

**AGENDA FOR THE 56<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE SCHEDULED TO BE HELD  
ON 9<sup>TH</sup> JUNE, 2009 AT 4:30 P.M. AT THE CONFERENCE HALL OF NEHU SHILLONG**

**Item No. 1. Confirmation of the Minutes of the 55<sup>th</sup> Meeting held on 30<sup>th</sup> October, 2008.**

The Minutes of the 55<sup>th</sup> Meeting were circulated to members vide letter No. F.2-2/FC-Minutes/2005/1016 dated 12.11.08. No comments were received. The minutes as circulated may kindly be considered for confirmation.

**Item No. 2. Report on action taken on the Minutes of the 55<sup>th</sup> Meeting.**

**2.1 Audited Annual Accounts for the year 2007-08**

The audited Annual Accounts for the year 2007-08 has been approved by the Finance Committee in its emergent meeting held on 23rd March, 2009 and the same has been submitted to the Ministry of Human Resource Development vide letter No. Fin V/Accrual A/c/2007-08/113 dated 30/04/09 for laying before the Parliament.

**2.2 Utilization of Plan Grant.**

The receipt and utilization of Plan Grants released by UGC during 2008-09 are as follows:

**Plan (Development) Grants:**

S. N o.	Head	Unspent Balance Available As on 1 <sup>st</sup> April 2009	Grant Received during 2008-09	Total funds Available	Expenditure incurred during 2008-09	Unspent balance
1	2	3	4	5	6	7
1	X Plan Development Grant	101.06	-	101.06	348.28	(-)247.22
2	NCMP	136.98	500.00	636.98	937.15	(-)300.17
3	NLCPR <sup>*</sup>	(-)8.53	-	(-)8.53		(-)8.53
4	Any other special or additional grant(kindly specify):					
	a) NEICOD	234.76		234.76	157.57	77.19
	a) 100 seated Guest House	106.65	150.00	256.65	265.11	(-)8.46
5	XI Plan Development grant	1105.69	1689.53	2795.22	921.26	1873.96
6	Special scheme of Fellowship to full time M.Phil & Ph.D scholars					
7	Grant under Merged schemes	262.00	331.86	593.86	110.35	483.51
8	Grant for OBC reservation					

9	Any other special or additional grant(kindly specify): 5 Nos. 100 seated Hostels		1500.00	1500.00	1404.27	95.73
<b>TOTAL</b>		<b>1938.61</b>	<b>4171.39</b>	<b>6110.00</b>	<b>4143.99</b>	<b>1966.01</b>

**2.3 Receipt and Utilization of Non-Plan Grant during 2008-09 are as follows:  
Non-Plan (Maintenance) Grant:**

Sl. No.	Head	Unspent Balance Available As on 1 <sup>st</sup> April, 2009	Grant Received during 2008-09	Internal Receipt)	Total funds available	Expenditure incurred during 2008-09	Unspent balance
1	2	3	4	5	6	7	8
1	Salary					5229.59	
2	Pension and retirement benefit	313.03	7445.38	333.21	8091.62	622.45	39.13
3	Non Salary					2200.45	
4	One time/special/additional (kindly specify)		40.00		40.00	40.00	-
5	<b>TOTAL</b>	<b>313.03</b>	<b>7485.38</b>	<b>333.21</b>	<b>8131.62</b>	<b>8092.49</b>	<b>39.13</b>

**2.4 Special Grants for hosting the Indian Science Congress**

UGC has released Rs. 10.00 crores during the 2008-09 against the allocation of Rs. 13.00 crores for hosting the Indian Science Congress and out of the same, the expenditure has been incurred as per the terms and conditions of UGC's sanction. UGC has been requested to release the balance funds of Rs. 3.00 crores. The construction of Bamboo cottages made of processed bamboos in collaboration with the National Mission on Bamboo Application, Department of Science & Technology, Govt. of India are still not completed (Report of Engineer placed as Annexure-I). The same could not be put to use during the Indian Science Congress due to non-completion of the construction works by the Mission.

**Item No. 3 To approve the unaudited Accounts for the year 2008-09.**

Like the previous year the University has also prepared the Annual Accounts for the year 2008-09 on accrual basis and the same is placed before the Committee for approval.

**Item No. 4                      Replacement of old and unserviceable vehicles.**

Some of the Science Departments of the University were provided Vehicles for undertaking Field Oriented teaching and research activities in deep forests by UGC/Funding Agencies as no transport facilities both Public and Private are available in the remoter areas. Since these vehicles have become old and unserviceable, these departments are not able to carry out the research works smoothly and have requested the University for replacement of these vehicles

The matter is placed before the Committee for consideration.

