

NORTH - EASTERN HILL UNIVERSITY
SHILLONG

No.AC:62-3/Conf/99-1498

December 15th, 1999

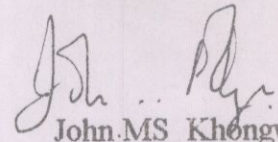
To

All Members of the
Academic Council
North - Eastern Hill University.

Sir/Madam,

I am forwarding herewith the Minutes of the 62nd meeting of the Academic Council which was held on 3rd and 4th December, 1999 at 1000 Hours for your information and comments, if any.

Yours faithfully,


John MS Khongwir
Deputy Registrar

Encl: a. a.

Copy to:

P.S. to the Vice- Chancellor, NEHU, Shillong.

**NORTH - EASTERN HILL UNIVERSITY
SHILONG**

MINUTES

SIXTY - SECOND ACADEMIC COUCIL MEETING



3rd & 4th December, 1999

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MINUTES OF THE SIXTY-SECOND MEETING OF THE ACADEMIC COUNCIL

The sixty-second meeting of the Academic Council was held on 3rd and 4th of December, 1999 at 1000 Hours at the Seminar Hall, Mayurbhanj Complex, NEHU, Nongthymmai, Shillong.

MEMBERS PRESENT

A list of members who attended the meeting is appended as Appendix - I.

WELCOME

The Chairman welcomed all the members who attended the meeting of the Council especially the new members, viz., Mr. Bikash Roy, Mr. C. Khongwir, Ms. S. Dutta, Dr. KL Pradhan, Mr. Zochungnunga and Mr. PG Momin.

APOLOGY:

Apologies were received from Prof. RK Rai and Prof. S. Ganguly.

Item No.1

CONFIRMATION OF THE MINUTES

- (i) & (ii) Confirmation of the Minutes of the 61st meeting of the Academic Council held on 15th and 16th June, 1999.

AC:62:99:1: (i) & (ii) : The Council considered the confirmation of the Minutes of the 61st meeting of the Academic Council and RESOLVED to confirm the same with the following modifications:

AC:61:99:5:6: (ii)" The Council resolved to establish a School of Business Management and Computing Sciences with its own ordinances on admission procedure, fee structure, constitution of Academic Bodies, etc. The Department of Management would be one of the departments in this School which will run the MBA programme. The Core-group may draft the necessary ordinance in this connection and may submit the same for consideration of the Academic Council. The Chairman of the Council and the Core-group set up for the purpose may take necessary steps so that the department of Management may take off w.e.f. the academic session 2000-2001".

As regards the recording of the Minutes related to the procedure of scrutiny in the amended Ordinance, the matter is to be referred to the High Power Committee of the Council.

Item No.3 RATIFICATION OF ACTION TAKEN BY THE VICE-CHANCELLOR

- (i) Revision of the rates of remuneration of the Officer and Staff of the Treasury Office at Aizawl.

AC:62:99:3: (i): The Council considered the revision of rates of remuneration to the Officer and staff of the Treasury Office at Aizawl and RESOLVED to approve the same as follows:

1. Treasury Officer	Rs. 100/- per day.
2. Treasurer	Rs. 60/- per day
3. Driver	Rs. 40/- per day
4. Chowkidar	Rs. 40/- per day.
5. Godown Charges	Rs. 10/- per packet.

(ii) Panel of Examiners

AC:62:99:3: (ii): The Council considered the Panel of Examiners for the following candidates and RESOLVED to approve the same.

Name of Candidate	Department	Degrees
1. Amit Majumdar	Economics	Ph.D.
2. SS Choudhury	Anthropology	-do-
3. TA Jamir	Anthropology	-do-
4. C. Romalsawma	Geography	-do-
5. D. Das	-do-	-do-
6. K. Sinha	-do-	-do-
7. NT Kumar	-do-	-do-
8. S. Kharkongor	-do-	-do-
9. MA Jyrwa	-do-	-do-
10. J. Sinfgh	-do-	-do-
11. B. Panda	-do-	-do-
12. N. Bhattacharjee	-do-	-do-
13. DK Singh	-do-	-do-

14. R. Ramthara	-do-	-do-
15. I. Jamir	Physics	-do-
16. P. Francis Paulraj	-do-	-do-
17. Eureka FP Lyngdoh	-do-	-do-
18. Anita Bhattacharjee	-do-	-do-
19. Arpita Das	-do-	-do-
20. Amrita Roy	Chemistry	-do-
21. Sanchita Dhar	-do-	-do-
22. Wancydora Kharmawphlang	-do-	-do-
23. Deepa Dey	Chemistry	-do-
24. Ms. Lipika Das	Zoology	-do-
25. Mr. Joranthung Humtsoe	Bio-Chemistry	-do-
26. Lalsangliani	Education	-do-
27. Ms. Vanlalhruii Hmar	-do-	-do-
28. Uma Roy	-do-	-do-
29. Mrs. TK Bamon	Linguistics	-do-
30. Shri SN Lamare	History	-do-
31. Ms. C. Scariah	Sociology	-do-
32. Shri AM Lotha	-do-	-do-
33. N. Borgohain	Geography	M.Phil
34. D. Bhattacharjee	-do-	-do-
35. B.T. Gangte	-do-	-do-
36. MJ. Ford	-do-	-do-
37. W. Shyam	-do-	-do-
38. M. Goswami	-do-	-do-

39. A. Hanan	-do-	-do-
40. Lalrinmawia	-do-	-do-
41. Zoramchhuana	-do-	-do-
42. M. Sooting	-do-	-do-
43. W. Dohling	-do-	-do-
44. B. Lyngdoh	-do-	-do-
45. SR Behenson Anal	Sociology	-do-
46. Mr. Aubrey Franklin	Philosophy	-do-
47. Mr. Amiya Dey	-do-	-do-
48. Ms. Bernadeth Kharlyngdoh	Khasi	-do-
49. Ms. Liliona Nongsiej	-do-	-do-
50. Ms. Basilica Nongpluh	-do-	-do-
51. Mr. Boldness Nongrum	-do-	-do-
52. Ms. Niyo Sutnga	-do-	-do-
53. Mr. Evergree Wriang	-do-	-do-
54. Ms. Dhaimon Nongpoh	-do-	-do-
55. Ms. Lolina Nongkhlaw	-do-	-do-
56. Mr. Lungsingh Kharbuli	-do-	-do-
57. Nidaioh Biam	-do-	-do-
58. Sarabha Kharbangar	-do-	-do-
59. Ms. Jacqueline Kharmalki	-do-	-do-
60. Ms. Bina Lyngkhoi	-do-	-do-
61. Ms. Banrilin Snaitang	-do-	-do-
62. Ms. Olisha Warjri	-do-	-do-

(iii) & (iv) Award of Ph.D. / M.Phil Degrees.

