

(40) 21

AGENDA FOR THE 49<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE SCHEDULED TO BE HELD ON THE 20<sup>TH</sup> NOVEMBER, 2005 AT 5.00 P.M. AT THE HOTEL ALPINE CONTINENTAL; SHILLONG.

Item No. 1 : Confirmation of the proceedings of the 48<sup>th</sup> meeting of the Finance Committee held on the 11<sup>th</sup> July, 2005.

Copy of the minutes of the 48<sup>th</sup> meeting of the Finance Committee was forwarded to the members vide letter No. FA.2/FC-CONST/2003(VoLIV) 2837 dt.19.7.05 (Annexure – I). No comments have been received on the minutes from the members.

Item No.2 : Reporting Items ( on the action taken)

The action taken by the University on the resolution adopted in the 48<sup>th</sup> meeting of the Finance Committee is noted against each.

Sl.No.	Decision of the Finance Committee	Action taken by the University	Remarks
1.	<p><u>Purchase of land at Guwahati</u> :- The Committee advised the University to seek permission of the UGC for purchase of land from its own resources and setting up of the Guest House at Guwahati, subject to fulfillment of the following conditions:-</p> <p>(a) The Guest House would be self sustaining;</p> <p>(b) The Guest House should bear minimum expenditure towards its maintenance and the same be met from the University's own resource.</p>	<p>The matter has been taken up with the UGC, however no response has been received in this regard so far.</p>	
2.	<p><u>VSAT Facility to Tura Campus</u> : The Committee RESOLVED to advise the University to submit the proposal to the Chairman, UGC, with a copy to Dr. T A V Murthy, Director, INFLIBNET Centre, UGC, Ahmedabad, for consideration of the matter.</p>	<p>This issue has already been taken up and it is learnt that the UGC and INFLIBNET has constituted an Expert Technical Committee to look into the VSAT facilities in general for all the Central Universities. The outcome thereof is not yet known.</p>	

