

- 6: - ADMINISTRATIVE MATTERS:  
6:2: - Appointment/Creation/Up-gration of post/  
Confirmation/Extension/Option/Transfer/  
Release/Termination, e.t.c.

(viii) Resignation of Shri. Subhajit Ghosh, System Analyst, Computer Centre, NEHU.

Shri. Subhajit Ghosh joined in this University as system Analyst, Computer Centre w.e.f. 02.11.1991(FN). He applied for the post of Assistant Professor in the Durgapur Institute of advanced Technology and Management. His application was duly forwarded by the University to the said Institute.

On having selected, shri. Ghosh was offered for the post of Asstt. Professor to the said Institute on the terms & conditions that he will be confirmed in the service after completion of one year of service from the date of his joining and subject to his ability and work being found satisfactory (Annexure - A). Meanwhile, Shri. Ghosh has requested the University to grant him lien for a period of 2 years. The University, however granted him lien for a period of 1 (one) year w.e.f. 24.01.2005 to enable to join his new assignment in the said Institute (Annexure - B). The 121<sup>st</sup> meeting of Executive council held on 27.04.2005 ratified the action taken by the Vice-Chancellor in granting lien to Shri. Ghosh.

Again, on 01.01.2006 Shri. Ghosh has requested the University to extend his lien for a further period of one year. This University have drawn attention to the offer of appointment issued by the Institute where it has been stated that Shri. Ghosh will be confirmed after completion of one year of service from the date of his joining and to clarify the status of confirmation of service of Shri. Ghosh. The Director, DIATM clarified that Shri. Ghosh has been confirmed in the post of Asstt. Professor, w.e.f. 01.02.2006 (Annexure - C).

The University has issued a letter to the Director, DIATM with intimation to Shri. Ghosh and requested him to submit his technical resignation from the post of System Analyst, Computer Centre, NEHU w.e.f. 31.01.2006(AN) (Annexure - D).

Now Shri. Ghosh has tendered his resignation from the post of System Analyst, Computer Centre, NEHU w.e.f. 24.01.2005(AN) and requested the University to settle all his dues (Annexure - E).

Therefore, the matter is placed before the Council for consideration of resignation tendered by Shri. Ghosh.

DURGAPUR INSTITUTE OF ADVANCED  
TECHNOLOGY & MANAGEMENT

Ref.No.DIATM/Appointment/121

Dated 06.12.2004

**From:**  
The Chairman,  
Durgapur Institute of Advanced  
Technology & Management Rajbanth,  
Durgapur - 12

To  
Mr. Subhajit Ghosh,  
Short Round Road,  
Forest Colony,  
Shillong - 1  
PIN - 793 001

Dear Sir,

With reference to your application dated 08/11/2004 and subsequent interview held on 05/12/2004 we are pleased to appoint you as Assistant Professor in the Department of Computer Science & Engineering on the following terms & conditions.

1. That you are appointed with a basic pay of Rs.12000.00 (Rupees Twelve thousand only) per month with two advance increments in the pay scale of 12000-420-18,300 and traveling allowance of Rs.450 (Rupees four hundred fifty only) per month.
2. You are entitled to draw Dearness Allowance and other allowances as per Institute rules in force time to time.
3. That you will be confirmed in the service after completion of one year of service from the date of your joining and subject to your ability and work being found satisfactory.
4. That your employment will be subject to your undertaking that you will not engage in any other work or carry out any other assignment except with permission of the appointing authority.
5. That you will be entitled to the benefits as per service rules in force time to time.
6. That your service will liable to be terminated at any time with two months notice/pay from either side, without assigning any reason.
7. That the Director will have the rights to take disciplinary action of any nature for misconduct committed by you.
8. That the Director shall be the sole judge of your work, performance, misconduct, discipline and condition of work.
9. Without prejudice to the duties stated above, you will carryout such instruction and orders as may be given to you by H.O.D/Director from time to time.
10. You are required to join the Institute and sign a joining report on or before 15.01.2005. At the time of your joining please bring all the certificates in original for verification at our end with one set of photocopies and two copies of recent Passport and Stamp size colour photographs.

In lieu of acceptance of the above terms and conditions please sign the duplicate copy and return the same to the Director.

Sd/-  
(R.N. Majumder)  
Chairman

Durgapur Institute of Advance Technology &amp; Management

I accept and confirm the above terms &amp; conditions

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 Signature of Mr. Subhajit Ghosh

NORTH EASTERN HILL UNIVERSITY  
Permanent Campus Shillong – 22

No.F.14-150/Estt.II/91-636

Dated the 18<sup>th</sup> January, 2004

CORRIGENDUM

In partial modification to this Office Order No.F.14-150/Estt.II/91-625 dated 17.01.2005 Shri. S. Ghosh, System Analyst, Computer Centre, NEHU is hereby relieved of his duties in NEHU w.e.f. 24.01.2005(A/N) to enable to join his new assignment in the Institute of Advance technology and Management on lien for 1 year w.e.f. 25.01.2005.

