned above will be reimbursed in the case of a child studying in the highest class while in the case of others the reimbursement will only be upto half of the ceiling mentioned in para 2(c)(iii) referred to above.

3. The amount reimbursed under these orders should not be reckoned as 'emoluments' as defined in F.R.45-C for purpose of

recovery of licence fee in respect of Government residence.

4. The reimbursement of tuition fees shall be treated as income for the purpose of income-tax
5. The expenditure on account of reimbursement of tuition fees in terms of these orders will be debitable to the same head of account to which the Government servant's pay and allowances are debited and will be booked under the detailed head "Children's Educational Allowance". The procedure to be followed for claiming reimbursement under these orders is contained in the Appendix to this O.M. Arrangements will be made by the Ministry of Education to collect from the State Government and Union Territories and supply to Ministries/Departments of the Government of India the rates of approved tuition fees in force currently in each area for Government/aided schools. They will also communicate from time to time modifications to those rates. The Ministries, Departments will have to keep their Attached/Subordinate Offices informed. Pending the circulation of the current approved rates by the Ministry of Education, the Administrative Ministries/Departments may deal with the claims after such verification, locally or otherwise, as may be feasible.
6. In so far as the persons working in the Indian Audit and Accounts Department are concerned these orders are issued after consultation with the Comptroller & Auditor General of India.
7. Hindi version of this O.M. will follow.

Sd/-  
(R.L.Bahl)

Under Secretary to the Government of India...

To

All Ministries/Departments of Government of India etc.,  
as per standard distribution list.

No.18011/1/E.II(B)/76 Dated 28th August 1976.

Copy forwarded to:- (with spare copies as per standard endorsement)

1. C & A.G. of India, New Delhi, with reference to his u.o. No.681-Audit/152-75 dated 30.6.1976.
2. U.P.S.C., New Delhi.
3. Election Commission, New Delhi.
4. Rajya Sabha Secretariat, (Admn.Br.), New Delhi.
5. Lok Sabha Secretariat (Admn.Br.), New Delhi.
6. Supreme Court of India, New Delhi.
7. All State Governments and Union Territory Administrations.
8. Central Vigilance Commission, New Delhi.
9. Commission for Scheduled Castes & Scheduled Tribes, New Delhi.
10. Ministry of Finance (Defence Division) and E-Coord. Br.
11. Shri K.V.R.Murthy, Dy.Secy.(AG), Ministry of Defence, New Delhi.
12. Railway Board, New Delhi.
13. Secretary Staff Side, National Council, 9-Ashoka Rd. New Delhi.
14. All Members of the Staff Side of the National Council of J.C.M.
15. Indian Red Cross Society, 1-Red Cross Road, New Delhi.
16. All India Service Division, Department of Personnel & A.R., N.D.

Sd/-

Under Secretary to the Govt. of India.

AppendixProcedure to be followed for claiming reimbursement of Tuition Fees

1. Hereafter, the reimbursement shall be made on the strength of a certificate from the head of school in the form annexure I. This certificate will be obtained by the Government servant and submitted at the time of preferring the initial claim and subsequently at the beginning and in the middle of each academic year or when the child is transferred from one school to another.
2. The claim for reimbursement of tuition fees shall be made each month by the Government servant in respect of children in the existing form-Annexure II to this office Memorandum. No receipts in support of the payment of the tuition fees need be produced.
3. The payment covering the reimbursement shall be drawn in the regular monthly pay bills on the basis of the claim put in by the Government servant. The reimbursement shall however, be claimed only in arrears and not in advance where tuition fees are charged in advance, reimbursement could be allowed for a period not exceeding a quarter subject to the following conditions :-
  - (a) School authorities have been authorised by the educational authorities of the area to charge fees in advance for the period for which fees have been charged.
  - (b) The drawing and disbursing officer takes adequate precautions to see that the Government servant continues to remain entitled to the concession throughout the period for which the payment has already been reimbursed.
  - (c) A suitable clause should be inserted invariably in the form of Last Pay Certificate to indicate therein the month upto which reimbursement of tuition fees has been made to the concerned official in cases of transfer from one office to another or in the case of retirement etc.; and
  - (d) An undertaking on the following lines should be obtained from the concerned employees :-
 

"I undertake to refund the amount of fees reimbursed to me in case my child for whom reimbursement has been claimed and has been paid in advance to the institution concerned ceases to be a student or due to any other reasons by virtue of which reimbursement becomes in-admissible to me".
4. In respect of non-Gazetted officers the Drawing and Disbursing Officer will verify, that reimbursement claim is in accordance with the prescribed conditions and in particular he shall verify it, with reference to the rate of tuition fees approved by the Government of the area. In respect of claims of Gazetted Officers similar verification will be done by the Head

of the office. The claim in respect of the Head of the office himself shall be verified by his next higher authority. The other procedure regarding drawal and disbursement of claims of Gazetted Officers will be the same as applicable to non-Gazetted Staff.

5. The drawing & disbursing officer/head of office next superior officer should maintain a suitable record of the claims received, admitted or rejected and reimbursed in respect of each Government servant and make it available to the local audit, alongwith the certificates and information furnished by the Government servant. The record to be maintained will be in the form enclosed at Annexure - III.

-----

ANNEXURE I

.....School/College.

(Name and location of the institution).

Certified that Shri/Miss .....

son/daughter of Mr./Mrs. \_\_\_\_\_ is a student  
of \_\_\_\_\_ class since \*\* \_\_\_\_\_.

He/She is/is not in receipt of scholarship of Rs. \_\_\_\_\_

per month from \_\_\_\_\_. He/She has paid tuition

fees Rs. \_\_\_\_\_ per month for the period from

\_\_\_\_\_ to \_\_\_\_\_ as per details given

below :

- |                       |           |
|-----------------------|-----------|
| 1. Tuition Fees @ Rs. | per month |
| 2. Science Fees @ Rs. | per month |
| 3. Music Fees @ Rs.   | per month |
| 4. .... @ Rs.         | per month |
| 5. .... @ Rs.         | per month |

It is also certified that \_\_\_\_\_ school  
college is recognised by the educational authorities of  
\_\_\_\_\_ State (Not applicable for Government schools  
and schools run by Municipal Corporation Committees or schools  
run by Panchayat Samittce or Zila Parishad.

\*\* (date from which  
continuously studying  
in the same class)

Principal/Headmaster/  
Headmistress.

Dated \_\_\_\_\_.

ANNEXURE IIF O R M

1. Date of last claim \_\_\_\_\_
2. Period for which reimbursement was claimed \_\_\_\_\_
3. Period to which present claim pertains \_\_\_\_\_

Name of child	School in which studying & location of the School (state also whether it is a Govt. or a Govt. aided school.	Class in which studying	Monthly tuition fees paid actually	Amount of Govt. scholarship if any.	Amount of scholarship received from other sources, (N.B. merit scholarships specifically earmarked for items other than tuition fees need not be mentioned.	Amount of reimbursement claimed (to be restricted to fees approved by educational authorities)
1	2	3	4	5	6	7

- 1.
- 2.
- 3.

- (1) Certified that my child/children mentioned above, in respect of whom reimbursement of tuition fees is claimed is/are studying in the school(1) mentioned in column(2) which is/are recognised schools and that the tuition fees indicated against each have actually been paid by me
- \* (2) Certified that -
- my wife/husband is not in Government service.
- my wife/husband is in Government service and that no reimbursement would be claimed by her/him and also the pay drawn by her/him does not exceed Rs.1200/- p.m.
- my wife/husband is not employed outside the Central Govt.
- my wife/husband is employed with Rs.® \_\_\_\_\_. She/he is not entitled to reimbursement of tuition fees in respect of our children. She/he is entitled to reimbursement of tuition fees in respect of our children as follows :-

- 2 -

- (3) Certified that none of the children mentioned above has been studying in the same class for more than two years.
- (4) Certified that I or my wife/husband has not claimed and will not claim the Children's Educational Allowance under the Ministry of Finance orders issued separately in respect of the children mentioned above.

\* Strike off what is not applicable.

- ⊙ Employer other than Central Government to be mentioned.

Dated \_\_\_\_\_ Signature and designation  
of the Government servant.

\*\*\*\*\*

ANNEXURE III

Register of claims towards reimbursement of tuition fees of children

No.	Name	Designation	Period to which the claim pertains	Amount claimed	Amount admitted	Date initials of drawing officer/head of office immediate supervisor	Remark
1	2	3	4	5	6	7	8

B. A separate register to be maintained for each office.

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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

NOTES FOR THE EXECUTIVE COUNCIL

Sub: Setting up of a Purchase Committee

Organisation of the University at its initial stage needed expeditious execution of work all around as the immediate need was to set up the machinery and the facilities required for the academic and administrative management of the University. The process of acquiring equipment, furniture and other necessary stores for the Departments, both academic and administrative, of the University not only requires judicious consideration but also association in it of academics and a finance expert besides others. But in the early stages the officer of the University had to carry a large burden of responsibility.

Ad hoc purchasing committees were constituted by the Vice-Chancellor (copies enclosed) to go into the modalities of stores purchases etc in the University. It is now felt necessary to replace the Ad hoc committees by Standing Purchase Committees constituted by the Executive Council which could be responsible for all matters relating to the stores purchase and make recommendations to the Executive Council and/ or the Vice-Chancellor. In constituting the Purchase Committees the Executive Council may also consider whether a member of the Executive Council, Academic Council and the Finance Committee may be associated with it. It is suggested that the Officer on Special Duty (Administration)/ Registrar may be the convener of the committee which should meet atleast once in every three months to consider therequirements of the various departments of the University and to make its recommendations.

- 2 -

It may be added here that the Statute regarding the delegation of financial and administrative powers approved by the Executive Council at the meeting held on the 26th July, 1976 and now awaiting the approval of the Visitor, envisages the functioning of Purchase Committees for stores meant for teaching and non-teaching departments.

The matter is placed before the Executive Council for consideration of the following:

1. How many Purchasing Committees should be set up e.g., (a) General Stores Purchasing Committee  
(b) Academic Requirements Purchasing Committee for Sciences and Humanities?
  2. The composition of the Committees.
  3. Their powers and functions.
  4. Term of office of the members.
-

:NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL:

Printing of Cards, Brochures, Pamphlets etc :  
waiving of the requirement of calling for  
quotations/tenders -

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The University has to get printing of cards, brochures, pamphlets etc., done at a very short notice on a number of occasions and they have to be undertaken on an emergency basis. It is thus not practicable to call for quotations, tenders for execution of emergency printing works for want of sufficient time.

Secondly, there are very few printing presses in Shillong which can undertake quality printing works and these presses do not agree to submit their rates when quotations or tenders are invited by the University. As such, the best presses of the city cannot be engaged by the University for quality printing works because of the rigidity of the rules.

Thirdly, it may be mentioned that in the last Audit Inspection, a suggestion has been received from the Audit that the Executive Council may authorise the Vice-Chancellor to undertake emergency printing works upto a certain limit per item giving an exemption from the normal requirement of calling for tenders or quotations.

The matter is, therefore, put up to the Executive Council for consideration to authorise the Vice-Chancellor, with a provision to delegate this power to an officer of the University that the V.C. may deem fit, to undertake printing works upto a maximum of Rs.1000/- per item without going through the usual procedure of calling for tenders or quotations.

O.S.D. (Admn)

NORTH - EASTERN HILL UNIVERSITY  
SHILLONG

E.12/35T/77-78/621

Dated 22nd July, 1977

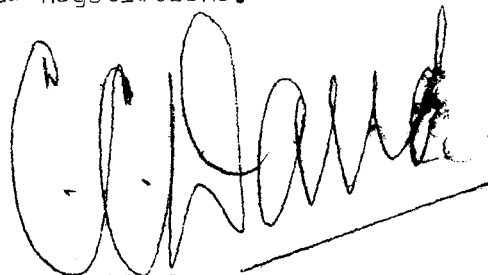
NOTES FOR THE EXECUTIVE COUNCIL

Sub :- Legal Adviser for the University  
Appointment of - sanction for

Although the NEHU has been in existence for the past four years, it has not yet appointed a Legal Adviser. Often times many problems, bristling with legal issues, have come up; but, some how or other we have been managing by getting legal advice from reliable source like State Law Department. This practice cannot be continued for long, as more and more issues of a legal nature are likely to crop up, especially with the commencement of the Campus Development Work, wherein many contractors of different nature will be involved.

Hence it is absolutely necessary to have a Legal Adviser chosen from among the members of the local bar.

The Executive Council may be pleased to authorise the Vice-Chancellor to select and appoint a legal Adviser on reasonable terms and conditions, after due negotiations.



C. C. DAVID  
Officer on Special Duty  
(Affiliations & Examinations)

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG

No. E.30/93B/77-78/1006

9th August, 1977.

NOTES FOR THE EXECUTIVE COUNCIL

Sub:- College Development Council  
setting up of.-----

The University Grants Commission accords very high priority to the Development of the affiliated Colleges, as about 85% of the total student population at the University stage receive instructions in those colleges. About 5 out of every 6 teachers at this stage work in the affiliated Colleges.

With a view to improving the standard of collegiate Education in the country, it is necessary to have an all round development of affiliated colleges and that is possible if the conditions of teaching and learning in those colleges are improved substantially. For the proper and integrated development of colleges the U.G.C. considered it desirable to have a College Development Council in every Affiliating University.

The functions of the College Development Council may inter-alia be to advise the University on all matters relating to the development of the affiliated colleges, such as provision of adequate facilities - academic and physical - for raising the standard of learning, teaching and research and its periodic evaluation; implementation of the University's policy on affiliation of Colleges, keeping a close contact with colleges with a view to help their proper development; selection of teachers, provision of students amenities, proper utilization of grants and efficient implementation of projects and reforms approved by the U.G.C., such as Examination Reforms, Restructuring of courses, COSIP, COHSIP etc. It would enable the University to take long term decision on the development of affiliated colleges and to decide on matters relating to different disciplines taught in colleges at different stages of University Education. It might also enable the University to maintain a reasonable continuity of policy in regard to development of colleges. The U.G.C. has suggested that it would be desirable to spell out the functions of the College Development Council by statutes/ordinances of the Universities.

Contd.....2/-

The College Development Council may also help in planning for the location of new colleges to be established and also selective development of some colleges to remove regional imbalances and also help in identification of colleges for autonomous status.

The College Development Council might consist of the Vice-Chancellor, a few teachers of the University, some Principals of the Colleges and representatives of the State Governments concerned as well as a few teachers of the colleges. The total membership of the Council should not exceed 30.