<p>3.</p>	<p><u>One Time Special Assistance during 2004-05:-</u></p> <p>(a) <u>Civil Work</u> : The Committee RESOLVED to advise the University to prioritize all the proposals under 2(two) categories; one for maintenance/Repair/Renovati on works, and the other for original nature of works. The Committee further RESOLVED to submit the proposals to the UGC while finalizing the Budget Estimates for the year 2005-06.</p> <p>(b) <u>E-Governance NEHU Management system</u> : The Committee RESOLVED that the University may submit the proposals while finalizing the Budget Estimates for 2005-06.</p> <p>(c) <u>Voice &amp; Data Network</u> : The Committee RESOLVED that the University may submit the proposals while finalizing the Budget Estimates for 2005-06.</p> <p>(d) <u>Online Public Access Catalogue</u>: The Committee RESOLVED that the University may submit the proposals while finalizing the Budget Estimates for 2005-06.</p> <p>(e) <u>Condemnation of the Offset Printing Machine</u> : The Committee RESOLVED that the University may submit the proposals while finalizing the Budget Estimates for 2005-06.</p> <p>(f) <u>Computer Revolving Fund</u> : The Committee RESOLVED that the University may submit the proposals while finalizing the Budget Estimates for 2005-06.</p>	<p>The University has complied with the recommendation and the revised proposal was submitted to the UGC. However, the same has not been acceded to by the Commission so far.</p> <p>The University has submitted the proposal to the UGC and the Commission has finalized the BE for 2005-06 without considering the element under this special item.</p> <p>The University has submitted the proposal to the UGC and the Commission has finalized the BE for 2005-06 without considering the element under this special item.</p> <p>The University has submitted the proposal to the UGC and the Commission has finalized the BE for 2005-06 without considering the element under this special item.</p> <p>The University has submitted the proposal to the UGC and the Commission has finalized the BE for 2005-06 without considering the element under this special item.</p> <p>The University has submitted the proposal to the UGC and the Commission has finalized the BE for 2005-06 without considering the element under this special item.</p>	
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	<p>(g) <u>Library Furniture &amp; Computerization</u> : The Committee RESOLVED that the University may submit the proposals while finalizing the Budget Estimates for 2005-06.</p> <p>4. <u>Plan (Building Grants)</u> : The Chairman informed the Committee that an amount of Rs.800.00 lac was sanctioned as Supplementary allocation under Plan towards Building Projects. As per the requirement of the U.G.C. contained in letter No.1-6/2004/FA dt.14.12.04, the estimates in the prescribed format are tabled before the Committee for approval. The Committee felt that the same is a part and parcel of the main agenda as a regular item. The Ex-Officio Secretary clarified to the Committee that the Building Committee of the University has accorded its approval to the estimates on 6.7.05 after transmitting the main agenda items, hence could not have been incorporated therein. The Committee, therefore RESOLVED to approve the estimates in principle and desired that the same be sent to the UGC along-with the minutes of the Finance Committee for comments from UGC, if any.</p> <p>5. <u>Filling up of vacant Non Teaching posts</u> : The Permanent Invitee sought for clarification from the Committee whether the Finance Committee is empowered to recommend filling up of the vacant Non teaching posts in view of the existing ban imposed by the Government of India. The member from UGC, informed the Committee that the Government of India has agreed to examine the case so far as the Educational Institutions are concerned. The proposal for filling up of vacancies under essential services as well as isolated and single posts is also under the active consideration and the UGC is working on the content and finer details.</p>	<p>The University has submitted the proposal to the UGC and the Commission has finalized the BE for 2005-06 without considering the element under this special item.</p> <p>As recommended by the Finance Committee, the University submitted the estimates, etc. along-with the minutes of the 48<sup>th</sup> meeting of Finance Committee to the UGC. The UGC vide letter No. F.7-3/2005(CU) dt. 30.9.05 (Copy at Annexure-II) has requested to get the estimates of the building projects, etc. approved from the Finance Committee of the University. The Finance Committee in its 48<sup>th</sup> meeting held on 11.7.05 has already approved the same in principle, hence further approval to the estimates may not be necessary.</p> <p>On the basis of the University's DO letter DO.F.34-15/Estt.I/ Apptt/ Vol.II/372 dt.28.10.04 (copy at Annexure-III) the Commission, vide letter No.F.42-4/2004(CU) dt. 15.7.05 has conveyed approval for filling up of 11 (eleven) posts. The formalities for filling up of the posts are underway. However, it would be extremely difficult to manage Science laboratories in the absence of approval for filling up of all technical positions lying vacant. In addition to the existing vacancies in the Science department, there is requirement for creation of technical posts for the new departments established under the X Plan for which no technical positions/Non technical positions have been approved in the</p>	
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		<p>Plan (viz. Department of Bio-Technology &amp; Bio Informatics, Department of Law, Deptt. of Statistics and RDAP at Tura.</p> <p>In addition to the vacant technical positions, many non teaching (non technical) posts are also lying vacant. But, due to the ban imposed by the Govt. of India on filling up of vacancies, the University could not fill up these posts. It may be pointed out that in the Tura Campus of the University, all the Non Teaching staff are repatriates from the erstwhile Nagaland Campuses of NEHU, who are working against the posts personal to them. As a result, whenever there is any retirement or death, the posts stands automatically abolished. On the other hand, the Tura Campus is a permanent Campus of the University and the Campus cannot run without non teaching staff. As the salary budget is provided for these staff, the University may be allowed to regularize the posts for which no additional fund would be required.</p>	
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**Item No. 3 : To approve the Revised Estimates for 2005-06 and Budget Estimates for 2006-07.**

It may be pertinent to point out here that the 46<sup>th</sup> meeting of the Finance Committee held on 19.11.04, has recommended/approved an amount of Rs.4827.97 lac for the financial year 2005-06 as the Budget Estimates of the University. As against the recommendations, the UGC in a meeting convened on 21.7.05 between the officials of the Commission along-with the Registrar & Finance Officer of the University, had finally approved an amount of Rs.4168.76 lac by imposing a drastic cut to the extent of 13%, thus adversely disrupting the ongoing academic activities of the University. Since the Commission is acceding to the actuals under Salary Component as well as component under Pension, the curtailment is mostly under the Non Salary component. The following analytical details reflect the recommendation of the Finance Committee/approval of UGC exclusively under Non Salary component for the past 3 (three) years in order to enable the Committee to make a feasible assessment of the situation.