AC:62:99:3: (iii)& (iv): The Council considered the award of Ph.D and M. Phil degrees to the following candidates and RESOLVED to approve the same.

Name of Candidates	Department	Degrees
1. Md. Mostaffizur Rahman	Library and Information Scs.	Ph.D.
2. Miss. V. Jayashree	Chemistry	-do-
3. Miss. Sucipta Dey	Physics	-do-
4. Mr. Johns Augustine	Botany	-do-
5. Ms. Gopa Sharma	-do-	-do-
6. Ms. Limasenla	-do-	-do-
7. Ms. Talijungla	-do-	-do-
8. Mr. DS Lynshiang	Zoology	-do-
9 Mr. BK Dutta	Economics	-do-
10.Mr. RK Brahma	-do-	-do-
11. N. Chakravarty	Geography	-do-
12.LS Singh	-do-	-do-
13. R. Ramthara	-do-	-do-
14.V. Jayashree	Chemistry	-do-
15.S. Dey	Physics	-do-
16. Shakuntala Bora	Philosophy	-do-
17.Prasanjit Biswas	-do-	-do-
18. Bendangimla	-do-	-do-
19. Ms. J. Marman	Economics	M. Phil
20. Mr. S. Podar	-do-	-do-
21. Mr. PS Nianglang	-do-	-do-

22. Sanjana Nath	English	-do-
23.T. Imsunaro	-do-	-do-
24. Ms. Yondalind Nongkynrih	Education	-do-
25. Kokali Dey	Philosophy	-do-
26. Bakhiamon Rynjah	Khasi	-do-
27. Ms. Rida Shullai	-do-	-do-
28. Susana Jyrwa	-do-	-do-
29. Ms. Rofina Kharkongor	-do-	-do-
30. Baryllia Mesha Wolflang	-do-	-do-
31. Riazuddin	History	-do-

Item No.5

ACADEMIC MATTERS

5:1 - Statutes, Ordinances, Regulations and Rules-

(i) Framing of an Ordinance on Certificate and Diploma Course.

AC:62:99:5:1: (i): The Council considered the Ordinance on Certificate and Diploma Courses and RESOLVED to approve the same as per Annexure - A. The Council further RESOLVED that the same Committee may draft a Regulation for procedure of examination, fee structure, attendance and equivalent etc.

(ii) Membership to Statutory Bodies of the University.

AC:62:99:5:1: (ii): The Council considered the report of the Committee appointed by it to look into the question of the Membership of re-employed teachers to the Statutory Bodies of the University and RESOLVED that the re-employed teachers as well as Visiting Professors of at least one year tenure may be allowed to attend the meetings as "invitees" only, without voting rights.

- (iii) Regulation / Rules regarding constitution, Powers and functions of the Departmental Research Committee.

AC:62:99:5:1: (iii): The Council considered the recommendations of the Committee appointed by it to look into the powers and functions of the Departmental Research Committee and RESOLVED that the following Clause may be added to Regulation RC-16.

4. (i) to prepare a perspective of Research and Major thrust area for research for the department.
- (ii) to review the current status of research in the department and critically examine the progress thereof from time to time.
- (iii) to maintain all records relating to M.Phil and Ph.D.
- (iv) to consider research proposals.

- (iv) Provision of the Ordinance OC-5 on the eligibility criteria for teaching M.Phil Courses & Supervision of research work.

AC:62:99:5:1: (iv): The Council considered the recommendation of the Committee appointed by it to look into the provision of Registration and Supervision under Ordinance OC-5 and RESOLVED that Clause 3 (1) and 5 may be amended as follows:

3(1) - The Course work shall consist of three Courses offered by the Department. A teacher of this University having at least an M. Phil degree shall be eligible to teach M. Phil Courses.

5(1) A candidate during the course work, shall apply through the department BPGS for registration along with the synopsis which shall be approved by the School Board. The date of registration shall be the date of approval by the School Board.

(2) The department shall appoint a supervisor. The supervisor shall be a Professor, Reader or Lecturer with Ph.D. and with at least three years experience of research / teaching and should be a teacher of this University.

The Council further RESOLVED that the question of conducting research in the Centres may be referred to a Committee to be appointed by the Vice-Chancellor. This Committee will also go into operational problems, if any, which may have arisen after the restructuring of the Centres.

- (v) Draft revised Ordinance OB-6 and Regulations RB 1-6 relating to affiliation matters.

AC:62:99:5:1: (v): The Council considered the amendments to Ordinance OB-6 and Regulation RE-16 and RESOLVED to approve the same as per Annexure 'B'.

(vi) Ordinance / Regulation on External Research Projects.

AC:62:99:5:1: (vi): The Council considered the draft Ordinance and Regulation on External Research Projects and RESOLVED to approve the same as per Annexure 'C'.

(vii) Section I of the Report on General Recommendations.

AC:62:99:5:1: (vii): The Council considered the "General Recommendations" made by the High Power Committee vis-a-vis and the views of the Office and RESOLVED as follows:

1. The effective date of the implementation of the Career Advancement Scheme should be 1.1.96.
2. The process of calling of applications under the Career Advancement Scheme in the case of teachers who have completed 8 years should be started immediately.
3. The initial pay of Professors and other equivalent academic staff in the revised pay must be fixed at the minimum of the initial pay fixed for the College Principals (in the Professor's grade). Similarly the initial pay of Reader and equivalent other academic staff in the University must be fixed at the minimum of the initial pay of the College Principal (in Reader's grade).
4. Anomalies in the fixation of revised scales of pay should be referred to the UGC / Cell set-up for the purpose.
5. A mechanism should be devised for ensuring that the teachers and other academic staff are not denied opportunities to complete the required orientation and refresher courses.
6. The existing system of providing teachers with hard furnished quarters on the Campus must continue.
7. The Project Officers in Adult and Continuing Education in the Centre for Supportive and Learning Systems should be re-designated as Lecturers if they have the requisite qualifications. The Chairman was authorised to take action in this regard after examining their qualifications in the light of UGC guidelines.
8. The benefit of re-employment should be extended till the age of 65 years to all teachers and Rule RU-2 to be suitably amended.
9. The pay of Visiting Professors / Professors on contract should be suitably revised in the light of New Pay Scales, and the arrears due to Visiting Professors who have since left the University are to be paid.

A note of 'Dissent' was given by Prof. K. Ismail and Prof. AL Verma as regards to decision at Sl.1 above.

- (viii) Violation of Ordinance for M.Phil / Ph.D. programme in the Department of Philosophy.