The College Development Council may meet at regular intervals to review the implementation of the various programmes. The expenses on the T.A. & D.A. of the members for attending the meeting could be met out of the unassigned Grants placed by the U.G.C. at the disposal of the University.

In accordance with the above guidelines received from the U.G.C. this University has submitted a tentative proposal to the U.G.C. to sanction the setting up of a College Development Council with its compositions and functions as follows.

Suggested composition for the proposed  
College Development Council of the  
North-Eastern Hill University

1. The Vice-Chancellor - Chairman(ex-officio)
- 2(a) Two Deans of Schools of Science to be nominated by the Vice-Chancellor for a period of two years. - Members(~~ex-officio~~)
- (b) Two Deans of Schools of Humanities to be nominated by the Vice-Chancellor for a period of two years. - Members(~~ex-officio~~)
3. The Directors of Education of the two States of Meghalaya and Nagaland and the Union Territory of Mizoram. - Members(ex-officio)
- 4.(a) Two Principals nominated by the Vice-Chancellor for a period of two years from Meghalaya.
- (b) 1 Principal nominated by the Vice-Chancellor for a period of two years from Nagaland. - Members
- (c) 1 Principal nominated by the Vice-Chancellor for a period of two years from Mizoram.

5. (a) Two College Teachers nominated by the Vice-Chancellor for a period of two years from Meghalaya.
- (b) One College Teacher nominated by the Vice-Chancellor for a period of two years from Nagaland. - Members
- (c) One College Teacher nominated by the Vice-Chancellor for a period of two years from Mizoram.
6. The Officer on Special Duty (Affiliations & Examinations)/ Controller of Examinations. - Member(ex-officio)
7. The Officer on Special Duty(Admn)/ Registrar - Member(ex-officio)
8. The Officer on Special Duty, NEHU Campus, KOHIMA. - Member(ex-officio)
9. The Planning Officer, N.E.H.U. (Post already advertised) - Member(ex-officio)
10. The Director of Sports, N.E.H.U. - Member(ex-officio)
11. Three Representatives of Industry, Commerce and Cultural affairs to be nominated by the Vice-Chancellor for a period of three years. - Members.
12. Inspector/Dean/Director of Collegiate Affairs(The post to be created) - Member-Secretary (ex-officio)

### MEETING.

The Council shall normally meet at least once in three months. The Member-Secretary shall prepare the agenda with the approval of the Chairman and issue notices of the meeting 15 days before the date of meeting.

### FUNCTIONS

The functions of the College Development Council may inter-alia be to advise the University on all matters relating to the development of affiliated Colleges, such as: provision of adequate facilities - academic and physical - for raising the standard of learning, teaching and research and its periodic evaluation; implementation of the policy of the University on affiliation of Colleges, keeping a close contact with Colleges with a view to helping in their proper development; selection of teachers, student amenities,

Contd.....4/-

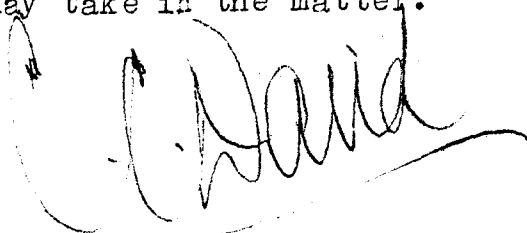
proper utilisation of grants and efficient implementation of U.G.C. approved projects and reforms, such as Examination reform, restructuring of courses, COSIP, COHSIP etc. It would enable the University to take long-term decisions on the development of affiliated Colleges and to decide on the matters relating to different disciplines taught in Colleges at different stages of University Examination. It might also enable the University to maintain a reasonable continuity of policy in regard to development of Colleges. The Council may also help in planning for location of new Colleges to be established and also selective development of some Colleges to remove regional imbalances and also help in the identification of Colleges for autonomous status.

2. Review the Inspection Reports submitted by the Inspector of Colleges and suggest remedies for the defects and irregularities reported.

With the setting up of the College Development Council, the following Posts also will have to be created.

1. Inspector of Colleges (in the Scale of Rs.1500-60-1800-100-2000-125/2-2500)
2. Superintendent (Non-Gazetted) - One
3. Stenographer - One
4. U.D. Assistant-cum-Accountant - One
5. Steno-Typist - One
6. L.D. Assistants - Two
7. Driver - One
8. Peon - One
9. Cleaner - One

The Council may be pleased to consider the above proposals sent to the University Grants Commission for their consideration and suggestions. The Council may kindly indicate what further action the University may take in the matter.



C. C. DAVID  
Officer on Special Duty  
(Affiliations & Examinations)

20/10/77

CCD:VTJ/-

: NOTE FOR THE EXECUTIVE COUNCIL :

Permission to the State Bank of India to open  
extension Counter at the University :-----

For sometime now, a number of Banks located in Shillong town have been offering extension of Bank Counter facilities at the University. A serious consideration of such offers from the Banks could not be made in view of the limited accommodation that the University has at present.

The Funds of the University are operated through the State Bank of India and the salaries of officers and teachers of the University are also paid through that Bank. The U.G.C.'s remittances to the University come through the State Bank in the form of Drafts or Cheques. Many of the teachers and officers have their accounts opened with the State Bank.

Considering the above, it is felt that the offer of the State Bank of India is worth considering in view of the advantages the University and its staff stand to derive from the counter facilities to be started at the University. Such an agreement will help to avoid delay and difficulties that usually arise in our transactions with the State Bank of India.

The matter is submitted before the Executive Council for consideration.

O.S.D. (Admn)

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

NOTES FOR THE EXECUTIVE COUNCIL

Sub: Term of appointment of Shri C.C.David  
Officer on Special Duty, Examinations  
and Affiliations.

Shri C.C.David, the Officer on Special Duty for Examinations & Affiliations who joined the University at its very beginning will be coming to the end of the term of his contract appointment in December, 1977 on his attaining the age of 60 years as per Executive Council resolution dated .....

The Examination and Affiliation Branch of the University has a reputation for its efficiency and competence which may no doubt be attributed to the stewardship of Mr.David whose contribution to the University in shaping the examination branch at its formative years is quite considerable. Besides, Mr. David there is only one Assistant Registrar in that office at present.

Since the Examination Department is responsible for the management of a very confidential and sensitive nature of work it is necessary to ensure its continued smooth functioning. It is, therefore, felt necessary to report the matter to the Executive Council for its very special attention and advice.

The Affiliation of colleges and allied matters also need considerable follow up work so that the colleges admitted to the privileges of the University are consolidated to ensure their proper development in a healthy and desirable manner. The UGC Visiting Committee has recommended the setting up of a College Development Council at the University's Headquarters for assisting the colleges in their academic functioning and development. When this set up is created, it is expected, it will be possible for the University to pay greater attention to the colleges including inspection of the colleges periodically. The office of the proposed council will need the services of a full-time officer.

The matter is brought to the notice of the Executive Council for its advice.

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

Travelling Allowance Rules

At present this University is following the Central Government T.A. Rules. But these rules do not cover the various events that take place in or under the activities of the University thus requiring decisions in individual cases.

The U.G.C. has proposed a set of T.A. Rules which can be commonly used by all the Central Universities and the proposal is still pending decision. The draft T.A. Rules is placed below for perusal. (*vide appendix II*)

The draft rules have been studied and found to suit the requirements of the University in all respects. It has also provision for grant of T.A. to newly appointed academic staff and also those who are coming from abroad on selection for appointment. The grant of T.A. to the newly appointed academic staff who have come to join from abroad will be subject to the condition that the teachers concerned shall serve the University for a minimum period of 3 years from the date of joining. In case of resignation from service at any time within the period of 3 years, the T.A. drawn will have to be refunded. This is also the practice in Jawaharlal Nehru University. The draft rules are broadly based on Central Government Rules and may with advantage be adopted by us.

The Executive Council may kindly consider this matter for approval.

Officer on Special Duty (Admn.)

NORTH EASTERN HILL UNIVERSITY  
Shillong 793 001

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NOTE FOR INFORMATION OF THE EXECUTIVE COUNCIL:

Release of Dr V.Suryanarayan:

Dr V.Suryanarayan, Reader in the Department of History, joined this University on 18.3.75 after being selected by a duly constituted Selection Board.

On his being offered an assignment of Professor and Head of the Centre of South and South-East Asian Studies in Madras University, Dr V.Suryanarayan has been released from the University with effect from 30.4.77 (A/N). He requested a lien on his post for a period of two years which was allowed subject to ratification by the Executive Council.

Submitted for the information of the Executive Council.

Officer on Special Duty  
(Administration)

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NORTH EASTERN HILL UNIVERSITY  
Shillong 793 001

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NOTE FOR INFORMATION OF THE EXECUTIVE COUNCIL:

Reversion of Dr S.G.Hulsurkar to his parent Institute:

Dr S.G.Hulsurkar, a Lecturer in the Department of Mathematics joined this University on 1.11.75 (F/N) after having been relieved from his duties at the Indian Institute of Technology, Kharagpur on lien. On expiry of the period of 1 lien granted by his parent Department, Dr Hulsurkar was relieved from his duties of this University w.e.f. 1.2.77 (F/N) at his own request.

Officer on Special Duty  
(Administration)

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NORTH-EASTERN HILL UNIVERSITY  
Shillong 793 001

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NOTE FOR INFORMATION OF THE EXECUTIVE COUNCIL:

Resignation of Dr N.T.Chellappa :

Dr N.T.Chellappa, a Lecturer in the Department of Botany originally joined in the University under provision of Statute 20(7) of the NEHU Act, 1973, with effect from 11.3.76 and his appointment was later regularised by the duly constituted Selection Committee with effect from 24.8.76.

Dr Chellappa tendered resignation of his appointment after giving 3 months' notice as required by Statute 27 (7). His resignation was accordingly accepted with effect from 3.6.77 (A/N).

Officer on Special Duty  
(Administration)

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NORTH EASTERN HILL UNIVERSITY  
Shillong 793 001

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NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL :

Resignation of Dr S.Sarangapani :

Dr S.Sarangapani was appointed on contract service as a visiting Professor, Department of Economics in the University with effect from 20.10.75 (F/N) on a fixed monthly salary of Rs. 1500/- p.m. initially for a period of one year. The term of appointment was further extended to 31.5.77.

Dr Sarangapani was however, tendered resignation of his appointment on 21.12.76 without giving one month's notice. His resignation was however, accepted with effect from 18.1.77 (F/N) to enable him to join his new assignment at Gauhati University.

The Executive Council may kindly condone the deficiency of three days and approve the action taken by the Vice-Chancellor.

Officer on Special Duty  
(Administration)

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NORTH EASTERN HILL UNIVERSITY  
Shillong 793 001

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NOTE FOR INFORMATION OF THE EXECUTIVE COUNCIL:

Resignation of Dr M.L.H.Kaul:

Dr M.L.H.Kaul was appointed as Reader in the Department of Botany with effect from 4.11.75 (F/N) after being selected by a duly constituted Selection Board.

Dr Kaul tendered resignation of his appointment without giving 3 months' notice as required by Statute 27(7). His resignation was accepted with effect from 18.12.76 (F/N) allowing him admissible leave for 17 days with effect from 1.12.76 to 17.12.76 and in consideration of a subsequent request of six days in the noticed period.

The Executive Council may kindly approve the aforesaid deficiency and approve the action taken by the Vice-Chancellor since release of the teacher did not affect the Department concerned in any way.

Officer on Special Duty  
(Administration)

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NORTH EASTERN HILL UNIVERSITY

Lower Lachaumiere  
Shillong - 793001

NOTES FOR THE EXECUTIVE COUNCIL

Sub: Centre for Creative Arts

In the Fifth Five Year Plan submitted to the Visiting Committee of the University Grants Commission the University proposed to set up a Centre for Creative Arts at the Headquarters of the University. The Visiting Committee considered the proposal and made its recommendations which may please be seen at pp 69-70 of the Report of the Committee tabled separately.

The recommendations in terms of staff and financial provisions during the Fifth Plan period are as follows:

<u>Staff</u>	<u>First Priority</u>	<u>Second Priority</u>	<u>Total</u>
Professor	-	One	One
Readers	Two	-	Two
Lecturers	Two	One	Three

Provision for equipment, books, performance tours etc

Instruments and equipments	Rs 40,000/-	-	
Books and journals	Rs 10,000/-		
Performance tours	-	Rs. 15,000/-	
Seminars & Exhibitions	-	Rs. 10,000/-	
	<u>Rs. 50,000/-</u>	<u>Rs. 25,000/-</u>	

While suggesting a modest beginning during the Fifth Plan period the Committee emphasised that attempts be made "to create in the minds of the students interest in theatre, in the folk music of the various groups like Khasis, Nagas, Mizos, Garos, Jaintias etc and provide instruction in western as well as Indian music."

: 2 :

Miss Daulat Nanavaty, a well-known pianist who is employed by the Government of Meghalaya in their Institute for Art & Culture is at present helping the University as a Pianist on an honorary basis and it is expected that with the starting of the Centre for Creative Arts, she can begin piano classes on a regular basis.

The initial organisation of the Centre will however, need the services of a full-time person. It is therefore, suggested that Dr. Hamlet Barch, who is one of the two Readers in the Centre for Continuing Education may be diverted to the Centre for Creative Arts for organising the Centre with special emphasis on tribal art at the beginning. This is proposed as a temporary arrangement till such time when the Centre is able to have its own staff in the various faculties.

It is also proposed that the total provision of Rs. 50,000/- recommended for providing equipment books journals etc in the first priority may be utilised in the current financial year,

The matter is submitted to the Executive Council for its consideration.

Vice-Chancellor

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG

No.E.7/23D/77-78/1047

11th August, 1977.

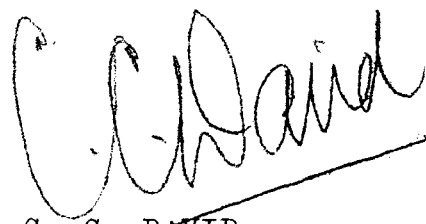
NOTES FOR THE EXECUTIVE COUNCIL

Sub:-Gold Medal in commemoration of late  
Srimati Sunity Dam wife of Shri B.B.Dam,  
Retired Commandant, B.S.F., Assam.