**Item No. 5                      Any other item(s)**

**MINUTES OF THE 56<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 9<sup>TH</sup> JUNE, 2009 AT 5:00 PM IN THE CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING, NEHU, SHILLONG.**

The Members were present:

- 1. Prof. P. Tandon, Vice-Chancellor, NEHU, Shillong : Chairman
- 2. Dr. (Mrs.) Renu Batra, Jt. Secretary, UGC, New Delhi : Member
- 3. Shri R.D.Sahay, Director (CU),MHRD,New Delhi : Member
- 4. Prof. Nand Dhameja, IIPA, New Delhi : Member
- 5. Shri H. Vanlalhluta, Financial Adviser,NEC,Shillong : Member
- 6. Prof. S.S.Khare, Pro-Vice-Chancellor,NEHU,Tura Campus : Member
- 7. Prof.(Mrs.) R. Borgohain, Dean, SSS, NEHU,Shillong : Member
- 8. Prof. David R. Syiemlieh, Registrar,NEHU,Shillong : Invitee
- 9. Shri P.C. Majhi, Finance Officer,NEHU,Shillong : Ex-Officio Member-Secretary

The Chairman welcomed all the members of the 56<sup>th</sup> Finance Committee of the University and expressed his gratitude to the members, particularly, from UGC and MHRD. He also introduced Prof. (Mrs.) R. Borgohain and Prof. David R. Syiemlieh who are in the Committee for the first time.

Before proceeding with the Agenda Items, The chairman highlighted the various developmental activities undertaken by the University both in the academic and non-academic fields. The Chairman informed the members that Choice based Credit System has been implemented by the University. As per this new system, out of 72 credits, 60 credits would be given to the students in the subject as core courses and for the remaining 12 credits , the students will have the option to choose from the optional courses offered by the different departments of the University. Interchange with other Universities is also being contemplated for transfer of credits earned in other institutions.

The Chairman informed the members that the faculty members of the University have not only excelled in their respective field, but some of them have

29/6

also received National and International recognition/awards/fellowships during 2008-09. Besides this, they have also received substantial amount of extra-mural fundings from various funding agencies. The teaching activities both at the Permanent Campus in Shillong and at Tura Campus are progressing very well.

While highlighting the progress of the various construction works, the Chairman informed the members that the various buildings such as Shopping Complex, Indoor Stadium, Multi-use Convention Hall, Health Centre, Community Centre, Shopping Complex, residences for teaching and non-teaching staff and other buildings, the construction of which were taken up during the Xth Plan have been completed and put to bonafide use by the University. The construction of 100 seated Guest House has also been completed and made functional. The construction of Hostels, additional residences for teaching and non-teaching staff and other buildings taken up during 2007-08 are nearing completion. Works orders for construction of NEICOD Bio- Park and Cultural Park and Cluster of Class Rooms (I&II) have already been issued and the same in progress.

As regards the progress of works at Tura Campus, the Chairman appraised the members that the construction of Management Block, Academic Block, Library and two nos. of hostels are nearing completion and same will be put to use very soon.

While referring to the observations of one of the members in the last meeting about seepage of water in one of the hostel, the Chairman informed that he personally visited the hostel and found that the seepage is due to improper use of the bath rooms of the upper floor by the students. However, he assured that no compromise will be made by the University in the quality of construction works.

While recalling the major achievements of the University i.e. the AIU Vice-Chancellors' Conference and the 96<sup>th</sup> Indian Science Congress, the Chairman again expressed gratefulness to the MHRD and UGC for having sanctioned Rs. 13.00 crores without which it would not have been possible for the University to organize the event successfully.

29/8

The Chairman also informed the members that the University had applied for re-accreditation and the NAAC Team would be visiting the University during 27<sup>th</sup> to 28<sup>th</sup> August 2009 to evaluate the strength and weaknesses of the University.

The Chairman further informed the members that XIth Plan allocation of the University has been approved for Rs.123.80 crores by UGC. In addition to the above, the proposal for opening of five new departments viz. Bio-Medical Engineering, Architecture, Tourism and Hotel Management, Energy Engineering and Journalism Mass Communication *and Nano-Technology.*

The committee thereafter proceeded with Agenda items.

**Item No. 1 Confirmation of the Minutes of the 55<sup>th</sup> Meeting held on 30<sup>th</sup> October, 2008.**

Since no comments were received from the members, the Minutes as circulated were confirmed.