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Item	BE proposed by the University	RE proposed by the University	Amount approved by the Finance Committee	Amount approved by UGC (final)	Curtailement effected by UGC on % basis
Non Salary Component 2003-04	Rs. 1135.00 lac	Rs. 1135.00 lac	Rs. 1135.00 lac	Rs.1056.12 lac	6.95%
Non Salary Component 2004-05	Rs. 1248.35 lac	Rs. 1467.30 lac	Rs.1467.30 lac	Rs. 1196.00 lac	18.49%
Non Salary Component 2005-06	Rs. 1588.94 lac	Rs. 1717.87 lac (being ta- bled)	Rs.1588.94 lac (as BE)	Rs. 1255.80 lac (as BE)	20.97%

The proposed Revised Estimates for 2005-06 and Budget Estimates for 2006-07 in respect of the University has been prepared at Rs.4956.23 lac and Rs.5511.38 lac respectively, as per Annexure – IV. The break up of the item-wise budgetary requirement of the University is furnished below:-

	<u>Revised Estimates for 2005-06</u>	<u>Budget Estimates for 2006-07</u>
1. Salary component	Rs. 2888.36 lac	Rs. 3160.33 lac
2. Obligatory Establishment charges	Rs. 209.30 lac	Rs. 217.60 lac
3. Pension, etc.	Rs. 350.00 lac	Rs. 535.00 lac
4. Non Salary component (Non Establishment charges)	<u>Rs. 1508.57 lac</u>	<u>Rs. 1598.45 lac</u>
Total	Rs. 4956.23 lac	Rs. 5511.38 lac

The proposal of the University is based on the realistic requirement and considering the increase in the cost of laboratory equipment/consumables, etc. including the cost of fuel, etc., which has direct bearing on the progress in the academic activities and over all development of the University. The University has already started with 3 (three) new full fledged departments (viz. Department of Law, Department of Bio-Informatics & Bio-Technology and Department of Statistics) and in all the academic departments, the strength of the students have been increased in view of the large demands from the students of the entire North Eastern Region since this University is the premier Central University and excellent academic records.

Item No. 4 : Any other item with the permission from the Chair.



पूवोत्तर पवतीय ढवशुवावद्यालय  
पू २० विवि. परिसर, शिल्लॉंग-७९३०२२ (मेघालय)  
**North-Eastern Hill University**  
NEHU Campus, Shillong - 793 022 (Meghalaya)

Grams : NEHU

No.FA-2/FC-CONST/2003(Vol.IV)-2837

Dated, the 18<sup>th</sup> July, 2005

To

1. Shri S K Ray  
Joint Secretary & Financial Adviser  
Ministry of Human Resource Development  
Shastri Bhavan  
New Delhi - 110 001
2. Shri Pawan Agarwal, IAS  
Financial Adviser  
University Grants Commission  
Bahadurshah Zafar Marg  
New Delhi - 110 002
3. Shri Sunil Kumar, IAS  
Joint Secretary (Higher Education)  
Ministry of Human Resource Development  
Shastri Bhavan  
New Delhi - 110 001
4. Dr. T. R. Kem  
Additional Secretary  
University Grants Commission  
Bahadurshah Zafar Marg  
New Delhi - 110 002
5. Shri U.N. Majhi  
Financial Adviser  
North Eastern Council  
Government of India  
Shillong
6. Prof. S.S. Khare  
Pro Vice Chancellor  
North Eastern Hill University  
Tura Campus, Chandmari, TURA.
7. Prof. R.Lalthantluanga  
Department of Bio-Chemistry  
North Eastern Hill University  
Shillong

- (118)      (34)      27
8. Prof. E.D. Thomas  
Department of Economics  
North Eastern Hill University, Shillong
  9. Prof. D.T. Khathing  
Registrar  
North Eastern Hill University  
Shillong

Sub : Minutes of the 48<sup>th</sup> meeting of the Finance Committee

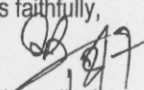
Sir,

I am to forward herewith the minutes of the 48<sup>th</sup> meeting of the Finance Committee of the University held on 11<sup>th</sup> July, 2005, for favour of your kind perusal and comments, if any.

Thanking you,

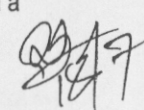
Enco : a.a.

Yours faithfully,

  
( J. Lhungdim )  
Finance Officer

Copy to :

1. Shri. D. Sudhakaran, Deputy Secretary (Finance), Ministry of Human Resource Development, Shastri Bhavan, New Delhi – 110 001.
2. Shri P.S. Chakraborty, Under Secretary, (Higher Education), Ministry of Human Resource Development, Shastri Bhavan, New Delhi – 110 001.
3. P.S. to Vice Chancellor, NEHU, Shillong.
4. P.A. to the Finance Officer, NEHU, Shillong.
5. The Deputy Registrar (Conference), NEHU, Shillong, 30 (thirty) copies of the minutes are enclosed with a request to table the same before the Executive Council in the ensuing meeting.