Shri B.B. Dam, Retired Commandant, B.S.F., Assam, now residing at Shillong, proposes to endow a prize in the shape of a Gold Medal to be given annually to the student who graduates from the North-Eastern Hill University with Honours obtaining highest marks in Mathematics (Arts and Science combined) every year in commemoration of his late wife, Srimati Sunity Dam, who was a student of Calcutta University and had considerable proficiency in Mathematics. The prize will be called Sunity Dam Gold Medal to be awarded annually during the Convocation. He has written to the Vice-Chancellor that for this purpose he will deposit a sum of Rs. 6,000/- with the State Bank of India, Shillong, with the stipulation that the annual interest accruing therefrom during the period of 12 months will be handed over to the Vice-Chancellor from 1978, at the end of each year, to be utilised for making the Gold Medal. The above deposit will be made for a term of 61 months; and it will be renewed at the end of each term by him or by his nominee in perpetuity. It is expected to yield an interest of Rs. 600/- per annum.

The Vice-Chancellor has acknowledged his above letter and informed him that his offer for endowing a Gold Medal would be placed before the Executive Council for its consideration.

The Council may, therefore, be pleased to consider the matter and authorise the Vice-Chancellor to accept the endowment.



C. C. DAVID  
Officer on Special Duty  
(Affiliations & Examinations)

CCD:VTJ/-

NOTES FOR THE EXECUTIVE COUNCIL

In terms of the Resolution No. EC:12/76:88 of the Executive Council dated 17-7-76, the Vice-Chancellor was empowered under Section 12(3) of the Act to approve the budget estimates for 1976-77 after getting it placed before the Finance Committee.

The Finance Committee held its meeting on 25th August, 1976 and suggested some modifications in the Budget Estimates.

The Budget was recast as suggested by the Finance Committee and the Vice-Chancellor approved it as empowered under Section 12(3) of the Act.

This is for information of the Executive Council.

*File in*  
*10.8.77*

Officer on Special Duty (Finance)

*Ch...*  
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NORTH-EASTERN HILL UNIVERSITY  
Shillong - 793 001

VCF.15;SC:Gen:77-

NOTES FOR THE EXECUTIVE COUNCIL

Subject:- Appointment of teaching faculty on the  
recommendations of the Selection Committees.

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The Selection Committees constituted in accordance with the provisions of the Statute met to select candidates for the various teaching posts in the different Academic Departments of the University and made their recommendations. The Vice-Chancellor issued the appointment orders to the selected persons accepting the recommendations made by the Selection Committees subject to ratification by the Executive Council, as filling up the posts was considered urgently necessary in the interest of the University.

The dates on which the Selection Committees met, the names of incumbents who were selected and appointed accordingly and the dates of their joining may be seen in the Annexure.

The action taken by the Vice-Chancellor in appointing the teachers may kindly be ratified.

Vice-Chancellor

Annexure to Agenda item No. \_\_\_\_\_

Appointment of teaching faculty on the recommendations of the Selection Committees  
for the teaching departments of the University.

Sl. No.	Name of the Department	Date of meeting of Selection Committee	Name of candidate appointed	Post filled	Date of joining	REMARKS
1	2	3	4	5	6	7
1.	Economics	22.12.76	Dr. T.Mathew	Professor	17.2.77	
2.	--do--	27.6.77	Dr. S.N.Guhathakurta	Reader	4.7.77	
3.	--do--	11.6.76	Dr. Sri Prakash	Reader	2.8.76	
4.	--do--	12.6.76	Shri Navarajan Gupta	Lecturer	10.8.76	
5.	--do--	12.6.76	Shri M.K.S.Nair	Lecturer	20.8.76	
6.	Geography	17.12.76	Miss Meena Chakravarti	Lecturer	23.4.77	Appointed for one year only.
7.	--do--	--do--	Shri R.Gopalakrishnan	Lecturer	18.12.76	
8.	--do--	--do--	Shri Ali Ahmed	Lecturer	6.4.77	
9.	--do--	--do--	Shri A.C.Mahapatra	Lecturer	17.12.76	
10.	Physics	27.8.76	Dr. Y.S.T.Rao	Reader	22.9.76	
11.	--do--	--do--	Dr. Y.S.Shishodia	Reader	9.12.76	
12.	--do--	--do--	Dr. Surjit Singh	Lecturer	1.12.76	
13.	--do--	--do--	Dr. Raghuvir Singh	Lecturer	5.10.76	
14.	Chemistry	14.10.76	Dr. J.Subramaniam	Reader	4.5.78	
15.	--do--	--do--	Dr. (Mrs) H. Ila	Lecturer	10.2.77	
16.	--do--	--do--	Dr. M.K.Mahanti	Lecturer	1.12.76	
17.	--do--	--do--	Dr. M.K.Choudhury	Lecturer	16.12.76	
18.	--do--	--do--	Dr. R.K.Poddar	Lecturer		He is yet to join.

Contd/...2....

1	2	3	4	5	6	7
19.	Botany	28.6.77	Dr. R.S.Tripathi	Reader	28.6.77	
20.	-do-	-do-	Dr. Avtar Singh	Reader	-	He is yet to join
21.	-do-	24.8.76	Dr.N.T.Chellappa	Lecturer	24.8.76	He has since resigned.
22.	-do-	28.6.77	Dr. Promod Tendon	Lecturer		He is yet to join
23.	-do-	do-	Dr. Lal Chand Rai	Lecturer		He is yet to join
24.	Zoology	22.3.77	Dr. B.K.Ratha	Lecturer	30.4.77	
25.	-do-	-do-	Dr. S.A.K.Nasar	Lecturer	-	He is yet to join
26.	-do-	-do-	Dr. S.Mathavan	Lecturer	-	He is yet to join
27.	Mathematics	24.6.77	Dr. P.Jothilingam	Reader	-	He is yet to join
28.	Sociology	20.7.76	Dr. A.P.Sinha	Reader	30.10.76	
29.	-do-	-do-	Dr. A.C.Sinha	Reader	13.11.76	
30.	-do-	21.7.76	Dr. M.Kodanda Rao	Lecturer	6.9.76	
31.	-do-	-do-	Shri C.Nunthara	Lecturer	16.9.76	
32.	Education	25.8.76	Dr. (Miss) K.Lyngdoh	Lecturer	4.9.76	
33.	-do-	28.3.77	Dr. P.K.Ganguli	Lecturer	16.5.77	
34.	-do-	-do-	Dr. Mathew George	Lecturer	18.4.77	
35.	English	21.6.77	Miss Juanita War	Lecturer	21.6.77	
36.	Political Science	24.3.77	Shri Sridhar Balan	Lecturer	29.4.77	
37.	Philosophy	25.6.77	Dr. Mrinal Miri	Professor	4.7.77	

NORTH EASTERN HILL UNIVERSITY  
SHILLONG-793 001

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NOTE FOR THE EXECUTIVE COUNCIL

Sub: Approval of the names of experts  
invited to serve on the Selection  
Committees

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1. A meeting of the Physics Selection Committee was convened on the 27th August, 1976 to select Readers in the Department of Physics. Since the specialists mentioned in the panel were not available for the meeting the Professor and the Head of the Department recommended Dr. S.S. Jha of the TIFR, Bombay who had the requisite specialisation. Accepting the recommendation the Vice-Chancellor invited Prof. Jha.

The matter is reported to the Executive Council.

2. A meeting of the Economics Selection Committee was convened to select a Professor in the Department of Economics on the 22nd December, 1976. Only two experts were available to serve on the Committee from the approved panel. Since the matter was urgent and there was difficulty in getting a third expert, the Vice-Chancellor invited Dr. H K Mannohan Singh, Professor of Economics, Punjabi University, Patiala to serve as the third expert.

The matter is reported to the Executive Council.

Vice-Chancellor

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NORTH EASTERN HILL UNIVERSITY  
SHILLONG- 793 001

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NOTES FOR THE EXECUTIVE COUNCIL

**Sub: Selection Committee Panels approved  
by the Academic Council**

The Academic Council at its meeting held on the 26th April, 1976 approved panels of experts for the Selection Committees of the various Academic Departments of the University. At the meeting held on the 10th August, '77 the Academic Council approved revised panel for the Department of English and added new names to the existing panels of some of the Departments. The panels approved at both the meetings are tablod.

Suitable experts will be invited from these panels whenever the Selection Committees are required to meet to select teachers.

Vice-Chancellor

SELECTION COMMITTEE PANELS

The following are the names of the Experts on the Selection Panels of the various Departments of the University.

I. ENGLISH

1. Dr. A. N. Kaul, Prof. & Head, Department of English, Delhi University, Delhi - 110007.
2. Dr. Amaresh Datta, Prof. & Head, Department of English, Gauhati University, Gauhati.
3. The Prof. & Head of the Department of English, Calcutta University, Calcutta.
4. Dr. Naresh Guha, Prof. & Head, Department of Comparative Literature, Jadavpur University, Jadavpur.
5. Dr. B. N. Kalia, Prof. & Head, Department of English, Kurukshetra University, Kurukshetra (Haryana).
6. Dr. Jagadish Chander, Prof. & Head, Department of English, Panjab University, Chandigarh.
7. Dr. D. S. Maini, Prof. & Head, Department of English, Panjabi University, Patiala.
8. Dr. C. T. Thomas, Prof. & Head, Department of English, Calicut University, Calicut (Kerala).
9. Dr. M. Manuel, Prof. & Head, Institute of English, University of Kerala, Trivandrum - 1, (Kerala).
10. Dr. A. A. Ansari, Prof. & Head, Department of English, Aligarh Muslim University, Aligarh, (U.P.).
11. Dr. Appasamy, Prof. & Head, Department of English, Madras University, Madras.
12. Dr. Ramesh Mohan, Director, Central Institute of English & Foreign Languages, Hyderabad.
13. Dr. D. Thakur, Regional Director of the Central Institute of English & Foreign Languages, Shillong.
14. Dr. Kitty Datta, Prof. & Head, Department of English, Jadavpur University, Jadavpur.
15. Dr. Birje Patel, Prof. & Head, Department of English, M. S. University of Baroda, Baroda.

II. ZOOLOGY

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976.

### III. BOTANY

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Prof. C.V. Subramanian (JNU Fellow), University Botany Laboratory, University of Madras, Triplicane, Madras-600005 (Tamil Nadu),  
and
2. Prof. A.K. Sharma, Head of the Department of Botany, University of Calcutta, Calcutta.

### IV. PHYSICS

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Prof. V. Singh, Tata Institute of Fundamental Research, Bombay - 400005,  
and
2. Prof. S.S. Jha, Tata Institute of Fundamental Research, Bombay - 400005.

### V. CHEMISTRY

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of  
Dr. Nitya Anand, Director, Central Drug Research Institute, Lucknow.

### VI. MATHEMATICS

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Prof. K. Athreya, I.I.S., Bangalore,
2. Dr. Gopal Prasad, T.I.F.R., Bombay,
3. Prof. M.S. Narasimhan, T.I.F.R., Bombay,
4. Prof. K. Narendra, Yale University, New Haven, Conn., U.S.A.,
5. Prof. K.R. Parthasarathy, I.I.T., Delhi, and
6. Prof. M.S. Raghunathan, T.I.F.R., Bombay.

### VII. SOCIOLOGY

Same as the List approved at the Academic Council Meeting on 26th April, 1976, with the addition of:-

1. Prof. A.C. Bhagabati, Department of Anthropology, Dibrugarh University, Dibrugarh, and
2. Prof. S.M. Dubey, Department of Sociology, Delhi School of Economics, Dibrugarh, University, Dibrugarh, and 110007.
3. Prof. J.P.S. Oberoi, Department of Sociology, Delhi School of Economics, University of Delhi, Delhi - 110007.

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VIII. GEOGRAPHY

Vide Executive Council Minutes dated 17th July, 1976, Appendix III - Selection Panel for Geography.

1. Prof. Manzoor Alam, Osmania University, Hyderabad,
2. Prof. J. Singh, Kurukshetra University, Kurukshetra,
3. Prof. M. Anas, Aligarh Muslim University, Aligarh,
4. Prof. A. N. Bhattacharya, Udaipur University, Udaipur,
5. Prof. C. D. Deshpande, Bombay University, Bombay,
6. Dr. A. B. Mukherji, Panjab University, Chandigarh,
7. Dr. A. Ahmad, Jawaharlal Nehru University, New Delhi, and
8. Dr. Indira Pal Gupta, Rajasthan University, Jaipur.

In addition to the above members of the Panel, the Head of of the Department of Geography, in his letter No. GE/76-77/V-1/88, dated 23rd November, 1976, requested the Vice-Chancellor to include Prof. L. S. Bhat, Indian Statistical Institute, New Delhi, in the Panel.

IX. HISTORY

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, ~~with the addition of~~

~~Prof. (Mrs) Ramona Thapar, Faculty, New Delhi.~~

X. ECONOMICS

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Dr. C. H. Hanumantha Rao, Director (and Senior Fellow), Institute of Economic Growth, Delhi - 110007,
2. Dr. D. V. Sastri, Senior Fellow, Institute of Economic Growth, Delhi - 110007,
3. Dr. H. Lazminarayan, Director, Agro-Economic Research Centre, University of Delhi, Delhi - 110007,
4. Dr. Mafooz Ahmed, Delhi School of Economics, University of Delhi, Delhi-110007,
5. Dr. J. Krishnamurthy, Delhi School of Economics, University of Delhi, Delhi-110007,
6. Dr. D. D. Narula, Director (Economics), Indian Council of Social Science Research, II PA Hostel, I. P. Estate, New Delhi - 2,
7. Dr. P. C. Goswami, Head of the Department of Agricultural Economics, Assam Agricultural University, Jorhat, (Assam),
8. Dr. H. K. Manmohan Singh, Professor of Economics, Panjab University, Patiala,
9. Dr. T. N. Krishnan, Senior Fellow, Centre for Development Studies, Trivandrum - 11, (Kerala), and
10. Dr. M. A. Oommen, Professor of Economics, University of Calicut, Calicut, (Kerala).

XI. PHILOSOPHY

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976.

XII. POLITICAL SCIENCE

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Prof. V.M. Sirsikar, University of Poona, Poona, and
2. Prof. P.N. Masaldan, University of Lucknow, Lucknow.

XIII. EDUCATION

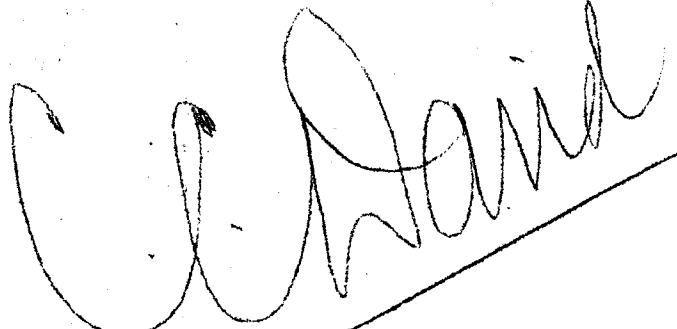
Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Dr. R.P. Singh, Professor, N.E.E.R.T., New Delhi,
2. Dr. E.G. Vedanayagam, Professor of Education, Madras University, Madras,
3. Dr. S. Shukla, Principal, Teacher's College, Jamia Millia, Okhla, New Delhi, and
4. Dr. B.K. Anand, Professor of Education, Calicut University, Calicut, (Kerala).