Sd/-  
Deputy Registrar  
Establishment-II

Copy to:

1. The Chairman, Durgapur Institute of Advance Technology & Management, Rajband, Durgapur – 12.
2. The Finance Officer, NEHU, Shillong.
3. Shri. Subhajit Ghosh, System Analyst, Computer Centre, NEHU, Shillong.
4. P.S. to Vice-Chancellor, NEHU, Shillong.
5. P.A. to Registrar, NEHU, Shillong.
6. Personal file.

Sd/-  
Deputy Registrar  
Establishment-II

NORTH EASTERN HILL UNIVERSITY  
Permanent Campus Shillong - 22

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Deputy Registrar  
Establishment-II

Copy to:

1. The Chairman, Durgapur Institute of Advance Technology & Management, Rajband, Durgapur - 12.
2. The Finance Officer, NEHU, Shillong.
3. Shri. Subhajit Ghosh, System Analyst, Computer Centre, NEHU, Shillong.
4. P.S. to Vice-Chancellor, NEHU, Shillong.
5. P.A. to Registrar, NEHU, Shillong.
6. Personal file.

Sd/-  
Deputy Registrar  
Establishment-II

NORTH EASTERN HILL UNIVERSITY  
Permanent Campus Shillong - 22

No.F.14-150/Estt.II/91-2560

Dated the 19<sup>th</sup> May, 2006

To

The Director,  
Durgapur Institute of Advanced,  
Technology & Management,  
Rajbandh, Durgapur - 12  
Dist. Burdwan, West Bengal

Sub: Extension of lien in respect of Shri. Subhajit Ghosh, System Analyst, Computer Centre,  
NEHU, Shillong.

Sir,

In referring to your letter No.DIATM/DIR/57 dated 03.04.2006 on the above subject, I am directed to inform you that, since Shri. Subhajit Ghosh has already been confirmed in the post of Assistant Professor in the Department of Computer Science & Engineering from 01.02.2006, the extension of lien would therefore be considered only for the period from 25.01.2006 to 31.01.2006(AN). Meanwhile, Shri. Ghosh may be asked to submit his technical resignation from the post of System Analyst, Computer Centre, NEHU w.e.f. 31.01.2006(AN).

Further, it may be noted that under the term and conditions of lien service, as conveyed vide this Office order No.F.14-150/Estt.II/91-625 dated 17.01.2005, the Institute is liable to pay monthly leave salary, pension and G.P.F. contribution to this University. It appears from the record that the Institute did not remit any amount on the same. Hence, I would request to kindly look into the matter and arrange to remit the monthly leave salary, pension contribution & GPF contribution with upto date interest for the period of lien held by Shri. Ghosh. The amount may be sent by Demand Draft in favour of Finance Officer, NEHU, Shillong alongwith the calculation sheet.

Yours faithfully

Sd/-  
( D.T. Khathing )  
Registrar

Copy to:

Shri. Subhajit Ghosh,  
Durgapur Institute of Advance,  
Technology & Management, Rajband, Durgapur - 12  
Dist: Burdwan, West Bengal

To

The Registrar,  
North-Eastern Hill University  
Shillong - 22

No.SG/NEHU/Let/1-

Dated the 05.06.2006

Sub: Resignation and Entitlements

Sir,

This is to inform you that I am resigning from the post of System Analyst, Computer Centre, NEHU with effect from 24.01.2005(AN) (vide letter No.F.14-150/Estt.II/91-636 dated 18<sup>th</sup> Jan. 2005). Kindly settle all my dues and send my entitlements to my SBI Laitumkhrah Branch Shillong A/c-1061305935-1.

Also, with reference to your letter No.F.14-150/Estt.II/91-2560 dated 19<sup>th</sup> May, 2006, kindly send a declaration (preferably by FAX) to Durgapur Institute of Advanced Technology and Management, Rajbandh, Durgapur - 713 212 (Fax No. 0343 2520881) at the earliest clearing them of the liability to pay monthly leave salary, pension and GPF contribution with upto date interest for the period of lien held by me (since I am not availing of any lien from NEHU and resigning with effect from 24.01.2005(AN).

Kindly look into the matter and do the needful on a priority basis, for which I shall remain ever grateful.

Thanking you,

Yours sincerely,

Sd/-  
Subhajit Ghosh  
Asstt. Prof. DIATM

CC: The Chairman, Durgapur  
Institute of Advanced Technology  
And Management, Durgapur- 12

7.8.2000 and Shri Thomas Job. K. be asked to pay for the cost of the books borrowed by him.

6:2:6(4) (vi) **Technical resignation tendered by Dr, Saket Bhusan, Department of Animal Sciences, SASRD, NEHU.**

**EC:125:2006:6:2:(vi):** The Council considered the technical resignation tendered by Dr. Saket Bhusan, Department of Animal Sciences, SASRD, NEHU, and **RESOLVED** to accept the same with effect from 26.09.1999(FN).