AC:62:99:5:1: (viii): The Council considered the Report of the Committee appointed by it to look into the allegations of violation of the Ordinance on M.Phil / Ph.D. and RESOLVED to accept the findings of the Committee that the allegations were unfounded and to treat the matter as closed. The Council also appreciated the work done by the Committee. The Council, further RESOLVED to express its unhappiness that such matters should be brought to the Academic Council.

A note of 'Dissent' was however given by Prof. N. Malla.

5:2- Syllabus.

- (i) Revised Syllabus on MA Course XIV Research Methodology.

AC:62:99:5:2: (i): The Council considered the revised Course No. XIV of the MA Syllabus in Political Science and RESOLVED to approve the same.

- (ii) Change on the B. A.: Honours in Philosophy Paper titled "Philosophy of Religion".

AC:62:99:5:2: (ii): The Council considered the change of the BA Honours Course in Philosophy titled "Philosophy of Religion" and RESOLVED to defer the matter.

- (iii) Syllabus for the Three Year Degree Course in Botany.

AC:62:99:5:2: (iii): The Council considered the Syllabus for the Three Year Degree Course in Botany and RESOLVED to approve the same. The Council further RESOLVED that the Practical examinations for each subject are to be held on the same day and that question papers will be set by the external Examiners themselves to whom clear guidelines shall be issued by the Examination Department on the procedure for the same.

- (iv) Syllabus for paper SOC x 104 on Social Stratification in India and paper SOC x 202 on Agrarian Social Structure.

AC:62:99:5:2: (iv): The Council considered Paper No. SOC x 104 and SOC x 202 of the Syllabus on MA Sociology and RESOLVED to approve the same.

(v) & (xi) Syllabus for paper 201 on Library Management and Paper 402 (B) on Management of Information Systems.

AC:62:99:5:2: (v) & (xi): The Council considered the Paper 201 and 402 (B) of the M. Lib. Sc. Syllabus and RESOLVED to approve the same.

(vi) Revised B. Ed. Courses of Study as per NCTE Norms.

AC:62:99:5:2: (vi): The Council considered the revised Syllabus for the B. Ed. Course as per NCTE norms and while RESOLVING to approve the same noted that the number of Practice teaching lessons should be 80 in number.

(vii) Syllabus for Certificate Course in Adult Education.

AC:62:99:5:2: (vii): The Council considered the Syllabus for the Certificate and Diploma Courses in Adult Education and RESOLVED to approve the Diploma Course only. Decision on the Certificate Course is deferred.

(viii) Draft Revised Syllabus for M.Phil and Ph.D.

AC:62:99:5:2: (viii): The Council considered the M.Phil and Ph.D. Syllabus for the Department of Geography as approved by the School Board of Human and Environmental Sciences and RESOLVED to approve the same.

(ix) Unitization of the two new Optional Courses introduced in lieu of Language I & language II in the English Department.

AC:62:99:5:2: (ix): The Council considered the unitization of the two Optional Courses introduced in lieu of Language I and II of the Syllabus of MA in English and RESOLVED to approve the same.

(x) Proposed syllabus for M.A. Programme in Hindi.

AC:62:99:5:2: (x): The Council considered the Syllabus for MA in Hindi and RESOLVED to approve the same.

(xii) Syllabus of the III Year LLB Courses.

AC:62:99:5:2: (xii): The Council considered the Syllabus for the III Year LLB Course and RESOLVED to approve the same.

5:5- Examination Matters.

(i) Sessional Evaluation / Internal Assessment.

AC:62:99:5:5: (i): The Council considered the matter regarding Sessional Evaluation and Internal Assessment and RESOLVED that the Evaluation of Sessional work shall be done on the basis of three tests and counting the marks of the two best. Suitable amendment may be made in Clause 4 (v) of Regulation RC - 5.

(ii) Enhancement of remuneration rates to the staff engaged for Semesters Examination duty

AC:62:99:5:5: (ii): The Council considered the enhancement of remuneration to staff engaged for Semester Examination duty and RESOLVED that the rates may be enhanced as follows:

1. Class -IV - Peon / Lab Attendant	Rs.10/- per shift
2. Class III LDC / Lab Assistant / GO / etc.	Rs.15/- per shift
3. STA / SO / PA /Stenographer	Rs.25/- per shift
4. Invigilator for the University Centre	Rs.50/- per shift

(iii) Evaluation and results of Political Science.

AC:62:99:5:5: (iii): The Council considered the letter from the Secretary of the Meghalaya Principals' College Council and RESOLVED that a Committee be appointed by the Chairman to look into the system of evaluation and other matters relating to examinations.

(iv) Enhancement of Daily Allowance for students from Rs.40/- only to Rs.70/- only per day per student.

AC:62:99:5:5: (iv): The Council considered the enhancement of Daily Allowance for students from Rs.40/- to Rs.70/- only per day per student and RESOLVED to approve the same. The Council further RESOLVED that the Vice-Chancellor shall constitute a Committee to look into the enhancement of examination, hostel and other fees payable by students.

- (v) Panel of Paper Setters / Moderators / Examiners
for the Under-Graduate Examinations.

AC:62:99:5:5: (v): The Council considered the panel of Paper Setters / Moderators, Examiners of Botany and Physics for the Under - Graduate examinations and RESOLVED to approve the same.

5:6- Establishment of New Departments / Centres / Courses.

- (i) On starting academic programmes in the service
Centres.

AC:62:99:5:6: (i): The Council considered the recommendations of the Committee appointed by it to look into the starting of academic programmes in the service centres and RESOLVED that the service centres may initially conduct in-service programmes for the University staff.

5:7- Affiliation etc.

- (i) Clarification regarding recognition fees for affiliation
etc., of Nuclear Science Centre.

AC:62:99:5:7: (i): The Council considered the clarification issued by the University Grants Commission regarding affiliation / recognition fees from the Nuclear Science Centre and RESOLVED to accept the same.

- (ii) Change of name of College.

AC:62:99:5:7: (ii): The Council considered the request for change of name of the Shillong Dental and Medical College to Shillong Medical College and Shillong Dental College and RESOLVED to regret the same. The Council further RESOLVED to ask the NEITED to clarify if classes in any of the streams have started, and if so, if the procedure to start the classes has been in conformity with the norms and decisions laid down by the University. The Council also further RESOLVED that in future the Director, College Development should place full details before the Council.

- (iii) Affiliation cases of various Colleges.

AC:62:99:5:7: (iii): The Council considered the affiliation cases of the following Colleges and RESOLVED as indicated against each College.

