

**Item No: 7: FINANCIAL MATTERS**

**7.1.- Finance Committee**

- (i). Minutes of the 47<sup>th</sup> Meeting of the Finance Committee.

The Minutes of the 47<sup>th</sup> Meeting of the Finance Committee held on 19<sup>th</sup> November, 2004 is placed at Annexure 'A'.

The matter is placed before the Council for consideration,

7:1:1(2)

Annexure 'A'

MINUTES OF THE 47<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON THE 19<sup>TH</sup> NOVEMBER 2004 AT 5.00 P.M. AT THE CONFERENCE HALL OF HOTEL POLO TOWERS, SHILLONG.

*Members present: -*

1. Prof. Mrinal Miri, Vice Chancellor, NEHU	Chairman
2. Shri Pawan Agarwal, IAS, Financial Adviser, UGC	Member
3. Dr. T R Kem, Additional Secretary, UGC	Special Invitee
4. Shri Hulas Singh, Director (Finance), MHRD	Member
5. Shri S S Mahiawat, Deputy Secretary, MHRD	Member
6. Prof. S S Khare, Pro Vice Chancellor, NEHU, Tura Campus	Member
7. Prof. R Lalthantluanga, Deptt. of Bio-Chemistry, NEHU	Member
8. Prof. D T Khathing, Registrar, NEHU	Permanent Invitee
9. Shri J Lhungdim, IDAS, Finance Officer, NEHU	Ex-Officio Secretary

Prof. Gautam Barua, Director, IIT, Guwahati and Prof. E D Thomas, Department of Economics, NEHU, could not attend the meeting due to their preoccupations.

The Chairman welcomed all the members to the 47<sup>th</sup> meeting of the Finance Committee of the University and expressed gratitude particularly to the outstation members for attending the meeting.

Before initiating deliberation on the agenda items, the Chairman apprised the Committee of the letter received from Shri Pawan Agarwal, Coordinator (New Initiatives) & Financial Adviser, UGC, suggesting a format for agenda for Finance Committee meetings. The Chairman then presented a brief summary of the major academic activities, programmes, etc. in respect of the University over the past few years and also the up-to-date financial status in addition to the developmental activities of the University. Thereafter, deliberations on the agenda items of the 47<sup>th</sup> meeting were initiated.

Item No.1 : Confirmation of the proceedings of the 46<sup>th</sup> meeting of the Finance Committee Held on 23<sup>rd</sup> July, 2004.

The member representing the MHRD raised his reservation on the item No.5(1)(i) of the minutes of the 46<sup>th</sup> meeting of the Finance Committee wherein the Committee resolved to create supernumerary posts and corresponding action envisaged by the University as reported vide item No.2(ix) of the agenda under Reporting Items with respect to the creation of supernumerary posts to accommodate the repatriates of Mizoram/Nagaland University. The member further asserted that the MHRD is of the firm view that the University should create no supernumerary posts; rather those teachers/employees to be repatriated from the erstwhile Mizoram Campus/PUC & Nagaland Campus should be adjusted against the vacant positions of the University. The decision of the MHRD in this regard has already been communicated to the University and desired that the follow-up action of the University be reported in the ensuing meeting of the Finance Committee. After threadbare discussion on the matter, the Committee noted the observations of the member representative from MHRD and RESOLVED that all the repatriated employees (both Teaching and Non Teaching) be absorbed against the vacant positions. The process of fresh recruitment should be undertaken only for the remaining posts available after absorption of the repatriated employees.

Since no other comments were received from the members, the Committee RESOLVED to confirm the minutes of the 46<sup>th</sup> meeting of the Finance Committee.