XIV. CONTINUING EDUCATION

Same as the List approved at the last Meeting of the Academic Council held on 26th April, 1976, with the addition of:-

1. Dr. Amrik Singh, Secretary, Association of Indian Universities, Deen Dayal Pathar Marg, New Delhi - 1,
2. Shri Virendra Tripathi, Programme Coordinator, Literary House, Lucknow,
3. Shri M.C. Dubey, Assistant Education *Adviser* (Non-formal Education), Ministry of Education and Social Welfare, Shastri Bhawan, C Wing, New Delhi - 110001,
4. Shri B.C. Rokadiya, Director, ~~Polytechnic~~ Adult Education Centre, J-17, Hawaghas, New Delhi-16,
5. Dr. P.D. Shukla, Officer on Special Duty (Survey), National Staff College for Administrators & Planners, New Delhi,
6. Dr. Malcolm S. Adishesaiash, Vice-Chancellor, Madras University, Madras,
7. Dr. R. Jaya Gopal, Head of Adult Education Department, Madras University, Madras, and
8. Dr. V.L.N. Reddy, Srivankateswara University, Tirupathi, (A.P).



C.C. DAVID

Officer on Special Duty  
(Affiliations & Examinations)

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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

Sub: Selection Committee Panels for various  
Departments/Centres which were approved  
by the Academic Council at its meeting  
held on the 26th April, 1976.

I. ENGLISH

1. Dr Ramesh Mohan, Director, CIEFL, Hyderabad
2. Dr V.V.John, Indian Institute of Advanced Study, Simla
3. Dr Shiv Kumar, Osmani University, Hyderabad
4. Dr A.N.Kaul, Delhi University
5. Prof. Kalia, Kurukshetra University
6. Mrs Kamal Wood, Bombay University
7. Dr V. Y.Kantak, CIEFL, Hyderabad
8. Prof. Nagarajan, Poona University

II. ZOOLOGY

1. Dr M.R.N.Prasad, Delhi University
2. Dr Shivatosh Mookherjee, JNU, New Delhi
3. Dr V.C.Jhingran, Central Inland Fisheries Research Institute, Barrackpore
4. Dr B.I.Sundaraj, Delhi University
5. Dr S.R.V.Rao, Delhi University
6. Dr S.Z.Qasim, National Institute of Oceanography, Panjim

III. EDUCATION

1. Shri J.P.Naik, Member-Secretary, ICSSR, New Delhi
2. Prof. M.V.Mathur, NSCEPA, New Delhi
3. Prof. Salamutullah, Teachers' Training College, Jamia Millia Islamia, New Delhi
4. Dr S.K.Mitra, NCERT, New Delhi
5. Dr Adaval, Allahabad University
6. Prof. P.K.Roy, NCERT, New Delhi
7. Dr Vedamani Manuel, University of Kerela, Trivandrum
8. Dr M.B.Buch, M.S.University, Baroda

IV. MATHEMATICS

1. Dr U.N.Singh, Delhi University, Delhi
2. Dr G.C.Patni, Mathematics Department, Rajasthan University, Jaipur
3. Dr R.S.L.Srivastava, Department of Mathematics, Indian Institute of Technology, Kanpur

Contd/...2...

4. Dr V.Singh, Punjabi University, Patiala
5. Prof.D.N.Misra, Sagar University, Sagar
6. Prof. M.C.Chaki, Calcutta University
7. Prof. M.Venkataraman, Madurai University, Madurai
8. Prof. S.Abhyankar, Purdue University/ Poona/TIFR.
9. Prof. R.P.Bambah, Panjab University, Chandigarh
10. Prof. T.S.Bhanumurthy, Madras University
11. Prof. P.B.Bhattacharya, Delhi University
12. Prof. Ramesh Gangolli, Seattle University
13. Prof. K.V.Krishna Rao, IIT, Kanpur
14. Prof. I.B.S.Pasai, Kurukshetra University
15. Prof. S.Patnaik, IIT, Delhi
16. Prof. S.Ramanan, TIFR, Bombay
17. Prof. C.S.Seshadri, TIFR, Bombay
18. Prof. B.L.Sharma, Allahabad University
19. Prof. S.S.Srikhande, Bombay University
20. Prof. Bhama Srinivasan, Clark University
21. Prof. V.S.Varadarajan, UCLA, Los Angelis.

#### V. BOTANY

1. Dr H.Y.Mohan Ram, Delhi University
2. Prof. K.S.Thind, Panjab University, Chandigarh
3. Dr G.S.Venkataraman, Microbiologist, IARI, Delhi
4. Prof. R.Misra, Botany Department, Banaras Hindu University
5. Prof. V.Puri, Botany Department, Meerut University
6. Prof. D.D.Pant, Botany Department, Allahabad University
7. Prof. R.P.Roy, Patna University
8. Dr S.K.Sinha, IARI, New Delhi-12
9. Dr S.Krishnaswamy, Madurai University
10. Dr Obid Siddiqui, TIFR, Bombay
11. Dr Satish Maheshwari, Delhi University

#### VI. PHILOSOPHY

1. Prof. Sibajiban Bhattacharya, Indian Institute of Advanced Study, Simla
2. Prof. Rajendra Prasad, IIT, Kanpur
3. Prof. K.J.Shah, Karnataka University, Dharwar
4. Prof. Daya Krishna, Rajasthan University, Jaipur
5. Prof. Santosh Sengupta, Viswa-Bharati, Santiniketan
6. Prof. R.C.Pandeya, Delhi University
7. Dr Sachindananda Murthy, Vice-Chancellor SV University, Tirupati
8. Dr Devaraj, Professor of Philosophy, Banaras Hindu University

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VII. HISTORY

1. Dr A.S.Gopal, JNU, New Delhi
2. Dr Romila Thapar, JNU, New Delhi
3. Dr Bipan Chandra, JNU, New Delhi
4. Dr R.S.Sharma, Delhi University
5. Dr Habib Irsan, Aligarh Muslim University

VIII. ECONOMICS

1. Dr A.M.Khusro, Aligarh Muslim University
2. Prof. M.V.Mathur, NSCEPA, New Delhi
3. Dr Arjun Sengupta, Economic Adviser, Ministry of Commerce, New Delhi
4. Dr I.Z.Bhatty, Director, NCAER, New Delhi
5. Dr K.N.Raj, Centre for Development Studies, Trivandrum
6. Prof. M.J.K.Thavaraj, I.P.Estate, New Delhi
7. Dr G.S.Bhalla, JNU, New Delhi
8. Dr A.C.Nagar, Delhi School of Economics
9. Dr N.S.Vyas, Indian Institute of Management Ahmedabad
10. Dr Raj Krishna, Delhi School of Economics
11. Dr K.L.krishna, Delhi School of Economics

IX. POLITICAL SCIENCE

1. Prof. Rasheeduddin Khan, JNU, New Delhi
2. Prof. V.Venkata Rao, Gauhati University
3. Prof. S.C.Dash, Utkal University, Bhubaneswar
4. Prof. C.A.Perumal, Madras University
5. Prof. K.Seshadri, JNU, New Delhi
6. Dr Kuldip Mathur, IIPA, New Delhi
7. Prof. Iqbal Narain, Rajasthan University Jaipur
8. Prof. Ramashray Roy, Council of Social Sciences Research, New Delhi.

X. PHYSICS

1. Dr B.M.Udgaonkar, TIFR, Bombay
2. Prof. A.N.Mitra, Delhi University
3. Dr E.S.Rajagopal, Indian Institute of Science, Bangalore
4. Prof. P.Venkateswarulu, IIT, Kanpur
5. Prof. S.K.Joshi, Roorkie University
6. Prof. C.Mande, Nagpur University
7. Prof. C.K.Majumdar, Calcutta University
8. Dr P.K.Iyengar, Bhabha Atomic Research Institute
9. Prof. B.Saraf, Rajasthan University

contd/...4...

XI. CHEMISTRY

1. Dr P.T.Narasi Mhan, IIT, Kanpur
2. Dr M.Santappa, Central Leather Institute
3. Prof. A.J.Arnika, Poona University
4. Prof. L.R.Ramachandra, Orissa University
5. Dr R.C.Mehrotra, Delhi University
6. Dr M.V.George, IIT, Kanpur
7. Dr. M.V.Bhatt, Indian Institute of Science, Bangalore
8. Dr A.F.B.Sinha

XII. SOCIOLOGY

1. Dr M.N.Srinivas
2. Prof. A.M.Shah
3. Prof. A.Bettidle
4. Prof. Sachida Nanda Sinha
5. Dr Surajit Sinha
6. Dr Roy Burman
7. Dr S.C.Dubey

XIII. CENTRE FOR CONTINUING EDUCATION

1. Prof. M.V.Mathur, New Delhi
  2. Shri J.P.Naik, Delhi
  3. Dr Amrik Singh, Delhi
  4. Dr M.S.Mehta, Udaipur
  5. Dr V.V.John, Jodhpur
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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG - 793 001

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NOTE FOR THE EXECUTIVE COUNCIL

The Executive Council which met on the 17th July, 1977 vide their resolution No.EC.12/76:85 authorised the Vice-Chancellor to invite Dr.G.A.Swarup of the TIFR, Bombay, under Statute 21 as Professor of Mathematics. In pursuance of the above resolution, the Vice-Chancellor has appointed Dr. G.A.Swarup who joined the Department on 16th August, 1976.

The action taken by the Vice-Chancellor may please be ratified.

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NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

Note for the Executive Council

Subject; Teachers delegated to attend International  
Conferences etc. held abroad as university  
representatives.

In consideration of the applications submitted by teachers and also in consideration of the merit of each individual case the Vice-Chancellor has allowed the following teachers to attend International Conferences held abroad as university representative. He has also granted duty leave to them and sanctioned the travel and other expenses out of the University funds earmarked for the purpose.

1. Dr. S. Nagabhusana Rao, Reader, Dept.of History - To attend the 9th Congress of the International Union of Pre-Historic and Proto-historic Science held in NICE, France from 3rd to 19th Sep '76. Amount sanctioned - Rs.13,914/-.
2. Dr. R.C.Sharma, Prof. & Head of the department of Geography - to attend 23 rd International Geographical Congress held in Moscow, USSR from 25 July to 5 August 1976. Amount sanctioned Rs.14,642.40.
3. Dr. J.R.B.Alfred, Lecturer, Dept.of Zoology - To attend the Societas International Limnologia Congress being held in Amsterdam, Netherland from 7th to 14th August 1977. Amount sanctioned Rs.13,775/-.
4. Dr. Rajat Tandon, Reader Dept.of Mathematics - To attend the Summer Institute of Automorphic form representations and L functions for 25 days from 10 July to 5 August 1977 held on the Campus of Oregon State University, Oregon, USA. Amount Sanctioned Rs.11,200/-
5. Dr. G.A.Swarup, Prof. & Head of the Department of Mathematics - To attend a Research Symposium in Durham, U.K. being organised by the London Mathematical Society in collaboration with the University of Nottingham from 6 to 16th September 1977. Amount sanctioned Rs.8,000/-

As these were sanctioned by the Vice-Chancellor considering the academic interest of the University, the matter is put up to the Executive Council for ratification of the action of the Vice-Chancellor.

Clearance is obtained in all these cases from the Ministry of Education.

Resolved:

: NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL :

Extension of Service of Dr. N. Subramanian :

Dr. N. Subramanian was appointed on Contract Service as a Visiting Professor in History for a period of one year in the first instance with effect from 1.7.1976.

As the Department of History is still in need of his services especially after Dr. V. Suryanarayan left the University, the services of Dr. N. Subramanian has been extended by one year from 1.7.1977 on the same terms and conditions as agreed to originally.

The matter is placed before the Executive Council for ratification of the action taken.

O.S.D. (Admn)

NORTH-EASTERN HILLUNIVERSITY  
SHILLONG - 793 001

Transfer T.A. in respect of Dr. Rege and Mr Unni  
temporary Lecturers in the Department of  
Mathematics

At present the Academic Staff joining their assignments in this University on a regular basis are granted Travelling Allowance as on transfer if they were already in Employ before joining this University. This was approved by the Executive Council in its meeting held on 17th July, 1976 (Resolution No. EC.12:76-90).

Two Lecturers viz., Dr. M.B.Rege and Mr. K.Unni joined the Department of Mathematics on 17-2-77 and 16-2-77 respectively for a period of six months on a temporary and ad-hoc basis against leave vacancies. They had requested for T.A. as on transfer (which includes T.A. for family and the lump-sum grant) and their request was considered as a special case since they had to come here with their families from distant places. They were allowed the benefit of transfer T.A. keeping in view that the Department of Mathematics needed their services very badly and they readily accepted the offer and joined duties without delay thereby helping the Department to a considerable extent.

Submitted for information and ratification of the Executive Council.

Officer on Special Duty (Admn.)

NORTH EASTERN HILL UNIVERSITY  
SHILLONG-793 001

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NOTE FOR THE EXECUTIVE COUNCIL

Sub:- Central Instrumentation facilities

On the recommendations of the UGC Visiting Committee the University Grants Commission sanctioned the creation of central instrumentation facilities in the University with a provision of Rs. 10.00 lakhs during the Fifth Five Year Plan (Vide Para 6(e) of the Report). In order to expedite the work of drawing up a scheme and to make recommendations regarding the central facilities, the Vice-Chancellor appointed an ad hoc Committee with the Heads of Science Departments as members (copy enclosed)

The Committee has now submitted its report together with an estimate of funds required for creating the facilities needed by the existing Departments in the University. The Report is enclosed herewith.

The matter is placed before the Executive Council for their consideration. If approved, the matter could be pursued with the UGC.

Vice-Chancellor

(copy)

NORTH-EASTERN HILL UNIVERSITY  
SHILLONG.

NO.F.50-1/Admn/77-2065,

Dated the 14th June 1977.

O R D E R

Subject: - Instrumentation Centre, N.E.H.U. :

.....