Name of a College	Subjects	Recommendations
1. T. Romana College.	Public Administration and Sociology.	Renewal of affiliation for one year.
2. Sohra College	English, MIL(Khasi) Economics, Education, SL. Khasi, Pol. Science and History. Honours in Sl. Khasi, Pol. Science, Economics, History and Education.	Renewal of affiliation for one year.
3. Mendipathar College	Honours in Pol. Science	Provisional affiliation for one year.
4. Tura Law College	LL.B.	Renewal of affiliation for one year.
5. Zualnuam College	General and Honours in History, Pol. Science and Education.	Provisional affiliation for a period of one year only.
6. Johnson College	English, Mizo, Education, History, Economics and Pol. Science. Honours in English, Mizo and Education.	Provisional affiliation for a period of one year only.
7. Raid Laban College	Accountancy. Honours in Economics, Philosophy, Education, Khasi, English, Pol. Science, Sociology and History.	Provisional affiliation for a period of one year only.
8. Ri Bhoi College	Honours in Economics	Provisional affiliation for a period of one year only.

The Council further RESOLVED that :

1. The Inspection Team shall submit its report to the Affiliation Committee which will then place its recommendations before the Academic Council.
2. TA / DA to the members of the Governing Bodies shall be borne by the individual Colleges.

3. The dates of meetings of the Governing Body as well as the Selection Committees shall be fixed in consultation with the University.
4. The list of University Teachers to be considered as Members of the Selection Committees in the Colleges shall be forwarded to the Colleges by the Director, College Development Council.
5. For the purpose of selecting teachers for the Affiliated Colleges, NET qualified candidates only should be considered.

The Council also considered the Report of the Inspection Team in respect of the St. Dominic College, Shillong and observed that since the College has failed to appoint a qualified Principal, and also of attempting to mislead the University by falsely producing someone as a permanent Librarian when in actual fact the person concerned was appointed only for three days on daily wage basis, the Council unanimously RESOLVED to recommend to the Executive Council withdrawal of the provisional affiliation granted to the College.

5:8- Others.

- (i) Re-constitution of the Board of Under-Graduate Studies in Statistics.

AC:62:99:5:8: (i): The Council considered the constitution of the BUGS in Statistics and RESOLVED to nominate Prof. SK Mishra in place of Dr. (Ms) CR Mondal.

- (ii) Constitution of the Board of Under-Graduate Studies in Desktop Publishing-Publishing Tools and Multimedia.

AC:62:99:5:8: (ii): The Council considered the constitution of the BUGS in DTP - Publishing Tools Multimedia and RESOLVED that the same BUGS for Mass Communication may serve the purpose.

- (iii) Nomination of one external expert in the School Board of Management, Economics and Information Science.

AC:62:99:5:8: (iii): This item was withdrawn.

- (iv) Identification of Teaching posts (Lecturer) for reservation of SC / ST candidates.

AC:62:99:5:8: (iv): The Council considered the identification of teaching posts in the Lecturers' cadre, for reservation of SC / ST candidates and RESOLVED that the Section

concerned should inform the Departments and Centres about the number of post being filled up and lying vacant.

(v) Constitution of the Board of Under-Graduate Studies
in Electronics.

AC:62:99:5:8: (v): The Council considered the constitution of the BUGS in Electronics and RESOLVED to nominate the following teachers to the Board.

1. Prof. AL Verma
2. Prof. MM Singh
3. Dr.(Ms). BM Jyrwa.

(vi) Closure of ISOS & BP and transfer of the Faculty members.

AC:62:99:5:8: (vi): The Council considered the closure of ISOS & BP and the Chairman informed the Council about the matter being considered by the University Grants Commission for converting the Institute into a Centre of Study and the Council RESOLVED that status-quo be maintained till a final decision is received from the UGC.

(vii) NEHU Representatives to the Governing Body of
Colleges.

AC:62:99:5:8: (vii): The Council considered the nomination of the following Representatives of the University to the Governing Bodies of the various Colleges and RESOLVED to approve the same.

Name of the College	NEHU Representatives
1. St. Edmund's College	Dr. K. Chatterjee upto 2.2.2001
2. Tirot Singh Memorial College	1. Prof.(Ms) Helen Giri For 3 Years 2. Dr. MK Das - do -
3. Saitual College, Saitual.	1. Dr. Lianzela - do - 2. Prof. KP Nath. - do -
4. Sngap Syiem College, Mawkyrwat.	1. Dr.ED Thomas - do - 2. Dr. Veena Saraf. - do -
5. Khawzawl College, Khawzawl.	1. Dr. Margareth Ch. Zama - do - 2. Dr. PK Gupta. - do -

6. Buddha Bhanu Saraswati, Shillong.	1. Prof. CS Shastry	- do -
	2. Prof. Pramod Tandon.	- do -
7. Greater Mawlai College.	Prof. SK Srivastava	- do -
	Prof. Kamal Kumar.	- do -

(viii) Central Universities information Exchange Initiative.

AC:62:99:5:8: (viii): The Council considered the Report of the Deans' Committee on the Central Universities information Exchange Initiative and RESOLVED to accept the same.

6:2- Appointment / Creation of posts / Termination of Service etc.

- (i) Appointment of Co-ordinator IGNOU Study Centre in view of re-designation as Unit In-Charge instead of Director, Centre of Distance Education.

AC:62:99:6:2: (i): The Council considered the appointment of a Co-ordinator, IGNOU Study Centre and RESOLVED that Prof. (Ms) B. Lyndem will continue as a Co-ordinator.

6:6- Service Conditions / Financial and other Benefits.

- (i) Minimum qualifications for Principals etc.

AC:62:99:6:6: (i): The Council considered the minimum qualifications prescribed for Principals, Registrars, Professors etc., and noted the same.

- (ii) Guidelines for promotion from Readers to Professors under Career Advancement Scheme - Reg.

AC:62:99:6:6: (ii): The Council considered the Guidelines for promotion from Readers to Professors under Career Advancement Scheme and RESOLVED to accept the same.

6:7- OTHERS

(i) Revision of pay in respect of Prof. KS Singh.

AC:62:99:6:7: (i): The Council considered the revision of pay in respect of Prof. KS Singh and RESOLVED to replace the monthly salary to Rs.26,000/- instead of Rs.8,000/-. The Council, further RESOLVED to amend the Ordinance pertaining to the Rajiv Gandhi Chair and that a Committee shall be appointed by the Chairman for the purpose.

(ii) Resignation of the Core-group Chairman.

AC:62:99:6:7: (ii): The Council accepted the resignation tendered by Prof. SK Mishra as Chairman of the Core-group for Business Management and Computer Science and RESOLVED to authorise the Vice -Chancellor to appoint another Chairman.