7.1.1(3)

Item No. 2 : Reporting Items (on the action taken)

- (i) *Purchase of land at Guwahati Airport* :- The Special Invitee from UGC informed the Committee that the matter is under the active consideration of the UGC.
- (ii) *Replacement of Vehicle*: The Committee was informed of the ban imposed by MHRD on purchase of new vehicles and replacements, etc. by the Director (Finance), MHRD, vis-à-vis the proposed ten per cent reduction of Non Plan budgetary allocation under Non Salary components. The Committee observed that extension of austerity measures and imposition of blanket ban would not only disrupt the on going academic activities but also affect the autonomy of the Institution as promulgated in the Act, and therefore RESOLVED that the Chairman may write to UGC so as to enable UGC to set up a Committee to make a feasible study of the case and approach the MHRD for review of the decision particularly in respect of the Educational Institutions/Universities. Meanwhile, the Committee RESOLVED to submit the proposal for replacement separately to UGC for consideration.
- (iii) *Interest on GPF*:- The Committee RESOLVED to adjust the deficit of Rs.30.00 lac on account of the difference between the interest payable by the University to the employees and the interest actually earned on investment of PF money for the year 2003-04, from the Internal Resources for the year 2004-05. The Committee also RESOLVED that this arrangement shall continue till market rate of interest is stable.
- (iv) *Recoupment of fund under investment*:- After deliberation of the issue at length and having noted that in view of the constitution of an Investment Committee by the University, the Committee noted that there will not be any scope for such loss in future investments. Regarding the loss out of investment already incurred by the University, the Committee RESOLVED that the matter be inquired into by the Vice Chancellor so that the person(s) responsible for such loss could be identified. The Committee also RESOLVED that the findings may be reported to the next meeting of the Finance Committee so that the Committee can take a concrete decision on the entire issue.
- (v) *VSAT Facility to Tura Campus*:- The Committee RESOLVED to submit separate proposal to the Chairman, UGC-INFONET Programme. A Copy of the proposal should be endorsed to the Financial Adviser, UGC, so that the proposal for upgradation of the existing VSAT facility of Tura Campus to 512 kbps and VSAT facility of Shillong Campus to 2mb can be considered.
- (vi) *Audited Annual Account for 2002-03 and unaudited Annual Account for 2003-04*:- The Committee noted the action taken by the University in this regard. However, the member from UGC informed the Committee that the University may create records by writing reminders to the PAG (Audit) to expedite the audit.
- (vii) One Time Special Assistance during 2004-05:-
  - (a) *Civil Work*:- The member from UGC has clarified the difficulty in committing any grant under One Time Special Assistance at this juncture due to audit observation from C&AG on the ground that the allotment of earlier grants for capital nature of expenditure was made by UGC out of the maintenance grant. However, the Committee RESOLVED to write separately to UGC for consideration of the proposal of Rs.58.74 lac.
  - (b) *Electrical (Internal)*: The Committee has noted the action taken by the University with regard to utilization of the grant of Rs.56.65 lac.
  - (c) *Electrical (External)*: The Committee RESOLVED to submit the proposal separately to UGC for consideration of the estimate of Rs.46.42 lac.
  - (d) *Maintenance*: The Committee noted the action taken by the University with regard to utilization of the grant of Rs.68.72 lac.

7:11:1 (B)

- (e) *E-Governance NEHU Management System*: The Committee RESOLVED to submit the proposal separately to UGC for consideration of the estimate of Rs.65.00 lac.
- (f) *Voice & Data Network*: The Committee RESOLVED to submit the proposal separately to UGC for consideration of the estimate of Rs.35.00 lac.
- (g) *On Line Public Access Catalogue (OPAC)* : The Committee RESOLVED to submit the proposal separately to UGC for consideration of the estimate of Rs.40.05 lac.
- (viii) *Creation of Supernumerary posts*: Decision of the Committee in this regard has already been recorded under Item No.1.
- (ix) *Condemnation of the offset Printing Machine*: The Committee RESOLVED to submit the proposal separately to UGC for consideration of the estimated expenditure of Rs.20.00 lac.

Item No.3 : To consider the Revised Estimates for 2004-05 and Budget Estimates for 2005-06.