The Vice-Chancellor is pleased to constitute a committee with the following Heads of Science Departments of the University for drawing up a scheme and make its recommendations for the setting up of an Instrumentation Centre as recommended by the University Grants Commission :

- |   |          |
|---|----------|
| 1. Dr. K.K.Gupta,<br>Head of the Department of Physics        | Chairman |
| 2. Dr. R.George Michael,<br>Head of the Department of Zoology | Member   |
| 3. Dr. P.S.Ramakrishnan,<br>Head of the Department of Botany  | - do -   |
| 4. Dr. G.A.Swarup,<br>Head of the Department of Mathematics   | - do -   |
| 5. Dr. R.C.Sharma,<br>Head of the Department of Geography     | - do -   |
| 6. Dr. H.Junjappa,<br>Head of the Department of Chemistry     | - do -   |

2. The Committee will have powers to co-opt members from the Science Departments.

3. The Committee will submit its report to the Vice-Chancellor within two months from the date of this notification.

Sd/-

Officer on Special Duty (Admn)

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- Copy to:-
1. All Members concerned
  2. All Heads of Science Departments, NEHU.
  3. The Officer on Special Duty, (A&E), NEHU.
  4. The Officer on Special Duty, (Finance), NEHU.
  5. The Officer on Special Duty, (Campus Development) NEHU.

Sd/-

Officer on Special Duty, (Admn)

..

The meeting of the University Services and Instrumentations Centre was held on 18th July, 1977 at Bijni House and the Chairman of the Centre Prof. K.K. Gupta presided.

The following members attended:

- 1. Dr. G. Michael.
- 2. Dr. P.S. Ramakrishnan  
(sent a letter of recommendation for UV and Visible Spectrophotometer and Amino Acid Analyzer and few other items but did not attend the meeting.)
- 3. Dr. H. Junjappa,  
Dr. G.A. Swarup and Dr. R.C. Sharma did not attend the meeting.

Minutes of the meeting:

- 1. The members urged to expedite the appointment of SSO-1 with a qualification in Electronic engineering to head the electronic repair shop, who will look after the maintenance and repair of all the electronic instruments, in various departments as well as from Instrumentation centre, besides developing and fabricating new instruments.  
  
The members proposed the reallocation of additional funds for the Central instrumentation facility, for the following sophisticated instruments as well as development of General Workshop electronic shop and Glass blowing laboratory.  
  
Provisional allotment of money is as follows under various heads:

<u>1. Instruments</u>	(Rs. in lakhs)
(a) Gas Chromotograph .....	2.25
(b) UV, Vis & NIR Spectrophotometer .....	3.14
(c) Laser Raman Instrument .....	5.10
(d) Labda Physik Model 100A Nitrogen laser & Model FL1000 TE dye laser for the above instrument .....	3.30
(e) Water chilling & recirculation plant with water dionizing Unit for laser .....	0.3
(f) Cryoecooler .....	2.5
(g) Electron para magnetic Resonance .....	8.00
(h) Infra Redi - 577 .....	1.87
(i) Mossbauer .....	1.5
(j) Data acquisition system .....	4.00
(k)* Amino Acid Analyzer .....	4.00
(l) Liquid Nitrogen Plant .....	4.00
(m) Computer Card punching machine .....	0.6
	40.56

\*This item may be deleted for the 5th Five Year Plan as agreed by Prof. P.S. Ramakrishnan.

B.F.40.56

(n) Liquid scintillation system.....	2.00 (Indian currency)
(o) Co <sup>60</sup> Source .....	<u>1.00</u> (-do- )
	43.56

The members recommended the expenditure on workshop as follows:

	<u>Rs. in lakhs.</u>
(a) General workshop .....	3.00
(b) Electronic Repairshop .....	3.00
(c) Glass blowing shop .....	<u>1.00</u>
	7.00
1. Instrumentation .....	43.56
2. Workshop .....	<u>7.00</u>
	50.56

Say Rs. 51.00 lakhs.

The workshop grant of Rs. 10 lakhs has already been sanctioned .....

<u>10.00</u> lakhs
Rs. 41.00

GRAND TOTAL - Rs. 41.00 lakhs.

\*\*It is recommended that the additional Rs. 41 lakhs may be allotted for the Central Instrument Services.

Sd/- 11/8/77  
(H. JUNJAPPA)  
SECRETARY

Sd/-  
(K.K. GUPTA)  
CHAIRMAN

Sd/-  
1. Dr. G. Ananda Swarup

Sd/-  
2. Dr M.K. Khare

Sd/-  
3. Dr P.S. Ramakrishnan

Sd/-  
4. Dr R.C. Sharma

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\*\* Due to deletion of Amino acid Analyzer, the grand total stands reduced to Rs. 37.00 lakhs.

Sd/-  
H. Junjappa,  
11/8/77.

NORTH-EASTERN HILL UNIVERSITY  
Shillong 793 001

NOTE FOR CONSIDERATION OF THE EXECUTIVE COUNCIL :

Temporary and Ad-hoc Appointments in Academic Departments.

Due to the need for rapid development in the University especially regarding strengthening the different Academic Departments it became necessary to appoint immediately some teachers on temporary and ad-hoc basis in the interest of the University in accordance with Statute 20(7).

The names of the teachers so appointed and the period of their appointment may be seen in the Annexure.

The action taken by the Vice-Chancellor in appointing the teachers on an ad-hoc basis may kindly be ratified.

Officer on Special Duty  
(Administration)

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NAMES OF TEACHERS ENTERTAINED ON AD-HOC BASIS

Sl. No.	Name of the Teacher	Department where working	Designation	Period of Appointment		Remarks
				From	To	
1.	Dr R.S.Tripathi	Botany	Reader	17-8-76	27-6-77	Appointment since regularised by the duly constituted Selection Committees on 28.6.77.
2.	Miss Juanita War	English	Lecturer	2-8-76	20-6-77	-do-
3.	Mr J.C.Mohapatra	Geography	-do-	28.7.76	11.12.76	-do-
4.	Mr S.Gopalekrishnan	-do-	-do-	-do-	-do-	-do-
5.	Dr N.P.Cholleppa	Botany	-do-	11.3.76	23.8.76	tendered resignation w.e.f.3.6.77 (A/N).
6.	Mr K.Unni	Mathematics	-do-	16.2.77	15.8.77	Entertained against leave vacancy.
7.	Dr M.B.Rege	-do-	-do-	17.2.77	16.8.77	-do-
8.	Dr R.R.Rao	Botany	-do-	1.3.75	15.8.75	Appointment since regularised by the duly constituted Selection Committee on 16.8.75.
9.	Miss Asorphi Roy	Contng. Education	-do-	3.3.77	2.9.77	
10.	Dr N.Subramanian	history	Professor (on Contract)	1.7.77	20.6.78	Appointed on Contract basis - II Extension.

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NORTH-EASTERN HILLUNIVERSITY  
SHILLONG - 793 001

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NOTES FOR THE EXECUTIVE COUNCIL

Sub:- Extension of the term of appointment of  
Shri T.K.Tochhawng, OSD(Admn.)

The Executive Council at its meeting held on the 20th March, 1976 approved the extension of the term of deputation of Shri T.K.Tochhawng, Officer on Special Duty (Admn.) upto the 3rd February, 1977. Since it was considered necessary in the interest of the University to retain the services of the Officer beyond that date, his parent Department was approached by the Vice-Chancellor to agree to continue the officer in the University on deputation on the same terms and conditions as originally agreed to and accordingly the Directorate of Post & Telegraphs, Government of India have sanctioned the deputation for one more year namely upto February, 1978.

The matter is reported to the Executive Council for its consideration and ratification.

Vice-Chancellor

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NORTH-EASTERN HILL UNIVERSITY

Note for the Executive Council

Sub: The Association of Commonwealth Universities-  
Membership.

The University applied for membership of the Association of Commonwealth universities on 28 September 1976 and remitted an amount of Rs.7,500/- (£501) being the minimum subscription for membership for the year 1976-77. The amount was sent to the Association with the permission of the Reserve Bank of India.

On receipt of the money and application, the question of granting membership to the University was considered by the Association at its meeting on 3 February 1977. Since the University was admitted as a membre during the second half of 1976-77 the subscription was adjusted accordingly taking £250.50 for 1976-77. With the permission of the University. The Association carried forward the balance of £250.50 towards advance payment of membership fee for the from 1st August 1977 to 31 July 1978.

The Association has now requested the University to remit £250.50 to complete the membership fee of £501.00 for the year 1 August 1977 to 31 July 1978.

The matter is, therefore, placed before the Executive Council for approval of the action taken by the Vice-Chancellor and for sanction of the balance amount £250.50 (approximately Rs.3750/-) to be remitted to the Association for renewal of the membreship of the University for the year 1 August 1977 to 31 July 1978.

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NOTES FOR THE EXECUTIVE COUNCIL ON THE  
PROGRESS OF WORKS OF THE CAMPUS DEV-  
ELOPMENT DEPARTMENT

The Engineering Cell under the Campus Development Department, started functioning with the joining of the Project Officer on 1.6.1976. Up-to-date, the Engineering Cell has the following technical staff for assisting the Project Officer - 1 Assistant Engineer, 3 Junior Engineers, 2 Draftsmen, 3 Tracers and 6 Works Assistants. The non-technical staff consists of 1 Superintendent(Accounts), 1 Senior Assistant, 1 U.D. Assistant, 1 L.D. Assistant and 3 Stenotypists. The technical section is greatly understaffed. Action has been taken to get sanction from the University Grants Commission for 2(two) posts of Executive Engineers, 2 posts of Assistant Engineers (Civil), and 1 post of Assistant Engineer (Electrical) rank for the smooth, efficient and effective running of the works of the Campus Development Department. Their reply is still being awaited.

A limited competition for selecting the best design/layout of the permanent Campus was conducted by the Board of Assessors consisting of the following members -

- |  |     |          |
|--|-----|----------|
| 1. Vice-Chancellor   | ... | Chairman |
| 2. Shri H. Rahman, Secretary,<br>D.U.A.C. & Retired Chief<br>Architect, C.P.W.D. | ... | Member   |
| 3. Shri J.R. Bhalla, President,<br>International Association of<br>Architects,   | ... | Member   |
| 4. Shri P.L. Verma, Retired Chief<br>Engineer, Chandigarh.                       | ... | Member   |
| 5. Prof. D.V.R. Rao, Director,<br>School of Planning and<br>Architecture.        | ... | Member   |

Seven firms of Architects viz.-

1. M/S Sachdev Eggleston & Associates Architect,  
New Delhi.
2. M/S Jasbir Sawhney and Associates Architect,  
New Delhi.
3. M/S Global Technical Service (P) Ltd., New Delhi.
4. M/S C.P. Kukreja and Associates Architect,  
New Delhi.
5. M/S Architect Collaborated, Calcutta.
6. M/S Uttam C. Jain, Architect, Bombay, and
7. M/S Raj Rewal and Kuldip Singh, New Delhi,  
submitted their designs.

The Board of Assessor in its meeting at Shillong on 12th March, 1977 after detailed scrutiny of the design and reports submitted by the Assessors, unanimously declared M/s Raj Rewal and Kuldip Singh, New Delhi as the winning Architect. A letter of Intent was issued to the winning Architect on 27th May, 1977 to go ahead with the preparation of the detailed Master Plan of the Campus. The action taken may kindly be approved.

A draft Agreement to be entered into with the Architect, as vetted by the Legal Remembrancer of Meghalaya has been circulated to the Secretary, University Grants Commission, New Delhi, to the Joint Secretary, Ministry of Education, New Delhi and to all the Assessors for their considered views and comments. The reply from the Assessors are still being awaited. However, the University Grants Commission has directed that the University may appoint the Architect with the approval of the appropriate authority of the University. The draft Agreement is enclosed herewith for perusal of the Executive Council. Pending the finalisation of the method of payment of fees to the Architect for the professional services to be rendered by them, the Executive Council is requested to approve in principle this draft Agreement. It is expected that by the end of August 1977 this Agreement will be finalised. The Architect has already submitted the broad concepts and design of the permanent Campus and this is being examined in detail according to the requirement of the Departments.

Works on the permanent Campus site, in the form of construction of the main Access road has already been started at an estimated cost of Rs.6.60 lakh. It is expected that the road will be completed in all respects during the winter season. Apart from this, works on the construction of boundary Pillars is also allotted to the contractor. The estimated cost is Rs.0.50 lakh.

As to the planning and construction of the permanent Campus, this Department has taken up the construction of temporary/Ad-hoc accommodation for the various Academic Departments to ease the congestion problem which has become the day to day headache of this University. In this respect, construction of the temporary accommodation at Mayurbhanj Estate, Nongthymmai for the Departments of History, English, Economics, Geography, Sociology, Political Science and Philosophy has already been taken up in hand. It is expected that by the end of August, 1977 classes will be held in the above buildings. Estimated cost of the above works is Rs.9.86

lakh. Extension, renovation and alteration of the present existing building at Mayurbhanj and Bijni Estate are also being taken up from time to time on the demands and requirements of the different Heads of Departments.

The construction of the accommodation for the Mathematics, Physics and Chemistry Departments and a Men's Hostel for 40 (forty) students in Bijni is being taken up.

We are yet to submit another batch of estimates amounting to Rs.15 lakhs approximately for augmenting the existing water supply, electrification and construction of instrumentation buildings etc. etc., to the University Grants Commission for approval. A list of works with remarks against each may kindly be seen at Annexure 'X' appended herewith.

In order to ensure that the sanctioned works are executed efficiently and the planning for the permanent Campus is done quickly, it is imperative that the following posts are sanctioned by the Executive Council:

- 2 (two) Posts of Executive Engineers (Civil).
- 2 (two) Posts of Assistant Engineers (Civil).
- 1 (one) Post of Assistant Engineer (Electrical).
- 1 (one) Post of Assistant Engineer (PHE).
- 8 (eight) Post of Junior Engineers.

For the information of the members of the Executive Council, the criteria for creating a Division vis-a-vis the financial norms presently being followed by the Meghalaya P.W.D. is Rs.30 lakhs (Hill Areas) of annual expenditure where the works are of stereo-typed ones, but, in case of works of varied nature, the work load for each Division is limited to Rs.25 lakh per year per Division, the design being done in a separate Branch.