6:2:7(4) (vii) **Proposal for appointment of Prof. RP Singh, HOD, Centre for Agri-Business Management, IIM Lucknow as Visiting Professor in the Department of Management, Tura Campus, Tura.**

**EC:125:2006:6:2:(vii):** The Council considered the proposal of Prof. SS Khare, Pro-Vice-Chancellor Tura Campus, for appointment of Prof. RP Singh, HOD, Centre for Agri-Business Management, IIM Lucknow as Visiting Professor in the Department of Management, Tura Campus, Tura, and **RESOLVED** to regret the proposal.

6:2:8(4) (viii) **Resignation of Shri Subhajit Ghosh, System Analyst Computer Centre, NEHU.**

**EC:125:2006:6:2:(viii):** The Council considered the Resignation of Shri Subhajit Ghosh, System Analyst, Computer Centre, NEHU, and **RESOLVED** to accept the same with effect from 24.1.2005 (AN).

### **6:3- Leave/Deputation**

6:3:1(4) (i) **Grant of Study leave in respect of Ms.Dokatchi Ch. Marak, Department of Garo and Ms. Babita Justin, Lecturer, Department of English.**

**EC:125:2006:6:3:(i):** The Council considered the grant of study leave in respect of Ms.Dokatchi Ch.Marak, Department of Garo and Ms. Babita Justin, Lecturer,

**ANNEXURE -I**

**ON THE RECOGNITION OF RESEARCH  
LABORATORIES/INSTITUTES/ORGANISATION AS CENTRES FOR  
PURSUING RESEARCH LEADING TO PH.D DEGREE AND ON THE  
RECOGNITION OF A PERSON AS JOINT SUPERVISOR TO GUIDE  
RESEARCH LEADING TO PH.D DEGREE  
UNDER NORTH-EASTERN HILL UNIVERSITY  
UNDER OC - 4**

1. (a) Recognition as a Centre for pursuing research leading to a Ph.D degree of this University may be granted on the basis of a written request either from a member of the faculty of NEHU or by the Research Laboratory/Institute/ Organization concerned and on the basis of a specific recommendation of an inspection committee through the School Board concerned, and acceptance by the Academic and Executive Council of the University.
- (b) While granting such a recognition the Academic Council, if it considers desirable, may refer the matter to the concerned School Board/Boards for their considered opinion.
- (c) Where considered necessary, the Academic Council may assess the research in a given field of study before recognition is granted.

2.. The Research Scholar shall be permitted, based on the recommendation of the Supervisor, to work at NEHU or at the recognized research Laboratory / Institute / Organization provided there is a recognized Joint Supervisor for the Scholar in the research institute/laboratory/organization.

The period of stay of the Ph.D scholar in the recognized research institute/ organization shall be counted at par with NEHU.

4. It shall be the responsibility of the concerned School Board to ensure that the candidate has fulfilled all the requirements as laid down in the Ph.D ordinances before the candidate is registered for Ph.D and also at the time of submission.

1. For the purpose of eligibility for Ph.D registration, persons working in research laboratory/institute/organization shall be functionally classified into two categories:

- a. Persons engaged in active research; and
- b. Supporting staff and administration.

The Scholar engaged in active research need not be full time researcher under the University. In their case, the minimum period for submission of thesis should be three year after the date of their formal registration. In case of those scholars not engaged in active research, they should fulfill all requirements are laid down in the Ph.D Programme.

- 6.(a) The recognition of a person as a Ph.D Joint Supervisor shall be initiated by the concerned departments through its BPGS on the basis of a written application from a faculty member of the concerned department along with a letter of consent from the concerned scholar.
- (b) For persons who are employed, the consent shall be routed through the Head of the employing institution; superannuated persons may submit their consent directly. The letter of consent shall be accompanied by a bio-data and other supporting documents including reprints of publications.
- (c) The minimum qualification of such a person for Joint Supervisor shall be a doctorate with three years of Post-doctoral research/teaching experience.
- (d) The Chairman, BPGS shall forward the application along with recommendations of the Board to the concerned School Board for its consideration. The School Board shall forward the recommended names to the Academic Council, through the Board of Research Studies for its approval.