The Committee deliberated at length the proposed estimates of the University in the light of the MHRD's guideline governing expenditure management – fiscal prudence and austerity as communicated vide letter No.F.19-2/2004-Desk (U) dt.1.11.04. The Committee was also informed by the member from UGC that the fund for maintenance would depend entirely on sanction of grant by MHRD, however the Committee RESOLVED to the proposed expenditure against the estimates of the University as detailed below:

	Revised Estimates For 2004-05	Budget Estimates for 2005-06
(a) Salary Component	Rs. 2619.34 lac	Rs. 2926.03 lac
(b) Pension, etc.	Rs. 290.00 lac	Rs. 313.00 lac
(c) Non Salary Component	Rs. 1467.30 lac	Rs. 1588.94 lac
(d) One Time Assistance	Rs. 192.68 lac	_____ -
Total	Rs. 4569.32 lac	Rs. 4827.97 lac

Item No. 4 : One Time Special Assistance during RE 2004-05

- a) *Computer Revolving Fund* : The Committee RESOLVED to submit the proposal separately to UGC for consideration of the amount of Rs.30.00 lac.
- b) *Condemnation of University Vehicle & replacement thereof* : The decision of the Committee has already been recorded under Item No. 2(ii).
- c) *Library Furniture & Computerization, etc. (second phase)* : The Committee RESOLVED to submit the proposal separately to UGC for consideration of the estimated amount of Rs.135.00 lac.

*The meeting ended with a vote of thanks from the Chair.*

Sd/-  
( J Lhungdim )  
Ex Officio Secretary &  
Finance Officer

Sd/-  
( Mrinal Miri )  
Chairman &  
Vice Chancellor

**(iv). Acceptance of resignation of Prof.T.Nongbri, Department of Sociology.**

**EC:120:2004:6.2:(iv):**The Council considered the resignation tendered by Prof.T. Nongbri, Department of Sociology with effect from 1<sup>st</sup> January, 2005 and **RESOLVED** to approve the same, and also condoned the short fall in the notice period.

**(v). Acceptance of resignation of Dr. K.C. Bindu, Department of English, Tura Campus.**

**EC:120:2004:6.2:(iv):**The Council considered the resignation tendered by Dr. K.C. Bindu, of the Department of English (Tura Campus) w.e.f. from 1<sup>st</sup> January`05, and has requested to condone the shortfall of the required notice period of three months and **RESOLVED** to accept both.

**(vi). Transfer and Positing of repatriated teachers from Mizoram University to NEHU vis-a-vis accommodation against existing vacancies.**

**EC:120:2004:6.2: (v):** In the light of the communication received from the Ministry of Human Resource Development (MHRD) and serious objections of the University Grants Commission (UGC) and the MHRD, the Council **RESOLVED** to revoke the decision taken in its 15<sup>th</sup> emergent meeting held on 2<sup>nd</sup> November`04 to place all repatriated staff from Mizoram University against supernumerary positions. In this connection, the Council considered the recommendations made by the Committee constituted by the Vice-Chancellor and **RESOLVED** that, an Executive Council Committee should go into the matter once again and make final recommendations keeping in view the advice of the UGC and the MHRD that the supernumerary positions, created should be reduced to the minimum possible.

**6.6. Service Condition/Financial & Other Benefits.**

**(i). 1 Cadre Structure of Staff in USIC**  
**2 Referral of ACP to the UGC**

**EC:120:2004:6.6:(i):1:** The Council considered the matter of cadre structure of staff in USIC and **RESOLVED** to regret the proposal put up. The earlier resolution of the Executive Council will stand and the USIC staff would be placed in similar cadre structure in conformity with the staffing pattern of the University.

## **2. Referral of ACP to the UGC.**

**EC:120:2004:6.6:(i):2:** The Council considered the issue of Referral of ACP cases of the Non-teaching staff to the UGC and **RESOLVED** that the earlier contention of the University would be re-iterated to the UGC. The remaining pending cases that were earlier approved by the Executive Council would be implemented within next 2 (two) months and this would report to the UGC. In future, new cases may be referred to the UGC if the commission insists.

### **(ii). Consideration of Senior Scale in respect of Dr. T.S. B. Baul under CAS.**

**EC:120:2004:6.6(ii)** The Council considered the matter of Dr. T.S.B. Baul who had joined the RSIC as Scientific Officer on 19<sup>th</sup> August '93 in the scale of Rs.8,000 – 275-13,500/- which is an equivalent scale to that of Lecturer in the University and whose selection was similar to that of a Lecturer in the University. He had also been given the Ph.D. increment subsequently similar to a Lecturer of the University. The Council was also informed of the provision in the UGC guidelines for technical officer in the USIC where similar promotional avenues to Lecturers are provided for.