ANNEXURE 'X'

Sl. No.	Name of Project	Estimated amount (in lakhs)	Remarks
1.	Construction of Buildings for the various academic departments of N.E.H.U. at Mayurbhanj Estate, Nongthymmai, Shillong.	9.86 lakh (Revised)	Work progressing and expected to be completed by August, 1977.
2.	Renovation and extension of the old cook-shed (now use as the Laboratory of the Zoological Department at Mayurbhanj, Shillong.	0.15	Completed.
3.	Extension of the existing room of the Zoology Department at Mayurbhanj.	0.41	Completed.
4.	Construction of Building for temporary accommodation of the Department of Mathematics of N.E.H.U., Shillong.	1.80 (Revised)	Work to be taken up this month.
5.	Construction of building for Adhoc accommodation of the Department of Physics and Chemistry, NEHU., at Bijni Estate.	8.50	Tender being called.
6.	Construction of buildings for Adhoc accommodation for the Department of Zoology and Botany at Mayurbhanj.	6.20	Tender being called.
7.	Extension of the rooms in the Department of Life Science (Main building) for Botany and Zoology at Mayurbhanj.	0.08 (Revised)	Work to be taken up this month.
8.	Enclosing the open terrace in the Mayurbhanj Estate building for the English Department and Library.	0.26	Work to be taken up this month.
9.	Providing boundary Pillars at Mawkynroh-Umshing.	0.50	Tender recalled and work being allotted.
10.	Construction of Access road at Mawkynroh-Umshing.	6.60	Works progressing.
11.	Construction of temporary accommodation for the Education Department at Mayurbhanj Estate, Shillong.	1.30	Tender called.
12.	Provision of Canteen for the students at Mayurbhanj Estate, Shillong.	0.60	Tender called.
13.	Construction of Hostel for 40 (forty) students including Warden's residence at Bijni Estate.	4.17	Tender called.
Total:-		40.43	

ESTIMATES WHICH ARE BEING PREPARED AND  
SUBMITTED TO  
UNIVERSITY GRANTS COMMISSION

Sl. No.	Name of Project	Estimated amount in lakhs	Remarks
1.	Providing additional water supply to the building in Bijni Estate, Shillong.	1.00	Estimates being prepared.
2.	Providing additional water supply to the building in the Mayurbhanj Estate, Shillong.	2.00	-do-
3.	Replacement of the existing Transformer and increasing the load of Electric supply to the Mayurbhanj building.	2.50	-do-
4.	Augmentation of the Electric supply to the Bijni Building.	1.00	-do-
5.	Fencing around the compound in Bijni Estate.	1.50	-do-
6.	Petty works and lumpsum unforeseen expenditure.	1.50	-do-
7.	Construction of combined Library for the Physics, Chemistry and Mathematics.		
8.	Construction of Instrumentation Laboratories for the Chemistry and Physics Departments.	5.00	-do-
9.	Construction of class room for the Physics and Chemistry Departments.		
Total:-		Rs. 14.50	
		Rs. 40.43	
Grand Total:-		Rs. 54.93	
Say -		Rs. 55.00	

This agreement is made on this \_\_\_\_\_ day of the month of May, 1977 between the North-Eastern Hill University a body corporate constituted under the North-Eastern Hill University Act, 1973 (Act 24 of 1973) (hereinafter called the Employer) of the one part, and M/s Raj Rewal and Kuldip Singh, the Architects, having their office at 406, Jangpura Road, New Delhi - 110 014 (hereinafter called the Architect) of the other part.

Whereas the Architect has been selected for the work of developing the Master Plan of the University Campus at Mawkynroh-Umshing in the State of Meghalaya and for detailed design of the various units of the complexes as shown below:

And whereas the Employer proposes to get the master plan prepared by the Architect to meet the requirements as spelt out in the annexed Brochure and after its approval by him (Employer), to get the detailed designs of the various units of the Campus complexes as described below, done by the Architect.

Now this Agreement witnesseth and the parties hereto hereby agree to as follows:-

1. Fees and Reimbursement - The Employer agrees to pay to the Architect as remuneration for the professional services to be rendered by the Architect in relation to the aforesaid works and in particular for the services hereinafter mentioned, fee as stipulated in Clause 6, the said fee being hereinafter called the 'Fees'.

2. Scope of Work:

(A) Master Development Plan:

(I) The Architect shall prepare a general development plan of the entire area of the Campus to show the various complexes such as the staff housing complex, the students' Hostel complex, the academic complex, the Sports complex, the Bird sanctuary, the deer parks, the landscaping including lakes, arteries of services like water supply, sewers, electric lines, roads etc. The shopping centres/markets and the other units to include what is spelt out in the Brochure.

- (ii) The Architect shall prepare layout master plan, preferably in bigger scale to show the detailed layout of the various units or buildings to correspond approximately to the areas/size as described in the Brochure.
- (iii) The Architect shall prepare the detailed layout plan of each complex in suitable scale as to accommodate the layout in one drawing sheet showing the dimension to facilitate the ground tracing for each unit or building.
- (iv) The Architect shall modify the plan(s) if considered necessary by the Employer at any stage and obtain the Employer's approval to the same.
- (B) Detailed designs, drawings, specifications and estimates
  - (i) The Architect shall prepare the detailed designs, drawings, specifications and estimates of water supply, sewer, and sewage disposal plants and systems to show the details of different units, such as headworks, treatment plants, the conduits, the control points, etc. complete in all respects, and also the underground or surface drainage system including the outfall.
  - (ii) The Architect shall prepare the detailed designs, drawings (Architectural and structural), specifications and estimates of the Academic complex to cover the various schools, centres and departments for the first stage for 2000 students (Male : Female 50 : 50) and faculty strength of 250 giving priority to the central facilities, schools of Physical Sciences, Life Sciences, Environmental Sciences to enable them to shift to the Campus as quickly as possible.
  - (iii) The Architect shall prepare the detailed designs, drawings (Architectural and Structural), specifications and estimates of the Staff Housing and Students' Hostel Complexes for 250 faculty members and 2000 students giving priority to the needs for the staff members and students belonging to the above schools.
  - (iv) The Architect shall design, prepare and show in the drawings the service facilities such as water supply and sanitary installations, electric installations, heating plants or heating arrangements, telephone conduits, laboratory equipments, approach roads and paths, drains interior/exterior decorations etc.

- (v) The Architect shall modify the designs, drawings, estimates if considered necessary at any stage and obtain the Employer's approval to the same.
- (vi) The Employer reserves the right to exclude any or all of the above items of services/works from the scope of Architects works in which case his fees will be calculated on the works carried out by him only.

3. In the consideration of the fees hereby agreed to be paid to the Architect as aforesaid, the Architect shall faithfully, expeditiously and honestly perform the following services appertaining to the said works:-

(A) Preparation of Development Plan:

Preparation of (a) general development plan for the entire area of the University Campus and (b) detailed development plan of various sectors.

- (a) The work relating to the preparation of the general development plan shall cover the following:-

Undertaking of all inspections, conferring with officials of local, State and Central authorities concerned and preparation of a general development plan to a scale of 1:2000 for the total area of the Campus, meeting fully with the requirements of the Employer and showing areas to be developed for Academic, Residential, Recreational and other purposes, roads, building sites, areas reserved for open spaces or other special purposes and supported by a Report dealing specially with the problems involved and adequately illustrated with plans and diagrams.

(N.B. - Central Contour Survey Plan as available with the University showing contours for the purpose of the above general development plan will be supplied by the Employer).

- (b) The work relating to the preparation of the detailed development plan to be carried out by the Architect would cover the following:-

Inspection of site, conferring with officials of Local, State and Central Authorities concerned. Preparation of a detailed development plan to a scale of not less than 1:1000 showing:-

- (i) Building sites, and building lines and buildings, open spaces, lawns, roads with details of carriage ways, paved areas, verges and foot paths in plans and sections, giving formation levels, position of drains, sewer, water-mains, street lights, telephone conduits and such other services lines.
  - (ii) Sufficient road and sewer sections to indicate the practicability of the development scheme.
- (B) Building works and other infrastructure connected with the development of the site - Detailed designs, drawings, Specifications and estimates.  
 These shall cover the following:-
- (i) Visiting the site, discussing details with the Employer, attending necessary meetings, and advising the Employer regarding the suitability of the site.
  - (ii) Taking the Employer's instructions, preparing preliminary drawings and designs, i.e. preliminary sketches, plans, elevations, sections and perspectives adequate to explain the general planning and nature of the work with basic dimensions and inclusive of ducts, shafts and such other features which are required for the services in each buildings.
  - (iii) Outline specifications.
  - (iv) Preparation and submission of preliminary estimates of cost on cubic content or area basis supported with details of quantities and rates adopted along with the drawings, in quadruplicate, and obtaining approval of the Employer.
  - (v) Modifying the drawings, designs, specifications, estimates etc., mentioned in (ii), (iii) and (iv) above, if considered necessary by the Employer, and obtaining the Employer's final approval to the same.
  - (vi) Associating themselves with the Employer or Employer's representatives in important discussion with State/Central Officers or local bodies in connection with the permission for water supply connection/electric supply connection, etc.
  - (vii) (a) Preparing a list of basic materials proposed to be supplied departmentally and planning and advising the Employer on procurement of stores of special nature.

:- 5 -:

- (b) Coordinating arrangements for materials and equipment required to be arranged by the Employer, and giving complete details of requirements of stores, their specifications and programme of procurement to the Employer sufficiently in advance to enable him to make arrangements for procurement thereof by obtaining permits, quota certificates, licences and foreign exchange, if any, required at any stage.
- (viii) Preparation and submission of a model of work as and when required by the Employer.
- (ix) (a) Preparation of working drawing, and details for all aspects of the work including architectural and structural, water supply, sanitary and electrical installations, and built in furniture, and obtaining approval of the Employer.
- (b) Designing and preparation of working drawings and details of furniture, furnishings and interior decoration, when entrusted, and obtaining approval of the Employer.
- (x) Preparation of the site plan and detailed development plans showing roads, paths, parks, paved areas, drains, culverts, sewer, compound walls and external lighting in the building areas etc.
- (xi) Computation of all structural designs in accordance with the latest I.S. codes of practice applicable to the particular designs taking into account of the seismic effect. These designs shall be made available to the Employer for any check he may like to exercise. The Employer reserves the right of scrutinizing or effecting any check on the estimates, detailed drawings, specifications, structural designs, draft notice inviting tenders, etc. However, the responsibility for the correctness and accuracy of the structural designs, and the safety of structures shall be entirely that of the Architect.
- (xii) Coordinating works connected with the overall designing, drawing and detailing work pertaining to the structural, electrical, water supply, sanitary installations, fire fighting, air conditioning/central heating (if required), laying of telephone conduits, drainage and other engineering works as may be necessary.
- (xiii) Drawing up of detailed specifications.

- (xiv) Preparation and submission of detailed estimates in quadruplicate supported by drawings and designs, detailed measurement sheets, calculations and abstracts of quantities and cost based on current P.W.D. (or C.P.W.D.) Schedule of Rates, and obtaining the approval of the Employer for the same.
- (xv) Advising and assisting the Employer on the form of contracts for works, supplies and services and method of placing the contracts.
- The contract forms will, generally be according to the forms prescribed by the C.P.W.D. or State P.W.D. or self developed contract forms of the university whichever is more suitable for the occasion.
- (xvi) Preparation of tender documents, assisting the Employer in inviting tenders, making 12 (twelve) sets of tender documents and drawings for issue to intending tenderers, detailed scrutiny and checking of tenders received, and commenting on them for the Employer's decision. The tenders shall be invited by the Employer, and the amount realised from their sale shall be retained by him. The Architect shall prepare analysis of tendered cost along with comparative statement of the tenders received.
- (xvii) Providing assistance as may be required, in carrying out negotiations with contractors, suppliers or manufacturers.
- (xviii) Assisting the Employer in the execution of contract/contracts with the contractor(s). The Architect shall supply to contractor (s) four copies of the working drawings, schedules, specifications, bills of quantities and other contract documents.
- (xix) Supervision and coordination of development works, building works and other ancillary works, installations, furnishings, interior decorations, etc. to ensure the programme, quality, stability and timely execution of the work in accordance with the contract documents.
- (xx) Advising and/or furnishing the Employer with information on any other technical matters connected with the execution of the work and interior designs and decoration and furnishings of the buildings and installation of equipment therein, as may be required by the Employer from time to time.

:- 7 -:

- (xxi) Checking pari passu with the progress of work, the estimates and specifications and certifying that provisions made therein against each item and sub-head have not been exceeded.
- (xxii) Ensuring recording of proper measurements by the measuring officers in measurement books supplied by the Employer, of the work done by the contractors and supplied made to them/by them, checking of contractors' bill, issue of certificates by the Architect for interim and final payments to the contractors in the form required by the Employer and settlement of contractors' accounts with speed and diligence. In the event of the Architect granting a certificate to the contractor for payments which also include cost of unfixed materials brought to the site by the contractor, the Architect shall grant such certificates on the understanding that he shall be held personally responsible for any over-payments which may occur in consequence thereof. The Employer reserves the right to get the work checked by his own officers and the bills modified according to what he deems correct, fit and proper.
- (xxiii) Getting the service installations and equipment inspected, tested and approved from the concerned authorities as required by the orders of the Government and Local Administration. Any liabilities as a result of violation of Bye-Laws, Rules and Orders shall be made good by the Architect.
- (xxiv) Issue of the certificate of completion of works.
- (xxv) Submission of two sets of completion plans with completion certificates of the competent Local authorities and connected documents to the Employer.
- (xxvi) Assisting in settlement of audit objections and other criticism, if any, that may be raised in regard to works.
- (xxvii) Assisting the Employer in arbitration and litigation cases that may arise out of the contracts entered into in respect of any of the works.
4. The Employer reserves the right to restrict the services of the Architect to specific items/units of the work, if it is considered so necessary by him and the fees fixed proportionately.

5. The Architect shall submit to the Employer simultaneously the detailed drawings and estimates for all the items of the work viz. Civil, Electrical, Sanitary, Drainage, etc., which are entrusted to him. It shall be the responsibility of the Architect to ensure that all the items of work entrusted to him are completed in all respects by the stipulated time.

6. Payment of Remuneration:

The Employer agrees to pay to the Architect for the professional service to be rendered by him as herein described, the following fees, as remuneration:-

- i) A lumpsum of Rs.20,000/- for preparation of the general development plan (Master Plan) and layout plan of the entire Campus as described in 2(A) above and finally approved by the Employer.
- ii) A sum of Rs.5,000/- for preparation (modification of existing model) and submission of an approved model of the general development plan to the scale of 1 : 2000 and
- iii) A fee calculated at the rate of 3(three) per cent of the actual cost of works. This amount will be paid in instalments as specified in Clause 7. The fees under this sub-clause shall be reduced by 1/4th in the case of all works of repetitive nature irrespective of the number of work let out under various contracts.

In case the Architect's work for any sector is restricted to preparation of detailed development plan only (vide Clause 3A (b)), he will be paid for the same at the rate of Rs.55/- per acre.

A lump sum of Rs.20,000/- for submission of the designs and incidental expenses already paid to the Architect shall be payment 'on account' towards the fees payable to him.