## ANNEXURE-II

### ON FIVE YEAR INTEGRATED B.A.LL.B (HONOURS) DEGREE COURSE

*Under Section 26(1)(b) of the NEHU Act, 1973*

- Duration and Structure**
1. The Integrated B.A. LL.B (Honours) Degree Programme under the University shall be a full time course of study spread over a period of five academic years. Each academic year shall comprise two academic terms, each term being called a semester having at least 90 working days, inclusive of semester examinations.
- Eligibility**
2. A candidate seeking admission into the programme must have passed the 10+2 examination in any stream securing an aggregate of not less than 50% of the total marks with at least 50% marks in English from any recognised University/ Board relaxable by 5% for SC/ST candidates and should not be more than 21 years of age as on August 1<sup>st</sup> of the year of admission. *Relaxable upto 2 years for SC/ST candidates.*
- Admission**
3. (a) The course shall have 60 seats.  
(b) Admission to the B.A.LL.B (Hons.) course shall be made to the First Semester only on the basis of the following procedure.  
(c) A Written Test and an Interview will be conducted each year by the Department, subject to the fulfillment of all other criteria as specified in the Act, Statutes and Ordinances of the University in the manner prescribed by the University and on the basis of this a merit list will be drawn. Admission will be made according to this merit list.  
(d) The standard of admission test will be of class 12 (10+2 system) of the CBSE or its equivalent. The test will be of 2 hours duration with multiple choice objective type or short answer questions, and will cover broadly four areas viz., General English, General Knowledge, Logical Reasoning and Legal Aptitude.  
(e) Applications for admission test and the related matters will be governed by the University rules. The aggregate percentage score of the entrance test shall be increased by 10 for candidates who are permanent residents of Meghalaya.  
(f) Reservation of seats shall be in accordance with Government of India rules.

(g) Ten percent of the seats will be reserved for the wards of NEHU employees.

(h) The seats remaining vacant under any category will be converted into open category seats.

**Attendance**

4. A student must have attended a minimum of 75% of the lectures, seminars, tutorials and preceptorials organized by the Department during a Semester to be eligible to appear at the end semester examination.

Provided that in exceptional cases for reasons to be recorded, the Dean of the School may on the recommendation of the Department consider and decide on the request for condonation of shortage of attendance upto 5%. Condonation of any shortage more than 5% and less than 9% may be recommended by the Dean of the School to the Vice-Chancellor with full justification, whose decision shall be final.

**Division and classes**

5. In order to pass the examination, a candidate shall obtain at least 40% marks in each paper and 48% marks in the aggregate. A candidate securing 48% marks or more but less than 60% marks in aggregate shall be placed in the IInd division and a candidate securing 60% marks or more in the aggregate shall be placed in the Ist division. A candidate obtaining 75% marks or more in any particular paper, shall be awarded distinction in that paper.

**Eligibility for the Award of Degree.**

6. (a) The candidate shall be eligible to get the B.A.LL.B (Hons.) degree taking into account the performance in the 10 (ten) end semester examinations and the sessionals.
- (b) A candidate can be given a maximum of 2 chances to clear a paper.
- (c) A candidate shall have to clear all the prescribed papers within 7 years from the date of admission in order to obtain the B.A.LL.B (Hons) degree.

**Evaluation**

7. Students will be evaluated on the basis of theory papers, clinical papers and project work as per the following details:

a) Theory papers:

The evaluation for each theory paper shall be done on the basis of performance in continued sessional work carrying 40 marks and the end-semester examination carrying 60 marks.

The breakup of the sessional marks shall be as follows:-

- 15 marks shall be assigned for assignment/project work in each paper. Any assignment on a given problem, topic, case comment or a legal issue shall be given by the concerned teacher in each paper in the beginning of the semester and the students would be required to investigate the same and write a paper which will be evaluated by the concerned teacher.
- 5 marks shall be assigned to viva-voce on the topic of assignment / Project Work as referred above.
- 20 marks shall be assigned to mid-semester examination in each paper.

b) Clinical Papers:

Clinical papers will be evaluated on the basis of performance in continuous sessional work carrying a total of 50 marks and end-semester examination carrying 50 marks.

c) Project Work:

Project Work will be evaluated according to the following scheme:

- 25 marks for record of field work.
- 50 marks shall be assigned to written report as specified in the paper.
- 25 marks for oral presentation/defence.

**Application for Semester Examination.**

8. A candidate shall apply to appear at the end semester examination in the prescribed form to the Dean of the School with a certificate from the Head of the Department indicating that:

- (i) The candidate has met the attendance requirements for all the papers.
- (ii) All dues including examination fees have been deposited.

**Improvement**

9. A student obtaining 40% and above marks in any paper other than a clinical paper or project work may, if she/he so desires, to improve her/his performance in the paper be allowed only once to appear in the end semester examination for that paper.

**Paper setting /Evaluation / Moderation**

10. Paper setting / evaluation / moderation etc. shall be governed by the existing regulations of the University.

**Fee Structure**

11. The fee structure would be the same as payable For other PG Departments except for the tuition fees which would be at the rate of Rs.6000/- (Rupees six thousand) only per annum and the Moot Court etc., fees which would be at the rate of Rs.2000/- (Rupees two thousand) only per semester for the relevant semesters. The fees for the Computers would be at the rate of Rs.1500/- per semester.

## **Removal of difficulties**

12. Notwithstanding anything contained in this regulation, any difficulty arising in interpretation of, or giving effect to, any provision of this regulation, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

**ORDINANCE ON PROFESIONAL COURSES**

(Under Section 26(1) (a), (b), (d), (e), (g) of NEHU Act, 1973)

1. There shall be courses of study leading to the Bachelor's and Master's degrees in various professional courses.
2. Eligibility criteria for admission, selection procedure, duration, course structure, fee structure, examination, award of degrees and other conditions governing each professional course shall be as laid down in 'Regulations' for each of these courses.
3. In case the fees charged to a student includes special fees, such as programme/course/development fee specific to the programme/course, the fund so collected shall be transferred to the department. The fund shall be utilized for running/quality enhancement/improvement of the programme/course for which it is collected.