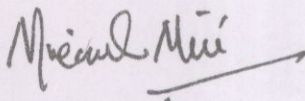
(iii) Core-group for the Department of Spiritual Studies and Moral Values.

AC:62:99:6:7: (iii): The Council considered the appointment of a Core-group for the Department of Spiritual Studies and Moral Values and RESOLVED to authorise the Chairman to appoint the Committee.

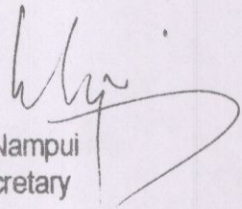
(iv) Students' Representation.

AC:62:99:6:7: (iv): The Chairman informed the Council that a section of the students had met him and made a Representation about the present system of examination at the Under-Graduate level and demanded that the University revert to the former annual system of examination conducted by the Colleges. The Council RESOLVED that the present system of examination should continue and the students be made to appreciate the benefits of the same. However, further discussion in the Council on the matter was not ruled out.

The meeting ended with a vote of thanks from the Chair at 3.30 P.M.



Mrinal Miri
Chairman



L. Nampui
Secretary

APPENDIX - I

**LIST OF MEMBERS ATTENDING THE 62ND MEETING OF THE ACADEMIC COUNCIL
HELD ON 3RD AND 4TH OF DECEMBER, 1999**

- | | |
|--|----------|
| 1. Prof. Mrinal Miri
Vice-Chancellor. | Chairman |
| 2. Prof. R. Lalthantluanga
Pro-Vice-Chancellor
Mizoram Campus. | Member |
| 3. Prof. MS Sangma
Pro-Vice-Chancellor
Tura Campus. | -do- |
| 4. Prof.(Ms) KS Lyngdoh
Pro-Vice-Chancellor
Shillong Campus. | -do- |
| 5. Prof. RN Prasad | -do- |
| 6. Dr. C. Lalkima | -do- |
| 7. Prof. YST Rao | -do- |
| 8. Prof. RP Bajpai | -do- |
| 9. Prof. MS Padma | -do- |
| 10. Mr. Bikash Roy | -do- |
| 11. Prof. JB Bhattacharjee | -do- |
| 12. Dr. RS Wangu | -do- |
| 13. Mr. Zochungnunga | -do- |
| 14. Prof. SS Khare | -do- |
| 15. Prof. N. Malla | -do- |
| 16. Prof. RP Sharma | -do- |
| 17. Prof. MC Pandey | -do- |
| 18. Prof. B. Lyndem | -do- |
| 19. Prof. Man Mohan Singh | -do- |
| 20. Dr. B. War | -do- |
| 21. Mr. KL Pradhan | -do- |
| 22. Prof. JC Binwal | -do- |
| 23. Prof. MP Pandey | -do- |
| 24. Dr. Lalit P. Pathak | -do- |
| 25. Dr. S. Aravamudhan | -do- |
| 26. Prof. Helen Giri | -do- |
| 27. Ms. Sutapa Datta | -do- |
| 28. Prof. C. Nunthara | -do- |
| 29. Mr. Debasish Choudhury | -do- |
| 30. Dr. MK Das | -do- |
| 31. Prof. BK Sharma | -do- |

32. Prof. V. Tandon	-do-
33. Prof. TB Subba	-do-
34. Prof. K. Ismail	-do-
35. Mr. PG Momin	-do-
36. Mr. P. Jhingan	-do-
37. Prof. Temsula Ao	-do-
38. Prof. EN Lall	-do-
39. Prof. AC Sinha	-do-
40. Prof CS Shastry	-do-
41. Dr. C. Thanthianga	-do-
42. Prof. Imdad Hussain	-do-
43. Prof. MN Karna	-do-
44. Prof. AK Baruah	-do-
45. Prof. Pramod Tandon	-do-
46. Prof. R. Bhattacharjee	-do-
47. Prof. MK Mahanti	-do-
48. Prof. K. Chatterjee	-do-
49. Prof. HN Pandey	-do-
50. Fr. Stephen Mavelly	-do-
51. (Ms) JE Shullai	-do-
52. Prof. SK Mishra	-do-
53. Dr. BK Tiwari	-do-
54. Prof. JP Singh	-do-
55. Dr. R. Sharma	-do-
56. Prof. KP Nath	-do-
57. Prof. AC Mohapatra	-do-
58. Mr. C. Khongwir	-do-
59. Prof. R. Gopalakrishnan	-do-
60. Dr. Rakesh Mohan	-do-
61. Prof. AN Rai	-do-
62. Prof. P. Shukla	-do-
63. Prof. LS Gassah	-do-
64. Prof. J. War	-do-
65. Dr. LN Singh	-do-
66. Dr. B. Kharbuli	-do-
67. Prof. Sujata Miri	-do-
68. Prof. LK Jha	-do-
69. Prof. T. Lawma	-do-
70. Prof. R. Borgohain	-do-
71. Prof. K. Kumar	-do-
72. Prof. AL Verma	-do-
73. Mr. NM Panda	-do-
74. Prof. MB Rege	-do-
75. Prof. BL Swer	-do-
76. Prof. KK Upadhyaya	-do-
77. Dr. Veena Saraf	-do-
78. Dr. H. Lamin	-do-
79. Prof. M. Lalwani	-do-
80. Prof. SK Srivastava	-do-

- 81. Prof. HK Mukherjee -do-
- 82. Prof. PP Gogulanathan -do-
- 83. Prof. N. Hassan -do-
- 84. Prof. A. Raghu Varman -do-
- 85. Prof. KK Sharma -do-
- 86. Dr. BK Dev Sarma Invitee
- 87. Dr. A. Patton - do -
- 88. Mr. L. Nampui Secretary

Registrar

Annexure 'A'**ORDINANCE OA -
ON CERTIFICATE AND PG DIPLOMA COURSES**

1. The University shall conduct Certificate Courses of one semester duration (six months and PG Diploma Courses of two semester duration (one year)
2. The Syllabus for the Courses shall be as prescribed by the Board of Post Graduate Studies / or Steering Committee and approved by the School Board and Academic Council.
3. The eligibility for admission to the Certificate and PG Diploma Courses shall be Bachelor Degree or equivalent.
4. There shall be an examination conducted by the University at the end of the Semester.
5. The Course structure and distribution of marks shall be as under:

A. CERTIFICATE COURSES

There shall be 4 Papers of 100 Marks each inclusive of Practicals. Practicals / Internal assessment should not exceed 25% of the total marks.

B. PG DIPLOMA COURSES

There shall be 8 Papers of 100 Marks each inclusive of Practicals. Practicals should not exceed 25% of the total marks.