NOTE:

- I. The fees mentioned above cover the remuneration for the services performed by civil, structural, mechanical and electrical engineers, sanitary and water supply engineers, quantity surveyors and other consultants and specialists.

The fees will, also, cover all fields and laboratory tests and investigations, surveys and taking levels, etc for the purpose of preparing detailed

estimates and designs or measuring contractor's work. The fees will, also, cover lining out and giving levels of all structures before and during the progress of work, with the Architect's own instruments.

No travelling allowance or any daily allowance or other charges shall be paid by the Employer to the Architect, his staff, consultants and specialists.

II. The term "works of repetitive nature" in the above context means :-

"A single house (detached or semi-detached) or a block of houses, or a block of Students'/Teachers' Hostel, or a Centre/School Building, or a lecture theatre, or a Laboratory buildings or any other single building or structure which is independent, self-contained and complete individually and when repeated in construction does not require preparation of additional designs, drawings or estimates.

If, however, the foundations involve change in structural design requiring preparation of additional designs, drawings and/or estimates, then such foundations below a datum of one foot below the plinth level will not be treated as repetitive.

If the site condition is such as to be feasible for the construction of basement to be used as a part of the accommodation for a certain building pertaining to a particular class of buildings the same will not be considered as repetitive type when the architectural and structural design changes. But if only the structural design changes, the fees shall be reduced to half to meet the additional labour for structural design.

Similarly, if in a repetitive building, some alterations such as rearrangement of partitions, positioning of doors, windows and any other fixtures are involved, and these require preparation of additional designs/drawings and/or estimates, then such alterations only will not be treated as repetitive works".

III. If the employer requires more number of sets of drawings tender, contract or other documents than stipulated in the various Clauses of this agreement, the extra cost incurred by the Architect, supported by details, shall be paid by the Employer.

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7. Method of payment:

Payment to the Architect on account of fees for works shall be made as follows:-

- |      |   |   |
|------|---|---|
| i)   | On furnishing and obtaining approval of preliminary plans, sections, perspectives and outline specifications, modifying designs, submitting models and obtaining approval thereto and to the preliminary estimates (i to viii of Clause 3B above).      | 1/4% (one fourth per cent) of the amount of sanctioned estimate cost (Works outlay) on basis of preliminary estimate/rough estimate). |
| ii)  | On furnishing and obtaining approval of detailed working drawings and other details pertaining to structural, electrical, sanitary and other engineering aspects, etc. and obtaining approval to the detailed estimates (ix to xiv of Clause 3B-above). | 1 1/2% (one and half per cent of the sanctioned detailed estimated cost less the amounts already paid.                                |
| iii) | On preparation of tender documents, detailed check and scrutiny of tenders received and advising thereon and finalisation of contracts (xv to xviii of Clause 3B - above).  | 2% (two per cent) of the accepted tender less the amounts already paid.   |
| iv)  | During progress of the work till its completion (xix to xxvii of Clause 3B above).  | 3% (three per cent) of the actual cost of work less the amounts already paid.   |

NOTE:-

1. On account payment may be made on the basis of the progress of services on various items of work rendered during each stage mentioned above.
2. The fees payable after the completion and approval of each stage will be settled within a period not exceeding two months.

:- 14-:

14. The Architect shall not make any material deviation, alteration, addition to or omission from the work shown and described in the contract documents, except for structural emergencies, without first obtaining the written consent of the Employer.
15. All extra items, deviations and substituted items and their proposed rates shall be brought by the Architect to the notice of the Employer and supported by analysis of rates. Prior written approval of the Employer for all such items and their rates shall be obtained before the contractor is authorised by the Architect to execute them.
16. The cost of the individual works shall not exceed the sanctioned estimates as finally approved by the Employer. The Architect shall report to the Employer sufficiently in advance in case he anticipates any excess accruing on the estimate with detailed justification and shall, in such cases, seek approval of the Employer before incurring any additional liability on the work.
17. The Architect shall be fully responsible for the technical soundness of the work including those of specialists or consultants engaged, if any, by him and also ensure that the work is carried out strictly in accordance with drawings and specifications. For the proper day-to-day supervision and measurement of the work one or more properly qualified Technical Officers with one or more Assistant Engineers/Junior Engineers considered by the Employer as necessary and reasonable shall be appointed by him in consultation with the Architect. Their salaries and other contingent expenditure incurred on their day to day work will be paid by the Employer. They shall be under the administrative control of the Project Officer of the North-Eastern Hill University and work under the direction of the Architect.
18. The appointment of the Employer's own supervisory staff or technical officers does not absolve the Architect of his responsibility in the supervision. The Architect shall remain solely responsible for the quality of the materials, workmanship, structural soundness, designs and construction and for all provisions of the contract so as to satisfy the specific requirements of the specifications.

;- 15 -:

19. The Architect shall furnish to the Employer a list of staff to be employed by him at work site for supervision and liaison with the staff of the Employer. Any changes in the technical staff shall be intimated by the Architect to the Employer.

20. Any defects noticed by the Supervising Officers or any officer nominated by the Employer and reported to the Architect, during construction or within two years of completion of the work, shall be got rectified by the Architect through the Contractor, failing which the Employer may make good the loss by recovery from the dues of the Architect. The decision of the Employer in this respect shall be final.

21. The Architect shall be required to maintain his own accounts for certifying the contractor's Bills and progress of works, etc.

22. The measurement books, when completed shall be the property of the Employer. These, however, shall be made available to the Architect, if and when required for reference.

23. The over-all coordinating authority for the work on behalf of the Employer shall be the Project Officer or any other Officer who may be authorised or nominated by him in that behalf. The Architect shall address communications to the said Project Officer or any other officer who may be authorised in this behalf, who shall cause appropriate action to be taken on them. Similarly, the Architect shall act only on written communication, or, in any emergency on oral communication to be confirmed thereafter in writing by the said Project Officer, or the Officer authorised in this behalf.

The Employer may have the work inspected at any time by any officer nominated by him who shall be at liberty to examine the records and verify measurements and the quality of the work.

24. The Architect agrees that the staff of the Employer and/or technical examiner deputed for the purpose will carry out technical audit and recheck the measurements and other aspects arising out of Government procedure, before the final payment is made. Over payments, if any detected during the check, shall be duly recovered from the contractors.

25. The Architect shall supply to the Employer's supervisory staff copies of all documents, instructions issued to contractors relating to the work, drawing, specifications, bills of quantities and also such other documents as may be required for proper supervision, free of cost.

26. All instructions to the contractor affecting the rules and provisions of contract shall unless otherwise given direct by the Employer's office be issued by the Architect in writing with proper approval of the Employer and copies of such instructions shall simultaneously be supplied to the Employer.

27. Discharge of functions to be performed by the Architect.

The Architect hereby agrees that the fees to be paid as provided herein will be in full discharge of functions to be performed by him and no claim whatsoever shall lie against the Employer in respect of any proprietary rights on the part of any other party relating to the plans, models and drawings. The Architect shall indemnify and keep indemnified the Employer against any such claims and against all costs and expenses paid by the Employer in defending himself against such claims.

28. In the event of failure on the part of the Architect to complete and to do his work within the time schedule and in a satisfactory manner or in the event of the Architect committing a breach of any one or more of the terms and conditions of the agreement, the Employer shall be entitled to rescind this agreement without prejudice to his rights to claim damages or any other rights or remedies under the law.

- 29.(a) If the Architect abandons the work in whole or in part or becomes incapacitated from acting as such Architect as aforesaid, the Employer may make full use of all or any drawings and designs prepared by the Architect.
- (b) If the Architect abandons the contract for any reason whatsoever or becomes incapacitated from acting as such, he shall be liable to pay damages to the Employer.
- (c) Such damages shall, notwithstanding anything containing in clause 35, be assessed by such person or body of persons as may be nominated by the Vice-Chancellor and the damages so assessed shall be final.

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30. Five per cent (5%) of the Architect's fees shall be withheld by the Employer for a period of two years from the certified date of completion of work as stipulated in note 4 below Clause 7. But completion certificates and such other formalities shall not be withheld by the Architect solely for the reason that full payment of the fees has not been made to him.
31. The copyright in respect of Architectural designs shall be in accordance with the Indian Copyright Act. These can, however, be made use of by the Employer with the consent of the Architect.
32. The Employer will, on request, lend originals or tracings of the drawings of the work, as may be kept by the Employer, to the Architect who shall not make corrections or alterations in negatives of the drawings so lent or use them for any other purpose without the written permission of the Employer.
33. This agreement may be terminated at any time by either party, upon giving three calendar months' notice to the other; and in the event of such termination, the Architect shall be liable to refund the excess payment, if any, made to him, over and above what is due in terms of this agreement on the date of termination.
34. The stamp duty of this agreement shall be borne by the Architect.
35. In the event of any dispute, difference or question arising out of or touching upon or concerning the agreement for the execution of the work herein specified, the same shall be referred to the Vice-Chancellor who shall appoint an Arbitrator subject to Indian Arbitration Act, 1940. The decision of the Arbitrator thus appointed shall be final and binding on both the parties and shall be made Rule of Court of Law.
36. Even if any dispute, difference or question arise out of or concerning this agreement and whether the same has been referred to Arbitration under Clause 35 or not the Architect shall continue to perform his duties under this agreement with due diligence.

37. In case any necessity arises for any of the parties to this agreement to have recourse to a Court of Law the appropriate Court of Law in Shillong alone will have jurisdiction.

38. The Brochure enclosed herein (Annexure I) giving broadly the suggestions for the consideration of the Architect, important design requirements, conditions of competition, etc., will also form a part of this agreement.

39. Subject to the provisions in clauses 4 and 33 this agreement will be in force for 3 years or till the designs and construction of the works indicated in the master plan and allotted to the Architect are complete whichever is earlier. In the event that all the works indicated in the master plan and allotted to the Architects have been designed and the detailed drawings done but the construction have not or are still in progress on the expiry of 3 years the Architect will be remunerated at 2% of the cost of works estimated to the prevalent rates at the time.

Also, if the Architect is not required to carry out the works as mentioned in clauses 3(B), XIX to XXVII his fees will be restricted to 2% of the cost of works estimated at the prevalent rates as accepted by the Employer at that time.

40. The term "Employer" in this agreement shall also include the Project Officer, North-Eastern Hill University.

In witness whereof, the parties hereto have set their hands to this deed on the day, month and year against their respective signatures:

Signed by the said Architect :                      Signed for on behalf of  
the employer.

Finance Officer.

In the presence of:

In the presence of:

1.

1.

2.

2.

NOTES FOR THE EXECUTIVE COUNCIL ON THE EXTENSION  
OF EMPLOYMENT OF SHRI N.RYNJAH, PROJECT OFFICER  
(ENGINEERING CELL)

On the approval of the University Grants Commission, and in pursuance of the decision taken by the Executive Council on 24.4.1977, Shri N.Rynjah (Retired) Additional Chief Engineer and Addl. Secretary P.W.D.(R&B) Meghalaya was given appointment as the Project Officer of the North-Eastern Hill University to head the Engineering Cell of this Organisation. The appointment is on the adhoc basis for a period of one year commencing from 1.6.1976.

The Executive Council also decided that the post should be advertised on the expiry of the term of one year.

The present term of one year expired on 1.6.77. As the post was not advertised after the expiry of his present term and as the new Executive Council was not constituted, the Vice-Chancellor has extended his term for another three months from 1.6.77 in the first instance subject to retification by the Executive Council.

As regards the question of advertising the above said post, it may be pointed out that the Ministry of Works and Housing on the subject of "Entrustment of Civil works relating to buildings of the Public Sector undertakings to the Central Public Works Department", has expressed their desire that the personnel required for conducting day to day works may be obtained from the C.P.W.D. on deputation. Copy of this letter No.O.M.28012-(132)/74-W-2, dt.6.5.75 is enclosed as Annexure 'A'. On the face of this Circular it may not be advisable to advertise the post. This matter will have to be approved for consideration and ratification by the Executive Council. For the information of the Executive Council, even for the recruitment of Assistant Engineers and Junior Engineers, this Department is finding great difficulty due to dearth of experienced and qualified technical hands from the open market. Even the other State Governments e.g. Nagaland, Meghalaya, Mizoram and Central P.W.D., when approached, are very chary of deputing their own people for the same reasons.

At present, there are on-going schemes for which sanctions have already been received to the tune of Rs.40.43 lakhs. More estimates are being prepared and processed and these will be sent to the University Grants Commission for approval. Besides the Engineering Cell will advise the University in all technical matters like the terms and scope of works in the agreement with economics of the schemes proposed by the Architect and execute the road works.

Shri Rynjah has a lot of experience in building construction and maintenance. He is very conversant with the structural design, Public Health Engineering and construction of multi-storeyed buildings. He is competent and has great initiative and a tremendous power for working.

Needless to say that for the smooth running of the present on-going works extension of the services of Shri Rynjah is very essential.

As the initial period will involve organising the Engineering Cell, Planning of the development programmes in respect of construction, estimates and execution, it will be in the interest of the University to retain the present incumbent, Shri Rynjah for a period of atleast two years to ensure for the University that sufficient momentum is built up by the incumbent.

His extension for the 3 months i.e. from 1.6.1977 to 31.8.1977 as approved by Vice-Chancellor may therefore be ratified and his retention in the present post for another period of 2 (two) years with effect from 1.9.1977 may also kindly be approved by the Executive Council on the same terms and conditions on which he was first appointed.

ANNEXURE 'A'

NO.C.11011/18/77-CDN  
 GOVERNMENT OF INDIA  
 MINISTRY OF EDUCATION AND SOCIAL WELFARE  
 (DEPARTMENT OF EDUCATION)

New Delhi, dated the 22nd March, 1977.

Forwarded for information and necessary action.

Sd/-Hagigat Singh  
 Section Officer  
 28/3.

To

1. All the Heads of Autonomous Organisations in the Department of Education.
2. Admn. Sections dealing with Autonomous Organisations. BP.I, D.I, D.II, D.IV, NFE-I, Plg.I, Plg.II, School-2, School-4, SP.I, SP.II, T-1, T-3, T-6, U-1, U-2, U-3, U-5, Schools 3, Schools-6.
3. Copy to Department of Culture for necessary action.

Papers forwarded:-

Copy of O.M.NO.28012(132)/74-W-2 dated the 6th May, 1975 from Ministry of Works and Housing.

Subject:-Entrustment of Civil works relating to buildings of the Public Sector Undertakings to the C.P.W.D.