## REGULATION ON BACHELOR OF TECHNOLOGY PROGRAMME

### 1. Eligibility criteria for admission

- A). A candidate who has passed the higher secondary science examination or its equivalent from any recognized board having secured a minimum of 50% marks in Physics, Chemistry and Mathematics (relaxable by 5% for SC/ST candidates) shall be eligible for admission.
- B). A candidate must have a valid All India Engineering Entrance Examination (AIEEE) score.
- C). Foreign students shall be admitted as per rules of MHRD/UGC/NEHU.

### 2. Selection procedure

- A). The number of seats available for admission to the programme shall be sixty.
- B). A merit list shall be prepared based on the All India Engineering Entrance Examination score from amongst the eligible candidates.
- C). A 10% weightage on All India Engineering Entrance Examination score will be given (that is, percentage of AIEEE score of the candidate shall be raised by 10% for permanent residents of Meghalaya).
- D). Reservation of seats shall be in accordance with Government of India rules.
- E). For the wards of NEHU employees, 10% of seats shall be reserved.
- F). The seats remaining vacant under any reserved category shall be transferred to open category.

### 3. Duration & programme structure

- A). The courses shall be of 4 (four) academic years. Each academic year shall consist of 2 (two) semesters. Each semester shall have a minimum of 90 working days inclusive of semester examination.
- B). The programme shall consist of courses as detailed in the syllabus approved by the academic council.

### 4. Examination

- A). A candidate shall apply for admission to end-semester examination to the Dean of the school through Head of a department who shall certify that all dues, including examination fee, have been paid.
- B). Each subject taken by a student in a semester shall consist of the following:
  - (i) Sessional examination (Theory and/or Practical)
  - (ii) End semester examination (Theory and/or Practical)
- C). For the purpose of determining the marks obtained by a student in any paper (other than Project Work/Report) of the programme, the weightage assigned to sessional work and end semester examination shall be in the ratio of 2:3.

- D). The evaluation of sessional work shall be made on the basis of student's performance in (a) three (3) written tests organised by the department, (b) written assignments/seminars/quizzes/field reports etc. The weightage for written tests shall be 50% and the remaining 50% shall be for written assignments, seminars, quizzes and field reports etc. For evaluation of the sessionals, two best performance shall be considered for each student.
- E). In order to pass a subject, a student shall have to pass the sessional and end-semester examinations separately.
- F). The minimum pass marks shall be as follows:

Examination	Minimum pass marks		
	End semester	Sessional	Practical /Viva voce
All semesters	40%	40%	40%

- G). A student must attend a minimum of 75% classes in each course during a semester to be eligible to appear in the end semester examinations.
- H). The Dean of the school may consider and decide, on request from the candidate through the Head of a department, for condonation of shortage of attendance up to 5%. Condonation of any shortage more than 5% and less than 15% may be recommended by the Head of the Department & Dean of the School to the Vice-Chancellor with full justification. The decision of the Vice-Chancellor shall be final.
- I). A candidate falling short of the required attendance in a paper in a semester shall not be permitted to sit for the end semester examination of that paper.
- J). A candidate failing sessionals in any paper shall not be permitted to appear at the end semester examination of that paper.
- K). Ordinarily a student should complete the entire programme during the period of eight semesters. However, a student may be allowed to participate in the academic programme up to a maximum of 12 consecutive semesters.
- L). A student may repeat examination of a paper along with regular examinations of the concerned semester by paying the prescribed fee.
- M). A student shall be allowed to continue the studies till the end of 4<sup>th</sup> semester irrespective of the number of failures in earlier semesters. But she/he will not be promoted to 5<sup>th</sup> semester unless she/he has cleared at least 50% of courses up to 4<sup>th</sup> semester, failing which her/his name shall be struck off the rolls.
- N). A student satisfying clause 4 – F) to I) above will be allowed to sit for the end semester examination on payment of the prescribed fees separately for each semester examination in which the candidate desires to appear.

## 5. Evaluation

- A). Evaluation for each paper shall be done on the basis of performance in continuous sessional assessment and end-semester examination.

6. Award of degree/class

- A). Candidate (a) securing 50% marks in aggregate and (b) who has cleared all papers shall qualify for the award of a degree.
- B). Candidates securing a minimum of 65% marks in aggregate shall qualify for a 1<sup>st</sup> class and those securing 50% marks and above but below 65% marks shall qualify for a 2<sup>nd</sup> class.