**Item No. 2. Report on action taken on the Minutes of the 55<sup>th</sup> Meeting.**

**2.1 Audited Annual Accounts for the year 2007-08**

The Chairman informed that despite all efforts put in by University to obtain the Audit Report in time, the said report was received only towards the end of January, 2009 and after approval by the FC and EC in last Emergent Meetings, the same has been submitted to the MHRD on 30<sup>th</sup> April, 2009 for laying before the Parliament.

**2.2 Utilisation of Plan Grant.**

The members noted the utilization of grants. However, Members from the MHRD and UGC opined that the balance of Rs. 1966.01 lacs may be utilized expeditiously to facilitate release of further grants. The Chairman informed the members that all the ongoing construction works are nearing completion and the said balance is committed to payment of the bills of these works. He further informed the members that as against the unspent balance of Rs.1966.01 lacs, the University has awarded work amounting more than Rs.55.00 crores.

298

**2.3 Receipt and Utilization of Non-Plan Grant during 2008-09: Non-Plan (Maintenance) Grant:**

The Committee noted the Receipt and Utilisation of Non-Plan Grants for 2008-09.

**2.4 Special Grants for hosting the Indian Science Congress.**

The Chairman informed the members that the University has utilized more than Rs.13.00 crores for organizing the Science Congress. Besides UGC, Financial assistance amounting Rs.3.50 crores was received from other funding agencies. Out of the expenditure of Rs.13.00 crores, financial assistance of Rs.3.50 crores received from other agencies will be adjusted and the remaining amount will be booked to UGC grants. The Chairman requested the members from the MHRD and UGC to release the balance amount of Rs.3.00 crores and also to permit the University to utilize the balance amount for various infrastructure development such as Students activities, etc. Member from UGC advised the University to sent a proposal at the earliest to UGC for consideration.

With deep concern, the Chairman appraised the members on the non-completion of the bamboo cottages, which was scheduled for completion prior to the hosting of the Science Congress. He informed the members that though the University completed the required civil works in time, the same could not be put to use during the Science Congress due to inordinate delay on the part of National Mission on Bamboo Application, DST, Govt. of India. Despite repeated requests, the construction of these cottages has not been completed till date. A report in this regard has already been sent to Chairmen, UGC and the Director, Bamboo Mission. The Chairman, however, informed the Committee with regret that two engineers of the University have issued the Completion Certificate on the entire project. They have been placed under suspension and disciplinary action has been initiated against them.

**Item No. 3 To approve the unaudited accounts for the year 2008-09.**

The Chairman informed the members that the preparation of the Annual Accounts, 2008-09 has been completed well in advance by the staff of Finance

Department and expressed his appreciation for their efforts and hard work. Thereafter, he advised the Finance Officer to present the Account before the Committee.

Finance Officer briefed the members on the major highlights of the Annual Accounts 2008-09. Thereafter, the Committee discussed the Accounts in detail. While discussing on depreciation, particularly on vehicles, one member once again opined that the rates of depreciation especially on Vehicles needs to be reviewed and revised upward considering the hilly terrain. The member suggested that the decision on the upward revision of the rate may be taken keeping in view the provisions of the Section 14 of the Companies Act and also the relevant provision of Income Tax Act. The Chairman advised the Finance Officer to examine the same and make necessary changes accordingly in the next year's Account.

The Annual Account 2008-09 as placed before the Committee was finally approved by the Committee.

**Item No. 4 : Replacement of old and unserviceable vehicles.**

The Committee, after going through the details of the following vehicles, approved to the proposal of the University to replace these vehicles. However, the Chairman informed the members that the replacement of the vehicles will be done on need based basis and also in a phased manner.

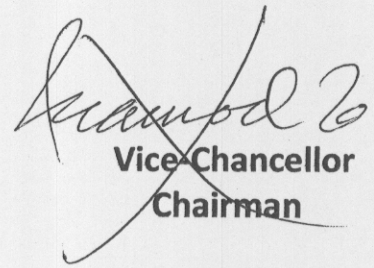
<u>Sl.No.</u>	<u>Vehicle No.</u>	<i>Year of Purchase</i>
1.	ML-05-A-0702 (Ambassador)	
2.	ML-05-B-1026 (Ambassador)	
3.	ML-05-B-0094 (Van)	
4.	ML-05-A-0063 (Petrol Jeep)	
5.	ML-05-N-0703 (Ambassador)	
6.	ML-05-2251 (Jeep)	
7.	ML-05(A) 2590 (Jeep)	



200

The meeting ended with a Vote of Thanks from the Chair.

**Finance Officer  
Ex-Officio Member-Secretary**

  
**Vice-Chancellor  
Chairman**