6. The minimum pass marks in each of the Papers shall be 35% . The successful candidates shall be classified as under:-
 - (i) Second Division - those who obtain 45% or more, but less than 60% of the aggregate marks.
 - (ii) First Division - those who obtain 60% or more, but less than 75% of the aggregate.
 - (iii) A candidate who obtains 75% or more marks in the aggregate shall be declared to have passed the Course with "Distinction".
7. Any difficulty arising in giving effect to or interpreting any of the provisions of this Ordinance shall be referred to the Vice-Chancellor whose decision thereon shall be final.

ANNEXURE 'B'

ORDINANCE OB-6 AND REGULATION RB.1-6
(Affiliation Matters)

Clauses	Existing	Proposed
Affiliation Committee	<p>1.(1) The Academic Council shall constitute an Affiliation Committee for Colleges / Institutions under the University - The composition of the Committee shall be as follows:</p> <p>(i) Vice-Chancellor or Chairman Pro-Vice-Chancellor</p> <p>(ii) Director of Public Instruction / Member(s) Higher Education or his nominee of the State(s) concerned.</p> <p>(iii) Two nominees of the Academic Council - Members</p>	<p>Controller of - Member Examinations-</p> <p>(v) Director, CDC - Member Secretary.</p>
Starting a New College / Institution /Course.	<p>3(1) When it is proposed to start a new college / institution / course, the sponsoring body, or in case of a Government college / Institution, the Head of the Government department concerned, shall submit on an application to the Registrar in a prescribed form not later than August 15 of the preceding year in which it is intended to start the college / institution / course. The application shall be accompanied by a project report giving details along with required fees as laid down hereunder.</p>	<p>3(1) When it is proposed to start a new college / institution / course, the sponsoring body, or in case of a Government college / Institution, the Head of the college / institution / sponsoring authority concerned, shall submit on an application to the Registrar with a copy to the Director, CDC in a prescribed form not later than August 15 of the preceding year in which it is intended to start the college / institution / course. The application shall be accompanied by a project report giving details along with required fees as laid down hereunder.</p>

Initial Screening
of the application.

(2) On the receipt of the application along with prescribed fees, the Affiliation Committee shall scrutinise the application and may seek further clarification, if necessary from the sponsoring body either in writing or through a representative. If the Committee is satisfied with the project report, it shall constitute an Inspection Team with the approval of the Vice-Chancellor, with not less than three members including the Director of Public Instruction / Higher Education of the State concerned or his nominee and the subject (expert(s)). The Convener of the Inspection Team shall be a person not below the rank of Professor.

(2) On the receipt of the application along with prescribed fees, the Affiliation Committee shall scrutinise the application and may seek further clarification, if necessary from the sponsoring body either in writing. If the Committee is satisfied with the project report, and having found that there is a prima facie case for starting a new college / institution then it shall recommend constitution of an Inspection Team. The Inspection Team shall comprise of not less than three members including the Director of Public Instruction / Higher Education of the State concerned or his nominee and the subject (expert(s)). The Convener of the Inspection Team shall be a person not below the rank of Professor.

(3) The Affiliation Committee shall not forward any case for the consideration of A. C. unless the College / institution / sponsoring authority satisfies the minimum prescribed requirement for starting a new college / institution.

4. The Inspection Team shall take necessary steps to examine the request, inspect the site and submit its report on the need for the proposed college / institution / course, the suitability of the site feasibility of the plan submitted the adequacy of physical and financial resources offered, library / laboratory facilities and submit the necessary recommendations to the Affiliation Committee. If the Affiliation Committee is satisfied with the report it shall recommend

4. The Inspection Team shall take necessary steps to examine the request, inspect the site and submit its report on the need for the proposed college / institution / course, the suitability of the site feasibility of the plan submitted the adequacy of physical and financial resources offered, library / laboratory facilities and submit the necessary recommendations to the Affiliation Committee. If the Affiliation Committee is satisfied with the report it shall recommend

for getting permission to start a college / institution / course to the Academic Council.

for getting permission to start a college / institution / course.

Preliminary steps by the sponsoring Agency for provisional Affiliation.

5(2) The college / institution seeking provisional affiliation should have a regular and qualified Principal, teaching and non-teaching staff as per University norms.

Grant of Provisional Affiliation. 1st step.

7. The Chairman of the Affiliation Committee shall constitute either a fresh Inspection team or send the same team (the one on whose report permission was granted) to visit the college / institution on any working day in the first academic session latest by 31st October and submit a report in the form as may be prescribed in the Regulations. The Affiliation Committee after receiving the report will forward the same to the Academic Council along with its comments and observations. If the Academic Council is satisfied with the report, it may grant provisional affiliation for a period of three years only. Affiliation may ordinarily be granted in the first instance, to start general level courses. Provided that in the case of a college / institution sponsored by the Govt. or by an Educational Society of repute, affiliation may be granted to general and major level / professional courses simultaneously.

The Chairman of the Affiliation Committee shall constitute either a fresh Inspection team or send the same team (the one on whose report permission was granted) to visit the college / institution on any working day in the first academic session latest by 31st October and submit a report in the form as may be prescribed in the Regulations. The Affiliation Committee after receiving the report will forward the same to the Academic Council along with its comments and observations. If the Academic Council is satisfied with the report, it may grant provisional affiliation for a period of three years only. Affiliation may ordinarily be granted in the first instance, to start general level courses. Provided that in the case of a college / institution sponsored by the Govt. or by an Educational Society of repute, affiliation may be granted to general and major level / professional courses simultaneously.

Renewal of 4(1) Provisional affiliation to a Provisional Affiliation college institution shall be granted

4(1) Provisional affiliation to a

2nd step.

for a period not exceeding three years at a time. Request for renewal shall be submitted in the prescribed form six months before the expiry of the period of provisional affiliation.

college institution shall be granted for a period not exceeding three years at a time. Request for renewal shall be submitted in the prescribed form six months before the expiry of the period of provisional affiliation. If a college / institution does not apply for renewal of affiliation well within the period of provisional affiliation, the affiliation granted shall stand terminated automatically.

Inspection

5. Every college / institution admitted to the privileges of the University shall be inspected as per the provision laid down in the Statutes.

5. Every college / institution admitted to the privileges of the University shall be inspected as per the provision laid down in the Statutes / Ordinances / Regulations.

Permanent Affiliation

6(1) A college / institution which has been granted provisional affiliation, after the lapse of the stipulated period as prescribed in the Regulation may apply for permanent affiliation* which may be considered by the Executive Council on the basis of recommendation of the Academic Council.

* If the College has been enjoying temporary affiliation for 10 years or more.