7. Fees structure

- A). A student admitted to B. Tech. course shall pay all fees laid down for general post-graduate (PG) students of science stream.
- B). In addition, the student in B. Tech. programme shall be required to pay the following fees:

<b>(I). Development fee (Payable once at the time of admission):</b>	
(i) Indian students	Rs. 6000/-
(ii) Foreign students from SAARC countries	US \$ 1000.-
(iii) Foreign students from non-SAARC countries	US \$ 2000.-
<b>(II). Course fee (Payable each semester):</b>	
(i) Indian students	Rs. 15,000/-
(ii) Foreign students from SAARC countries	US \$ 1500.-
(iii) Foreign students from non-SAARC countries	US \$ 3000.-
<b>(III). Repeat course participation fee (For each course):</b>	
(i) Indian students	Rs. 2,000/-
(ii) Foreign students from SAARC countries	US \$ 200.-
(iii) Foreign students from non-SAARC countries	US \$ 400.-

8. Removal of difficulties

Notwithstanding anything contained in this regulation, any difficulty arising in interpretation of, or giving effect to, any provision of this regulation, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

**Regulation on " Master of Business Administration Programme"  
Under OC-16**

**1. Seats for admission**

The number of seats available for admission into MBA programme of the Department of Management shall ordinarily be 30, however, the department, subject to approval of the Executive Council on the recommendation by the Academic Council, may create supernumerary seats not exceeding a maximum of 10 for full time sponsored/foreign candidates, if such candidates, are available.

**2. Eligibility criteria for admission**

- (a) Only those candidates who have passed Bachelor's Degree course in any discipline from any University / Institute recognized by the University Grants Commission / Association of Indian Universities with a minimum of 50% marks in aggregate relaxable upto 5% for SC/ST candidates shall ordinarily be considered for admission to the MBA Programme of the Department.
- (b) Candidates seeking admission against sponsored seats shall have in addition to the qualification stated above under 2 (a), a minimum of 2 years of full time work experience in a relevant area in a Firm/ Company/Industry/Educational and Research Institution/Government/ Quasi Government/Autonomous organization registered with the Appropriate Authority.
- (c) Foreign candidates (including Non-Resident Indians) having equivalent qualification as stated above under 2 (a) may be considered for admission to the programme against supernumerary seats. However, consideration of their application shall be subject to compliance of all relevant statutory provisions and guidelines of the University/Government of India.

**3. Selection Procedure**

- (a) The department shall constitute an admission committee comprising minimum 5 teachers from the department/allied departments to be headed by the Head as the ex-officio Chairman to undertake the responsibility and oversee all work connected with admission. However, the committee may co-opt any other competent professional manager from the industry as a member subject to a maximum of two such members in conducting group discussion and interview.

- (b) The final decision for making offers of admission shall be on the basis of valid aggregate MAT score of the candidates in the Management Aptitude Test (MAT) conducted by all India Management Association and the scores in group discussion and personal interview as per the weightage given below.
- |       |                                   |   |     |
|-------|-----------------------------------|---|-----|
| (i)   | Aggregate percentage of MAT score | : | 80% |
| (ii)  | Group discussion                  | : | 10% |
| (iii) | Personal interview                | : | 10% |
- (c) Aggregate percentage score of MAT shall be increased by 10 for the candidates who are permanent residents of Meghalaya.
- (d) Reservation of seats shall be as per the Government of India Rules.
- (e) Ten (10) percent of seats shall be reserved for the wards of NEHU employees(s).
- (f) The seats remaining vacant under any reserved category shall be transferred to open category.
- (g) Candidates seeking admission under reserved categories or against supernumerary seats shall have to submit necessary documents from the appropriate authority as required by NEHU in support of their claim for reservation/supernumerary seats.
- (h) The essential requirements stated under 2(a) and 3(b) above shall be applicable to all category of candidates other than the foreign candidates who have passed their graduation from Universities outside India. Such foreign candidates subject to fulfillment of the essential qualification stated under 2(a) and work experience of at least 2 years in a relevant area shall be considered for admission into the programme only on the basis of academic performance and two reference letters, at least one of them being from the Academic Institution, she/he has got her/his graduation. However, the number of seats for such candidates shall not exceed 40% of the supernumerary seats.
- (i) The number of candidates to be called for group discussion and personal interview against the seats available in any category may ordinarily not exceed a ratio of 3:1

#### 4. Duration and Structure of the Programme.

The programme shall be of two academic years. Each year shall have two semesters. Each semester shall have a minimum of 90 working days inclusive of semester examination. The programme shall consist of courses as detailed in the syllabus approved by the Academic Council.