Attention of Ministry of Industries and Civil Supplier etc. is invited to Ministry of Finance, Bureau of Public Enterprises O.M.NO.BPE/CL-006/75/Con/LJ/4/75-BPE(C)/123 dated the 11th April, 1975 (copy enclosed) indicating that the Government has decided that public undertakings

- (1) which do not have full-fledged civil engineering organisations; and
- (2) those which would be set up hereafter should not establish their own civil engineering organisations but should entrust their construction works to the central P.W.D. or to Public Sector Construction and Consultary Organisations, including complete supervision and, that, if they require any skeleton staff, for day to day work, they should obtain it, on deputation, from the C.P.W.D.

2. These instructions, it may be mentioned, are based on a Cabinet level decision and may, therefore, be followed, meticulously. The Public Sector Industries, including those which are likely to be set up hereafter may be, advised, accordingly.

3. The C.P.W.D. has a Chief Engineer at Calcutta and Bombay. They may be contacted for all works relating to the Eastern and Southern India, respectively. Chief Engineer, Northern Zone, with headquarters at Delhi is in charge of all the Northern States including Uttar Pradesh, but excluding Delhi. The Delhi area is

divided between Chief Engineer, New Delhi Zone and Chief Engineer (Fpod). The latter is also incharge of Madhya Pradesh and Andhra Pradesh. In case of doubt, the office of the Engineer-in-Chief, C.P.W.D. or the Ministry of Works and Housing may be addressed.

4. The C.P.W.D. does not take up any direct construction work departmentally. This is done by the National Building Construction Corporation, New Delhi, a public Sector Undertaking, under this Ministry. The C.P.W.D. acts as the agent of the client and, for a consideration, called departmental charge, takes away all the worries of the client in the matter of building construction. Its activities extend from initial site selection to the preparation of architectural and structural designs estimating, inviting tenders, selection of contractors, drawing up of agreements, supervision of construction, payment to contractors, from funds placed at its disposal, in advance, settlement of disputes through arbitration and rendering of accounts after audit.

For complete services, the departmental charges are  $13\frac{3}{4}\%$  but for part services, in cases where some work has already been done, the rates will have to be negotiated. It may be mentioned, however, that in order not to dilute the responsibility for structural soundness, it will be better if the complete job, or the job commencing from structural design and ending in execution is entrusted to it.

5. Ministry of Industry and Civil Supplies etc. are requested to bring these details to the notice of the Public Sector Undertakings under them. Spare copies are sent herewith for circulation to the latter.

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Copy of O.M.NO.BPE/C1-006/75/Con/15/4/75-BPE(C)/123 dated the 11th April, 1975 from Ministry of Finance, Bureau of Public Enterprises, Construction Division, 'F' Wing, Nirman Bhavan, New Delhi to All Ministries/Departments of the Govt. of India etc. etc. regarding fall in the work load of the C.P.W.D. problems arising therefrom-remedial measures.

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The Ministry of Works and Housing has informed that on account of ban imposed by the Ministry on the construction of non functional buildings as a measure of economy in the context of continuing financial stringency, the work load of the Central P.W.D. has fallen considerably and sufficient spare capacity now exists in this Department to enable them to take up new works of planning, designing and construction of all types of buildings in the public sector enterprised. This matter has been examined in detail and it has been decided by the Government that the Public Sector Undertakings which do not have full fledged civil engineering organisations and those which would be set up hereafter should not establish their own Civil Engineering Organisations, but should entrust their construction works to Central P.W.D. or to public sector construction and consultancy or organisations, including complete supervision. It has also been agreed that the skeleton staff required by such undertakings for day to day work may be obtained from the Central P.W.D. on deputation. However, such staff will have to be appointed on the basis of selection.

2. The Ministry of Industries and Civil Supplies, etc. are requested to bring these guidelines to the notice of all public enterprises under their administrative control for their guidance and implementation.

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NOTES ON THE PROCEDURE FOR PAYMENT OF  
CONTRACTOR'S/SUPPLIERS' BILLS.

The Engineering Cell/Engineering Division under the Engineering Cell have to keep all the initial records of all payments and recoveries in the Contractors' ledgers, they are in a better position to prepare the pay order of the Contractors'/Suppliers' bills after making the necessary deductions for the advances, the stock materials issued, income tax, sale tax, Forest Royalty etc. It is, therefore, necessary that with immediate effect all the memoranda of payment (pay orders) should be done by the Engineering Cell/Engineering Division under the Engineering Cell and the bills passed by the Project Officer/Executive Engineer concerned and thereafter sent to the Finance Department for payment of the bills by cheques.

It is also incumbent on the Engineering Cell/Engineering Division to maintain all accounts of deductions made from the Contractors' bills, deposits and other credits in the same manner as it is done in the P.W.D. or C.P.W.D. The Finance will be responsible for issuing cheques for the correct amount shown in the pay order (memorandum of payment).

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NOTES FOR THE EXECUTIVE COUNCIL ON THE APPOINTMENT OF OFFICERS  
UNDER THE CAMPUS DEVELOPMENT (ENGINEERING CELL).

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In the last few months, construction works of the University have increased tremendously necessitating the consideration of appointment of senior technical hands. At present, there are on-going works costing more than Rs.40/- lakh being executed by the Engineering Cell. Apart from co-ordinating and supervision of the present works, preparation of detailed estimates and planning is to be carried out hand in hand.

In order to supervise and execute the works it was imperatively felt that 1 (one) Assistant Engineer, B.E., is immediately required.

With the approval of the Vice-Chancellor, one Shri Arun. K (B.E.), who was working as Assistant Engineer in the Chief Engineer & Secretary, P.W.D. (R & B) was given appointment as Assistant Engineer in the University on 25.5.1977 in the prescribed scale of Rs.650-1,200/-. The University Grants Commission was also informed of this appointment and they had approved and given their sanction.

The Executive Council may kindly approve this appointment.

NORTH EASTERN HILL UNIVERSITY

NOTES FOR THE EXECUTIVE COUNCIL

- 1) PROVIDENT FUND ACCOUNTS
- 2) CHECKING OF STOCK
- 3) INVESTMENT OF ENDOWMENT MADE BY MRS ELWIN  
AND OTHER SHORT TERM DEPOSITS
- 4) ANNUAL ACCOUNTS - 1973-74

NOTES FOR THE EXECUTIVE COUNCIL  
PROVIDENT FUNDS ACCOUNTS

In terms of the Resolution No. EC 7 75:15 dated 26.4.77 of the Executive Council, the Contributory Provident and the General Provident Fund Accounts were opened with the State Bank of India, Shillong, in Saving Bank Account Nos. 25635 and 25636 respectively. The present rate of interest of the Savings Bank Account with cheque facilities is only 3%. But the rate of interest on Provident Fund from 76-77, as fixed by the Government of India, is as follows:-

7½% up to Rs.25,000/-

7% above Rs.25,000/-

The Executive Council may kindly adopt the above rates of interest, as fixed by the Government of India, in respect of our Provident Funds for the year 1976-77 and 1977-78.

It is necessary to invest the amounts accumulated up to 31.3.77 in long term fixed deposits exceeding five years bearing interest at the rate of 10%. The amounts accumulated under Contributory Provident Fund and General Provident Fund up to 31.3.77 are Rs.1,21,226.13 (Rupees One lakh twentyone thousand two hundred twentysix and paise thirteen) only and Rs.17,745/- (Rupees Seventeen thousand seven hundred and fortyfive) only respectively. This will set off a loss which the University otherwise will have to incur in case the same are not invested in such stocks or funds which will bear interest higher than 7½% as mentioned above. In case of withdrawals by the subscribers, the same will be met from the funds which have accumulated from 1.4.77 till date.

The Executive Council may adopt a Resolution authorising the Finance Officer to invest the above amounts in long term deposits exceeding five years in the State Bank of India, Shillong.

NOTES FOR THE EXECUTIVE COUNCILCHECKING OF STOCKS

In terms of clause 5(6)(f) of the First Statutes, stock - checking should be conducted of equipment and other consumable materials in all offices, Special Centres, specialised laboratories, Colleges and Institutions maintained by the University.

The Executive Council may kindly constitute a committee comprising of a representative of the Administration Department, representative of any office/department in respect of which stock-taking is to be conducted and a representative of Finance for periodical checking of stocks made up to date.

NOTES FOR THE EXECUTIVE COUNCIL

The following amounts have been invested by this University in anticipation of Executive Council's approval:

- (1) Rs.25,000/-(Rupees Twentyfive thousand) only donated by Mrs. Elwin in memory of her late husband has been re-invested for a further period of 91 (ninetyone) days w.e.f. 18.7.77 in the Punjab National Bank, Shillong vide Short Term Fixed Deposit Receipt No.PIK-848097 dated 18.7.77 and the interest of Rs.2,265.55 (Rupees two thousand two hundred sixtyfive and paise fiftyfive) only accrued till 17.7.77 has been withdrawn and deposited in the University Fund on 18.7.77.
- (2) Out of the balance of Rs.15 lakhs sanctioned for purchase of the Mayurbhanj Estate, Rs.3 lakhs was invested in Short Term Fixed Deposit and on 31.1.77 the entire deposit was withdrawn alongwith the interest of Rs.13,526.80 accrued till 31.1.77 and deposited in the University Account on 1.2.77 in order to refund the unspent balance to the U.G.C.
- (3) In order to enable us to make payment of the book bills in foreign currency (U.S. Dollar) through the State Bank of India, Shillong, a sum of Rs.3.50 lakhs has been invested in Short Term Fixed Deposit vide S.B.I. Deposit Slip No.624685 dated 31.5.77 for a period of six months.

In terms of proviso of clause 5(5)(b) of the First Statutes, the Executive Council may please accord ex post facto approval to the above investments made.

NOTES FOR THE EXECUTIVE COUNCILANNUAL ACCOUNTS

Section 29(2) of the North-Eastern Hill University Act, 1973 provides that the annual accounts when audited shall be published in the Gazette of India and a copy of the accounts together with the report of the Comptroller and Auditor-General shall be submitted to the Court and the Visitor along with the observations of the Executive Council.

A copy of the accounts together with the report of the Comptroller and Auditor-General for 1973-74 are now submitted to the Executive Council for their consideration.

We have taken necessary follow-up actions on the observations made in the Audit Report.

Paras 1 and 2 relate to general observations and as such no action was called for.

Para 3 deals with recovery of rents from Shri S.N. Maitra, Asstt. Registrar (Academic) and Shri N.Hasan, Lecturer in the English Department for the period from 3.10.73 to 20.12.73 and 9.2.74 to 31.3.74 respectively. Recoveries were effected from the Pay Bills of the above-mentioned officers for the months of 4/74 to 7/74.

Para 4 deals with some procedural matters. The correct procedure is now being followed. A reply on the paras 3 and 4 was sent under our letter No.FA.77/Comp/76/4180, dated 23.3.77 to the Accountant General, Assam, Meghalaya etc. A copy of the letter is enclosed for favour of perusal.

It may be mentioned that the audit of accounts for the year 1974-75 has just been completed by the Comptroller and Auditor-General. The report of the Comptroller and Auditor-General is being awaited. The compilation of the accounts for the year 1975-76 will be completed soon.

....

(C O P Y)

No.FA.77/Comp/76/4180, Dated Shillong, the 23rd March,'77.

To

The Accountant General,  
Assam, Meghalaya, Etc.  
Shillong-793001.

Subject:-Audit Report on the accounts of North-Eastern  
Hill University, Shillong for the year 1973-74.

Sir,

With reference to the correspondence resting with your letter No.OA.I/13-92/74-75/3173, dated 14.2.77, on the subject indicated above, I am to state as below regarding the observations made in paras 3 & 4 of the Audit Report.

Para 3 - Non-Recovery of Rent.

The recoveries on account of rent have since been effected from the concerned officers. The credits will be pointed out to the next audit.

The para may be dropped.

Para 4 - Outstanding Advances.

The procedural mistake pointed out by audit, has been noted and the correct procedure will be followed in future.

The para may be dropped.

Yours faithfully,

Sd/-R. Kharlukhi  
Officer on Special Duty (Finance).

...

(C O P Y)

Telegram : "ACCOUNTS" SHILLONG.  $\frac{AG}{A}$  242

Telephone:

OFFICE OF THE ACCOUNTANT GENERAL, ASSAM & NAGALAND  
SHILLONG-1.

(All communications to this office should be addressed to the Accountant General quoting number, date and subject of any previous correspondence).

No.OA.I/13-92/74-75/3173 dated, Shillong-1, the 14 FEB, 1977.

From

The Accountant General, Assam & Nagaland,  
(..... Section,) Shillong-1.

To

The Officer on Special Duty, (Finance)  
North-Eastern Hill University,  
Shillong.

Subject:- Audit Report on the accounts of North-Eastern Hill University, Shillong for 1973-74.

Reference:-

Sir,

I am to forward herewith a copy of Audit Report of North-Eastern Hill University, Shillong for the year 1973-74 for your information and necessary action.

The receipt of the same may kindly be acknowledged.

Yours faithfully,

Sd/-  
Sr. Dy. Accountant General, (C&A.P).

.....

1. In pursuance of the North Eastern Hill University Act, 1973, passed by Parliament (vide Act 24 of 1973), the North Eastern Hill University has been established (1973) to disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit, to pay special attention to the improvement of the social and economic conditions and welfare of the people of the hill areas of the North Eastern region and, in particular, in intellectual, academic and cultural advancement.

2. Section 29 (i) of the North Eastern Hill University Act provides that the University shall prepare the annual accounts and a Balance Sheet. The University has, however, compiled a Receipts and Payments Account with a Statement of Assets and Liabilities. However, the Stock-in-hand on 31st March, 1974 of the various items of stationery and printing materials, postage stamps and other contingent articles has not been ascertained and exhibited as an asset.

The requirement of law for the preparation of a Balance Sheet which necessitates the preparation of an Income and Expenditure Account on accrual basis was brought to the notice of the University. The University stated in this regard that it being a non-trading institution it was not considered necessary to prepare an Income and Expenditure Account and a Balance Sheet. Consequently the accounts represent only cash transactions of the University for 1973-74.

3. Non-recovery of rent.

Two houses hired from 9.2.74 to 31.3.74 and from 1.10.73 to 21.12.73 was allotted one to a Lecturer and the other to the Assistant Registrar of the University. But no recovery on account of rent has been effected from them, nor any amount has been shown as recoverable in the accounts 1973-74.

4. Outstanding Advances.

Advances awaiting recovery/adjustment as on 31st March 1974 totalled Rs.70,693, but only Rs.43,110 was exhibited in the statement of Assets and Liabilities as outstanding Advances. The discrepancy was due to different advances viz, ~~Travelling~~ travelling allowances contingent sports pay etc. being charged to the final heads of accounts directly without adjustment or submission of the final accounts.

Sd/-  
Accountant General.