Admission students

of (3) No student shall be admitted to any college / institution / course of study before permission to start classes is granted by the University.

(3) No student shall be admitted to any college / institution / course of study before permission to start classes is granted by the University, breach of this rule may invite refusal of any permission to the college / institution.

Affiliation and other fees

4(iii) Fees for permission to open a new course / subject - Rs.3000/-.

Per course Rs.3000/-, additional Rs.3000/- for each subject.

(iv) All college / institutions affiliated permanently have to deposit affiliation fee of Rs.5000/- after every three years.

- RB-2
- Minimum staffing Requirement. 1(ii) Three year degree Course Science (General). At least four teachers. for each subject
- (iii) Three year degree course, Science (Honours). At least five teachers. for each subject
- (iv) Three year degree course (Per programme) other than Science (General). At least three teachers. for each subject
- (v) Three year degree course (per programme) other than Science (Honours). At least four teachers. for each subject

Qualification As per UGC norms.
Principal.

Application Form	To The Registrar North-Eastern Hill University Mawkynroh, Umshing Shillong - 793022.	To The Registrar / CDC, Director, North-Eastern Hill University Mawkynroh, Umshing Shillong - 793022.
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/ PERMANENT AFFILIATION

Proforma for Inspection Report for Provisional / Renewal of Affiliation	Inspection Team report for (to be submitted to the University in duplicate). 1. Name of the College 2. Its sponsoring Authority 3. The level status of the college (whether college is a registered body under Societies Registration Act).	Inspection Team report for (to be submitted to the University in duplicate). 1. Name of the College 2. Its sponsoring Authority 3.(i) Registration No. 3.(ii)The level status of the college (whether college is a registered body under Societies Registration Act). (Copy of Registration to be enclosed).
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4. Whether the college is having a Governing Body duly constituted for the purpose. 4. Whether the college is having a Governing Body duly constituted for the purpose.

Attach a copy of the constitution. Attach a copy of the constitution.

5. Any special features of the Governing Body / Constitution which deserve special attention for the grant of affiliation.

Physical and financial Resources. Physical and financial Resources.

6. Whether the college is already located at its own site ? Yes / No. 6. Whether the college is already located at its own site ? Yes / No.

(i) Area of the site

(ii) Build in area
(Copy of the site plan to be enclosed)

- (a) If not, whether the college has already acquired land ? (a) If not, whether the college has already acquired land ?

(i) Give total area
(ii) Registration No. Dt.

7. Students seeking Admission: 7. Students seeking Admission:

General Honours General Honours

1. B. A.
2. B. Sc.
3. B. Com.

1. B. A.
2. B. Sc.
3. B. Com.
4. LL.B.
5. Any other course

8. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para above. 8. Whether the college has adequate number of titles of books and journals for the courses of study mentioned at para above. (Enclose a list of subject-wise titles)

9. Facilities for classroom, reading room etc. Give details.

(a) Reading Room No. _____
Size ... Adequate / Inadequate

(b) Classrooms No. _____
Adequate / Inadequate

(c) Students' Common Room No. _____
(For boys / girls)

(d) Principal's Room

(e) Vice-Principal's Room

(f) Teachers' Common Room

(g) Library (Size) Adequate / Inadequate

9. Facilities for classroom, reading room etc. Give details.

(a) Reading Room No. _____
Size ... Adequate / Inadequate

(b) Classrooms No. _____
Adequate / Inadequate

(c) Students' Common Room No. _____
(For boys / girls)

(d) Principal's Room

(e) Vice-Principal's Room

(f) Teachers' Common Room

(g) Library (Size) Adequate / Inadequate

(h) General Utility

(i) Teachers

(ii) Boys

Girls

10. Whether the college has adequate equipment / laboratory facilities for practical classes ?

10. Whether the college has adequate equipment / laboratory facilities for practical classes ?

(A list of equipment to be enclosed).

11. Details of teachers

1.	2.	3.	4.	5.	6.	7.
Name	Lecturer specialisation	Division Grade	% of Marks	Date of joining	Research	Publication

11. Details of teachers including the Principal.

(a) Principal

Name	Age	Date of birth	Qualification	is he / she a regular Principal. Yes / No
_____	_____	_____	_____	_____

b. 1.	2.	3.	4.	5.	6.	7.
Name	Age	Lecturer specialisation	Division	% of Marks	Date of joining	Research degree

Note: Enclose copies of appointment letters of teachers and the Principal.

12. Whether the College has adequate No. of qualified teachers as per the University regulations in the subjects for which affiliation is sought ?

12. Whether the College has adequate No. of qualified teachers as per the University regulations in the subjects for which affiliation is sought ?

1. No. of regular teachers (Subject-wise)

2. No. of temporary teachers (subject-wise).

13. Whether the college is maintaining a fixed term deposit in any bank ? Yes / No.

13. Whether the college is maintaining a fixed term deposit in any bank in the name of the college / institution ? Yes / No.

If yes, the Fixed Deposit Certificate No. _____ dated _____ for Rs. _____ in the Bank _____

(Mention the name of the Bank & Branch.

If yes, the Fixed Deposit Certificate No. _____ dated _____ for Rs. _____ in the Bank _____

(Enclose copy of the FDC).

14. Any other observation(s)

14. Any other observation (s)

15. Recommendations:

15. The Convenor of the Inspection Team should obtain and enclose a certificate from the competent college authority (Principal or Chairman of the G. B.) that the information provided by them about the college / institution is correct.

16. Recommendations:

Notes:

Notes:

(A) If conditional recommendation is made kindly specify the conditions and the period by which the same are expected to be fulfilled by the college for the Provision / Extension of Affiliation.

(A) If conditional recommendation is made kindly specify the conditions and the period by which the same should be fulfilled by the college for the Provisional / Extension of Affiliation. The College authority should inform the College Development Council about the fulfilment of the conditions within the stipulated time / period.

(B) If provisional affiliation is recommended up to a certain period only, this may be mentioned.

(B) If provisional affiliation is recommended up to a certain period, the same may be specified with conditions if any.

Signature of the Members of the Inspection Team.

Signature of the Members of the Inspection Team with date.

ORDINANCE ON EXTERNAL RESEARCH PROJECTS

Under section 26(q) of the NEHU Act, 1973

Whereas the University / teachers / equivalent research personnel receive grants from time to time for carrying out University / Inter - departmental / inter institutional / individual level research and studies, this Ordinance provides for facilitating the acquisition and operationalisation of such projects.