The Council approved that the past services of Dr. T.S.B. Baul, as Scientific Officer, RSIC, may be counted for the purpose of granting him the benefit of Career Advancement Scheme in the grade of Lecturer.

The Council further approved that the benefit of Career Advancement Scheme as applicable to the teachers may be granted to the Scientific Officers/ Senior Scientific Officer of the RSIC.

## **6:7: OTHERS:**

### **(i). Constitution of Local Cadre Review Committee**

**EC:120:2004:6.7:(i):** The Council **RESOLVED** to constitute Local Cadre Review Committee. In this connection, it was also suggested that two existing Committees going into similar issues may be merged and become part of the Local Cadre Review Committee.

### **(ii). Investment of GPF/CPF Money.**

**EC:120:2004:6:7: (ii)** The Council accepted the suggestions that, an Advisory Committee on Investment of GPF and CPF be constituted. It was further suggested that, a senior Member of the faculty, preferably a Member of the Executive Council should also be a Member of the Committee.

## **ITEM NO.7: FINANCIAL MATTER.**

### **7:1 Finance Committee.**

#### **(i). Minutes of the 47<sup>th</sup> meeting of the Finance Committee.**

**EC:120:2004:7:(i)** The Council noted the minutes of the 47<sup>th</sup> meeting of the Finance Committee.

## **ITEM NO: 8: ITEMS FROM THE CHAIR.**

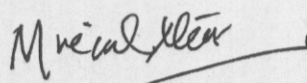
**EC:120:2004:8:1-** The Chairman placed before the Council, the correspondence between him and Prof. B. Jyrwa of the Department of Physics regarding her refusal to evaluate fourth semester answer scripts. The Council expressed its displeasure about the fact that, Prof. Jyrwa turned down the request made by the Vice-Chancellor in the interest of the students and the University as a whole to evaluate semester IV answer scripts. The Council further **RESOLVED** that, any lapses on the part of the examinations department with regard to this case and other cases, should be inquired into.

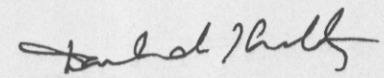
**EC:120:2004:8:2-** The Chairman placed before the Council the representation made by Shri X.P. Mao of the Department of Philosophy and Prof. N. Malla to the Visitor of the University. The Council noted that the representation was not routed through the Executive Council of the University and that serious unsubstantiated allegations have been made in the representation. The Council **RESOLVED** that Shri X.P. Mao should be asked to explain (1) why the representation was not routed through proper channel and (2) why action should not be taken against him for making unsubstantiated allegations against the Chairman of the EC and the University.

**EC:120:2004:8:3-** The Chairman placed the proposal to appoint an Assistant DTP Operator in the Publication Cell (NEHU Publication) to be changed against the vacant sanctioned post of Personal Assistant of the Publication Cell and **RESOLVED** to approve the same. The Council also accepted the recommendation of the Selection Committee to appoint Shri. Shongdarlang Diengdoh, as Assistant DTP Operator in Publication Cell.

**EC:120:2004:8:4-** The Chairman placed before the Council the draft regulation on the PG Diploma Course in Entrepreneurship (courses to be offered by the Centre for Distance Education). The Council **RESOLVED** to approve the same.

The meeting ended with a Vote of Thanks from the Chair at 2.30 p.m..

  
(Mrinal Miri)  
Vice-Chancellor & Chairman

  
(Prof. D.T. Khathing)  
Registrar & Member Secretary

## APPENDIX-I

### LIST OF MEMBERS WHO ATTENDED THE 120<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL HELD ON 14. 12.2004.

PROF. MRINAL MIRI, VICE-CHANCELLOR	CHAIRMAN
PROF.S.S.KHARE,PRO-VICE-CHANCELLOR	MEMBER
PROF. R.L.TLUANGA	MEMBER
PROF. M.K. MOHANTI	MEMBER
PROF. SURENDRA SINGH	MEMBER
PROF. R.L. WALLI	MEMBER
PROF. EUGENE THOMAS	MEMBER
DR. R.C. LALOO	MEMBER
DR. O.D.V. LADIA	MEMBER
SHRI. J. LHUMDING	PERMANENT INVITEE
PROF. D.T. KHATHING, REGISTRAR	MEMBER- SECRETARY