#### 5. Examination

- (a) For the purpose of determining the marks obtained by a student in any course (other than Project Work/Report) of the programme, the weightage assigned to sessional work and End Semester Examination shall be in the ratio of 2:3.
- (b) The evaluation of continuous sessional work shall be made on the basis of student's performance in (i) Three written tests organized by the department (ii) Written assignments/Seminars/Quizzes/field reports etc. However, the weightage of written tests will be 50% and the weightage of written assignments, seminars, quizzes and field reports etc. will be the remaining 50%. For evaluation of the part (i) of the sessional, best two performance out of three written tests will be considered for each student.
- (c) In order to clear a course, a student shall have to get at least 40% marks in both the sessional and end semester examination. To clear Project work/Report, a student has to get at least 40% marks. A student failing in sessional in any course shall not be permitted to appear in the end semester examination of that course.
- (d) A student must attend a minimum of 75% classes in each course including lectures, sessionals, field/industrial trips and practicals, if any organized by the department during a semester towards a course to be eligible to appear in the end semester examination of the course.
- (e) The Dean may consider and decide on request from the student through the Head of the Department for consideration of shortage of attendance up to 5%. condonation of any shortage more than 5% and not exceeding 15% may be recommended by the Head of the Department and the Dean of the School to the Vice-Chancellor with full justification. The decision of the Vice-Chancellor shall be final.
- (f) A student falling short of required attendance in a course shall not be permitted to appear the end semester examination of that course.

- (g) Ordinarily a student should complete the entire programme during the period of four semesters. However, a student may be allowed to participate in the academic programme up to a maximum of six semester.
- (h) A student may repeat examination of a course along with regular examination of the concerned semester by paying prescribed fee.

#### 6. Award of Degree/Class

A candidate shall have to clear all the courses of the programme and secure a minimum of 50% of aggregate mark to qualify for the degree. A candidate securing 50% or above and below 65% shall be awarded second class. A candidate securing 65% or above shall be awarded first class.

#### 7. Fee Structure for MBA Programme.

In addition to the fees laid down for general Post Graduate students in Arts stream, a student in MBA Programme shall be required to pay the following additional fees.

##### (a) Development Fee (Once at the time of admission)

- |   |   |            |
|---|---|------------|
| (i) Regular students                                  | : | Rs 6000    |
| (ii) Full time sponsored Indian Students              | : | Rs 15,000  |
| (iii) Foreign students from SAARC Countries:          |   | US \$ 1000 |
| (iv) Foreign students from other than SAARC countries | : | US \$ 2000 |

##### (b) Course/Programme Fee per Semester

- |   |   |            |
|---|---|------------|
| (i) Regular students                                  | : | Rs 12,000  |
| (ii) Full time sponsored students                     | : | Rs 30,000  |
| (iii) Foreign students from SAARC Countries:          |   | US \$ 1500 |
| (iv) Foreign students from other than SAARC countries | : | US \$ 3000 |

##### © Repeat Course participation fee per course

- |   |   |                      |
|---|---|----------------------|
| (i) Regular students                                  | : | Rs 2000 per course   |
| (ii) Full time sponsored students                     | : | Rs 5000 per course   |
| (iii) Foreign students from SAARC countries           | : | US \$ 200 per course |
| (iv) Foreign students from other than SAARC countries | : | US \$ 400 per course |

## 8. Removal of difficulties

Notwithstanding anything contained in this regulation, any difficulty arising in interpretation of, or giving effect to, any provision of this regulation shall be referred to the Vice-Chancellor, whose interpretation or decision there on shall be final.

ANNEXURE - V

Existing	Proposed Amendment
<p>Only a degree College permanently affiliated to NEHU may apply. The College must have valid NAAC accreditation with a rating of 4 star (or equivalent) and above. The college must have existing UG teaching programme (Honours) in the subject concerned for which NEHU has granted permanent affiliation.</p>	<p>Only a degree College permanently affiliated to NEHU may apply. The College must have valid NAAC accreditation with a rating of 4 star (or equivalent) and above. The college must have existing UG teaching programme (Honours) in the subject concerned for which NEHU has granted permanent affiliation. These conditions, however may not apply to Minority Educational Institutions under the NCMEI Act, 2004.</p>

## Regulation on "B.Sc. Nursing"

### I. Eligibility Criteria for Admission

1. The minimum age for admission shall be 17 years on before 31<sup>st</sup> December of the year of admission.
2. The minimum educational qualification will be the passing of the following examinations with Physics, Chemistry, Biology and English with a minimum of 50% marks in the aggregate (relaxable by 5% for SC/ST candidates).

Higher Secondary School Certificate Examination (12 years course)

Or

Senior School Certificate Examination (10+2), pre-degree Examination (10+2).

Or

An equivalent examination with 12 years schooling from a recognized Board or University.

3. Candidates shall be medically fit.

### II. Duration

The duration of the programme shall be 4(four) years including internship and shall consist of courses as detailed in the Syllabus duly approved by the Academic Council. The maximum period to complete the course shall be 8(eight) years.

### III. Attendance

A candidate must have a minimum of 80% attendance in theory and practical in each subject for appearing for examination, and she/he must have 100% attendance in each practical before award of degree.

### IV. Examination

1. Examination shall be held at the end of each year.
2. A candidate has to pass in each paper of theory and practical separately.
3. If a candidate fails in either theory or practical paper she/he has to Reappear for both the papers.