1. Definitions: (a) A 'research project' is defined hereunder as a 'scheme' or 'project' funded by a Govt., semi-Govt., autonomous body(ies), public sector undertaking(s), public / private limited company(ies), private trust(s) / foundation(s), registered body(ies). Funding from foreign organisations and such entities as agreed to by the University may be obtained with due permission of the Govt. of India. Such project funding shall be for the following purposes:
 - (i) academic investigations, (ii) development of technology,
 - (iii) monitoring and evaluation work, (iv) training & development activities, (v) other extension activities including action research and
 - (vi) carrying out surveys and documentation.
 - (b) A University level project is a project / scheme sanctioned to the University by an external agency.
 - (c) An individual / inter -departmental / inter institutional / level project is a project / scheme sanctioned to an individual teacher or a group of investigators of the University by an external agency.
 - (d) Where a project is sanctioned to more than one investigator drawn for different departments / centres appropriate provisions will be laid down in the Regulations.
 - (e) A Department means a department or centre of the University.
2. A teacher desirous of seeking financial support (referred to as Chief Investigator hereafter or such other designation given by the funding agency) from an external organisation will prepare the project proposal as per the requirements of the funding / sponsoring organisation concerned and also prepare a memorandum giving briefly the objectives of the project and also bringing about inter alia the way it is likely to support the general research area of the University.
 3. The project will be forwarded by the Head of the Department to the Vice-Chancellor for his approval and the HOD shall report the matter to the Department.
 4. (a) When securing a major project if the funding agency stipulates execution of a Memorandum of Understanding or such other instruments the University shall consider signing of such a MOU after due scrutiny by a Committee constituted for the purpose by the Vice-Chancellor which may consist of the following:

- 1. Dean(s) of School(s) concerned.
- 2. HOD (s) concerned.
- 3. Chief Investigator.
- 4. Finance Officer
- 5. Registrar

(b) In cases when a project is offered to the University, the same shall be referred to a standing committee of the Academic Council to scrutinise the terms and conditions and recommend to the Academic Council the acceptance and modalities of operation of such projects.

- 5. Matters relating to application, operation including administration and financial management, and of assets of the project / scheme shall be laid down in the regulations.
- 6. In cases where the Chief Investigator is the Head of the Department / Centre, the function of the HOD shall be performed by the Dean for the purpose of this Ordinance and the regulation under this.

In cases not covered under the above provisions of this Ordinance, the matter shall be referred to the Vice-Chancellor whose decision shall be final.

- 1. Vice-Chancellor or his nominee
- 2. Chief Investigator
- 3. Head of the Department
- 4. Two Subject Experts to be selected by the Vice-Chancellor from a Panel of at least five names submitted by the Chief Investigator

- Chairman
- Convener
- Member
- Members

REGULATION ON EXTERNAL RESEARCH PROJECTS
(Under Ordinance

1. These regulations may be called Regulations on External Research Projects.
2. The procedures laid down hereunder shall apply to all External Research Projects.
3. Action on the project may be initiated by the Chief Investigator in advance, if necessary, with the prior approval of the Vice-Chancellor soon after the receipt of sanction without awaiting the release of funds.

The Vice-Chancellor may allow an expenditure of a token amount for preliminary action if any. Appointment of staff and research personnel shall however be processed after the receipt of funds. Copies of the sanction order will be maintained by the Registrar, the Finance Officer and the concerned Department. Information about the sanctioned External Research Projects shall be communicated to the concerned Board of Post Graduate Studies / Steering Committee and School Board by the Head of the Department.

4. The funds received will be deposited in the 'Research Project Fund' of the University and a separate ledger maintained in the Finance Department in respect of each Project.
5. Requisition for selection of sanctioned staff shall be sent to the Registrar by the Chief Investigator. All requests received in every block of two months beginning with January shall be consolidated by the Registrar and sent for advertisement in the first week of the following month. The cost of the advertisement shall be met from the project overhead charges.
6. The Head of the Department shall constitute a Selection Committee, on the recommendation of the Chief Investigator, comprising three members:

- (1) Chief Investigator (Chairperson)
- (2) Head of the Department
- (3) One expert on the recommendation of the Chief Investigator.

This Selection Committee shall be for (1) research positions up to research associate and equivalent, (2) staff up to Group B staff.

For positions higher than those mentioned above, the Vice-Chancellor shall constitute a Selection Committee of five members on the request of the Chief Investigator. The Committee shall consist of :

- | | |
|---|----------|
| 1. Vice-Chancellor or his nominee | Chairman |
| 2. Chief Investigator | Convener |
| 3. Head of the Department | Member |
| 4. Two Subject Experts to be selected by the Vice-Chancellor from a Panel of at least five names submitted by the Chief Investigator. | Members |

If the terms and conditions of the Project in which the procedure for selection of Research / Technical and other staff is specified, the same shall be followed.

7. All available infrastructural facilities of the Department / University shall be extended for the smooth running of the project.
8. (a) All purchases of equipments, books, consumables and non- consumables concerning the project shall be procured by the Chief Investigator out of the project grant through recommendations of the Departmental Purchase Committee with the Chief Investigator as a member. For item costing less than Rs.10,000/- the Chief Investigator can make purchases without going through the DPC.

(b) All purchases connected with the project shall be entered in a separate Stock Register to be maintained by the Chief Investigator. After the completion of the project, the equipments, books and such other assets including any vehicle provided by the Funding Agency shall be transferred to the Department or as stipulated by the Funding Agency. Transfer of non-consumables must be dealt with as per the audited Stock Register.
9. The University shall deduct 30% of the overhead charges of the project for facilities already extended. The balance amount shall be used by the Chief Investigator for specific requirements of the project. The unused part of the overhead charges will automatically go to the University after expiry of the Project.
10. The Chief Investigator shall be the controlling and sanctioning officer for all the financial, administrative and academic matters related to the project. In the absence of the Chief Investigator and / or any co-investigator, the faculty member nominated by the Chief Investigator shall look after the matters related to the project.
11. (a) When a project is sanctioned to more than one investigator drawn from different Departments and the funds are given to the CI, for the purpose of this Ordinance / Regulation the " Department " means the Department to which the Chief Investigator belongs.

(b) When a project is sanctioned to more than one investigator drawn from different Departments, for the purpose of this Ordinance / Regulation and the project grant is sanctioned to each investigator individually, the "Department" means the Department which each investigator belongs.
12. Utilisation certificates on the project expenditure shall be submitted by the Chief Investigator to the University to be forwarded within a fortnight to the Funding Agency.
13. All the administrative, academic and financial matters in relation to the projects shall be governed by the provisions of these regulations and / or the terms and conditions of the concerned Funding Agency.
14. Any difficulty arising in giving effect to or interpreting any of the provisions of this Regulation shall be referred to the Vice - Chancellor whose decision thereon shall be final.