  
Finance Officer

MINUTES OF THE 49<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON THE  
20<sup>TH</sup> NOVEMBER, 2005 AT 6.00 P.M. AT THE CONFERENCE HALL OF HOTEL  
ALPINE CONTINENTAL, SHILLONG.

*Members present:*

1.	Prof.Pramod Tandon, Vice Chancellor, NEHU	Chairman
2.	Dr.T.R. Kem, Additional Secretary, UGC	Special Invitee
3.	Sri.D.Sudhakaran, Deputy Secretary (Finance), MHRD	Member representative
4.	Sri.T.K.Hangzo, Director (Finance) NEC	Member representative
5.	Prof. S.S.Khare, Pro.V.C., Tura Campus, NEHU	Member
6.	Prof. R.Lalthantluanga, Deptt. of Bio-Chemistry, NEHU	Member
7.	Prof. E.D.Thomas, Deptt. of Economics, NEHU	Member
8.	Prof. D.T.Khathing, Registrar, NEHU	Permanent Invitee
9.	Sri.J.Lhungdim, IDAS, Finance Officer, NEHU	Ex-Officio Secretary

The members of the 49<sup>th</sup> meeting of the Finance Committee mourned the demise of a senior Professor, who passed away on 19.11.05 by observing two minutes silence, on the request from the Chairman as a mark of respect to the departed soul.

The Chairman then welcomed all the members to the 49<sup>th</sup> meeting of the Finance Committee and expressed sincere gratitude particularly to the external members, despite their busy schedule, for attending this important meeting of the University. The Chairman also expressed that although the meeting was originally scheduled for the 19<sup>th</sup> November, 2005, but due to unavoidable circumstances the same had to be deferred to the 20<sup>th</sup> November, 2005.

After formal introduction of the members, the deliberation on the agenda items of the 49<sup>th</sup> meeting of the Finance Committee was initiated by the Chairman.

Item No. 1 : Confirmation of the proceedings of the 48<sup>th</sup> meeting of the Finance Committee held on 11<sup>th</sup> July 2005.

The Committee RESOLVED to confirm the minutes of the 48<sup>th</sup> meeting of the Finance Committee held on the 11<sup>th</sup> July, 2005, since no comments were received from the members.

Item No. 2: Reporting Items (on the action taken)

1. Purchase of land at Guwahati : The Chairman apprised the Committee that the proposal of the University is pending for a long time in UGC's office. The member representing the UGC informed that the matter is still being examined for consideration. On this, the Chairman requested the UGC member to expedite the process.
2. VSAT facility to Tura Campus : The member representing the UGC informed the Committee that the proposal of the University for up-gradation/enhancement of the bandwidth connectivity for Shillong as well as Tura Campus of NEHU is under the active consideration of the UGC and in that direction, an Expert Committee (Technical) has been constituted. The decision, to this effect is likely to take some more time as the matter also concerns other Central Universities of North Eastern Region.
3. One Time Special Assistance during 2004-05:-
  - (a) Civil Work : The Chairman informed the Committee that during the financial year 2005-06, the UGC has not considered any proposal of the University for allocation of fund under One Time Special Assistance Programs, apart from a spilled-over component of Rs.16.15 lac towards "Retaining Wall", although the 48<sup>th</sup> meeting of the Finance Committee of the University had recommended various elements for consideration while finalizing the Budget Estimates for 2005-06. In this regard, the member representing the UGC clarified that due to financial constraint, the proposal of the University could not be acceded-to. The member further clarified that the grant from the Ministry was insufficient to accommodate proposals of special nature coupled with the fact that establishment of more Central Universities had further aggravated the financial crunch of the Commission. However, the member asserted that the proposals of the University would be examined for favourable consideration in the meeting to be convened for finalization of the Revised Estimates for 2005-06.