4. Pass marks shall be 50% in each of the theory and practical papers other than English for which the pass mark shall be 40%. Candidates securing 50% of marks and above but below 65% in the aggregate will be awarded II Class and those securing 65% and above will be awarded I Class.
5. Maximum number of attempts permitted for each paper is 3 including the first attempt.
6. Candidates failing in not more than one subject may be promoted to the next year, but they should clear the failed subject before they are promoted to the next year.

V. **Removal of Difficulties**

Notwithstanding anything contained in this Regulation, any difficulty arising in interpretation of, or giving effect to, any provision of this Regulation, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

ANNEXURE - VII

SUGGESTED AMENDMENTS OF STATUTES

	Existing	Proposed Amendments
<p><b>Powers and Duties of the Vice Chancellor</b></p>	<p>2(b)(1) The Vice-Chancellor shall be the ex-officio Chairman of the Court, the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor, preside at the Convocations of the University held for conferring degrees. The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat unless he is a member of such authority or body.</p>	<p><b>Powers and Duties of the Vice Chancellor</b></p> <p>2(b)(1) The Vice-Chancellor shall be the ex-officio Chairman of the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor, preside at the Convocations of the University held for conferring degrees. The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat unless he is a member of such authority or body.</p>

ANNEXURE – VIII

AMENDMENT OF ORDINANCE OD - 2

Existing	Proposed Amendment
<p><b>Selection</b></p> <p>3.(i) The application received by the University from the candidates shall be sent to the Heads of respective departments by 1<sup>st</sup> Semester each year for screening and recommending the award.</p> <p>(ii) Selection for the award of the Scholarships will be made by a committee appointed by the Vice-Chancellor consisting of not less than three (3) persons including the Head of the Department who shall be the Chairman thereof. The selection by the committee in each case shall be on the basis of merit and shall be subject to the approval of the Vice-Chancellor.</p> <p><b>Value</b></p> <p>5. The value of the scholarship will be Rs.75/- per month payable at the University office.</p>	<p><b>Selection</b></p> <p>3.(i) The application received by the University from the candidates shall be sent to the Heads of respective departments by 1<sup>st</sup> Semester each year for screening and recommending the award.</p> <p>(ii) Selection for the award of the Scholarships will be made by a committee appointed by the Vice-Chancellor consisting of not less than three (3) persons including the Dean of Students' Welfare who shall be the Chairman thereof. The selection by the committee in each case shall be on the basis of merit and shall be subject to the approval of the Vice-Chancellor.</p> <p><b>Value</b></p> <p>5. The value of the scholarship shall be as determined from time to time payable at the University office.</p>

**ANNEXURE - IX**

**REMUNERATION FOR THE TEACHING STAFF FOR EXAMINATION WORK**

(Recommendations of the AC committee meeting held on 13.03.2006)

Item		Proposed rationalized rate for the consideration of the A. C.	
		Paper setting	Evaluation
1.	Degree (Hons)	Rs. 300.-	Rs. 6.- per script (minimum Rs. 200.-)
2.	Degree (Gen)	Rs. 300.-	Rs. 6.- per script (minimum Rs. 200.-)
3.	For preparation of key to objective Questions	Rs. 200.-	--
4.	LLB (Half Paper)	Rs.150.-	Rs. 3.- per script (minimum Rs. 100.-)
5.	LLB (Full paper)	Rs. 300.-	Rs. 6.- per script (minimum Rs. 200.-)
6.	B.Ed.	Rs. 300.-	Rs. 6.- per script (minimum Rs. 200.-)
7.	MA/ MSc/ Mcom/ Med and Mphil	Rs. 400.-	Rs. 6.- per script (minimum Rs. 250.-)
8.	MA/ MSc/ Med (Dissertation)	--	Rs. 50.- per dissertation (minimum Rs. 250.-)
9.	Mphil (Dissertation)	--	Rs. 400.-
10.	PhD thesis (Indian examiners)	--	Rs. 800.-
11.	PhD thesis (foreign examiners)	--	\$ 125.-
12.	PhD (Viva voce)	--	Rs. 400.-

Item		Proposed rationalized rate for the consideration of the A. C.	
13	Miscellaneous:		
	i. Re-evaluation	i.	At the rate of evaluation subject to a minimum of Rs. 100.-
	ii. Scrutiny	ii.	First 20% at the rate of evaluation and the rest at 0.50 p per script subject to a minimum of Rs. 100.-.
	iii. Chairman (for UG exam.)	iii.	Rs. 150.-
	iv. Moderator (both UG and PG)	iv.	Rs. 40.- per set, subject to a minimum of Rs. 200.- & maximum of Rs. 600.-
	v. (a) Local conveyance	v.	(a) As per GOI rules
	(b) Outstation conveyance		(b) As per TA rules of NEHU
	vi. Practical examiner (external & internal)	vi.	(a) PG exams.: Rs. 400.- per paper (b) UG exams.: Rs. 200.- per paper (c) Degree Hons: Rs. 300 -per paper.