- (b) E-Governance NEHU Management system: The Committee RESOLVED to consider the proposal in the meeting to be convened for finalizing the Revised Estimates for 2005-06.
  - (c) Voice & Data Network: The Committee RESOLVED to consider the proposal in the meeting to be convened for finalizing the Revised Estimates for 2005-06.
  - (d) Online Public Access Catalogue: The Committee RESOLVED to consider the proposal in the meeting to be convened for finalizing the Revised Estimates for 2005-06.
  - (e) Condemnation of the Offset Printing Machine: The Committee RESOLVED to consider the proposal in the meeting to be convened for finalizing the Revised Estimates for 2005-06.
  - (f) Computer Revolving Fund: The Committee RESOLVED to consider the proposal in the meeting to be convened for finalizing the Revised Estimates for 2005-06.
  - (g) Library Furniture & Computerization: The Committee RESOLVED to consider the proposal in the meeting to be convened for finalizing the Revised Estimates for 2005-06.
4. Plan (Building Grants): The Committee RESOLVED to note the action taken by the University. The Chairman informed the Committee that on the basis of the approval of the 48<sup>th</sup> meeting of the Finance Committee to the plan and estimates, the tenders have been accepted and the work orders are also issued for execution of the works, which the University is hopeful to complete within the ongoing Plan period. The Ex-Officio Secretary informed the Committee that there has been delay in issuing the work order owing to escalation in the estimates consequent upon the implementation of VAT @12.5% by the State Government effective from 1.5.2005.
5. Filling up of vacant Non Teaching posts : After a threadbare discussion on the issue, the Committee RESOLVED to advise the University to send a detailed proposal to UGC along-with justification for filling up of the existing technical/academic position. The Committee also RESOLVED that the University should make a case to the Commission for sanction of the required technical posts

for the smooth running of the newly established academic departments. The Committee also observed that the essential technical and scientific posts attached to the academic departments should not be included under the Non Teaching category for the purpose of assessment of ratio between Teaching to Non Teaching.

As regards regularization and reallocation of the posts in Tura Campus, the member representing UGC informed the Committee that the matter has already been taken up with the concerned Ministry and decision in this regard is awaited.

Item No. 3: To approve the Revised Estimates for 2005-06 and Budget Estimates for 2006-07.

The Committee discussed the proposal of the University under the Revised Estimates for 2005-06 & Budget Estimates for 2006-07 at length and RESOLVED to approve the expenditure as noted below:

	<u>Revised Estimates for</u> <u>2005-06</u>	<u>Budget Estimates for</u> <u>2006-07</u>
(1) Salary Component	Rs. 2888.36 lac	Rs. 3160.33 lac
(2) Obligatory Estt. Charges	Rs. 209.30 lac	Rs. 217.60 lac
(3) Pension, etc.	Rs. 350.00 lac	Rs. 535.00 lac
(4) Non Salary component (Non Establishment Charges)	<u>Rs. 1508.57 lac</u>	<u>Rs. 1598.45 lac</u>
<b>Total</b>	<b>Rs. 4956.23 lac</b>	<b>Rs. 5511.38 lac</b>

Item No. 4: Any other item with the permission from the Chair

- (a) Health Centre : The Chairman emphasized the immediate need for a Health Centre in the Permanent Campus with facilities for 5 beds and a Medical Officer on round the clock duty for improving the existing health care system and providing more medical facilities to the students, teachers and employees of the University. The Committee having observed the requirement of the University as genuine, justified and exigent in nature RESOLVED to advise the University to immediately submit proposal to UGC for 2(two) Health Centres, one for Shillong and the other for Tura Campus, to facilitate the Commission to place the proposal in the appropriate

forum for consideration. In reply to the observation of the member from UGC that the Health Centre should have been made functional from the savings under Plan salaries, the Chairman informed the Committee that the University has already committed against the probable savings under Plan salaries towards other infrastructural requirement; and as a matter of fact the University has to entirely depend on grants from UGC for the Health Centre. The Chairman also apprised the Committee that as against the total X Plan outlay of Rs.1418.00 lac, an amount of Rs.525.00 lac pertained to the Salary (Plan) component alone, which was done to charge the liability of posts sanctioned during IX Plan as first charge to the X Plan. The remaining amount of Rs.893.00 lac is far too inadequate for other infrastructure such as Building, Equipment, Books & Journals, etc.

The Committee felt that since the tenure of the X Plan would be over by 31.3.2007, and under no circumstance can the Project be sanctioned during the X Plan, the members were of the unanimous opinion that construction of Health Centre should be a prioritized proposal of the University for the XI Plan.

- (b) Sports facilities for students: The Chairman informed the Committee that quite a lot of facilities for sports activities, such as Gymnasium, Indoor Stadium, etc. are lacking in the University. The Chairman apprised the Committee that these are ambitious projects of the University. The Committee after a threadbare discussion RESOLVED to advise the University to submit a detailed proposal along-with estimates, etc. to the NEC directly, having learnt that NEC provides fund for such facilities. The member representing the NEC desired that the proposal be submitted now so that a feasibility study could be carried-out.

The meeting ended with a vote of thanks from the Chair.

Sd/-  
Ex-Officio Secretary & Finance Officer  
NEHU : SHILLONG

Sd/-  
Chairman & Vice Chancellor  
NEHU : SHILLONG